

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
JUNE 25, 2024 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage
 - C. Approve payments of Common Cash and General Fund Payroll for the month of May 2024- \$ 2,141,794.62
 - D. Approve payments of Health Department payroll and accounts payable for the month of May 2024-\$ 135,669.63
 - E. Approve payments of Road Department payroll and accounts payable for the month of May 2024-\$ 768,531.31
 - F. Approve payments from Trust and Agency for the month of May 2024-\$360,371.11
- VII. Unfinished Business**
- VIII. New Business**
 - A. Appointment to Economic Development Corporation/Brownfield Redevelopment Authority- Nikolai Zerkle- Two year term
 - B. Resolution Opposing MDHHS Approach to Meeting the Federal Conflict Free Access and Planning in Michigan and Urging Collaborative Development of an Alternative Approach-Kerry Possehn
 - C. Request Approval of Family Medical Leave Act-Substitution of Paid Leave-Priscilla Walden
 - D. Request Approval of Personal Leave Policy Proposed Changes-Priscilla Walden

- E. Request Approval of Commission of Aging to purchase two Meals on Wheels Vehicles-Carol Hanulcik
- F. Request Approval for Budget Amendments with Commission on Aging-Carol Hanulcik
- G. Request Signature on Real Property Donation Agreement-Carol Hanulcik
- H. Request Approval for HMA Paving Contract- Linda Pigue/Cody Waite
- I. Request to Replace Tandem Flatbed Trailer-Linda Pigue/Wes Shafer
- J. Request to Repair Riverside Garage Wash Bay-Linda Pigue/ Kevin Wakins
- K. Request Overhead Door Replacement-Linda Pigue
- L. Request to purchase Heavy Duty 1-Ton 550 Series Pickup Truck-Linda Pigue
- M. Request to purchase Hot Mastic Material-Linda Pigue
- N. Request to make changes to Commissioners compensation- Patrick Jordan
- O. IM SAFE CAC
- P. Discussion on NACO

IX. Department Reports

- A. None

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

- A. Discussion regarding ongoing Labor Negotiations

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three-year term
- Land Bank Authority- one-three-year term

Appointments for consideration in the month of June 2024:

- Solid Waste

Appointments for consideration in the month of July 2024:

- NONE



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

May 28, 2024, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz, County Commissioner Larry Tiejema, County Commissioner Phil Hesche, County Commissioner Gordon Kelley, County Commissioner Jack Shattuck, County Commissioner Terence Frewen

Members Absent:

Other Present: County Administrator Patrick Jordan, County Finance Director Bernadette Blonde, County Clerk Greg Geiger

- I. Call to Order
Hodges called the meeting to order at 3:00 p.m.
- II. Pledge of Allegiance
Hodges led pledge of allegiance.
- III. Invocation
Hodges led the Invocation.
- IV. Approval of Agenda
Board discussed agenda, added closed session item, and modified order of new business.
Motion to Approve Agenda as Amended
Moved by Tiejema
Supported by Frewen
Motion carried by voice vote
- V. Public Comment
No Public Comment.
- VI. Action on the Consent Calendar
Consent Agenda was approved by unanimous consent.
- VII. Unfinished Business
No unfinished business.
- VIII. New Business



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Board discussed Resolution in honor of Rhonda Lake. Hodges presented the Resolution and recommended approval.

Motion to Approve Resolution in Honor of Rhonda Lake

Moved by Shattuck

Supported by Tiejema

Motion carried by roll call vote

Yes – Hodges, Wirtz, Tiejema, Hesche, Kelley, Shattuck, Frewen

No –

Board discussed Resolution in honor of Suana McDaniels. Hodges presented the Resolution and recommended approval

Motion to Approve Resolution in Honor of Suana McDaniels

Moved by Frewen

Supported by Wirtz

Motion carried by roll call vote

Yes – Hodges, Wirtz, Tiejema, Hesche, Kelley, Shattuck, Frewen

No –

Board discussed appointment of Cindy Cotter to the Park Advisory Board for a two-year term.

Motion to Appoint

Moved by Wirtz

Supported by Frewen

Motion carried by voice vote

Board discussed approval of the 2024 L-4029 Tax Rates. Equalization Director Tony Meyaard presented the request and recommended approval.

Motion to Approve 2024 L-4029

Moved by Shattuck

Supported by Tiejema

Motion carried by voice vote

Board discussed renewal of contract with Blue Cross Blue Shield of Michigan for inmate insurance. Sheriff Noll presented the contract and recommended renewal.

Motion to Renew Contract

Moved by Tiejema

Supported by Kelley

Motion carried by voice vote

Board discussed extension of chip seal and fog seal contract. Road Department Director Pigue presented the contract and recommended extension.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Motion to Extend Contract

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote

Board discussed extension of crack seal contract. Road Department Director Pigue presented the contract and recommended extension.

Motion to Extend Contract

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed ARPA fund allocation to the Road Department. Kelley presented a request for \$200,000 for designated Road Department Projects and recommended approval. Road Department Director Pigue presented additional information on future Road Department budgets.

Motion to Approve

Moved by Kelley

Supported by Tiejema

Motion carried by voice vote

Board discussed replacement of Road Department's bay one rear lift host. Road Department Fleet Supervisor Wes Schafer presented the request and recommended approval.

Motion to Approve

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed replacement of Road Department's state trunkline pickup truck. Road Department Fleet Supervisor Wes Schafer presented the request and recommended approval.

Motion to Approve

Moved by Kelley

Supported by Frewen

Motion carried by voice vote

IX. Department Reports

Board received report from Public Defender's Office.

Board received report from the Commission on Aging.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

X. Reports of Officers, Boards, and Standing Committees

Hodges commented on personnel committee schedule and Board salaries.

Kelley commented on rails to trails bylaws and membership.

Frewen commented on David Highway Bridge, Grand River Highway overlay, grant funding for M66 sidewalk, Finance Committee's role, National Association of Counties.

Tiejema commented on Finance Committee's role, capital fund budget, MERS program.

Jordan commented on opioid steering committee, Morrison Lake Improvement Board, Reuters interview regarding Avian Flu,

XI. Reports of Special or Ad Hoc Committees

No Special or Ad Hoc Committee reports.

XII. Public Comment

No public comment

XIII. Closed Session

Board discussed entering Closed Session

Motion to Enter Closed Session

Moved by Shattuck

Supported by Kelley

Motion carried by roll call vote

Yes – Hodges, Wirtz, Tiejema, Hesche, Kelley, Shattuck, Frewen

No –

Closed Session

Motion to Exit Closed Session

Moved by Tiejema

Supported by Wirtz

Motion carried by voice vote

Board discussed merging Sheriff's Office MERS pension division.

Motion to Merge Pension Divisions

Moved by Frewen

Supported by Tiejema



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Motion carried by voice vote

XIV. Adjournment

Motion to Adjourn at 5:15 p.m.

Moved by Wirtz

Supported by Shattuck

Motion carried by voice vote

David Hodges, Chairman

Greg Geiger, County Clerk



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

June 11, 2024, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz, County Commissioner Larry Tiejema, County Commissioner Phil Hesche, County Commissioner Gordon Kelley, County Commissioner Jack Shattuck, County Commissioner Terence Frewen

Members Absent:

Other Present: County Administrator Patrick Jordan, County Finance Director Bernadette Blonde, County Clerk Greg Geiger

- I. Call to Order
Hodges called the meeting to order at 3:00 p.m.
- II. Pledge of Allegiance
Hodges led pledge of allegiance.
- III. Invocation
Kelley led the Invocation.
- IV. Approval of Agenda
Board discussed agenda, added items regarding Road Department, Airport Director's contract, and membership in the National Association of Counties.
Motion to Approve Agenda as Amended
Moved by Tiejema
Supported by Frewen
Motion carried by voice vote
- V. Public Comment
No public comment.
- VI. Action on the Consent Calendar
Board discussed an addition to previous minutes.
Motion to Approve Minutes with Addition
Moved by Tiejema
Supported by Wirtz
Motion carried by voice vote

Consent Agenda was approved by unanimous consent.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

VII. Unfinished Business

No unfinished business.

VIII. New Business

Board discussed approval of the 2025 Budget Calendar. Blonde presented the 2025 Budget Calendar and recommended approval.

Motion to Approve

Moved by Tiejema

Supported by Kelley

Motion carried by voice vote

Board discussed bid from C&L Trucking for emergency culvert and tile line jetting. Road Department Director Linda Pigue presented the bid and recommended acceptance.

Motion to Accept Bid from C&L Trucking for Emergency Culvert and Tile Line Jetting.

Moved by Frewen

Supported by Kelley

Motion carried by voice vote

Board discussed bid from Rogue Industrial for catch basin cleaning. Road Department Director Linda Pigue presented the bid and recommended acceptance.

Motion to Accept Bid from Rogue Industrial for Catch Basin Cleaning

Moved by Kelley

Supported by Frewen

Motion carried by voice vote

Board discussed Area Agency on Aging of Western Michigan's 2025 Implementation Plan. Jordan presented the plan and recommended approval.

Motion to Approve Area Agency on Aging of Western Michigan's 2025 Implementation Plan.

Moved by Tiejema

Supported by Shattuck

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Board discussed removing interim designation from Road Department Director Linda Pigue's title.

Motion to Remove Interim Designation

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote

Board discussed purchase of pick-up trucks for Road Department. Road Department Director Linda Pigue presented the request and recommended approval. Board discussed use of personal vehicles, insurance, budget implications, and overall amount.

Motion to Approve Purchase of Pick-Up Trucks in an Amount not to Exceed \$100,000

Moved by Tiejema

Supported by Kelley

Motion carried by voice vote

Board discussed purchase of trailer for Road Department. Road Department Director Linda Pigue presented the request and recommended approval.

Motion to Approve Purchase of Trailer not to Exceed \$22,000

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed request for proposal on Airport Director.

Motion to Approve Purchase of Trailer not to Exceed \$22,000

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed enrolling Ionia County in the National Association of Counties.

IX. Department Reports

No Department Reports.

X. Reports of Officers, Boards, and Standing Committees

Hodges commented on the Michigan Association of Counties.

Kelley commented on the Personnel Committee.

Hesche commented on the Morrison Lake Board.

Wirtz commented on the road quality ratings.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Frewen commented on the DHHS meeting, Road Department Meeting, Administrator's Evaluation.

Shattuck commented on the Airport Zoning Board of Appeals.

Jordan commented on the Webber Dam.

Blonde commented on the county audit.

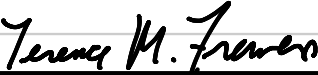
- XI. Reports of Special or Ad Hoc Committees
No Special or Ad Hoc Committee reports.

- XII. Public Comment
No public comment.

- XIII. Adjournment
Motion to Adjourn
Moved by Shattuck
Supported by Frewen
Motion carried by voice vote

David Hodges, Chairman

Greg Geiger, County Clerk

County of Ionia					
Request for Per Diem and Mileage					
Commissioner Frewen					
May, 2024					
Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	05/14/2024	2.5	\$50.00	38.6	\$25.86
Commissioners Afternoon Meeting	05/28/2024	2	\$50.00	38.6	\$25.86
Grievance Committee					\$0.00
Personel Committee	05/14/2024	1.5	\$50.00		\$0.00
Board of Public Works					\$0.00
DHHS Board Meeting	05/02/2024	1.5	\$50.00	35.8	\$23.99
Eightcap Governing Board	05/31/24	absent			\$0.00
ICEA Meeting	05/23/2024	0.75	\$50.00	0	\$0.00
Road Dept Meeting	05/06/2024	1	\$50.00	38	\$25.46
Road Dept Meeting	05/20/24	1.5	\$50.00		\$0.00
Strat Plan meeting	05/20/24	2	\$50.00	38	\$25.46
finance meeting	05/21/24		\$50.00	38	\$25.46
				188.4	
Total Per Diem Requested:			\$450.00		
Total Mileage Requested:					\$152.09
			Total	\$602.09	
				05/03/2024	
Signed Terence M. Frewen				Date	
Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours					
Mileage for 2024 is 67 cents					
Mileage for 2023 is 65.5 cents					

County of Ionia Request for Per Diem and Mileage

Commissioner Hesche

MAY 2024

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	14-MAY	3			8
Commissioners Meeting	28-MAY				24
Special Board Meeting					
Facilities Committee					
Grievance Hearing Committee					
Lake Board-Morrison Lake					
Mid-West Trail Authority	23-MAY				82
Tax Allocation Board					
ITC Boston Twp - power	13-MAY				10
Facility Meet	14-MAY				24
Street Planning	20-MAY				24
Facility meeting	20-MAY				8
Other					

Total Per Diem Requested:

Total Mileage Requested:


Signed

31-MAY 24
Date

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2024 is .67 cents per mile.

County of Ionia
Request for Per Diem and Mileage

Commissioner Chairman Hodges

May 2024

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	5-14		50.00	0	
Commissioners Meeting	5-28		50.00	38	
Special Board Meeting - Planning	5-20		50.00	38	
Facilities Committee	5-20		50.00	0	
Grievance Hearing Committee					
Airport Board	5-14		50.00	38	
Community Mental Health	5-20		50.00	0	
Emergency Management Council					
Park Advisory Board	5-8		50.00	38	
SW Michigan Alliance for Region Three					
West Michigan Regional Planning Comm	5-10		50.00	70	
Other: mental Health	5-13		50.00	38	
Total			\$450.00	222	\$148.74

Total Per Diem Requested: \$ 450.00

Total Mileage Requested: \$ 148.74

David R Hodges
Signed

6-11-24
Date

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2024 is .67 cents per mile.

County of Ionia Request for Per Diem and Mileage

Commissioner Kelley

MAY 2024

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	5/14	2-1/2	50		
Commissioners Meeting	5/28	2-1/4	50		
Special Board Meeting					
Facilities Committee	5/20	1	50		
Personnel Committee	5/14	1-1/2	50		
Brownfield Redevelopment Authority					
Commission on Aging Board	5/16	1-1/2	50		
Mid-West Trail Authority	5/23	1	50	37	24.79
Road Department Meeting	5/16	2-1/2	50		
West Michigan Regional Planning Comm					
ROAD DEPT	5/20	1 1	50		
Other: STRATEGIC PLAN	5/20	2	50		

Total Per Diem Requested:

450-

Total Mileage Requested:

24.79

Signed



Date

6/1/2024

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2024 is .67 cents per mile.

County of Ionia Request for Per Diem and Mileage

Commissioner Shattuck

May

2024

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	5-14		50.00		12.00
Commissioners Meeting	5-28		50.00		12.00
Special Board Meeting					
Airport Board	5-14	5-14	50.00		0
Airport Zoning Board	5-14		50.00		0
Audit Committee					
Bargaining Committee Representative					
Lake Board-Jordan Lake	5-9		0		
MAC Workers' Comp Board	5-29		0		0
MSU Extensions Council					
SMART					
Parks Advisory Board	5-8		50.00		14.00
Strategic Planning	5-20		50.00		12.00
Finance Meeting	5-21		50.00		12.00
Other:					
Solid Waste	5-20		50.00		0
MAC conference	4-29/51		0		25.00

Total Per Diem Requested: 400.00

Total Mileage Requested: 87.00

Signed

Jack Shattuck

Date

5-28-24

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2024 is .67 cents per mile.

Commissioner Tiejema
May-24

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Board Meeting	05/14/24		\$50.00	16	\$10.72
Commissioners Board Meeting	05/28/24		\$50.00	16	\$10.72
Personnel Committee	05/14/24	1:40	\$50.00	0	\$0.00
Finance Committee	05/21/24	1:55	\$50.00	16	\$10.72
Other:					
Strategic Planning Session	05/20/24	2:00	\$50.00	16	\$10.72

Total Per Diem Requested: \$250.00

Total Mileage Requested: \$42.88

Signed *Larry Tiejema*

06/19/24
Date

**County of Ionia
Request for Per Diem and Mileage**

Commissioner Wirtz

April 2024

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	4-9-24		50		4.69
Commissioners Meeting	4-23-24		50		4.69
Special Board Meeting					
Audit Committee					
Airport Board - Zoning Board	4-9-24		50		
Board of Public Works					
Community Correction Advisory Board	4-26-24		50		4.69
Long Lake Board					
Strategic Plan Meeting	4-2-24		50		4.69
Other:					
Wheeler Don Meeting	4-5-24				
Laptop Training	4-23-24		50		

Total Per Diem Requested:

\$300

Total Mileage Requested:

\$18.76

Signed

Scott Wirtz

Date

4-30-24

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours
Mileage for 2024 is .67 cents per mile.

**County of Ionia
Request for Per Diem and Mileage**

Commissioner Wirtz

Max 2024

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	5-14-24		50		4.69
Commissioners Meeting	5-28-24		50		
Special Board Meeting					
Audit Committee					
Airport Board	5-14-24		50		6.70
Board of Public Works					
Community Correction Advisory Board					
Long Lake Board	5-13-24		50		5.36
Airport Zoning Board	5-14-24		50		
Other:					

Total Per Diem Requested: \$250

Total Mileage Requested: \$16.66

Scott Wirtz
Signed

5-30-24
Date

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2024 is .67 cents per mile.

IONIA COUNTY

Application for Committee or Board Position

Name: Nikolai Marshall Zerkle

Address: [REDACTED]

Telephone Number [REDACTED]

Email: [REDACTED]

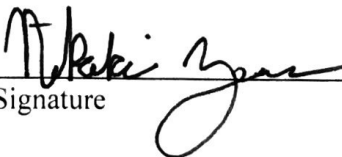
Board, Council, or Committee Position Desired: Commission on aging Board, Park Advisory Board

West Michigan Regional Planning Commission

Please give a brief resume of your qualifications for the desired position.

United States Army
88m Transportation - Battle Creek, MI
Loading/Unloading Operations and Procedures
PMCS Trucks before and after use
Vehicle-mounted navigation and Global Positioning Satellite (GPS) systems
Radio Communication
Vehicle and Convoy Security & Defense
Hazardous Material (HAZMAT) Transportation
Vehicle Recovery Operations
October 2022 to Present

Michigan House of Representative
The Legislative Aide/Constituent Services position requires the individual to perform administrative duties.
Maintain positive relationships with constituents, coordinate the Representative's schedule.
Write and track correspondence, and manage the office.
Other responsibilities may include helping plan district events.
Monitoring major district happenings, writing social media posts.
Researching policy issues, working on legislative initiatives, and handling special projects.
April 2023 to Present


Signature

Please mail completed application to:

Ionia County Administration Office
3rd Floor
101 Main Street
Ionia, MI 48846

Fax: 616.527.5380

Email: jelliott@ioniacounty.org

**RESOLUTION OF THE IONIA COUNTY BOARD OF COMMISSIONERS OPPOSING MDHHS
APPROACH TO MEETING THE FEDERAL CONFLICT FREE ACCESS AND PLANNING IN
MICHIGAN AND URGING COLLABORATIVE DEVELOPMENT OF AN ALTERNATIVE APPROACH**

WHEREAS, the Centers for Medicare and Medicaid Services (CMS) has a requirement ensuring conflict free casemanagement/conflict free access and planning in relationship to Medicaid-funded Home and Community Based Services.

WHEREAS, a number of approaches to meeting this requirement have been proposed by stakeholders to the state's public mental health system, including the state's Community Mental Health Services Programs (CMHSPs) and Prepaid Inpatient Health Plans (PIHPs) that ensure ease of access to care in the state's public mental health system.

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) has, instead of working with these stakeholders around the pursuit and implementation of these approaches, announced its plans to implement an approach to meeting the CMS requirement that will fragment the state's public mental health system, hinder access to care for Michiganders, and make an already complex system more complex.

WHEREAS after careful review, the (IONIA COUNTY Board of Commissioners) concludes that the conflict-free approach being pursued by MDHHS:

- Ignores the voice of persons with lived experience who have consistently stated that the MDHHS proposal hinders access and quality service delivery and makes a complex system more complex;
- Is diametrically opposed to state, national, and local efforts to integrate and coordinate mental health care, including Michigan's innovative Behavioral Health Home and Certified Community Behavioral Health Clinic (CCBHC) initiatives in place in communities across the state;
- Conflicts with the statutory responsibilities of Michigan's county-based Community Mental Health system;
- Moves service authorization farther from the point of service delivery and further from the oversight and partnership of Michigan counties, thus emulating a private for-profit system – in rather than in concert with the county-based public system;
- Erroneously implies profit-driven or undue enrichment motives on the part of governmental entities (CMHSPs) instead of recognizing what is statutorily a formal transfer of governmental responsibility from the State of Michigan to the counties for the delivery of public mental health services.

THEREFORE, BE IT RESOLVED THAT, for the reasons noted herein, the (IONIA COUNTY Board of Commissioners) opposes the approach being proposed by MDHHS to meet the federal Conflict Free standards; and strongly urges MDHHS to halt its efforts in pursuit of this approach.

BE IT FURTHER RESOLVED THAT the (IONIA COUNTY Board of Commissioners) requests MDHHS: work with the state's counties, CMHSPs, and PIHPs, and their associations, and other stakeholder

groups in the design and implementation of an approach to meeting the CMS Conflict-Free standards; involve these parties in any communication with the federal Centers for Medicare and Medicaid Services (CMS) regarding CMS's understanding and approval of the Michigan plan; and seek approval, by CMS, for this jointly developed conflict-free plan.

IONIA COUNTY BOARD OF COMMISSION

David Hodges, Chairperson
Terence Frewen
Phillip Hesche
Gordon Kelley
Jack Shattuck
Lawrence Tiejema
Scott Wirtz

RESOLUTION DECLARED ADOPTED

David Hodges, Chairperson

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Ionia County Board of Commissioners at a meeting held June 25th, 2024, at which a quorum was present, and that said meeting was held on public notice of said meeting, was given pursuant to and in full compliance with the Open Meetings Act, 1976 P.A.267.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

FMLA – Substitution of Paid Leave Time

July 25, 2024

CONTACT: Priscilla Walden, HR

DESCRIPTION: Addition of exemptions to the FMLA policy, section 1, “Substitution of Paid Leave Time.”

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS: No financial impact.

LEGAL REVIEW: Not necessary.

DEADLINE: Not applicable

SPECIFIC ACTION REQUESTED: Approval of proposed changes to FMLA policy.

ADMINISTRATOR'S RECOMMENDATION: Approval of proposed changes.

Proposed changes as recommended by OVD Insurance Employee Benefits Specialist:

I. Substitution of Paid Leave Time

An employee must first use any paid vacation and personal leave during the FMLA leave for the employee's own serious health condition or for a seriously ill family member. An employee must use any accrued paid vacation or personal days (but not sick days) during FMLA leave to care for a newborn or newly placed child.

1. Exceptions to the requirement to use vacation, personal and sick leave

- a. Employees are not required to use PTO once they have met the Short-Term Disability Insurance elimination (waiting) period but may do so upon request.**
- b. An employee may NOT use PTO if they are on leave for workers' compensation that also qualifies as FMLA.**

When an employee has used **all** paid accrued time off for a portion of the FMLA leave, the employee may request an additional period of unpaid leave to be granted so that the total of paid and unpaid leave provided equals twelve weeks.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Personal Leave Policy Proposed Changes

July 25, 2024

CONTACT: Priscilla Walden, HR

DESCRIPTION: Proposed changes to Personal Leave Policy and enforcement of current policy.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS: Savings to fulltime, non-union, Health Department and District Court department budgets

LEGAL REVIEW: Not necessary.

DEADLINE: Not applicable

SPECIFIC ACTION REQUESTED: Approval of proposed changes to Personal Leave policy.

ADMINISTRATOR'S RECOMMENDATION: Approval of proposed changes.

- It has come to my attention that approximately 20 employees have been receiving year-end payouts for accrued Personal Leave time, however, there is no provision in the current or previous Personnel Policies for an annual payout.
- Policy language clean up, defining “days” as the number of hours in an employee’s normal work day (7.5 or 8 hours).
- Eliminating any language referencing sick leave as this term is no longer used, and in its place are Personal Days.
- Proposed changes are attached.

PERSONAL LEAVE

A. All regular full-time employees shall earn ~~up to 96 hours of personal leave at one 8 hours 12 days of personal leave~~, per ~~monthyear~~, ~~accrued monthly, based on their normal daily work schedule (7.5 or 8 hours)~~. These hours may be used for any reason with prior approval.

A.B. Personal leave must be taken in a minimum of ~~one-hour~~30-minute increments. Employees should request permission to utilize personal leave in advance of the days selected unless the leave is an unexpected absence for one of the reasons provided in Section 4 of the Paid Medical Leave Act (MCL 408.964 (1) (a)-(d)). The Employer may request appropriate documentation, medical or otherwise, for any unexpected absence within three (3) days of the absence.

C. Termination of employment as used in this section shall be defined to be the point at which it is understood that the employee's employment with the County will not be continued. Under this provision, no accrued personal days shall be used to extend employee status.

A.D. Employees may accrue no more than ninety days of personal leave ~~(combined with any banked sick leave)~~. ~~Accrual of personal time will stop when the 90 days maximum is reached and begin when the accrued balance falls below the 90 days maximum.~~ Upon an employee's separation of employment, with a 2-week notice, death, 50% of the employee's unused personal leave ~~(combined with any banked sick leave)~~ will be paid at 50% of their current rate of pay. ~~to the employee's estate. Upon an employee's resignation, unless the employee failed to give the employer two weeks written notice of the employee's resignation, 50% of the employee's unused personal leave (combined with any banked sick leave) will be paid to the employee.~~

E. ~~No further awards of sick leave will be made after the date that this handbook was enacted. Employees may use previously accumulated/banked sick leave to cover illness or injury leave as necessary. (Per Board of Trustees adoption of Personnel Policy, 2/18/1997. See Ionia County Policies and Procedures manual.)~~

B.F. Ill or injured employees must contact their department head, if possible, on each day of absence unless prior authorization has been granted for that day or the employee is prevented from doing so by hospitalization or other emergency. The County reserves the right to request medical documentation of any absences related to illness or injury or to send an employee to a doctor selected by the Employer.

G. Pursuant to the Paid Medical Leave Act (MCL 408.961 et seq), part-time employees who worked an average of 25 hours or more per week in the immediately preceding calendar year are eligible for paid medical leave. At the beginning of each calendar year, eligible employees will be provided 40 hours of paid medical leave which is available for use for any of the reasons provided in Section 4 of the Paid Medical Leave Act (MCL 408.964(1)(a)-(d)). Employees are not entitled to roll over any paid medical leave at the end of the calendar year. To the extent possible employees shall arrange in advance when using paid medical leave, however in the event a prearranged absence cannot be made and the employee is required to take an unexpected absence, the Employer may request a doctor's note, or appropriate documentation depending on the nature of the leave, within three (3) days of the used paid medical leave. Paid medical leave may be used in a minimum of one (1) hour increments.

**IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION**

COA requests approval to purchase two (2) Meals on Wheels vehicles.
June 25, 2024

CONTACT:

Carol Hanulcik

DESCRIPTION:

Our agency has identified the need to replace two new Meals on Wheels vehicles.

Given the current age and mileage of our existing MOW fleet, needed repairs and the rising costs of maintenance, and the current availability of a suitable vehicle type for use as a Meals on Wheels vehicle, we would like to move forward with the purchase of new vehicles at this time, two 2023 Ford Transit Connect XLs.

Details and analysis of our MOW fleet follows. We plan to replace vehicle N6, which requires repairs in the \$5-7.5K range, and N2 which is has required repeated repairs over the life of the vehicle. It was repaired and retained only because we were unable to find a suitable replacement vehicle. Replaced vehicles will be sold and funds used for services and programming.

For some years, our MOW fleet has been regularly replenished with retired Transportation Vehicles, funded through MDOT, as well as new vehicles purchased with Senior Millage and other revenue sources. Three of our current MOW fleet are MDOT transfers, and our five other vehicles were new purchases. At this point we do not have a transportation vehicle to transition to MOW. No suitable vehicles are available through MiDeal.

We are **not** requesting General Fund dollars for this purchase. We only ask for Board of Commissioners approval of the purchase totaling approximately \$75,318.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

FINANCIAL ANALYSIS:

ICCOA's fund balance can be used to make this purchase. Cost of vehicles is roughly a 15% increase in price over the most recent MOW vehicle purchase in 2022.

LEGAL REVIEW: none

DEADLINE: As soon as possible please. Only one dealer is able to hold a vehicle for purchase, pending BOC approval.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I move to approve the request of the Commission on Aging Director, to approve the purchase of two new Meals on Wheels vehicles: one from Fox Ford Grand Rapids for \$37,559 and one from Borgman Ford Grand Rapids for \$37,759.

DEPARTMENT HEAD RECOMMENDATION:

I recommend we proceed on this purchase. ICCOA's board previously approved the purchase of two vehicles for Meals on Wheels at our May board meeting.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.

CUSTOMER INFORMATION			
Salesperson Jim McCormick		Work No (616) 855-3473	Fax No (616) 855-3439
My E-Mail Address jmccormick@foxmotors.com			
Company Name ICCOA			
Address 115 HUDSON ST			
City IONIA		State MI	
Zip 48846	County IONIA	Company Tax Id	
Work Number	Fax Number	Cell Phone	FIN Code
Work E-Mail Address			
VEHICLE DESCRIPTION			
New or Used NEW	Plate No.	Plate Expires	Plate Value
Year 2023	Make Ford	Model TRANS CONNECT	Body Style CARGO VAN
Miles	Exterior Color AGATE BALCK	Interior Color EBONY VINYL	
Stock No 23T2662	Vehicle No. NM0LS7S26P1570665		
VEHICLE INSURANCE INFORMATION			
Insurance Co.		Policy No.	
Agents Address		Agents Name	
City	State	Zip	Phone
VEHICLE PREPARATION and DELIVERY INSTRUCTIONS			
To Service PREP, CLEAN & FILL			
Misc:			
Location			
Trade in or PLATE is From			
Year	Make	Model	Body Style
Trade Stock No.	Vehicle No.		Miles
Gross Trade In	Trade Pay Off	Good Until	Interest Per Day
Pay Off To		Phone No.	Account No.
Address			
City		State	Zip
Sellers Approval (Subject to Finance Company Approval)			

FOX FORD Only the Best SALES ORDER	
3560 - 28TH Street, S.E. Grand Rapids, Michigan 49512	
Main Phone (616) 956-5511	Fax (616) 855-3439
FOX FORD'S SALE PRICE	\$ 37,260.00
DOC FEE	\$ 260.00
CVR FEE	\$ 24.00
STATE SALES TAX	EXEMPT
MICHIGAN TITLE FEE	\$ 15.00
PLATE or in TRANSIT FEE	\$ -
REBATE #	\$ -
REBATE #	\$ -
REBATE #	\$ -
REBATE #	\$ -
REBATE #	\$ -
ANY UPFIT EXPENSES #1	\$ -
ANY UPFIT EXPENSES #2	\$ -
TOTAL PRICE OF THE UNIT	\$ 37,559.00
Payments:	
Notes:	
Buyers Approval	
Date	
X	

3 VAL-000846 MI 9-NORMAL, NB, 300846, RA093 13898

UTC CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXPL ROTA

021212 1384/2157 NM0LS7S26 P1570665 NB GU13



ford.com

VEHICLE DESCRIPTION

TRANSIT CONNECT

P1 570665

2023 XL CARGO VAN LWB
121" WHEELBASE
2.0L GDI I4 ENGINE
8 SPD AUTO TRANSAXLEEXTERIOR
AGATE BLACK
INTERIOR
EBONY VINYL SEATS

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- BODY SIDE MOLDINGS - BLACK
- BUMPERS - BLACK
- DOOR HANDLES - BLACK
- DOORS - DUAL SLIDING SIDE, 180-DEGREE SWING-OUT REAR
- GRILLE - 3-BAR, BLACK
- HEADLAMPS - AUTOLAMP (ON/OFF)
- WIPERS - RAIN-SENSING

INTERIOR

- 6-WAY MANUAL DRIVER/4-WAY MANUAL PASSENGER SEATS
- AIR COND, MANUAL FRONT
- BLACK VINYL FLOOR COVERING
- CARGO TIE-DOWN HOOK(S)
- FLOOR CNSLE W/ CUPHOLDERS
- OVERHEAD STOWAGE SHELF
- POWERPOINTS - 12V (2)
- SMART CHARGING USB PORT(1)
- STEERING - TILT/TELESCOPIC

FUNCTIONAL

- BRAKES, 4-WHEEL DISC/ABS
- FRONT WHEEL DRIVE
- FUEL TANK - 15.8 GAL
- HILL START ASSIST
- LIGHT, REAR CARGO
- POWER STEERING W/EPAS
- POWER WINDOWS & LOCKS
- PRE-COLLISION ASSIST W/AEB
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY

SAFETY/SECURITY

- ADVANCETRAC™ WITH RSC
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SIDE AIR CURTAINS
- EMERGENCY BRAKE ASSIST
- SECURILOCK PASS ANTI THEFT
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

ORDER CODE 100A

OPTIONAL EQUIPMENT/OTHER

- WIFI 4G LTE HOTSPOT DELETE
- 50 STATE EMISSIONS
- CRUISE CONTROL
- PWR ADJUST/HEATED MIRRORS
- REAR CARGO AREA LIGHT - LED
- REVERSE SENSING SYSTEM
- KEY FOBBS - 2 ADDITIONAL

(MSRP)

20.00
NO CHARGE
225.00
130.00
70.00
295.00
65.00

PRICE INFORMATION

BASE PRICE \$35,100.00
TOTAL OPTIONS/OTHER 765.00

TOTAL VEHICLE & OPTIONS/OTHER 35,865.00
DESTINATION & DELIVERY 1,895.00

(MSRP)

\$37,260.00
360.00 doc fee
24.00 cur fee
15.00 Title fee
37,559.00

+ License Plate

RAMP ONE

CA5M

RAMP TWO

CONVOY

ITEM #:
48-J22M O/T 1

TOTAL MSRP \$37,760.00



Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

SPECIAL ORDER

RA093 N RB32X 335 000846 01 09 24

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.



Fuel Economy and Environment



Gasoline Vehicle

Fuel Economy



25 MPG

24

26

combined city/hwy

city

highway

4.0 gallons per 100 miles

Spec. Purpose Vehicles range from 15 to 28 MPG. The best vehicle rates 132 MPGe.

You spend
\$750

more in fuel costs
over 5 years
compared to the
average new vehicle.

Annual fuel cost

\$1,750

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)



This vehicle emits 355 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$5,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.95 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

Not Rated

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal
Crash

Driver
Passenger

★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side
Crash

Front seat
Rear seat

★★★★

Based on the risk of injury in a side impact.

Rollover

Not Rated

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236

NM0LS7S26P1570665



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

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Map & Data
rates may
apply.
Text HELP
for help

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05/14/2024



2023 FORD TRANSIT
CONNECT XL 121WB

To: IONIA CO COMMISSION ON
AGING

Date: June 4, 2024

Quote #: 1

VIN: NM0LS7S2XP1567221

Stock #: 23T1156

Make	Model	Body Style	Drive	Engine	Transmission	Color
FORD	CONNECT	CARGO	RWD	2.0L	8SPD AUTO	WHITE

RFWD

Qty	Model	Description	Total
1		CONNECT CARGO	
		SALES PRICE	\$37,460.00
		CVR / DOC	\$284.00
		SALES TAX - MI	NA
		PLATE	NA
		TITLE	\$15.00
		TOTAL	\$37,759.00
		OUT THE DOOR PRICING	
		BALANCE	\$37,759.00

Tod Tobin
Commercial Account Manager
3150 28th St SW
Grand Rapids, MI 49418
616-710-2209 ttobin@borgman



**COMMERCIAL
VEHICLE CENTER**

Quotation prepared by: TOD TOBIN, Commercial Account Manager

This is a quotation on the goods named, subject to the conditions noted below: All prices and rebates are based on latest information from Ford Motor Co. Prices and rebates can change at any time with no notice and may affect the prices quoted.

To accept this quotation, sign here and return: _____ Date: _____

THANK YOU FOR YOUR CONSIDERATION AND YOUR BUSINESS!

3 VAL-000601 MI 9-NORMAL, NB, 300601, PM133 9225

UTC CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXFL ROTA

018763
603/955

NM0LS7S2X

P1567221

NB

GU13



ford.com

VEHICLE DESCRIPTION

TRANSIT CONNECT

P1 567221

2023 XL CARGO VAN LWB
121" WHEELBASE
2.0L GDI I4 ENGINE
8 SPD AUTO TRANSAXLEEXTERIOR
FROZEN WHITE METALLIC
INTERIOR
EBONY CLOTH SEATS

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- BODY SIDE MOLDINGS - BLACK
- BUMPERS - BLACK
- DOOR HANDLES - BLACK
- DOORS - DUAL SLIDING SIDE, 180-DEGREE SWING-OUT REAR
- GRILLE - 3-BAR, BLACK
- HEADLAMPS - AUTOLAMP (ON/OFF)
- WIPERS - RAIN-SENSING

INTERIOR

- 6-WAY MANUAL DRIVER/4-WAY MANUAL PASSENGER SEATS
- AIR COND, MANUAL FRONT
- BLACK VINYL FLOOR COVERING
- CARGO TIE-DOWN HOOK(S)
- FLOOR CNSL W/ CUPHOLDERS
- OVERHEAD STOWAGE SHELF
- POWERPOINTS - 12V (2)
- SMART CHARGING USB PORT(1)
- STEERING - TILT/TELESCOPIC

FUNCTIONAL

- BRAKES, 4-WHEEL DISC/ABS
- FRONT WHEEL DRIVE
- FUEL TANK - 15.8 GAL
- HILL START ASSIST
- LIGHT, REAR CARGO
- POWER STEERING W/EPAS
- POWER WINDOWS & LOCKS
- PRE-COLLISION ASSIST W/AEB
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY

SAFETY/SECURITY

- ADVANCETRAC™ WITH RSC
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SIDE AIR CURTAINS
- EMERGENCY BRAKE ASSIST
- SECURILOCK PASS ANTI THEFT
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

ORDER CODE 100A

OPTIONAL EQUIPMENT/OTHER

- WIFI 4G LTE HOTSPOT DELETE
- 50 STATE EMISSIONS
- HEAVY DUTY ALTERNATOR
- CRUISE CONTROL
- REAR CARGO AREA LIGHT - LED
- KEY FOBBS - 2 ADDITIONAL

(MSRP)

- 20.00
NO CHARGE
125.00
225.00
70.00
65.00

PRICE INFORMATION

BASE PRICE \$35,100.00
TOTAL OPTIONS/OTHER 465.00
TOTAL VEHICLE & OPTIONS/OTHER 35,565.00
DESTINATION & DELIVERY 1,895.00

(MSRP)

EPA
DOT

Fuel Economy and Environment



Gasoline Vehicle

Fuel Economy



25 MPG

24 26
combined city/hwy city highway

4.0 gallons per 100 miles

Spec. Purpose Vehicles range from 15 to 28 MPG. The best vehicle rates 132 MPGe.

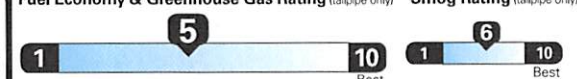
You spend
\$750

more in fuel costs
over 5 years
compared to the
average new vehicle.

Annual fuel cost

\$1,750

Fuel Economy & Greenhouse Gas Rating (tailpipe only)



This vehicle emits 355 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$8,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.95 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

Not Rated

Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal
CrashDriver
Passenger★★★★★
★★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side
CrashFront seat
Rear seat★★★★★
Not Rated

Based on the risk of injury in a side impact.

Rollover

Not Rated

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236

NM0LS7S2XP1567221



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

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05/10/2024

Nutrition Vehicles Replacement Schedule - useful life: 150,000 miles or 9 years

Date in Service*	COA Van ID	Description	VIN #	funding	purchase price	Carmax	current mileage	date of mileage info	replace date eligible	2024	2025	2026	2027	2027	2028	2029	2030	2031	2032	2033	2034	
										miliage eligible (estimated)												
4/28/2017	N6	2017 Dodge Gr Caravan	2C4RDGBG8HR738919	MDOT Transfer/purchase	\$ 600	1,900	138,521	4/23/2024	2026	138,521												
9/5/2014	N2	2014 Dodge Caravan	2C4RDGBG4ER305853	COA funded	\$ 21,836	2,600	130,764	3/28/2024	2023	144,439	158,114	171,789	185,464	199,139	212,814	226,489	240,164	253,839	267,514	281,189	294,864	
12/27/2011	N1	2012 Dodge Gr Caravan	2C4RDGCGXCR195466	MDOT Transfer	\$ -	1,200	162,144	4/23/2024	2021	175,819	189,494	203,169	216,844	230,519	244,194	257,869	271,544	285,219	298,894	312,569	326,244	
11/25/2014	N8	2015 Dodge Grand Caravan	2C4RDGBG4FR599062	COA funded	\$ 21,258	3,500	109,677	4/23/2024	2024	123,352	137,027	150,702	164,377	178,052	191,727	205,402	219,077	232,752	246,427	260,102	273,777	
8/31/2017	N7	2017 Dodge Gr Caravan	2C4RDGBG1HR835153	MDOT Transfer/purchase	\$ 7,000		86,083	4/23/2024	2026	99,758	113,433	127,108	140,783	154,458	168,133	181,808	195,483	209,158	222,833	236,508	250,183	
6/13/2019	N3	2019 Dodge Gr Caravan	2C4RDGBG2KR684833	COA funded	\$ 21,097		75,224	4/23/2024	2028	88,899	102,574	116,249	129,924	143,599	157,274	170,949	184,624	198,299	211,974	225,649	239,324	
6/19/2019	N4	2019 Dodge Gr Caravan	2C4RDGBG4KR684834	COA funded	\$ 21,097		63,815	4/23/2024	2028	77,490	91,165	104,840	118,515	132,190	145,865	159,540	173,215	186,890	200,565	214,240	227,915	
10/27/2022	N5	2022 Ram ProMaster City	ZFBHRFABON6W89797	MOWA/COA funded	\$ 32,660		19,884	4/23/2024	2031	33,559	47,234	60,909	74,584	88,259	101,934	115,609	129,284	142,959	156,634	170,309	183,984	
6/15/2024		2023 Ford Transit Connect XL	new purchase		\$ 37,559				2033		15,000	28,675	42,350	56,025	69,700	83,375	97,050	110,725	124,400	138,075	151,750	
6/15/2024		2023 Ford Transit Connect XL	new purchase		\$ 37,559				2033		15,000	28,675	42,350	56,025	69,700	83,375	97,050	110,725	124,400	138,075	151,750	

N6 - cost to repair \$5K to \$7.5K

Where MDOT transfer, date in service is original vehicle purchase date

Average annual mileage (used for replacement schedule) - 13,675/yr

ICCOA Nutrition Vehicle Replacement Schedule is for planning and budgeting purposes. Vehicles which remain in good working order may be retained for longer than indicated in the ICCOA Nutrition Vehicle Replacement Schedule. Vehicles may also need to be replaced earlier than indicated in the schedule.

**IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION**

Ionia County Commission on Aging requests board approval for _____ budget amendments
June 25, 2024

CONTACT:

Carol Hanulcik, Director

DESCRIPTION:

The Ionia County Commission on Aging has a number of Budget Amendments for board approval. Following are details on funding increases:

- \$63,839.15 – MDOT carryover funding for capital purchase of vehicle (unspent from 2023, 2017-0072 P6 R1)
- \$11,500 – increased MDOT funding for operations (received through IDART)
- \$5,664.60 – Direct Care Worker funding received through AAAWM (Jan-Mar 2024)
- \$5,000 – additional mid-year OAA funding from AAAWM (for transportation, 61.54-FY24.2)
- \$5,000 – additional funding received from the America's Farmers Grow Communities grant through the Bayer fund (for Meals on Wheels)

OTHER DEPARTMENTS/AGENCIES AFFECTED:

none

FINANCIAL ANALYSIS: ICCOA was thrilled and grateful to receive the additional funds.

LEGAL REVIEW:

[Click here to enter text.](#)

DEADLINE:

[Click here to enter text.](#)

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I move to approve the request of the Commission on Aging Director, to approve the four budget amendments corresponding to additional grant funding received from MDOT, AAAWM and the Bayer Fund.

DEPARTMENT HEAD RECOMMENDATION:

I recommend approval.

ADMINISTRATOR'S RECOMMENDATION:

Administrator Recommends request.

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST

3/31/2024

Department Commission on Aging

Requestor: Carol Hanulcik

Purpose/Description of Request:

To record additional MDOT funding, and related expenditures,
received over initial 2024 budget under grant 2017-0072 P6 R1
(funds carried over from 2023, vehicle #20)

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
273	672.002	539.271	MDOT GRANT - EQUIPMENT (COA)		63,839.15

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
273	672.002	970.900	CAPITAL - VEHICLES	62,711.42	
273	672.002	726.900	SUPPLIES - VEHICLES (DECALS, GERM BARRIERS 18/29/20)	1,010.00	
273	672.002	801-900	SERVICES - VEHICLE MAINTENANCE (INSPECTION)	117.73	

TOTALS				63,839.15	63,839.15
Amendment Balance (must be zero)					-

Department Head Approval _____

APPROVED

By Carol Hanulcik at 11:35 am, 4/29/24

Date 4/2/2024

Finance Office Use Only

Finance Officer Review _____
County Administrator Approval _____
Board Approval _____

Date _____
Date _____
Date _____

Date: March 30, 2023
Agreement No.: 2017-0072
Authorization No.: P6/R1
Job Nos.: 212409NI/218925NI

**REVISED PROJECT AUTHORIZATION
IONIA COUNTY COMMISSION ON AGING
FY 2021 SECTION 5310
ENHANCED MOBILITY OF SENIORS AND
INDIVIDUALS WITH DISABILITIES PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: September 16, 2021

Authorization Expiration Date: September 15, 2024

Fiscal Year of Effective Contract Clauses: 2021

The Federal grant associated with the PROJECT AUTHORIZATION is Permanent No. MI-2016-038-02. Award Year: 2021

The Data Universal Numbering System (DUNS) number for the AGENCY is 083684910. The Unique Entity Identifier (UEI) number for the AGENCY is VVZDLA7H4EC5.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Enhanced Mobility of Seniors and Individuals with Disabilities Program is 20.513.

For capital, the AGENCY agrees to prepare and submit to MDOT quarterly milestone reports due 10 days after the end of each quarter. The AGENCY also agrees to submit annual performance reports as required by the Federal Transit Administration.

Timely Expenditure of Funds

The funds included in this PROJECT AUTHORIZATION must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an awarded PROJECT AUTHORIZATION. If funds have not been obligated within twelve months, MDOT may cancel this PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. MDOT will not extend this PROJECT AUTHORIZATION beyond three years except for very unique circumstances as determined by MDOT. MDOT will allow for additional time for new facility construction projects if sufficient progress is being made to complete the project.

The purpose of Revision 1 is to provide additional funding due to the increased cost of vehicles.

Ionia County COA
Agreement No.: 2017-0072
Authorization No.: P6/R1
Job Nos.: 212409NI/218925NI
Page: 2 of 2

<u>Line No.</u>	<u>Item</u>	<u>Line Item</u>	<u>Activity Code</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
<u>Revenue vehicles:</u>						
1	Three replacement vans with ramps (212409NI)	11.12.15	NA	\$87,326	\$21,831	\$109,157
2	Up to three replacement vans with ramps (218925NI)	NA	823	- 0 -	41,568	41,568
Total				\$87,326	\$63,399	\$150,725

Funding sources:

2021/65150/3120 \$87,326 (F)
C87751/1120 \$21,831 (S)
C87750/1120 \$41,568 (S)

PRF Nos.: 2021-279
2023-429

IONIA COUNTY COMMISSION ON AGING

E-SIGNED by Mel Haga
on 2023-06-15 10:03:33 EDT

Signature

MICHIGAN DEPARTMENT OF TRANSPORTATION

E-SIGNED by JEAN RUESTMAN
on 2023-06-15 11:13:12 EDT

Title: Department Director



COUNTY OF IONIA
BUDGET AMENDMENT REQUEST

3/31/2024

Department/Commission on Aging

Requestor: Carol Hanulcik

Purpose/Description of Request:

To record additional MDOT FY 2024 funding for transportation operations, received via Ionia Dial-A-Ride (over initial 2024 budget estimate).

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
273	672.002	539.270	MDOT GRANT - OPERATING		11,750.00

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease

There is no corresponding increase in expenditures for the \$11,750 in additional funding received. This funding will decrease the amount of senior millage dollars needed for this COA dept, and/or reduce the amount we need to draw from our fund balance, for services in 2024.

TOTALS	-	11,750.00
Amendment Balance (must be zero)		(11,750.00)

Department Head Approval

By Carol Hanulcik at 11:41 am, 4/29/24

Date 4/2/2024

Finance Office Use Only

Finance Officer Review

Date

County Administrator Approval

Date

Board Approval

Date

Date: October 31, 2023
Agreement No.: 2022-0074
Authorization No.: P8
Job No.: 220031NI

**PROJECT AUTHORIZATION
CITY OF IONIA
FY 2024 SPECIALIZED SERVICES
OPERATING ASSISTANCE PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2023
Authorization Expiration Date: September 30, 2024

The AGENCY shall enter into contracts with all parties listed in this PROJECT AUTHORIZATION. An executed copy of these third-party contracts must be submitted to MDOT.

In accordance with Section 10 of the Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$100,000. All agencies that are not self-certified must submit third party contracts over \$100,000 to MDOT for approval before payments will be processed. Please refer to Section 10 of the Agreement for competitive bidding requirements.

Payments will be based upon all eligible expenses and will be paid each quarter contingent upon receipt of any outstanding reports from the previous quarter as required.

The AGENCY agrees to prepare and furnish to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Said reports are due within forty (40) days after the end of each fiscal year quarter. Instructions for preparing the report are available in the "Specialized Services Manual." The manual is available on the web at www.michigan.gov/mdot/travel/mobility/pub-transit by locating the resources box on the home page and opening the item under Public Transit listed as "Audit and Accounting Information."

<u>Line No.</u>	<u>Agency/Subrecipient</u>	<u>Activity Code</u>	<u>Funding Rate</u>	<u>Maximum Funding</u>
1	Ionian County Commission on Aging	898	\$1.76/mile	\$36,928

City of Ionia
Agreement No.: 2022-0074
Authorization No.: P8
Job No.: 220031NI
Page: 2 of 2

Funding source:
2024/65150/1120 \$36,928 (S)

PRF No.: 2024-51

CITY OF IONIA

E-SIGNED by Precia Garland
on 2024-01-09 14:01:52 EST

Authorized Signer

MICHIGAN DEPARTMENT OF TRANSPORTATION

E-SIGNED by JEAN RUESTMAN
on 2024-01-11 09:33:37 EST

Title: Department Director



COUNTY OF IONIA
BUDGET AMENDMENT REQUEST

3/31/2024

Department Commission on Aging

Requestor: Carol Hanulcik

Purpose/Description of Request: To reflect Direct Care Worker Premium earned from January through March 2024 and received from AAAWM.

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
273	672.103	539.00	STATE GRANTS (homemaker)		3,367.80
273	672.104	539.00	STATE GRANTS (respite)		2,296.80

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
273	672.103	701.020	WAGES - CLASSIFIED SUPPORT (In Home Aides)	-	
273	672.104	701.010	WAGES - CLASSIFIED SUPPORT (In Home Aides)	-	

There is no corresponding increase in wages for the additional funding received. These dollars will decrease the amount of senior millage dollars needed for this COA dept, and/or reduce the amount we need to draw from our fund balance, for services in 2024.

TOTALS	-	5,664.60
Amendment Balance (must be zero)		(5,664.60)

Department Head Approval _____

APPROVED

By Carol Hanulcik at 12:33 pm, 4/23/24

Date _____

Finance Office Use Only

Finance Officer Review _____

Date _____

County Administrator Approval _____

Date _____

Board Approval _____

Date _____

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST

DCW Premium received				
	CLS (HM)	1HR (Res)	Total	
Jan	1,142.10	719.10	1,861.20	240000805
Feb	1,092.60	774.00	1,866.60	240001085
Mar	1,133.10	803.70	1,936.80	not yet deposited
Apr				
May				
Jun				
Jul				
Aug				
Sep				
Oct				
Nov				
Dec				
	3,367.80	2,296.80	5,664.60	

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST

6/10/2024

Department Commission on Aging

Requestor: Carol Hanulcik

Purpose/Description of Request:

To record additional funds received from the America's Farmers
Grow Communities grant through the Bayer Fund

Revenue Line Items

Fund	Activity	Account	Description	Debit Decrease	Credit Increase
273	672.301	671.314	Bayer Grant for Meals on Wheels		5,000.00

Appropriation Line Items

Fund	Activity	Account	Description	Debit Increase	Credit Decrease
------	----------	---------	-------------	-------------------	--------------------

There is no corresponding increase in expenditures for the \$5,000 in additional funding received. This funding will decrease the amount of senior millage dollars needed for this COA dept, and/or reduce the amount we need to draw from our fund balance, for services in 2024.

TOTALS

- 5,000.00

Amendment Balance (must be zero)

(5,000.00)

Department Head Approval

APPROVED

By Carol Hanulcik at 1:14 pm, 6/10/24

Date

Finance Office Use Only

Finance Officer Review

Date

County Administrator Approval

Date

Board Approval

Date

2024 America's Farmers Grow Communities Organization Letter of Agreement

Bayer Fund requires grantees to fulfill a variety of requirements. Fulfillment of grant requirements is essential for our internal evaluation of the impact that our grants have on rural communities, and they are a standard part of due diligence required by our auditors. Once all requirements are met, Bayer Fund will issue and mail the organization identified below in this letter of Agreement ("your organization") a check for \$5,000. To proceed with awarding the grant to your organization there are a few requirements:

1. **Letter of Agreement:** Please read this letter of agreement (this "Agreement") in its entirety, sign it and return it using DocuSign. By signing and returning a copy of this Agreement, your organization agrees to be bound by the terms set out in this Agreement.
2. **Publicity Release:** Your organization, as recipient of the grant made in connection with America's Farmers Grow Communities (the "Project") sponsored by Bayer Fund, is required to agree to the Publicity Release provided on the next page.
3. **Non-Discrimination Policy:** Any organization or program that receives funding from Bayer Fund must be in compliance with Bayer Fund's Non-Discrimination Policy ("Policy"). It is important that you carefully read and understand the Policy provided on the next page. It is also important that you understand that the Policy applies to your organization's and/or program's hiring practices as well as those served by your organization/program. By signing this Agreement, you confirm that you have read and understand the Policy and that your organization/program complies with the Policy.
4. **Tax Verification:** Bayer Fund, as governed by IRS rules, will verify that your organization has the appropriate tax-exempt status 501(c)(3) or 170(c)1 to be eligible to accept the America's Farmers Grow Communities grant. Your organization must also be Pub78 verified and Patriot Act compliant. Bayer Fund will acquire your tax- exempt documentation from GuideStar, NCES, or from your organization. Tax exempt documentation is due no later than June 1, 2024. If your organization is a government institution, an associate will work with you to gather acceptable alternate documentation. If the organization does not have the appropriate tax-exempt status, 501(c)(3) or 170(c)1, the organization will not be eligible for the grant.
5. **Progress Report:** The progress report provides Bayer Fund with a written record of grant-related activities and accomplishments. Bayer Fund uses this report for grant management purposes. Please mail or email the answers to the following questions within 6 months of receiving funding:

Tax Exempt Organization Name:

County/State:

Amount of Grant: \$5,000

Year Awarded: 2024

Contact Name:

Contact Email:

Mission of the organization:

Provide a summary of how grant funds will be used:

Provide details of account and their significance in your community (i.e. numbers served, items purchased)

6. **Media Clip:** Submit links to media coverage of your organization or Bayer Fund associate working your grant.

File

2024 America's Farmers Grow Communities Organization Letter of Agreement

America's Farmers Grow Communities Non-Discrimination Policy - Continued

Special Needs Populations:

Bayer Fund intends to ensure that members of Protected Classes have access to services. However, it is important to recognize that services provided to special need populations may represent specific gender, race, and other protected groups. Also, many groups that limit their membership provide social services and programs without discrimination to special needs populations. Therefore, funding of these types of organizations and programs shall be permitted under this Policy. The focus of Bayer Fund's charitable funding decisions will be based on an organization's or a program's non-discrimination policy as it relates to access to services or selection of target populations to be served.

The person signing below on behalf of your organization confirms that he/she has been authorized to sign this Agreement on the organization's behalf, has been authorized to bind the organization to the terms of this Agreement, and has obtained all necessary approvals, as required by the organizations' by-laws, other governing documents and practices, to undertake participation in the Project.

Name of Nonprofit Organization: Ionia County Commission on Aging

Prepared By: DocuSigned by:

Carol Hanulcik

2/29/2024

Signature: A5011502802C402

Date:

Carol Hanulcik

Name (Please print.):

Director

Title:

carolghanulcik@gmail.com

Email:

Please return all signed paperwork via DocuSign. If for some reason you are not able to use DocuSign, please email signed paperwork to your Bayer Fund **winner's associate** or to americasfarmers@bayer.com or mail to America's Farmers Grow Communities, 800 N Lindbergh Blvd. B2NA, St. Louis, MO 63167.

We wish you the very best and thank you for the valuable service your organization provides to the community.

Very truly yours,

Bayer Fund
AmericasFarmers@Bayer.com

**IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION**

The Ionia County Commission on Aging requests board signature on Real Property Donation Agreement from Independent Bank for ICCOA parking and facility improvements and approval of agency signature at closing.

June 25, 2024

CONTACT:

Carol Hanulcik, Director

DESCRIPTION:

As previously presented, Independent Bank has graciously donated the parking lot adjacent to the ICCOA facility for agency use: for fleet parking and to allow for much improvements to our facility.

On April 9, 2024, the Board of Commissioners voted to accept the parking lot donation, pending legal review and parcel split.

Following this meeting, ICCOA worked with county's legal counsel to review and finalize the transaction, which included the recommendation for the Real Property Donation Agreement, as attached.

We are requesting that the Board of Commissioners approve and sign the donation agreement and approve the ICCOA Director's signature at the closing to be completed by June 30, 2024.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

FINANCIAL ANALYSIS:

Minimal if any impact from donation.

LEGAL REVIEW:

Completed.

DEADLINE:

We are looking to complete the closing by June 30, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I move to approve the request of the Commission on Aging Director, for Board of Commissioners signature on the Real Property Donation Agreement and to approve ICCOA Director signature at the closing, to be scheduled before June 30, 2024.

DEPARTMENT HEAD RECOMMENDATION:

I recommend approval so we can continue to make progress on our plan to make needed renovations to our facility.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends this Request.

REAL PROPERTY DONATION AGREEMENT

This Donation Agreement (the "Agreement") for certain real property described more fully in Exhibit A ("Property"), is effective upon the Effective Date (defined below), between Independent Bank, a Michigan banking corporation, whose address is 4200 E. Beltline Ave., N.E., Grand Rapids, MI 49525 ("Donor") and County of Ionia, Michigan, a municipality and political subdivision of the State of Michigan, whose address is 101 W. main St., Ionia, MI 48846 ("Donee"). It is agreed that upon the terms and conditions set forth in this Agreement the Donor shall donate and convey all of its rights and interests in, and the Donee shall accept and be the successor to all such rights and interests in, the real property identified and described herein. Donor and Donee may each be referred to as a "Party" and collectively as the "Parties".

RECITALS

In consideration of the mutual covenants of the Parties contained in this Agreement, Donor does grant to Donee title to the Property and Donee accepts from the Donor title to the Property under the following terms and conditions:

- A. Donor owns the Property in fee simple;
- B. The Property is and has been used as a parking lot;
- C. Donor is only willing to donate Donee the Property on an "**as is, where is**" and "**with all faults**" basis; and
- D. Donee has been given a full and complete opportunity to conduct its own investigation as to any matter, fact or issue that might influence Donee's decision to accept the Property from Donor. Accordingly, Donee is willing to accept the Property from Donor without any representations or warranties whatsoever regarding the Property and on an "**as is, where is**" and "**with all faults**" basis.

AGREEMENT

1. DONATION.

- 1.1 Effective Date.** The date this Agreement is signed by both Parties shall be (the "Effective Date") of the Agreement.
- 1.2 Purchase Price.** The purchase price for the Property shall be ONE and 00/100 Dollars (\$1.00) (the "Purchase Price").
- 1.3 Closing.** The Parties agree to use the services of Investors Title Insurance Company for the purposes of closing and title insurance.

Donor shall prepare the closing documents and deliver them to Donee for review and approval at least three (3) business days before closing. At closing, Donor shall be responsible for the payment of the state and county transfer taxes; and the costs of any recording fees to record any documents to clear title. Donee shall pay the fees necessary to record the deed and any other documents to transfer title; and the title insurance premium to issue a policy pursuant to the title commitment referenced above. Donee and Donor shall each pay their own attorney and other professional fees, and each shall pay one-half of any closing costs charged by any closing agent.

- 1.4 **Transfer.** Donor agrees to donate the Property to Donee and Donee agrees to accept the Property from Donor on the terms and conditions set forth herein.
 - 1.5 **Deed.** Title shall be transferred on the Closing Date via a covenant deed, subject only to (a) the lien of taxes on the Premises not yet due and payable; and, (b) the easements, covenants, conditions, and restrictions of record as shown on the title commitment delivered to Donee as stated above. Any reference to the term “Deed” herein shall be construed to refer to such form of Deed. Donee shall be responsible for recording the Deed following the Closing Date. The Deed to be delivered on the Closing Date shall be a Deed in which the Grantor therein grants and conveys to the Grantee therein only that title to, or interest and rights in, the Property granted therein that the Grantor may have at the time of the grant, and the Grantor's warranty is limited to encumbrances or defects in title arising through the actions or omissions of the Grantor or those actions through or under the Grantor.
 - 1.6 **Title and Examination.** Within five (5) days from the Effective Date, Donor will order a title commitment for a: (a) title insurance policy (the “Title Commitment”) and provide a copy to Donee at least four (4) days before the Closing Date. Donor will provide marketable title to the Property, which shall be acceptable to Donee in its absolute discretion and as a condition and contingency to Donee’s obligation to accept the Property under this Agreement.
- The Parties hereto acknowledge that a lot split was approved by the City of Ionia on November 28, 2023, subject to recording the necessary documents.
- 1.7 **Taxes and Utilities.** The Parties agree that the Donor will only be responsible for the following expenses due as of the Closing Date: municipal water and sewer charges and utility charges, real estate taxes and assessments, if any. The donor will be responsible for paying the 2024 Summer tax that will be billed July 01, 2024 for the entire parcel. The donee will be responsible to pay the 2024 Winter tax.
 - 1.8 **Risk of Loss.** In the event of fire, destruction, or other casualty loss to the Property after the Effective Date, and prior to the Closing Date, (a) Donor may, at its sole discretion, repair or restore the Property, or (b) either Party may terminate the Agreement. If Donor elects to repair or restore the Property, then Donor may, in its sole discretion, limit the amount to be expended. If Donor elects not to repair or restore the Property, Donee shall either (a) acquire the Property in its AS-IS condition at the time of such acquisition, or (b) terminate the Agreement.

- 1.9 **Eminent Domain.** In the event that the Donor's interest in the Property, or any part thereof, shall have been taken by eminent domain, or shall be in the process of being taken on or before the Closing Date, either Party may terminate the Agreement and neither Party shall have any further rights or liabilities hereunder.

2. ACKNOWLEDGMENTS AND RELEASE.

DONEE'S ACKNOWLEDGMENTS. DONEE ACKNOWLEDGES THAT DONEE IS ACCEPTING THE PROPERTY SOLELY IN RELIANCE ON DONEE'S OWN INVESTIGATION, AND THE PROPERTY IS IN "AS IS, WHERE IS" CONDITION WITH ALL FAULTS AND DEFECTS, LATENT OR OTHERWISE. DONEE EXPRESSLY ACKNOWLEDGES THAT, IN CONSIDERATION OF THE AGREEMENT OF DONOR HEREIN, AND EXCEPT AS OTHERWISE SPECIFIED HEREIN, DONOR MAKES AND HAS MADE NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, OR ARISING BY OPERATION OF LAW, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE, WITH RESPECT TO THE PROPERTY OR ANY MATTER RELATED THERETO.

3. TIME IS OF THE ESSENCE: CLOSING DATE.

- 3.1 It is agreed that time is of the essence with respect to all dates specified in this Agreement and any addenda, riders or amendments thereto, meaning that all deadlines are intended to be strict and absolute. The Agreement shall terminate automatically, and without notice, if it is not concluded by the Closing Date, or any agreed extension thereof.
- 3.2 The closing shall take place on a date and time mutually agreeable to the Parties on or before **June 30, 2024** (the "Closing Date"), unless the Closing Date is extended in writing signed by Donor and Donee or extended by Donor under the terms of this Agreement. The closing shall be held in the offices of the title company, or at a place so designated and approved by the Parties, unless otherwise required by applicable law. If the closing does not occur by the date specified in this Section or in any extension, this Agreement is automatically terminated.

4. DEFAULT.

- 4.1 **Donor's default.** In the event of any default by Donor that continues without cure for 10 days after delivery by Donee of notice to Donor, Donee shall have the right (but not the obligation) to terminate this Agreement by notice to Donor and Escrow Agent within 15 days after the end of the cure period allowed to Donor, or Donee shall have, as its sole remedy, the right to enforce this Agreement by an action for specific performance.
- 4.2 **Donee's default.** In the event of any default by Donee that continues without cure for 10 days after the delivery by Donor of notice to Donee, Donor shall have the right (but not the obligation) to terminate this Agreement by notice to Donee and Escrow Agent within 15 days after the end of the cure period allowed to Donee, or Donor shall have, as its sole remedy, the right to enforce this Agreement by an action for specific performance.

5. GENERAL PROVISIONS.

- 5.1 **Entire Agreement.** This Agreement contains the entire agreement between the parties concerning the Donation and sale of the property, and supersedes all prior written or oral agreements between the parties to this Agreement. No addition to or modification of any term or provision shall be effective unless in writing, signed by both Donor and Donee.
- 5.2 **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties.
- 5.3 **Partial Invalidity.** If any portion of this Agreement shall be declared by any court of competent jurisdiction to be invalid, illegal or unenforceable, that portion shall be deemed severed from this Agreement and the remaining parts shall remain in full force as fully as though the invalid, illegal or unenforceable portion had never been part of this Agreement.
- 5.4 **Governing Law.** The parties intend and agree that this Agreement shall be governed by and construed in accordance with the laws of the state of Michigan, and proper venue for disputes is the County of Ionia, Michigan.
- 5.5 **No Third Parties Benefits.** No person other than Donor and Donee, and their permitted successors and assigns, shall have any right of action under this Agreement.
- 5.6 **Waivers.** No waiver by either party of any provision shall be deemed a waiver of any other provision or of any subsequent breach by either Party of the same or any other provision.
- 5.7 **Captions.** The captions and Section numbers of this Agreement are for convenience and in no way define or limit the scope or intent of such Sections of this Agreement.
- 5.8 **Counterparts.** To facilitate execution, this Agreement may be executed in as many counterparts as may be convenient or required. It shall not be necessary that the signature of, or on behalf of, each party, or that the signature of all persons required to bind any party, appear on each counterpart. All counterparts shall collectively constitute a single instrument. It shall not be necessary in making proof of this instrument to produce or account for more than a single counterpart containing the respective signatures of, or on behalf of, each of the parties hereto. Any signature page to any counterpart may be detached from such counterpart without impairing the legal effect of the signatures thereon and thereafter attached to another counterpart identical thereto except having attached to it additional signature pages.
- 5.9 **No Presumption.** All the parties hereto and their attorneys have had full opportunity to review and participate in the drafting of the final form of this Agreement and all exhibits. Accordingly, such documents shall be construed without regard to any presumption or other rule of construction whereby any ambiguities within this Agreement would be construed or interpreted against the party causing the document to be drafted.

5.10 Notices. Any notices or other communication required or permitted under this Agreement shall be in writing, and shall be personally delivered, or sent by certified or registered United States mail, postage prepaid, return receipt requested, or by overnight delivery by a reputable courier to the address of the party set forth in this Section, or sent by fax to the Fax number of the party set forth in this Section, or sent by e-mail to the party set forth in this Section. Such notice or communication shall be deemed given if sent by personal delivery or by overnight courier, when delivered in person, if sent by fax, when evidence of successful transmission by telecopier has been received by sender or, in the case of mailed notice, forty-eight (48) hours following deposit in the United States mail. Notice of change of address shall be given by written notice in the manner detailed in this Section.

If to the Donee: County of Ionia
 Attn: County Administrator
 101 W. Mail St.
 Ionia, Mi 48846

If to the Donor: Independent Bank
 Attn: Nicole Kreuger
 4200 E. Beltline Ave., N.E.
 Grand Rapids, MI 49525

5.11 Joint and Several. If more than one person or entity has executed this Agreement as Donee, the obligations of all such persons or entities hereunder shall be joint and several.

[Signatures on the next page]

DONEE:

County of Ionia

Signature: _____

Print Name: _____

Title: _____

Date: _____

DONOR:

Independent Bank

Signature: Nicole Krueger

Print Name: Nicole Krueger

Title: AVP Facilities Asset Manager

Date: 6.17.24

APPROVED AS TO FORM FOR COUNTY OF IONIA:
COHL, STOKER & TOSKEY, P.C.

By: DONALD J. KULHANEK

On: June 6, 2024

[N:\Client\Ionia\Agreements\Independent](#) Bank\Real Property Donation Agreement Ionia Independent Bank 2024 r2.docx

EXHIBIT “A”

LEGAL DESCRIPTION:

Lots 2 and 3 of Ingall's Addition to the Village (Now City) of Ionia, Ionia County, Michigan according to the recorded plat thereof, EXCEPT that portion of Lot 3 occupied by Front Street, now Adams Street, according to the recorded plat thereof. P.P. No.: Parent Parcel (201-050000-475-00), together with all buildings and improvements thereon.

.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: HMA Paving Contract

Date: June 25, 2024

CONTACT: Linda Pigue, Managing Director, Cody Waite, Coordinator

DESCRIPTION:

As part of our State Trunkline Maintenance Contract, we have, at MDOT's request, solicited bids for HMA Paving. We solicited bids for both paving within Ionia County and outside Ionia County but within the MDOT Grand Region. We received bids from two companies, Michigan Paving & Materials Company and Reith-Riley Construction Co., Inc..

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

Any paving work will be done at the direction of and paid for by MDOT.

LEGAL REVIEW:

Not applicable.

DEADLINE:

June 25, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board authorize awarding the contract to the low bidder, Michigan Paving & Materials Company.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

2024 Tabulation HMA Skip Paving for MDOT

State Trunkline Paving (M-Routes and Interstates) within Ionia County

Bids

<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	Michigan Paving		Rieth-Riley	
			<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>
Traffic Control	1	Each	\$12,000.00	\$12,000.00	\$18,500.00	\$18,500.00
Cold Milling HMA Surface	1200	Syd	\$10.00	\$12,000.00	\$15.00	\$18,000.00
Pavt for Butt Joints, Rem	50	Syd	\$18.40	\$920.00	\$125.00	\$6,250.00
HMA, 4EML	132	Ton	\$185.00	\$24,420.00	\$250.00	\$33,000.00
Corrugations, HMA	3000	Feet	\$4.75	\$14,250.00	\$3.30	\$9,900.00
Pavt Mrkg, Waterborne, 4 inch, White	2640	Feet	\$1.00	\$2,640.00	\$0.90	\$2,376.00
Pavt Mrkg, Waterborne, 4 inch, Yellow	1320	Feet	\$1.00	\$1,320.00	\$0.90	\$1,188.00
State Trunkline in Ionia County Total			Low Bid → \$67,550.00		\$89,214.00	

State Trunkline Paving (M-Routes and Interstates) outside Ionia County but within the MDOT Grand Region

Bids

<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	Michigan Paving		Rieth-Riley	
			<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>
Traffic Control	1	Each	\$12,000.00	\$12,000.00	\$18,550.00	\$18,550.00
Cold Milling HMA Surface	1200	Syd	\$10.00	\$12,000.00	\$15.00	\$18,000.00
Pavt for Butt Joints, Rem	2	Each	\$18.40	\$920.00	\$125.00	\$6,250.00
HMA, 4C, 13A, or 4E1	132	Ton	\$185.00	\$24,420.00	\$250.00	\$33,000.00
Corrugations, HMA	3000	Feet	\$4.75	\$14,250.00	\$3.30	\$9,900.00
Pavt Mrkg, Waterborne, 4 inch, White	2640	Feet	\$1.00	\$2,640.00	\$0.90	\$2,376.00
Pavt Mrkg, Waterborne, 4 inch, Yellow	1320	Feet	\$1.00	\$1,320.00	\$0.90	\$1,188.00
State Trunkline outside Ionia County but within MDOT Grand Region			Low Bid → \$67,550.00		\$89,214.00	

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Replace Tandem Flatbed Trailer
Date: June 25, 2024

CONTACT: Linda Pigue, Road Dept. Managing Director & Wes Shafer, Fleet Supervisor

DESCRIPTION:

The Road Department on June 11, 2024, received Board authorization to replace our 2010 Tandem Flatbed Trailer at a cost not to exceed \$22,000. The Trailer will at times be pulled with one of our dump trucks. The width of the trailer tongue becomes important when backing up and turning. The cost of a trailer with a narrow tongue and overall higher quality is \$23,200.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The Department's budget is sufficient to cover the additional \$1,200 in cost.

LEGAL REVIEW:

N/A

DEADLINE:

June 25, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

We are requesting Board authorization to purchase a new tandem flatbed trailer for a cost of \$23,200 instead of \$22,000.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

RECOMMENDATION FOR ICRD EQUIPMENT TRAILER REPLACEMENT

I recommend replacing our old equipment trailer with the same make and model, Felling FT-20-2. We have owned this model of trailer for several years and it has worked well for us. This trailer is more designed to be towed behind large dump trucks with a narrower tongue for a better turning radius without the trailer coming in contact with the truck body and causing damage. We already own similar trailers and have this problem, I also received quotes for similar trailers but in my opinion as the fleet supervisor I recommend the Felling FT-20-2 at the quoted amount of \$23,200.

Product Sheet

Felling Trailers, Inc. 2021

www.felling.com • 1-800-245-2809

1525 Main Street South
 Sauk Centre, MN 56378

FT-20-2 LP

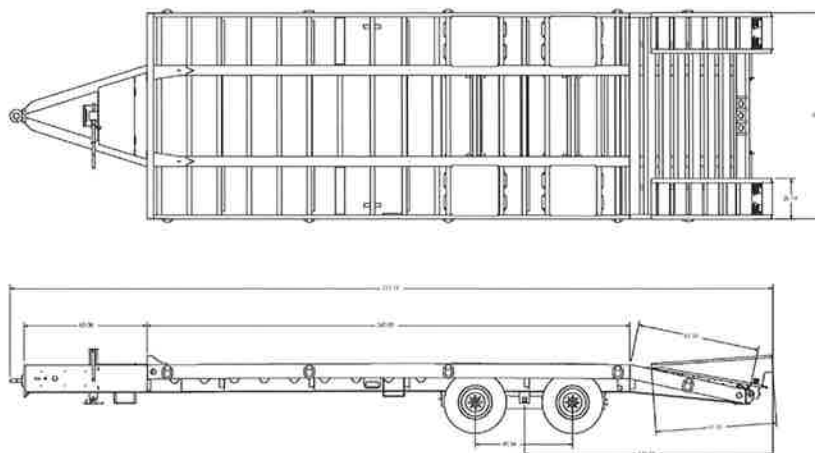
Deck Over Low Pro

GVWR LBS: 25,900

GAWR LBS: 20,000

WEIGHT LBS: 6,620

CAPACITY LBS: 19,280



Feature Name	Standard Features	Std. Qty	UOM
Model	FT-20-2 LP	1	
Frame Type	Engineered Fabricated High Tensile Main Frame Beams With Pierced Junior I-Beams Crossmembers	1	Std
Deck Length	Add Deck Length	20	Feet
Beavertail	Self Cleaning 5" x 3" Angle Iron Beavertail	5	Feet
Ramps; Rear	5' x 20" Self Cleaning 5" X 3" Angle Iron Spring Assist	1	Pair
Deck Type	White Oak 2" Nom	1	Std
Appx Deck Height	33" Loaded, 35" Unloaded	1	Inches
Width	102" OD	25	Feet
Tie Downs	D-Rings, 1" ** Straight ** (One Set Centered on BVT)	10	Each
Brakes	Electric, FSA (Fwd Self Adj) On All Axles	1	Std
Axles	10K Oil Bath	2	Std
Suspension	Spring	1	Std
Tires & Wheels	ST235/80R 16 E, 8 Bolt [16 x 6] Hub Pilot	8	Std
Hitch Length	Center of Coupler to Headboard, Appx	5.3	Feet
Hitch Type	3" Adjustable Lunette Eye/Pintle, [C] 66,000 lb Plate Mount (3/4" Bolt)	1	Std
Jack	12K w/ Spring Loaded Drop Leg, Side Wind	1	Std
Plug	7 Pole RV	1	Std
Lights	LED Lights (Peterson), Sealed Wiring Harness (Sealco)	1	Std
Trailer Color	Felling Black # CCA945378 (White Felling Decal)	1	Std
Stripe Color	White	1	Std
Standard	Document Holder	1	Std
Standard	Toolbox, with Lockable Cover	1	Std
Standard	2 Steps, 1 on the Standard Hitch and 1 in front of Axles on Roadside	2	Std
Standard	3/8" Safety Chains, Grade 70	1	Std
GVWR	25,900 lbs	1	Std

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Repair Riverside Garage Wash Bay
Date: June 25, 2024

CONTACT: Linda Pigue, Managing Director, Keven Wadkins, Facilities Maintenance Lead Worker

DESCRIPTION:

The Road Department obtained 3 proposals for replacing steel support columns in the Riverside Garage Wash Bay. The existing columns have been compromised by significant rusting.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The Road Department requested and received authorization of ARPA funds to cover the cost of \$28,285.

LEGAL REVIEW:

None

DEADLINE:

June 25, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board authorization to accept the Central Michigan Building Services proposal in the amount of \$26,285.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.



CENTRAL MICHIGAN BUILDING SERVICES

985 E MAIN ST, IONIA, MI 48846
O 616.523.4571 F 616.523.6533

Proposal #224122

Date: 05/01/2024

Organization: Ionia County Road Department

Attn: Kevin Wadkins

Thank you for contacting CMiBS with the opportunity to quote your project.

Subject: Replace 4 columns in the wash bay at the Ionia County Road Department.

Per our discussion with Kevin, the following work is to be done at 170 E. Riverside Dr., Ionia, MI 48846.

CMiBS proposes to furnish material, labor, and equipment for the following:

- Demo and remove four existing columns.
- Cut and remove existing concrete blocks, as necessary to allow for column replacement. Structure to be temporarily supported as columns are removed and new columns are put in place.
- Clean up work area.

Budgetary Bid Amount: \$26,285.00

Exclusion & Notes:

- New footings, if necessary, are not included in the cost of this proposal.
- Any movement of electrical conduit or pneumatic lines to be the responsibility of the Ionia County Road Department.
- No engineering is figured in the cost of this proposal.
- Due to volatile material pricing, costs to be verified prior to commencement.
- Price does not include overtime, project to be completed during regular business hours.
- Price is subject to review after 30 days from the date on this proposal; CMiBS reserves the right to revoke this proposal at any time for any reason.
- Price does not include winter weather conditions or rates.
- Price does not include plant/production protection unless requested at the time of bid.

Any additions to the project will be done on a Time and Material basis. If you have any questions, please feel free to contact us.

Thank you,
Josh Reisbig
CMiBS

Central Michigan Building Services is hereby authorized to proceed on the project based on the requirements set forth above.

Authorized Signature

Date

TERMS AND CONDITIONS

1. Owner agrees to make full payment of all sums due within (10) days after delivery of Contractor's invoice or agreed upon payment terms. Contractor shall not be required to continue its work described on the first page ("Work") unless such sums are paid within the time specified or as extended in writing. Any payment not paid within such time shall accrue interest at a rate of one-point five percent (1.5%) per month. Payment by Owner of the installments, or an agreement between the Owner and the Contractor to extend the time for payment, shall constitute Owner's acceptance of the Work for which the installment is due or extended, subject to any unsatisfactory items agreed upon in writing by the Owner and Contractor.

2. The Alternates are options available to Owner. If any Alternate is selected and/or any allowance is exceeded, as allowances are only estimates, the prices quoted on the first page shall increase ("Price").

3. Changes in the Work, schedule and Price may be made but will be completed and billed on a Time and Materials basis, ("Change Order"). Contractor has no obligation to accept a request for a Change Order.

4. Contractor shall diligently pursue the construction so as to complete the Work as soon as commercially practical.

5. Although Contractor has examined the general condition of the site and taken into account this examination in establishing the Price, Owner shall be responsible for all unanticipated or unsuitable site conditions encountered.

6. Possession of the site and all improvements constructed thereon shall be deemed to have been surrendered to the Contractor. Exclusive access to the site and the Work is granted to Contractor and its subcontractors and others working by or through them (collectively, "Subcontractors"). If Owner or others enter the site to inspect the Work, they shall do so with due caution to the liable for any injuries or damages arising from their entry. Contractor shall be entitled to exclusive possession of the site until such time as Contractor notifies Owner that the Work is substantially complete and the Price, adjusted as to additions and deductions, if any, has been paid in full. In the event the Owner occupies the site prior to substantial completion and final payment without the prior written consent of Contractor, such occupancy shall constitute a complete and final acceptance of all Work and a waiver by the Owner of any

objection to the Work performed to that date and any claim for uncompleted work, and the Contractor and its Subcontractors shall thereafter be relieved of any responsibility for defective materials or workmanship based upon any theory whatsoever.

7. Owner shall not issue any instructions to or otherwise interfere with Contractor's exclusive supervision and control of its Subcontractors and agrees to neither negotiate for additional work with Subcontractors nor to engage other builders or subcontractors to perform work or services on the site.

8. Owner shall carry a builder's risk policy for the Work until the Work is substantially complete and shall maintain all risk property insurance for the full replacement value of any existing improvements on the site. Contractor shall carry commercial general liability insurance and workers' compensation insurance as may be required by law and, upon Owner's request shall furnish certificates of insurance evidencing such insurance.

9. Owner agrees to indemnify and defend Contractor and its Subcontractors, agents and designees (collectively, "Indemnitees") against and hold them harmless from all losses, claims, liabilities, injuries, damages, and expenses whatsoever, including attorneys' fees that the Indemnitees may incur by reason of (i) breach of this Agreement by Owner, or (ii) any injury or damage sustained to any person or property (including, but not limited to, any one or more of the Indemnitees) arising out of or occurring in connection with the performance or lack of performance by Owner of its duties and obligations under or pursuant to this Agreement. This indemnification shall not apply to any loss, claim or damage caused solely by the negligent act of Contractor or its Subcontractors.

10. Commencing on the date of substantial completion, Contractor shall warrant to the Owner the Work under Contractor's standard one-year warranty ("Warranty"). Repair or replacement, as specified in that Warranty, shall be the Owner's exclusive remedy, and in no event shall Contractor be liable for any consequential or incidental damages. THERE ARE NO OTHER WARRANTIES, EXPRESS OR IMPLIED, EXCEPT AS SET FORTH IN THE ATTACHED WARRANTY, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

11. Any notices permitted or required to be given under this Agreement shall be deemed given or made (a) upon personal delivery to the person to whom addressed, (b) three (3) days

following deposit in the United States mail, first class postage prepaid, addressed to the recipient at the address set forth at the beginning of this Agreement, or (c) at the time that receipt by facsimile or other electronic transmission has been acknowledged by electronic confirmation or otherwise. Either party may specify a different address by notice given in accordance with the terms of this section.

12. The following general provisions shall apply: (a) If any provision of this Agreement is determined to be invalid or unenforceable, such determination shall not affect the validity or enforceability of the other provisions of this Agreement. (b) This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. (c) This Agreement may be executed in one or more counterparts, and any party to this Agreement may execute and deliver this Agreement by executing and delivering any of such

counterparts, each of which when executed and delivered shall be deemed to be an original and all of which taken together shall constitute one and the same instrument. (d) One or more waivers of any breach of any representation, warranty, or covenant in the Agreement by any party shall not be construed as a waiver of a subsequent breach of the same or of any other covenant or condition. (e) This Agreement may not be assigned, pledged, hypothecated, or in any other way transferred or encumbered by any party hereto without the prior written consent of the other part. (f) This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan and venue shall be in Ionia County, Michigan. (g) This Agreement constitutes the entire agreement and understanding among the parties to this Agreement and supersedes any and all prior agreements between the parties with respect to the work.

Proposal

To: Kevin Wadkins

Company: Ionia County Road Commission

Address: 170 E Riverside Dr. Ionia, MI 48846

Phone:

Email:

Project: Ionia County Rd Comm Column Repair

Date: 6/11/24

Submitted: Jeff Davis

Phone: 616-891-4000

Email: jdavis@teamfcc.com

FCC Construction Inc proposes to provide the materials, labor, and equipment to complete the work scope as for the below referenced project.

SCOPE OF WORK INCLUSIONS:

- Remove and replace (4) damaged columns
- New columns ASSUMED to be W8x31's
- Shoring of existing structure while new columns are being installed
- Demo of existing masonry along each side of column, new steel plates will be installed to close the gap created from the masonry demo to new columns. Exterior brick to remain
- Replace lower section of damaged x-bracing where needed
- New columns are figured to be galvanized

TOTAL: \$29,000 Twenty-Nine Thousand Dollars

Specific Exclusions/clarifications:

- No structural engineering is included
- Any demo of existing MEP (mechanical, electrical, plumbing) is by others and is NOT included
- All work done during normal business hours
- Schedule to be discussed
- Pricing assumes clear work access
- No painting of new steel

Authorized Signature: _____ Date: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner per standard practices. Any alteration from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry builders risk insurance or ensure existing policy covers all material both new and existing during construction. FCC Construction will carry a general liability and worker's compensation insurance.

Terms: Net 30 days on all invoices. Overdue balances carry interest at 1% per month.
Contract may be subject to progress payments if work duration is longer than one month.

Pricing valid for 15 days



230 ALTA DALE SE
ADA MI 49301
MANUFACTURERS * ENGINEERS * CONTRACTORS
PHONE 616-676-8119 – 616-676-0087
QUOTE

Ionia County Road Commission

February 28th, 2024

170 E Riverside Dr.

Ionia, MI 48846

Johnnie Dalton

WASH BAY COLUMN REPLACEMENT

We are pleased to fabrication and delivery of (4) new columns to replace the existing columns for the Ionia County Road Commission in its washdown bay.

- Old columns to be demoed and removed
- New columns to be sized W8x31
 - Columns to be hot dipped galvanized
- Structure to be temporarily supported as columns are removed and then new column is put in its place
- Existing concrete pad is to be re-used
 - New footings if needed are not covered in this quote
- Concrete cutting of existing block wall for removal and installation of columns is included.
- Any moving of electrical conduit or pneumatic lines to be completed by others
- Waltz Holst to provide all equipment and tools necessary to complete the work
- Working hours to be M-F 7:00-3:30

Budgetary Price

\$40,000.00

Respectfully Submitted,

Eric Gildner

Terms of Payment: 30% with purchase order
30% due at start of job
Then monthly progress billings until completion of job of which
balance is due Net - 30 days.

THIS QUOTATION IS SUBJECT TO WALTZ-HOLST STANDARD TERMS AND CONDITION

TERMS AND CONDITIONS OF QUOTATION

1. **Terms of Payment.** All material and/or equipment that is furnished pursuant to any quotation or any changes to any quotation shall be invoiced upon delivery of that material and/or equipment. If any item in the quotation calls for installation, invoicing shall occur upon the completion of that installation. This paragraph is subject to any different payment terms which may appear on the face of the quotation itself or in addenda which otherwise modify the terms of this payment schedule. All invoices, regardless of whether provided under this section or any other section, are payable net 10 days. Interest shall accrue thereafter at the highest percentage allowable by law.
2. **Shipping and Freight.** The purchaser agrees that it shall pay all shipping and freight charges of all material or equipment, upon arrival, at the destination of that material or equipment, unless otherwise specified herein.
3. **Labor Charges and Labor Rates.** All labor anticipated by Waltz-Holst Blow Pipe Company in connection with the performance of any services as outlined in this quotation are anticipated to be performed by Waltz-Holst Blow Pipe Company on a straight time basis of 40 hours per week to consist of five 8 hour days commencing with Monday and ending with Friday between the hours of 8:00 a.m. and 4:30 p.m. unless otherwise specified herein. If any performance requirement under the terms of this Agreement requires labor to be utilized on different schedules, Waltz-Holst Blow Pipe Company is entitled to an equitable adjustment of the contract price in order to compensate for the utilization of labor during different or additional time periods.
4. **Cancellations.** In the event that this quotation is canceled in whole or in part, the purchaser assumes all responsibility for all cancellation charges and expenses in connection with any terminated or partially completed contract for Waltz-Holst Blow Pipe Company or any of its vendors or suppliers.
5. **Permits.** The purchaser under the terms of this quotation shall provide and pay for all necessary building and erection permits for all state, local and federal governmental authorities.
6. **Insurance.** Waltz-Holst Blow Pipe Company will comply with workers compensation or employer's liability laws for the State of Michigan that apply to Waltz-Holst Blow Pipe Company's operations under this proposal. Waltz-Holst Blow Pipe Company will carry insurance against claims for personal injuries, death, or property damage arising out of Waltz-Holst Blow Pipe Company's operation or in connection with its work, except such claims as may arise through the purchaser's fault or the fault of the purchaser's employee. Upon request, Waltz-Holst Blow Pipe Company will furnish to the purchaser a copy of the Certificate of Insurance as evidence of coverage.
7. **Equitable Adjustments.** In the event that any implied, actual or constructive changes are made to the specifications or the terms of the quotation outlined in this document, Waltz-Holst Blow Pipe Company is entitled to have this contract equitably adjusted for any such changes.
8. **Delay.** In the event that the purchaser causes or partially causes any delay in the completion of Waltz-Holst Blow Pipe Company's performance of its contract, then Waltz-Holst Blow Pipe Company is entitled to an equitable adjustment for the additional costs associated with the delay.
9. **Electrical Work.** All electrical work, electrical equipment or electrical connections necessary for the performance of this proposal shall be furnished and installed by purchaser unless otherwise specified herein.
10. **Price Adjustments.** The proposal reflected in this quotation and contract is based upon pricing for material, labor and equipment in effect on the date of the quotation. If the costs of labor, material or equipment increase between the time this quotation is agreed to by the purchaser and the time of performance, the purchaser agrees to allow an increase in the quotation to cover those added costs.
11. **Title to Equipment.** The title and right of possession to the equipment and material covered by this proposal shall remain with Waltz-Holst Blow Pipe Company until full and final payment therefore in cash shall have been made in accordance with the terms of this Agreement. In the event that the purchaser defaults in any manner regarding the payments as provided herein, Waltz-Holst Blow Pipe Company is specifically entitled to repossess all equipment and materials furnished to purchaser in accordance with this quotation and purchaser agrees pursuant to the terms of this quotation to peacefully allow Waltz-Holst Blow Pipe Company entry onto the premises where the equipment and materials were installed to remove and repossess any such equipment and materials. All of such material and equipment shall be returned to Waltz-Holst Blow Pipe Company by purchaser free of any claims whatsoever including mechanic or construction liens and purchaser hereby indemnifies and saves Waltz-Holst Blow Pipe Company harmless from liability for any removal costs as well as satisfactions of any liens imposed.

12. Activity Beyond Waltz-Holst Blow Pipe Company's Control. All quotations and agreements made pursuant to this document and the reverse side of this document and any addenda hereto are made contingent upon labor strikes, fires, accidents or other causes of any kind beyond the control of Waltz-Holst Blow Pipe Company. In the event that this quotation encompasses or covers any products or materials which are designed by the purchaser, or are required by the purchaser for installation irrespective of the designer, then (Cont.) Waltz-Holst Blow Pipe Company is entitled to rely upon the workability and constructability of said items. Waltz-Holst Blow Pipe Company specifically disclaims any responsibility for damages, by reason of the infringement of any patent or patents through the manufacturer of any such products, and the purchaser hereby agrees to indemnify and save Waltz-Holst Blow Pipe Company harmless for any litigation which may arise out of patents, trademarks, copyrights, or other intellectual property violations of any type or kind. This indemnification includes the costs of litigation as well as attorneys fees.

13. Taxes. The purchaser acknowledges that it shall be fully responsible for payment of all taxes and fees to all local, state and federal authorities, and that it will indemnify and save Waltz-Holst Blow Pipe Company harmless for payment of all said taxes or fees.

14. Warranties and limitations of claims. Purchaser acknowledges that this quotation includes no warranties other than those specified on the face of the document.

PURCHASER AGREES AND ACKNOWLEDGES THAT WALTZ-HOLST BLOW PIPE COMPANY SPECIFICALLY DISCLAIMS ANY WARRANTIES, IN PARTICULAR, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR A WARRANTY OF MERCHANTABILITY. PURCHASER ALSO HEREBY ACKNOWLEDGES THAT IT WAIVES AND DISCLAIMS ANY LIABILITY OF WALTZ-HOLST BLOW PIPE COMPANY FOR CONSEQUENTIAL DAMAGES OF ANY KIND. ANY CLAIMED DAMAGES BY PURCHASER AGAINST WALTZ-HOLST BLOW PIPE COMPANY ARE LIMITED TO THE COSTS OF REPAIR OR REPLACEMENT, AT WALTZ-HOLST BLOW PIPE COMPANY'S SOLE DISCRETION, OF ANY OF THE EQUIPMENT OR MATERIALS FURNISHED IN ACCORDANCE WITH THE QUOTATION ABOVE.

15. Unforeseen Conditions. In the event that Waltz-Holst Blow Pipe Company encounters unforeseen conditions in the fabrication or installation of any of the items referred to in this quotation, then any delivery schedules outlined in the terms of this quotation shall provide sufficient time for Waltz-Holst Blow Pipe Company to complete its work in light of the unforeseen conditions, and Waltz-Holst Blow Pipe Company is entitled to compensation for any additional labor, materials or services provided as a result of those unforeseen conditions.

16. Disputes. In the event that any disagreement arises out of the terms and conditions of this quotation or any of the provisions contained herein, the purchaser and Waltz-Holst Blow Pipe Company agree to resolve all disputes in a court of competent jurisdiction located in Grand Rapids, Michigan. Purchaser acknowledges that jurisdiction and venue will lie in Grand Rapids, Michigan. In any action arising out of any dispute between the parties relative to the terms and conditions of this Agreement, purchaser unequivocally and irrevocably waives any right to trial by jury. To the extent that Waltz-Holst Blow Pipe Company institutes litigation for collection of any sums due by purchaser to Waltz-Holst Blow Pipe Company under the terms of this Agreement, purchaser to Waltz-Holst Blow Pipe Company for all reasonable costs of the litigation together with all attorneys' fees incurred.

17. Acceptance. Purchaser acknowledges that acceptance of this quotation is limited to the terms and conditions contained within the quotation. Any additional or different terms stated by purchaser in a confirming order or other document acknowledging its consent to the quotation shall be deemed merely suggestions for additional provisions in the Agreement. If those additional provisions are not specifically agreed to by Waltz-Holst Blow Pipe Company in writing, they do not become part of the Agreement and the remaining provisions of the Agreement shall be rendered in full force and effect.

18. Governing Law. The parties agree that this Agreement shall be governed and interpreted in accordance with the laws of the State of Michigan.

19. Severability. The parties agree that if any court of competent jurisdiction shall determine that any portion of this Agreement is unenforceable for any reason, then only the unenforceable provision shall be stricken. The remaining portions of the Agreement shall have full force and effect.

20. Interpretation. Both purchaser and Waltz-Holst Blow Pipe Company acknowledge that the terms and conditions of this quotation are subject of negotiation between the parties and as such, no parties shall be deemed to have prepared this document and this document shall not be construed against any party in the event of an ambiguity.

21. Fully Integrated Agreement. The parties agree that this written document represents the complete understanding of the agreement between the parties, that the document is complete and fully integrated, and that the terms and conditions of this Agreement may not be modified unless said modification is in writing and signed by both parties.

22. Titles. Titles to each paragraph are provided for convenience only and do not limit the meaning or intent of the body of any of the paragraphs.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Overhead Door Replacements

Date: June 25, 2024

CONTACT: Linda Pigue, Road Dept. Managing Director

DESCRIPTION:

The Road Department's Riverside Garage, Jordan Lake Truck Barn and Belding Truck Barn overhead doors need to be replaced. The doors have been repaired numerous times but have reached the point where they need to be replaced. The Road Department obtained two quotes which range from \$98,760 to \$107,174.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

ARPA funds have been designated to cover \$75,135 of the cost of replacing the doors and commercial trolley operators. The balance of cost \$23,625 will be covered with the Department's 2024 budget.

LEGAL REVIEW:

N/A

DEADLINE:

June 25, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board approve award to the low bidder Zylstra Door Company.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

or company
3 Broadmoor Ave SE
Caledonia, MI 49316
Tel 616 698 7242
zylstradoor.com



door con
7350 Broadmoor
Caledonia, MI
Tel 616
zylstra

Proposal

Date:
Quotation:

4/29/2024
7043

PLEASE NOTE: DUE TO VOLITILTY IN PRICING QUOTES ARE NO LONGER VALID 3 WEEKS AFTER ABOVE DATE

The prices included in the quote are without obligation. At the moment our suppliers do not assure us – due to the steel and labor shortages – binding prices and deadlines. Any price increases as well as deadline shifts caused by upstream suppliers will be transferred to the Client to the same extent.

Ionia County Road Commission
170 E. Riverside Drive PO Box 76
Ionia, 48846

Site Name: *Ionia Mechanic Shop*
Contact Name:

Quantity	Description	Unit Price	Total
3.00	14 9 x 16 3285 White Polystyrene Insulated Steel Back Row of 1/2" Insulated Clear Glass Lites High Lift Track	6,825.00	20,475.00
1.00	14 9 x 16 3285 (3" track) White Polystyrene Insulated Steel Back Row of 1/2" Insulated Clear Glass Lites 3" High Lift Track	7,310.00	7,310.00
6.00	14 9 x 14 3285 White Polystyrene Insulated Steel Back Row of 1/2" Insulated Clear Glass Lites High Lift Track	3,285.00	19,710.00
9.00	LiftMaster Maxum JHDC Heavy Duty	2,150.00	19,350.00
1.00	CJ501L5 Damp Environment Operator Pricing includes installation and sales tax.	2,725.00	2,725.00
10.00	TDHA Take Down and Removal of Existing Door(s)	150.00	1,500.00

Pricing Includes Installation And Sales Tax.

Operator pricing excludes electrical wiring. Wiring to be completed by qualified electrician.

Please see the enclosed attachments for product details.

Required structural backing is not provided by Zylstra Door Company and is not included in the pricing

Backing is required prior to installation

Lead times and delivery dates cannot be guaranteed and are subject to change due to circumstances beyond the control of Zylstra Door Company.

Quote Total (Tax Rate Incl.): **\$ 71,070.00**

All material is guaranteed to be as specified. Price subject to change without notice. This proposal may be withdrawn by us if not accepted by the above due date. All work to be completed in a professional manner per standard practices. Any alteration or deviation from above specifications involving extra costs will

Proposal

Date: 4/29/2024
Quotation: 7045

PLEASE NOTE: DUE TO VOLITILTY IN PRICING QUOTES ARE NO LONGER VALID 3 WEEKS AFTER ABOVE DATE

The prices included in the quote are without obligation. At the moment our suppliers do not assure us – due to the steel and labor shortages – binding prices and deadlines. Any price increases as well as deadline shifts caused by upstream suppliers will be transferred to the Client to the same extent.

Ionia County Road Commission
170 E. Riverside Drive PO Box 76
Ionia, 48846

Site Name: Jordan Lake Garage
Contact Name:

Quantity	Description	Unit Price	Total
2.00	16 2 x 16 3285 White Polystyrene Insulated Steel Back Row of 24" x 12" Insulated Clear Glass Lites High Lift Track	6,745.00	13,490.00
2.00	LiftMaster Maxum JHDC Heavy Duty	2,150.00	4,300.00
2.00	TDHA Take Down and Removal of Existing Door(s)	150.00	300.00
Pricing Includes Installation And Sales Tax. Operator pricing excludes electrical wiring. Wiring to be completed by qualified electrician. Please see the enclosed attachments for product details. Required structural backing is not provided by Zylstra Door Company and is not included in the pricing Backing is required prior to installation Lead times and delivery dates cannot be guaranteed and are subject to change due to circumstantes beyond the control of Zylstra Door Company.			
Quote Total (Tax Rate Incl.):			\$ 18,090.00

All material is guaranteed to be as specified. Price subject to change without notice. This proposal may be withdrawn by us if not accepted by the above due date. All work to be completed in a professional manner per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders will become an extra charge over and above the estimate. All agreements contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees. 1 Electrical Wiring is not provided by Zylstra Door, Inc. and is to be completed by Qualified Electrician. A service charge of \$75.00 will be added to invoice if low voltage wiring is completed by Zylstra Door, Inc.
Please note: Credit card transaction more than \$2000 are subjected to 3% credit card processing fees.
Due to inflationary impact and market conditions, it is our obligation to keep our prices as low as possible.

Proposal

Date: 4/29/2024
Quotation: 7044

PLEASE NOTE: DUE TO VOLITILTY IN PRICING QUOTES ARE NO LONGER VALID 3 WEEKS AFTER ABOVE DATE

The prices included in the quote are without obligation. At the moment our suppliers do not assure us – due to the steel and labor shortages – binding prices and deadlines. Any price increases as well as deadline shifts caused by upstream suppliers will be transferred to the Client to the same extent.

Ionia County Road Commission
170 E. Riverside Drive PO Box 76
Ionia, 48846

Site Name: Belding Garage

Contact Name:

Quantity	Description	Unit Price	Total
2.00	14 2 x 12 3285 White Polystyrene Insulated Steel Back Row of 1/2" Insulated Clear Glass Lites Low Headroom Rear Mount Torsion	4,650.00	9,300.00
2.00	TDHA Take Down and Removal of Existing Door(s)	150.00	300.00
Pricing Includes Installation And Sales Tax. Operator pricing excludes electrical wiring. Wiring to be completed by qualified electrician. Please see the enclosed attachments for product details. Required structural backing is not provided by Zylstra Door Company and is not included in the pricing Backing is required prior to installation Lead times and delivery dates cannot be guaranteed and are subject to change due to circumstantes beyond the control of Zylstra Door Company.			
Quote Total (Tax Rate Incl.):			\$ 9,600.00

All material is guaranteed to be as specified. Price subject to change without notice. This proposal may be withdrawn by us if not accepted by the above due date. All work to be completed in a professional manner per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders will become an extra charge over and above the estimate. All agreements contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees. 1 Electrical Wiring is not provided by Zylstra Door, Inc. and is to be completed by Qualified Electrician. A service charge of \$75.00 will be added to invoice if low voltage wiring is completed by Zylstra Door, Inc.

Please note: Credit card transaction more than \$2000 are subjected to 3% credit card processing fees.

Due to inflationary impact and market conditions, it is our obligation to keep our prices as low as possible.

Overhead Door Company Of Lansing

Overhead Door Co. of Lansing

2045 E. M-78

East Lansing, MI 48823

Telephone: (517) 332-1133

Fax: (517) 339-1799

A WOMEN OWNED COMPANY

The Genuine. The Original.



Proposal #: 1-6596

PROPOSAL SUBMITTED TO: Ionia County Road Comm.				Date 6/5/2024		Attention Kevin Wadkins			
STREET 170 Riverside Dr.				Job Name Budget Cost to Replace (10) Doors on Main Garage.					
City Ionia		State MI.	Zip Code	Job Location 170 E. River side Drive, Ionia, MI.					
Phone Number		Fax Number		Job Phone					
ITEM #	QTY	SERIES	DOOR WIDTH	DOOR HEIGHT	OPENING WIDTH	OPENING HEIGHT	OPERATION	HEAD ROOM	JAMB TYPE
1	4	591	14' 10"	14' 1"	14' 8"	14' 0"	Existing Ops	60" In.	Steel
2	6	591	14' 10"	16' 1"	14' 8"	16' 0"	Existing Opsq	48" in.	Steel

FURNISH AND INSTALL (9) NEW DOORS

The above sized 591 series "Thermacore" sectional door(s), as manufactured by the Overhead Door Corporation. Door standard features to include the following:

.016" thick roll-formed hot-dipped galvanized, ribbed face steel sections, with metal/foam/metal sandwich, foamed-in-place homogeneous CFC/HCFC free polyurethane insulation. Insulating values: R = 14.86, U = .067. Section thickness 1 5/8", all sections to be fitted with tube seals to weatherstrip each joint. Air infiltration of .08 cfm per sq. ft. of door at 15 mph, and class 26 sound transmission. End stiles will be 16 ga. steel; hinges and fixtures will be galvanized steel. EPDM thermal break to be provided between interior and exterior skins to prevent thermal transmission. Patented water channel is provided for a drip free opening. The polyurethane foam insulation is fully encapsulated in non-permeable materials for no loss of thermal efficiency. Limited 10-year warranty against panel delamination of foam and steel skins.

PROPOSAL TO INCLUDE THE FOLLOWING:

Items 1 & 2 Above:

- 2" Continious Angle Mounted Lift Clearance Track for use in the headrooms available
- 1) Row of 25" x 12 Double Thermal Acrylic Oval Insulated Windows (5 Across)
- 1" Solid Torsion Spring Shafts.
- Perimiter Weather Seals.
- OHD of Lansing to reattach the existing Liftmaster Sidemounted Motor Operators on the Doors & Adjust
- Door #8 on the end is to be manual chain hoist operated.
- Doors to be White
- OHD of Lansing to Remove all (10) doors complete and haul them away for disposal.

THE BUDGET COST FOR ALL (10) DOORS TO BE INSTALLED AS QUOTED ABOVE IS \$74,717.00

BREAKDOWN:

- 6) 14' 10" x 14' Doors ONLY IS \$38,970.00.
- 1) 14' 10" x 16' Door #8 W/Chain Hoist IS \$9,261.00.
- 3) 14' 10" x 16' Doors ONLY IS \$26,486.00.

Overhead Door Company Of Lansing

Overhead Door Co. of Lansing
2045 E. M-78
East Lansing, MI 48823
Telephone: (517) 332-1133
Fax: (517) 339-1799

A WOMEN OWNED COMPANY

The Genuine. The Original.



Proposal #: 1-6593

JL

PROPOSAL SUBMITTED TO: Ionia County Road Comm.				Date 6/3/2024		Attention Kevin Wadkins			
STREET 170 Riverside Dr.				Job Name Budget Cost to Replace two Doors in Saranac					
City Ionia		State MI.		Zip Code		Job Location Belding Garage 613 Front Street Belding MI.48809			
Phone Number		Fax Number		Job Phone					
ITEM #	QTY	SERIES	DOOR WIDTH	DOOR HEIGHT	OPENING WIDTH	OPENING HEIGHT	OPERATION	HEAD ROOM	JAMB TYPE
1	2	591	16' 2'	16' 1"	16' 0"	16' 0"	Existing Op	34" In.	Steel

FURNISH AND INSTALL (2) NEW DOORS

The above sized 591 series "Thermacore" sectional door(s), as manufactured by the Overhead Door Corporation. Door standard features to include the following:
.016" thick roll-formed hot-dipped galvanized, ribbed face steel sections, with metal/foam/metal sandwich, foamed-in-place homogeneous CFC/HCFC free polyurethane insulation. Insulating values: R = 14.86, U = .067. Section thickness 1 5/8", all sections to be fitted with tube seals to weatherstrip each joint. Air infiltration of .08 cfm per sq. ft. of door at 15 mph, and class 26 sound transmission. End stiles will be 16 ga. steel; hinges and fixtures will be galvanized steel. EPDM thermal break to be provided between interior and exterior skins to prevent thermal transmission. Patented water channel is provided for a drip free opening. The polyurethane foam insulation is fully encapsulated in non-permeable materials for no loss of thermal efficiency. Limited 10-year warranty against panel delamination of foam and steel skins.

PROPOSAL TO INCLUDE THE FOLLOWING:

Item 1 Above:

- 2" Continuous Angle Mounted lift Clearance Track for use in the headrooms available
- 1) row of 25" x 12 Double Thermal Acrylic Oval Insulated Windows (5 Across)
- 1" Solid Torsion Spring Shafts.
- Perimeter Weather Seals.
- OHD of Lansing to reattach the existing Liftmaster Sidemounted Motor Operator on the front door and Adjust.
- OHD of Lansing to provide a NEW Pneumatic Bottom Safety Edge and a New Set of Safety Photo Eyes. and Wire both in complete.
- The New Rear door is figured to be manual chain hoist operated.
- Doors to be White
- OHD of Lansing to Remove both doors complete and haul away for disposal.

NOT INCLUDED;

- ANY Repairs needed to the door opening such as fixing the damaged steel jambs the front door is to mounted to for the new Door to be Installed correctly.
- ANY of the Primary Power to the New Operato if one r is Selected to be Purchased as quoted as an Option below for either door.

THE BUDGET COST FOR BOTH DOORS TO BE INSTALLED AS QUOTED ABOVE IS \$20,962.00

BREAKDOWN:

The Front Door Cost W.the Reuse of the Existing Operator IS \$10,270.00

The Back Door With the Chain Hoist IS \$10,692.00

OPTIONAL COST TO PROVIDE WITH EITHER DOOR:

- 3" TRACK. THE ADD PER DOOR IS \$430.00
- 50,000 CYCLE HIGH USE SPRINGS.THE ADD PER DOOR IS \$690.00
- 100,000 CYCLE HIGH USE SPRINGS. THE ADD PER DOOR IS \$1,360.00
- NEW LIFTMASTER MODEL JHDC7S1BMC 1/2HP JACKSHAFT MOTOR OPERATOR WITH A BRAKE, HOIST, AND SAFETY PHOTO EYES. THE ADD TO BE INSTALLED ALONG WITH EITHER NEW DOOR IS **\$2,380.00.**

The Lead time for us to get once an order is placed is 4 weeks

We hereby propose to complete in accordance with above specification, for the sum of:

Twenty Thousand Nine Hundred Sixty Two Dollars and No Cents

\$20,962.00

Signature

Michael Bartkowiak

Direct Dial:

TERMS AND CONDITIONS

Payment to be made as follows:

Prices subject to change if not accepted in 30 days.

BY OTHERS: Jambs, spring pads, all wiring to motors and control stations, unless otherwise stated above, are not included. Purchaser agrees that doors shall remain in Seller's possession until paid in full. In the event Purchaser breaches or defaults under the terms and provisions of this Agreement, the Purchaser shall be responsible for the costs of collection, including reasonable attorneys' fees. The Seller shall be entitled to full and final payment on the Purchase Order. There shall be a 1 1/2% service charge per month for all payments due and owing after 30 days. (Agreements are contingent upon strikes, accidents, or delays beyond our control.)

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

Purchaser: _____

Signature

Title

Date of Acceptance

Overhead Door Company Of Lansing

Overhead Door Co. of Lansing
2045 E. M-78
East Lansing, MI 48823
Telephone: (517) 332-1133
Fax: (517) 339-1799

A WOMEN OWNED COMPANY

The Genuine. The Original.



Proposal #: 1-6592

PROPOSAL SUBMITTED TO: Ionia County Road Comm.				Date 5/30/2024		Attention Kevin Wadkins			
STREET 170 Riverside Dr.				Job Name Budget Cost to Replace two Doors					
City Ionia		State MI.	ZipCode	Job Location Belding Garage 613 Front Street Belding MI.48809					
Phone Number		Fax Number		Job Phone					
ITEM #	QTY	SERIES	DOOR WIDTH	DOOR HEIGHT	OPENING WIDTH	OPENING HEIGHT	OPERATION	HEAD ROOM	JAMB TYPE
1	2	591	14' 0"	11' 10"	14' 0"	11' 10"	Existing Ops.	9" In.	Wood

FURNISH AND INSTALL (2) NEW DOORS

The above sized 591 series "Thermacore" sectional door(s), as manufactured by the Overhead Door Corporation. Door standard features to include the following:

.016" thick roll-formed hot-dipped galvanized, ribbed face steel sections, with metal/foam/metal sandwich, foamed-in-place homogeneous CFC/HCFC free polyurethane insulation. Insulating values: R = 14.86, U = .067. Section thickness 1 5/8", all sections to be fitted with tube seals to weatherstrip each joint. Air infiltration of .08 cfm per sq. ft. of door at 15 mph, and class 26 sound transmission. End stiles will be 16 ga. steel; hinges and fixtures will be galvanized steel. EPDM thermal break to be provided between interior and exterior skins to prevent thermal transmission. Patented water channel is provided for a drip free opening. The polyurethane foam insulation is fully encapsulated in non-permeable materials for no loss of thermal efficiency. Limited 10-year warranty against panel delamination of foam and steel skins.

PROPOSAL TO INCLUDE THE FOLLOWING:

Item 1 Above:

- 2" Continous Angle Mounted Low Headroom track with the torsion springs to the rear.
- 1" Solid Torsion Spring Shafts.
- Perimiter wather seals.
- Top section to be prepared for Drawbar Operator use.
- OHD of Lansing to reattach the existing Liftmaster Drawbar Motor Operators and Adjust.
- Doors can be White, Industrial Brown, Grey or Tan.
- OHD of Lansing to Remove both doors complete and haul away for disposal.

THE BUDGET COST FOR BOTH DOORS TO BE INSTALLED AS QUOTED ABOVE IS \$11,495.00

The optional cost for us to provide row of 25"x 12" Dbl Thermal Acrylic Oval Windows for either door would be AN ADD OF \$590.00 ** ** Each door would have (4) windows across.

The Lead time for us to get once an order is placed is 3 - 4 weeks

We hereby propose to complete in accordance with above specification, for the sum of:

Eleven Thousand Four Hundred Ninety Five Dollars and No Cents

\$11,495.00

Signature

Michael Barkowski

Direct Dial:

TERMS AND CONDITIONS

Payment to be made as follows:

Prices subject to change if not accepted in 30 days.

BY OTHERS: Jambs, spring pads, all wiring to motors and control stations, unless otherwise stated above, are not included. Purchaser agrees that doors shall remain in Seller's possession until paid in full. In the event Purchaser breaches or defaults under the terms and provisions of this Agreement, the Purchaser shall be responsible for the costs of collection, including reasonable attorneys' fees. The Seller shall be entitled to full and final payment on the Purchase Order. There shall be a 1 1/2% service charge per month for all payments due and owing after 30 days. (Agreements are contingent upon strikes, accidents, or delays beyond our control.)

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

Purchaser: _____

Signature

Title

Date of Acceptance

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Purchase a 1-Ton Heavy Duty 55 Series Pickup Truck Date:
June 25, 2024

CONTACT: Linda Pigue, Road Dept. Managing Director & Wes Shafer, Fleet Supervisor

DESCRIPTION:

MDOT has requested that on Monday June 24, 2024, as part of our State Trunkline Maintenance Contract, that we begin a Hot Mastic project on I-96 within their closed work areas. This entails a truck load of two skids of Hot Mastic material and towing our hot mastic kettle. Each skid weighs approximately 2500 pounds. We are asking to change the Board's prior approval to purchase two pickup trucks to instead purchase one heavy duty series 550 pickup truck. The estimated cost of the heavy -duty pickup is \$98,000.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The cost of the new truck will not exceed \$110,000. The funds which were previously approved for two pickup trucks will instead be used to purchase the 1-ton heavy duty series 550 pickup.

LEGAL REVIEW:

N/A

DEADLINE:

June 25, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request authorization for Road Department Managing Director to sign a contract to purchase a 1-ton heavy duty series 550 pickup truck.

ADMINISTRATOR'S RECOMMENDATION:

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Hot Mastic Material
Date: June 25, 2024

CONTACT: Linda Pigue, Road Dept. Managing Director & Wes Shafer, Fleet Supervisor

DESCRIPTION:

MDOT has requested that on Monday June 24, 2024, as part of our State Trunkline Maintenance Contract, that we begin a Hot Mastic project on I-96 within their closed work areas. The hot Mastic material is available from Sherwin Industries, Inc., through Sourcewell, which negates the need for competitive bids or obtaining quotes.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

We have approximately \$560,000 of our State Trunkline Maintenance funds to be spent before 10/1/2024, so adequate funds exist to purchase this Mastic material. We anticipate using one skid a day. A skid has 2,400 pounds of mastic. A load containing 18 skids costs \$38,337.08 which includes freight of \$995. We would like to order two truck loads for a total of \$76,674.16.

LEGAL REVIEW:

N/A

DEADLINE:

June 25, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request authorization for Road Department Managing Director to sign a contract to purchase two truck-loads of Mastic material at a cost not to exceed \$76,674.16.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

SOURCEWELL PRICING WORKSHEET Contract #080521-CFC

DATE: 06/19/2024

PURCHASING AGENCY	CONTRACTOR	AUTHORIZED DISTRIBUTOR
Ionia County Roads Department Darlene Thomas 616-527-1700 FAX: darthomas@ioniacounty.org 170 E Riverside Drive Ionia, MI 48846		Sherwin Industries, Inc. Randy S Jackson 414-281-6400 414-281-0691 rjackson@sherwinindustries.com

EQUIPMENT PART #/DESCRIPTION:				Discounted Contract Price
Part Number		Description		Price
				\$ -

EQUIPMENT OPTIONS: (Listed in Contract)					
Price for options requiring mutple units please list the total price not the each price.					
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UNPUBLISHED OPTIONS: (Items not shown it the Contract Price List)					
Price for options requiring mutple units please list the total price not the each price.					
QTY/Part #/Description		Price	QTY/Part #/Description		Price
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MATERIALS: (Listed in Contract Price list)				
Part #/Description	Units	Price/unit	TOTAL	
33339/Mastic One	43,200	\$ 0.8644	\$ 37,342.0800	
		\$ -	\$ -	
		\$ -	\$ -	
				Material Total: \$ 37,342.0800

TRADE-INS/DISC./FREIGHT/TAX				
Description	Price	Description	Price	
Freight - DeKalb	\$ 995.0000		\$ -	
	\$ -		\$ -	
	\$ -		\$ -	
				Subtotal \$ 995.0000
				TOTAL: \$ 38,337.08

CrafcO Approval By: **Angie Hoaglin** Date: 6/19/2024
Not Valid Without Approval

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

June 25, 2024

CONTACT:

Patrick Jordan, County Administrator

DESCRIPTION:

Consider structural changes to the Board of Commissioners compensation schedule to bring Commissioners' compensation in line with comparable counties in our region.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None.

FINANCIAL ANALYSIS:

Estimated total increase of \$31,434 in 2025. Effective date of new schedule will be Jan. 1, 2025.

LEGAL REVIEW:

None needed

DEADLINE:

None.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Move to authorize proposed changes to pay structure for Board of Commissioners effective January 1, 2025:

Compensation:

-Board Chair	\$11,000/year	(Increased 2% per year)
-Commissioners	\$10,000/year	(Increased 2% per year)

-Mileage at rate established by IRS annually.

-Per diem \$50 for meetings up to 3 hours, \$75 for meetings over 3 hours: applies to Board of Commissioner meetings, appointed Committee meetings, community business meetings within Commission districts.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends

2024 Elected Officials and Chief Deputies Salary Study- as of 02/23/2024

Position Title	Barry County	Ionia County	Montcalm County	Average of All 3	Average of Barry & Montcalm
ELECTED OFFICIALS					
Board Commissioner Chairperson	\$14,729.00	\$8,250.00	\$14,925.00	\$12,634.67	\$14,827.00
Board Commissioner	\$13,646.00	\$7,250.00	\$13,564.00	\$11,486.67	\$13,605.00
Additional Compensation	Mileage	Mileage at rate established annually by the IRS. Per diem for all Board mtgs, committee mtgs per appointment, and community business meetings within Commissioner Districts: \$50 for meetings up to 3 hours, \$75 for meetings over 3 hours.	Per diem of \$40 per half day, \$60 for full day.		

2023	Per Diem	Mileage
David Hodges	\$4,075.00	\$1,818.28
Scott Wirtz	\$2,350.00	\$269.28
Larry Tiejema	\$3,050.00	\$713.18
Phil Hesche	\$2,375.00	\$1,046.69
Gordon Kelley	\$3,350.00	\$606.52
Jack Shattack	\$3,635.00	\$780.00
Terry Frewen	\$2,931.00	\$1,805.92
Total	\$21,766.00	\$7,039.87
Average	\$3,109.43	\$1,005.70

Board Chair - Current	
Salary	\$8,250.00
Average Per Diem	\$3,109.00
Average Mileage	\$1,005.00
Total	\$12,364.00

Commissioners - Current	
	\$7,250.00
	\$3,109.00
	\$1,005.00
Total	\$11,364.00

	2024	2025
2025 Chairperson	8250	11000
2025 Commissioners (6)	43500	60000
Average mileage (7)	7042	7042
Pe diem	21763	21763
	82579	101830
2025 Budget Implication	Increase of \$19,251	

Recommendation:

-Board Chair: \$11,000/year (increased 2% annally)
Commissioners: \$10,000/year (increased 2% annually)

-Mileage rate determined annually by the IRS.

-Per diem for all Board mtgs, committee mtgs per appointment, and community business meetings within Commissioner Districts: \$50 for meetings up to 3 hours, \$75 for meetings over 3 hours.

-Health and Life Insurance Benefits - current

-County's portion of health insurance
Single/year \$ 8,309
Double/year \$ 18,283
Family/year \$ 24,097
HSA: Single \$600/Double or Family \$1200

-Life Insurance - approximately \$ 52.00/year