

IONIA COUNTY BOARD OF COMMISSIONERS

**September 25, 2018 - 7:00 p.m.
Conference Room – Central Dispatch Building**

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve Closed Session minutes of September 18, 2018
 - C. Approve per diem and mileage
 - D. Approve payment of General Fund payroll and accounts payable for the month of August 2018 - \$974,453.49
 - E. Approve payment of Health Fund bills - \$95,289.27
 - F.
- VIII. Unfinished Business**
 - A. Appointments
 - 1. Amateur Radio Emergency Services/Radio Amateur Civil Emergency Services Emergency Coordinator- 2 three year appointments – 1 applicant
 - 2. Commission On Aging Board – 3 three year appointments- 2 applicants
- IX. New Business**
 - A. Commission on Aging request to fill 8 vacant part-time Home Aide positions
 - B. Request approval of FY19 Older Americans Act Contract
 - C. Clean Sweep Program Grant Agreement
 - D. Request to fill Account Clerk position in Treasurer's Office
 - E. FY18 Emergency Management Performance Grant
 - F. Community Corrections FY2019 Grant Application
 - G. Resolution of Approval of Amended FY19 Community Corrections Grant Application
 - H. Community Corrections Smart Start Agreement

- I. Community Corrections Cognitive Behavioral Services Contract
- J. Community Corrections American Interlock Agreement
- K.

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3 minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2021.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term expiring April 2020.
- Parks Advisory Board – One two-year term expiring January 2019, serving as a Member-at-Large from the Lyons Area.

Non-Commissioner Appointments for consideration in the month of October 2018: None

Non-Commissioner Appointments for consideration in the month of November 2018: None

County of Ionia Request for Per Diem and Mileage

Commissioner Cowling-Cronk

August 2018

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	Aug 14	1+	50.00		
Commissioners Evening Meeting	Aug 28	1+	50.00		
Committee-of-the-Whole Meeting	Aug 21	1+	50.00		
Special Board Meeting					
Board of Public Works					
DHS Board Liaison	Aug 2	1+	50.00	48	26.6
Facilities Committee					
Facilities Committee					
Grievance Hearing Committee					
Tax Allocation Board					
West Michigan Regional Planning Comm					
Other					

Total Per Diem Requested:

200.00

Total Mileage Requested:

26.6

Signed

Date

Sept 19, 2018

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour,

\$50 for one to three hours, and \$75 for more than three hours.

Mileage for 2018 is 54.5 cents per mile.

County of Ionia Request for Per Diem and Mileage

Commissioner Shattuck

Aug. 2018

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	8-14		50 ⁰⁰		11 ⁰⁰
Commissioners Evening Meeting	8-28		50 ⁰⁰		11 ⁰⁰
Committee-of the-Whole Meeting	8-21		50 ⁰⁰		11 ⁰⁰
Special Board Meeting					
Airport Board	8-21		50 ⁰⁰		0
Airport Zoning Board					
Bargaining Committee	8-28		50 ⁰⁰		11 ⁰⁰
Bargaining Committee					
Emergency Management Advisory Council					
Facilities Committee					
Facilities Committee					
Grievance Hearing Committee					
MAC Workers' Comp Board					
Parks Advisory Board	8-8		0		
SW Mich Alliance for RegionThree	8-15		50 ⁰⁰		11 ⁰⁰
Other:					

Total Per Diem Requested: 300⁰⁰

Total Mileage Requested: 55⁰⁰

Signed Josh Shattuck

Date 8/29/18

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.

Mileage for 2018 is 54.5 cents per mile.

County of Ionia Request for Per Diem and Mileage

Commissioner Hodges

August 2018

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting					
Commissioners Evening Meeting	8-28		50.00	38	
Committee-of-the-Whole Meeting	8-21		50.00	38	
Special Board Meeting					
Audit Committee					
Facilities Committee					
Facilities Committee					
Ionia County Economic Alliance					
Midwest Michigan Trail Authority	8-23		50.00	94	
SW Michigan Alliance for Region Three	8-15		50.00	38	
West Michigan Regional Planning Comm	8-10	2 hours	50.00	72	
Other:					
				280	

Total Per Diem Requested: \$ 250.00

Total Mileage Requested: \$ 152.60

David R. Hodges
Signed

9-11-18
Date

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.

Mileage for 2018 is 54.5 cents per mile.

County of Ionia
Request for Per Diem and Mileage

Commissioner Wirtz

August

2018

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting					
Commissioners Evening Meeting	8-28-18		50		4.36
Committee-of-the-Whole Meeting	8-21-18		50		4.36
Special Board Meeting					
Airport Board					
Airport Zoning Board					
Community Corrections Advisory Board					
Long Lake Board					
MSUE District Extension Council					
Personnel Committee					
Road Commission	8-20-18		50		6.54
Road Commission					
Sanitary Code Committee					
Other:					

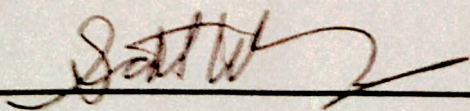
Total Per Diem Requested:

\$ 150

Total Mileage Requested:

\$ 15.26

Signed



Date

9-18-18

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.

Mileage for 2018 is 54.5 cents per mile.

County of Ionia Request for Per Diem and Mileage

Commissioner Sharp

August 2018

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	8/14	2	50.00	37	20.16
Commissioners Evening Meeting	8/28	2	50.00	37	20.16
Committee-of-the-Whole Meeting	8/21	2	50.00	37	20.16
Special Board Meeting					
Board of Public Works					
Community Mental Health Services Board					
EightCap Governing Board					
Personnel Committee					
Other:					
Pub. Def Interviews	8/4	1	25.00		

Total Per Diem Requested:

175.00

Total Mileage Requested:

111 = 60.48

Georgia Sharp
Signed

9/11/18
Date

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.

Mileage for 2018 is 54.5 cents per mile.

**AMATEUR RADIO EMERGENCY SERVICES/
RADIO AMATEUR CIVIL EMERGENCY SERVICES
EMERGENCY COORDINATOR**

Length of Term: 3 Years

Appointment made in September

Coordinator

NAME: Michael Carigon
ADDRESS: 136 Washington St.
Saranac, MI 48881
PHONE: 616-272-1341
TERM EXPIRES: 2018

Assistant Coordinator

NAME: Roger Packard
ADDRESS: 6248 Palmer Road
Belding, MI 48809
PHONE: 616-540-2794
TERM EXPIRES: 2018

Overton, Sharyn

From: Michael Carigon <n8mrc@yahoo.com>
Sent: Friday, July 06, 2018 4:21 PM
To: Overton, Sharyn
Cc: Hoskins, William S.
Subject: ARES/RACES Emergency Coordinator Appointment

I would like to be considered for reappointment for the ARES/RACES EC position.

Thank you

Michael Carigon
616-272-1341

Michael Carigon
Saranac, Michigan
Amateur Radio-**N8MRC**
Emergency Coordinator for
Ionia County RACES
Laurel VE Team Leader
Riverside Radio Amateurs
President(<http://www.wa8rra.org>)

Overton, Sharyn

From: rogerp1946 <rogerp1946@gmail.com>
Sent: Monday, August 27, 2018 10:53 AM
To: Overton, Sharyn
Subject: Re: ARES/RACES

Good morning Sharyn. I apologize for not getting back with you. At this time I feel it is best if I step aside from this position. Michael is doing a great job and I feel that others are available that would better fill this position.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: "Overton, Sharyn" <soverton@ioniacounty.org>
Date: 8/27/18 9:33 AM (GMT-05:00)
To: rogerp1946@gmail.com
Subject: ARES/RACES

Good Morning Roger.

At the beginning of July, I sent you a letter asking if you would be interested in being considered for reappointment to the position of ARES/RACES Assistant Emergency Coordinator. As of this date, I have not heard back from you. If I have not received a response from you by the end of this week I will assume that you are not interested in serving in this capacity.

Thank you.

Sharyn Overton

Administrative Assistant

Ionian County Administration Office

616-527-5300

COMMISSION ON AGING BOARD

Length of Term: 3 Years

Appointments made in September

NAME: Larry Tiejema
ADDRESS: 1187 Hawley Hwy.
Saranac, MI 48881
PHONE: 616-642-0384
TERM EXPIRES: 2020

NAME: Gerald Patton
ADDRESS: 18 Belhaven
Belding, MI 48809
PHONE: 231-832-1081
TERM EXPIRES: 2020

NAME: Dennis Sitzer
ADDRESS: 151 Jackson St.
Saranac, MI 48881
PHONE: 616-642-9243
TERM EXPIRES: 2018

NAME: Cheryl Irish
ADDRESS: 1660 Dick Rd.
Ionia, MI 48846
PHONE: 616-522-9428
TERM EXPIRES: 2019

NAME: Laura Linebaugh
ADDRESS: 6751 Gibbs Road
Portland, MI 48875
PHONE: 517-526-1041
TERM EXPIRES: 2018

NAME: Melvin Haga
ADDRESS: 1824 Nickleplate Rd.
Ionia, MI 48846
PHONE: 616-902-5097
TERM EXPIRES: 2019

NAME: William Roeser
ADDRESS: P.O. Box 561
Portland, MI 48875
PHONE: 517-490-8999
TERM EXPIRES: 2018

Overton, Sharyn

From: Dennis Sitzer <ccw1911@yahoo.com>
Sent: Wednesday, July 11, 2018 3:33 PM
To: Overton, Sharyn
Subject: Board of Commissioners position eappointment

Hello Sharyn,

I would very much like to be reappointed to be on the Commission on Aging Board.

Thank you
Dennis Sitzer

Overton, Sharyn

To: Barney Linebaugh
Subject: Commission on Aging Board

From: Barney Linebaugh [<mailto:bllinebaugh@gmail.com>]
Sent: Tuesday, August 28, 2018 3:30 PM
To: Overton, Sharyn
Subject: Re: Commission on Aging Board

Thank you, Sharyn, for reaching out to me regarding my interest to continue serving on the Ionia County Commission on Aging Board.

I do enjoy my work with the Commission on Aging. I feel our Directors and employees at the Commission are doing an excellent job and I want to continue to help with their efforts to provide supports for the elder population in Ionia County. This is especially important to me since we will be asking citizens to approve a continuation of the senior millage in the next two years.

Please accept this email as my request for reappointment to the Ionia County Commission on Aging Board of Directors. Thank you.

Laura Linebaugh

William N. Roeser

PO Box 561

302 Rivers Edge Ln

Portland, MI 48875

517 490-8999

August 23, 2018

Board of Commissioners

Ionia County Michigan

100 West Main Street

Ionia, MI 48846

Re: Commission on Aging

Thank you for allowing me to serve on the Commission on Aging Board the past three years.

Due to my work commitments I am not be able to serve another term. It is my understanding that my current term expires at the end of September 2018.

Thank you again for allowing me to serve.

Sincerely,

A handwritten signature in black ink, appearing to read 'W. N. Roeser', with a stylized flourish at the end.

William N. Roeser

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Request to fill vacant part-time In Home Aide positions
September 25, 2018

CONTACT:

Carol Hanulcik, Director and Deb Steele, In Home Services Director

DESCRIPTION:

COA is requesting approval to fill up to 8 vacant, part-time In Home Aide positions to total up to 110 hours per week.

County allocations for In Home Aide positions total 276 hours per week. Current staff levels, and their average hours, equals out to just 166 hours per week.

To date in 2018, we have hired 12 Aides and 12 Aides have left our employ. Two Aides remain on medical leave.

Hiring to fill these positions is an ongoing process. Having approval to hire several Aides helps us save time and move promising candidates from application to hire more quickly.

We currently have 31 clients on Waiting Lists for In Home Services (Home Health, Homemaker and Respite) as well as clients who could use additional service hours. Current staff levels are unable to meet the need for services.

There is adequate funding in our budget to fill these positions and hours.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

[Click here to enter text.](#)

FINANCIAL ANALYSIS:

There is adequate funding in our budget to fill these positions and hours.

In Home services are provided on demand, and therefore compensation is only paid for hours worked. Should demand decrease, wages would decrease accordingly.

All positions are part-time, CLS Grade 4. Step 1 at this grade is currently \$11.05 per hour.

LEGAL REVIEW: none

DEADLINE:

As soon as possible. When we receive applications from qualified candidates we would like to move forward with them as quickly as possible. We also need adequate staff to earn our funding from the Area Agency on Aging of West Michigan, filling all the open positions will help with this immensely, particularly for Respite Services.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

COA is requesting approval to fill up to 8 vacant, part-time, In Home Aide positions to total up to 110 hours per week. This to bring total hours per week for In Home Services to a maximum of 276 per week, as per county allocations.

DEPARTMENT HEAD RECOMMENDATION:

I recommend we approve this request.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

**IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION**

Request for signatures on FY 2019 Older Americans Act Contract and related documents
with Area Agency on Aging of Western Michigan.
September 11, 2018

CONTACT:

Carol Hanulcik, COA Director

DESCRIPTION:

Request for signatures on FY 2019 Older Americans Act Contract and related documents with the Area Agency on Aging of Western Michigan:

- FY 2019 Older Americans Act Contract 61.54-FY19.1
- Attachment III, Authorization of Signature for Service and Financial Reports for AAAWM Funded Programs
- Updated HIPAA Business Associate Agreement

OTHER DEPARTMENTS/AGENCIES AFFECTED:

FINANCIAL ANALYSIS:

AAAWM provides a substantial portion of COA's revenues and their funding is critical to our operations.

LEGAL REVIEW:

none

DEADLINE:

Documents are due back to AAAWM by October 1, 2018, attention Staci Gerken.

Sharyn Overton to send a signed original of each document to AAAWM (attention Staci Gerken), retain one original of each for Ionia County, and forward copies of all to the Ionia County Commission on Aging, attention Carol Hanulcik.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request for signatures on FY 2019 Older Americans Act Contract and related documents with the Area Agency on Aging of Western Michigan which includes: FY 2019 Older Americans Act Contract 61.54-FY19.1; Attachment III, Authorization of Signature for Service and Financial Reports for AAAWM Funded Programs and HIPAA Business Associate Agreement.

DEPARTMENT HEAD RECOMMENDATION:

I recommend the contract be executed.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Clean Sweep Program Grant Agreement
September 25, 2018

CONTACT:

Stephanie Fox
Melissa Eldridge

DESCRIPTION:

The purpose of this grant is to provide funding support for pesticide collection and disposal.
The 2018-2019 grant amount is \$20,000.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Clean Sweep vendors and contractors

FINANCIAL ANALYSIS:

Grant amount is \$20,000.

LEGAL REVIEW:

n/a

DEADLINE:

As soon as possible.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

That the Ionia County Board of Commissioners approve the 2018-2019 Clean Sweep Program Grant Agreement between Ionia County and the Michigan Department of Agriculture, in the amount of \$20,000, and authorize the appropriate signatures on the agreement.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Request to fill Account Clerk Position-Treasurer's Office
September 20, 2018

CONTACT:

Judith Clark
jclark@ioniacounty.org

DESCRIPTION:

In light of the upcoming retirement of Chief Deputy County Treasurer Virgene Pung, I am requesting approval to move Ashley Wakeley (currently a Clerk in the Treasurer's Office) into the Chief Deputy position and backfill the Clerk position. Ashley would start at Grade 8, Step 3, in accordance with the Personnel Policy which allows a current employee moving into a new position to start at the lowest step within that position's grade which will not cause the employee to receive a reduction in their rate of pay.

The Clerk position, which we would like to fill as soon as an appropriate candidate is found, will start at a Grade 7, Step 1, or if filled internally, would follow the above mentioned policy.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The pay for this position is included in the budget. There will be a slight overlap of time as Virgene's retirement date is set at November 30th and I would like to have a month training of both Ashley and a new hire. The Chief Deputy position will have a savings in the month of December as she will be at a lower step than Virgene and the Clerk Position would begin at a Grade 7, Step 1 while Ashley is currently at a Grade 7, Step 5.

LEGAL REVIEW:

None

DEADLINE:

As soon as possible. I would like to have the position filled and working by November 1st to let training continue as we prepare Winter Tax Bills.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

That the Ionia County Board of Commissioners authorize the County Treasurer to move Ashley Wakeley into the Chief Deputy Position as of December 1 at a Grade 8, Step 3. Also to authorize the Treasurer to back fill the position of Account Clerk as of November 1, 2018 at a Grade 7, Step 1.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

FY2018 Emergency Management Performance Grant
September 25, 2108

CONTACT:

William S. Hoskins

DESCRIPTION:

This is the annual Emergency Management Performance Grant (EMPG) that helps fund the emergency management position that is mandated by the State of Michigan under PA 390 of 1976, as amended. This grant reimburses the county for funds expended on approved emergency management activities. This is not a new type of grant, but just another year (round).

OTHER DEPARTMENTS/AGENCIES AFFECTED:

All departments are impacted by the working relationship with Emergency Management.

FINANCIAL ANALYSIS:

The grant is a reimbursement grant. The reimbursement is at a rate of 35.69%, up to \$19,390.00

LEGAL REVIEW:

None

DEADLINE:

Must be signed and returned to the State of Michigan Prior to 10/20/2018

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request that the board would move to enter into the FY2018 Emergency Management Performance Grant with the State of Michigan and allow the Board Chair and County Administrator to sign the necessary paperwork.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Community Corrections Plan and Application Fiscal Year 2019
09/25/2018

CONTACT:

Brent Denny
District Court Administrator/CC Supervisor

DESCRIPTION:

Revisions to the 2019 Community Corrections Grant Application. Highlights

1. Ionia County CCAB –review of completed grant application – 9-5-18
2. Resolution by Ionia County BOC – 9-25-18
3. Submission of Grant application by 10-1-18
4. Office of Community Corrections Programing is transferred to Ionia Courts
5. Revisions to Part One- see attached requested revisions (I (B4) numerous items)
6. The 5-Day Housing description revised. (1(B5) substance abuse assessment requirements)
7. Electronic Monitoring Program description revised (I B6 numerous items)
8. "Thinking Matters" description revised (IB7 numerous items)

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Office of Community Corrections

FINANCIAL ANALYSIS:

Cost directly to the County -none

LEGAL REVIEW:

None

DEADLINE:

Close of business – October 1, 2018

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners approve the Revised and Approved Community Corrections Grant Application and Plan

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

**RESOLUTION OF THE
IONIA COUNTY BOARD OF COMMISSIONERS
TO REVIEW AND APPROVE THE
AMENDED FY19
COMMUNITY CORRECTIONS GRANT APPLICATION**

WHEREAS, on September 5, 2018, the Ionia County Community Corrections Advisory met; and

WHEREAS, a quorum of members were present; and

WHEREAS, the original and amended Fiscal Year 2019 Community Corrections Grant Application was presented to the Ionia County Community Corrections Advisory Board for review and approval; and

WHEREAS, a motion was made Judge Suzanne Kreeger and seconded by Ron Possehn to submit the grant application as amended; and

WHEREAS, a roll call vote was taken to approve the original and amended Fiscal Year 2019 Community Corrections Grant Application; and

WHEREAS, the motion passed by the following roll call vote: Yes – all; and

WHEREAS, the Ionia County Board of Commissioners has been presented with the original and amended Fiscal Year 2019 Community Corrections Grant Application for review and approval;

NOW, THEREFORE, BE IT RESOLVED that the Ionia County Board of Commissioners hereby confirms its review and approval of the original and amended Fiscal Year 2019 Community Corrections Grant Application.

Jack Shattuck
Chairperson, Board of Commissioners

Janae Cooper
County Clerk

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Smart Start
Community Corrections
09/25/18

CONTACT:

Brent Denny
District Court Administrator

DESCRIPTION:

The Community Corrections Advisory has approved renewing the agreement with Smart Start to install and maintain an ignition interlock system for the Ionia County Community Corrections Program (FY19), beginning 10/1/18 through 9/30/19.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

[Click here to enter text.](#)

FINANCIAL ANALYSIS:

No changes to current contract - The County will pay the contractor for fees ordered by the Sobriety Court Judge for each eligible offender. These fees include a \$125.00 installation fee, \$85.00 removal fee, and/or monthly lease fee which range from \$3.50 to \$4.35 per day. Payment will be made to the Contractor within 30 days of receiving an invoice for services performed. The County may limit the number of eligible offenders and/or fees provided by the Contractor. Payment of fees may be discontinued or eliminated based on need or funding. Reimbursement shall not exceed the funds proposed in the grant application.

We will submit the fees paid to Smart Start with our monthly billing for Community Corrections expenses.

LEGAL REVIEW:

[Click here to enter text.](#)

DEADLINE:

09/25/18 Board meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners approve the Smart Start Agreement.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

COG Contract – Deborah Davis
September 25, 2018

CONTACT:

Brent Denny-64A District Court Administrator

DESCRIPTION:

The Community Corrections Advisory Board accepted the proposal from Deborah Davis and agreement to facilitate Cognitive Behavioral treatment services for the Ionia County Community Correction Program from October 1, 2018 to September 30, 2019.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

[Click here to enter text.](#)

FINANCIAL ANALYSIS:

The contract provides for \$175 per group to facilitate the Cognitive Behavioral treatment services that will be paid through State Community Corrections funding, not to exceed the funds proposed/approved by the State for FY19.

LEGAL REVIEW:

DEADLINE:

09/25/18 Board Meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners approve the contract for State FY19 between Ionia County and Deborah Davis to provide Cognitive Behavior treatment services(classes) to be funded by Community Corrections funds.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

American Interlock LTD Agreement
Community Corrections
09/11/18

CONTACT:

Brent Denny- 64A District Court Administrator

DESCRIPTION:

The Community Corrections Advisory has approved renewing the agreement with American Interlock LTD to install and maintain an ignition interlock system for the Ionia County Community Corrections Program (FY19), beginning 10/1/18 through 9/30/19.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

[Click here to enter text.](#)

FINANCIAL ANALYSIS:

No changes to current contract - The County will pay the contractor for fees regarding the Interlock system ordered by the Sobriety Court Judge for each eligible offender. These fees include a \$75.00 installation fee, \$75.00 removal fee, and/or monthly lease fees which range from \$110.00 per month. Payment will be made to the Contractor within 30 days of receiving an invoice for services performed. The County may limit the number of eligible offenders and/or fees provided by the Contractor. Payment of fees may be discontinued or eliminated based on need or funding. Reimbursement shall not exceed the funds proposed in the grant application. If the device is removed during a period that has been paid for by Community Corrections, reimbursement shall be given to the county and not the offender.

We will submit the fees paid to American Interlock LTD with our monthly billing for Community Corrections expenses.

LEGAL REVIEW:

[Click here to enter text.](#)

DEADLINE:

09/11/18 Board meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners approve the American Interlock LTD Agreement.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.