



OFFICE OF THE IONIA COUNTY CLERK  
GREGORY GEIGER, COUNTY CLERK

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March 23, 2021

Enclosed are the unapproved minutes of the March 9, 2021 meeting of the Ionia County Board of Commissioners which were approved on March 23, 2021.

Respectfully,

A handwritten signature in black ink, consisting of stylized initials "G.G." followed by a horizontal line.

Gregory Geiger, County Clerk

**Ionia County Board of Commissioners**  
**100 West Main Street, Ionia, Michigan 48846**

**March 9, 2021 3:00 p.m.**

**Minutes**

**Members Present:** County Commissioner Chairman David Hodges, County Commissioner Vice Chairman Larry Tiejema, County Commissioner Karen Banks, County Commissioner Ally Cook, County Commissioner Scott Wirtz, County Commissioner Jack Shattuck, County Commissioner Georgia Sharp

**Members Absent:**

**Other Present:** County Administrator Stephanie Fox, County Finance Director Linda Pigue, County Clerk Greg Geiger

**I. Call to Order**

Chairman Hodges called the meeting to order at 3:00 p.m.

**II. Pledge of Allegiance**

Chairman Hodges led the pledge of allegiance.

**III. Invocation**

Chairman Hodges led the invocation.

**IV. Approval of Agenda**

Board discussed agenda. Board added one item, Commission on Aging Agreement with Greg Cook.

*Motion to Approve Agenda*

*Moved by Commissioner Cook*

*Supported by Vice Chairman Tiejema*

*Motion carried by voice vote*

**V. Public Comment**

No public comment.

**VI. Action on the Consent Calendar**

Board discussed the Consent Calendar.

*Consent Calendar was approved by unanimous consent*

**VII. Unfinished Business**

No unfinished business.

**VIII. New Business**

Board discussed request to ratify signature on third party agreement to purchase vehicle for the Commission on Aging. Director Hanulcik detailed the agreement including specifics of the vehicle and recommended ratification.

*Motion to Ratify Signature*  
*Moved by Vice Chairman Tiejema*  
*Supported by Commissioner Cook*  
*Motion carried by voice vote*

Board discussed approval for software agreement with Hough Consulting Services. Director Hanulcik detailed the agreement including how the software would be used to dispatch vehicles and recommended approval.

*Motion to Approve Agreement*  
*Moved by Commissioner Sharp*  
*Supported by Commissioner Shattuck*  
*Motion carried by voice vote*

Board discussed approval to purchase tablets for the Commission on Aging. Director Hanulcik provided details on the purchase and recommended approval.

*Motion to Approve Purchase*  
*Moved by Commissioner Wirtz*  
*Supported by Commissioner Cook*  
*Motion carried by voice vote*

Board discussed approval for change order on the Commission on Aging renovation project. Director Hanulcik detailed the request and recommended approval.

*Motion to Approve Change Order*  
*Moved by Commissioner Shattuck*  
*Supported by Vice Chairman Tiejema*  
*Motion carried by voice vote*

Board discussed approval to enter into lease agreement with Greg Cook for a satellite office during renovations. Director Hanulcik explained the agreement and recommended approval.

*Motion to Approve Agreement*  
*Moved by Commissioner Shattuck*  
*Supported by Commissioner Wirtz*  
*Motion carried by voice vote*

Board discussed appointments of Charles Babcock, David McCord, and Kathleen Cook to the Parks Advisory Board.

*Motion to Approve Appointments*  
*Moved by Vice Chairman Tiejema*  
*Supported by Commissioner Banks*  
*Motion carried by voice vote*

Board discussed request to ratify signature on Fiscal Year 2019 Pre-Disaster Mitigation Grant Program. Administrator Fox provided details on the grant and recommended ratification.

*Motion to Ratify Signature*  
*Moved by Commissioner Shattuck*  
*Supported by Commissioner Cook*  
*Motion carried by voice vote*

Board discussed authorization for the Ionia County Sheriff's Office to submit the 2021 Marine Patrol Grant. Sheriff Noll provided details on the grant and recommended authorization.

*Motion to Authorize Submission*  
*Moved by Commissioner Wirtz*  
*Supported by Vice Chairman Tiejema*  
*Motion carried by voice vote*

Board discussed request to authorize Personal Health Director position within the Ionia County Health Department. Director Bowen provided details on the position and recommended authorization.

*Motion to Authorize Position*  
*Moved by Commissioner Sharp*  
*Supported by Commissioner Banks*  
*Motion carried by voice vote*

Board discussed request to authorize Public Health II position within the Ionia County Health Department. Director Bowen provided details on the position and recommended authorization.

*Motion to Authorize Position*  
*Moved by Commissioner Wirtz*  
*Supported by Commissioner Cook*  
*Motion carried by voice vote*

Board discussed approval for Maternal Infant Health Program Provider Agreement between the Ionia County Health Department and United Health Care Community Plan. Director Bowen explained the agreement and recommended approval.

*Motion to Approve Agreement*  
*Moved by Commissioner Wirtz*  
*Supported by Vice Chairman Tiejema*  
*Motion carried by voice vote*

Board discussed approval of Ionia County Health Department Budget Amendment. Director Bowen provided details on the amendment and recommended approval.

*Motion to Budget Amendment*  
*Moved by Vice Chairman Tiejema*

*Supported by Commissioner Shattuck  
Motion carried by voice vote*

Board discussed request to authorize Deputy Court Clerk position within the 64A District Court. District Court Clerk Palmer provided details on the position and also requested that the position be filled at 37.5 hours per week.

*Motion to Authorize Position  
Moved by Vice Chairman Tiejema  
Supported by Commissioner Cook  
Motion carried by voice vote*

Board discussed request to authorize Office Manager/Clerk position within the Ionia County Road Department. Director Pigue provided details on the position and recommended authorization.

*Motion to Authorize Position  
Moved by Commissioner Wirtz  
Supported by Commissioner Banks  
Motion carried by voice vote*

Board discussed request to authorize Administrative Assistant position within the Ionia County Administration Office. Administrator Fox provided details on the position and recommended authorization.

*Motion to Authorize Position  
Moved by Commissioner Tiejema  
Supported by Commissioner Cook  
Motion carried by voice vote*

Board discussed resolution for the Community Development Block Grant through the CARES Act Grant. Director Pigue detailed the grant and recommended approval.

*Motion to Approve Resolution  
Moved by Commissioner Cook  
Supported by Commissioner Wirtz  
Motion carried by roll call vote 7-0  
Yes – Hodges, Tiejema, Banks, Cook, Wirtz, Shattuck, Sharp  
No -*

#### **IX. Report of Officer, Boards, and Standing Committees**

Board received report from the Maintenance Director Steele on the Building and Grounds Department. Director Steele answered questions on the heating and cooling system and the MSU extension move.

Board received written report from the Animal Shelter Department.

Board received report from Health Director Bowen on the Ionia County Health Department. Director Bowen answered questions on the COVID-19 vaccination program.

Board received report from Sheriff Noll on the Ionia County Sheriff's Office. Sheriff Noll answered questions regarding staffing and service calls

Board received report from the Ionia County Prosecutor's Office.

Chairman Hodges reported on the process in which future will be meetings held.

Vice Chairman Tiejema reported on the Road Department's planned projects.

Commissioner Sharp made a comment on the sound system in the Board of Commissioners room.

Administrator Fox commented on the sound system in the Board of Commissioners room and the upcoming auditors visit.

Finance Director Pigue commented on the auditors visit and the recent budget filings and reported that the County is in compliance in terms of the state pension requirements.

**X. Reports of Special or Ad Hoc Committees**

No special or Ad Hoc Committee reports.

**XI. Public Comment**

No public comment.

**XII. Closed Session**

No Closed Session.

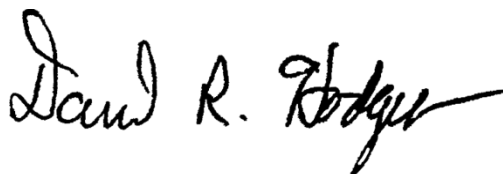
**XIII. Adjournment**

*Motion to Adjourn*

*Moved by Commissioner Cook*

*Supported by Commissioner Banks*

*Motion carried voice vote*



David Hodges, Board of Commissioners Chairman



Gregory Geiger, County Clerk