



OFFICE OF THE IONIA COUNTY CLERK
GREGORY GEIGER, COUNTY CLERK

November 24, 2020

Enclosed are the unapproved minutes of the November 17, 2020 meeting of the Ionia County Board of Commissioners which were approved on November 24, 2020.

Respectfully,

A handwritten signature in black ink, appearing to be "G. Geiger", written in a cursive style.

Gregory Geiger, County Clerk

**Ionia County Board of Commissioners
Ionia County District Court Room
Ionia County Courthouse
100 West Main Street, Ionia, Michigan 48846**

November 17, 2020 3:00 p.m.

Minutes

Members Present: Commissioner Georgia Sharp, Commissioner Chris Bredice, Chairman David Hodges, Commissioner Scott Wirtz*, Commissioner Jack Shattuck, Commissioner Larry Tiejema, Commissioner Karen Banks*
**Denotes virtual presence*

Members Absent:

Other Present: Administrator Stephanie Fox, Finance Director Linda Pigue, Clerk Greg Geiger

I. Call to Order

Chairman Hodges called the meeting to order at 3:00 p.m.

II. Pledge of Allegiance

Chairman Hodges led the Pledge of Allegiance.

III. Invocation

Commissioner Sharp led the invocation.

IV. Approval of Agenda

Board discussed agenda. Item E will be considered at next regular meeting.

Motion to Approve Agenda

Moved by Commissioner Tiejema

Supported by Commissioner Sharp

Motion carried by voice vote

V. Public Comment

No public comment.

VI. Action on the Consent Calendar

Board discussed the Consent Calendar.

Motion to Add Commissioner Tiejema's Per Diem

Moved by Commissioner Tiejema

Supported by Commissioner Shattuck

Motion carried by voice vote

Consent Calendar was approved by unanimous consent

VII. Unfinished Business

No unfinished business.

VIII. New Business

Board conducted public hearing on grant application to the Coronavirus Aid, Relief and Economic Security Act (CARES Act).

Motion to Open Public Hearing

Moved by Commissioner Banks

Supported by Commissioner Bredice

Motion carried by voice vote

Director Pigue presented overview of grant application and discussed how grant funding would protect the public from COVID-19.

Motion to Close Public Hearing

Moved by Commissioner Tiejema

Supported by Commissioner Sharp

Motion carried by voice vote

Board discussed approval of the CARES Act Resolution.

Motion to Approve Resolution

Moved by Commissioner Tiejema

Supported by Commissioner Banks

Motion carried by roll call vote (7-0)

Board discussed approval to hire two Transportation Maintenance Worker Position, Road Department. Positions are heavy vehicle drivers, positions will be needed as winter approaches. Candidates have been chosen and are currently temporary pending Board's approval.

Motion to Approve Positions

Moved by Commissioner Bredice

Supported by Commissioner Sharp

Motion carried by voice vote

Board discussed approval to hire Office Manager Clerk Position, Road Department. This position is the results of a vacancy and would incorporate other duties currently needed. Board discussed internal controls over inventory.

Motion to Approve Position

Moved by Commissioner Shattuck

Supported by Commissioner Bredice

Motion carried by voice vote

Board discussed approval and ratification of Chair's signature on CDBG CARES Grant Application.

Motion to Approve Signature

*Moved by Commissioner Tiejema
Supported by Commissioner Wirtz
Motion carried by voice vote*

Board discussed approval and signature on Agreement for Extension Services, MSU Extension. Director Hendrian presented overview of the agreement including the annual assessment and the 4H coordinator position.

*Motion to Approve Signature
Moved by Commissioner Bredice
Supported by Commissioner Tiejema
Motion carried by voice vote*

Board discussed approval and ratification of Administrator's signature on Michigan Indigent Defense Commission (MDIC) Grant, Public Defenders Office.

*Motion to Approve Signature
Moved by Commissioner Banks
Supported by Commissioner Tiejema
Motion carried by voice vote*

Board discussed approval of MIDC 2020-2021 Grant Contract Adjustment, Public Defenders Office. Public Defender Downes presented information on shifting of allocated grant funding.

*Motion to Approve Adjustment
Moved by Commissioner Shattuck
Supported by Commissioner Bredice
Motion carried by voice vote*

Board discussed approval of Ionia County Health Department Budget Amendment. Director Bowen presented information on budget amendment and answered questions regarding contact tracing.

*Motion to Approve Amendment
Moved by Commissioner Tiejema
Supported by Commissioner Banks
Motion carried by voice vote*

Board discussed approval of Business Associate Agreement between CoherentRX Inc, and the Ionia County Health Department and authorization of signature. Director Bowen explained how this software would assist the Health Department in notification of COVID-19 exposure.

*Motion to Approve Agreement and Authorize Signature
Moved by Commissioner Wirtz
Supported by Commissioner Sharp
Motion carried by voice vote*

Board discussed approval and renewal of Local Health Department Grant

Contract between Michigan Department of Environment, Great Lakes, and Energy (EGLE) and Ionia County Health Department for fiscal year 2020-2021 and authorization of signature.

Motion to Approve Agreement and Authorize Signature

Moved by Commissioner Banks

Supported by Commissioner Bredice

Motion carried by voice vote

Board discussed approval and signature on Independent Contract Agreement with Satin Franks. Board discussed the details of the contract. Court Administrator Morseau and Judge Voet answered questions regarding the contract. Board discussed modifications.

Motion to Table Agreement

Moved by Commissioner Bredice

Supported by Commissioner Banks

Motion carried by voice vote

Board discussed and acknowledged the appointment of Kendra Backing, Sharon Carlson, and Kathleen Cook to the Substance Abuse Initiative.

Board discussed approval to hire part time court officer to be funded through the MIDC Grant. Position would expire with expiration of grant.

Motion to Approve Position

Moved by Commissioner Sharp

Supported by Commissioner Bredice

Motion carried by voice vote

Board discussed approval of annual contract for the 8th Circuit Court Adult Drug Treatment Court with the State Court Administrative Office for fiscal year 10/01/2020 through 09/30/2021.

Motion to Approve Contract

Moved by Commissioner Tiejema

Supported by Commissioner Shattuck

Motion carried by voice vote

Board discussed approval and signature on Independent Contract Agreement with Lori Hull to serve as Adult Recovery Court Coordinator.

Motion to Approve Contract

Moved by Commissioner Bredice

Supported by Commissioner Tiejema

Motion carried by voice vote

Board discussed approval of annual contract for the 8th Circuit Swift and Sure Sanctions Probation Program with the State Court Administrative Office for fiscal year 10/01/2020 through 09/30/2021.

Motion to Approve Contract

*Moved by Commissioner Shattuck
Supported by Commissioner Banks
Motion carried by voice vote*

IX. Department Reports

Board received Central Dispatch Report. Director Valentine gave update on new CAD program, update on how COVID-19 is affecting central dispatch staff.

Board received Public Defenders Report including current budget overview and current caseload report. Public Defender Downes answered questions regarding the MDIC Grant.

Board received Public Health Report. Director Bowen gave update on COVID-19 vaccine. Cargill of Lake Odessa will be donating low temperature freezer to store COVID-19 vaccine. Vaccine is expected to be available beginning in early December 2020. Vaccinations will be distributed in phases.

Board received Friend of the Court's written report.

Board received Airport report. Manager Kuhns gave report on new lighting system and update on runway repairs.

X. Report of Officer, Boards, and Standing Committees

Chairman Hodges commented on Road Director position.

Commissioner Sharp commented on Eight Cap training.

Commissioner Bredice commented on Finance Office's work on the CARES Grant and on Maintenance Director Steele's efforts.

Administrator commented on working remotely policy, new phone system, and upcoming open enrollment period. Also commented on new healthcare costs.

Administrator answered questions regarding upcoming projects.

XI. Reports of Special or Ad Hoc Committees

No special or Ad Hoc Committee reports.

XII. Public Comment

No public comment.

XIII. Closed Session

No Closed Session.

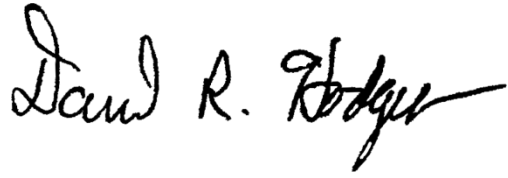
XIV. Adjournment

Motion to Adjourn

Moved by Commissioner Shattuck

Supported by Commissioner Bredice

Motion carried voice vote

A handwritten signature in black ink that reads "David R. Hodges". The letters are cursive and fluid, with a long horizontal stroke at the end.

David Hodges, Board of Commissioner Chairman

A handwritten signature in black ink that reads "Gregory Geiger". The signature is highly stylized, featuring two large, overlapping loops for the first two letters.

Gregory Geiger, County Clerk