

IONIA COUNTY BOARD OF COMMISSIONERS
August 11, 2015
Regular Meeting
4:00 p.m.

Vice Chairperson Jim Banks called the meeting to order and led with the Pledge of Allegiance. Commissioner Hodges gave the Invocation.

Members present: David Hodges, Larry Tiejema, Brenda Cowling-Cronk, Scott Wirtz, Jack Shattuck and Jim Banks

Members absent: Julie Calley

Others present: Bob VanLente, Deb Thailson, Bob Cusack, Dale Miller, Bev Young, Suana McDaniels, Charlie Noll, Chris Zuchowski, Tamie Barker, Diane Adams, Stephanie Fox and Tonda Rich

Approval of Agenda

Vice Chair Banks added item M. under New Business. Moved by Cowling-Cronk, supported by Wirtz, to approve the amended agenda. Motion carried by voice vote.

Consent Calendar

A. Approve minutes of the previous meeting(s)

Hearing no objections, the Vice Chair declared the Consent Calendar approved.

New Business

A. Ionia County Sheriff, Dale Miller, recognized Bev Young who will be retiring at the end of August. Vice Chair Banks and Miller presented Young with a Resolution of Appreciation for her years of service to the Ionia County citizens. Moved by Banks, supported by Cowling-Cronk, to adopt the Resolution of Appreciation. The Resolution was adopted by the following roll call vote: yes - all. The Resolution is as follows:

**RESOLUTION OF APPRECIATION
2015-20**

We gather here to pay tribute to **BEVERLY YOUNG** for exemplary performance in service to the citizens of Ionia County.

WHEREAS, Beverly Young has served Ionia County Sheriff's Office

and the citizens of Ionia County faithfully as a Deputy Clerk in a full-time capacity for fifteen years; and

WHEREAS, Beverly Young also served the Ionia County Sheriff's Department as a Deputy Clerk in a part-time capacity while simultaneously serving as an Administrative Clerk in the Buildings & Grounds Department for seven years prior to accepting the full-time position within the Sheriff's Office; and

WHEREAS, Beverly Young was awarded the Sheriff's Office Certificate of Professional Excellence in 1998 for her initiative, dedication and professionalism; and

WHEREAS, Beverly Young was chosen by her peers in the years of 2000, 2011 and 2014 as Support Person of the Year; and

WHEREAS, Beverly Young has served Ionia County Buildings & Grounds, the Ionia County Sheriff's Office, and the citizens of Ionia County with the highest degree of integrity and distinction for twenty-two years; and

WHEREAS, in recognition of her outstanding service to Ionia County, it is fitting and proper that Beverly Young be highly commended.

NOW, THEREFORE, BE IT RESOLVED that the Ionia County Board of Commissioners, by this Resolution, expresses its deep appreciation to Beverly Young for her faithful and dedicated service, and wishes her well in her future endeavors; and that this Resolution be entered into the records of the Ionia County Board of Commissioners and a copy be presented to Beverly Young.

- B. Moved by Tiejema, supported by Wirtz, to approve the contract for state FY 16 between Ionia County and Deborah Davis to provide Cognitive Behavior treatment services (classes) to be funded by Community Corrections funds. Motion carried by voice vote.
- C. Moved by Wirtz, supported by Shattuck, to approve the SmartStart Ignition Interlock Contract for State FY 16. Motion carried by voice vote.
- D. Moved by Tiejema, supported by Wirtz, to appoint Bonnie Mattson to the Ionia County Community Corrections Advisory Board as the media representative. Motion carried by voice vote.
- E. Moved by Wirtz, supported by Cowling-Cronk, to appoint Mike Antonides to the Ionia County Community Corrections Advisory Board as the workforce development representative. Motion carried by voice vote.

- F. Moved by Shattuck, supported by Wirtz, to approve the Secondary Road Patrol & Traffic Accident Program application for 2016. Miller stated that the program funding will remain the same as it was in 2015 which was \$69,657. Motion carried by voice vote.
- G. Moved by Cowling–Cronk, supported by Shattuck, to approve filling the District Court Probation Officer position at a Grade 10, Step 1, effective immediately. Motion carried by voice vote.
- H. Moved by Tiejema, supported by Hodges, to approve filling the District Court Clerk position at a rate of \$13.51 effective immediately. Motion carried by voice vote.
- I. Moved by Cowling–Cronk, supported by Wirtz, to renew the Speech Therapy Referral Service Agreement between the Ionia County Health Department and the school districts of Ionia County and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.
- J. Moved by Shattuck, supported by Hodges, to approve the amendment to the Title IV D Cooperative Reimbursement Contract between Ionia County and the Department of Human Services for FY 2016 and authorize appropriate signatures. Motion carried by voice vote.
- K. Moved by Tiejema, supported by Wirtz, to award funeral leave to regular part-time employees working 60 or more hours per pay period on a pro-rated basis. Motion carried by voice vote.

Moved by Tiejema, supported by Cowling–Cronk, to add the following to the definition of immediate family under the Funeral Leave Policy: step-children, step-parents, step-siblings, step-grandparents, step-grandchildren, foster children, foster siblings, foster grandchildren, brother - and sister-in-law, daughter - and son-in-law. Motion carried by voice vote.

- L. Moved by Cowling–Cronk, supported by Wirtz, to approve the amended Hours of Work Policy:

The offices of the Ionia County Courthouse will be open daily for business from 8:30 a.m. to 5:00 p.m., Monday through Friday, except on the holidays listed in the holiday section. Offices having staff of two or more shall remain open from noon - 1:00 p.m. when possible. In the interest of providing timely citizen service, it is essential that employees be prompt in reporting for their duties. The Board discussed the inconsistency in the hours of operation that will still occur as, for example, the Equalization Office only has one employee so it would be

necessary for that office to close for lunch every day; and the elected officials set their office hours and some may choose to remain closed during the lunch hour. Motion carried by voice vote, with Hodges voting no.

- M. Moved by Cowling-Cronk, supported by Hodges, to change the August 18, 2015 Committee-of-the-Whole meeting to a regular meeting starting at 3:00 p.m. and cancel the August 25th meeting. Motion carried by voice vote.
- N. Moved by Wirtz, supported by Cowling-Cronk, to approve the grant agreement between the Michigan Department of Transportation and the Ionia County Board of Commissioners for the Install Fencing - Perimeter (Phase 2 Construction) - Construction at the Ionia County Airport - Contract No. 2015-0332, Federal Project No. B-26-0048-2915 and authorize the signature of Chairperson Julie Calley. Motion carried by voice vote.

County Administrator's Report:

- 1. Sharyn will be contacting the Board to start scheduling budget meetings.

Moved by Hodges, supported by Cowling-Cronk, to adjourn the meeting at 4:50 p.m. Motion carried by voice vote.

James L. Banks, Vice Chair

Tonda Rich, Clerk

Minutes approved on
