

# **IONIA COUNTY BOARD OF COMMISSIONERS**

**August 9, 2016 - 4:00 p.m.  
Commissioners' Meeting Room – Courthouse – 3<sup>rd</sup> Floor**

## **AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business**
  - A.
- VIII. New Business**
  - A. Trash Removal & Recycling Services Agreement
  - B. Three-year Agreement for IT Security Assessment Services
  - C. Health Department Speech Therapy Referral Agreement
  - D. Grant Agreement with Michigan Department of Health & Human Services  
Amendment #4
  - E. 2017 Budget Recommendation
  - F. Acknowledgement of Applications for Appointment to Road Commission  
Board
  - G.
- IX. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. County Administrator

**X. Reports of Special or Ad Hoc Committees**

**XI. Public Comment (3 minute time limit per speaker)**

**XII. Closed Session**

**XIII. Adjournment**

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term, expiring September 2016.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- Park Advisory Board – One two-year term, expiring January 2018.
- Road Commission – One six-year term, expiring December 2020.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2016.

**Appointments for consideration in the month of September 2016:**

- *Commission on Aging Board* – Two three-year appointments.

**Appointments for consideration in the month of October 2016:**

- *Construction Board of Appeals* – One three-year appointment.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Approve the Trash Removal & Recycling Services Agreement  
August 9, 2016

**CONTACT:**

Scott De Ruischer – Physical Plant Director  
616-527-5345

**DESCRIPTION:**

A request for bids has been completed for the Trash Removal and Recycling Services for the County's downtown campus, Animal Shelter, Central Dispatch, and Bertha Brock Park. The low bid was submitted by Granger Waste Services in the amount of \$621.52 per month for three (3) years.

Three bids received:

Granger Waste Services: 621.52 per month

Republic Services: 644.90 per month with 12 month rate guarantee, 3% cap  
years 2 & 3 of service

Waste Management: No pricing included in bid packet

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

N/A

**FINANCIAL ANALYSIS:**

All funds for Trash Removal and Recycling Services have been budgeted in the Buildings and Grounds budget.

**LEGAL REVIEW:**

N/A

**DEADLINE:**

N/A

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

Approve the bid from Granger Waste Services for the trash removal and recycling services in the amount of \$621.52 per month with no increase over the course of the three year contract, and authorize the appropriate signatures on the agreement.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

**I.T. Security Assessment Agreement  
August 9, 2016**

**CONTACT:**

Patrick Schumaker  
616-527-5343

**DESCRIPTION:**

We have a Security Assessment performed on the County's network on an annual basis. Open Systems Technologies (OST) has done this assessment for us for the past several years and is familiar with our network. Our three-year agreement expires this year and I would like authorization to enter into another agreement with OST for an additional three-year period. If we sign the agreement before the current agreement expires, we will be given the current agreement pricing of \$3,500 per year. If there is a lapse, we will need to enter into a new agreement with a much higher annual cost.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

All departments are included in the assessment.

**FINANCIAL ANALYSIS:**

The cost for the assessment is included in the annual budget.

**LEGAL REVIEW:**

[Click here to enter text.](#)

**DEADLINE:**

August 9, 2016 to continue with current pricing.

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

That the Ionia County Board of Commissioners approve a three-year agreement with Open Systems Technologies for annual I.T. Security Assessments, and authorize appropriate signatures on the agreement.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

**Speech Therapy Referral Agreement  
August 9, 2016 Board Agenda**

**CONTACT:**

*Ken Bowen, Health Officer*

**DESCRIPTION:**

*Renewal of the agreement between the Ionia County Health Department and the school districts of Ionia County (Belding Area Schools, Ionia County Intermediate School District, Ionia County Rural Schools, Ionia Public Schools, Lakewood Public Schools, Portland Public Schools, Saranac Community Schools) for speech therapy referral service for 2016-2017 school year.*

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

*N/A*

**FINANCIAL ANALYSIS:**

*N/A*

**LEGAL REVIEW:**

*N/A*

**DEADLINE:**

*N/A*

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

*Request to renew Speech Therapy Referral Service Agreement between the Ionia County Health Department and the school districts of Ionia County and authorize the signature of Ken Bowen, Health Officer.*

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

**Grant Agreement with Michigan Department of Health and Human Services Amendment #4  
August 9, 2016**

**CONTACT:**

*Ken Bowen, Health Officer*

**DESCRIPTION:**

*Amendment #4 to the Grant Agreement between Michigan Department of Health and Human Services and Ionia County Health Department for FY 10/1/15-9/30/16. It revises the Annual Budget instructions, Program Specific Assurance and Requirement, and incorporates the Funding/Reimbursement Matrix as revised for the Essential Local Public Health Service and categorical budget details, output measures and performance criteria. The amendment also increases Children's Special Health Care Services funding by \$2,500 and moves \$10,000 from Wastewater Treatment to Drinking Water.*

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

N/A

**FINANCIAL ANALYSIS:**

*Increases Children's Special Health Care Services funding by \$2,500 and moves \$10,000 from Wastewater Treatment to Drinking Water*

**LEGAL REVIEW:**

N/A

**DEADLINE:**

N/A

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

*Request approval of Amendment #4 to the Grant Agreement between Michigan Department of Health and Human Services FY 15/16 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer.*

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

## ROAD COMMISSION BOARD

**Length of Term:** 6 years

### **Appointments made in December**

**NAME:** Albert Almy  
**ADDRESS:** 5760 Flannigan Road  
Orleans, MI 48865  
**PHONE:** 616-761-3407  
**TERM EXPIRES:** 2018

**NAME:** Karen Bota  
**ADDRESS:** 1193 N. State Rd.  
Ionia, MI 48846  
**PHONE:** 586-291-8877  
**TERM EXPIRES:** 2020

**NAME:**  
**ADDRESS:**  
  
**PHONE:**  
**TERM EXPIRES:** 2020

**NAME:** Charles Minkley  
**ADDRESS:** 7152 Maynard Rd.  
Portland, MI 48875  
**PHONE:** 517-647-6706  
**TERM EXPIRES:** 2016

**NAME:** Kenneth Gasper  
**ADDRESS:** 2500 N. Marble Road  
Belding, MI 48809  
**PHONE:** 616-897-9729  
**TERM EXPIRES:** 2018

### **COMMISSIONER LIAISON**

**NAME:** Scott Wirtz  
**ADDRESS:** 4280 N. State Rd.  
Ionia, MI 48846  
**PHONE:** 616-375-0332  
*(Appointment made annually at Organizational Meeting)*

# IONIA COUNTY

## Application for Committee or Board Position

Name: Dennis Sitzer

Address: 151 Jackson St. Saranac MI 48881

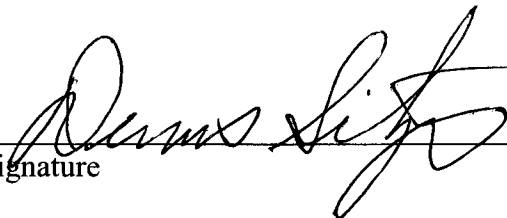
Telephone Number: (616) 642-9243

Email: cew1911@yahoo.com

Board, Council, or Committee Position Desired: Ionia County Road  
Commission Board Member

Please give a brief resume of your qualifications for the desired position.

I am currently serving as a Boston Township Trustee. As a township board member I am always involved with township road issues. As a lifelong Ionia County resident I have always been concerned with the road conditions,

  
Signature

**Please mail completed application to:**

Ionia County Administration Office  
3<sup>rd</sup> Floor – Courthouse  
100 Main Street  
Ionia, MI 48846

**Fax:** 616.527.5380

**Email:** [soverton@ioniacounty.org](mailto:soverton@ioniacounty.org)



# IONIA COUNTY

Application for Committee or Board Position Ionia County Administration

JUL 22 2016

Name: Robert Dunton

Address: 7951 Parsonage Rd. Saranac

Telephone Number: (616) 642-9291

Email: \_\_\_\_\_

Board, Council, or Committee Position Desired: Road Commission board member

Please give a brief resume of your qualifications for the desired position.

For the past 26 years I have served as the Supervisor of Boston Twp, during which time I have been a "self-appointed" advocate of ICRC, working closely with its state members on various projects. We annually contribute funds to maintain and hopefully improve our roads. I think it has been a good working relationship.

This will be my final term in office as I am not seeking re-election but would like to stay active.

If it matters I have a bachelors' degree and am a Korean War veteran. Served 30 years as County Executive Director for U.S. Dept Agriculture

Robert Dunton  
Signature

Please mail completed application to:

Ionia County Administration Office  
3<sup>rd</sup> Floor - Courthouse  
100 Main Street  
Ionia, MI 48846

Fax: 616.527.5380

Email: [soverton@ioniacounty.org](mailto:soverton@ioniacounty.org)

Being a member of the ICRC board would be an honor. Can you use me?

# IONIA COUNTY

## Application for Committee or Board Position

Name: Joyce E. Harnp

Address: 1616 W Lincoln Ionia

Telephone Number: 616-527-6567

Email: \_\_\_\_\_

Board, Council, or Committee Position Desired: Ionia County Board  
comm

Please give a brief resume of your qualifications for the desired position.

*having members of my family work there  
92 consecutive years, I have lots to contribute*

Joyce E. Harnp  
Signature

**Please mail completed application to:**

Ionia County Administration Office  
3<sup>rd</sup> Floor – Courthouse  
100 Main Street  
Ionia, MI 48846

**Fax:** 616.527.5380

**Email:** [soverton@ioniacounty.org](mailto:soverton@ioniacounty.org)