

BOARD OF COMMISSIONERS  
**Regular Meeting**  
December 13, 2016  
4:00 p.m.

Chair Shattuck called the meeting to order and led with the Pledge of Allegiance. Commissioner Hodges gave the Invocation.

**Members present:** David Hodges, Larry Tiejema, Jim Banks, Brenda Cowling-Cronk, Scott Wirtz, Julie Calley and Jack Shattuck

**Others present:** Robert Sykes, Diane Adams, Mel Haga, Don Lehman, Tonda Rich, Bob VanLente, Jim Valentine, Georgia Sharp, Ken Bowen, Monte Starkweather, Scott DeRuisher, Carol Hanulcik, Linda Droste, Grace Droste, Troy Droste, Dane Droste, Peg Shaull-Norman, Stephanie Fox and Janae Cooper

**Approval of Agenda**

Moved by Cowling-Cronk, supported by Wirtz, to approve the Agenda as presented. Motion carried by voice vote.

**Consent Calendar**

Hearing no objections, the Chair declared the Consent Calendar approved.

**New Business**

- A. Moved by Cowling-Cronk, supported by Calley, to adopt a Resolution of Appreciation for Linda Droste. The Resolution was adopted by the following roll call vote: yes - all. The Resolution of Appreciation is as follows:

**RESOLUTION OF APPRECIATION  
2016 - 15**

We gather here to pay tribute to

**Linda Droste**

Who is retiring from the Ionia County Health Department; and

**WHEREAS**, Linda Droste has served the Ionia County Health Department and the citizens of Ionia County with the highest degree of integrity and distinction for over thirty-nine years; and

**WHEREAS**, Linda Droste has worked in various programs within the Health Department, including Medicaid, Women Infants and Children, Immunizations and most recently as a Hearing Technician; and

**WHEREAS**, as a Hearing Technician Linda visited local schools performing hearing screenings, identifying problems and working with specialists to make sure problems were handled quickly and efficiently; and

**WHEREAS**, Linda Droste has demonstrated a strong work ethic as a hard-working employee who goes above and beyond the call of duty and has been recognized by both the local Health Department as well as the State of Michigan for her exceptional work; and

**WHEREAS**, Linda Droste has also given of her personal time to volunteer at the Ionia County Animal Shelter; and

**WHEREAS**, in recognition of her outstanding service to Ionia County, it is fitting and proper that Linda Droste be highly commended.

**NOW, THEREFORE, BE IT RESOLVED**, that the Ionia County Board of Commissioners, by this Resolution, expresses its deep appreciation to Linda Droste for her faithful and dedicated service and wishes her well in her retirement; and, that this Resolution be entered into the records of the Ionia County Board of Commissioners and a copy presented to Linda Droste.

- B. Moved by Calley, supported by Hodges, to adopt a Resolution of Appreciation for Monte Starkweather. The Resolution was adopted by the following roll call vote: yes - all. The Resolution of Appreciation is as follows:

**RESOLUTION OF APPRECIATION  
2016 - 16**

We gather here to pay tribute to

**Monte Starkweather**

Who is retiring from the Ionia County Juvenile Court after  
thirty years of service; and

**WHEREAS**, Monte Starkweather has served the Ionia County  
Juvenile Court as Director and Referee; and

**WHEREAS**, Monte Starkweather has been a member of the Northern Michigan Juvenile Officers Association for 25 years, a member of the Michigan Association of Family Court Administrators for 30 years, and a member of Vision 20/20, which was established to promote and improve Juvenile Court programs; and,

**WHEREAS**, Monte Starkweather was a charter member of the Ionia County Child, Family, and Community Council and was involved with the local Substance Abuse Initiative and participated in the creation of both the Ionia County Home-Based Services and Ionia County Wrap-Around Team; and,

**WHEREAS**, Monte Starkweather has served in the Juvenile Court Office under the administration of three different Probate Judges, and is one of the few remaining non-attorney referees in the state of Michigan with full judicial authority; and

**WHEREAS**, Monte Starkweather has served the citizens of Ionia County faithfully and with the highest degree of integrity and distinction; and

**WHEREAS**, in recognition of his outstanding service to Ionia County, it is fitting and proper that Monte Starkweather be highly commended.

**NOW, THEREFORE, BE IT RESOLVED**, that the Ionia County Board of Commissioners, by this Resolution, expresses its deep appreciation to Monte Starkweather for his faithful and dedicated service and wishes him well in his retirement; and, that this Resolution be entered into the records of the Ionia County Board of Commissioners and a copy presented to Monte Starkweather.

- C. Moved by Tiejema, supported by Cowling Cronk, to approve the Sales Agreement/HIPAA Business Associate Agreement between Patagonia Health and Ionia County Health Department, and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.
- D. Moved by Banks, supported by Wirtz, to approve Amendment #1 of the Agreement between Michigan Department of Health and Human Services FY 16/17 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.
- E. Moved by Banks, supported by Wirtz, to approve the Data Use and Non-Disclosure Agreement Concerning Protected Health Information or Other Confidential Information between Michigan Department of Health and Human Services and Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.

- F. Moved by Tiejema, supported by Banks, to approve the Maternal Infant Health Program Provider Agreement between United Healthcare Community Plan, Inc., and Ionia County Health Department, and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.
- G. Moved by Cowling-Cronk, supported by Wirtz, to approve the Medical Direction, Administrative Program Consultation Services Agreement between Ingham County and the County of Ionia and authorize the signature of Jack Shattuck, Ionia County Board of Commissioners Chair. Motion carried by voice vote.
- H. Moved by Banks, supported by Tiejema, to approve the Intergovernmental Agreement between the Barry County Central Dispatch Authority and Ionia County Central Dispatch, and authorize the Chairman of the County Board of Commissioners to sign the document. Motion carried by voice vote.
- I. Moved by Tiejema, supported by Banks, that the Ionia County Board of Commissioners approve the Medical Services Agreement between Mid-Michigan Correctional Care PC and the County of Ionia. Motion carried by voice vote.
- J. Moved by Cowling-Cronk, supported by Wirtz, that the Ionia County Board of Commissioners approve a two-year contract with Shoreline Cleaners to provide dry cleaning services to the Sheriff's Office. Motion carried by voice vote.
- K. Moved by Tiejema, supported by Banks, to approve removal of two Administrative Clerk part-time position allocations from the Register of Deeds department, and replace with one full-time Deputy Register of Deeds position, starting at a Grade 7, Level 1 to commence January 3, 2017. Motion carried by voice vote.
- L. Moved by Banks, supported by Cowling-Cronk, to permit the Ionia County Prosecutor's Office to divide the full-time, fully grant-funded CVA position into two (2) temporary part-time CVA positions. Motion carried by voice vote.
- M. Scott DeRuisher, Physical Plant Director, discussed replacing windows, siding and performing general repairs to the Park Manager's house, at an amount not to exceed \$25,000. It was the decision of the Board to table this matter to a later date to obtain further information from the Bertha Brock Park Advisory Board.
- N. Moved by Tiejema, supported by Banks, to approve the Commission on Aging to proceed with hiring a new employee/replacement for the vacant Nutrition Program Site Host/ess for Tuesday/Thursday Luncheons in Lake Odessa at .16 FTE, Grade 4, Hourly, equaling 6 hours per week. Motion carried by voice vote.
- O. Moved by Banks, supported by Wirtz, to approve the Commission on Aging to hire eight (8) new part-time Aides. Funding for these positions is included in the 2017

budget due to anticipation of an increased demand in services. Motion carried by voice vote.

- P. Moved by Wirtz, supported by Cowling Cronk, to approve the agreement between Ionia County and Michigan State University for access to MSU Extension programming. Motion carried by voice vote.
- Q. Moved by Tiejema, supported by Banks, to appoint Sgt. William Hoskins as the Emergency Management Coordinator and Stephanie Fox as the Deputy Emergency Management Coordinator, effective immediately. Motion carried by voice vote.
- R. Moved by Banks, supported by Cowling-Cronk, to approve Change Order #1 for \$13,704.04 and Change Order #2 for \$16,081.00, totaling \$29,488.04 for the Courthouse Boiler project. Motion carried by voice vote.
- S. Acknowledgments of Applications for Appointment
  - 1. Central Dispatch Board of Directors
  - 2. EightCap Governing Board
  - 3. Road Commission Board
  - 4. Substance Abuse Initiative
  - 5. Mid-State Health Network Substance Use Disorder Oversight Policy Board
  - 6. West Michigan Regional Planning Commission
  - 7. West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee
  - 8. Board of Public Works
  - 9. Commission on Aging Board
  - 10. Land Bank Authority

### **County Administrator's Report**

- 1. Fox handed out Budget Amendments that will need to be approved at the next meeting.
- 2. The Auditors will be here for the next three days.

### **Special Reports**

Wirtz will be attending the Road Commission meeting.

Calley stated that Tiejema attended the Michigan Works Collaborative in November and December.

Cowling-Cronk distributed a handout for Fostering Hope.

## Adjourn

Moved by Banks, supported by Cowling-Cronk to adjourn the meeting at 5:18 p.m. Motion carried by voice vote.

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Jack Shattuck, Chair

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Janae K. Cooper, Chief Deputy Clerk

Minutes approved on: