

IONIA COUNTY BOARD OF COMMISSIONERS

February 16, 2016

Committee-of-the Whole

3:00 p.m.

Chair Shattuck called the meeting to order and led with the Pledge of Allegiance. Commissioner Calley gave the Invocation.

**Members present:** Larry Tiejema, Jim Banks, Brenda Cowling-Cronk, Scott Wirtz, Julie Calley and Jack Shattuck

**Others present:** Robin Anderson, Judy Clark, Deb Thalison, Peggy Shaull-Norman, Bob VanLente, Nicholas Grenke, Dan Balice, Stephanie Fox and Stephanie Leuenberger

### Approval of Agenda

Moved by Banks, supported by Cowling-Cronk, to approve the agenda as presented. Motion carried by voice vote.

### New Business

#### A. Departmental Reports

1. **Animal Shelter** – Robin Anderson, Animal Shelter Manager, stated that Erica Gleason has been hired as the new full time Animal Control Officer. Donna Huhn has also completed her certification and will fill in when needed. Anderson mentioned that they are still looking for a qualified kennel assistant. In 2015 the shelter took in 1,241 animals with 837 of them being adopted. With the \$25,000 in grants, they were able to spay and neuter 317 cats and further stated that 221 cats were adopted for free. (A copy of the Animal Shelter's report is on file in the Clerk's Office).
2. **County Treasurer** – Judy Clark, County Treasurer, stated that today is the last day to pay taxes on time. Clark stated that the second auction went very smoothly and only ended up with one property left. In addition, no properties will be transferred to the Land Bank this year. In other discussions, Clark stated that the City of Ionia Treasurer has retired; the new dog licenses are in the shape of Michigan and counterfeit bills are still a concern. In relation to the counterfeit bills, the Treasurer stated she has a new machine that can detect counterfeit money. (A copy of the Treasurer's report is on file in the Clerk's Office).
3. **Public Health** – Deb Thalison with the Heath Department stated that the Michigan Department of Licensing and Regulatory Affairs surprised them with an unannounced visit. Thalison further mentioned that the parenting programs are going well and the WIC numbers are low. Through the month of December 2015 there was only one report of Influenza. Thalison introduced Peggy Shaull-Norman as the new Personal Health Director. (A copy of Public Health's report is on file in the Clerk's Office).

- B. **Discussion – Central Dispatch By-laws** – The board discussed the Central Dispatch By-laws. Commissioner Tiejema proposed revisions and additions to number ***8 The Duties of the Board of Directors***. Stephanie Fox, County Administrator, recommended that she and Commissioner Tiejema meet to discuss the proposed changes and then bring the matter back before the Board. (A copy of the Central Dispatch By-laws, Commissioner Tiejema’s proposed revisions and the County Attorney’s suggested revisions are on file in the Clerk’s Office).

**Chairperson's Report**

1. The Park's logging is almost through its first phase and will be moving forward with the next phase.
2. Joe McCord has passed away and there is a wake this afternoon at Lake's Funeral Home from 4-7 p.m.

**County Administrator's Report**

1. The architects from Landmark Design Group will be here Tuesday.
2. The Sexual Harassment Training is coming up.
3. Tom Vargas is the permanent IT Director and is doing very well.

Moved by Banks, supported by Wirtz, to adjourn the meeting at 4:43 p.m. Motion carried by voice vote.

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Jack Shattuck, Chair

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Stephanie Leuenberger, Deputy Clerk

Minutes approved on
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