

IONIA COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING
January 10, 2017
4:00 p.m.

County Clerk, Janae Cooper, called the meeting to order and led with the Pledge of Allegiance.

Members present: David Hodges, Larry Tiejema, Jim Banks, Brenda Cowling-Cronk, Jack Shattuck, Scott Wirtz, and Georgia Sharp

Others present: Sharyn Overton, Ken Bowen, Jim Valentine, Diane Adams, Bob VanLente, Bob Cusack, Dale Miller, Suzanne Kreeger, Stephanie Fox and Janae Cooper

Organization of Board and Committees

A. Selection of Chairperson

Clerk Cooper opened up nominations for Chairperson of the Board of Commissioners for 2017. Commissioner Banks placed the name of Jack Shattuck in nomination.

Moved by Banks, supported by Tiejema, to close nominations and cast a unanimous vote for Jack Shattuck as Chairperson of the Board of Commissioners for 2017. Motion carried by a show of hands to appoint Jack Shattuck as Chair of the Ionia County Board of Commissioners for 2017.

Chair Shattuck proceeded to conduct the election of the Vice-Chairperson.

B. Selection of Vice-Chairperson

Chair Shattuck called for nominations for Vice-Chairperson for 2017. Commissioner Tiejema placed the name of Jim Banks as Vice-Chairperson in nomination.

Moved by Tiejema, supported by Wirtz, to close nominations and cast a unanimous vote for Jim Banks as Vice-Chairperson of the Ionia County Board of Commissioners for 2017. Motion carried by voice vote.

C. Review and Adoption of Board Rules

Moved by Tiejema, supported by Banks, to move the time of the 4:00 p.m. Regular Board Meeting to 3:00 p.m. Motion carried 6 to 1 by voice vote, with Cowling-Cronk voting no. Moved by Banks, supported by Wirtz, to adopt the Bylaws of the Board of Commissioners of Ionia County as amended. Motion carried 6 to 1 by voice vote, with Cowling-Cronk voting no.

Approval of Agenda

Moved by Wirtz, supported by Cowling-Cronk, to approve the Agenda as presented. Motion carried by voice vote.

Public Comment

Bob Cusack commented on the Building Department and the Health Department. Cusack furthermore advised the Board that he will be in Florida for the next 2-3 months and that he will vote by phone for any matter pertaining to his appointment on the Drug and Alcohol Abuse Board.

Consent Calendar

Hearing no objections, the Chair Shattuck declared the Consent Calendar approved.

Appointments

A. Appointments to Standing Committees

1. Moved by Wirtz, supported by Cowling-Cronk, to appoint Commissioners Tiejema, Banks and Hodges to the **Audit Committee**. Motion carried by voice vote.
2. Moved by Wirtz, supported by Tiejema, to appoint Commissioners Banks, Cowling-Cronk and Hodges to the **Facilities Committee**. Motion carried by voice vote.
3. Moved by Wirtz, supported by Tiejema, to appoint Chair Shattuck and Commissioners Banks and Cowling-Cronk to the **Grievance Hearing Committee**. Motion carried by voice vote.
4. Moved by Tiejema, supported by Cowling-Cronk, to appoint Commissioners Wirtz, Sharp and Tiejema to the **Personnel Committee**. Motion carried by voice vote.

B. Commissioner Appointments to Boards/Commissions

1. Moved by Cowling-Cronk, supported by Sharp, to appoint Chair Shattuck, and Commissioners Banks and Wirtz to the **Airport Board**. Motion carried by voice vote.

2. Moved by Banks, supported by Hodges, to appoint Commissioner Tiejema to the **Area Agency on Aging of Western Michigan Board of Directors**. Motion carried by voice vote.
3. Moved by Banks, supported by Wirtz, to appoint Commissioner Tiejema to the **Area Community Services Employment and Training Council**. Motion carried by voice vote.
4. Moved by Tiejema, supported by Hodges, to appoint Chair Shattuck as the **Bargaining Committee Representative**. Motion carried by voice vote.
5. Moved by Cowling-Cronk, supported by Wirtz, to appoint Commissioner Sharp to the **Board of Public Works**. Motion carried by voice vote.
6. Moved by Banks, supported by Sharp, to appoint Commissioner Tiejema to the **Central Dispatch Board of Directors**. Motion carried by voice vote.
7. Moved by Banks, supported by Hodges, to appoint Commissioner Tiejema to the **Commission on Aging Board**. Motion carried by voice vote.
8. Moved by Hodges, supported by Cowling-Cronk, to appoint Commissioner Wirtz, to the **Community Corrections Advisory Board**. Motion carried by voice vote.
9. Moved by Tiejema, supported by Wirtz, to appoint Commissioner Sharp to the **Community Mental Health Services Board**. Motion carried by voice vote.
10. Moved by Wirtz, supported by Hodges, to appoint Commissioner Cowling-Cronk to the **Department of Human Services Board**. Motion carried by voice vote.
11. Moved by Banks, supported by Tiejema, to appoint Commissioner Sharp to the **EightCap Governing Board**. Motion carried by voice vote.
12. Moved by Hodges, supported by Wirtz, to appoint Chair Shattuck to the **Green View Point Park Advisory Board**. Motion carried by voice vote.
13. Moved by Cowling-Cronk, supported by Hodges, to appoint Commissioners Wirtz (Long Lake), Banks (Jordan Lake) and Tiejema (Morrison Lake) to their respective **Lake Boards**. Motion carried by voice vote.
14. Moved by Tiejema, supported by Cowling-Cronk, to appoint Chair Shattuck to the **MAC Workers' Compensation Board**. Motion carried by voice vote.
15. Moved by Sharp, supported by Tiejema, to appoint Commissioner Wirtz to the **MSU Extension District Extension Council**. Motion carried by voice vote.

16. Moved by Wirtz, supported by Cowling-Cronk, to appoint Chair Shattuck to the **Park Advisory Board**. Motion carried by voice vote.
17. Moved by Colwing-Cronk, supported by Hodges, to appoint Commissioner Wirtz to the **Road Commission Board**. Motion carried by voice vote.
18. Moved by Tiejema, supported by Cowling-Cronk, to appoint Chair Shattuck and Commissioner Hodges to the **Southwest Michigan Alliance for Region Three (SMART) Board**. Motion carried by voice vote.
19. Moved by Wirtz, supported by Tiejema, to appoint Commissioner Cowling-Cronk to the **Tax Allocation Board**. Motion carried by voice vote.
20. Moved by Tiejema, supported by Wirtz, to appoint Commissioners Hodges and Cowling-Cronk to the **West Michigan Regional Planning Commission**. Motion carried by voice vote.
21. Banks advised Chair Shattuck that his appointment to the Midwest Michigan Trail Authority Board was terminated by that Board for missing three meetings and that he was interested in continuing to serve. Motion by Tiejema, supported by Cowling-Cronk, to appoint Commissioner Banks to the **Midwest Michigan Trail Authority Board**. Motion carried by voice vote.

C. Legal Counsel

1. Moved by Banks, supported by Cowling-Cronk, to appoint Peter Cohl as Legal Counsel for Ionia County. Motion carried by voice vote.

D. Department Heads

1. Moved by Cowling-Cronk, supported by Wirtz, to appoint Ken Bowen as the **Administrative Health Officer**. Motion carried by voice vote.
2. Moved by Tiejema, supported by Hodges, to appoint Robin Anderson, Erica Gleason and Donna Huhn as the **Animal Control Officers**. Motion carried by voice vote.
3. Moved by Tiejema, supported by Cowling-Cronk, to appoint Bert Gale as the **Building Codes Official**. Motion carried 6 to 1 by voice vote with Wirtz voting no.
4. Moved by Hodges, supported by Cowling-Cronk, to appoint Jim Valentine as the Central Dispatch Director. Motion carried by voice vote.
5. Moved by Tiejema, supported by Hodges, to appoint Tony Meyaard as the **Equalization Director**. Motion carried by voice vote.

Unfinished Business

- A. Moved by Tiejema, supported by Wirtz, to reappoint Bob Cusack to the **Substance Abuse Initiative Board**. Motion carried by voice vote.

New Business

- A. Moved by Cowling-Cronk, supported by Tiejema, to approve the contract with Satin Vandenberg for services provided to the 64A District Court, and authorize the appropriate signatures on the contract. Motion carried by voice vote.
- B. Moved by Tiejema, supported by Banks, to renew the Agreement between Kent County Health Department and Ionia County Health Department for Regional Perinatal Care System Quality Improvement Initiative, and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.
- C. Moved by Cowling-Cronk, supported by Wirtz, to approve the Dietetics Internship Affiliation Agreement between Iowa State University of Science and Technology and authorize the signature of Ken Bowen, Health Officer and Peggy Shaull-Norman, Personal Health Director. Motion carried by voice vote.
- D. Moved by Wirtz, supported by Tiejema, to approve the Ionia County Health Department's Plan of Organization. Motion carried by voice vote.
- E. Moved by Cowling-Cronk, supported by Tiejema, to approve the revised fee schedule for the Health Department effective January 18, 2017. Motion carried by voice vote.
- F. Moved by Tiejema, supported by Cowling-Cronk, to hire a part-time employee to fill the position of Case Manager for the 8th Circuit Drug Court payable under the 2017 Hybrid Michigan Drug Court Grant and authorization for increasing hours for currently employed part-time staff at their respective rates with funding to be fully paid by the respective grants. Motion carried by voice vote.
- G. Moved by Tiejema, supported by Hodges, to approve the 2017 Michigan Drug Court Grant Program Hybrid DWI/Drug Court Grant Sub-Contract agreement between: 8th Circuit Adult Drug Court, the Swift and Sure Sanctions program, the Regional Planning Grant and Karen McFadden. The grant funding will be utilized to provide funding to Karen McFadden to act as the Part-Time Project Coordinator for the 8th Circuit Court for a fee of \$28.00 per hour as deemed necessary and as approved through SCAO and to execute the contract by providing the signature(s) of authorizing officials on the last page of the sub-contract. Motion carried by voice vote.
- H. Moved by Cowling-Cronk, supported by Tiejema, to approve the 2017 Michigan Drug Court Grant Program Hybrid DWI/Drug Court Grant Sub-Contract agreement between: 8th Circuit Adult Drug Court and Carmon Ferman, LLC. The grant funding will be utilized to provide funding to Carmon Ferman, LLC to perform the initial substance abuse assessments on potential Drug Court Participants for the 8th Circuit Court for a fee of \$60.00 per hour as deemed necessary and as approved through SCAO. This Sub-Contract will commence on February 4, 2017 and to execute the

contract by means of providing the signature(s) of authorizing officials on the last page of the sub-contract. Motion carried by voice vote.

- I. The Board acknowledged the following Applications for Appointment:
 - 1. Park Advisory Board
 - 2. Tax Allocation Board

Chairperson’s Report

Chair Shattuck thanked everyone for his appointment as Chair. Shattuck stated that if anyone has any questions or concerns to please contact him or any other County Commissioner.

Administrator’s Report

County Administrator, Stephanie Fox, distributed a handout of accomplishment is 2016 (on file in the Clerk’s Office).

Fox also advised the Board that there will be a Facilities Meeting on Thursday at 2:00 p.m.

Special Reports

Commissioner Cowling-Cronk also stated that there will be a Facilities Meeting on Thursday at 2:00 p.m.

Commissioner Wirtz discussed the Road Commission and some of their plans for projects in 2017. Wirtz also discussed putting Road Commissioners on the ballot to be elected to their positions.

Adjourn

Moved by Banks, supported by Cowling-Cronk to adjourn the meeting at 5:05 p.m. Motion carried by voice vote.

Jack Shattuck, Chair

Janae K. Cooper, County Clerk

Minutes approved on: