

IONIA COUNTY BOARD OF COMMISSIONERS

Date - 7:00 p.m.

Conference Room – Central Dispatch Building

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of December 2016 - \$1,365,269.36
 - D. Approve payment of Health Fund bills - \$139,277.66
 - E.
- VIII. Unfinished Business**
 - A. Appointments
 - 1. Park Advisory Board – One two-year General Public Representative position
 - 2. Tax Allocation Board – One one-year General Public Representative position
 - B. Ratify signature of Chair on Resolution of Appreciation
- IX. New Business**
 - A. Sheriff's Office Byrne Justice Assistance Grant Subcontract
 - B. Request to fill Animal Shelter Assistant position
 - C. Request for replacement of windows and siding on Park Manager House
 - D.
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator
- XI. Reports of Special or Ad Hoc Committees**

XII. Public Comment (3 minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Area Agency on Aging of Western Michigan Advisory Council – One three-year term expiring April 2018.
- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term expiring September 2017.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- West Michigan Regional Planning Commission – One one-year terms, expiring December 2017.

Non-Commissioner appointments for consideration in the month of February 2017: None

Appointments for consideration in the month of March 2017:

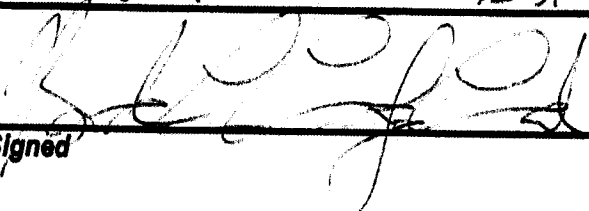
- *Community Mental Health Services Board* – Five three-year terms.

County of Ionia
Request for Per Diem and Mileage
Commissioner Cowling-Cronk
December 2016

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---------------------------------|--------|-------|----------|-------|---------|
| Commissioners Afternoon Meeting | Dec 13 | 1+ | 50.00 | | |
| Commissioners Evening Meeting | | | | | |
| Committee-of-the-Whole Meeting | Dec 20 | 1+ | 50.00 | | |
| Special Board Meeting | | | | | |
| Board of Public Works | | | | | |
| DHS Board Liaison | Dec 1 | 1+ | 50.00 | 48 | 25.92 |
| Facilities Committee | | | | | |
| Grievance Hearing Committee | 100 | | | | |
| Sanitary Code Committee | | | | | |
| Other | | | | | |
| Animal Control Ordinance | Dec 2 | -1 | 25.00 | | |
| | | | | | |
| | | | | | |

Total Per Diem Requested: \$175.00

Total Mileage Requested: \$25.92


Signed

Jan 17, 2017
Date

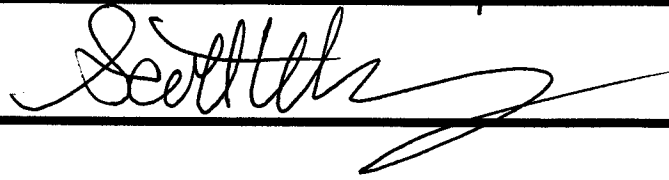
Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
Mileage for 2016 is 54 cents per mile.

Commissioner Wirtz
December 2016

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|--------------------------------------|----------|-------|----------|-------|---------|
| Commissioners Afternoon Meeting | 12-13-16 | | 50 | | 5.94 |
| Commissioners Evening Meeting | 12-20-16 | | 50 | | 4.32 |
| Committee-of-the-Whole Meeting | | | | | |
| Special Board Meeting | | | | | |
| Airport Board | | | | | |
| Airport Zoning Board | | | | | |
| Community Corrections Advisory Board | 12-14-16 | | 25 | | 5.94 |
| Long Lake Board | | | | | |
| MSUE District Extension Council | | | | | |
| Personnel Committee | | | | | |
| Road Commission | 12-9-16 | | 50 | | 6.48 |
| Road Commission - Budget Mtg | 12-14-16 | | 50 | | 6.48 |
| Sanitary Code Committee | | | | | |
| Other: Road Commission | 12-30-16 | | 50 | | 6.48 |
| | | | | | |
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Total Per Diem Requested: \$ 275

Total Mileage Requested: \$ 35.64

Signed 

Date _____

County of Ionia
Request for Per Diem and Mileage
Commissioner Shattuck

Dec 2016

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---|-------|-----------------|------------------|-------|-----------------|
| Commissioners Afternoon Meeting | 12-13 | | 50 ⁰⁰ | | 9 ⁰⁰ |
| Commissioners Evening Meeting | 12-20 | | 50 ⁰⁰ | | 9 ⁰⁰ |
| Committee-of-the-Whole Meeting | | | | | |
| Special Board Meeting | | | | | |
| Airport Board | 12/10 | | 0 | | |
| Airport Zoning Board | 12-20 | | | | |
| Bargaining Committee | 12-6 | | 50 ⁰⁰ | | 9 ⁰⁰ |
| Bargaining Committee | 12-19 | 12-9 | | | |
| Emergency Management Advisory Council | | | | | |
| Green View Point Park | | | | | |
| Grievance Hearing Committee | | | | | |
| MAC Workers' Comp Board | | | | | |
| Park Advisory Board | 12-14 | | 0 | | |
| SW Mich Alliance for Region Three (SMART) | | | | | |
| Other: Dog Team | 12-2 | | 25 ⁰⁰ | | 9 ⁰⁰ |
| Facilities | 12-13 | | 50 ⁰⁰ | | 0 |
| Dept Head | 12-9 | | 0 | | 0 |
| | | | | | |
| | | | | | |

Total Per Diem Requested: 225⁰⁰

Total Mileage Requested: 36⁰⁰

Signed Jack Shattuck

Date 1/6/17

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
Mileage for 2016 is 54 cents per mile.

County of Ionia
Request for Per Diem and Mileage
 Commissioner Hodges
December 2016

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|--------------------------------------|-------|-------|----------|-------|---------|
| Commissioners Afternoon Meeting | 12-13 | | 50.00 | 0 | 0 |
| Commissioners Evening Meeting | | | | | |
| Committee-of-the-Whole Meeting | 12-20 | | 50.00 | 19.44 | 36 |
| Special Board Meeting | | | | | |
| Audit Committee | | | | | |
| Facilities Committee | 12-13 | | 50.00 | 20.52 | 38 |
| Ionia County Economic Alliance | 12-6 | | 50.00 | 20.52 | 38 |
| Midwest Michigan Trail Authority | | | | | |
| West Michigan Regional Planning Comm | | | | | |
| Other: | | | | | |
| Ad Hoc. Meeting. | 12-2 | | 25.00 | 20.52 | 38 |
| | | | | 81.00 | |

Total Per Diem Requested: \$ 225.00

Total Mileage Requested: \$ 81.00

David R Hodges
 Signed

1-14-17
 Date

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
 Mileage for 2016 is 54 cents per mile.

**Commissioner Tiejema
November-16**

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|------------------------------------|-------------|--------------|-----------------|--------------|----------------|
| Commissioners Afternoon Meeting | 11/09/16 | | \$ 50.00 | 18 | \$ 9.72 |
| Commissioners Evening Meeting | 11/22/16 | | \$ 50.00 | 16 | \$ 8.64 |
| Area Agency on Aging of Western MI | 11/28/16 | 1:20 | \$ 50.00 | 52 | \$ 28.08 |
| Committee of the Whole | 11/15/16 | 1:25 | \$ 50.00 | 18 | \$ 9.72 |
| Commission on Aging Board | 11/17/16 | 1:35 | \$ 50.00 | 18 | \$ 9.72 |
| Central Dispatch | 11/02/16 | :45 | \$ 25.00 | 16 | \$ 8.64 |
| Other: | | | | | |
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Total Per Diem Requested: \$275.00

Total Mileage Requested: \$74.52

Signed Larry Tiejema

01/16/17
Date

**Commissioner Tiejema
December-16**

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|------------------------------------|-------------|--------------|-----------------|--------------|----------------|
| Commissioners Afternoon Meeting | 12/13/16 | | \$ 50.00 | 18 | \$9.72 |
| Commissioners Evening Meeting | 12/20/16 | | \$ 50.00 | 18 | \$9.72 |
| Area Agency on Aging of Western MI | | | | | \$0.00 |
| Financial Review Committee | | | | | \$0.00 |
| Committee of the Whole | | | | | \$0.00 |
| Commission on Aging Board | 12/15/16 | 1:45 | \$ 50.00 | 18 | \$9.72 |
| Morrison Lake Board | | | | | |
| Central Dispatch Board | | | | | \$0.00 |
| Other: | | | | | \$0.00 |
| Personnel Advisory Committee | | | | | |
| | | | | | |
| | | | | | |

Total Per Diem Requested: \$150.00

Total Mileage Requested: \$29.16

Signed Larry Tiejema

01/16/2017
Date

PARK ADVISORY BOARD

Appointments made in January

Term Length: 2 years

NAME: Jack Shattuck
ADDRESS: 6055 Keefer Hwy.
Portland, MI 48875
PHONE: 517-647-2235
TERM EXPIRES: 2017
(Commissioner Representative)

NAME: Don Benjamin
ADDRESS: 59 Center St.
P.O. Box 334
Saranac, MI 48881
PHONE: 616-642-9215
(Fishing & Hunting Club Representative)

NAME: Gregg Yeomans
ADDRESS: 1302 W. Lincoln
Ionia, MI 48846
PHONE: 616-527-6583
TERM EXPIRES: 2017
(General Public Representative)

NAME: Kathleen Cook
ADDRESS: 699 W. Parmeter Rd.
Ionia, MI 48846
PHONE: 616-527-2626
TERM EXPIRES: 2018
(General Public Representative)

NAME: Scott De Ruischer
ADDRESS: 100 Library St.
Ionia, MI 48846
PHONE: 616-527-5345
(Ionia County Physical Plant Director)

NAME: Bill Patton
Easton Township Supervisor
ADDRESS: 5086 Sayles Road
Saranac, MI 48881
PHONE: 616-481-1813
TERM EXPIRES: 2018
(Easton Township Representative)

NAME: Robert Rose
ADDRESS: 100 West Main
Ionia, MI 48846
PHONE: 616-527-5373
(Ionia County Drain Commissioner)

NAME: Jeff Meyers
ADDRESS: 354 E. Lincoln Ave., Apt C
Ionia, MI 48846
PHONE: 616-889-1692
TERM EXPIRES: 2018
(General Public Representative)

NAME: Karen Bota
ADDRESS: 169 E. Riverside Dr.
P.O. Box 76
Ionia, MI 48846
PHONE: 616-527-1700
(Ionia County Road Commission)

IONIA COUNTY

Application for Committee or Board Position

Name: Gregg Yeomans

Address: 1302 West Lincoln Road

Telephone Number: Home = 616-527-6583; Cell = 616-706-3143

Email: gayeomans@ftch.com

Board, Council, or Committee Position Desired: Park Advisory Board

Please give a brief resume of your qualifications for the desired position.

December 19, 2016

I would like to express my interest in being considered for reappointment to a position on the Park Advisory Board.

I would hope my past experience could be beneficial to the Park as it undergoes both a change in management style and some turnover in Board membership.

I greatly appreciate the asset Bertha Brock park is for our County and look forward to any role my abilities could play in its stewardship. I see my strengths as assisting with County recreation plans, offering advice regarding facility maintenance and improvements, and a willingness to serve in a leadership role on the Board.

Thank you for this opportunity.

Sincerely,



Signature

Please mail completed application to:

Ionia County Administration Office
3rd Floor – Courthouse
100 Main Street
Ionia, MI 48846

Fax: 616.527.5380

Email: soverton@ioniacounty.org

TAX ALLOCATION BOARD

Length of Term: 1 year

Appointment made in January

NAME: Mark Howe
ADDRESS: 6353 Tanglewood Dr.
Lowell, MI 49331
PHONE: 616-902-2966
TERM EXPIRES: 2017
(General Public Representative)

NAME: Julie Calley
ADDRESS: 10198 Butler Rd.
Portland, MI 48875
PHONE: 517-647-6884
TERM EXPIRES: 2017
(Commissioner Representative)

Overton, Sharyn

From: Mark Howe <mhowe61@gmail.com>
Sent: Monday, December 26, 2016 3:01 PM
To: Overton, Sharyn
Subject: tax allocation board

Yes, I am interested in reappointment to the Ionia County Tax Allocation Board.

Please feel free to contact me with any questions.

Mark Howe

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Byrne Justice Assistance Grant
Subcontract
CMET/Ionia County Sheriff's Office
01/24/17

CONTACT:

Sheriff Dale Miller

DESCRIPTION:

Byrne Grant Subcontract for FY17 (Oct 2016-Sept 2017) to partially fund Ionia County Sheriff's Office deputy position with CMET

OTHER DEPARTMENTS/AGENCIES AFFECTED:

FINANCIAL ANALYSIS:

Grant will reimburse \$13,600.00 of wages and fringes. This is an increase from FY16.

LEGAL REVIEW:

DEADLINE:

01/24/2017 Board meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners approve the Byrne-JAG Subcontract for CMET/Ionia County Sheriff's Office.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Request to Fill Animal Shelter Assistant Position
January 24, 2017

CONTACT:

Stephanie Fox

DESCRIPTION:

Due to the resignation of the current Animal Shelter Assistant, I am requesting authorization to fill this part-time position. This position is 28 hours per week and is a Grade 5.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Click here to enter text.

FINANCIAL ANALYSIS:

This position has been budgeted for in the 2017 budget. There will be a slight savings as the new hire will begin at a lower rate than the current employee.

LEGAL REVIEW:

N/A

DEADLINE:

As soon as possible.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

That the Ionia County Board of Commissioners authorize filling the part-time position of Animal Shelter Assistant at a Grade 5, Step 1.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

New Windows and Siding for Bertha Brock Park Manager House
January 24, 2017

CONTACT:

Scott De Ruischer – Physical Plant Director
616-527-5345

DESCRIPTION:

The Park Advisory Board has received three (3) bids for local contractors for the replacement of the windows and the siding on the Bertha Brock Park Manager's House. The bid request asked for prices on vinyl siding, log siding and cedar shake siding. The Advisory Board is recommending cedar shake siding for aesthetic reasons; to keep the natural beauty of the park by making the house blend in with its surroundings. Low bid for new vinyl replacement windows and new cedar shake siding was from F. Thomas Builders, in the amount of \$20,660. The Board is requesting an amount not to exceed \$25,000 to cover the windows and siding and also general exterior repairs to the house.

The Park Advisory Board is moving forward with planning and developing policies to outline the purpose/use of the house as a seasonal Park Host house. The Advisory Board would like to have someone living in the house throughout the summer months that would be present to welcome and assist campers. The host would also provide a presence at the park for after hour's operations. The plan is to implement a Camp Host volunteer position similar to what the State Parks currently offer.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

Funding for this project would come from the General Fund Designated Fund from the undesignated funds available through the Delinquent Tax Fund transfer, as well as contributions which have been made specifically for this project.

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

That the Ionia County Board of Commissioners' approve an amount not to exceed \$20,660 to F. Thomas Builders for replacement of windows and siding, and an additional amount of \$4,340 for general repairs to the Bertha Brock Park Manager's House, with funds to come from the General Fund Designated Fund.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.