

**IONIA COUNTY BOARD OF COMMISSIONERS**

**July 12, 2016 - 4:00 p.m.  
Commissioners' Meeting Room – Courthouse – 3<sup>rd</sup> Floor**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment**  
(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business**
  - A.
- VIII. New Business**
  - A. Area Agency on Aging of Western Michigan Multi-Year Implementation Plan for FY 2017-2019
  - B. Health Department Agreement with Michigan Department of Health and Human Services
  - C. Animal Shelter request for construction of dog exercise area
  - D. Vacation credit for employee
  - E.
- IX. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. County Administrator
- X. Reports of Special or Ad Hoc Committees**

**XI. Public Comment (3 minute time limit per speaker)**

**XII. Closed Session**

**XIII. Adjournment**

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year term expiring January 2018.
- Construction Board of Appeals – Two two-year terms, expiring October 2017.  
One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- Park Advisory Board – One two-year term, expiring January 2018.
- Road Commission – One six-year term, expiring December 2020.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2016.

**Appointments for consideration in the month of August 2016:** None

**Appointments for consideration in the month of September 2016:**

- *Commission on Aging Board* – Two three-year appointments.

**A R E A  
AGENCY  
ON AGING  
OF WESTERN  
MICHIGAN**

*The Source for Seniors*

**EXECUTIVE COMMITTEE**

**CHAIRPERSON**

*Art Adleman*

**VICE CHAIRPERSON**

*Marilyn Burns*

**SECRETARY**

*Richard Karns*

**TREASURER**

*Marilyn Snell*

**MEMBER-AT-LARGE**

*Carol Hennessy*

**REPRESENTATIVE OF  
ADVISORY COUNCIL**

*Robert Sundholm*

**EXECUTIVE DIRECTOR**

*Jackie O'Connor*

**BOARD OF DIRECTORS**

**ALLEGAN COUNTY**

*Com. Don Black  
Stuart Peet*

**IONIA COUNTY**

*Com. Larry Tiejema  
Jane Morris*

**KENT COUNTY**

*Com. Carol Hennessy  
Nancy Nielsen*

**LAKE COUNTY**

*Com. Colleen Carrington-Atkins  
Marilyn Burns*

**MASON COUNTY**

*Com. Bill Carpenter  
Patsy Hagerman*

**MECOSTA COUNTY**

*Com. Bill Routley  
Art Adleman*

**MONTCALM COUNTY**

*Com. John Johansen  
Ralph Harrington*

**NEWAYGO COUNTY**

*Com. Philip Deur  
Marilyn Snell*

**OSCEOLA COUNTY**

*Com. Larry Emig  
Richard Karns*

**CITY OF GRAND RAPIDS**

*Com. David Allen  
Esther Van Hammen*

3215 EAGLECREST DR NE  
GRAND RAPIDS, MI  
49525-7005

Ph: 616.456.5664

Fx: 616.456.5692

1.888.456.5664

www.aaawm.org

June 23, 2016

Jack Shattuck, Chairperson  
Ionia County Board of Commissioners  
100 West Main Street  
Ionia, MI 48846

Dear Commissioner Shattuck:

Enclosed is a copy of the Area Agency on Aging of Western Michigan's proposed Multi-Year Implementation Plan (MYP) for fiscal years 2017-2019.

The MYP, when approved by the State of Michigan Commission on Services to the Aging in August 2016, secures funding for services and programs to help older adults in Ionia County from October 1, 2017 to September 30, 2019.

The MYP will be considered by our Board of Directors at its June 27, 2016 meeting.

You are represented on that Board by one commissioner and one private citizen from your county.

We respectfully request your County Commission's written approval of this Plan and that the written response is received by August 3, 2016. If not contacted by that date, we will assume the County Commission's tacit approval of the Plan.

Please send your response to:

Sandra Ghoston-Jones, Planner  
3215 Eaglecrest Drive NE  
Grand Rapids, MI 49525-7005

Alternatively, via email to: [AIPlan@aaawm.org](mailto:AIPlan@aaawm.org).

If the Commission does not support the MYP, please let me know. If there are any questions, do not hesitate to contact me. I can be reached via email at [sandragsj@aaawm.org](mailto:sandragsj@aaawm.org), via fax at 616-456-5692 or by phone at 616-222-7012.

Sincerely,

  
Sandra Ghoston-Jones, Planner

Cc: County Clerk  
AAAWM Board and Advisory Council members (letter only)

*Mission: Provide older persons and persons with a disability an array of services designed to promote independence and dignity in their homes and their communities.*

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

**Agreement with Michigan Department of Health and Human Services  
July 12, 2016**

**CONTACT:**

*Ken Bowen, Health Officer*

**DESCRIPTION:**

*Agreement between Michigan Department of Health and Human Services and Ionia County Health Department for FY 10/1/16-9/30/17*

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

*N/A*

**FINANCIAL ANALYSIS:**

*See attached email*

**LEGAL REVIEW:**

*N/A*

**DEADLINE:**

*N/A*

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

*1. Request approval of the Agreement between Michigan Department of Health and Human Services FY 16/17 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer.*

*\*Note: the State has electronic contracting software which sends the filled in version of the contract after it has been reviewed by Michigan Department of Health and Human Services (MDHHS) staff. This is a draft contract for your review.*

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

## Overton, Sharyn

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**From:** Germain, Amanda  
**Sent:** Tuesday, June 28, 2016 1:24 PM  
**To:** Overton, Sharyn  
**Subject:** RFD July 12  
**Attachments:** 2017 CPBC boilerplate.pdf; cpbcagreement1617.docx  
  
**Importance:** Low

RFD and attachments for July 12 meeting. Please include the email information below.

Thanks,

*Mandy Germain*  
Administrative Secretary  
Ionia County Health Department  
616-527-5341  
[agermain@ioniacounty.org](mailto:agermain@ioniacounty.org)

**From:** [grants@egrans-mi.com](mailto:grants@egrans-mi.com) [<mailto:grants@egrans-mi.com>]  
**Sent:** Friday, June 24, 2016 1:42 PM  
**To:** Ingersoll, Brenda  
**Subject:** {Spam?} MDHHS Fiscal Year (FY) 2017 Project Allocations  
**Importance:** Low

June, 24 2016

*Brenda Ingersoll, Admin Assistant*  
*Ionia County Health Department*  
*100 Main ST*  
*Ionia, MI 48846 1651*

Dear Brenda Ingersoll:

Subject: Fiscal Year (FY) 2017 Projected Allocations

The following chart is a list of the FY 2017 Local Health Department (Comprehensive) Agreement allocations for your Local Health Department (LHD) for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Agreement. These allocations are based on FY 2017 Appropriations for MDHHS and are subject to the availability of funds, MDHHS's Appropriation Act for FY 2017, MDHHS approval and State Administrative Board approval.

Please complete the applications for these projects. When the individual project application is completed, please have your Authorized Official submit the project. This will facilitate timely processing of your agreement. If you have questions on submitting individual applications, please contact our Grants Section Team Member. All allocations must be budgeted and expended consistent with the requirements contained in the Agreement. The effective date for the executed agreement is based on the Grantee's signature or October 1, 2016 whichever is later.

The following are the projects available for budgeting the MDHHS Essential Local Public Health Services (ELPHS) funds and the Maternal Child Health (MCH) allocations:

<b>MDCH ELPHS</b>	<b>Maternal Child Health (MCH)</b>
1. Administration ELPHS	1. Direct Services -Children MCH
2. General Communicable Disease ELPHS	2. Direct Services - Women MCH
3. Hearing ELPHS	3. Enabling Services Children - MCH
4. HIV ELPHS	4. Enabling Services Women - MCH
5. Immunization ELPHS	5. Public Health Functions & Infrastructure - MCH
6. Sexually Transmitted Disease (STD-ELPHS)	
7. Vision ELPHS	

We have tried to anticipate the projects you will need for FY 2017 based on the FY 2016 budgets. If you need additional projects, or you don't need a project which was released to your agency, please send your requests to [mdhhs-migrants-agreement-doc@michigan.gov](mailto:mdhhs-migrants-agreement-doc@michigan.gov). The budgeting methods for the ELPHS Food, Onsite Sewage, and Drinking Water programs has not changed.

### Allocation Chart

<b>PROJECT TITLE</b>	<b>ALLOCATION AMOUNT</b>
Administration	0.00
Public Health Emergency Preparedness (PHEP) 10/1/16 - 6/30/17	90,028.00
Body Art Fixed Fee	0.00
Children's Special Hlth Care Services (CSHCS) Care Coordination	0.00
CSHCS Medicaid Outreach	0.00
Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy	40,000.00
Food ELPHS	0.00
General Communicable Disease ELPHS	0.00
Hearing ELPHS	0.00
HIV Prevention Non Categorical	0.00
Immunization Action Plan (IAP)	34,674.00
ELPHS Food	55,445.00
ELPHS Hearing	15,714.00
ELPHS MDHHS Other	32,391.00
ELPHS On-site Wastewater Treatment	54,779.00
ELPHS Vision	15,714.00
ELPHS Private and Type III Water Supply	18,259.00
Local MCH	49,740.00
Medicaid Outreach	0.00
Direct Services Children - MCH	0.00
Direct Services Women - MCH	0.00

Public Health Emergency Preparedness (PHEP) Ebola Virus Disease (EVD) Phase II	3,171.00
MDEQ On-site Wastewater Treatment	0.00
Immunization Fixed Fees	0.00
Vision ELPHS	0.00
Immunization Vaccine Quality Assurance	9,468.00
WIC Breastfeeding	32,667.00
WIC Resident Services	283,199.00
MDEQ Private and Type III Water Supply	0.00
<b>TOTAL</b>	<b>735,249.00</b>

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Dog Exercise Area  
July 12, 2016

**CONTACT:**

Robin Anderson  
616-527-9040  
616-902-2578

**DESCRIPTION:**

The Shelter received a donation through the Ken & Shirley Morris Trust Fund and I am requesting that the Board authorize the use of a portion of this donation for the construction of a new exercise area for the shelter dogs. This area would be fenced in with a chain link fence and would have trees for shade and benches for the volunteers.

The stress of containment within the shelter can take its toll on the dogs after a period of time and they become aggressive toward people and other dogs. Studies have shown that co-mingling of shelter dogs improves their temperament and adoptability. This area would provide that opportunity.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

Click here to enter text.

**FINANCIAL ANALYSIS:**

The cost for this project would not exceed \$12,000 and would be funded with donation money.

**LEGAL REVIEW:**

Click here to enter text.

**DEADLINE:**

Click here to enter text.

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

That the Ionia County Board of Commissioners authorize an expense, not to exceed \$12,000, for the construction of an exercise area for shelter dogs, with funds to come from the donation fund.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.



STATE OF MICHIGAN



THE CIRCUIT COURT  
8TH JUDICIAL CIRCUIT

IONIA AND MONTCALM COUNTIES

SUZANNE HOSETH KREEGER  
CIRCUIT JUDGE

RACHELLE THOMAS  
COURT ADMINISTRATOR  
STANTON (989) 831-7363  
IONIA (616) 527-5315

July 1, 2016

Ms. Stephanie Fox  
County Administrator &  
Finance Director

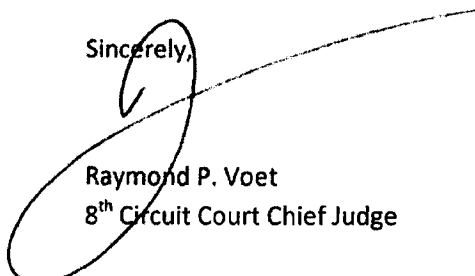
Re: Rebecca Akin

Dear Ms. Fox,

After conferring with Judge Kreeger, please be advised that I have authorized two weeks of vacation for Ms. Akin. As you will recall, when she was promoted from her position in the 64B District Court in Montcalm County to her position in Circuit Court, she was granted an experience credit/step level increase as the Commissioners recognized that as an employee of the Circuit which encompasses both Ionia and Montcalm Counties, her employment should be handled in the same manner as a lateral employment transfer. It is for this reason that I find it appropriate she retain the vacation time she has earned. Please make whatever adjustment is necessary to your records to ensure her vacation time is properly credited when submitted.

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact me at your convenience.

Sincerely,



Raymond P. Voet  
8<sup>th</sup> Circuit Court Chief Judge

Cc: Judge Kreeger  
Rebecca Akin