

IONIA COUNTY BOARD OF COMMISSIONERS

July 28, 2015 - 7:00 p.m.

Conference Room – Central Dispatch Building

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of June 2015- \$1,672,934.69
 - D. Approve payment of Health Fund bills - \$94,857.69
 - E.
- VIII. Unfinished Business**
 - A. Facilities
- IX. New Business**
 - A. Presentation of Sheriff's Office Citizen Awards
 - B. Replacement of Substitute Driver for COA Home Delivery Meals
 - C. Implementation of 401a Plan for Non-Union New Hires
 - D. FY15 EMPG Agreement
 - E. Cemetery Trust Fund Deficit Elimination Plan
 - F.
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator
- XI. Reports of Special or Ad Hoc Committees**

XII. Public Comment (3 minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – Two three-year terms, one expiring September 2017, one expiring September 2015.
- Community Corrections Advisory Board – Two positions, one Media Representative and one Workforce Development Representative.
- Community Mental Health Services Board – One three-year term, expiring March 2018.
- Construction Board of Appeals – One two-year term, expiring October 2015. This position serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- Green View Point Park Advisory Board – One position, which is a Member-at-Large.
- Substance Abuse Initiative – One two-year term, expiring December 2015. Must be a resident of Commissioner District Seven.
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee – One one-year term expiring in December 2015 which serves as the Private Sector Representative.

Appointments for consideration in the month of August 2015: None

Appointments for consideration in the month of September 2015:

- *Amateur Radio Emergency Services/Radio Amateur Civil Emergency Services Emergency Coordinator* – One three-year term.
- *Commission on Aging Board* – Three three-year terms.

County of Ionia
Request for Per Diem and Mileage
 Commissioner Shattuck
June 2015

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	6-9		50 ⁰⁰		9 ⁰⁰
Commissioners Evening Meeting	6-23		50 ⁰⁰		11 ⁰⁰
Committee-of the-Whole Meeting	6-16		50 ⁰⁰		9 ⁰⁰
Special Board Meeting	6-29		25 ⁰⁰		9 ⁰⁰
Airport Board	6-23		50 ⁰⁰		0
Airport Zoning Board					
Bargaining Committee					
Bargaining Committee					
Facilities Committee	6-9		25 ⁰⁰		0
Green View Point Park					
MAC Workers' Comp Board					
Park Advisory Board	6-10		25 ⁰⁰		11 ⁰⁰
Road Commission Liaison	6-3		50 ⁰⁰		8 ⁰⁰
Road Commission Liaison	6-27		50 ⁰⁰		8 ⁰⁰
Other:					
					65 ⁰⁰

Total Per Diem Requested: 375.00

Total Mileage Requested: 65.00

Signed Jack Shattuck

Date 6/29/15

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
 Mileage for 2015 is 57.5 cents per mile.

County of Ionia
Request for Per Diem and Mileage

Commissioner Calley

June 2015

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	6-9	-	50	-	-
Commissioners Evening Meeting	6-23	-	50	40	15.20
Committee-of-the-Whole Meeting	6-16	2.5	50	40	15.20
Special Board Meeting					
Board of Public Works					
Community Mental Health Services Board					
Emergency Management Advisory Council					
Grievance Hearing Committee					
Tax Allocation					
Other: Facilities	6-9		25	-	-
Region 4b Michigan Works	6-3	3.5	75	96	36.48
Special Mtg for Emergency Declaration	6-29		25	40	15.20

Total Per Diem Requested: \$ 275

Total Mileage Requested: \$ 82.08 @ juror rate

Signed Julie Calley

Date 7-14-15

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
Mileage for 2015 is 57.5 cents per mile.

County of Ionia
Request for Per Diem and Mileage
 Commissioner Wirtz

May 2015

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	5-12-15		50		6.33
Commissioners Evening Meeting	5-26-15		50		6.33
Committee-of-the-Whole Meeting					
Special Board Meeting					
Airport Board					
Airport Zoning Board					
Community Corrections Advisory Board					
Long Lake Board					
MSUE District Extension Council					
Personnel Committee					
Sanitary Code Committee					
Other:					

Total Per Diem Requested: \$100

Total Mileage Requested: \$12.66


Signed

7-26-15
Date

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
 Mileage for 2015 is 57.5 cents per mile.

County of Ionia
Request for Per Diem and Mileage
 Commissioner Wirtz
JUNE 2015

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	6-9-15		50		6.33
Commissioners Evening Meeting					
Committee-of-the-Whole Meeting	6-16-15		50		6.33
Special Board Meeting	6-29-15		50		6.33
Airport Board	6-16-15		50		
Airport Zoning Board					
Community Corrections Advisory Board					
Long Lake Board					
MSUE District Extension Council					
Personnel Committee					
Sanitary Code Committee					
Other:					

Total Per Diem Requested: \$200

Total Mileage Requested: \$18.99

Scott Wirtz
 Signed

7-21-15
 Date

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
 Mileage for 2015 is 57.5 cents per mile.

County of Ionia
Request for Per Diem and Mileage
 Commissioner Hodges

June 2015

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	6-9	1.5	50.00	38	21.85
Commissioners Evening Meeting	6-23	2.0	50.00	36	20.70
Committee-of-the-Whole Meeting	6-16	2.0	50.00	38	21.85
Special Board Meeting	6-29	20 min	50.00	38	21.85
Audit Committee					
Midwest Michigan Trail Authority	6-25	2.5	50.00	92	52.90
Personnel Committee					
Other:					
				Total	139.15

Total Per Diem Requested: \$ 250.00

Total Mileage Requested: \$ 139.15

David R. Hodges
 Signed

14 July 2015
 Date

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
 Mileage for 2015 is 57.5 cents per mile.

**Commissioner Tiejema
June-15**

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	06/09/15	-	\$50.00	18	\$10.35
Commissioners Evening Meeting	06/23/15	-	\$50.00	18	\$10.35
Area Agency on Aging of Western MI	06/22/15	1:10	\$50.00	58	\$33.35
Committee of the Whole	06/16/15	1:25	\$50.00	18	\$10.35
Commission on Aging Board					\$0.00
Morrison Lake Improvement Board					\$0.00
Other:					
Board of Commissioner Spec Meeting	06/29/15	:20	\$25.00	18	\$10.35

Total Per Diem Requested: \$225.00

Total Mileage Requested: \$74.75

Sory Tiejema

Signed

07/21/15

Date

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Citizen Awards
07/28/15

CONTACT:

Sheriff Dale Miller

DESCRIPTION:

The Sheriff's office will recognize Kamreon Smith with a Citizen Citation and Debra Davis, Community Corrections COG facilitator with a Certificate of Commendation.

On June 10, 2015, Kameron Smith, having no personal stake in the recovery of a stolen pistol from a larceny and burglary spree case, assisted the Ionia County Sheriff's Office in the search and recovery of the handgun. Using his specialized underwater capable metal detecting equipment, he worked for over two hours in a mosquito infested, hot and humid swamp, ultimately recovering the stolen handgun that was critical in completing the case investigation.

Thank you Kameron for your selfless generosity to the Sheriff's Office and citizens of Ionia County.

Debra Davis has brought an unparalleled success to the Intense Cognitive Behavioral Therapy programs she facilitates in the Ionia County Sheriff's Correctional Facility and community.

Thank you Debra for your passion and dedication to helping others make positive changes in their lives. You have had a tremendous impact on the success of these programs and those who participate in them.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Click here to enter text.

FINANCIAL ANALYSIS:

Click here to enter text.

LEGAL REVIEW:

Click here to enter text.

DEADLINE:

07/28/15 Board meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

None needed

ADMINISTRATOR'S RECOMMENDATION:

Click here to enter text.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Replacement of Substitute Driver for COA Home Delivery Meals

CONTACT:

Tamie Barker, COA Administrator
tbarker@ioniacounty.org

DESCRIPTION:

Request replacement to fill one opening for Substitute Driver for COA Home Delivery Meals due to resignation of Janis Stasiak

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

No change, position budgeted for 2015

LEGAL REVIEW:

N/A

DEADLINE:

07/28/15 Board of Commissioner's Meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Replacement to fill one opening of Substitute Driver for COA Home Delivery Meals

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Implementation of 401a Plan
July 28, 2015

CONTACT:

Stephanie Fox
County Administrator

DESCRIPTION:

I am requesting that the Board approve the implementation of a Governmental 401(a) Money Purchase Plan through Morgan Stanley, which would serve as the retirement investment option for all non-union new hires. The current defined benefit County Pension Plan would remain in place and available for all employees hired prior to the implementation date, however, any non-union employees hired after that date would be offered only the 401(a) plan. Making this change would be a substantial cost savings for the County, as the only cost would be \$1,200 per year for Morgan Stanley to administer the plan.

Watkins Ross, the actuarial for the County's current Pension Plan, has confirmed that there will be no financial impact to the current plan.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

n/a

FINANCIAL ANALYSIS:

This would be a cost savings for the County.

LEGAL REVIEW:

n/a

DEADLINE:

Request an implementation date of August 1, 2015.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

That the Ionia County Board of Commissioners approve the implementation of a Governmental 401(a) Money Purchase Plan for all non-union new hires, effective August 1, 2015, and further approve closing the County's current Pension Plan to all non-union new hires upon implementation of the 401(a) Plan.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

401(a) Money Purchase Plan Overview - The Basics

A Governmental 401a Money Purchase Plan looks similar to the 457 plan:

1. Tax free contributions
2. Tax deferred earnings
3. Self directed investments
4. You can allow loans (not recommended) and hardship withdrawals
5. Can have a vesting schedule
6. Normal retirement age can be same as pension
7. Does not affect 457 contribution limits

Employee Experience - how it works:

1. Start up plans are expensive, but we negotiated with your current 457 provider to give employees the same plan cost - 0.93%.
2. Same website.
3. Same enrollment process
4. Same investments
5. Mandatory contributions are pre-tax, tax deferred
6. Voluntary contributions are after-tax

401(a) Money Purchase Plan vs. Pension Plan

1. The County DOES have to make fixed contributions, same as a Pension, but this plan is not a liability to the County.
 2. Cost is fixed and certain. A pension cost is based on actuarial assumptions, but a 401a costs approximately \$1200 per year to administer and you have a predictable fixed contribution amount.
 3. Portable Benefits. If an employee leaves or goes into private sector, they can roll their 401a into their new plan.
-

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

FY15 EMPG Agreement
July 28, 2015

CONTACT:

Doug DeVries

DESCRIPTION:

This is a request to enter into a grant agreement with the State of Michigan under the FY15 EMPG (Emergency Management Performance Grant) for the work performance timeframe of 10-1-2014 through 9-30-2015. This is an annual process to cover the work that has been conducted over the last year.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

NA

FINANCIAL ANALYSIS:

This grant is a reimbursement grant based on 36.7635% of the emergency manager's salary and benefits, up to \$20,418.00.

LEGAL REVIEW:

Na

DEADLINE:

All paperwork must be submitted to the Michigan State Police Emergency Management and Homeland Security Division by September 9, 2015.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Recommend that the Ionia Board of Commissioners enter into the FY15 EMPG grant with the State of Michigan and allow the Board Chair and County Administrator sign the necessary paperwork.

ADMINISTRATOR'S RECOMMENDATION:

Click here to enter text.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Cemetery Trust Fund Deficit Elimination Plan
July 28, 2014

CONTACT:

Stephanie Fox, Administrator
Judy Clark, Treasurer

DESCRIPTION:

The Cemetery Perpetual Care Fund has an unrestricted deficit as of December 31, 2014. The County Treasurer holds the funds for the purpose of caring for cemetery lots within Ionia County, and the interest received on these funds is returned to the Cemeteries. The Cemeteries were paid more interest than was earned by the Cemetery Perpetual Care Fund, and because of this overpayment, a Deficit Elimination Plan is required to be filed with the Michigan Department of Treasury. Payments to the cemeteries will continue to be withheld until the fund's corpus has been fully restored. A transfer from the General Fund to the Cemetery Fund will be needed to eliminate the deficit.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Ionia County Cemeteries

FINANCIAL ANALYSIS:

Deficit in the Cemetery Perpetual Care Fund will be eliminated with the transfer from General Fund.

LEGAL REVIEW:

n/a

DEADLINE:

July 28, 2015

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

That the Ionia County Board of Commissioners adopt the Resolution and Deficit Elimination Plan for the Cemetery Perpetual Care Fund by roll call vote.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.