

IONIA COUNTY BOARD OF COMMISSIONERS

June 14, 2016 - 4:00 p.m.
Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Introduction of Assistant Prosecuting Attorneys
 - B. Approval of L-4029, Millage Request Report
 - C. 2016 Pension Review – Paul Spoelstra, Milestone Wealth Management
 - D. Actuarial Valuation Report Presentation – Chris Veenstra, Watkins Ross
 - E. Pension Plan Resolution Authorizing Board Chair on Account
 - F. Central Dispatch Radio Console Project
 - G. Health Department Public Health Nurse Position
 - H. Budget Amendments – Sheriff's Office
 1. Marine Budget
 2. Dive Team
 - I. Drug Court Sub-Contract with Randy's House
 - J. Resolution Authorizing a Credit Card Account
 - K. Acknowledgement of Application for Appointment – Commission on Aging Board
 - L.
- IX. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator

X. Reports of Special or Ad Hoc Committees

XI. Public Comment (3 minute time limit per speaker)

XII. Closed Session

XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term, expiring September 2017.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2016.

Appointments for consideration in the month of July 2016: None

Appointments for consideration in the month of August 2016: None

**TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	2016 Taxable Value	1,543,412,183	W/O RZ
Ionia		1,543,871,382	With RZ
Local Government Unit			
Ionia County			

**PLEASE READ THE
INSTRUCTIONS ON
THE REVERSE SIDE
CAREFULLY.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2016 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	#VALUE! Millage Rate Permanently Reduced by MCL 211.34d	Current Year Millage Reduction Fraction	Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
ALLOCATED	OPERATING		4.6434	4.6434	0.9988	4.6378	1.0000	4.6378	4.6378		unlimited
Voted	Library Operating	Aug-98	1.0000	0.9339	0.9988	0.9327	1.0000	0.9327		0.9327	Dec-17
Voted	Senior Citizen COA	Aug-12	0.5000	0.5000	0.9988	0.4994	1.0000	0.4994		0.4994	Dec-21

Total Mills Summer/Winter 6.0699

Prepared by	Title	Date
Anthony E. Meyaard	Equalization Director	5/15/2016

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input type="checkbox"/>	Clerk	Signature	Type Name	Date
<input type="checkbox"/>	Secretary			
<input type="checkbox"/>	Chairperson	Signature	Type Name	Date
<input type="checkbox"/>	President			

**Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

Ionia County Board of Commissioners

RESOLUTION

BE IT RESOLVED that Jack Shattuck (replacing Julie Calley) is hereby authorized to establish accounts to sell, buy, trade, exchange, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered in the name of this County of Ionia.

CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the Ionia County Board of Commissioners on June 14, 2016.

Tonda Rich, Ionia County Clerk

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

**CENTRAL DISPATCH RADIO CONSOLE PROJECT
JUNE 14 BOARD OF COUNTY COMMISSIONERS MEETING**

CONTACT:

Jim Valentine, Director

DESCRIPTION:

In 2014, voters approved a per month/per device surcharge increase for Ionia County Central Dispatch. The purpose and intent of seeking a surcharge increase was to replace and update major equipment and programs within the center; equipment that due to cost was beyond the previous surcharge income.

One major item that was the primary talking point in seeking voter approval was to replace the 15 year old dispatch radio consoles from which dispatchers control all of the various radio talkgroups, frequencies and radio towers. This is a very complex computerized system that is nearing end of life and is no longer supported by the manufacturer.

Because this system operates on the State of Michigan radio system; only one vendor (Motorola) manufactures dispatch radio consoles that can function on the state system. We have received a quotation from Motorola for a new, state of the art dispatch console - an MCC7500 system; quoted price is \$456,753.00.

We would like to leverage the most out of the new surcharge amount and would like to proceed with this project as soon as possible. With that in mind, we are also requesting to enter into a lease/purchase agreement with Motorola that include a \$100,000 down payment and subsequent annual lease payments over four years. Leasing would allow us to update this critical piece of infrastructure now and will also allow us to pursue replacing or updating other major equipment at the same time.

Attached is a mini-white paper presented to the Central Dispatch 9-1-1 Advisory Board for their June 1, 2016 meeting that further explains the history, quotation proposal and lease/purchase options.

FINANCIAL ANALYSIS:

With three quarters of income received under the new surcharge, we are receiving the anticipated increase of \$50,000 per quarter that we estimated as our target. With this income history and in review with County Administrator Stephanie Fox we are ready to move forward with this project.

LEGAL REVIEW:

The Motorola contract has been reviewed and amended by County Attorney Peter Cohl's staff. Attorney Cohl's office submitted the amended document to Motorola's legal staff and in turn, Motorola has reviewed and returned the document to Attorney Cohl's staff for final review and/or negotiation.

Our request for Board approval is subject to the final negotiated contract language being approved by Attorney Cohl.

DEADLINE:

We are hoping to receive approval to move forward with this project (subject to attorney contract approval) as soon as possible since Motorola has estimated an installation timeline of late 2016 or early 2017 based upon project engineering, equipment procurement, installation, and State of Michigan programming and final approval.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

A motion to allow Central Dispatch to purchase and install a new Motorola Dispatch Radio Console for the amount of \$456,753 contingent upon final contract approval by County Counsel; and to allow Central Dispatch to enter into a four year lease/purchase agreement with Motorola with \$100,000 down payment. Further, to authorize the Board Chair to sign all associated documents.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Public Health Nurse Position
June 14, 2016

CONTACT:

Ken Bowen, Health Officer
Peggy Shaull-Norman, Personal Health Director

DESCRIPTION:

Due to an increase in workload and new programs we are in need of more nursing hours. We are requesting approval to hire a Public Health Nurse II at a 0.6 FTE.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

Budgeted

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request approval to hire a 0.6 FTE Public Health Nurse II at a Grade 12, Step 1. This will be done in conjunction with moving a 0.8 FTE Public Health Nurse II to a 0.4 FTE.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST
6/1/2016

Department: Sheriff's Office

Requestor: Suana McDaniels

Purpose/Description of Request: Establish Marine budget. Received notice from DNR of grant award on 5/27/16. \$4800.00

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
101	331.000	501.000	Federal Grants	-	4,800.00
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
101	331.000	701.051	Wage - Deputy	3,000.00	-
101	331.000	701.053	Wages - Deputy Command	300.00	-
101	331.000	715.001	FICA	260.00	-
101	331.000	715.100	Health Insurance	200.00	-
101	331.000	715.275	Life Insurance	5.00	-
101	331.000	715.300	ST Disability	5.00	-
101	331.000	715.500	W/C	160.00	-
101	331.000	715.820	MERS - Jail Officer	20.00	-
101	331.000	715.824	MERS - Deputy Command	50.00	-
101	331.000	726-004	Supplies - Marine	200.00	-
101	331.000	726.910	Supplies - Gasoline	600.00	-
				-	-
				-	-

TOTALS	4,800.00	4,800.00
Amendment Balance (must be zero)		-

Department Head Approval _____ Date _____

Finance Office Use Only

Finance Officer Review Stephanie Fox Date 6/7/16

County Administrator Approval " Date _____

Board Approval Yes Date _____

COUNTY OF IONIA BUDGET AMENDMENT REQUEST

6/1/2016

Department: Sheriff's Office

Requestor: Suana McDaniels

Purpose/Description of Request: Establish expenditure line item budget. Revenue amount was established, but not expenditures.

Dive Team

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
260	301.005	726.005	Supplies - Equipment	3,500.00	-
260	301.005	850.153	Operating - Training	500.00	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-

TOTALS	4,000.00	-
Amendment Balance (must be zero)		4,000.00

Department Head Approval _____ Date _____

Finance Office Use Only

Finance Officer Review Stephanie Foy Date 6/7/16
 County Administrator Approval _____ Date _____
 Board Approval Yes Date _____

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

**Michigan Supreme Court
State Court Administrative Office
2016 Michigan Drug Court Grant Program
June 14, 2016**

CONTACT:

*Carmon Ferman Case Manager/Project Coordinator 8th Circuit Adult Drug Court
Tel: ext:242. Judge Kreeger Tel: ext:315.*

DESCRIPTION:

2016 SCAO/MDCGP Sub-Contract Agreement between 8th Circuit Adult Drug Court and drug court sub-receptent Randy's House.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

8th Judicial Circuit Court and Circuit Court Probation/Parole

FINANCIAL ANALYSIS:

This is 100% funding such that no county match is required.

LEGAL REVIEW:

DEADLINE:

Immediately

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

The Ionia County Board of Commissioners approve the 2016 SCAO/MDCGP Sub-Contract agreement between: 8th Circuit Adult Drug Court and Randy's House.

The grant funding will be utilized to provide funding to Randy's House for transitional housing services deemed necessary and as approved through SCAO. Further, Randy's House will only be paid the amount of \$400.00 per month for a period of 2 months per participant not to exceed \$3200.00 during the 2015/2016 grant year. In addition, reimbursement for uniform supplies for employment purposes (i.e., Steel-toe boots) will be provided at a rate of \$70.00 per participant.

In addition, it is requested that the Ionia County Board of Commissioners excute this contract by means of providing the signature and/or signatures of authorizing officials on last page of the sub-contract.

Ionia County Board of Commissioners

**RESOLUTION
Authorizing a Credit Card Account
With Mercantile Bank**

BE IT RESOLVED that the County of Ionia is requesting one credit card account with Mercantile Bank with two accompanying credit cards, with a total credit limit not to exceed fifteen thousand dollars (\$15,000) per credit card, and

BE IT FURTHER RESOLVED that one card shall bear the name of **Stephanie Fox** and one shall bear the name of **Ionia County Administration**, and

BE IT FURTHER RESOLVED that the following individual is designated as the authorized user and signer for said account:

Stephanie Fox, Ionia County Administrator

Moved by _____, supported by _____, that the Ionia County Board of Commissioners adopts the resolution as read. Motion carried by the following roll call vote:

Ayes:

Nays:

Absent:

CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the Ionia County Board of Commissioners on June 14, 2016.

Tonda Rich, Ionia County Clerk

IONIA COUNTY

Application for Committee or Board Position

Name: John Robert Sparks

Address: 901 N Bridge St Apt 22 - Belding

Telephone Number: (616) 855-8858

Email: jocabe⁴@gmail.com

Board, Council, or Committee Position Desired: Board member - Ionia County Commission on Aging

Please give a brief resume of your qualifications for the desired position.

I have a B.A. from the University of Michigan and a J.D. degree from Michigan Law School. I practiced healthcare law in California and Michigan for roughly 30 years. A considerable part of this time was spent in dealing with legal issues relating to seniors. I served on the board of trustees of Gerontology Network in Grand Rapids, a 501c3 organization, whose mission was to help seniors live healthy and fulfilling lives. I was on the board for eight years and became familiar with a wide variety of programs designed to assist seniors. I am currently a member of the planning commission of the City of Belding.

John R. Sparks
Signature

Please mail completed application to:

Ionia County Administration Office
3rd Floor - Courthouse
100 Main Street
Ionia, MI 48846

Fax: 616.527.5380

Email: soverton@ioniacounty.org