

IONIA COUNTY BOARD OF COMMISSIONERS
Committee-of-the-Whole

June 20, 2017 - 3:00 p.m.
Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. Departmental Reports
 - 1. Information Technology – i3 Business Solutions
 - 2. Prosecuting Attorney
 - 3. Sheriff
 - 4. Building & Grounds/Parks & Rec
 - 5. Clerk
 - B. Foreclosed Property Report
 - C.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment

KYLE B. BUTLER
Prosecuting Attorney

Office of the Prosecuting Attorney
County of Ionia
State of Michigan



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COMMITTEE OF THE WHOLE

June 20, 2017

Biggest News

- APA Kristen Stinedurf's last day was April 28th. She's now with the Attorney General's office dealing primarily with "white collar crime."
- New APA is Barbara Tsaturova, first day was June 5th.
 - o Attorney for 10 years primarily focused on civil litigation in collections, family law mediation. Some experience with criminal defense
 - o JD from Regent University School of Law in Virginia
 - o BA in Psychology with Minor in Sociology and Criminal Justice from Calvin College
 - o Married, 3 young children, lives in Ada
 - o Assigned to handle all probate matters:
 - Juvenile Delinquency
 - Abuse Neglect
 - Mental Incompetency
 - o Future assignments
 - Forfeiture cases
 - Restitution hearings
 - Appeals
- APA Erica Parker is training her on Probate Court matters

Trainings

Kyle Butler

5/30 and 6/1- Attended the Michigan State Police Hometown Security Training (HST) at MSP headquarters in Lansing. Fully participated and contributed to the training.

Lori Kirkhoff

4/24-25- Her as well as 11 other members of our Multi-Discipline Team (MDT) from Ionia and Montcalm attended the Michigan Chapter of the National Children's Alliance Conference in Traverse City (Specialized Training for MDT members who work on cases with the Child Advocacy Team).

4/ 12, 14, and 21- Conducted did PEER review trainings for the DHHS and LE for the IM SAFE CAC

Trials/Appeals

Adam Dreher

Upcoming cases

Two cases involving Moving Violation Causing Death currently in District Court.

- M-21
- M-66

Appeals

People v Anthony Owen- The Saranac speed limit case found Defendant's application for leave to appeal being denied for failing to show need for immediate appellate review. Still on for trial. Status conference is scheduled for June 20.

Lori Kirkhoff

5/25- *People v Charles Jerome*- Criminal Sexual Conduct in 3rd degree (x4). After a 3-day jury trial he was found him guilty of three out of four counts of CSC 3rd degree. Incident involved multiple acts of sexual penetration by 25-year-old Defendant on 14-year-old female victim. Defendant had three prior felonies and is currently scheduled for sentencing on July 7th. Tentative sentencing guidelines are 117-320 months.

Kyle Butler

3/17- *People v Donald Allen*- Operating Meth lab, Manufacturing Meth, Possession of Meth. Defendant found guilty of all counts. Despite the Defendant scoring 51-127 months on the bottom end of the 20 year felony and with 3 prior felonies including a prior meth conviction, Court sentenced the Defendant to credit time served (approximately 10 months served in jail) and released him into the Swift and Sure Probation program over Prosecutor's objection.

Big Cases

People v Michael Main- Defendant shot numerous rounds from .45 caliber pistol at fleeing pick-up truck. Pleaded guilty to Assault with Intent to Commit Murder- Sentenced to 7 years 5 months prison.

Upcoming cases- Solicitation to Commit Murder and Conspiracy to Commit Unlawful Imprisonment.

Both cases involved females attempting to prevent a person from testifying in a Friend of the Court hearing.

IM SAFE CAC update

Montcalm County Prosecutor Andrea Krause- President

Ionia County Prosecutor Kyle Butler- Vice President

Ionia CAPA Lori Kirkhoff- Director

Part-time Forensic Interviewer- Jamie Medler (former Montcalm County Deputy)

- April 28th- State Senator Emmons, State Representatives Calley, Albert, and Lower toured the CAC

- Senator Nofs was unable to attend
- Filed for the Victims of Crime Act (VOCA) federal grant through the Office of Justice Program, US Department of Justice
 - Grant would provide funding for the Forensic Interviewer, an Intake Coordinator, and a CAC Victim Advocate
 - CAPA Lori Kirkhoff, director of the CAC, volunteered her personal time to write the grant and deserves a lot of credit for her time spent getting the CAC off the ground.
 - Hoping to have more news about the grant in late August. If successful, then could result in approximately 230K in grant funds for the CAC.

Other News

Dressing Out Bills

December - Lame Duck Session, Pros provided input on bill being pushed through House/Senate that would make assaults on MDOC employees more difficult to prosecute as well as provide less punishment. Input helped to keep this piece of legislation from passing.

June update on House Bills 4118/4119

- Still working closely with PAAM/PACC on this. I met State Rep. Brandt Iden and his staff on March 22 to discuss my concerns with the bill and suggested changes and clarification.
- Bill was introduced by the House, and passed through Committee, but has had no action since March 28th.

Officer Dignity Initiative (ODI)

January- ODI Premier at Renucci's

15 minute professionally produced video depicting the issue of assaults (specifically "dressing out" cases) on MDOC staff, the toll it takes on moral, and the importance of prosecuting them.

Attended by MDOC Director Heidi Washington, MDOC Deputy Director Ken McKee, and many other MDOC Inspectors, MSP Detectives, MCO representatives, and Prosecutor Butler

June update on ODI

- Video was submitted for consideration for the 37th Telly Awards and won 1st place from over 13,000 entries from all 50 states and numerous countries.
- The Telly Awards are the premier awards honoring outstanding local, regional, and cable TV commercials and programs, the finest video and film productions, and online commercials, video and films. Winners represent the best work of the most respected advertising agencies, production companies, television stations, cable operators, and corporate video departments in the world.
- With that, the ODI video has been shared across the country and is triggering similar movements and initiatives in several states as well as in Canada.

Committee of the Whole
IONIA COUNTY SHERIFF'S OFFICE
Talking Points

SHERIFF'S OFFICE PROJECTS

Security Doors in Jail: The doors in the jail are starting to wear. Recently one needed some welding done to prevent additional cracking. These doors are heavy duty and used 24/7. This issue may become more prevalent as the jail continues to age.

Plumbing Issue in Kitchen: Several weeks ago the drain and pipes in the kitchen were worked on and some portions replaced. This did not solve the problem and water is pooling in the drains. This issue will need to be addressed.

Tables in Jail Pods: A recent Correctional Facility inspection by the state inspector addressed the issue of lack of seating for the number of inmates within the pods. The need for additional seating will need to be addressed to meet the recommendations of the state inspector. The jail administrator has researched and has several quotes to provide additional seating in the pods which are in need.

In-Car Cameras: We currently have 10 in-car cameras in patrol units. These cameras are old and failing. We are in need of replacing the cameras and audio equipment to assist the deputies with prosecution of crimes they encounter.

Record Management System/Mobile: Currently at the Sheriff's Office we have a server that is failing. This server provides the functions to our reporting and mobile systems within the cars. Over the last several months the server has failed numerous times which causes issues with deputies being able to perform basic duties.

Talon Incident Management System/TIMS: We have been researching a new Records Management System recently. This system falls in line with several other software programs we have and would streamline these programs together which will assist the deputies with their cases.

Female inmates and housing issues: Our inmate population is 20% females. This has caused housing issues within the jail. There are requirements we need to following keeping male and female inmates separate. The lack of space within the jail has made this a challenge. We do not foresee the female population decreasing in the near future.

SHERIFF'S OFFICE INVOLVED INCIDENTS

Fatal accidents: Since reporting in February the Sheriff's Office has handled four separate fatal accidents. There will be prosecution stemming from two of the four accidents

1. M-21 and Hawley Hwy – a three vehicle accident involving two semis and pickup truck. This was a large scale accident and there was a lot of great cooperation from many different agencies to manage the scene.
2. Olmstead Rd. and Nickleplate Rd. - A one vehicle accident and the sole occupant of the vehicle was the victim.
3. Riverside Dr. near Kyser Rd. - a single motorcycle accident.
4. N. State Rd. and Dildine Rd. - a three car accident with another fairly large scene.

Fraud Cases: The Sheriff's Office has handled several fraud type cases over the last several months. Two that are notable involve a so-called paving company who swindled a couple out of \$9,000 and failed to do much work. Recently we handled a check fraud incident involving a bank in Belding and suspects out of the Detroit area.

Assist US Marshals Homicide Suspect: About a month ago the Sheriff's Office assisted the US Marshals attempting to locate a homicide suspect believed to be at the Super 8 Motel on S. State Rd. The suspect's vehicle and cell phone were found in the parking lot however, the suspect was not located at the motel.

Dive Team Buoys: The Sheriff's Office dive team assisted again this year with placing buoys at the State park.

SHERIFF'S OFFICE STAFF and TRAINING

Correctional Facility Staffing: We are again having issues with staffing in the jail. We have two employees off with injuries; one of the injuries will require surgery and a long recovery. We've had an employee who went to work for Kent County Corrections and another that very likely will be leaving for Kent County as well. Several employees are on FMLA for child birth or medical leave.

Uniform Services Staffing: Staffing for the road patrol is also continuing to be a challenge. We currently have one deputy in FTO and released one from FTO due to safety issues. Dep. Sommer is being deployed overseas and has left for that deployment. He will be gone for approximately nine months.

Citizens Police Academy: This fall, in conjunction with the State Police, we will be hosting a citizen's police academy. We will be selecting citizens from within the community interested in better understanding Law Enforcement and how the criminal justice system functions.

Marine Patrol Funding: The Marine grant has been cut this year by about \$1,000 dollars from last year. This causes issues with boating enforcement and education of boating regulations.

New Community Corrections employee: We have a new Community Corrections Manger, Carrie Bucholtz. She will be coordinating this program and providing the services to the inmates.

Kitchen Staff issues: We have three kitchen staff at the Sheriff's Office. Two of the three staff members are going to be off due to medical issues.

OFFICE OF THE IONIA COUNTY CLERK

Courthouse | 100 Main Street | Ionia, MI 48846 | Phone: 616-527-5322 | Facsimile: 616-527-8201

Janae K. Cooper, County Clerk

Semi-Annual Report June 20, 2017

Since I don't recall the last time you have received a report regarding the Clerk's Office, I'm going to start out with a brief recap of the highlights in 2016:

Court:

As you are all well aware, early in 2016 Judge Hoort resigned from the bench and Prosecutor Ron Schafer was appointed as the new Circuit Court Judge, so we had to learn the ins and outs with working with a new judge. As for our 2016 caseload, we had 631 civil cases filed, 359 criminal cases (felonies) and 225 Personal Protection Orders filed in the Clerk's Office.

Vital Records:

We created 6 birth certificates (all home births); 327 death certificates (all but 2 were filed electronically); 405 marriage licenses and 198 DBA's (Doing Business As certificates).

CPL's:

We processed 673 new CPL applications and 330 renewal applications and revoked 7 CPL's due to various disqualifiers.

Elections:

We had three elections in 2016; the Presidential Primary in March; the August Primary and the November General.

Statewide Recount:

Due to a petition filed by Green Party Candidate Jill Stein, Ionia County was one of the counties in the state to start *and* finish the Statewide Recount in December! The former County Clerk, another staff member and myself, in conjunction with three representatives from the State of Michigan Bureau of Elections oversaw the recount. We had eleven 2-person teams and recounted 32 precincts. We began at 9:00 a.m. and completed our task at 5:30 p.m. Eight precincts within the county were deemed "unrecountable" due to the following errors:

- Voted ballots stored in an unapproved container
- Conflicting seal numbers
- The physical count of the ballots did not match the number of voters in the poll book.

This proved to be a great learning experience that I hope to never repeat!

Skipping ahead to 2017

Staff:

I have a fairly new team. The only "old-timer" I have is Stephanie Leuenberger, whom you should all be familiar with. In addition, I have Amy Gorham whom I hired in October of last year and appointed as my Chief Deputy in February. Stephanie Bennett is my other full-time team member. She was hired in March to fill a vacancy. I have two part-timers: Deb Smith, who started the beginning of January. She works two days a week. Her responsibilities are primarily to process CPL's as this is her area of expertise. Deb was the former Manager of the State of Michigan Concealed Pistol Licensing Unit. She has been a valuable asset to both me as well as the other 82 county clerks, since she knows the CPL database from both ends now, when she sees improvements that need to be made on the Clerk's end of things, the State actually listens and takes her suggestions and makes the changes. I also have Michelle Trierweiler, who works three days a week. She was hired in February of this year to fill a vacancy. My staff has done a great job and I am very thankful for them.

Court:

As of June 12th we have opened 308 civil cases; 146 criminal cases (felonies) and 122 PPO's.

Vital Records:

We have had 5 home births (where we create the birth certificate) and one birth at Ionia hospital; 150 death certificates; 142 marriage licenses and 82 DBA's (Doing Business As certificates).

CPL's:

As of June 12th, we have processed 248 new CPL applications and 226 renewal applications and have revoked 3 CPL's and 6 are currently suspended awaiting a final disposition.

Elections:

Registered voters in Boston Township, precincts 2 & 3, along with a handful of voters in Keene and Campbell Townships voted on the Kent Intermediate School District proposal in May. There will be an election on August 8th. The Ionia Intermediate School District will be seeking Special Education Millage Proposal (for Restoration of Headlee Reduction). The City of Ionia will have a General Election on November 7th.

New Voting Equipment/Software:

Michigan is in need of new voting equipment and election programming software. Ionia County last purchased equipment and software in late 2005/early 2006 through Election Systems and Software (ES&S). At the beginning of 2016, the Michigan Department of State Bureau of Elections approved three vendors in which counties could choose from to upgrade their election equipment and software. I spent several days/hours attending hardware and software demos conducted by all three vendors. In the end, I chose to switch vendors (beginning in 2018) to Hart Intercivic's Verity Voting System. Verity by Hart offers the most cutting edge technology and the most user friendly software and equipment. This equipment is expected to last for the next 15-20 years. The state will awarding funding of \$361,731.51 to Ionia County towards this purchase. I will be discussing this topic with you further at a Budget Meeting later this year.

Over the past few months Amy and I have implemented new procedures in the office which have allowed us to stay on top of our daily work load at a much better pace than in the past. Currently we are caught up almost daily. Once again, I am grateful for my staff and their consciousness and dedication to their jobs. I am truly blessed to have such a great team!

Respectfully submitted,



Janae K. Cooper
Ionia County Clerk

ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNTS

In accordance with MCL 211.78m (8) (h), this written report is presented to the Board of Commissioners no later than June 30, the second calendar year after foreclosure.

Net Balance* in Land Sale Proceeds Accounts:

1999/97	Tax Year	\$	18,378
2000/98	Tax Year	\$	37,950
2001	Tax Year/ 2004 Sale	\$	11,500
2002	Tax Year/ 2005 Sale		\$0.00
*	2003	Tax Year/ 2006 Sale	\$41,350.00
	2004	Tax Year/ 2007 Sale	\$63,384.00
	2005	Tax Year/ 2008 Sale	(\$10,666.00)
	2006	Tax Year/ 2009 Sale	\$3,497.17
	2007	Tax Year/ 2010 Sale	(\$184,864.43)
	2008	Tax Year/ 2011 Sale	(\$138,297.51)
	2009	Tax Year/2012 Sale	(\$6,921.13)
	2010	Tax Year/2013 Sale	(\$49,575.86)
	2011	Tax Year/2014 Sale	(\$7,326.12)
	2012	Tax Year/2015 Sale	\$120,008.65

Subtotal Proceeds:

(\$169,411.23)

Contingent Liabilities:

2002	Tax Year	\$0.00
2003	Tax Year	\$0.00
2004	Tax Year	\$0.00
2005	Tax Year	\$0.00
2006	Tax Year	\$0.00
2007	Tax Year	\$0.00
2008	Tax Year	\$0.00
2009	Tax Year	\$0.00
2010	Tax Year	\$0.00
2011	Tax Year	\$0.00
2012	Tax Year	\$0.00

General reserve against potential claims, currently unknown:

(\$200,000.00)


Subtotal Liabilities:

(\$200,000.00)

Available for transfer to General Fund:

(\$369,411.23)

This report is prepared by Judith A. Clark, Ionia County Treasurer to be presented to the Ionia County Board of Commissioners


June 20, 2017

Detailed calculation information is available upon request.

* Net Balance is defined as the amount remaining in the account after all claims in subsections (a) through (f) are satisfied.