

IONIA COUNTY BOARD OF COMMISSIONERS
June 23, 2015
Regular Meeting – Central Dispatch Building
7:00 p.m.

The Chair called the meeting to order and led with the Pledge of Allegiance. Commissioner Tiejema gave the Invocation.

Members present: David Hodges, Larry Tiejema, Jim Banks, Brenda Cowling- Cronk, Jack Shattuck and Julie Calley

Members absent: Scott Wirtz

Others present: Jack Elliott, Goose Elliott, Jim Valentine, Steve Van Holstyn, Bill Tucker, Judy Clark, Jacob Maas, Stephanie Fox and Tonda Rich

Approval of Agenda

The Chair noted changes/additions to the agenda. Moved by Cowling- Cronk, supported by Tiejema, to approve the amended agenda. Motion carried by voice vote.

Public Comment

Jack Elliott commented on the tornado that hit Portland.

Jim Valentine commended his staff for the dedication and organization that they put forth dealing with the tornado that touched down in Portland on June 22nd. Commissioner Banks extended his appreciation and congratulated Valentine for his leadership.

Goose Elliott commented on the Wizard of Oz Festival and further commented on facilities.

Did You Know?

Chair Calley shared a fact of interest.

Consent Calendar

- A. Approve minutes of the previous meeting(s)
- B. Approve per diem and mileage
- C. Approve payment of General Fund payroll and accounts payable for the month of May 2015 - \$1,587,735.95
- D. Approve payment of Health Fund bills - \$90,478.88

Commissioner Banks requested that his February and March 2015 vouchers be considered for approval. Moved by Tiejema, supported by Cowling- Cronk, to approve the February and March 2015 per diem and mileage vouchers for Commissioner Banks as presented. Motion carried by voice vote.

Hearing no objections, the Chair declared the Consent Calendar approved.

New Business

- A. Bill Tucker with Abraham and Gaffney, P.C. presented the county audit ending December 31, 2014. Tucker reviewed the county's assets, liabilities and fund balances, as well as, the revenue and expenditures. The audit also showed a five year comparison with graphs highlighting percentages of revenues and expenditures. Commissioners were given the opportunity to ask questions. Moved by Shattuck, supported by Cowling- Cronk, to approve the 2014 Audit prepared by Abraham and Gaffney, P.C. as presented. Motion carried by voice vote. (The audit is on file in the County Clerk's Office).
- B. Moved by Tiejema, supported by Hodges, to adopt the Freedom of Information Act Resolution. The Resolution was adopted by the following roll call vote: yes – all. The Resolution is as follows:

**RESOLUTION ESTABLISHING A FREEDOM OF INFORMATION ACT (FOIA)
PROCEDURES AND GUIDELINES, PUBLIC SUMMARY OF FOIA PROCEDURES
AND GUIDELINES, AND FOIA OPERATIONAL PROCEDURES
FOR IONIA COUNTY
2015-16**

WHEREAS, the Michigan legislature adopted 2014 Public Act 563 enacting numerous amendments to the Michigan Freedom of Information Act (FOIA), being MCL 15.231 *et seq*, that require revision of the current County FOIA Policy; and

WHEREAS, from time to time Ionia County Departments will receive Freedom of Information Act (FOIA) requests; and

WHEREAS, it is necessary to adopt, and to post online, "FOIA Procedures and Guidelines" and a "Public Summary of FOIA Procedures and Guidelines" to ensure that the FOIA requests are addressed in an efficient and consistent manner, and to comply with these FOIA statutory amendments; and

WHEREAS, it is necessary to adopt FOIA Operational Procedures to implement these County FOIA Procedures and Guidelines.

THEREFORE BE IT RESOLVED, the Ionia County Board of Commissioners hereby adopts, effective from and after July 1, 2015, the attached:

1. "Ionia County FOIA Procedures and Guidelines," including the FOIA Forms attached to these Procedures and Guidelines; and
2. "Ionia County FOIA Public Summary of Procedures and Guidelines"; and
3. "Ionia County FOIA Operational Procedures."

BE IT FURTHER RESOLVED that copies of the “Ionia County FOIA Procedures and Guidelines,” including the attached FOIA forms, and the “Ionia County FOIA Public Summary of Procedures and Guidelines” shall be posted on the County’s website.

BE IT FURTHER RESOLVED that the Ionia County Administrator is the County FOIA Coordinator for Ionia County per the designation by the Board Chairperson, and Departmental FOIA Coordinators shall be appointed for the Sheriff’s Department, Central Dispatch, and for such other Departments as the Department Head and the County Administrator deem it appropriate.

BE IT FURTHER RESOLVED that the attached Ionia County FOIA Procedures and Guidelines, including the attached FOIA Forms, the Ionia County FOIA Public Summary of Procedures and Guidelines, and the Ionia County FOIA Operational Procedures will be effective July 1, 2015, and will supersede any previous resolutions setting FOIA policies or establishing formulas for the cost of FOIA requests.

BE IT FURTHER RESOLVED that the County Clerk will forward a copy of this resolution to each County Department.

- C. Moved by Shattuck, supported by Cowling- Cronk, to appoint Dr. Stephanie Dean as Deputy Medical Examiner. Motion carried by voice vote.
- D. Jacob Maas with ACSET (Area Community Services Employment and Training Council) presented the Board with amended bylaws for the governing board of ACSET. Maas reviewed the changes in length and answered questions from the Board. Moved by Banks, supported by Hodges, to approve the Amended Bylaws for the Governing Board of the Area Community Services Employment and Training Council. Motion carried by voice vote.
- E. Moved by Tiejema, supported by Banks, to adopt the Interlocal Agreement with Area Community Services Employment and Training Council Resolution. The Resolution was adopted by the following roll call vote: yes – all. The Resolution is as follows:

**IONIA COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION-INTERLOCAL AGREEMENT WITH AREA COMMUNITY
SERVICES EMPLOYMENT AND TRAINING COUNCIL
2015-17**

BE IT RESOLVED that the Ionia County Board of Commissioners hereby approves the Interlocal Agreement with Area Community Services Employment and Training Council; and

BE IT FURTHER RESOLVED that the Ionia County Board of Commissioners Chairperson and/or County Administrator are authorized to sign the fourth amended and restated Interlocal Agreement realigning Ionia County with Allegan, Barry, Kent, Montcalm, Muskegon and Ottawa Counties and the City of Grand Rapids for the purpose of having the Area Community Services Employment and Training Council administer employment and training programs in Ionia County.

- F. Moved by Banks, supported by Cowling- Cronk, to approve an Agreement with Health Decisions, Inc. for the preparation and submission of IRS Forms 1094/1095 for Ionia County and the Ionia County Road Commission at the cost of \$6,000 per year, and to further authorize the signature of the Chair. Motion carried by voice vote.
- G. Moved by Shattuck, supported by Cowling- Cronk, to approve a private road easement agreement between the County of Ionia and Edward W. Sparrow Hospital Association for ingress, egress and utilities from Sparrow Drive and to David Highway on, over, under and across that part of property as described on attached Exhibit B for the benefit of the adjoining property as described on attached Exhibit C. Motion carried by voice vote.
- H. Moved by Banks, supported by Hodges, to approve placement of a Sparrow Hospital sign on county property at the intersection of David Highway and Sparrow Drive, and authorize the County Administrator to send a letter to Orange Township notifying the township of this decision. Motion carried by voice vote.

Unfinished Business

A. Continuation of Facilities Discussion

County Administrator, Stephanie Fox, stated that two inspectors, Joe Cusack, Cathy Hoppough and herself toured the old Michigan Works! Building and found the building not suitable for remodeling or for the placement of county offices.

Chair Calley reminded the Board that a decision on the demolition of the old jail needs to be made and if the Board chooses to demolish the old jail, decisions such as storage and placement of the Maintenance Department will need to be made first.

Commissioner Banks invited Commissioner Hodges to attend the next Facilities Committee meeting on July 14th at 3:00 p.m. for his input and knowledge on the construction of a pole barn/building.

A brief discussion took place on possible sites for a Maintenance garage.

It was the consensus of the Board to invite Frank Bednarek to a meeting and further have the County Administrator put a financial worksheet together for the Commissioners to review before setting a budget amount.

Chairperson's Report:

1. Chair Calley commended everyone involved from the command center to the citizens in and around Portland for coming together and working together after the tornado hit Portland and wished to express her appreciation and sincere thanks to all involved.
2. Attended a West Michigan Prosperity Region meeting with the Lt. Governor and stated that Dave Bee with West Michigan Regional Planning Commission did a great job representing Ionia County.

Other Reports

Commissioner Shattuck expressed his appreciation and thanks to all the agencies and personnel involved in the clean-up efforts after Monday's tornado in Portland. Shattuck further announced Community Days, which is an open house at the airport, to be held on June 27th and June 28th from 10:00 a.m. to 5:00 p.m. The open house is being sponsored by SMAT.

Public Comment

Jack Elliott commented on the old Michigan Works! Building.

Moved by Banks, supported by Cowling- Cronk, to adjourn the meeting at 8:52 p.m. Motion carried by voice vote.

Julie Calley, Chair

Tonda Rich, Clerk

Minutes approved on:
