

# IONIA COUNTY BOARD OF COMMISSIONERS

March 14, 2017 - 3:00 p.m.  
Commissioners' Meeting Room – Courthouse – 3<sup>rd</sup> Floor

## AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment**  
(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business**
  - A.
- VIII. New Business**
  - A. Public Hearing – DNR Grant Application – Rail Trail
  - B. Resolution To Submit a Recreation Grant Application
  - C. Household Hazardous Waste Disposal Agreement Extension
  - D. Presentation from Construction Manager of Court Project Bid Tally
  - E. Request for signature on 2017 Contract Amendment with AAAWM
  - F. Budget Amendments
    - 1. Commission on Aging
    - 2. Circuit Court Swift & Sure Sanctions Probation Program
    - 3. Circuit Court Hybrid DWI/Drug Court Grant
    - 4. Sheriff's Office – Medical Marijuana Operation & Oversight Grant
  - G. Revised Intergovernmental Agreement with Barry County Central Dispatch
  - H. Agreement for Sheriff's Office Services with Village of Clarksville
  - I. Acknowledgement of Applications for Appointment
    - 1. Community Mental Health Services Board
    - 2. Commission on Aging Board
  - J.

**IX. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. County Administrator

**X. Reports of Special or Ad Hoc Committees**

**XI. Public Comment (3 minute time limit per speaker)**

**XII. Closed Session**

- A. Regarding negotiations and litigation settlement strategy

**XIII. Adjournment**

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term expiring September 2017.
- Community Mental Health Services Board – One three-year term, expiring March 2017. This position serves as a Consumer Representative.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2017.

**Appointments for consideration in the month of April 2017:**

- *Economic Development Corporation/Brownfield Redevelopment Authority* – Three three-year terms.
- *Land Bank Authority* – One three-year term.

**Appointments for consideration in the month of May 2017: None**

**NOTICE OF PUBLIC HEARING  
COUNTY OF IONIA**

The Ionia County Board of Commissioners will hold a Public Hearing to consider a grant application to the Michigan Natural Resources Trust Fund in an amount up to \$290,000. The grant application is on behalf of the Friends of the Flat River Valley Rail Trail for construction of approximately 11 miles of non-motorized trail between Saranac and Lowell. The required match for the grant is being raised by the Friends' group through various sources.

The public is welcome to attend this meeting.

**Tuesday, March 14, 2017, at 3:00 p.m.**

**Commissioners' Meeting Room  
Ionia County Courthouse - 3<sup>rd</sup> Floor  
100 West Main Street- Ionia**

Comments or questions can be addressed to the Ionia County Administrator during normal business hours at 616-527-5300, or by mail at 100 W. Main Street, Ionia, MI 48846. There will be an opportunity for public comment on the proposed item at the public hearing.

The County of Ionia will provide necessary reasonable auxiliary aids and services to individuals with disabilities attending the meeting upon prior notification to the County of Ionia.

**Ionia County, Michigan**  
**Resolution to Submit a Recreation Grant Application**  
**River Valley Rail Trail**

**WHEREAS**, the County of Ionia has prepared a recreation plan intended to guide future recreational projects and financing; and

**WHEREAS**, the recreation plan has identified the need for development of trails; and

**WHEREAS**, the Ionia County Board of Commissioners has determined it to be in the best interest of the County to apply for state and/or federal monies to assist in the financing of said improvements; and,

**WHEREAS**, the County of Ionia has participated in the creation of the Mid West Michigan Trail Authority and has generally been supportive of rail to trail acquisition and development.

**NOW, THEREFORE, BE IT RESOLVED** that the Ionia County Board of Commissioners does hereby authorize the County Administrator to submit an application to the DNR for a grant to develop the trail from Saranac to Lowell, known as the Fred Meijer Grand River Valley Trail, and Lowell to Ionia-Kent County line, known as the Fred Meijer Flat River Valley Trail.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Household Hazardous Waste Disposal Agreement Extension  
February 28, 2017

**CONTACT:**

Melissa Eldridge, District Manager  
Ionia Conservation District  
527-2620, Ext 101

**DESCRIPTION:**

The Household Hazardous Waste (HHW) Collection Program relies on an outside vendor to handle, transport, and recycle/dispose the wastes generated throughout the collection season. Our current contract with Veolia Environmental Services will expire at the end of March, however the agreement allows for a renewal of the agreement, by mutual consent of both parties in writing, for up to two (2) one-year terms. This would be the second of the two years.

There are no changes from their 2016 rates.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

None

**FINANCIAL ANALYSIS:**

Ionia County holds a grant with Michigan Department of Agriculture and Rural Development for Clean Sweep. This grant pays for a portion of the disposal costs of waste at the HHW collections and all disposal costs from Ionia County Clean Sweep collections. All additional cost has been accounted for in the budget.

**LEGAL REVIEW:**

N/A

**DEADLINE:**

As soon as possible, as the Agreement was set to expire at the end of March, and HHW Collections begin in April.

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

That the Ionia County Board of Commissioners approve the renewal of a one-year amendment to the Agreement with Veolia Environmental Services, LLC, to handle the transportation, collection, recycling, and disposal of wastes generated through the Ionia County Household Hazardous Waste Collection Program, and authorize appropriate signatures on the amendment.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**IONIA COUNTY COMMISSION ON AGING  
REQUEST FOR DISCUSSION/ACTION**

Request for signature on 2017 Contract Amendment with Area Agency on Aging of  
Western Michigan

**CONTACT:**

Carol Hanulcik

**DESCRIPTION:**

Request for signature on 2017 Contract Amendment with Area Agency on Aging of Western Michigan. Amendment reflects an increase in funding of \$15,164

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

none

**FINANCIAL ANALYSIS:**

Amendment will provide additional funding for popular COA programs, Home Delivered and Congregate meals and Homemaker Services.

**LEGAL REVIEW:**

none

**DEADLINE:**

As soon as possible

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

Request for Commissioner's signature on 2017 Contract Amendment received from Area Agency on Aging of Western Michigan (AAAWM); Sharyn Overton would then send countersigned contract back to AAWM and a copy back to Ionia County Commission on Aging.

**DEPARTMENT HEAD RECOMMENDATION:**

I recommend the contract be executed. The additional funding for Homemaker services is especially welcome.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**COUNTY OF IONIA  
BUDGET AMENDMENT REQUEST**

DATE:

3/7/2017

Department: Commission on Aging

Requestor: Carol Hanulcik

Purpose/Desc To reflect additional funding awarded after the budget process, and indicate appropriation accounts which are affected

**Revenue Line Items**

Fund	Activity	Account	Description	Debit Decrease	Credit Increase
273	672.103	539.000	Title II B Homemaker (State Grants/AAAWM)		10,000.00
273	672.203	501.002	Title II C1 Meal Prep (NSIP/AAAWM)		888.00
273	672.301	501.002	Home Delivered Meals Prep (NSIP/AAAWM)	-	4,276.00
				-	-
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**Appropriation Line Items**

Fund	Activity	Account	Description	Debit Increase	Credit Decrease
273	672.103	701.002	Title II B Homemaker (Wages - Classified, Support)	10,000.00	
273	672.203	726.702	Title II C1 Meal Prep (Supplies - Food)	888.00	
273	672.301	726.702	Home Delivered Meals Prep (Supplies-Food)	4,276.00	
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				-	-
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TOTALS				15,164.00	15,164.00
Amendment Balance (must be zero)					-

Department Head Approval \_\_\_\_\_ Date 3/7/2017

**Finance Office Use Only**

Finance Officer Review Stephanie Fox Date 3/7/17  
 County Administrator Approval " Date \_\_\_\_\_  
 Board Approval Yes Date \_\_\_\_\_

**Attachment II**

**Contract No. 61.54 - FY17.2**

Area Agency on Aging of Western Michigan  
 Older Americans Act Funding Distribution  
 October 1, 2016 – September 30, 2017

Funding as of: February 27, 2017

**Ionia County Commission on Aging**

<b>Service</b>	<b>Source</b>	<b>CFDA</b>	<b>Original Award</b>	<b>Change in Funding</b>	<b>Adjusted Award</b>
Homemaker	IIIB	93.044	\$5,000		\$5,000
	SIH		\$21,523	\$10,000	\$31,523
Respite	IIIE	93.052	\$5,000		\$5,000
	SIH		\$18,000		\$18,000
	SRC		\$10,000		\$10,000
Senior Center Staffing	IIIB	93.044	\$6,000		\$6,000
Assisted Transportation	IIIB	93.044	\$6,655		\$6,655
Disease Prevention/Health Promotion – Arthritis, Diabetes PATH, Enhance Fitness, Matter of Balance, Tai Chi	IIID	93.043	\$12,566		\$12,566
Congregate Meals	IIIC-1	93.045	\$40,000		\$40,000
	NSIP**	93.053	\$4,986	\$888	\$5,874
Home Delivered Meals	IIIC-2	93.045	\$65,000		\$65,000
	SHDM		\$75,000		\$75,000
	NSIP**	93.053	\$42,722	\$4,276	\$46,998
<b>Total Funding</b>			<b>\$312,452</b>	<b>\$15,164</b>	<b>\$327,616</b>

\*\*The NSIP amount is only an approximation.  
 We do not expect NSIP funding to be finalized by the state until September of 2017.



**COUNTY OF IONIA**  
**BUDGET AMENDMENT REQUEST**  
 3/3/2017

Department: Circuit Court

Requestor:

Purpose/Description of Request: To establish budget for the Circuit Court FY2017 Swift & Sure Sanctions Probation Program

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
266	131.350	539.000			20,000.00
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				-	-
				-	-
				-	-
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Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
266	131.350	701.020	Wages-Classified, Support	7,920.00	
266	131.350	715.001	Benefits-FICA	605.88	
266	131.350	715.500	Benefits-Worker's Comp	69.60	
266	131.350	801.100	Services-Contractual	9,404.52	
266	131.350	850.910	Operating-Travel	2,000.00	
				-	-
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Amendment Balance (must be zero) \_\_\_\_\_ -

Department Head Approval \_\_\_\_\_ Date \_\_\_\_\_

**Finance Office Use Only**

Finance Officer Review Stephanie Fox Date 3-3-17  
 County Administrator Approval " Date \_\_\_\_\_  
 Board Approval Yes Date \_\_\_\_\_

**COUNTY OF IONIA**  
**BUDGET AMENDMENT REQUEST**  
3/3/2017

Department: Circuit Court

Requestor:

Purpose/Description of Request: To establish budget for the Circuit Court-Hybrid DWI/Drug Court Grant

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
266	131.400	501.000			20,000.00
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				-	-

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
266	131.400	701.020	Wages-Classified, Support	13,104.00	
266	131.400	715.001	Benefits-FICA	1,002.46	
266	131.400	715.500	Benefits-Worker's Comp	135.72	
266	131.400	850.910	Operating-Travel	5,757.82	
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Amendment Balance (must be zero) \_\_\_\_\_ -

Department Head Approval \_\_\_\_\_ Date \_\_\_\_\_

**Finance Office Use Only**

Finance Officer Review Stephanie Fox Date 3-3-17  
County Administrator Approval " Date \_\_\_\_\_  
Board Approval Yes Date \_\_\_\_\_

**COUNTY OF IONIA**  
**BUDGET AMENDMENT REQUEST**  
 2/13/2017

Department: Sheriff's Office

Requestor: Suana McDaniels

Purpose/Description of Request: Add budget for Medical Marijuana Operation & Oversight Grant awarded for 2017; total award - \$16,475.00 and establish new GL activity

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
101			State Grants	-	16,475.00
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Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
101		701.051	Wages - Deputies	6,900.00	-
101		701.080	Wages - OT	680.00	-
101		715.001	FICA	580.00	-
101		715.100	Health Insurance	760.00	-
101		715.275	Life Insurance	5.00	-
101		715.300	ST Disability	25.00	-
101		715.500	Worker's Comp	290.00	-
101		715.822	MERS, Deputies	787.00	-
101		726.005	Supplies - Equipment	6,448.00	-
				-	-
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				-	-
				-	-
<b>TOTALS</b>				<b>16,475.00</b>	<b>16,475.00</b>
Amendment Balance (must be zero)					-

Department Head Approval \_\_\_\_\_ Date \_\_\_\_\_

**Finance Office Use Only**

Finance Officer Review Stephanie Fry Date 3-9-17  
 County Administrator Approval \_\_\_\_\_ Date \_\_\_\_\_  
 Board Approval Yes Date \_\_\_\_\_

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Revised Intergovernmental Agreement with Barry County Central Dispatch  
County Board of Commissioners Meeting – Tuesday March 14, 2017

**CONTACT:**

James Valentine, Director

**DESCRIPTION:**

At the December 14, 2016 Board of Commissioners Meeting, the Board approved and authorized signature on an Intergovernmental Agreement between Ionia County Central Dispatch and the Barry County Central Dispatch Authority. This document was put in place to make it possible for a dispatcher exchange program where dispatchers from each organization will be cross trained for the purpose of covering each respective dispatch center in emergent situations and for routine staff meetings etc. As noted in the previous Agenda Summary, 9-1-1 Attorney Doug VanEssen crafted this document.

The agreement specifies each center will advise their respective liability carriers of the terms and conditions of the Agreement to their respective insurance carriers.

Upon receiving a copy of the Agreement, our insurance agent with (MMRMA) expressed concern with "waiver of subrogation" verbiage contained in this agreement. With this feedback from our insurance agent, the document along with the insurance company comment was resubmitted to Mr. VanEssen.

Mr. VanEssen removed the "waiver of subrogation" clause from the document then penned his opinion on the remaining document as follows:

I have removed the "waiver of subrogation" so that MMRMA's coverage is not threatened. This was a belt and suspender that is not necessary. Otherwise, I think we are fine.

**LEGAL REVIEW:**

As reviewed and amended by Attorney Doug VanEssen.

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

A motion to approve the (AMENDED) Intergovernmental Agreement between the Barry County Central Dispatch Authority and Ionia County Central Dispatch, and authorize the Chairman of the Board of County Commissioners to sign the document.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Agreement for Sheriff's Office Services Between  
The Village of Clarksville  
And the County of Iona  
3/14/2017

**CONTACT:**

Sheriff Dale Miller

**DESCRIPTION:**

Renew agreement with the Village of Clarksville to provide contracted patrol within the Village; up to 8 hours per month.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

Click here to enter text.

**FINANCIAL ANALYSIS:**

The Village of Clarksville will be billed \$37.31 per hour for actual hours performed by the Sheriff's Office in the service of this agreement. Due to a decrease in our costs, this rate has been reduced from the current contract rate of \$38.04.

**LEGAL REVIEW:**

Click here to enter text.

**DEADLINE:**

03/14/17 Board meeting

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

Ionia County Board of Commissioners approve the agreement for Sheriff's Office Services between the Village of Clarksville and the County of Iona.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

## COMMUNITY MENTAL HEALTH SERVICES BOARD

**Length of Term:** 3 years

**Appointments made in March**

NAME: Gretchen Nyland  
ADDRESS: 7080 Orleans Rd.  
Orleans, MI 48865  
PHONE: 616-761-3572  
TERM EXPIRES: 2018

NAME: Susan Meagher  
ADDRESS: 616 Morton Ave.  
Belding, MI 48809  
PHONE: 616-794-1104  
TERM EXPIRES: 2019

NAME: Deborah McPeek-McFadden  
ADDRESS: 1123 Kenwood  
Belding, MI 48809  
PHONE: 616-794-0752  
TERM EXPIRES: 2018

NAME: Linda Purcey  
ADDRESS: 720 N. State Road  
Belding, MI 48809  
PHONE: 616-794-1995  
TERM EXPIRES: 2019

NAME: Melissa McKinstry  
ADDRESS: 412 King St.  
Ionia, MI 48846  
PHONE: 616-522-1150  
TERM EXPIRES: 2018

NAME: Clinton Galloway  
ADDRESS: 3652 Goodwin Rd.  
Ionia, MI 48846  
PHONE: 517-647-2525  
TERM EXPIRES: 2017

NAME: Dale Miller  
ADDRESS: Ionia County Sheriff's Office  
133 E. Adams St.  
Ionia, MI 48846  
PHONE: 616-527-5383  
TERM EXPIRES: 2018

NAME: Nancy Haga  
ADDRESS: 1824 Nickleplate Rd.  
Ionia, MI 48846  
PHONE: 616-527-0619  
TERM EXPIRES: 2017

NAME: Mary Barker  
ADDRESS: 1601 Somers Rd.  
Lyons, MI 48851  
PHONE: 616-527-9578  
TERM EXPIRES: 2019

NAME: Michael Gallagher  
ADDRESS: 260 Ridgewood Ct.  
Ionia, MI 48846  
PHONE: 616-527-0961  
TERM EXPIRES: 2017

NAME: Georgia Sharp  
ADDRESS: 8009 Meadow Lane Dr.  
Portland, MI 48875  
PHONE: 517-490-9895  
TERM EXPIRES: 2017

NAME:  
ADDRESS:  
PHONE:  
TERM EXPIRES: 2017

## Overton, Sharyn

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**From:** Clinton Galloway <cghermitage@gmail.com>  
**Sent:** Monday, February 27, 2017 2:55 PM  
**To:** Overton, Sharyn  
**Cc:** Lathers, Robert  
**Subject:** Community Mental Health Services Board

Dear Sharyn,

I'm writing to express my desire to be re-appointed to the Community Mental Health Services Board of directors for another three year term. I feel I'm definitely able to continue making a difference on the quality of services available to the residents of our service area and beyond as a board member. In addition to local service, I developed and remain the Editor-in-Chief of "*Connections for Communities that Care*" which is printed and distributed by the Michigan Association of Community Mental Health Boards. This publication reaches thousands within our state and is hand delivered to all state legislators having become a respected voice for individuals needing services for mental illness, substance abuse and developmental disabilities as well as children with emotional illness.

You can view this publication at:

<https://www.macmhb.org/resources/connections>

Thank you for your consideration,

Clinton Galloway

## Overton, Sharyn

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**From:** Nancy Haga <haga@iserv.net>  
**Sent:** Tuesday, February 14, 2017 4:03 PM  
**To:** Overton, Sharyn  
**Subject:** Appointment on the Community Mental Health Services Board.

In response to your letter dated February 8, 2017 regarding the above subject, this communication is to inform you that I am definitely interested in being reappointed to the Community Mental Health Services Board.



## Overton, Sharyn

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**From:** Michael Gallagher <cmgallagher13@yahoo.com>  
**Sent:** Tuesday, February 28, 2017 5:58 PM  
**To:** Overton, Sharyn  
**Subject:** Request for reappointment to Community Mental Health Services Board

Sharon Overton

Administrative Assistant  
Ionia County Board of Commissioners

I am requesting a reappointment to the Ionia County Community Mental Health Board know as, " The Right Door For Hope,Recovery and Wellness".

I have served on the board for approximately 20 years and my former history as a mental health care professional makes me acutely aware of the requirements for this excellent program.

Please consider me for this reappointment .

Sincerely,

Michael Gallagher  
260 Ridgewood Ct.  
Ionia Michigan 48846  
616-902-6293