

IONIA COUNTY BOARD OF COMMISSIONERS
March 22, 2016
Regular Meeting – Central Dispatch Building
7:00 p.m.

Chair Shattuck called the meeting to order and led with the Pledge of Allegiance.
Commissioner Calley gave the Invocation.

Member present: David Hodges, Larry Tiejema, Brenda Cowling-Cronk, Scott Wirtz, Julie Calley and Jack Shattuck.

Members absent: Jim Banks

Others present: Jack Elliott, Jim Valentine, Mel Haga, Chris Bredice, Stephanie Fox and Janae Cooper.

Approval of Agenda

Chair Shattuck noted the following additions to the agenda: Added Closed Session minutes to the Consent Calendar and added two items under New Business. Moved by Cowling-Cronk, supported by Hodges, to approve the amended agenda. Motion carried by voice vote.

Public Comment

Jack Elliott commented on facilities.

Did You Know?

Commissioner Cowling-Cronk stated a fact of interest.

Consent Calendar

- A. Approve minutes of the previous meeting(s)
- B. Approve per diem and mileage
- C. Approve payment of General Fund payroll and accounts payable for the month of February 2016 - \$1,317,528.99
- D. Approve payment of Health Fund bills - \$87,120.51
- E. Approve Closed Session minutes from March 8, 2016

Commissioner Tiejema requested that the minutes from the March 15, 2016 Committee-of-the-Whole meeting be amended as follows: Item A. under New Business should read “David Bee with the West Michigan Regional Planning Commission gave an update on the Planning Commission discussing transportation grants, MDOT projects, economic developments and the Regional Prosperity Program, *including the efforts to bring high-speed internet to rural counties.*” Moved by Tiejema, supported by Wirtz, to approve the amended March 15, 2016 board minutes as discussed. Motion carried by voice vote.

Commissioner Calley requested to add her per diem and mileage voucher to the Consent Calendar. Commissioner Hodges requested to amend his voucher for the February 8th Facilities Meeting from 1.5 hours to 4 hours with a \$75 per diem.

Hearing no objections, the Chair declared the Consent Calendar approved.

Unfinished Business

- A. Appointments
 - 1. **Community Mental Health Services Board** – Moved by Calley, supported by Cowling-Cronk, to appoint Mary Barker, Susan Meagher and Linda Purcey to the Community Mental Health Services Board. Motion carried by voice vote.
- B. Moved by Tiejema, supported by Calley, to approve the PA116 Farmland Agreement filed by Frank and Brenda Fandel for property located in Sebewa Township as outlined in the PA116 Farmland Application. Motion carried by voice vote.

New Business

- A. Mel Haga, Commission on Aging Board Chair, requested to fill the Director position due to the resignation of the Commission on Aging Director, Tamie Barker. The former Director, Lynette Seiler has agreed to serve as a consultant during the transitional period. Moved by Tiejema, supported by Cowling-Cronk, to authorize the posting and filling of the Commission on Aging Director. Motion carried by voice vote.

Haga further requested to fill a Case Manager position at the Commission on Aging due to the current Case Manager's retirement at the end of April. Moved by Cowling-Cronk, supported by Calley, to authorize filling the part time Case Manager position as soon as administratively possible. Motion carried by voice vote.

Haga also requested to create and fill a full time Transportation Director/Administrative Assistant Position. Moved by Tiejema, supported by Hodges, to approve the creation of a Transportation Director/Administrative Assistant for the Commission on Aging, at a Grade 9, with a starting salary of \$34,632, and to further authorize a time study to determine the necessity of this new full time position, as well as, two part-time Administrative Assistant positions. Motion carried by voice vote.

- B. Central Dispatch Director, Jim Valentine updated the Board on the status of the third amended AT&T PRI Contract, which should correct and credit the significant account overages and apply the correct monthly rate to our account. Moved by Cowling-Cronk, supported by Tiejema, to approve the AT&T 36 month contract for

the PRI Circuit for Central Dispatch and to authorize appropriate signatures.
Motion carried by voice vote.

- C. Moved by Cowling-Cronk, supported by Hodges, to approve the amendment to the Easton Township contract for additional Sheriff's Office Services at \$38.04 per hour. Motion carried by voice vote.
- D. The Chair acknowledged the filing of the PA 116 Farmland Agreement for Luanne and Victor Wisniewski for property located in Boston Township.
- E. The Board was presented with recommendations from the Facilities Committee. Commissioner Hodges stated that the committee was presented with three options for boilers and that the Facilities Committee recommends option 2 as presented in the March 11, 2016 Facility Minutes, which reads: *"Install new boiler capacity as in option 1, but only provide a temporary flue local to the boiler location. The permanent vertical flue would become an element of the new connector construction between the new building and the existing Courthouse."* (The March 11, 2016 Facilities Meeting minutes are on file in the Clerk's Office). Moved by Cowling-Cronk, supported by Hodges, to go with Option 2 as presented. Calley questioned the cost of a warranty on the boiler. Shattuck stated that a warranty had not been discussed as the project has not been to bid yet. Motion carried by voice vote.

The Facilities Committee also recommended hiring a Construction Manager versus a General Contractor as it would give the Board a chance to see all of the bids and to contract with local contractors. Moved by Cowling-Cronk, supported by Tiejema, to hire a Construction Manager. Calley questioned the County's role in the hiring of a Construction Manager. County Administrator, Stephanie Fox, stated that the hiring of a Construction Manager would be done by Landmark Design Group. Motion carried by voice vote.

Moved by Hodges, supported by Cowling-Cronk, to approve the proposal for asbestos and hazardous material removal submitted by ASTI Environmental, Proposal No. JMB031816-4). Commissioner Tiejema requested that in the future all proposals be submitted to Commissioners by Thursday or Friday the week before the meeting to give Commissioners time to read through the proposals and write down any questions they may have. Commissioner Calley concurred. Motion carried by voice vote.

Hodges stated that the site plan for concrete work for the new Maintenance Building has been approved and should move along once the frost laws are lifted.

- F. Moved by Wirtz, supported by Cowling-Cronk, to approve the amendment to the Orleans Township Contract for Additional Sheriff's Office Services at \$38.04 per hour. Motion carried by voice vote.

Moved by Wirtz, supported by Tiejema, to approve the amendment to the Boston Township Contract for Additional Sheriff's Office Services at \$38.04 per hour.
Motion carried by voice vote.

Moved by Wirtz, supported by Tiejema, to approve the amendment to the Village of Clarksville Contract for Additional Sheriff's Office Services at \$38.04 per hour.
Motion carried by voice vote.

County Administrator's Report

1. Fox advised the Board that the audit is going well and that she will meet with them in May to go over the audit draft, which will be presented to the full Board in June.

Reports

Calley stated that she attended the Legislative Breakfast and a citizen recognized the county for restoring the 4H Coordinator position.

Public Comment

Jack Elliott commented on tearing down buildings and spending money.

Larry Tiejema commented that the County is proceeding in a good way to fulfill a need and that the County should "bring the public along" via advertising and/or a public hearing.

Moved by Cowling-Cronk, supported by Hodges, to adjourn the meeting at 8:18 p.m.
Motion carried by voice vote.

Jack Shattuck, Chair

Janae K. Cooper, Chief Deputy Clerk

Minutes approved on: