

# **IONIA COUNTY BOARD OF COMMISSIONERS**

**November 10, 2015 - 4:00 p.m.**  
**Commissioners' Meeting Room – Courthouse – 3<sup>rd</sup> Floor**

## **AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment**  
(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business**
  - A.
- VIII. New Business**
  - A. Request to promote Jail Sergeant
  - B. Jail Medical Services Agreement
  - C. Contract renewal with Michigan Department of Environmental Quality
  - D. Request to fill Personal Health Director position
  - E. Request to promote a Dispatch Supervisor
  - F. Campbell Township Resolution and Intergovernmental Agreement to Manage Floodplain Development
  - G. Request approval of changes to County Insurance Plans
  - H.
- IX. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. County Administrator
- X. Reports of Special or Ad Hoc Committees**

**XI. Public Comment (3 minute time limit per speaker)**

**XII. Closed Session**

- A. Union Negotiations – Corrections Command Unit
- B. Union Negotiations – Deputy Command Unit

**XIII. Adjournment**

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term, expiring September 2017.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- Green View Point Park Advisory Board – One position, which is a Member-at-Large.
- Substance Abuse Initiative – One two-year term, expiring December 2015. Must be a resident of Commissioner District Seven.
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee – One one-year term expiring in December 2015 which serves as the Private Sector Representative.

**Appointments for consideration in the month of December 2015:**

- *Central Dispatch Board of Directors* – Two two-year terms.
- *Substance Abuse Initiative* – Four two-year terms, one from each of the following Commissioner Districts: District 1, District 2, District 6 and District 7.
- *West Michigan Regional Planning Commission* – One one-year term, and is a Private Sector Representative.
- *West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee* – Two two-year terms, one which serves as a Public Sector Representative and one which serves as a Private Sector Representative.

**Appointments for consideration in the month of January 2016:**

- *Area Agency on Aging of Western Michigan Board of Directors* – One two-year term.
- *Board of Public Works* – Two three-year terms.
- *Park Advisory Board* – Two two-year terms.
- *Tax Allocation Board* – One one-year term.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Sergeant Promotion  
11/10/15

**CONTACT:**

Sheriff Dale Miller  
[dmiller@ioniacounty.org](mailto:dmiller@ioniacounty.org)  
616.527.5383

**DESCRIPTION:**

Request to begin the promotion process to fill the open corrections sergeant position due to resignation of James Doolittle.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

Click here to enter text.

**FINANCIAL ANALYSIS:**

Position budgeted for in 2015 and 2016.

**LEGAL REVIEW:**

Click here to enter text.

**DEADLINE:**

11/10/15 Board meeting

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

The Ionia County Board of Commissioners approve the promotion process and filling of the open corrections sergeant position.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Jail Medical Services Agreement  
11/10/2015

**CONTACT:**  
Sheriff Dale Miller

**DESCRIPTION:**  
Medical Services agreement with Mid-Michigan Correctional Care PC (Dr. Messenger) to provide jail medical services starting January 1, 2016 for the term of one year. No changes from current contract.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**  
[Click here to enter text.](#)

**FINANCIAL ANALYSIS:**  
Dr. Messenger/Mid-Michigan Correctional Care PC is requesting to continue with the same terms of the 2015 contract for 2016; \$5000.00 every four (4) weeks. The cost is based on 24 hours of nursing care for a two week period. If fewer than 24 hours of nursing care is provided in a two week time period, the County will receive a credit of \$50 per hour for each hour of the stipulated 24 hours that is not provided by the Contractor. If the nurse provides more than 24 hours of care in the two week time period there will be an additional cost of \$50 per hour for each hour 25-30 hours. Beginning with the 31<sup>st</sup> hour the County will pay an additional \$75.00 per hour. If the nurse or doctor is asked to come to the jail on an urgent basis, the County will pay an extra fee of \$100.00 for the visit in addition to the hourly nursing cost. Mid-Michigan will submit a bill every four weeks for payment to include any credits or additions based on the above defined costs. The base cost for one year will be \$65,000.

**LEGAL REVIEW:**  
[Click here to enter text.](#)

**DEADLINE:**  
11/10/15 Board meeting

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**  
Ionia County Board of Commissioners approve the Medical Services Agreement between Mid-Michigan Correctional Care PC and the County of Ionia.

**ADMINISTRATOR'S RECOMMENDATION:**  
County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

**Contract Renewal with Michigan Department of Environmental Quality  
November 10, 2015 Board Agenda**

**CONTACT:**

*Ken Bowen, Health Officer*

**DESCRIPTION:**

*Renewal of Local Health Department Grant Contract between Michigan Department of Environmental Quality (MDEQ) and Ionia County Health Department (ICHHD) for Fiscal Year 2015-2016.*

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

N/A

**FINANCIAL ANALYSIS:**

*Continues funding for Environmental Health programs- including groundwater protection, drinking water safety, septage disposal, campground and pool inspections, environmental complaints, etc.*

**LEGAL REVIEW:**

N/A

**DEADLINE:**

N/A

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

*Request approval to renew the Local Health Department Grant Contract between Michigan Department of Environmental Quality (DEQ) and Ionia County Health Department (ICHHD) for Fiscal Year 2015-2016 and authorize the signature of Ken Bowen, Health Officer.*

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

**Ionia County Health Department/Staff Vacancy**  
November 10, 2015

**CONTACT:**

*Ken Bowen, Health Officer*

**DESCRIPTION:**

*We have received notice of retirement for JoAnne Eakins, Director of Personal Health. She has been a valuable employee for this county for 17 years. Her retirement leaves us with a Personal Health Director vacancy. JoAnne's position is a Grade 16, Step 6; 1.0 FTE.*

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

*n/a*

**FINANCIAL ANALYSIS:**

*n/a*

**LEGAL REVIEW:**

*n/a*

**DEADLINE:**

*ASAP*

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

*Request Board to authorize the hiring of a replacement for Personal Health Director, JoAnne Eakins, at a 1.0 FTE; Grade 16, Step 1.*

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Request to Promote a Dispatch Supervisor  
November 10, 2015 Board of County Commissioners Meeting

**CONTACT:**

James Valentine, Director

**DESCRIPTION:**

Central Dispatch has an authorized staffing level of 11 dispatchers and three supervisors. When I hired into this position in 2009 one supervisor position was open. Seeing the need for additional IT support from the County IT Department I made the decision to allocate a good portion of the vacant supervisor position to pay towards IT support from the County. I believe our center can operate sufficiently with two supervisors plus the director.

Since January of 2013, due to a retirement, our center has been operating with only one supervisor. I have had intentions to promote from within the dispatch ranks but as I consider a promotional timeline – we encounter another dispatcher opening. With our latest dispatch hire being on his own and continuing to gain experience, I would like to move forward on promoting another supervisor.

If approved, the open position will be posted following the County of Ionia Policy and Procedures section 200.144 C.: The successful candidate will be placed at the lowest Step within the respective Grade for the position so as not to cause the employee to receive a reduction in their rate of pay.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

This matter was presented to the Ionia County Central Dispatch 9-1-1 Advisory Board at their regular monthly meeting on Wednesday, November 4<sup>th</sup>. The board voted unanimously to recommend to the Board of County Commissioners authorization for Central Dispatch to promote a supervisor.

**FINANCIAL ANALYSIS:**

This is not a new additional position above what is authorized. The addition of a second supervisor is simply filling an open existing position.

**LEGAL REVIEW:**

Our Risk Management Insurance Company (MMRMA) strongly recommends on-duty supervisors on all shifts. This is not practical for our center to have the necessary number of supervisors to cover 24x7. As a compromise, having a second supervisor with both working time periods as suggested under the financial analysis, along with the director; we should be able to provide supervisor/administrative coverage and assistance during the peak call volume periods. The remainder of the day (i.e. midnight to 8am M-F) the decision-making falls onto the senior dispatcher with the authorization to call off-duty supervisors or the director for supervision and guidance if time allows.

**DEADLINE:**

I would like to begin the promotional process very soon with the hopes of making the actual appointment in mid-December.

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

A motion to allow Central Dispatch to promote a supervisor and to begin the new supervisor at the lowest Step within Grade 11 that will not cause the employee to receive a reduction in their rate of pay.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**MICHIGAN COMMUNITY RESOLUTION AND INTERGOVERNMENTAL**

**AGREEMENT TO MANAGE FLOODPLAIN DEVELOPMENT**

**FOR THE NATIONAL FLOOD INSURANCE PROGRAM**

Community A: Campbell Township Community/Entity B: Ionia County

WHEREAS, Community A (check the appropriate statement)  currently participates  desires to participate in the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community; and

WHEREAS, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:

1. Flood or Flooding means:
  - a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
  - b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.
2. Flood Hazard Boundary Map (FHBM) means an official map of a community, as may have been issued by the FEMA, where the boundaries of the areas of flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E.
3. Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding).
4. Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
5. Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.
6. Structure means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

WHEREAS, the Stille-Derossett-Hale Single State Construction Code Act", Act No. 230 of the Public Acts of 1972, as amended, (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G)] contains floodplain development and management



regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3, and

**WHEREAS**, by the action dates of this document or an existing historical agreement dated \_\_\_\_\_, Community/Entity B affirms/agrees on behalf of Community A to function as the designated enforcing agency to discharge the responsibility of administering, applying, and enforcing the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, and the Michigan Rehabilitation Code for Existing Buildings to all development within Community A's political boundaries, and

**WHEREAS**, Community A and Community/Entity B enforce floodplain regulations of the construction code act, and Community A wishes to ensure that the administration of that code complies with requirements of the NFIP, and


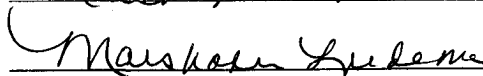
**NOW THEREFORE**, to maintain eligibility and continued participation in the NFIP,

1. Community A and Community/Entity B agree that Community/Entity B's officially designated enforcing agency for the construction code act, \_\_\_\_\_ (insert position title), be directed to administer, apply, and enforce on Community A's behalf the floodplain management regulations as contained in the state construction code (including Appendix G) and to be consistent with those regulations, by:
  - a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area, and areas with potential flooding, and
  - b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and
  - c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, Community/Entity B shall implement the following applicable codes according to their terms:
    - i) Appropriate portions and referenced codes and standards of the current Michigan Residential Code.
    - ii) Appropriate portions and referenced codes and standards of the current Michigan Building Code.
    - iii) Appendix G of the current Michigan Building Code.
    - iv) Appropriate portions and referenced codes and standards of the current Michigan Rehabilitation Code for Existing Buildings.
  - d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.
  - e. Assisting in the delineation of flood hazard areas; provide information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintain flood proofing and lowest floor construction records, and cooperate with other officials, agencies, and persons for floodplain management.
  - f. Advising FEMA of any changes in community boundaries, including appropriate maps, and
  - g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevation to which structures have been floodproofed.

2. Community A and Community/Entity B assure the Federal Insurance Administrator (Administrator) that they intend to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to assure Community A's compliant participation in the program.
3. Community A further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRMs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

**FURTHER BE IT RESOLVED**, both communities declare their understanding that, until this resolution is rescinded or Community A makes other provision to enforce the construction code act:

1. Community/Entity B must administer and enforce the construction code act in accordance with the terms and the conditions contained herein, and
2. For Community A to continue its participation in the NFIP, the construction code act must be administered and enforced according to the conditions contained herein.

<b>Community A:</b>	<u>Campbell Twp</u>	Date Passed:	<u>4-9-15</u>
Officer Name:	<u>Brian Thompson</u>	Title:	<u>acting Supervisor</u>
Signature:		Date:	<u>4-9-15</u>
Witness Name:	<u>Marshawn Lyden</u>	Title:	<u>Clerk</u>
Signature:		Date:	<u>4-9-15</u>

<b>Community/Entity B:</b>	_____	Date Passed:	_____
Officer Name:	_____	Title:	_____
Signature:	_____	Date:	_____
Witness Name:	_____	Title:	_____
Signature:	_____	Date:	_____

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Request Approval of Changes to County Insurance Plans  
November 10, 2015

**CONTACT:**

Stephanie Fox  
Kathleen Rubie

**DESCRIPTION:**

We are requesting authorization for two additions to the County employee's health care plans. The first addition is a Hearing Care Benefit rider. Several employees or their family members have, or are in need of, hearing aids, which can cost up to \$7,000 or more. This low cost rider would allow coverage for hearing aids and certain other hearing care services every 36 months. Health plan deductibles will still apply.

The second addition is a 24/7 online health care service, which will allow employees and/or their family members to access online health care for non-emergency illnesses 24 hours a day, seven days a week, wherever they are in the U.S. The cost to the employee will be \$49 per call, which will be billed through the employees insurance as any other medical cost would be.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

These additional benefits will be available to any employee/family that is covered by the County's health insurance plans.

**FINANCIAL ANALYSIS:**

In regard to the Hearing Care Benefit Rider, the cost ranges from \$1.44 per month (single) to \$4.33 per month (family). The total cost to the County to cover every employee in all insurance plans will be approximately \$6,200 annually.

For the Online Health Care Benefit, the cost to the County will be a total of \$470 annually.

**LEGAL REVIEW:**

N/A

**DEADLINE:**

November 10, 2015, as the annual enrollment packets for 2016 will be prepared this month.

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

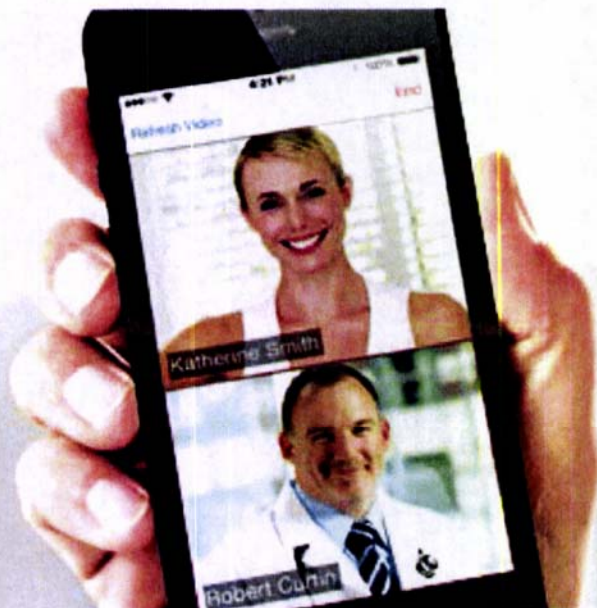
That the Ionia County Board of Commissioners approve the addition of a Hearing Care Benefit Rider and an Online Health Care Benefit Rider to the insurance plans offered to Ionia County employees, effective January 1, 2016.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.



Confidence comes with every card.\*



## You now can get quality health care, any time, any place with 24/7 online health care through American Well®

### Life is online 24/7/365

You're used to the convenience of banking, shopping and taking care of personal business online when you're pressed for time, or when it's convenient for you. Medical care doesn't have to be any different. Why not see a board certified doctor online too?

### No appointment needed

You can get fast, convenient, affordable online health care 24 hours a day, seven days a week, wherever you are in the U.S.\* Just choose an available doctor, click and go. It's as simple as using your mobile device or computer to meet with a doctor face-to-face, online, when:

- Your primary care doctor isn't available.
- You can't leave your home or workplace.
- You're on vacation or traveling for work.
- You're caring for children or a family member and can't leave home.
- You're looking for affordable after-hours care.

### It's for the whole family

Family members on your plan can also use 24/7 online health care. Just add your spouse and children to your account so it's ready when they need to use it.

### When should I use an online doctor?

You can use Amwell™, American Well's award-winning and easy-to-use online health care technology, for common, nonemergency illnesses, such as:

- Sinus and respiratory infections
- Vomiting
- Strains and sprains
- Colds, flu and seasonal allergies
- Diarrhea
- Pinkeye
- Urinary tract infections
- Headache
- Rashes

### How do I get started with 24/7 online health care?

Once this benefit is available to you, create an Amwell account so you're ready whenever you need care. **Use this convenient service in two ways:**

- Go to **Amwell.com** to visit a doctor directly from a computer
- Download the highly-rated **Amwell app** from the App Store<sup>SM</sup> or Google Play<sup>TM</sup>



### How does it work?

Fast and easy:

- Create an account.
- Log in by Web, or launch the Amwell app from your mobile device.
- Choose an available doctor who's right for you.
- Talk to your doctor and get a prescription, if needed.\*
- At the end of your visit, you'll get a full report to share with your family doctor or other health care providers.
- You can also view your explanation of benefits statement and claims for online health care at [bcbsm.com](http://bcbsm.com).

### What kind of doctor will I see?

A quality, American Well doctor who:

- Is in network
- Is U.S. board certified
- Has an average of 15 years of experience
- Is specially trained in online care
- Has seen thousands of patients online

### Choose the doctor that's right for you

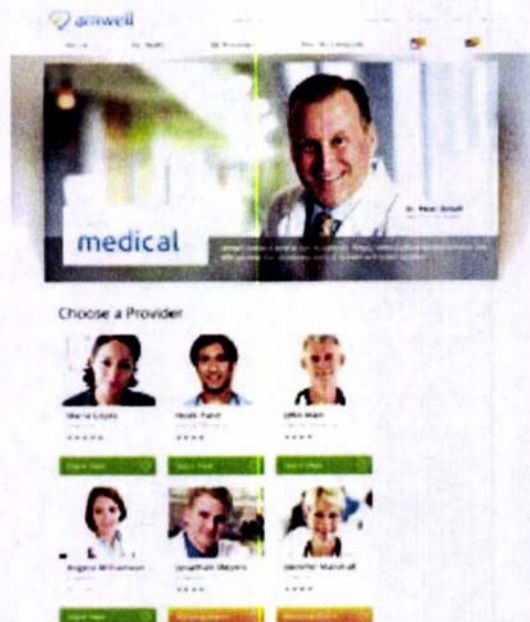
Every doctor has an online photo with a profile listing:

- Contact information
- Languages spoken
- Experience
- Affiliations
- Practice philosophy

WATCH YOUR DOCTOR'S  
"webside manner" video  
AND READ QUALITY REVIEWS BY PATIENTS JUST LIKE YOU.

IT ONLY TAKES ABOUT  
**three minutes**  
TO START YOUR  
ONLINE CONSULTATION.

FACE TO FACE  
**24/7 online health care**  
IS PRIVATE AND SECURE.



\*Some states have visit and prescribing restrictions, see [Amwell.com](http://Amwell.com) or the app for details.



Blue Cross Blue Shield of Michigan and Blue Care Network are nonprofit corporations and independent licensees of the Blue Cross and Blue Shield Association. Blue Cross Blue Shield of Michigan has contracted with American Well®, an independent company, to provide online health care for Blue Cross and Blue Care Network members.

The App Store is a trademark of Apple Inc.

Google Play is a trademark of Google Inc.