

IONIA COUNTY BOARD OF COMMISSIONERS

September 8, 2015 - 4:00 p.m.
Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Community Corrections FY16 Contract
 - B. Grant Agreement with Mich Dept of Community Health Amendment #4
 - C. Maternal/Infant Support Services Consultant Agreement
 - D. Request to Upgrade Building Codes software to .NET
 - E. Acknowledgement of Applications for Appointment
 1. Amateur Radio Emergency Services/Radio Amateur Civil Emergency Services (ARES/RACES) Emergency Coordinator – One three-year term
 2. Commission on Aging Board – Two three-year terms
 - F.
- IX. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator
- X. Reports of Special or Ad Hoc Committees**

XI. Public Comment (3 minute time limit per speaker)

XII. Closed Session

- A. Union Negotiations – Corrections Command Unit
- B. Union Negotiations – Deputy Command Unit

XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – Two three-year terms, one expiring September 2017, one expiring September 2015.
- Community Mental Health Services Board – One three-year term, expiring March 2018.
- Construction Board of Appeals – One two-year term, expiring October 2015. This position serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- Green View Point Park Advisory Board – One position, which is a Member-at-Large.
- Substance Abuse Initiative – One two-year term, expiring December 2015. Must be a resident of Commissioner District Seven.
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee – One one-year term expiring in December 2015 which serves as the Private Sector Representative.

Appointments for consideration in the month of October 2015:

- *Board of Canvassers* – Two four-year terms.
- *Construction Board of Appeals* – Six two-year terms, one of which serves as an alternate member.

Appointments for consideration in the month of November 2015: None

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION
Community Corrections
FY16 Contract

09/08/15

CONTACT:

Sheriff Dale Miller
Melonie Swisher – Community Corrections Manager

DESCRIPTION:

Community Corrections Contract – FY16. The community corrections application approved by the Ionia County Board of Commissioners on 5/26/15 and approved by the State on 8/26/15.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Click here to enter text.

FINANCIAL ANALYSIS:

We did receive a small increase from \$60,382.00 to \$61,115.00 (\$733!)

Administration - \$18,334 (wages & fringes for Community Corrections Manager)
Education (COG) - \$42,781 (Jail and community COG programs)

Drunk Driver Jail Reduction Community Treatment - \$17,802 – specific to OWI 3rd offenders.

LEGAL REVIEW:

Click here to enter text.

DEADLINE:

09/08/15 Board meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners approve the FY16 Community Corrections Contract and authorize signatures.

ADMINISTRATOR'S RECOMMENDATION:

Click here to enter text.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

**Grant Agreement with Michigan Department of Community Health Amendment #4
September 8, 2015**

CONTACT:

Ken Bowen, Health Officer

DESCRIPTION:

Amendment #4 to the Grant Agreement between Michigan Department of Community Health and Ionia County Health Department for FY 10/1/14-9/30/15. Amendment #4 increases funding by \$6,141 for Immunization Action Plan.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

Increases Immunization Action Plan funding by \$6,141.

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request approval of Amendment #4 to the Grant Agreement between Michigan Department of Community Health FY 14/15 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer.

ADMINISTRATOR'S RECOMMENDATION:

Click here to enter text.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Maternal/Infant Support Services Consultant Agreement
September 8, 2015

CONTACT:

Ken Bowen, Health Officer

DESCRIPTION:

Ionia County Health Department (ICHHD) will provide an average of 12-15 hours per month of Maternal/Infant Support Services as requested by EightCAP, Inc. for Early Head Start programs in Ionia County. Services include but are not limited to activities listed in Section 5 of the agreement. (attached)

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

\$25.13 per hour (including mileage)

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request approval of the Maternal/Infant Support Services Consultant Agreement between Ionia County Health Department and EightCAP, Inc., and authorize the signature of Ken Bowen, Health Officer.

ADMINISTRATOR'S RECOMMENDATION:

[Click here to enter text.](#)

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Request to Upgrade to .NET Software
September 8, 2015

CONTACT:

Stephanie Fox

DESCRIPTION:

Currently, all of the Building Codes programs (permits, cash receipts, etc.) use BS&A Pervasive Software. I am requesting authorization to upgrade to .NET, as we have done with General Ledger, Accounts Payables, Payroll and Cash Receipts.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Click here to enter text.

FINANCIAL ANALYSIS:

The cost for the upgrade is:

\$19,675 for the Applications Upgrade

\$170 for Travel Expenses

\$2,200 for Software Set-up and Training

for a total cost of **\$22,045**. The cost for this would be covered by the Building Inspection Fund.

LEGAL REVIEW:

Click here to enter text.

DEADLINE:

Click here to enter text.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

That the Ionia County Board of Commissioners authorize a software upgrade for Building Codes from Pervasive to .NET, at a cost not to exceed \$22,045, with the cost of the upgrade to come from the Building Inspection Fund.

ADMINISTRATOR'S RECOMMENDATION:

The County Administrator recommends approval of this request.

Overton, Sharyn

From: roger <rogerp1946@gmail.com>
Sent: Wednesday, September 02, 2015 7:29 AM
To: Overton, Sharyn
Subject: {Spam?} ARES/RACES EC

Importance: Low

Hi Sharyn. In answer to your letter concerning the ARES/RACES Emergency Coordinator position, yes, I would like to be considered for reappointment to that position.

Roger D Packard MFR / AC8RP
Ionia County ARPSC Emergency Coordinator
Coordinator Ionia County CERT
Instructor for First Aid/CPR/BLS/CERT
616-540-2794

AMATEUR RADIO EMERGENCY SERVICES/
RADIO AMATEUR CIVIL EMERGENCY SERVICES
EMERGENCY COORDINATOR

Length of Term: 3 Years

Appointment made in September

NAME: Roger Packard
ADDRESS: 6248 Palmer Road
Belding, MI 48809
PHONE: 616-540-2794
TERM EXPIRES: 2015

Overton, Sharyn

From: Barney Linebaugh <bllinebaugh@gmail.com>
Sent: Thursday, August 27, 2015 9:37 AM
To: Overton, Sharyn
Subject: Commission on Aging Board

Thanks for your letter asking if I am interested in remaining on the Commission on Aging Board. I do wish to remain on the Board and would like to be considered for reappointment to this position.

Please let me know if I need to take further action. Thank you.

Laura Linebaugh

COMMISSION ON AGING BOARD

Length of Term: 3 Years

Appointments made in September

NAME:
ADDRESS:

PHONE:
TERM EXPIRES: 2017

NAME: Laura Linebaugh
ADDRESS: 6751 Gibbs Road
Portland, MI 48875
PHONE: 517-526-1041 (c)
TERM EXPIRES: 2015

NAME: Lisette Schudel
ADDRESS: 414 E. State St.
Belding, MI 48809
PHONE: 616-204-0727
TERM EXPIRES: 2017

NAME: Melvin Haga
ADDRESS: 1824 Nickleplate Rd.
Ionia, MI 48846
PHONE: 616-527-0619
TERM EXPIRES: 2016

NAME:
ADDRESS:

PHONE:
TERM EXPIRES: 2015

NAME: Larry Tiejema
ADDRESS: 1187 Hawley Hwy.
Saranac, MI 48881
PHONE: 616-642-0384
TERM EXPIRES: 2015

NAME: Ojars Smits
ADDRESS: 250 Main St.
Saranac, MI 48881
PHONE: 616-642-9024
TERM EXPIRES: 2016