

Ionia County Board of Commissioners  
**Tuesday, December 19, 2017**  
Regular Meeting  
3:00 p.m.

Chair Shattuck called the meeting to order and led with the Pledge of Allegiance. Commissioner Hodges gave the Invocation.

**Members present:** David Hodges, Larry Tiejema, Jim Banks, Brenda Cowling-Cronk, Scott Wirtz, Georgia Sharp, and Jack Shattuck

**Others present:** Mark Jewell, Joan Duffy Walsh, Brian Abraham, Dale Miller, Don Lehman, Tony Smit, Diane Adams, Jim Valentine, Bonnie Lehman, Kevin Gould, Janice Ransom, Judy Clark, Scott DeRuiser, Stephanie Fox and Janae Cooper

**Approval of Agenda**

Moved by Cowling-Cronk, supported by Hodges to add Item L. *Facilities Meeting Proposal* under New Business. Moved by Tiejema, supported by Wirtz to add Item E. *Per Diem Vouchers for Commissioner Wirtz and Sharp* under the Consent Calendar. Motion(s) carried by voice vote.

**Action on Consent Calendar**

- A. Approve minutes of the previous meeting(s)
- B. Approve per diem and mileage
- C. Approve payment of General Fund payroll and accounts payable for the month of November 2017 - \$988,439.83
- D. Approve payment of Health Fund bills - \$102,034.64
- E. Add Per Diem Vouchers for Wirtz and Sharp

Hearing no objections, the Chair declared the Consent Calendar approved.

**Unfinished Business**

- A. Moved by Tiejema, supported by Cowling-Cronk to approve the PA 116 Farmland Agreement #17-014-FA, filed by Philip and Mary Seideman for property located in Ronald Township as outlined in the PA 116 Farmland Application. Motion carried by voice vote.
- B. Appointments

1. Moved by Tiejema, supported by Hodges to appoint Roland Self and Brenda Cowling-Cronk as Citizen Representatives (2 year appointments) to the Central Dispatch Board of Directors. Motion carried by voice vote.
2. Moved by Tiejema, supported by Cowling-Cronk to appoint Cori Anderson (District 1), Jason Smith (District 2), Randy Hodge (District 6) and Margery Briggs (District 7) to the Substance Abuse Initiative (two-year appointments). Motion carried by voice vote.
3. Moved by Tiejema, supported by Wirtz to appoint Kyle Miller to the West Michigan Regional Planning Commission (one year appointment) as the Private Sector Representative. Motion carried by voice vote. Moved by Wirtz, supported by Banks to appoint Brenda Cowling-Cronk to the West Michigan Regional Planning Commission (one year appointment) as the Elected Official representative and David Hodges as the County Commissioner/County Staff representative. Motion carried by voice vote.
4. Moved by Tiejema, supported by Wirtz to appoint Morgan Carroll to the West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee (one year appointment) as the Private Sector Representative. Motion carried by voice vote.

#### **New Business**

- A. Moved by Banks, supported by Wirtz to adopt the Resolution of Appreciation for Don Lehman. The Resolution was adopted by the following roll call vote: yes -all. The Resolution is as follows:

### **RESOLUTION 2017-11**

Resolution of the Ionia County Board of Commissioners at a meeting of said Board held on the 19<sup>th</sup> day of December 2017, at the Ionia County Courthouse, Ionia, Michigan.

We gather here to pay tribute to

#### **Donald Lehman**

Who will be retiring as District 8 Coordinator for Michigan State University Extension after 14 years; and

WHEREAS, Don has served the citizens of Ionia County with his leadership, knowledge and guidance, and with the highest degree of integrity, honor and distinction; and

WHEREAS, Don began serving Ionia County in 1998 as Resource

Coordinator for the County's Groundwater Stewardship Program, serving in this capacity until 2003; and

WHEREAS, following a five-year appointment as a Cooperative Extension Director in a neighboring county, in 2008 Don began as Regional Director for Michigan State University Extension, moving to District Coordinator in 2010, serving Ionia County, as well as six other counties in District 8; and

WHEREAS, Don has served all seven counties in District 8, providing them with leadership and guidance; motivating, inspiring and leading the Ionia County MSUE team to success; and

WHEREAS, Don has served on many Councils and Committees for the citizens and employees in District 8; and

WHEREAS, in recognition of his outstanding service to Ionia County, it is fitting and proper that Donald Lehman be highly commended.

NOW, THEREFORE BE IT RESOLVED, that the Ionia County Board of Commissioners, by this Resolution, expresses its deep appreciation to Don Lehman and wishes him well in his retirement; and that this Resolution be entered into the records of the Ionia County Board of Commissioners and a copy presented to Don Lehman.

- B. Moved by Wirtz, supported by Tiejema to approve the agreement between Ionia County and Michigan State University for access to MSU Extension programming. Motion carried by voice vote.
- C. Brian Abraham of i3 Business Solutions reported at length on technology updates. Handouts were distributed (on file in the Clerk's Office). Moved by Tiejema, supported by Banks to continue services with i3 Business Solutions. Motion carried 6-1 with Cowling-Cronk voting no.
- D. Tony Smit, Airport Manager, gave his annual report (on file in the Clerk's Office).
- E. Moved by Banks, supported by Cowling-Cronk to approve the Intergovernmental Agreement with WMSRDC for FY 17 Homeland Security Grant and to authorize the County Administrator to sign the agreement on behalf of the County of Ionia. Motion carried by voice vote.
- F. Moved by Banks, supported by Tiejema to approve the contract with Keefe Commissary Network, LLC to provide commissary and inmate banking software services. Motion carried by voice vote.
- G. Moved by Tiejema, supported by Banks to approve the 1-year Maintenance and Support agreement with Tyler Technologies. Motion carried by voice vote.
- H. Moved by Banks, supported by Wirtz to ratify the signature of the County Administrator on the 2018 Renewal Agreement with Michigan Municipal Risk Management Authority for the County's liability insurance. Motion carried by voice vote.
- I. Moved by Wirtz, supported by Cowling-Cronk to approve the contract with Maximus Consulting in the amount of \$9,000 for plan years of 2016, 2017 and 2018, and authorize appropriate signatures. Motion carried by voice vote.

- J. Moved by Tiejema, supported by Hodges to approve the Year-end Budget Amendment. Motion carried by voice vote.
- K. Moved by Banks, supported by Tiejema to hold their 2018 Organizational Meeting on Tuesday, January 9, 2018, at 3:00 p.m. in the Commissioners Board Room, 3<sup>rd</sup> floor, Courthouse. Motion carried by voice vote.
- L. Moved by Banks, supported by Cowling-Cronk to approve the Facilities Meeting proposed expenditure of \$33,527.25 to allow for a roof-top central air unit for the Circuit Court Room. Motion carried by voice vote.

### **Chairperson's Report**

Chair Shattuck thanked the Board for their hard work over the past year.

### **Administrator's Report**

Stephanie Fox, County Administrator, reported that windows are to be placed in the new building and that it is all drywalled. There will be a tour today for any interested Commissioners.

Fox and Kim Clark are working on preparing for the audit.

### **Special Reports**

Sharp stated the CMH has a new Director and they will be interviewing and hiring a new Finance Officer.

### **Public Comment**

Judith A. Clark, County Treasurer reported that winter taxes have went out and that the state has denied 150 parcels for the homestead exemption.

### **Closed Session**

Moved by Banks, supported by Cowling-Cronk to move into Closed Session at 4:27 p.m. to discuss Public Health Professional Unit Union Negotiations. Motion carried with the following roll call vote: yes - all.

Moved by Banks, supported by Hodges to move back into Open Session at 4:30 p.m. Motion carried by voice vote.

Moved by Tiejema, supported by Wirtz to approve a 3-year contract with a 1% salary increase with wage negotiations. Motion carried by voice vote.

Moved by Banks, supported by Tiejema to move into Closed Session at 4:30 p.m. to discuss Public Health Clerical/Technical Union Negotiations. Motion carried by the following roll call vote: yes - all.

Moved by Banks, supported by Cowling-Cronk to move back into Open Session at 4:31 p.m. Motion carried by voice vote.

Moved by Tiejema, supported by Wirtz to approve a 3-year contract with a 1% salary increase with wage negotiations. Motion carried by voice vote.

**Adjourn**

Moved by Banks, supported by Wirtz to adjourn the meeting at 4:32 p.m. Motion carried by voice vote.

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Jack Shattuck, Chair

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Janae K. Cooper, Clerk

Minutes approved on: