

## **IONIA COUNTY BUILDINGS AND GROUNDS**

**100 W Main St, Ionia, Michigan 48846  
Scott De Ruischer, Physical Plant Director  
Office: 616-527-5345**

### **REQUEST FOR BIDS**

### **Removal of materials from temporary wooden handicap ramp and stairs at Ionia County Courthouse**

The County of Ionia is accepting bids for the materials used to build a temporary wooden handicap ramp and stairs at the Ionia County Courthouse. The highest bidder is providing a sealed bid to purchase the ramp and stairs and all the material that is associated with it. All labor and equipment that is needed to remove the materials from the Ionia County Courthouse is to be included in the submitted bid.

All bids must be submitted on the attached bid form and received by 3:00 p.m. on August 16, 2018.

#### **PROTECTION OF FACILITY AND ENVIRONMENT:**

The buildings and surrounding areas will be treated respectfully. Existing conditions are to be carefully respected and no material or building element shall be removed or disfigured unless specifically indicated. The Awarded Bidder agrees to no smoking on or in the buildings or around the work area.

The Awarded Bidder agrees to protect the exterior and grounds around the buildings and surrounding areas. Any damages that occur are the responsibility of the Awarded Bidder.

The Awarded Bidder shall cooperate to ensure proper and adequate protection of County property, visitors and employees from hazards that may arise as a result of the scope of work to be performed under this Request for Bids.

#### **MATERIALS, TIME WORK IS TO BE PERFORMED, AND BUILDING SECURITY:**

The Awarded Bidder shall provide the necessary materials, equipment, and labor to complete this project in accordance with the bid documents and in a professional and workmanlike manner. The schedule for completion of the project shall be arranged with Physical Plant Director Scott De Ruischer.

#### **CLEAN UP:**

The Bidder shall immediately clear all rubbish caused by the Bidder's operation or the workmen, and shall remove all such rubbish to proper disposal site(s).

HOLD HARMLESS AGREEMENT:

To the fullest extent permitted by law, the Contractor agrees to defend, pay in behalf of, and hold harmless, the County of Ionia, its elected and appointed officials, employees, volunteers, and others working on behalf of the County of Ionia against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the County of Ionia, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which rises out of or is in any way connected or associated with this request for bids.

PAYMENT:

Payment will be made to the Ionia County Treasurer

Please return a signed copy of this document along with your completed bid form.

Bidder's signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Bid Form

Bidder's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Approximate number of days to complete project: \_\_\_\_\_

Approximate possible start date: \_\_\_\_\_

Amount of Bid: \_\_\_\_\_

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

Signature of Bidder: \_\_\_\_\_ Date: \_\_\_\_\_

All bids must be sealed in envelopes and clearly marked **Removal of materials from temporary wooden handicap ramp and stairs at Ionia County Courthouse.**

Proposals may be mailed or delivered in person to:

Ionia County Administration  
Ionia County Courthouse - 3<sup>rd</sup> Floor  
100 W Main Street  
Ionia MI 48846