

IONIA COUNTY BOARD OF COMMISSIONERS

**February 27, 2018 - 7:00 p.m.
Conference Room – Central Dispatch Building**

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of January 2018 - \$1,161,613.32
 - D. Approve payment of Health Fund bills - \$94,235.03
 - E.
- VIII. Unfinished Business**
 - A. Amateur Radio Emergency Services/Radio Amateur Civil Emergency Services
Emergency Coordinator and Assistant Coordinator Appointments
 - B.
- IX. New Business**
 - A. Adult Drug Treatment Court - FY2018 Contract with ClearWater Counseling & Wellness, LLC
 - B. Request from Health Department for approval of out-of-state travel
 - C. Budget Amendments
 - 1. Establish FY2018 Swift & Sure Grant Budget
 - 2. Establish FY2018 Drug Court Grant Budget
 - 3. Establish Mid-West Michigan Trail Authority 2018 Budget
 - D.
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3 minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2021.
- Community Corrections Advisory Board – One term with no set expiration date – This position serves as a Media Representative.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Parks Advisory Board – Two two-year terms expiring January 2019. One serves as a Member-at-Large from the Lyons Area; one serves as a General Public Representative.

Non-Commissioner Appointments for consideration in the month of March 2018:

- *Community Mental Health Services Board* – Four three-year terms.

Non-Commissioner Appointments for consideration in the month of April 2018:

- *Area Agency on Aging of Western Michigan Advisory Council* – One three-year term.
- *Commission on Aging Board* – Three three-year terms.
- *Land Bank Authority* – Two three-year terms.

**County of Ionia
Request for Per Diem and Mileage**

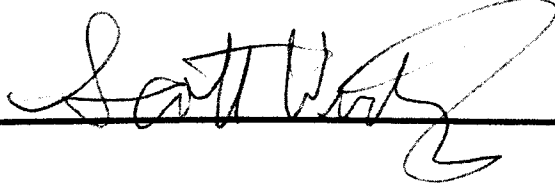
Commissioner Wirtz

December 2017

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	12-12-17		50		5.35
Commissioners Evening Meeting	12-19-17		50		5.35
Committee-of-the-Whole Meeting					
Special Board Meeting					
Airport Board	12-19-17		25		
Airport Zoning Board					
Community Corrections Advisory Board					
Long Lake Board					
MSUE District Extension Council					
Personnel Committee					
Road Commission	12-1-17		50		6.42
Road Commission	12-13-17		50		6.42
Sanitary Code Committee					
Other: Road Commission	12-29-17		50		6.42

Total Per Diem Requested: \$ 275

Total Mileage Requested: \$ 29.96

Signed 

Date 1-23-18

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.

County of Ionia Request for Per Diem and Mileage

Commissioner Cowling-Cronk

January 2018

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	Jan 9	1+	50.00		
Commissioners Evening Meeting	Jan 22	1+	50.00		
Committee-of-the-Whole Meeting	Jan 16	1+	50.00		
Special Board Meeting					
Board of Public Works					
DHS Board Liaison	Jan 4	1+	50.00		
Facilities Committee	Jan 22	1+	50.00		
Facilities Committee					
Grievance Hearing Committee					
Tax Allocation Board					
West Michigan Regional Planning Comm	Jan 19	1+	50.00	99	53.96
Other					

Total Per Diem Requested: \$300.00

Total Mileage Requested: \$53.96

[Handwritten Signature]
Signed

Feb 22 2018
Date

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
Mileage for 2018 is 54.5 cents per mile.

**County of Ionia
Request for Per Diem and Mileage**

Commissioner Hodges
JAN. 2018

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	1-9		50.00	38	
Commissioners Evening Meeting	1-23		50.00	38	
Committee-of-the-Whole Meeting	1-16		50.00	38	
Special Board Meeting					
Audit Committee					
Facilities Committee	1-22		25.00	38	
Facilities Committee					
Ionia County Economic Alliance	1-4		50.00	38	
Midwest Michigan Trail Authority					
SW Michigan Alliance for Region Three					
West Michigan Regional Planning Comm	1-19		50.00	70	
Other:					
		Total	275.00	260	

Total Per Diem Requested: \$ 275.00

Total Mileage Requested: \$ 141.70

David R. Hodges
Signed _____

1-23-18
Date

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
Mileage for 2018 is 54.5 cents per mile.

County of Ionia Request for Per Diem and Mileage

Commissioner Shattuck

Jan. 2018

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	1-9		50 ⁰⁰		9 ⁰⁰
Commissioners Evening Meeting	1-23		50 ⁰⁰		9 ⁰⁰
Committee-of-the-Whole Meeting	1-16		50 ⁰⁰		9 ⁰⁰
Special Board Meeting					
Airport Board	1-16		0		
Airport Zoning Board					
Bargaining Committee	1-3		50 ⁰⁰		9 ⁰⁰
Bargaining Committee	1-19		50 ⁰⁰		9 ⁰⁰
Emergency Management Advisory Council	1-10		50 ⁰⁰		11 ⁰⁰
Facilities Committee	1-22		25 ⁰⁰		9 ⁰⁰
Facilities Committee <i>w Managers</i>	1-31		25 ⁰⁰		9 ⁰⁰
Grievance Hearing Committee					
MAC Workers' Comp Board					
Parks Advisory Board	1-10		0		
SW Mich Alliance for Region Three					
Other: <i>Dept Head</i>	1-8		50 ⁰⁰		9 ⁰⁰
<i>Meeting w Dept Head</i>	1-17	4+	75 ⁰⁰	?	11 ⁰⁰
	1-3				

Total Per Diem Requested: 475⁰⁰

Total Mileage Requested: 94⁰⁰

Signed Jack Shattuck

Date 2-13-18

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
Mileage for 2018 is 54.5 cents per mile.

**County of Ionia
Request for Per Diem and Mileage**

Commissioner Sharp
JANUARY 2018

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	1/9		50. ⁰⁰	35	19.07
Commissioners Evening Meeting	1/23		50. ⁰⁰	37	20.16
Committee-of-the-Whole Meeting	1/16		50. ⁰⁰	35	19.07
Special Board Meeting					
Board of Public Works					
Community Mental Health Services Board	1/22 1/29	2 2	100. ⁰⁰	74	40.38
EightCap Governing Board	1/26	3+	75. ⁰⁰	100	54.50
Personnel Committee					
Other:					
			325. ⁰⁰	381	153.13

Total Per Diem Requested: 325.⁰⁰

Total Mileage Requested: 153.13

Georgia Sharp
Signed

2/20/18
Date

Per Diem Rates: Board of Commissioner Meetings are \$50; Committee and all other meetings are \$25 for up to one hour, \$50 for one to three hours, and \$75 for more than three hours.
Mileage for 2018 is 54.5 cents per mile.

AMATEUR RADIO EMERGENCY SERVICES/
RADIO AMATEUR CIVIL EMERGENCY SERVICES
EMERGENCY COORDINATOR

Length of Term: 3 Years

Appointment made in September

NAME: Roger Packard
ADDRESS: 6248 Palmer Road
Belding, MI 48809
PHONE: 616-540-2794
TERM EXPIRES: 2018

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Appointment of Ionia County RACES/ ARES Emergency Coordinator

CONTACT:

Sgt. William S. Hoskins

DESCRIPTION:

For Several years Roger Packard has served as the Ionia County RACES/ ARES Emergency Coordinator. Roger has recently requested that he be allowed to step down into the assistant coordinator position. I am requesting that the board appoint Michael Carigon to the position of RACES/ARES Emergency Coordinator for Ionia County. Mike has been serving as the assistant coordinator and has the knowledge and dedication to lead our local RACES/ARES team. I also request that Roger Packard be appointed the Assistant Coordinator.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Ionia County Central Dispatch

IONIA COUNTY

Application for Committee or Board Position

Name: MICHAEL CARIGON

Address: 136 WASHINGTON ST. SARANAC, MI 48881

Telephone Number: 616-272-1341

Email: michael.carigon@yahoo.com

Board, Council, or Committee Position Desired: RACES/ARES Emergency

Coordinator - Amateur Radio

Please give a brief resume of your qualifications for the desired position.

- Been Licensed AS AN AMATEUR RADIO OPERATOR FOR 22 YEARS
- WORKED WITH ROGER PACKARD FOR 8 YEARS
- BORN AND RAISED IN SARANAC
- PRESIDENT OF OUR LOCAL AMATEUR RADIO CLUB.

Michael Carigon 2/15/2018
Signature

Please mail completed application to:

Ionia County Administration Office
3rd Floor – Courthouse
100 Main Street
Ionia, MI 48846

Fax: 616.527.5380

Email: soverton@ioniacounty.org

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Approval of FY 2018 Contract Between ClearWater Counseling & Wellness, LLC
and Adult Drug Treatment Court
February 27, 2018

CONTACT:

Karen S. McFadden 616.540.6508, karenmc349@yahoo.com

DESCRIPTION:

Approve the fiscal year 2018 contract between ClearWater Counseling & Wellness, LLC and Adult Drug Treatment Court.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

NA

FINANCIAL ANALYSIS:

NA

LEGAL REVIEW:

This is a necessary contract for each contractor vendor to the Treatment Court.

DEADLINE:

February 27, 2018

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Approval of the Fiscal Year 2018 Contract between ClearWater Counseling & Wellness, LLC and Adult Drug Treatment Court.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

Ionia County Health Department

Memorandum

To: Ken Bowen
From: Chad Shaw
Date: February 13, 2018
Re: Public Health Emergency Preparedness Summit

Per county policy Chad Shaw requests approval for out of state travel.

The 2018 Summit will offer a strategic overview on the current state of public health preparedness and highlight research, technical, and practice-based perspectives on strengthening community preparedness while also building and sustaining healthcare coalitions. In-depth discussions will encourage collaboration among all levels of government, along with the private and non-profit sectors, to develop cross-cutting solutions to some of the most difficult public health preparedness challenges. Conference sessions will explore areas including mass prophylaxis and catastrophic preparedness, community resilience, biosurveillance, volunteer management, administrative preparedness, public health law, and crisis standards of care.

The Public Health Emergency Preparedness Coordinator would benefit attending the Public Health Emergency Preparedness Summit for a multitude of reasons. First is this event allows for networking with other Emergency Preparedness Coordinators from around the country as well as the Centers for Disease Control, this allows for a different view on how other municipalities may respond. Second this summit is a week of classes directed at advancing knowledge in regards to preparing, response to, and recovery from a public health event.

The Preparedness summit is covered by approved funding from the county under the approved budget for 2018. The Office of Public Health Preparedness/ Michigan Department of Community Health is the fiduciary and has approved this as an allowable expense for funding. This summit is occurring the dates of April 17th through April 20th, and is being held in Atlanta, Georgia.

The costs associated with the summit include:

Flight- \$455.00 Est.

Registration for event- \$605.00

Hotel Room- \$620.00 Est.

Meals- \$180.00

Taxi, Shuttle- \$30.00

Total- \$1910.00



COUNTY OF IONIA
BUDGET AMENDMENT REQUEST
 2/8/2018

Department: Drug Court
 Created By: Kim Clark
 Requestor: Karen McFadden
 Purpose/Description of Request: To Establish FY2018 Swift & Sure Grant Budget

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
266	131.350	539.000	State Grants		\$38,000.00
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
266	131.350	801.100	Contractual	\$38,000.00	
TOTALS				\$38,000.00	\$38,000.00
Amendment Balance (must be zero)				-	-

Finance Office Use Only

Finance Officer Review SFH Date 2-9-18
 County Administrator Approval " Date _____
 Board Approval Yes Date _____

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST
 2/8/2018

Department: Drug Court

Created By: Kim Clark

Requestor: Karen McFadden

Purpose/Description of Request: To Establish FY2018 Drug Court Grant Budget

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
266	131.225	539.000	State Grants		\$250,000.00
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
266	131.225	701.020	Wages	\$31,910.08	
266	131.225	715.001	FICA	\$2,441.12	
266	131.225	715.500	Worker's Comp	\$449.93	
266	131.225	726.001	Supplies	\$4,149.74	
266	131.225	801.100	Contractual	\$209,385.13	
266	131.225	850.910	Travel	\$1,664.00	
TOTALS				\$250,000.00	\$250,000.00
Amendment Balance (must be zero)				-	-

Finance Office Use Only

Finance Officer Review STox Date 2-9-18

County Administrator Approval " Date _____

Board Approval yes Date _____

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST
 2/22/2018

Department: MWMTA

Created By: Kim Clark

Requestor: MWMTA

Purpose/Description of Request: To Establish MidWest Michigan Trail Authority 2018 Budget

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
724	755.000	671.300	Contributions		\$144,950.00
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
724	755.100	801.000	Services	\$139,900.00	
724	755.100	726.000	Supplies	\$5,050.00	
TOTALS				\$144,950.00	\$144,950.00
Amendment Balance (must be zero)				-	-

Finance Office Use Only

Finance Officer Review <u>S.Fox</u>	Date <u>2/22/18</u>
County Administrator Approval <u> " </u>	Date <u> </u>
Board Approval <u>Yes</u>	Date <u> </u>