

IONIA COUNTY BOARD OF COMMISSIONERS  
Regular Meeting  
**March 13, 2018**  
3:00 p.m.

Chair Shattuck called the meeting to order 3:04 p.m. and led with the Pledge of Allegiance. Commissioner Hodges gave the Invocation.

**Members present:** Georgia Sharp, Larry Tiejema, Brenda Cowling-Cronk, Scott Wirtz, David Hodges, Jim Banks Jack Shattuck

**Others present:** Orlando Todd, Ken Bowen, Charlie Noll, Jim Valentine, Scott DeRuisher, Robert VanLente, Dale Miller, Gordon Love, Stephanie Fox and Janae Cooper

**Approval of Agenda**

Chair Shattuck noted the following changes to the Agenda: Under Action on Consent Calendar Add Item B. Changes to Approved Minutes dated February 20, 2018. Moved by Cowling-Cronk supported by Tiejema to approve the Amended Agenda. Motion carried by voice vote.

**Action on Consent Calendar**

- A. Approve minutes of the previous meeting(s)
- B. Approve changes to Approved Minutes dated February 20, 2018

Hearing no objections, the Chair declared the Consent Calendar approved.

**New Business**

- A. Orlando Todd, Director-Office of Local Health Services, MDHHS, presented Ken Bowen, Health Officer a Certificate of Accreditation. Bowen extended the credit to his staff. Accreditation acknowledged by the Board.
- B. Moved by Sharp, supported by Cowling-Cronk to approve the Data Use and Non-Disclosure Agreement Concerning Protected Health Information or Other Confidential Information between Michigan Department of Health and Human Services of Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.
- C. Moved by Tiejema, supported by Banks, to request approval of Amendment #2 of the Agreement between Michigan Department of Health and Human Services FY 17/18 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and

authorize the signature of Ken Bowen Health Officer. Motion carried by voice vote.

- D. Moved by Cowling-Cronk, supported by Wirtz to approve the Subcontractor Agreement Between Michigan Public Health Institute and the County of Ionia and authorize the signature of Jack Shattuck, Ionia County Board of Commissioners' Chairman. Motion carried by voice vote. County Administrator, Stephanie Fox stated that she would like to take part in the process as well and would like a Commissioner to attend. Commissioner Cowling-Cronk asked to be put on the list.
- E. Moved by Banks, supported by Hodges to enter into a Communications Tower Lease Agreement with CASAIR for Ionia County Central Dispatch to locate radio equipment on the CASAIR Hubbardston Tower for the amount of one dollar; and to authorize the Chairman of the Ionia County Board of Commissioners to sign the lease agreement. Motion carried by voice vote.
- F. Moved by Tiejema, supported by Cowling-Cronk to approve Chrouch Communications to install a new fire repeater/transmitter in Hubbardston on the CASAIR Tower for the amount of \$26,240 and to authorize Ionia County Central Dispatch to transfer the amount from fund balance into the Capital-Communication Equipment line (970.300). Motion carried by voice vote.
- G. Moved by Banks, supported by Wirtz to adopt an amended fee schedule for Bertha Brock Park with the addition of an option to rent Palmer Lodge for a six-hour time-frame Monday-Thursday for any six-hour block of time, and Sunday from noon-6:00 p.m. Motion carried by voice vote.
- H. Moved by Sharp , supported by Tiejema to approve the additions and changes to the Basic Park Rules as reflected on Attachment B (on file in the Clerk's Office) and as recommended by the Parks Advisory Board. Motion carried by voice vote.
- I. Moved by Banks, supported by Cowling-Cronk to authorize the purchase of two (2) 2018 Ford Explorer/Interceptors. Motion carried by voice vote. The remainder of the balance will cover the outfitting needed for police work.
- J. The Board Acknowledged the following Applications for Appointment
  - 1. Community Corrections Advisory Board - fill vacant police chief position
  - 2. Community Mental Health Services Board - four three-year positions

### **Administrator's Report**

County Administrator, Stephanie Fox's reported that they are busy with auditors. They arrived yesterday and will be here for two weeks. Fox also reported that Facilities had a meeting today and that they will meet again prior to the end-of-the-month meeting. Bids on furniture and moving will be discussed.

Moved by Banks, supported by Hodges, to go into recess at 3:45 p.m. Motion carried by voice vote.

Moved by Banks, supported by Cowling-Cronk, to enter into Closed Session at 3:47 p.m. to discuss Union Negotiation Updates for the Deputy Command Unit. Motion carried by the following roll call vote: yes - all.

Moved by Banks, supported by Cowling-Cronk, to adjourn Closed Session at 4:13 p.m. and return to Open Session. Motion carried by voice vote.

Moved by Banks, supported by Cowling-Cronk to make an offer to the Deputy Command Unit for raises in the increments of 1% the first year, 2% the second year and a wage re-opener the third year. Various offers were discussed and will be taken back to the Corrections Command Unit. Motion carried by voice vote.

### **Adjourn**

Moved by Wirtz, supported by Cowling-Cronk to adjourn the meeting at 4:15 p.m. Motion carried by voice vote.

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Jack Shattuck, Chair

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Janae K. Cooper, County Clerk

Minutes approved on: