**IONIA COUNTY BOARD OF COMMISSIONERS**
**BOARD OF COMMISSIONERS MEETING**
**DECEMBER 12, 2023 – 3:00 P.M.**
**101 WEST MAIN STREET**
**IONIA, MICHIGAN**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

# AGENDA

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Invocation**

**IV. Approval of Agenda**
A. Consideration of additional items

**V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)

**VI. Action on Consent Calendar**
A. Approve minutes of the previous meeting (s)
B. Approve per diem and mileage
C. Approve payments of General Fund Payroll and accounts payable for the month of November 2023- $ 1,494,151.05
D. Approve payments of Health Department payroll and accounts payable for the month of November 2023-$ 168,525.59
E. Approve payments of Road Department payroll and accounts payable for the month of November 2023-$ 1,985,201.99

**VII. Unfinished Business**
A.

**VIII. New Business**
A. Request date for Organizational 2024 meeting
B. Appointment to Community Correction Advisory Board
- Tim McAllister-Media Representative
C. Resolution Adopting a Brownfield Plan for the Community Condos of Lake Odessa Redevelopment Project
D. Request Approval of Agreement with Michigan Department of Health and Human Services-Amendment #1-Chad Shaw
E. Request Approval of year-end budget amendments
F. Request Approval to accept bid for Salt Shed Roof- Linda Pigue

G. Request Approval to accept bid for Overhead Barn door- Linda Pigue
H. Update on Civil War Flag

**IX. Department Reports**

A.

**X. Reports of Officers, Boards, and Standing Committees**

A. Chairperson
B. Board of Commissioners
C. County Administrator

**XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment (3-minute time limit per speaker)**

**XIII. Closed Session**

**XIV. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – Two- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three year term

**Appointments for consideration in the month of December 2023:**

- Central Dispatch Board of Directors
- Substance Abuse Initiative
- West Michigan Regional Planning Commission
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee (WMRPC)

**Appointments for consideration in the month of January 2024:**

- Board of Public Works
- Community Correction Advisory Board
- Park Advisory Board
- Tax Allocation Board

IONIA COUNTY BOARD OF COMMISSIONERS
David Hodges, Chairman

December 5, 2023, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz, County Commissioner Larry Tiejema, County Commissioner Phil Hesche, County Commissioner Gordon Kelley, County Commissioner Jack Shattuck, County Commissioner Terence Frewen

Members Absent:

Other Present: County Administrator Patrick Jordan, County Clerk Greg Geiger

I. Call to Order
Hodges called the meeting to order at 3:00 p.m.

II. Pledge of Allegiance
Hodges led pledge of allegiance.

III. Invocation
Hodges led the Invocation.

IV. Approval of Agenda
Board discussed agenda.
*Motion to Approve Agenda*
*Moved by Tiejema*
*Supported by Frewen*
*Motion carried by voice vote*

V. Public Comment
Frewen commented on funding for the Portland Wastewater Treatment Facility.

VI. Action on the Consent Calendar
*Consent Agenda was approved by unanimous consent.*

VII. Unfinished Business
No unfinished business.

VIII. New Business

Board discussed appointment of Jason Smith and Margery Briggs to the Substance Abuse Initiative for a two-year term.

*Motion to Appoint*
*Moved by Tiejema*
*Supported by Wirtz*
*Motion carried by roll voice vote*

Board discussed appointment of Charlean Hemminger to the Substance Use Oversight Policy Board for a three-year term.

*Motion to Appoint*
*Moved by Wirtz*
*Supported by Frewen*
*Motion carried by voice vote*

Board discussed approval to change category of employment status for an In-Home Aide Position. Commission on Aging Director Carol Hanulcik presented the request and recommended approval.

*Motion to Approve Employment Status Change*
*Moved by Shattuck*
*Supported by Frewen*
*Motion carried by voice vote*

Board discussed approval of the 2024 Remonumentation Grant Application

*Motion to Approve Grant Application*
*Moved by Kelley*
*Supported by Wirtz*
*Motion carried by voice vote*

IX. Department Reports

Board received written and oral report from Road Department Director Linda Pigue.

X. Reports of Officers, Boards, and Standing Committees

Kelley commented on reports from Linda Pigue, Commission on Aging 50th Anniversary, Flag Committee fundraising efforts and upcoming requests.
Hesche commented on OVD agent outreach efforts.
Frewen commented on upcoming MAC Public Policy meeting.
Shattuck commented on upcoming Flag Committee fundraising event.
Jordan commented on recent union mediation, improvements at the Road Department, update on janitorial staff, and updates on IT Office remodel project.

XI. Reports of Special or Ad Hoc Committees

No Special or Ad Hoc Committee reports.

XII. Public Comment

Lois Laroe commented on a the use of explosives and a possible noise ordinance.

XIII. Adjournment

*Motion to Adjourn at 4:09 p.m.*
*Moved by Kelley*
*Supported by Frewen*
*Motion carried by voice vote*

David Hodges, Chairman

Greg Geiger, County Clerk

# County of Ionia

## Request for Per Diem and Mileage

**Commissioner Frewen**

**November, 2023**

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---|---|---|---|---|---|
| Commissioners Afternoon Meeting | 11/14/2023 | 2 | $50.00 | 38.6 | $25.28 |
| Commissioners Afternoon Meeting | 11/21/2023 | cancelled | | 0 | $0.00 |
| Commissioners Evening Meeting | 11/28/2023 | 2 | $50.00 | 38.6 | $25.28 |
| Special Board Meeting | | | | | |
| Personel Committee | | | $0.00 | | |
| Board of Public Works | | | | | |
| DHHS Board Meeting | 11/02/23 | conflict | | | $0.00 |
| Eightcap Governing Board | 11/17/2023 | sick | | | $0.00 |
| ICEA Meeting | none | none | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Other: | | | | | |
| | | | | | |
| Department Head Meeting | | | | | |
| | | | | | |
| | | | | | |
| **Total Per Diem Requested:** | | | $100.00 | | |
| **Total Mileage Requested:** | | | | | $50.57 |
| | | | Total | $150.57 | |

Terence M. Frewen — December 05, 2023

***Signed Terence M. Frewen*** — ***Date***

Per Diem Rates: Board of Commissioner Meetings are $50; Committee and all other meetings are $25 for up to one hour, $50 for one to three hours, and $75 for more than three hours.

Mileage for 2023 is 65.5 cents

# County of Ionia
# Request for Per Diem and Mileage

**Commissioner Chairman Hodges**

Nov. **2023**

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---|---|---|---|---|---|
| Commissioners Afternoon Meeting | 11/7 | | 50.00 | 38 | |
| Commissioners Evening Meeting | 11/28 | | 50.00 | 38 | |
| Committee-of-the-Whole Meeting | | | | | |
| Special Board Meeting | | | | | |
| Facilities Committee | | | | | |
| Grievance Hearing Committee | | | | | |
| Airport Board | | | | | |
| Community Mental Health | 11/20 | | 50.00 | 38 | |
| SW Michigan Alliance for Region Three | | | | | |
| West Michigan Regional Planning Comm | 11/3 | 5 | 50.00 | 74 | |
| Other: Mental Health | 11/27 | | 50.00 | 38 | |
| | | | | | |
| | | | | 152 x .655 | |
| | | | | | $99.56 |

**Total Per Diem Requested:** $250.00

**Total Mileage Requested:** $99.56

David R Hodges

***Signed***

11/30/23

***Date***

Per Diem Rates: Board of Commissioner Meetings are $50; Committee and all other meetings are $25 for up to one hour, $50 for one to three hours, and $75 for more than three hours.

Mileage for 2023 is 65.5 cents per mile.

# County of Ionia
# Request for Per Diem and Mileage

**Commissioner Chairman Hodges**

Dec. **2023**

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---|---|---|---|---|---|
| Commissioners Afternoon Meeting | 12/5 | | 50.00 | 38 | |
| Commissioners Evening Meeting | | | | | |
| Committee-of-the-Whole Meeting | 12/12 | | 50.00 | 38 | |
| Special Board Meeting | | | | | |
| Facilities Committee | | | | | |
| Grievance Hearing Committee | | | | | |
| Airport Board | | | | | |
| Community Mental Health | | | | | |
| SW Michigan Alliance for Region Three | | | | | |
| West Michigan Regional Planning Comm | 12/1 | | 50.00 | 72 | |
| Other: | | | | | |
| | | | | 148.655 | $96.94 |
| | | | | | |
| | | | | | |

**Total Per Diem Requested:** $150.00

**Total Mileage Requested:** $96.94

David R Hodges

***Signed***

12/12/23

***Date***

Per Diem Rates: Board of Commissioner Meetings are $50; Committee and all other meetings are $25 for up to one hour, $50 for one to three hours, and $75 for more than three hours.

Mileage for 2023 is 65.5 cents per mile.

# County of Ionia
# Request for Per Diem and Mileage

**Commissioner Kelley**

NOVEMBER **2023**

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---|---|---|---|---|---|
| Commissioners Afternoon Meeting | 11/14 | 2 | 50 | | |
| Commissioners Evening Meeting | 11/28 | 2 | 50 | | |
| Department Report Meeting | | | | | |
| Special Board Meeting | | | | | |
| Facilities Committee | | | | | |
| Personnel Committee | | | | | |
| Commission on Aging Board | 11/16 | ~~2~~ 1½ | 50 | | |
| Mid-West Trail Authority | 11/16 | 2 | 50 | 37 | |
| MSU Extension District Extension Council | 11/29 | 2¼ | 50 | 89 | |
| | | | | | |
| | | | | | |
| Other: Village Lake Odessa | 11/20 | — | — | — | |
| Brownfield | | | | | |
| | | | | | |
| | | | | | |

**Total Per Diem Requested:** 250

**Total Mileage Requested:** 126 MI

Kelley

***Signed***

11/30/2023

***Date***

Per Diem Rates: Board of Commissioner Meetings are $50; Committee and all other meetings are $25 for up to one hour, $50 for one to three hours, and $75 for more than three hours.

Mileage for 2023 is 65.5 cents per mile.

# County of Ionia
# Request for Per Diem and Mileage

**Commissioner Wirtz**

October 2023

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---|---|---|---|---|---|
| Commissioners Afternoon Meeting | 10-10-23 | | 50 | | 4.59 |
| Commissioners Evening Meeting | 10-24-23 | | 50 | | 4.59 |
| Department Report Meeting | 10-17-23 | | 50 | | 4.59 |
| Special Board Meeting | | | | | |
| Audit Committee | 10-13-23 | | 25 | | 4.59 |
| Airport Board | | | | | |
| Board of Public Works | | | | | |
| Community Correction Advisory Board | | | | | |
| Long Lake Board | | | | | |
| | | | | | |
| | | | | | |
| Other: | | | | | |
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| | | | | | |

**Total Per Diem Requested:** $175

**Total Mileage Requested:** $18.54

*Signed*

11-29-23
*Date*

Per Diem Rates: Board of Commissioner Meetings are $50; Committee and all other meetings are $25 for up to one hour, $50 for one to three hours, and $75 for more than three hours.

Mileage for 2023 is 65.5 cents

# County of Ionia
# Request for Per Diem and Mileage

**Commissioner Shattuck**

NOV. **2023**

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---|---|---|---|---|---|
| Commissioners Afternoon Meeting | 11-14 | | 50.00 | | 12.00 |
| Commissioners Evening Meeting | 11-28 | | 50.00 | | 12.00 |
| Department Report Meeting | 11-21 | | ~~0~~ | | |
| Special Board Meeting | | | | | |
| Airport Board | 11-21 | | ~~0~~ | | |
| Airport Zoning Board | | | | | |
| Bargaining Committee Representative | | | | | |
| Lake Board-Jordan Lake | 11-2 | | 50.00 | | 20.00 |
| MAC Workers' Comp Board | | | | | |
| SMART | | | | | |
| Parks Advisory Board | 11-8 | | ~~0~~ | | |
| Audit Committee | | | | | |
| Road Dept | 11-20 | | 50.00 | | 11.00 |
| | | | | | |
| Other: | | | | | |
| Solid Waste | 11-2 | | 50.00 | | 11.00 |
| " " | 11-28 | | 50.00 | | 11.00 |
| | | | | | |
| | | | | | |

**Total Per Diem Requested:** 300.00

**Total Mileage Requested:** 77.00

***Signed*** Jack D Shattuck

***Date*** 11-28-23

Per Diem Rates: Board of Commissioner Meetings are $50; Committee and all other meetings are $25 for up to one hour, $50 for one to three hours, and $75 for more than three hours.

Mileage for 2023 is 65.5 cents per mile.

# County of Ionia
# Request for Per Diem and Mileage

Commissioner Hesche

NOV 2023

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---|---|---|---|---|---|
| Commissioners Afternoon Meeting | 14-Nov | | | 24 | |
| Commissioners Evening Meeting | 28-Nov | | | 24 | |
| Department Report Meeting | | | | | |
| Special Board Meeting | | | | | |
| Facilities Committee | | | | | |
| Grievance Hearing Committee | | | | | |
| Lake Board-Morrison Lake | 6-Nov | | | 6 | |
| Mid-West Trail Authority | 16-Nov | | | 80 | |
| Tax Allocation Board | | | | | |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| Other | | | | | |
| | | | | | |
| | | | | | |

**Total Per Diem Requested:**

**Total Mileage Requested:**

*Signed*

1-Dec-23

*Date*

Per Diem Rates: Board of Commissioner Meetings are $50; Committee and all other meetings are $25 for up to one hour, $50 for one to three hours, and $75 for more than three hours.

Mileage for 2023 is 65.5 cents per mile.

**Commissioner Tiejema**
**November-23**

| Board/Commission | Date | Hours | Per Diem | Miles | Mileage |
|---|---|---|---|---|---|
| Commissioners Meeting | 11/14/23 | | $ 50.00 | 18 | $ 11.79 |
| Commissioners Meeting | 11/28/23 | | $ 50.00 | 18 | $ 11.79 |
| Area Agency on Aging of Western MI | 11/27/23 | 1:35 | $ 50.00 | 56 | $ 36.68 |
| Road Department Meeting | 11/14/23 | :55 | $ 25.00 | 18 | $ 11.79 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Other: | | | | | |
| | | | | - | |
| | | | | | |
| | | | | | |

**Total Per Diem Requested:** **$175.00**

**Total Mileage Requested:** **$72.05**

Larry Tiejema
*Signed*

12/07/23
*Date*

**RESOLUTION #**

**RESOLUTION ADOPTING A BROWNFIELD PLAN FOR THE COMMUNITY CONDOS OF LAKE ODESSA REDEVELOPMENT PROJECT IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the Ionia County Board of Commissioners held at 101 W. Main St., Ionia, Michigan on Tuesday, the 12th day of December, 2023 at _____pm.

PRESENT:

ABSENT:

MOTION BY:

SUPPORTED BY:

WHEREAS, the Ionia County Board of Commissioners, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), have created the Brownfield Redevelopment Authority (BRA) of Ionia County (the "Authority"); and

WHEREAS, the Authority, pursuant to and in accordance with Section 13 of the Act, has reviewed, adopted and recommended for approval by the Ionia County Board of Commissioners, the Brownfield Plan (the "Plan") attached hereto, to be carried out within Ionia County relating to the redevelopment project of a property in the Village of Lake Odessa (the "Site"), as more particularly described and shown in Figures 1 and 2 contained within the attached Plan; and

WHEREAS, the Ionia County Board of Commissioners has reviewed the Plan, and has been provided a reasonable opportunity to express their views and recommendations regarding the Plan and in accordance with Section 14 of the Act; and

WHEREAS, the Ionia County Board of Commissioners has noticed and held a public hearing in accordance with Section 14 of the Act, and

WHEREAS, the Ionia County Board of Commissioners has made the following determinations and findings:

A. The Plan constitutes a public purpose under the Act;

B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;

C. The proposed method of financing the costs of the eligible activities, as described in the Plan, was feasible and the Authority has the ability to arrange the financing;

D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act; and

E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

WHEREAS, as a result of its review of the Plan, and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Ionia County Board of Commissioners concurs with approval of the Plan.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. **Plan Approved**. Pursuant to the authority vested in the Ionia County Board of Commissioners, by the Act, the Plan is hereby approved in the form attached to this Resolution.

2. **Severability**. Should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

3. **Repeals**. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

AYES:

NAYES:

ABSTAINED:

**RESOLUTION DECLARED ADOPTED**

State of Michigan )

County of Ionia ) ss:

I , Greg Geiger, the undersigned, the fully qualified Clerk of Ionia County, State of Michigan, do hereby certify that the foregoing is a true and complete story of a resolution adopted by the Ionia County Board of Commissioners at a regular meeting held on the 12th day of December, 2023, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 12th day of December, 2023.

_____

Greg Geiger, Clerk

Ionia County

# IONIA COUNTY BOARD OF COMMISSIONERS
# REQUEST FOR DISCUSSION/ACTION

**Agreement with Michigan Department of Health and Human Services- Amendment #1**
December 12, 2023

**CONTACT:**
Chad Shaw*, Health Officer*

**DESCRIPTION:**
Amendment #1 to the *Agreement between Michigan Department of Health and Human Services and Ionia County Health Department for FY 10/01/2023 – 09/30/2024.*

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**
*N/A*

**FINANCIAL ANALYSIS:**
Increases food, EGLE water and sewage, CD/STD, PHEP funds. See attached email with amendment list table.

**LEGAL REVIEW:**
*N/A*

**DEADLINE:**
*N/A*

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**
1. *Request approval of amendment # 1 to the Agreement between Michigan Department of Health and Human Services FY 23/24 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and authorize the signature of Chad Shaw, Health Officer.*

**ADMINISTRATOR'S RECOMMENDATION:**
County Administrator Recommends this request.

Contract #: 20240225-00

**Amendment Number: 1 to the**

**Between**

**Michigan Department of Health and Human Services**

**and**

**Ionia County Board of Commissioners**

**hereinafter referred to as the "Local Governing Entity"**

**on Behalf of Health Department**

**Ionia County Health Department**

## AMENDMENT PURPOSE AND JUSTIFICATION

**1. The purpose of this amendment is to:**

1. Add/revise information in Attachment I - Annual Budget Instructions;

2. Add/revise information in Attachment III - Program Specific Assurance and Requirements; and

3. Incorporate Attachment IV- Funding/Reimbursement Matrix as revised for the Essential Local Public Health Service (ELPHS) and categorical budget details, output measures and performance criteria.

4. Increase the Department's agreement amount from $1,043,684 to $1,434,022, as shown on the Attachment B budget pages.

**2. Amendment Revisions:**

The following are the additions/revisions to Attachment I and III

A) The following projects include additions/revisions as highlighted in Attachment I - Annual Budget Instructions:

No Change

B) The following projects include additions/revisions as highlighted in Attachment III - Program Specific Assurance and Requirements:

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1. Body Art Fixed Fee
2. Child and Adolescent Health Center Construction - New
3. Grief and Bereavement - New
4. Lead Health and Safety - New
5. MRC STTRONG 10/1 - 5/31 - New
6. Public Health Infrastructure - New
7. Regional Perinatal Care System
8. SDOH Hub Pilot - New
9. SDOH Planning
10. Telehealth Family Planning - New

Following are adjustments to funding levels of the Local Health Department agreement as reflected in Attachment IV:

**Budget line item changes are reflected in the attached budgets for the following elements:**

| Project Title | Current Amount | Amended Amount | New Project Amount |
|---|---|---|---|

**Performance Level Adjustments**

N/A

**Budget category Adjustments**

It is understood and agreed that all other conditions of the original agreement remains the same.

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## 3. Signing this amendment

The individual or officer sigining this amendment certifies by his or her signature that he or she is authorized to sign this amedment on behalf of the reponsible governing board official or agency.

Signature Section

**For Ionia County Health Department**

| | |
|---|---|
| Chad Shaw | Health Officer |
| Name (please print) | Title |

**For the Michigan Department of Health and Human Services**

| | |
|---|---|
| Christine H. Sanches | 11/27/2023 |
| Christine H. Sanches, Director<br>Bureau of Purchasing | Date |

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## Attachments

Attachment I - Instructions for the Annual Budget

Attachment III - Program Specific Assurances and Requirements

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# MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
## ATTACHMENT IV - Local Health Department - 2024
## CONTRACT MANAGEMENT SECTION
## Ionia County Health Department

| Program Element/Funding Source (a) | MDHHS Source | Fed/St | Funding Amount | Reimbursement Method (b) | Performance Target Output Measurement | Total (c) Perform Expect | State (d) Funded Target Perform | State Funded Minimum Performance Number (e) | State Funded Minimum Percent | Contractor / Subrecepient (f) |
|---|---|---|---|---|---|---|---|---|---|---|
| Body Art Fixed Fee | Calc. Amt. | S | 0 | Fixed Unit Rate (2) | N/A | N/A | N/A | N/A | N/A | Recepient |
| Children's Special Hlth Care Services (CSHCS) Care Coordination | Calc. Amt. | S | 28,000 | Fixed Unit Rate (1), (7) | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy | Reg. Alloc. | F | 20,660 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| | Reg. Alloc. | S | 20,660 | | | | | | | |
| CSHCS Vaccine Initiative | Reg. Alloc. | F | 2,662 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| EGLE Drinking Water and Onsite Wastewater Management | Reg. Alloc. | S | 148,458 | ELPHS (3), (6) | N/A | N/A | N/A | N/A | N/A | Recepient |
| Food ELPHS | Reg. Alloc. | S | 97,847 | ELPHS (3), (4) | N/A | N/A | N/A | N/A | N/A | Recepient |
| Hearing ELPHS | Reg. Alloc. | L | 23,429 | ELPHS (3), (6) | N/A | N/A | N/A | N/A | N/A | Recepient |
| HIV Prevention | Reg. Alloc. | F | 1,000 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| | Reg. Alloc. | P | 1,000 | | | | | | | |
| | Reg. Alloc. | S | 18,000 | | | | | | | |
| Immunization Action Plan (IAP) | Reg. Alloc. | F | 36,131 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| Immunization Fixed Fees | Calc. Amt. | S | 0 | Fixed Unit Rate (2), (7) | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| Immunization Vaccine Quality Assurance | Reg. Alloc. | S | 9,938 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Recepient |
| MCH - Children | Local MCH | S | 49,740 | Local MCH (3), (6) | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| MDHHS-Essential Local Public Health Services (ELPHS) | Reg. Alloc. | S | 135,613 | ELPHS (3),(6) | N/A | N/A | N/A | N/A | N/A | Recepient |
| Public Health Emergency Preparedness (PHEP) 10/1 - 6/30 | Reg. Alloc. | F | 88,240 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| SDOH Planning | Reg. Alloc. | F | 6,250 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| | Reg. Alloc. | S | 6,250 | | | | | | | |

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# MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
## ATTACHMENT IV - Local Health Department - 2024
## CONTRACT MANAGEMENT SECTION
## Ionia County Health Department

| Program Element/Funding Source (a) | MDHHS Source | Fed/St | Funding Amount | Reimbursement Method (b) | Performance Target Output Measurement | Total (c) Perform Expect | State (d) Funded Target Perform | State Funded Minimum Performance Number (e) | State Funded Minimum Percent | Contractor / Subrecepient (f) |
|---|---|---|---|---|---|---|---|---|---|---|
| Tuberculosis (TB) Control | Reg. Alloc. | F | 349 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| Vision ELPHS | Reg. Alloc. | L | 23,428 | ELPHS (3), (6) | N/A | N/A | N/A | N/A | N/A | Recepient |
| WIC Breastfeeding | Reg. Alloc. | F | 38,684 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Subrecepient |
| WIC Resident Services | Reg. Alloc. | F | 315,345 | Actual Cost Reimbursement | N/A | N/A | N/A | N/A | N/A | Subrecepient |

**TOTAL MDHHS FUNDING** **1,071,684**

***SPECIFIC OUTPUT PERFORMANCE MEASURES WILL BE INCORPORATED VIA AMENDMENT**

Attachment IV Notes

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**Project Budgets**

**Summary of Budget**

| | | | | |
|---|---|---|---|---|
| **PROGRAM / PROJECT**<br>Local Health Department - 2024 / Local Health Department - 2024 | | | **DATE PREPARED**<br>11/27/2023 | |
| **CONTRACTOR NAME**<br>Ionia County Health Department | | | **BUDGET PERIOD**<br>From : 10/1/2023 To : 9/30/2024 | |
| **MAILING ADDRESS (Number and Street)**<br>100 Main ST | | | **BUDGET AGREEMENT**<br>☐ Original ☑ Amendment | **AMENDMENT #**<br>1 |
| **CITY**<br>Ionia | **STATE**<br>MI | **ZIP CODE**<br>48846-1651 | **FEDERAL ID NUMBER**<br>38-6004857 | |

| | Category | Total | Amount |
|---|---|---|---|
| **DIRECT EXPENSES** | | | |
| **Program Expenses** | | | |
| 1 | Salary & Wages | 880,280.00 | 880,280.00 |
| 2 | Fringe Benefits | 380,369.00 | 380,369.00 |
| 3 | Supplies and Materials | 77,456.00 | 77,456.00 |
| 4 | Travel | 21,015.00 | 21,015.00 |
| 5 | Communication | 7,315.00 | 7,315.00 |
| 6 | County-City Central Services | 349,662.00 | 349,662.00 |
| 7 | All Others (ADP, Con. Employees, Misc.) | 100,841.00 | 100,841.00 |
| **Total Program Expenses** | | 1,816,938.00 | 1,816,938.00 |
| **TOTAL DIRECT EXPENSES** | | 1,816,938.00 | 1,816,938.00 |
| **INDIRECT EXPENSES** | | | |
| **Indirect Costs** | | | |
| 1 | Cost Allocation Plan / Other | 152,885.00 | 152,885.00 |
| **Total Indirect Costs** | | 152,885.00 | 152,885.00 |
| **TOTAL INDIRECT EXPENSES** | | 152,885.00 | 152,885.00 |
| **TOTAL EXPENDITURES** | | **1,969,823.00** | **1,969,823.00** |

**SOURCE OF FUNDS**

| | Category | Total | Amount | Cash | Inkind |
|---|---|---|---|---|---|
| 1 | Fees and Collections - 1st and 2nd Party | 158,500.00 | 0.00 | 158,500.00 | 0.00 |
| 2 | Fees and Collections - 3rd Party | 86,200.00 | 0.00 | 86,200.00 | 0.00 |
| 3 | Federal or State (Non MDHHS) | 0.00 | 0.00 | 0.00 | 0.00 |
| 4 | Federal Cost Based Reimbursement | 80,000.00 | 0.00 | 80,000.00 | 0.00 |

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| | | | | | |
|---|---|---|---|---|---|
| 5 | Federally Provided Vaccines | 80,000.00 | 0.00 | 80,000.00 | 0.00 |
| 6 | Federal Medicaid Outreach | 33,980.40 | 33,980.40 | 0.00 | 0.00 |
| 7 | Required Match - Local | 42,804.40 | 0.00 | 42,804.40 | 0.00 |
| 8 | Local Non-ELPHS | 73,000.00 | 0.00 | 73,000.00 | 0.00 |
| 9 | Local Non-ELPHS | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 | Local Non-ELPHS | 0.00 | 0.00 | 0.00 | 0.00 |
| 11 | Other Non-ELPHS | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 | MDHHS Non Comprehensive | 0.00 | 0.00 | 0.00 | 0.00 |
| 13 | MDHHS Comprehensive | 993,944.00 | 993,944.00 | 0.00 | 0.00 |
| 14 | MCH Funding | 49,740.00 | 49,740.00 | 0.00 | 0.00 |
| 15 | Local Funds - Other | 337,004.20 | 0.00 | 337,004.20 | 0.00 |
| 16 | Inkind Match | 0.00 | 0.00 | 0.00 | 0.00 |
| 17 | MDHHS Fixed Unit Rate | 34,650.00 | 34,650.00 | 0.00 | 0.00 |
| | **TOTAL** | **1,969,823.00** | **1,112,314.40** | **857,508.60** | **0.00** |

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# Budget Amendment

Date: 11/30/2023

Department: Health
Requestor: Brenda Ingersoll
Reason: CPBC 2024 Amendment 1
Increase Food, EGLE water and sewage, CSHCS, CD/STD, PHEP

| Revenue Line Items<br>Fund Activity Account | Description | Debit<br>Decrease | Credit<br>Increase |
|---|---|---|---|
| 221-601.210-539.611 | STATE GRANTS - MDAG, LPHO | | 2,153.00 |
| 221-601.270-539.621 | STATE GRANTS - MDEQ, LPHO | | 44,301.00 |
| 221-601.280-539.621 | STATE GRANTS - MDEQ, LPHO | | 44,301.00 |
| 221-601.515-539.601 | STATE GRANTS - MDCH, LPHO | | 124,155.00 |
| 221-601.540-539.602 | STATE GRANTS - MDCH, PROGRAM | | 9,090.00 |
| 221-601.911-501.602 | FEDERAL GRANT - MDCH | | 2,838.00 |

| Appropriation Line Items | | Debit<br>Increase | Credit<br>Decrease |
|---|---|---|---|
| 221-601.210-726.050 | SUPPLIES - PROGRAM | 2,153.00 | |
| 221-601.270-850.430 | Operating - Software | 44,301.00 | |
| 221-601.280-850.430 | Operating - Software | 44,301.00 | |
| 221-601.515-726.050 | Supplies - Equipment | 124,155.00 | |
| 221-601.540-726.050 | Supplies - program | 3,000.00 | |
| 221-601.540-850.153 | Operating - Training | 1,000.00 | |
| 221-601.540-850.910 | Operating - travel | 1,000.00 | |
| 221-601.540-850.990 | Operating - misc | 4,090.00 | |
| 221-601.911-726.050 | SUPPLIES - PROGRAM | 2,838.00 | |
| | totals | 226,838.00 | 226,838.00 |
| Amendment Balance | | | - |

Department Head Approval [signature] Date 11/30/2023

| Finance Office Use Only | |
|---|---|
| Finance Officer Review | Date |
| County Administrator Approval | Date |
| Board Approval | Date |

**Ingersoll, Brenda**

**To:** geistl1@michigan.gov
**Subject:** RE: MDHHS Local Health Department - 2024 Amendments

The following lists the FY 2024 amendments for your organization for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Comprehensive Agreement. All projects must be budgeted and expended consistent with the requirements contained in your Comprehensive Agreement.

**Amendment List**

i-a. Allocation Changes – Existing Projects

| Project Title | Current Amount | Amended Amount | New Project |
|---|---|---|---|
| Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy | 41,320.00 | 9,090.00 | 50,410.00 |
| EGLE Drinking Water and Onsite Wastewater Management | 148,458.00 | 88,602.00 | 237,060.00 |
| Food ELPHS | 97,847.00 | 2,153.00 | 100,000.00 |
| MDHHS-Essential Local Public Health Services (ELPHS) | 135,613.00 | 124,155.00 | 259,768.00 |
| Public Health Emergency Preparedness (PHEP) 10/1 - 6/30 | 88,240.00 | 2,838.00 | 91,078.00 |
| SDOH Planning | 12,500.00 | -12,500.00 | 0.00 |
| TOTAL : | 523,978.00 | 214,338.00 | 738,316.00 |

i-b. New Allocation – New Projects

| Project Title | Current Amount | Amended Amount | New Project |
|---|---|---|---|
| CSHCS Medicaid Elevated Blood Lead Case Mgmt | 0.00 | 0.00 | 0.00 |
| Public Health Infrastructure | 0.00 | 176,000.00 | 176,000.00 |
| TOTAL : | 0.00 | 176,000.00 | 176,000.00 |

ii. Budget Category changes

| Project Title |
|---|
| Children's Special Hlth Care Services (CSHCS) Care Coordination |
| CSHCS Medicaid Outreach |

Sincerely,

Jason Hamblen
Bureau of Grants and Purchasing, Grants Support Section Manager
Michigan Department of Health and Human Services

**IONIA COUNTY BOARD OF COMMISSIONERS**
**REQUEST FOR DISCUSSION/ACTION**

Title: Repair Jordan Lake Salt Shed Roof
Date: December 12, 2023

**CONTACT:** Linda Pigue, Road Dept. Managing Director

**DESCRIPTION:**

The Jordan Lake salt shed roof was damaged by a windstorm last summer. We obtained 3 quotes to repair the damage. The quotes ranged from $28,237.71 to $36,708.00.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

None

**FINANCIAL ANALYSIS:**

Exact amount to be determined after insurance claim settlement.

**LEGAL REVIEW:**

N/A

**DEADLINE:**

December 12, 2023

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

Recommend approval of award to the low bidder Michigan Steel and Trim, Inc.

**ADMINISTRATOR'S RECOMMENDATION:**

Administrator recommends approval.

**IONIA COUNTY BOARD OF COMMISSIONERS**
**REQUEST FOR DISCUSSION/ACTION**

Title: Truck Barn Overhead Door Replacement
Date: December 12, 2023

**CONTACT:** Linda Pigue, Road Dept. Managing Director

**DESCRIPTION:**

The Road Department's truck barn overhead doors need to be replaced. The doors have been repaired numerous times but have reached the point where they need to be replaced. The Road Department obtained three quotes which range from $16,540.00 to $21,162.00.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

None

**FINANCIAL ANALYSIS:**

ARPA funds have been designated to cover the cost of replacing the doors and commercial trolley operators.

**LEGAL REVIEW:**

N/A

**DEADLINE:**

December 12, 2023

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

Recommend approval of award to the low bidder Zylstra Door Company..

**ADMINISTRATOR'S RECOMMENDATION:**

Administrator recommends approval.