

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
MARCH 26, 2024 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage
 - C. Approve payments of General Fund Payroll and accounts payable for the month of February 2024- \$ 1,290,100.85
 - D. Approve payments of Health Department payroll and accounts payable for the month of February 2024-\$ 123,287.61
 - E. Approve payments of Road Department payroll and accounts payable for the month of February 2024-\$ 747,064.29
- VII. Unfinished Business**
 - A. Request Approval of Substance Use Disorder Oversight Policy Board Intergovernmental Agreement- Chad Shaw
- VIII. New Business**
 - A. Reappointment to Community Mental Health Service Board
 - Capt. Andrew Dinehart
 - B. Request Approval of CSHCS Care Coordination Agreement Amendment-Chad Shaw
 - C. Request Approval of My Community Dental Centers Services Agreement Amendment #2-Chad Shaw
 - D. Request Approval of Agreement with Michigan Department of Health and Human Services Amendment #2-Chad Shaw

- E. Request Approval of Regional Perinatal Care System Quality Improvement Initiative-Chad Shaw
- F. Request Signature on FY 2025 Continuation of Funding Request to AAAWM-Carol Hanulcik
- G. Approval of Act 51 Resolution Certifying County Road System Mileage-Linda Pigue
- H. Request Approval of bid for Sandvic Bits and Boards-Linda Pigue
- I. Request Approval of Renewal for Maintenance of MDOT Bellamy Creek Roadside Park-Linda Pigue
- J. Request Approval of Renewal for Roadside Mowing-Linda Pigue
- K. Request Approval of Renewal for Street Sweeping-Linda Pigue
- L. Request Approval of EGLE Storage Tank Contamination Closure Report-Linda Pigue
- M. Request Approval to Accept Sales and Service Quote for Plastic Culverts-Linda Pigue
- N. Request Approval of Budget Amendments-Bernadette Blonde
- IX. Department Reports**
 - A. MSU Extension
 - B. Public Defender Office
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners
 - C. County Administrator
- XI. Reports of Special or Ad Hoc Committees**
- XII. Public Comment (3-minute time limit per speaker)**
- XIII. Adjournment**

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three year term

Appointments for consideration in the month of March 2024:

- Community Mental Health Service Board

Appointments for consideration in the month of April 2024:

- Economic Development Corporation/Brownfield Redevelopment Authority
- Land Bank Authority



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

March 11, 2024, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz, County Commissioner Larry Tiejema, County Commissioner Phil Hesche, County Commissioner Gordon Kelley, County Commissioner Jack Shattuck, County Commissioner Terence Frewen

Members Absent:

Other Present: County Administrator Patrick Jordan, County Finance Director Tim Dame, County Assistant Finance Director Bernadette Blonde, County Clerk Greg Geiger

- I. Call to Order
Hodges called the meeting to order at 3:00 p.m.
- II. Pledge of Allegiance
Hodges led pledge of allegiance.
- III. Invocation
Hodges led the Invocation.
- IV. Approval of Agenda
Board discussed agenda. Board amended appointments to Community Mental Health Service Board, Board added report by Dave Bee from the West Michigan regional Planning Commission, Board added item regarding new Road Department Position.
Motion to Approve Agenda
Moved by Frewen
Supported by Tiejema
Motion carried by voice vote
- V. Public Comment
No public comment.
- VI. Action on the Consent Calendar
Consent Agenda was approved by unanimous consent.
- VII. Unfinished Business
No unfinished business.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

VIII. Report West Michigan Regional Planning Commission

David Bee from the West Michigan Regional Planning Commission presented an oral report on the activities of the WMRPC over the last year.

IX. New Business

Board reviewed Road Department's proposed millage projects. Connie Houk from Prein and Newhof engineering presented the projects. Elements of the presentation include road ratings,

Board discussed appointment of Deborah McPeck-McFadden, Gretchen Nyland, and Melissa Mikinstry to the Community Mental Health Service Board for three-year terms.

Motion to Appoint

Moved by Tiejema

Supported by Shattuck

Motion carried by voice vote

Board discussed approval of Health Department Budget Amendment. Health Department Director Chad Shaw presented the request and recommended approval.

Motion to Approve Budget Amendment

Moved by Shattuck

Supported by Tiejema

Motion carried by voice vote

Board discussed approval of contract amendment to Community Corrections FY24 Grant. Circuit Court Administrator Selina Schmidt presented the contract amendment and recommended approval.

Motion to Approve Contract Amendment

Moved by Wirtz

Supported by Frewen

Motion carried by voice vote

Board discussed approval of TRICAP Contract for Community Corrections. Circuit Court Administrator Selina Schmidt presented the contract and recommended approval.

Motion to Approve Contract

Moved by Wirtz



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Supported by Kelley

Motion carried by voice vote

Board discussed Opioid Request for Proposal. County Administrator Jordan Presented the request and recommended approval.

Motion to Approve Request for Proposal and Scoring Matrix

Moved by Frewen

Supported by Shattuck

Motion carried by voice vote

Board discussed approval of agency signature on a memorandum of agreement with MDHHA/PBHASA for Senior Project Fresh and purchase of coupons. Commission on Aging Director Carol Hanulcik presented the request and recommended approval.

Motion to Approve Request

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed approval of Substance Use Disorder Oversight Policy Board Intergovernmental Agreement. Board tabled discussion.

Board discussed approval of Materials Management Committee. Conservation District Director Melissa Eldridge presented the request.

Motion to Create Materials Management Committee and Authorize

Required Signatures

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Hesche Dissented

Board discussed approval of agreement between the County of Ionia and the Village of Clarksville for Sheriff's services. Sheriff Charlie Noll presented the agreement and recommended approval.

Motion to Approve

Moved by Wirtz

Supported by Tiejema

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Board discussed adding Road Department Position. Road Department Director Linda Pigue presented the request and recommended approval. Board discussed need for position, duties,

Motion to Authorize Creation of Procurement, Inventory and Infrastructure Coordinator and Post Job Application

Moved by Kelley

Supported by Frewen

Motion carried by voice vote

Shattuck Dissented

X. Department Reports

Sheriff's presented written and oral report.

XI. Reports of Officers, Boards, and Standing Committees

Hodges commented on previous meetings, Facilities Committee.

Kelley commented on Personnel Committee and Facilities Committee.

Hesche commented on Facilities Committee.

Wirtz commented on Airport Committee.

Frewen commented on Ionia Public Schools Safety Meeting, DHHS meeting, Road Department Meeting.

Shattuck commented on M66 corridor, Central Dispatch Advisory Board

Jordan commented on staff evaluations, Road association conference, Opioid Funds steering committee, Materials management committee.

XII. Reports of Special or Ad Hoc Committees

No Special or Ad Hoc Committee reports.

XIII. Public Comment

Linda Pigue commented on Nash Highway and road repair.

XIV. Adjournment

Motion to Adjourn at 5:10 p.m.

Moved by Kelley

Supported by Frewen

Motion carried by voice vote

David Hodges, Chairman

Greg Geiger, County Clerk

County of Ionia							
Request for Per Diem and Mileage							
Commissioner Frewen							
February, 2024							
Board/Commission	Date	Hours	Per Diem	Miles	Mileage		
Commissioners Afternoon Meeting	02/13/2024	1.75	\$50.00	38.6	\$25.86		
Commissioners Afternoon Meeting	02/27/24	2	\$50.00	38.6	\$25.86		
Special Board Meeting							
Grievance Committee							
Personel Committee	02/13/2024	1	\$50.00				
Board of Public Works			\$0.00		\$0.00		
DHHS Board Meeting	02/01/24	1	\$50.00	80	\$53.60		
Eightcap Governing Board					\$0.00		
ICEA Meeting	02/22/2024	1	\$50.00	38	\$25.46		
Road Dept Meeting	02/05/24	1.5	\$50.00	36	\$24.12		
Road Dept Meeting	02/19/24	3	\$50.00	36	\$24.12		
Other:					\$0.00		
					\$0.00		
				228.6			
Total Per Diem Requested:			\$350.00				
Total Per Diem Requested:			\$350.00				
Total Mileage Requested:					\$179.02		\$227.26
			Total	\$529.02			
				02/04/24			
Signed Terence M. Frewen				Date			
Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours							
Mileage for 2024 is 67 cents							

County of Ionia Request for Per Diem and Mileage

Commissioner Kelley

FEBRUARY 2024

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	2/12		50		
Commissioners Meeting	2/27		50		
Special Board Meeting					
Facilities Committee					
Personnel Committee	2/12	3/4	50		
Brownfield Redevelopment Authority					
Commission on Aging Board	2/15	1	50	* informational only no quorum	
Mid-West Trail Authority	2/22	1	50	37	
Road Department Meeting	2/5	1 1/2	50	-	
West Michigan Regional Planning Comm					
ROAD DEPT MTG	2/19	2-3/4	50		
Other:					
IONIA CITY BRA	2/11	1 1/2	-		

Total Per Diem Requested:

350.00

Total Mileage Requested:

Signed

Kelley

Date

2/28/2024

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2024 is .67 cents per mile.

County of Ionia
Request for Per Diem and Mileage

Commissioner Shattuck

Feb.

2024

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	2-13		50 ⁰⁰		12 ⁰⁰
Commissioners Meeting	2-27		50 ⁰⁰		12 ⁰⁰
Special Board Meeting					
Airport Board	2-13		0		
Airport Zoning Board					
Audit Committee					
Bargaining Committee Representative					
Lake Board-Jordan Lake					
MAC Workers' Comp Board					
MSU Extensions Council					
SMART					
Parks Advisory Board	2-14		50 ⁰⁰		12 ⁰⁰
Other:					
Solid Waste	2-13		50 ⁰⁰		12 ⁰⁰

Total Per Diem Requested: 200⁰⁰

Total Mileage Requested: 48⁰⁰

Signed

Jack Shattuck

Date

2/27/24

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2024 is .67 cents per mile.

Commissioner Tiejema
January-24

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	01/09/24		\$50.00	18	\$12.06
Commissioners Meeting	01/23/24				\$0.00
Road Department Committee	01/08/24	.	\$50.00	18	\$12.06
Central Dispatch Advisory Board					\$0.00
ASCET governing board					\$0.00
AAAWM governing board					\$0.00
Other:					
Personnel Committee					

Total Per Diem Requested: \$100.00

Total Mileage Requested: \$24.12

Signed Larry Tiejema

03/21/24
Date

Commissioner Tiejema

February-24

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	02/13/24		\$50.00	18	\$ 12.06
Commissioners Meeting	02/27/24		\$50.00	18	\$ 12.06
Road Department Committee					\$ -
Central Dispatch Advisory Board					
ASCET governing board	02/26/24	1:25	\$50.00	56	\$ 37.52
AAAWM governing board	02/26/24	1:45	\$50.00	0	\$ -
Other:					
Personnel Committee	02/13/24	1:10	\$50.00		

Total Per Diem Requested: \$250.00

Total Mileage Requested: \$61.64

Signed

Leary Tiejema

03/21/24
Date



MSHN 2024 SUBSTANCE USE DISORDER (SUD) OVERSIGHT POLICY ADVISORY BOARD INTERGOVERNMENTAL AGREEMENT

Background: Mid-State Health Network (MSHN) is a Community Mental Health Regional Entity formed under the Mental Health Code and PA500/501 of 2012 and designated as Region 5 under the Michigan Department of Health and Human Services' (MDHHS) Prepaid Inpatient Health Plan (PIHP) structure in Michigan. MSHN represents 21 Michigan counties, and is designated by MDHHS to coordinate the provision of Substance Use Disorder (SUD) services within its region. Per MDHHS requirement, Region 5 established its SUD Oversight Policy Advisory Board in 2013 through contractual agreement with each of MSHN's 21-counties, designating membership of one (1) representative from each county. Pursuant to the Mental Health Code, and MDHHS requirement, the Intergovernmental Agreement for MSHN's SUD Oversight Policy Board was fully executed in July of 2021, for a term of three (3) years.

Renewing MSHN's Intergovernmental Agreement:

- The Intergovernmental Agreement is a contractual agreement authorized and undertaken pursuant to Section 287 of the Michigan Mental Health Code (Public Act 2258 of 1974); the Michigan Transfer of Functions and Responsibilities Act (Public Act 8 of 1967) and the Michigan Intergovernmental Contracts between Municipal Corporations Act (Public Act 35 of 1951)
- The Intergovernmental Agreement is a contractual agreement which sets forth the terms and conditions of the SUD Oversight Policy Board pursuant to MCL 330.1287(5).
- MSHN, as a MDHHS-designated community mental health entity is required, under MCL 330.1287(5), to maintain the contractual agreement between it and each of the 21 counties within Region 5. Counties include: Arenac, Bay, Clare, Clinton, Eaton, Gladwin, Gratiot, Hillsdale, Huron, Ingham, Ionia, Isabella, Jackson, Mecosta, Midland, Montcalm, Newaygo, Osceola, Saginaw, Shiawassee and Tuscola.
- MSHN's SUD Oversight Policy Advisory Board has reviewed the contract for renewal, and authorized distribution to each of MSHN's 21-counties.
 - Revision to add language of alternate appointments and voting members in Section 2.2: Appointment/Composition.
 - Revision to Section 2.3: Term, to identify the term period reflected in the MSHN Bylaws.
 - Addition of non-discrimination language to Section 2.7: Compliance with Laws.

REQUESTED ACTION BY FRIDAY, APRIL 12, 2024: The Intergovernmental Agreement must be renewed/fully executed prior to the current agreement's expiration date of July 2024.

- To fully execute, the Intergovernmental Agreement requires signature by each county's administrator or authorized designee.
- Return completed agreement to:
 - Mid-State Health Network
Attention: Sheryl Kletke: Sheryl.Kletke@midstatehealthnetwork.org
530 W. Ionia Street, Suite F
Lansing, MI 48933

**INTERGOVERNMENTAL CONTRACT FOR THE ESTABLISHMENT OF A
SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD**

This Contract (this "Contract") is made as of the date it is fully executed and signed, by and among Mid-State Health Network ("MSHN"), Arenac County, Bay County, Clare County, Clinton County, Eaton County, Gladwin County, Gratiot County, Hillsdale County, Huron County, Ingham County, Ionia County, Isabella County, Jackson County, Mecosta County, Midland County, Montcalm County, Newaygo County, Osceola County, Saginaw County, Shiawassee County and Tuscola County (individually referred to as the "County," and collectively referred to as the "Counties"). This Contract is authorized and undertaken pursuant to Section 287 of the Michigan Mental Health Code (Public Act 258 of 1974, as amended the "Code"), the Michigan Intergovernmental Transfer of Functions and Responsibilities Act (Public Act 8 of 1967) and/or the Michigan Intergovernmental Contracts between Municipal Corporations Act (Public Act 35 of 1951).

RECITALS

MSHN is a community mental health regional entity formed under the Mental Health Code, MCL 330.1204b, that has submitted its Application For Participation as a Prepaid Inpatient Health Plan ("PIHP") under 42 CFR Part 438.

The Counties are located in a region designated by the Michigan Department of Health and Human Services ("MDHHS") as Region 5 under MDHHS's restructuring of PIHPs in Michigan.

Under 2012 PA 500 and 2012 PA 501, the coordination of the provision of substance use disorder services will be transferred, no later than October 1, 2014, from existing coordinating agencies to community mental health entities designated by MDHHS to represent a region of community mental health authorities, community mental health organizations, community mental health services programs or county community mental health agencies, as defined under MCL 330.1100a.

MSHN represents twelve (12) community mental health organizations in Region 5 and qualifies as a MDHHS-designated community mental health entity to coordinate the provision of substance use disorder services in Region 5.

MSHN, as a MDHHS-designated community mental health entity, is required, under MCL 330.1287(5) to establish a Substance Use Disorder Oversight Policy Board (SUD Policy Board) through a contractual agreement, under appropriate law, between MSHN and each of the Counties in Region 5.

MSHN and the Counties desire to enter into this Contract to establish a SUD Policy Board.

NOW, THEREFORE, in furtherance of the foregoing and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

ARTICLE I

PURPOSE

Section 1.1 PURPOSE. The purpose of this Contract is to set forth the terms and conditions for the establishment of a SUD Policy Board pursuant to MCL 330.1287(5).

ARTICLE II

SUD POLICY BOARD

Section 2.1 FUNCTIONS AND RESPONSIBILITIES. The SUD Policy Board shall have the following functions and responsibilities:

2.1.1 Approval of any portion of MSHN's budget that contains 1986 PA 2 (MCL 211.24e(11)), funds ("PA 2 Funds") for the treatment or prevention of substance use disorders which shall be used only for substance use disorder treatment and prevention in the Counties from which the PA 2 Funds originated;

2.1.2 Advise and make recommendations regarding MSHN's budgets for substance use disorder treatment or prevention using non-PA 2 Funds; and

2.1.4 Advise and make recommendations regarding contracts with substance use disorder treatment or prevention providers.

2.1.5 In addition, the SUD Policy Board may be assigned by MSHN to advise and make recommendations to MSHN regarding any other matters as agreed to by the Counties and MSHN including advising and making recommendations to MSHN on issues regarding:

2.1.5.1 Methods, policies or practices to ensure quality of SUD services including culturally competent policy and practices for the delivery of those services;

2.1.5.2 Methods, policies or practices to ensure that SUD services made available through the PIHP/Regional Entity are accessible, responsive to regional needs, available to all segments of the community, and are delivered in a comprehensive manner;

2.1.5.3 Reviewing and/or providing recommendations regarding the strategic plan developed by the PIHP/Regional Entity to address the prevalence of SUD in the service areas from a recovery-oriented systems of care (ROSC) perspective and approach;

2.1.5.4 Reviewing and/or providing recommendations regarding the establishment of sustainability plans for ROSC initiatives to include prevention, treatment and recovery supports;

2.1.5.5 Reviewing and/or providing recommendations to expand and coordinate resources and activities with other agencies, community organizations and individuals to support the mission of the PIHP/Regional Entity where ROSC are concerned;

2.1.5.6 Methods, policies or practices to provide an opportunity for public comment, and receive and review comments on matters relevant to SUD prevention, treatment and recovery within the communities serviced by the PIHP/Regional Entity;

2.1.5.7 Reviewing and/or providing recommendations on the annual application for the federal block grant, as well as the renewal and issuance of SUD services licenses;

2.1.5.8 Reviewing and/or providing recommendations on the progress and effectiveness of the delivery of SUD services in the region;

Section 2.2 APPOINTMENT/COMPOSITION. The Board of Commissioners of each of the Counties shall appoint one (1) voting member of the MSHN SUD Policy Board and one (1) alternate. The Board of Commissioners may appoint County Commissioners or others, as allowed by Michigan law, that it deems best represents the interests of its County. While the appointment decision is vested within the sole authority of the each County Board of Commissioners, Parties to this Agreement acknowledge that MDHHS encourages appointments which represent the cultural diversity of the area served, appointments of persons in recovery from a substance use disorder, underserved populations and other related constituencies such as education, health, and social services agencies; advocacy organizations; public or private substance abuse prevention, treatment or recovery providers; members of the general public, including civic organizations and the business community. The alternate shall be a voting member only if representing in the absence of the appointed member.

Section 2.3 TERM. The term of membership for a member of the MSHN SUD Policy Board shall be three (3) years, beginning in September and ending in August. Members may be reappointed to additional or successive terms in the discretion of the respective Board of Commissioners.

Section 2.4 VACANCIES. A vacancy on the SUD Policy Board shall be filled by the County that originally filled the vacated position in the same manner as an appointment.

Section 2.5 REMOVAL. By majority vote of the Board of Commissioners, a County that appointed a SUD Policy Board member may remove its appointee at any time with or without cause. The SUD Policy Board is responsible for informing the relevant County of any lack of participation or attendance by the County's appointed SUD Policy Board member.

Section 2.6 ETHICS AND CONFLICTS OF INTEREST. The SUD Policy Board shall adhere to all conflict of interest and ethics laws applicable to public officers and public servants, serving as members of the SUD Policy Board.

Section 2.7 COMPLIANCE WITH LAWS. MSHN, the Counties and the SUD Policy Board shall fully comply with all applicable laws, regulations and rules, including without limitation 1976 PA 267 (the "Open Meetings Act"), 1976 PA 422 (the "Freedom of Information Act"), 2012 PA 500, 2012 PA 501 and 1986 PA 2. MSHN and the Counties, as required by law, shall not discriminate against any Board member or applicant for appointment to the Board because of race, color, religion, sex (including gender identity or expression, sexual orientation and pregnancy), genetic information, national origin, age, disability, veteran status, marital status, or any other characteristic protected by law that is unrelated to the individual's ability to perform the duties of a particular job. Breach of this section shall be regarded as a material breach of this Agreement.

Section 2.8 BYLAWS. The SUD Policy Board shall adopt Bylaws which may be amended by the SUD Board as provided in those Bylaws subject to the review and approval of MSHN.

ARTICLE III

MSHN

Section 3.1 FUNDING. Each County will provide MSHN funding, as required by Section 24e of the General Property Tax Act (MCL 211.24e as amended) to be used only for substance abuse prevention and treatment programs in each County. MSHN shall ensure that funding dedicated to substance use disorder services shall be retained for substance use disorder services and not diverted to fund services that are not for substance use disorders. MCL 330.1287(2).

ARTICLE IV

TERM AND TERMINATION AND DISPUTE RESOLUTION

Section 4.1 TERM. The Term of this Contract shall commence as of the date it is fully executed and signed by all parties and shall continue for three years unless terminated at an earlier date as provided in Section 4.2. This Agreement is subject to the precondition that this Agreement be approved by concurrent resolution by each and every County. A copy of this Agreement once approved will be filed with the Secretary of State for the State of Michigan.

Section 4.2 TERMINATION. Any party may terminate its participation as a Party to this Contract at any time for any or no reason by giving all other parties thirty (30) days written notice of the termination. Any notice of termination of this Contract shall not relieve either party of its obligations incurred prior to the effective date of such termination.

Section 4.3 DISPUTE RESOLUTION. The Chief Executive Officer of MSHN will attempt to resolve disputes through discussion with the Chairperson of the SUD Policy Board or County Controller or Administrator, as needed. Occasionally disputes may arise between the SUD Policy Board and MSHN, or one or more of the Counties and MSHN, arising out of and relating to this Agreement or a breach thereof which cannot be resolved through amicable discussion. In such cases, if the dispute remains unresolved:

4.3.1 If the dispute is between MSHN and the SUD Policy Board, the governing board of either party may by majority vote request a meeting of designated representatives of the MSHN Board and SUD Policy Board in an effort to resolve the matter. Any mutual agreement by the parties will be reduced to writing and voted upon by each Party's governing board. If no mutual agreement is reached, the decision of MSHN as adopted by a majority vote of the MSHN Board will be deemed final.

4.3.2 If the dispute is between MSHN and one or more of the Counties, the governing board of either party may by majority vote request a meeting of designated representatives of the MSHN Board and representatives of one or more County Boards in an effort to resolve the matter. Any mutual agreement by the parties will be reduced to writing and voted upon by each Party's governing board. If MSHN or one or more of the Counties remain dissatisfied, the Parties may mutually agree to non-binding mediation. If non-binding mediation is agreed to, the Parties may mutually agree upon a mediator or submit a request that mediation be administered by the American Arbitration Association under its Mediation Procedures before resorting to arbitration, litigation, or some other

dispute resolution procedure. The Parties recognize that mediation is a non-binding process to assist them to resolve their disputes by making their own free and informed choices, and that the mediator will have no authority to impose a settlement on any party but only to discuss and suggest options for resolution. If the Parties do not agree to mediation, or if the Parties do not reach a mutually agreeable settlement through mediation within 30 days after initiation of mediation, the Parties may pursue any other dispute resolution or legal recourse as provided by law. The mediation process will take place at a reasonably convenient location to be agreed upon by the parties or determined by the mediator. At the option of the Parties, mediation sessions may take place by telephone or video conference or online when the technology is available. Administrative fees and mediator compensation for the process will be paid equally by the Parties to the dispute.

ARTICLE V

LIABILITY

Section 5.1 LIABILITY/RESPONSIBILITY. No party shall be responsible for the acts or omissions of the other party or the employees, agents or servants of any other party, whether acting separately or jointly with the implementation of this Contract. Each party shall have the sole nontransferable responsibility for its own acts or omissions under this Contract. The parties shall only be bound and obligated under this Contract as expressly agreed to by each party and no party may otherwise obligate any other party.

ARTICLE VI

MISCELLANEOUS

Section 6.1 AMENDMENTS. This Contract shall not be modified or amended except by a written document signed by all parties hereto.

Section 6.2 ASSIGNMENT. No party may assign its respective rights, duties or obligations under this Contract.

Section 6.3 NOTICES. All notices or other communications authorized or required under this Contract shall be given in writing, either by personal delivery or certified mail (return receipt requested) and shall be deemed to have been given on the date of personal delivery or the date of the return receipt of certified mail.

Section 6.4 ENTIRE AGREEMENT. This Contract shall embody the entire agreement and understanding between the parties hereto with respect to the subject matter hereof. There are no other agreements or understandings, oral or written, between the parties with respect to the subject matter hereof and this Contract supersedes all previous negotiations, commitments and writings with respect to the subject matter hereof.

Section 6.5 GOVERNING LAW. This Contract is made pursuant to, and shall be governed by, construed, enforced and interpreted in accordance with, the laws and decisions of the State of Michigan.

Section 6.6 BENEFIT OF THE AGREEMENT. The provisions of this Contract shall not inure to the benefit of, or be enforceable by, any person or entity other than the parties and

any permitted successor or assign. No other person shall have the right to enforce any of the provisions contained in this Contract including, without limitation, any employees, contractors or their representatives.

Section 6.7 ENFORCEABILITY AND SEVERABILITY. In the event any provision of this Contract or portion thereof is found to be wholly or partially invalid, illegal or unenforceable in any judicial proceeding, such provision shall be deemed to be modified or restricted to the extent and in the manner necessary to render the same valid and enforceable, or shall be deemed excised from this Contract, as the case may require. This Contract shall be construed and enforced to the maximum extent permitted by law, as if such provision had been originally incorporated herein as so modified or restricted, or as if such provision had not been originally incorporated herein, as the case may be.

Section 6.8 CONSTRUCTION. The headings of the sections and paragraphs contained in this Contract are for convenience and reference purposes only and shall not be used in the construction or interpretation of this Contract.

Section 6.9 COUNTERPARTS. This Contract may be executed in one or more counterparts, each of which shall be considered an original, but together shall constitute one and the same agreement.

Section 6.10 EXPENSES. Except as is set forth herein or otherwise agreed upon by the parties, each party shall pay its own costs, fees and expenses of negotiating and consummating this Contract, the actions and agreements contemplated herein and all prior negotiations, including legal and other professional fees.

Section 6.11 REMEDIES CUMULATIVE. All rights, remedies and benefits provided to the parties hereunder shall be cumulative, and shall not be exclusive of any such rights, remedies and benefits or of any other rights, remedies and benefits provided by law. All such rights and remedies may be exercised singly or concurrently on one or more occasions.

Section 6.12 BINDING EFFECT. This Contract shall be binding upon the successors and permitted assigns of the parties.

Section 6.13 NO WAIVER OF GOVERNMENTAL IMMUNITY. The parties agree that no provision of this Contract is intended, nor shall it be construed, as a waiver by any party of any governmental immunity or exemption provided under the Mental Health Code or other applicable law.

ARTICLE VII

CERTIFICATION OF AUTHORITY TO SIGN THIS CONTRACT

The persons signing this Contract on behalf of the parties hereto certify by said signatures that they are duly authorized to sign this Contract on behalf of said parties, and that this Contract has been authorized by said parties pursuant to formal resolution(s) of the appropriate governing body(ies), copies of which shall be provided to MSHN.

IN WITNESS WHEREOF, the parties hereto have entered into, executed and delivered this Contract as of the dates noted below.

MID-STATE HEALTH NETWORK REGIONAL ENTITY

By: _____ Date: _____

Its: _____

ARENAC COUNTY

By: _____ Date: _____

Its: _____

BAY COUNTY

By: _____ Date: _____

Its: _____

CLARE COUNTY

By: _____ Date: _____

Its: _____

CLINTON COUNTY

By: _____

Date: _____

Its: _____

EATON COUNTY

By: _____

Date: _____

Its: _____

GLADWIN COUNTY

By: _____

Date: _____

Its: _____

GRATIOT COUNTY

By: _____

Date: _____

Its: _____

HILLSDALE COUNTY

By: _____

Date: _____

Its: _____

HURON COUNTY

By: _____

Date: _____

Its: _____

INGHAM COUNTY

By: _____

Date: _____

Its: _____

IONIA COUNTY

By: _____

Date: _____

Its: _____

ISABELLA COUNTY

By: _____

Date: _____

Its: _____

JACKSON COUNTY

By: _____

Date: _____

Its: _____

MECOSTA COUNTY

By: _____

Date: _____

Its: _____

MIDLAND COUNTY

By: _____

Date: _____

Its: _____

MONTCALM COUNTY

By: _____

Date: _____

Its: _____

NEWAYGO COUNTY

By: _____

Date: _____

Its: _____

OSCEOLA COUNTY

By: _____

Date: _____

Its: _____

SAGINAW COUNTY

By: _____

Date: _____

Its: _____

SHIAWASSEE COUNTY

By: _____

Date: _____

Its: _____

TUSCOLA COUNTY

By: _____

Date: _____

Its: _____

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

CSHCS Care Coordination Agreement Amendment
March 26, 2024

CONTACT:

Chad Shaw, Health Officer

Aimee Feehan, Personal Health Director

DESCRIPTION:

Amendment #1 to the Care Coordination Agreement between Blue Cross Complete and Ionia County Health Department includes new language from the state to replace Michigan Department of Community Health (MDCH) with Michigan Department of Health and Human Services (MDHHS) and updating Section D of the original Agreement.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

N/A

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

1. Request approval of Amendment # 1 to the Care Coordination Agreement between Blue Cross Complete and Ionia County Health Department and authorize the signature of Chad Shaw, Health Officer.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.

**1ST AMENDMENT TO THE
LOCAL HEALTH DEPARTMENT (LHD) AND MEDICAID HEALTH PLAN (MHP)
CARE COORDINATION AGREEMENT FOR CHILDREN’S SPECIAL HEALTHCARE
SERVICES (CSHCS)**

This Amendment (“the Amendment”), effective as of October 1, 2023 (the “Effective Date”) by and between Blue Cross Complete of Michigan (“BCC”) and _____ (“LHD”) amends the Local Health Department (LHD) and Medicaid Health Plan (MHP) Care Coordination Agreement for Children’s Special Healthcare Services (CSHCS) (the “Coordination Agreement”) by and between BCC and LHD. BCC and Provider shall be referred to hereinafter as “the Parties”.

WHEREAS, the Parties entered into a Coordination Agreement with an effective date of _____, and;

WHEREAS, the parties desire to amend the Coordination Agreement to reflect updates to the initiation of transitional services for enrollees performed by the LHD;

NOW THEREFORE, in consideration of the promises and mutual covenants contained herein and for other good and valuable consideration, the parties hereto agree as follows:

1. All references made to the Michigan Department of Community Health (MDCH) are updated to reflect the name of Michigan Department of Health and Human Services (MDHHS).
2. Section D, Areas of Responsibility, Services Provided by LHD is stricken in its entirety and replaced with the following:

The LHD services are coordinated services provided to children enrolled in an MHP for the CSHCS Program. These coordinated services are to be provided by the LHD CSHCS Representatives or health professionals consisting of a qualified social worker or nurse.

- LHD staff shall provide ongoing educational and community resources in the local community to assist with the unique circumstances of the enrollee.
 - The LHD shall provide the following services for CSHCS enrollees in collaboration with the MHP and according to the process established with the MHP to prevent duplication of services:
 - Outreach and assessment
 - Plan of care development
 - Care coordination including assisting with health, social, educational or other support services
 - Facilitating health care transition services prior to age 14 and continuing into young adulthood, including transition readiness assessments and family centered plans.
 - Assistance with Children with Special Needs (CSN) Fund applications
 - Referral to community services
3. In the event of a conflict between any specific provision of this Amendment and the Coordination agreement, the terms of this Amendment shall control as to the subject matter contained herein.

**1ST AMENDMENT TO THE
LOCAL HEALTH DEPARTMENT (LHD) AND MEDICAID HEALTH PLAN (MHP)
CARE COORDINATION AGREEMENT FOR CHILDREN'S SPECIAL HEALTHCARE
SERVICES (CSHCS)**

4. It is understood by the parties that no additional changes to the Coordination Agreement are made by this Amendment and all other terms of the Coordination Agreement, Exhibits and Attachments shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Coordination agreement as of the Amendment Effective Date listed above.

**BLUE CROSS COMPLETE OF
MICHIGAN**

By: _____

Name: Donald Beam, MD

Title: Chief Medical Officer

Date: _____

LOCAL HEALTH DEPARTMENT

By: _____

Name: _____

Title: _____

Date: _____

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

My Community Dental Centers Services Agreement Amendment #2

March 26, 2024

CONTACT:

Chad Shaw, Health Officer

Aimee Feehan, Personal Health Director

DESCRIPTION:

With this agreement amendment My Community Dental Centers (MCDC) will provide Oral Health Services to ICHD clients to support the Oral Health Kindergarten Assessment Program.. (See Attachment A for complete service information) The Agreement runs from 4/1/24 - 9/30/24.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

ICHD to pay MCDC \$46,004.69 for the sixth month period of the Agreement

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board approval of Amendment #2 to the Services Agreement between My Community Dental Centers and Ionia County Health Department for Oral Health Services and authorize the signature of Chad Shaw, Health Officer.

AMENDMENT #2 TO SERVICES AGREEMENT BETWEEN IONIA COUNTY FOR THE IONIA COUNTY HEALTH DEPARTMENT (the "County")

MY COMMUNITY DENTAL CENTERS ("Contractor")

Whereas the above referenced Agreement was signed by all parties on September 13, 2016; and

Whereas, the County has requested and been awarded planning grant funding from the State of Michigan to continue to support an Oral Health Kindergarten Assessment Program (the "Program") for the period of 10/1/2023 through 9/30/2024; and Whereas, the Contractor has confirmed its ability and willingness to provide services necessary to continue to support this Program 4/1/2024 through 9/30/2024.

Therefore, Contractor agrees to provide the services described in Exhibit A to this Amendment through 9/30/2024 as necessary to support the Program and the County agrees to reimburse Contractor for those services provided that:

- The County continues to have funds available to support the Program and desires to do so; and
- The Contractor wishes to continue providing the agreed upon services to the Program.

Upon receipt of notice to the contrary, this Agreement shall be amended to terminate the services provided in support of the Program.

It is understood and agreed between both parties that all other terms and conditions of the original Agreement and any preceding amendments, not modified by the change(s) above, remain in full force and effect.

The individual or officer signing below certifies that they are authorized to sign this Amendment.

Contractor:

County:

Sign: _____

Sign: _____

Name: Deborah E. Brown Title: CEO

Name: _____ Title: _____

Dated:

Dated:

Attachment A - Scope of Work for Oral Health Kindergarten Assessment Program

L. Background

In December of 2020, PA 261 was enacted to ensure that kindergarten or first grade children entering into school have a dental oral health assessment prior to enrollment. The dental oral health assessment is based on a model that oral health screening aligns with the IO Essential Public Health Services. The County has received grant funding from the State of Michigan Department of Health and Human Services (MDHHS) to support these screening efforts with a focus on children who do not have access to these services through other means and the County wishes to do so through a contracted service provider.

b Scope of Services

Contractor shall:

- Within thirty days of receiving notice from the Ionia County Health Department (ICHHD) that funds are available to provide dental screening services, provide an outreach and marketing plan to inform schools, day care facilities, and families of the dental oral assessment program and sharing said plan to the ICHHD so ICHHD can also assist in promoting Contractor's planned activities through ICHHD's communication venues.
- Inform schools of the screening program and provide them with information that can be disseminated to parents about scheduled dates available for screening and how appointments can be scheduled.
- Contractor to provide ICHHD with the appointment availability link to share to the community. Contractor shall provide the relevant marketing content for ICHHD to disseminate in the School and Daycare Newsletter as well as Provider newsletter, no less than twice annually.
- Work collaboratively with school partners to host events and/or publicize events with families when opportunities present themselves.
- Ensure that all dental oral health assessments are performed by a dental hygienist, dental therapist, and/or dentist in adherence to all applicable safety and infection control standards.
- Provide all Personal Protective Equipment (PPE) (i.e., gloves, masks, face shield etc.) and all clinical supplies/equipment (i.e., mouth mirrors, explorers, tongue depressors, flashlight, cotton swabs etc.) as needed to perform the screenings.
- Provide information concerning the availability and sources of treatment required to eliminate or mitigate any dental problems identified through a screening. Maintain a list of dental providers accepting referrals. List to be updated no less than annually.
- Record assessment results on standard MDHHS Health Appraisal Forms.
- Input dental data into MDHHS database and comply with all other MDHHS and ICHHD program requirements as they are developed.
- For quality assurance purposes, submit a quarterly report to the ICHHD documenting:
 - o Marketing material created
 - o Marketing material posted
 - o Number and duration of screening events scheduled at Contractor's office or other location

- o Number of children screened during each event
- o Number of children referred for care
- o Other pertinent data as mutually agreed upon by both parties

Quarterly report shall be sent to ICHD for review no less than 5 business days prior to the due date for MDHHS submission. ICHD will provide requests for edits or clarifications via email to Contractor prior to submission deadline. Contractor will submit the required quarterly report to MDHHS by deadline, ccing ICHD Health Officer.

3. Costs and Reimbursements

- Contractor shall cover all costs of administering, managing and providing the dental oral health assessment services described herein including, but not limited to, salaries, wages, benefits, travel, equipment and supplies.
- Contingent upon satisfactory performance as evaluated by quarterly reports made to the ICHD, and the continued availability of grant funds to support the program through State Fiscal Year 2024 starting 4/1/2023, Contractor shall be reimbursed the amounts stated below following the conclusion of each performance period:

Performance Period	Lump Sum Reimbursement Amount
10/1/2023 through 12/31/2023	N/A
1/1/2024 through 3/31/2024	N/A
4/1/2024 through 6/30/2024	\$23,002.34
7/1/2024 through 9/30/2024	\$23,002.34

**Ionia County
FY 2024 KOHA Budget**

Staffing

RDH Salary & Benefits	\$	29,642.09
Admin/Coordinator Support Salary & Benefits	\$	2,362.60
Total	\$	32,004.69

Supplies <i>(Includes some one-time start up costs*)</i>	\$	2,500.00
Travel	\$	1,000.00
Technology	\$	1,500.00
Space		In-Kind
Total	\$	5,000.00

Education / Outreach /Promotion	\$	2,000.00
Printing	\$	4,500.00
Outside Services /Contractual	\$	2,500.00
Total	\$	9,000.00

Grand Total	\$	46,004.69
--------------------	-----------	------------------

Kimberly Singh 2:18 PM



Michelle - for other budget items my suggestions - coordinator up, travel 1,000, technology - \$1,500 laptop, case, hot spot, mobile \$2,000; printing \$4,500 and outside services - \$2,500



1



or/adm. \$2,362.60 Supplies \$2,500 includes some one time start
monthly cost for hotspot, Education, Outreach and Promotion -

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Agreement with Michigan Department of Health and Human Services- Amendment #2
March 26, 2024

CONTACT:

Chad Shaw, *Health Officer*

DESCRIPTION:

Amendment #2 to the *Agreement between Michigan Department of Health and Human Services and Ionia County Health Department for FY 10/01/2023 – 09/30/2024.*

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

Increases funding for hearing, vision, PHEP, blood lead case management and oral health. See attached email with amendment list table.

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

1. *Request approval of amendment # 2 to the Agreement between Michigan Department of Health and Human Services FY 23/24 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and authorize the signature of Chad Shaw, Health Officer.*

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.

Contract #: 20240225-01

Amendment Number: 2 to the
Between
Michigan Department of Health and Human Services
and
on Behalf of Health Department
Ionia County Health Department

AMENDMENT PURPOSE AND JUSTIFICATION

1. The purpose of this amendment is to:

1. Add/revise information in Attachment I - Annual Budget Instructions;
2. Add/revise information in Attachment III - Program Specific Assurance and Requirements; and
3. Incorporate Attachment IV- Funding/Reimbursement Matrix as revised for the Essential Local Public Health Service (ELPHS) and categorical budget details, output measures and performance criteria.
4. Increase the Department's agreement amount from \$1,434,022 to \$1,534,053, as shown on the Attachment B budget pages.

2. Amendment Revisions:

The following are the additions/revisions to Attachment I and III

A) The following projects include additions/revisions as highlighted in Attachment I - Annual Budget Instructions:

No Change

B) The following projects include additions/revisions as highlighted in Attachment III - Program Specific Assurance and Requirements:

1. Breast and Cervical Cancer Program

2. Bridge Access Program - Fixed Fee - New
3. Immunization Action Plan
4. Immunization Action Plan Pilot - New
5. Immunization Vaccine Quality Assurance
6. MDHHS Essential Local Public Health Services (MDHHS ELPHS)
7. MRC STTRONG
8. Neighborhood Wellness Center - New
9. SDOH Planning

C) The following projects include additions/revisions as highlighted in Attachment IV - Footnotes

1. Body Art Fixed Fee
2. Bridge Access Program

Following are adjustments to funding levels of the Local Health Department agreement as reflected in Attachment IV:

Budget line item changes are reflected in the attached budgets for the following elements:

<u>Project Title</u>	<u>Current Amount</u>	<u>Amended Amount</u>	<u>New Project Amount</u>
----------------------	-----------------------	-----------------------	---------------------------

Performance Level Adjustments

N/A

Budget category Adjustments

It is understood and agreed that all other conditions of the original agreement remains the same.

3. Signing this amendment

The individual or officer signing this amendment certifies by their signature that they are authorized to sign this amendment on behalf of the responsible governing board official or agency.

Signature Section

For Ionia County Health Department

Chad Shaw

Health Officer

Name

(please print)

Title

For the Michigan Department of Health and Human Services

Christine H. Sanches

01/30/2024

Christine H. Sanches, Director
Bureau of Purchasing

Date

Attachments

[Attachment I - Instructions for the Annual Budget](#)

[Attachment III - Program Specific Assurances and Requirements](#)

DRAFT

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
ATTACHMENT IV - Local Health Department - 2024
CONTRACT MANAGEMENT SECTION
Ionia County Health Department

Program Element/Funding Source (a)	MDHHS Source	Fed/St	Funding Amount	Reimbursement Method (b)	Performance Target Output Measurement	Total (c) Perform Expect	State (d) Funded Target Perform	State Funded Minimum Performance Number (e)	Percent	Contractor / Subreceptient (f)
Body Art Fixed Fee	Calc. Amt.	S	0	Fixed Unit Rate (2)	N/A	N/A	N/A	N/A	N/A	Receptient
Children's Special Hlth Care Services (CSHCS) Care Coordination	Calc. Amt.	S	0	Fixed Unit Rate (1), (7)	N/A	N/A	N/A	N/A	N/A	Subreceptient
Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy	Reg. Alloc.	F	25,205	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subreceptient
	Reg. Alloc.	S	25,205							
CSHCS Medicaid Elevated Blood Lead Case Mgmt	Calc. Amt.		201.58/Vario us	Fixed Unit Rate (2)	N/A	N/A	N/A	N/A	N/A	Subreceptient
CSHCS Vaccine Initiative	Reg. Alloc.	F	2,662	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subreceptient
EGLE Drinking Water and Onsite Wastewater Management	Reg. Alloc.	S	237,060	ELPHS (3), (6)	N/A	N/A	N/A	N/A	N/A	Receptient
Food ELPHS	Reg. Alloc.	S	100,000	ELPHS (3), (4)	N/A	N/A	N/A	N/A	N/A	Receptient
Hearing ELPHS	Reg. Alloc.	L	23,429	ELPHS (3), (6)	N/A	N/A	N/A	N/A	N/A	Receptient
HIV Prevention	Reg. Alloc.	F	1,000	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subreceptient
	Reg. Alloc.	P	1,000							
	Reg. Alloc.	S	18,000							
Immunization Action Plan (IAP)	Reg. Alloc.	F	36,131	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subreceptient
Immunization Fixed Fees	Calc. Amt.	S	0	Fixed Unit Rate (2), (7)	N/A	N/A	N/A	N/A	N/A	Subreceptient
Immunization Vaccine Quality Assurance	Reg. Alloc.	S	9,938	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Receptient
MCH - Children	Local MCH	S	49,740	Local MCH (3), (6)	N/A	N/A	N/A	N/A	N/A	Subreceptient
MDHHS-Essential Local Public Health Services (ELPHS)	Reg. Alloc.	S	259,768	ELPHS (3),(6)	N/A	N/A	N/A	N/A	N/A	Receptient
Public Health Emergency Preparedness (PHEP) 10/1 - 6/30	Reg. Alloc.	F	91,078	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subreceptient

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
ATTACHMENT IV - Local Health Department - 2024
CONTRACT MANAGEMENT SECTION
Ionia County Health Department

Program Element/Funding Source (a)	MDHHS Source	Fed/St	Funding Amount	Reimbursement Method (b)	Performance Target Output Measurement	Total (c) Perform Expect	State (d) Funded Target Perform	State Funded Minimum Performance Number (e)	Percent	Contractor / Subrecipient (f)
Public Health Infrastructure	Reg. Alloc.	F	176,000	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subrecipient
SDOH Planning	Reg. Alloc.	F	0	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subrecipient
SDOH Planning	Reg. Alloc.	S	0	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subrecipient
Tuberculosis (TB) Control	Reg. Alloc.	F	349	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subrecipient
Vision ELPHS	Reg. Alloc.	L	23,428	ELPHS (3), (6)	N/A	N/A	N/A	N/A	N/A	Recipient
WIC Breastfeeding	Reg. Alloc.	F	38,684	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subrecipient
WIC Resident Services	Reg. Alloc.	F	315,345	Actual Cost Reimbursement	N/A	N/A	N/A	N/A	N/A	Subrecipient

TOTAL MDHHS FUNDING

1,434,022

***SPECIFIC OUTPUT PERFORMANCE MEASURES WILL BE INCORPORATED VIA AMENDMENT**

Attachment IV Notes

DRAFT

Project Budgets
Summary of Budget

PROGRAM / PROJECT Local Health Department - 2024 / Local Health Department - 2024			DATE PREPARED 3/14/2024	
CONTRACTOR NAME Ionia County Health Department			BUDGET PERIOD From : 10/1/2023 To : 9/30/2024	
MAILING ADDRESS (Number and Street) 100 Main ST			BUDGET AGREEMENT ☐ Original ☒ Amendment	AMENDMENT # 2
CITY Ionia	STATE MI	ZIP CODE 48846-1651	FEDERAL ID NUMBER 38-6004857	

	Category	Total	Amount
DIRECT EXPENSES			
Program Expenses			
1	Salary & Wages	1,007,215.00	1,007,215.00
2	Fringe Benefits	440,957.00	440,957.00
3	Supplies and Materials	84,294.00	84,294.00
4	Travel	22,915.00	22,915.00
5	Communication	7,315.00	7,315.00
6	County-City Central Services	409,990.00	409,990.00
7	All Others (ADP, Con. Employees, Misc.)	216,982.00	216,982.00
Total Program Expenses		2,189,668.00	2,189,668.00
TOTAL DIRECT EXPENSES		2,189,668.00	2,189,668.00
INDIRECT EXPENSES			
Indirect Costs			
1	Cost Allocation Plan / Other	221,744.00	221,744.00
Total Indirect Costs		221,744.00	221,744.00
TOTAL INDIRECT EXPENSES		221,744.00	221,744.00
TOTAL EXPENDITURES		2,411,412.00	2,411,412.00

SOURCE OF FUNDS

	Category	Total	Amount	Cash	Inkind
1	Fees and Collections - 1st and 2nd Party	158,500.00	0.00	158,500.00	0.00
2	Fees and Collections - 3rd Party	86,200.00	0.00	86,200.00	0.00
3	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00
4	Federal Cost Based Reimbursement	80,000.00	0.00	80,000.00	0.00

5	Federally Provided Vaccines	80,000.00	0.00	80,000.00	0.00
6	Federal Medicaid Outreach	31,159.00	31,159.00	0.00	0.00
7	Required Match - Local	40,267.00	0.00	40,267.00	0.00
8	Local Non-ELPHS	84,500.00	0.00	84,500.00	0.00
9	Local Non-ELPHS	0.00	0.00	0.00	0.00
10	Local Non-ELPHS	0.00	0.00	0.00	0.00
11	Other Non-ELPHS	0.00	0.00	0.00	0.00
12	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00
13	MDHHS Comprehensive	1,384,282.00	1,384,282.00	0.00	0.00
14	MCH Funding	49,740.00	49,740.00	0.00	0.00
15	Local Funds - Other	361,956.00	0.00	361,956.00	0.00
16	Inkind Match	0.00	0.00	0.00	0.00
17	MDHHS Fixed Unit Rate	54,808.00	54,808.00	0.00	0.00
	TOTAL	2,411,412.00	1,519,989.00	891,423.00	0.00

DRAFT

From: Ingersoll, Brenda <bingersoll@ioniacounty.org>
Sent: Wednesday, March 20, 2024 7:16 AM
To: Dame, Timothy <tdame@ioniacounty.org>; Blonde, Bernadette <bblonde@ioniacounty.org>
Cc: Shaw, Chad <cshaw@ioniacounty.org>; Germain, Amanda <agermain@ioniacounty.org>; Ingersoll, Brenda <bingersoll@ioniacounty.org>
Subject: FW: MDHHS Local Health Department - 2024 Amendments

Good morning, please find attached the budget amendment for CPBC amendment #2

The budget amendment adds

\$6,000 for Vision
\$6,000 for Hearing
\$3,135 for PHEP
\$55,483 for our new program Oral Health, Kindergarten Assessment
\$5,000 Statewide Blood Lead Case Management

Per the email below, our PHEP 7/1/2024 – 09/30/2024 has also been added (\$29,413) but that's already budgeted. When we budget in BS&A, we estimate and budget for the whole year and adjust if needed.

The Statewide lead case management fixed fee doesn't give us a budget amount on the email below, but we had a different email from the State that said they were entering a budget amount of \$5,000 for us for the remainder of this year. We estimate that we'll be probably be able to do enough services to reach that amount.

Please let me know if you have any questions!
We'll be doing an RFD to get this on the agenda
Thank you
Brenda

From: noreply@egrams-mi.net <noreply@egrams-mi.net>
Sent: Wednesday, March 13, 2024 3:52 PM
To: Ingersoll, Brenda <bingersoll@ioniacounty.org>
Cc: Ingersoll, Brenda <bingersoll@ioniacounty.org>
Subject: MDHHS Local Health Department - 2024 Amendments

03/13/2024

Brenda Ingersoll, Accountant
Ionia County Health Department
100 Main ST
Ionia, MI 48846 1651

Dear Brenda Ingersoll:

The following lists the FY 2024 amendments for your organization for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Comprehensive Agreement. All projects must be budgeted and expended consistent with the requirements contained in your Comprehensive Agreement.

Amendment List

i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Hearing ELPHS	23,429.00	6,000.00	29,429.00
Public Health Emergency Preparedness (PHEP) 10/1 - 6/30	91,078.00	3,135.00	94,213.00
Vision ELPHS	23,428.00	6,000.00	29,428.00
TOTAL :	137,935.00	15,135.00	153,070.00

i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
Bridge Access Program - Fixed Fee	0.00	0.00	0.00
Oral Health- Kindergarten Assessment	0.00	55,483.00	55,483.00
Public Health Emergency Preparedness (PHEP) 7/1- 9/30	0.00	29,413.00	29,413.00
Statewide Lead Case Management - Fixed Fee	0.00	0.00	0.00
TOTAL :	0.00	84,896.00	84,896.00

ii. Budget Category changes
N/A

Next Steps

The next steps in the MI E-Grants system for amending your applications and budgets and submitting your Comprehensive Agreement Amendment for MDHHS approval are as follows:

1. The project manager will assign the agency users to any new Local Health Department - 2024 projects.
2. For your convenience you can access the "Comprehensive Agreement Training for Grantee" material on the home page by clicking "About EGrAMS" and downloading the PDF. Access the system using the URL: <https://egrams-mi.com/MDHHS/>.
3. Login into MI E-Grants system.
4. Enter the application using the drop down menu's "Grantee>Grant Application>Enter Grant Application" and click on "Go".
5. Select the CO-2024/Local Health Department - 2024 program and click the "Go" button.
6. Select the hyperlink titled "Local Health Department - 2024".
7. Select hyperlink to various projects and amend the application sections. See page 59 for detailed instructions.
8. When the amended application has been entered, validated, and is error free it is ready for submission by the authorized official.

Additional Documents

To view your original and amended agreement use the drop-down menu's "Grantee>Project Director> Application Status" and click the 'Go' button. Select the Grant Program and click on the 'Find' button. Select the agreement from the dropdown menu located at the bottom of the screen. "Draft" is the pending amendment. Click on the 'View Contract' to access the selected agreement.

Technical Assistance

Technical assistance to complete the requested Grant Amendment is available through the Grants Section Help Desk at MDHHS-EGRAMS-HELP@michigan.gov or 517-335-3359. For Programmatic questions, please contact your MDHHS Program Coordinator. You may also refer to your training materials and the yellow book and help icons within MI E-Grants for assistance.

Please complete the requested updates and have your Authorized Official submit the amended Grant Agreement through MI E-Grants within **three weeks**.

Sincerely,

Laura Geist
Bureau of Grants and Purchasing, Grants Administration Section Manager
Michigan Department of Health and Human Services

Budget Amendment

Date: 3/15/2024

Department: Health

Requestor: Brenda Ingersoll

Reason: CPBC Amendment #2

Revenue Line Items		Debit	Credit
Fund Activity Account	Description	Decrease	Increase
221-601.545-539.601	State Grants - MDCH ELPHS		6,000.00
221-601.550-539.601	State Grants - MDCH ELPHS		6,000.00
221-601.911-501.602	Federal Grants - MDCH		3,135.00
221-601.476-539.602	State Grants - MDCH, Program, CPBC		55,483.00
221-601.544-539.600	State Grants MDCH		5,000.00

Appropriation Line Items		Debit	Credit
		Increase	Decrease
221-601.545-726-050	Supplies - Program	6,000.00	
221-601.550-726.050	Supplies - program	6,000.00	
221-601.911-701.030	Wages - Classified, Professional	3,135.00	
221-601.476.701.010	Wages - Classified, Management	3,461.00	
221-601.476-715.001	Benefits - FICA	265.00	
221-601.476-715.100	Benefits - Health Insurance	931.00	
221-601.476-715.270	Benefits - Dental/Optical	5.00	
221-601.476-715.275	Benefits - Life Ins	10.00	
221-601.476-715.500	Benefits - Worker's Comp	172.00	
221-601.476-715.801	Benefits - Retirement	164.00	
221-601.476-801.100	Services - contractual	47,925.00	
221-601.476-850.910	Operating - travel	670.00	
221-601.476-960.000	indirect cost allocation	753.00	
221-601.476-960.120	PH Administration	793.00	
221-601.476-960.300	PH Nurse Supervision	334.00	
221-601.544-701.030	Wages - Classified, Professional	2,730.00	
221-601.544-715.001	Benefits - FICA	209.00	
221-601.544-715.500	Benefits - Worker's Comp	136.00	
221-601.544-715.801	Benefits - Retirement	136.00	
221-601.544-726.050	Supplies - program	400.00	
221-601.544-850-910	Operating - travel	665.00	
221-601.544-960.120	Cost Allocation PH Administration	509.00	
221-601.544-960.300	Cost Allocation PH Nurse Admin	215.00	
totals		75,618.00	75,618.00

Amendment Balance -

Department Head Approval Date

Finance Office Use Only

Finance Officer Review Date

County Administrator Approval	Date
Board Approval	Date

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Regional Perinatal Care System Quality Improvement Initiative
March 26, 2024

CONTACT:

Chad Shaw, Health Officer
Aimee Keefer, Personal Health Director

DESCRIPTION:

Agreement between District Health Department #10 and Ionia County Health Department for Regional Perinatal Care System Quality Improvement Initiative will allow ICHD to participate in the Region 4 Perinatal Care System Quality Improvement summits, monthly conference calls, work with other Region 4 LHD's to analyze local and regional perinatal data and participate actively to develop and implement the Region 4 Perinatal Care System Quality Improvement Plan.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

Under the terms of this Agreement ICHD shall be reimbursed an amount not to exceed \$15,000.

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

1. Request approval of the Agreement between District Health Department #10 and Ionia County Health Department for Regional Perinatal Care System Quality Improvement Initiative, and authorize the signature of Chad Shaw, Health Officer.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.

THIS AGREEMENT is made between District Health Department #10 (DHD #10), with a principal place of business at 1049 Newell, P.O. Box 850, White Cloud, MI 49349 and Ionia County Health Department (“Contractor”), with a principal place of business at 175 E. Adams St., Ionia, MI 48846.

IT IS HEREBY AGREED AS FOLLOWS:

1. **Exclusive Agreement.** This Agreement, including exhibits attached hereto, constitutes the entire Agreement between Contractor and DHD #10 for the scope of services on Exhibit A for the term of this Agreement.
2. **Term of Agreement.** This Agreement will become effective on October 1, 2023, and shall continue until September 30, 2024. All provisions of this Agreement shall apply to all services and all periods of time in which the Contractor renders services for DHD #10.
3. **Termination of Agreement.** Either party may terminate this Agreement with 30 days’ written notice by either party to this Agreement.
4. **Services to be Performed.** Contractor agrees to perform for DHD #10 the services listed on the attached Exhibit A.
5. **Federal Grant Funds.** This Agreement is being paid for in part by Federal grant program funds. Federal funding used to pay for this contract is from the Catalog of Federal Domestic Assistance number 93.994, and the CFDA Title is “Maternal and Child Health Services Block Grant to the States”; the Federal agency is the U.S. Department of Health and Human Services with an award title “Maternal and Child Health Services Block Grant” and Federal grant award number is 252208; the award phase is October 1, 2023, through September 30, 2024.
6. **Failure to complete services as required shall constitute breach of this Contract.**
7. **Confidentiality.** Contractor will not disclose or use, either during or after the term of this agreement, any proprietary or confidential information of DHD #10 without DHD #10’s prior written permission except to the extent necessary to perform services on DHD #10’s behalf.
8. **Expenses.** Contractor shall be responsible for all the Contractor’s expenses incurred while performing services under this Agreement.
9. **Payment and Terms of Payment.** In consideration for the services to be performed by Contractor, DHD #10 agrees to pay Contractor the compensation as set forth on Exhibit B and at completion of work performed on attached Exhibit A.
10. **Dispute.** In the event of any dispute or difference of any kind whatsoever, arising out of or in relation to or in connection with the validity or invalidity, construction, execution, meaning, operation or effect, change of or breach of this Agreement, which cannot be settled by the individuals who have executed this Agreement by signature, such dispute or difference shall be referred to the Parties’ respective CEOs (or equivalents) who shall meet together with a view to resolving the same within a period of not more than 30 days from the date of the submission. In

the event that Parties' respective CEOs are unable to amicably resolve such dispute or difference within a reasonable time, the Parties shall be free to pursue any and all available remedies at equity or law including binding or non-binding mediation if agreed to by both Parties. Pending resolution of such dispute or difference and without prejudice to their rights, the Parties shall continue to respect all their obligations and to perform all their duties under this Agreement.

11. Modifying the Agreement. This Agreement may be modified only by a writing signed by both parties.
12. Notification of Modifications. DHD #10 will notify the Contractor in writing within thirty (30) calendar days of becoming aware of the need for any modifications in agreement funding commitments made necessary by action of the Federal Government, the Governor, the Legislature or the Department of Management and Budget on behalf of the Governor or the Legislature. Implementation of the modifications will be determined jointly by the Contractor and the DHD #10.

Notices.

All notices and other communication for the parties may be served, mailed, or delivered at the following addresses:

If to the Contractor: Ionia County Health Department
Attn: Chad Shaw, Health Officer
175 E. Adams St.
Ionia, MI 48846
Email: cshaw@ioniacounty.org

If to the DHD #10: District Health Department #10
Attn: Christine Lopez, Finance Director
1049 Newell, P.O. Box 850
White Cloud, MI 49349
Email: clopez@dhd10.org

With copy to: District Health Department #10
Attn: Anne Young
521 Cobb St.
Cadillac, MI 49601
Email: ayoung@dhd10.org

SIGNATURES APPEAR ON NEXT PAGE

In witness whereof, each party to this Agreement has caused it to be executed on the date(s) indicated below. This agreement is effective upon the execution of the final signature required by this Agreement.
District Health Department #10

By: _____
Kevin Hughes
Health Officer
Date: _____

Ionia County Health Department

By: _____
Chad Shaw
Health Officer
Date: _____

EXHIBIT A

SERVICES TO BE PROVIDED

Contractor agrees to:

1. Mandatory participation in the Region 4 Perinatal Care System Quality Improvement summits. If the regular representative cannot attend, a substitute representative may take her/his place.
2. Mandatory participation in 50% of at least one monthly Work Group.
3. Work with the other Region 4 LHDs to analyze local and regional perinatal data and participate actively to develop and implement the Region 4 Perinatal Care System Quality Improvement Plan.
4. Submit invoices to DHD #10 for participation in the Initiative.

EXHIBIT B**PAYMENT AMOUNTS AND SCHEDULE**

For services rendered pursuant to this Agreement, the Contractor shall be compensated a total amount not to exceed Fifteen thousand dollars (\$15,000.00).

Two payments of Five thousand dollars each (\$10,000.00 total) shall be paid to the Contractor after participation in the first and second quarter summits and after participation in the third and fourth quarter summits.

One payment of Five thousand dollars (\$5,000.00) shall be paid at the end of the fourth quarter if the Contractor attended at least 50% of one or more monthly workgroups during the contract period.

Payment will be made to the Contractor upon the receipt of an itemized invoice.

Invoices shall be submitted to:

Anne Young

ayoung@dhd10.org

and/or

Christine Lopez, Finance Director

clopez@dhd10.org

Budget Amendment

Date: 3/20/2024

Department: Health
Requestor: Brenda Ingersoll

Reason: Agreement between District Health Department #10 for Region 4 Perinatal Care System Quality Improvement summits.

Revenue Line Items		Debit	Credit
Fund Activity Account	Description	Decrease	Increase
221-601-530-671.000	Other Revenue		15,000.00

Appropriation Line Items		Debit Increase	Credit Decrease
221-601.530-726.050	Supplies - Program	15,000.00	
	totals	15,000.00	15,000.00

Amendment Balance

Department Head Approval  Date 3-30-24

Finance Office Use Only	
Finance Officer Review	Date
County Administrator Approval	Date
Board Approval	Date

**IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION**

Ionia County Commission on Aging requests Board Chair David Hodge's signature on our FY
2025 Continuation of Funding Request to AAAWM
March 26, 2024

CONTACT:

Carol Hanulcik, Director

DESCRIPTION:

Older Americans Act (OAA) Funding from the Area Agency on Aging of West Michigan is second only to the Ionia County Senior Millage in providing support to our agency.

OAA funding supports Meals on Wheels, Congregate Meals, Respite Services, Homemaker Services, Assisted Transportation, Healthy Aging/Disease Prevention programming and Senior Center Staffing. This figure does not include additional NSIP funding.

A signature from the Board of Commissioners is required on this request as AAAWM funding requires a small "local match.". Board Chair David Hodges is currently authorized to sign our contracts with AAAWM.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

FINANCIAL ANALYSIS:

Funding from the Area Agency on Aging of West Michigan is crucial to service delivery by ICCOA.

LEGAL REVIEW:

none

DEADLINE:

Continuation of Funding Proposals for FY 2025 are due by 5pm on Thursday, March 28, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I move to approve the request of the Commission on Aging Director, to have Board Chair David Hodges sign the FY 2025 Continuation of Funding request to the AAAWM.

DEPARTMENT HEAD RECOMMENDATION:

I recommend signature on the Continuation of Funding request with AAAWM.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.



Due Date: Thursday, March 28, 2024 Time: 5:00 PM
Email completed form to Proposal@aaawm.org

Area Agency on Aging of Western Michigan
FY 2025 Older Americans Act
Continuation of Funding Request
(October 1, 2024 – September 30, 2025)

Part 1

Service Partner: Ionia County Commission on Aging
Address: 101 W. Main Street
City, State, Zip: Ionia, MI 48846

Board Chair: David Hodges **Phone:** (616) 240-0624

Address: 101 W Main St, Ionia MI 48846

Email: davidhodges4833@gmail.com

Contact Person for this Continuation of Funding Form: Carol Hanulcik

Phone: (616) 527-5366 **Email:** chanulcik@ioniacounty.org

Signature of Authorized Individual

Date _____

David Hodges
Name of Authorized Individual

Board Chair

Title of Authorized Individual

(continued on page 2)

Part 2

Complete the **FY 2025 Proposed** column in the table below, based on the following: actual service costs, demand for service and organizational capacity for growth.

NOTE: Figures listed in the FY 2023 Actual column reflects what was reported to us by your organization. If edits are needed, please reach out to your Contract Administrator first.

DP/HP - OVERALL	FY 2023 ACTUAL	FY 2024 CONTRACTED	FY 2025 PROPOSED
Total Funding:	\$16,924	\$16,928	\$15,876
Total Spending:	\$16,205		
Total Units:	439	401	<i>See below</i>
Clients:	570	244	<i>See below</i>
Program Income:	\$5,309	\$3,350	\$4,500

- a. **What percentage of this service is projected to be funded by OAA dollars?** (Note: No service should be funded 100% by the Older American Act)

If funded at the level above, and at the reimbursement rates below, we project OAA dollars to fund approximately 75% of units to be delivered in FY 2025. Not all associated costs are included in our reimbursement rates however.

- b. **(If applicable) If you collected \$0 in cost share &/or program income for this service in FY23, please explain why:** n/a

FY25 DP/HP Requests	Funding	Clients	Units	Unit Rate
A Matter of Balance	\$1,030	12	1	\$1,030
Active Living Every Day				
Arthritis Aquatics				
Arthritis Exercise Program	\$2,987	60	96	\$31.11
EnhanceFitness	\$7,706	100	238	\$32.38
Tai Chi for Arthritis	\$4,153	50	96	\$43.26
Other EBHP:				

- c. **Define the unit of service:** For all classes except A Matter of Balance, a unit of service is one class. A unit for Matter of Balance consists of a 16 hour course.

- d. **Explain any proposed changes in funding or unit rate for the above service:**

For all classes, we are requesting a 3% rate increase to reflect increased wages and increased mileage reimbursement. We have also changed the unit rate for Arthritis Exercise to a per class rate (vs for a course of 24 classes). We did not request increases last year.

CONGREGATE MEALS	FY 2023 ACTUAL	FY 2024 CONTRACTED	FY 2025 PROPOSED
Total Funding:	\$67,833	\$61,583	\$63,430
Total Spending:	\$67,833		
Total Units:	10,692	9,775	9,775
Unit Rate:	\$6.30	\$6.30	\$6.49
Clients:	533	500	500
Program Income:	\$18,161	\$18,550	\$18,550
Cost Share:			

a. Define the unit of service:

One congregate meal.

b. Explain any proposed changes in funding or unit rate for the above service:

We are requesting a 3% increase in our unit rate due to increased wages, delivery and food costs. Wages have steadily increased to keep up with the cost of inflation and to retain workers. We did not request an increase last year.

c. What percentage of this service is projected to be funded by OAA dollars? (Note: No service should be funded 100% by the Older American Act)

We estimate that at the request and rate above, approximately half of this program is funded by OAA dollars, with contributions and Senior Millage funding the balance of costs. While we have continued to increase our unit rate, not all overhead costs are included in our unit rate.

d. (If applicable) If you collected \$0 in cost share &/or program income for this service in FY23, please explain why:

HOME DELIVERED MEALS	FY 2023 ACTUAL	FY 2024 CONTRACTED	FY 2025 PROPOSED
Total Funding:	\$260,000	\$270,003	\$280,000
Total Spending:	\$260,000		
Total Units:	50,782	52,735	53,131
Unit Rate:	\$5.12	\$5.12	5.27
Clients:	463	525	525
Program Income:	\$50,333	\$63,000	\$65,000
Cost Share:			

a. **Define the unit of service:** one meal

b. **Explain any proposed changes in funding or unit rate for the above service:**

We are requesting a 3% increase in our unit rate. This is due in large part to increased wages but also to increased food costs which increased roughly 12% last year for us and additional delivery costs such as fuel. No increase was requested last year.

c. **What percentage of this service is projected to be funded by OAA dollars?** (Note: No service should be funded 100% by the Older American Act)

Overall, OAA dollars, combined with NSIP, fund just over half of the cost for Home Delivered Meal service. The balance comes from Millage, billed services, contributions and other grants/donations. We serve on average 75,000 HDMs annually.

We feel this is exactly what Senior Millage funds should be used for.

d. **(If applicable) If you collected \$0 in cost share &/or program income for this service in FY23, please explain why:**

n/a

HOMEMAKER	FY 2023 ACTUAL	FY 2024 CONTRACTED	FY 2025 PROPOSED
Total Funding:	\$55,000	\$55,011	\$60,000
Total Spending:	\$55,000		
Total Units:	3,141	2,741	2,903
Unit Rate:	\$20.07	\$20.07	20.67
Clients:	163	200	200
Program Income:	\$8,426	\$8,000	\$11,000
Cost Share:			

- a. **Define the unit of service:** One hour spent performing allowable homemaking activities.
- b. **Explain any proposed changes in funding or unit rate for the above service:**

We are requesting a 3% increase in our unit rate due to increased wages and mileage rate. No increase was requested last year.

We are requesting a small increase in funding to help fund additional units. Units delivered continue to increase, but we still maintain a waiting list of 50+ individuals for Respite/Homemaker. The need for services continues to grow.

- c. **What percentage of this service is projected to be funded by OAA dollars?** (Note: No service should be funded 100% by the Older American Act)

In FY 2023, roughly 43% of units delivered were funded with Senior Millage dollars (2,362 of 5,503 total units) and FY 2024 will see a similar funding pattern and project the same into FY 2025.

- d. **(If applicable) If you collected \$0 in cost share &/or program income for this service in FY23, please explain why:**

n/a

RESPITE	FY 2023 ACTUAL	FY 2024 CONTRACTED	FY 2025 PROPOSED
Total Funding:	\$32,002	\$32,002	\$35,000
Total Spending:	\$26,016		
Total Units:	1,581	1,595	1,693
Unit Rate:	\$20.07	\$20.07	\$20.67
Clients:	48	50	55
Program Income:	\$114	\$300	\$350
Cost Share:	\$6,235	\$3,200	\$3,500

a. **Define the unit of service:** one hour of Respite Care provided to a client.

b. **Explain any proposed changes in funding or unit rate for the above service:**

We are requesting a 3% increase in our unit rate due to increased wages and mileage rate. No increase was requested last year.

We are also requesting an increase in funding to help fund delivery of an additional 98 units.

c. **What percentage of this service is projected to be funded by OAA dollars?** (Note: No service should be funded 100% by the Older American Act)

We estimate funding at this level would fund roughly 75% of Respite Services to be delivered in FY 2025 with Senior Millage and other funds making up the other 25%.

Our unit rate does not include all related costs associated with delivery of a unit. In particular the direct service cost has not kept pace. Where the DCW premium is not funded by OAA dollars, Senior Millage dollars make up this difference.

d. **(If applicable) If you collected \$0 in cost share &/or program income for this service in FY23, please explain why:**

n/a

SENIOR CENTER STAFFING	FY 2023 ACTUAL	FY 2024 CONTRACTED	FY 2025 PROPOSED
Total Funding:	\$10,000	\$10,000	\$11,719
Total Spending:	\$10,000		
Total Units:	672	650	715
Unit Rate:	\$15.39	\$15.39	\$16.39
Clients:			
Program Income:			
Cost Share:			

a. **Define the unit of service:** 1 hour of staff time worked.

b. **Explain any proposed changes in funding or unit rate for the above service:**

We are requesting an increase in the unit rate, to reset it to the lowest hourly wage for staff currently providing this service, at \$16.39 (not including benefits or additional costs). No increase was requested last year.

We are also requesting an increase in the number of units funded, due to new programming targeting isolation – a Coffee Klatch group launched in November 2023 and a Memory Café launching in May 2024.

c. **What percentage of this service is projected to be funded by OAA dollars?** (Note: No service should be funded 100% by the Older American Act)

The base wage for staff who provide Senior Center Staffing currently averages \$20.78, not including benefits or other costs. Also, our agency does not record and submit all Senior Center Activities and hours worked. Given these factors, we would estimate OAA funds 50% or less of activities in this area. We are grateful for that support!

d. **(If applicable) If you collected \$0 in cost share &/or program income for this service in FY23, please explain why:**

Not applicable.

TRANSPORTATION (ASSISTED)	FY 2023 ACTUAL	FY 2024 CONTRACTED	FY 2025 PROPOSED
Total Funding:	\$25,000	\$25,004	\$35,000
Total Spending:	\$25,000		
Total Units:	1,075	940	1,278
Unit Rate:	\$26.59	\$26.60	\$27.39
Clients:	46	50	60
Program Income:	\$778	\$1,500	\$1,500
Cost Share:			

a. **Define the unit of service:** a one way trip

b. **Explain any proposed changes in funding or unit rate for the above service:**

We are requesting a 3% increase in our unit rate to reflect the increased costs of providing transportation, particularly for increased wages to keep up with inflation.

We are also requesting additional funding, to increase the number of trips provided with OAA dollars. No increases were requested last year.

c. **What percentage of this service is projected to be funded by OAA dollars?** (Note: No service should be funded 100% by the Older American Act)

We project we will provide at least 5,000 transportation trips in FY 2025. If OAA dollars fund our request above at 1,278 units, that would work out to 26% of trips funded with OAA dollars. This program is largely funded through with Senior Millage dollars (over 50%). Only a fraction of clients served are submitted for OAA reimbursement.

Our Senior Millage also funds additional overhead costs which are not included in our reimbursement rate.

d. **(If applicable) If you collected \$0 in cost share &/or program income for this service in FY23, please explain why:**

n/a

Please attach your **FY 2023 Achieved Program Outcomes** to this Continuation of Funding Request.



Achieved Program Outcomes FY 2023

The goal of the Ionia County Commission on Aging is to strengthen the well-being of all Ionia County Senior Citizens and to be the cornerstone of support services for their continued independence.

One way we remain focused on our goal is by polling seniors, to get feedback on our services and programming. This year, as we celebrate the 50th anniversary of our founding, we remain as committed as ever to gathering this feedback and to using it to help plot our course moving forward.

Looking back over the history of our agency, its services and direction, it's clear that while certain services continue to form our core – Meals on Wheels, Transportation, Homemaker and Respite Services, Senior Center Services and Healthy Aging/Disease Prevention - nothing remains static and it's fundamentally important to adapt to the needs of those we serve *today*.

In 2022, we completed renovations on the public spaces of our Ionia Senior Center, making important safety and accessibility upgrades. In 2024, we are working to upgrade the other half of our facility, including our kitchen and offices, and hope to increase our footprint by 800-900 square feet. This modest increase would provide much needed private space for meeting with clients. Also planned is a critically needed refresh of our kitchen, with direct access for load-in and load-out for Meals on Wheels, and upgraded ductwork above our kitchen and office space with separate zones for each.

The goal of these changes is to set our agency up for the *next* 50 years. As we develop our plans, we will work to engage the public directly on the project, as we did previously. In fact, several of the ideas for our prior renovation came directly from clients during annual polling.

Our vision for the future is encapsulated in our Senior Center in downtown Ionia. To respect our past and plan for the future, our facility is a welcoming destination for social interaction, enriching programming and a hub for information, where seniors have a voice and a hand in both content and community.

Specific polling results and our analysis follow. Thank you for your support of our efforts, and of our seniors, in Ionia County!

The Ionia County Commission on Aging
November 2023

Supportive Services Programming

Homemaker Services

Results:

- 97% of responses indicated that Ionia County Commission on Aging (ICCOA) Homemakers performed all the tasks assigned (151 of 155 replies).
- 100% of replies indicated that they would recommend ICCOA Homemaker Services to others (155 of 155 replies).
- 100% of responses received indicated that ICCOA direct care workers providing homemaker services are respectful and communicate effectively (155 of 155 replies).

Analysis: Our agency met or exceeded the targets set in all three standardized outcomes for Homemaker Services.

Our agency was thrilled with the number of responses we received this year. Not only did the results show that clients are very satisfied with their Homemaker Services, they show that we are successfully serving many more clients. In fact, we delivered more Homemaker Services in FY 2023 than in any year going back to 2012 (includes OAA and local Senior Millage funding).

We continue to call clients in advance of providing services, to remind clients we're coming and to limit any spread of COVID or the flu from aides to clients and vice versa. We feel it has increased trust and has helped reduce isolation as well.

We also continue to survey clients with Homemaker Services twice per year, at each of their bi-annual assessments. We feel this helps to maintain open lines of communication between client and agency. We are also able to respond to client feedback quickly, helping us to identify changing needs, such as when more services, or other services such as Respite, may be a better fit. The most recent survey is included in tabulating the results.

Respite Services

Our goal with Respite Services is to support caregivers. The stress of caregiving can lead to mental exhaustion and illness. The two key goals of Respite Services include:

- Assist in reducing "caregiver burnout."
- Improved personal well-being reported by caregivers after receiving services.

Results from responses received:

- 83% of caregivers who receive Respite Services indicated a positive personal health score comparing their health to the same period last year (indicating 5 or lower on a 10 point scale where 1 is *very healthy, with 35 replies*).
- 86% of caregivers reported relief as a result of receiving services (indicating 7 or higher on a 10 point scale with 10 being *extremely relieved*). 79% of these respondents indicated they were extremely relieved (out of 14 replies, as indicated at time of reassessment).
- 100% of respondents indicated services helped them accomplish the things they wanted to do (answering *yes* or *somewhat*).

Analysis: Results show that our services make a real difference in the lives of those we serve, with beneficial results.

Our goal for FY 2024 is to continue to grow the number of Respite service hours delivered. While overall In Home Service hours in FY 2023 (for OAA and agency funded services) were higher than in any year since FY 2015, Respite hours are increasing more slowly, and have not yet returned to pre-pandemic levels.

Thanks to the Direct Care Worker premium, and changes at our agency such as creating full-time positions, we do continue to see incremental growth in total services delivered. But we also continue to see increased demand. Our waiting list for In Home Services remained fairly constant from the beginning to the end of FY 2023.

Another success story from FY 2023 would be our successfully building a team of six aides who are able to provide personal care services, such as bathing, supported with both OAA funding under Respite (Personal Care) and through our local senior millage. This has made an incredible difference in our county.

This year we also polled Respite Homemaker clients twice annually, as per our standard Homemaker clients. Results from this polling indicated 100% satisfaction for each of the 3 standardized outcomes survey questions.

An additional takeaway, we feel the DCW premium/higher pay, a change to full-time career positions, additional training and professionalization of the role, are all leading to increased satisfaction numbers and better care overall. Less turnover, more highly trained staff, more experience in the field all combine to deliver better care, plain and simple.

Assisted Transportation

- 100% of respondents indicated they were better able to maintain their health – through medical appointments and/or community connections – thanks to transportation provided by the Ionia County Commission on Aging Assisted Transportation (17 of 17 responses).
- 100% of responses indicated clients were able to get to their scheduled appointment(s) on time when using transportation provided by the Ionia County Commission on Aging Assisted Transportation Program (17 of 17 responses).
- 100% of respondents said their experience with Ionia County Commission on Aging Transportation Services was positive (17 of 17 responses).
- 100%* of responses indicated Ionia County COA Transportation has reduced their stress and helped them maintain their independence (16 of 17 responses, *1 no reply/ wrote in reply that stress remained the same).

Analysis: All standardized outcomes for Transportation were achieved.

Showing just how much of a lifeline this program provides, six respondents went out of their way to add a personal note about how much they appreciated the service and/or how impressed they are with our drivers. One client also sent a letter as a special thank you.

Our goal for the new year is to continue to grow our numbers and to help more seniors with trips to the grocery store, to attend congregate meals, to visit a friend, for medical services. One way we hope to do this is by adding an additional vehicle.

Our fleet grew from 5, to 6, then to 7 vehicles over the years from 2017 to 2023. We hope to grow the fleet to 8 transportation vehicles in December 2023 or January 2024. The larger fleet has helped us mitigate the loss of volunteers using their own cars for transportation, particularly starting at the time of the pandemic.

As OAA funded transportation is now provided by both staff drivers and volunteers, survey results include all transportation surveys returned.

Disease Prevention/Health Promotion

Including EnhanceFitness™, Tai Chi, A Matter of Balance and our own Armchair Exercise.

Participation in DP/HP was at the highest level since comparable records are available, 2013, (as measured by participants x classes offered). Total, unique participants is just below pre-Covid numbers with new participants joining at all fitness levels. We're happy to offer choices for seniors, with different classes, or even within the same class by adding weights or seated options, to match the participant's needs.

Polling came from our Ionia Senior Center and satellite locations where we hosted classes in FY 2023: Lake Odessa, Belding, Portland and Saranac. Our plan for FY 2024 will continue to offer classes throughout the county.

Polling showed a high level of satisfaction from clients:

- 100% of respondents indicated that they would take the class again (64 of 64).
- 100% indicated they would recommend the class to others (64 of 64).
- 98% felt that their balance and stability had improved due to the class (60 answering yes, 1 no, 3 maybe).
- 91% said their overall fitness level had improved because of the class (58 answering yes, 2 no, 4 maybe).
- 100% said they felt the class was fun and a good social experience (64 of 64).

Additional comments and analysis:

Satisfaction is high, and we aim to continue our approach by: offering classes where it's convenient for participants to join, having a team of instructors to offer a variety of wellness options throughout the year and by supporting DP/HP programming with solid training and equipment provided in a welcoming atmosphere.

A case in point, we continue to host EnhanceFitness and Tai Chai via Zoom because we know clients are making use of this option for a variety of reasons (inclement weather, caregiving responsibilities, etc). 31% of clients indicated they attended via Zoom from time to time, and 27% indicated they would like to learn how. That's an increase over last year when 28% of respondents indicated they had attended by Zoom and 22% indicated they'd like to learn how.

In FY 2024 we will add Arthritis Exercise to our suite of HP/DP classes. We are already incorporating some of the Arthritis Exercise movements into our Armchair Exercise class. And participants are already sharing that they appreciate the new content and additional information this evidence-based program provides.

Senior Center Activities

Our Ionia Senior Center is not just a location for activities, it is also the face of our agency where seniors can learn more about our services or get a referral for another resource in our county. It's important that those who reach out are satisfied with our response and the information we provide. Polling this year focused on those who visit our Senior Center so can develop resources seniors indicate they need, delivered in a courteous and helpful way.

Results showed:

- 100% indicated ICCOA staff were courteous and helpful (30 responses)
- 79% replied that staff *always* helped them gain access to appropriate services (22 of 28 responses), and 21% indicated staff *usually* do (6 of 28 responses)
- 100% indicated they were *very* satisfied with our agency's range of services (26 responses)
- 96% indicated they found the information in our newsletter helpful always or usually (25 of 26 responses)
- 100% indicated they would recommend our agency to a friend (29 of 29 responses)
- Of 28 replies, 68% indicated they felt they had a voice in activities or services our COA offers, 29% said they were unsure and 1 respondent indicated they did not feel they had a voice.

Analysis and goals for FY 2024:

Our goal again this year is to respond to the specific feedback we receive from clients with Senior Center Activities that they indicate they'd like to see us host. We also look to continue to develop resource guides on a variety of services that our agency either does not deliver or for which we are unable to fully meet client demand.

One way we are looking to continue this conversation, and to gather additional direct client feedback, is through our new "Coffee Klatch" gathering every Monday morning from 9-10:30. From here we can listen and develop programming organically, offer informal support and services that can develop into addressing larger needs, and overall have an open door to the community. We also hope to get feedback to develop additional resources and much more with the help of this new program at our Ionia Senior Center, and could potentially rolling this out to other satellite locations as well.

Survey results for Congregate and Home Delivered Meals also follow.

We look forward to the new year!

This report covers outcomes for services funded under Older Americans Act: Homemaker and Respite Services, Assisted Transportation, Senior Center Services and Healthy Aging/Disease Prevention with some reference to services provided with other funding sources such as Senior Millage and MDOT. Survey results for Congregate and Home Delivered Meals also follow.

Congregate Meal FY 23 Outcomes

Instructions: Enter number of responses in the appropriate box. Percentages will automatically calculate.

	#	%
1. In general, I like the taste of the meals.		
Agree	90	97%
Disagree	3	3%

2. The meal I receive is a good value for the requested donation.		
Agree	90	97%
Disagree	3	3%

3. Overall, my basic food needs are met/I have enough food to eat at home.		
Agree	92	99%
Disagree	1	1%

4. Why do you attend the meal site?		
Activities	80	38%
Socialization	83	40%
The food	45	22%

HDM FY 23 Outcomes

Instructions: Enter number of responses in the appropriate box. Percentages will automatically calculate.

	#	%
1. Meals on Wheels is my main source of food.		
Agree	74	56%
Disagree	58	44%

2. In general, I like the taste of the meals.		
Agree	126	95%
	6	5%

3. The meal I receive is a good value for the requested donation.		
Agree	126	95%
Disagree	6	5%

4. Since receiving MOW, I eat more fruits and vegetables.		
Agree	121	92%
Disagree	11	8%

5. Overall, my basic food needs are met/I have enough food to eat at home.		
Agree	122	92%
Disagree	10	8%

6. Before you began receiving MOW services, did you ever go to bed hungry?		
Yes	34	26%
No	98	74%
Do you ever go to bed hungry now?		
Yes	9	7%
No	123	93%

7. Since receiving the meals, my health has improved.		
Agree	95	72%
Disagree	37	28%

8. The meals I receive have helped me remain in my home.		
Agree	120	91%
Disagree	12	9%

Standardized Outcomes	Achieved %	Outcome Achieved
90% of clients will like the taste of their meals. (Q2)	95%	Yes
70% of clients will report eating more fruits and vegetables. (Q4)	92%	Yes
90% of clients will report having enough food to eat. (Q5)	92%	Yes
70% of clients will report that their health has improved since receiving the meals. (Q7)	72%	Yes
	91%	Yes

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Act 51 Annual Resolution Certifying County Road System Mileage
Date: March 26, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION: Act 51 requires an annual certification of mileage in the County Road System. The attached Resolution must be provided to MDOT before April 1, 2024.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS: Failure to comply with Act 51 means the County would not qualify for Michigan Transportation Funds. This would mean a revenue loss to the Road Department of \$9,000,000 to \$10,000,000 per year.

LEGAL REVIEW: Not applicable.

DEADLINE: March 26, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION): Request the Board approve the attached Resolution.

ADMINISTRATOR'S RECOMMENDATION: The Administrator recommends approval of the Resolution.

BOARD OF COUNTY COMMISSIONERS
COUNTY OF IONIA
RESOLUTION FOR ADDITIONS AND DELETIONS TO COUNTY ROAD SYSTEM
MADE PRIOR TO DECEMBER 31, 2023

Commissioner _____ moved the adoption of the following resolution:

WHEREAS, the Ionia County Road Department wishes to add or correct new roads and delete or change roads on its road system as part of the annual Act 51 Certification. Total changes include, 0.00 miles in primary miles, an increase in local miles of 0.00, with an increase in local urban 0 miles and 0 miles in changes in primary urban mileage. Recommended changes are described as follows:

County Wide

Primary 389.48 2023 Mileage (No Change from 2022)

Local 684.14 2023 Mileage (No Change from 2022)

Urban

Primary 26.66 2023 Mileage (No Change from 2022)

Local 39.92 2023 Mileage (No Change from 2022)

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director shall be authorized to approve the addition and change of the above noted roads for the Ionia County Road Department.

BE IT FURTHER RESOLVED that true copies of this resolution will be sent to the Michigan Department of Transportation.

The motion was seconded by Commissioner _____ and carried on a roll call vote:

Ayes, _____

Nays, _____

Absent, _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, Greg Geiger, Clerk of the Board of Ionia County, do hereby certify that the above and foregoing is a true and correct copy of an excerpt from the minutes of a meeting of said Board held on February 8th, A.D., 2023, as appears of record in the office of said Board; that I have compared the same with the original and it is a true transcript therefrom.

IN WITNESS WHEREOF, I have hereunto set my hand at Ionia, Michigan, this ____ day
of _____ A.D., 2024.

Greg Geiger
Clerk of the Board

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Sandvic Bits and Boards

Date: March 26, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION: The Department has obtained three quotes for Sandvic Bits and Boards/Blades. The quotes are only valid for 30 days. Quotes were obtained from Shults Equipment LLC, AIS Construction Equipment and Winter Equipment. Shults Equipment LLC quoted Severe Duty Scarifier Boards/Blades, which are preferable.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS: The purchase of these items is included in the Department's 2024 budget.

LEGAL REVIEW: Not applicable.

DEADLINE: March 26,2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION): Request the Board approve accepting Shults quote of \$35,995.50.

ADMINISTRATOR'S RECOMMENDATION: The Administrator recommends approval of the Resolution.

#1 choice

March 5, 2024

To: Ionia County Road Commission
Attn: Wes

We would like to quote the following graders blades for your consideration:

<u>Item/Description</u>	<u>Quantity</u>	<u>Price Ea.</u>	<u>Ext. Price</u>
2041786, C87WFRKCSB Scarifier Bit (50 per box)	1250	\$ 12.97	\$ 16,212.50
3386038, C855HDX-4 Scarifier Bit (50 per box)	1250	\$ 7.81	\$ 9,762.50
1012351, 1-1/4" x 5" x 36" Severe Duty Scarifier Blade	4	\$ 578.10	\$ 2,312.40 L
1012352, 1-1/4" x 5" x 48" Severe Dute Scarifier Blade	10	\$ 770.81	\$ 7,708.10 L
	TOTAL		<u>\$ 35,995.50</u>

PRICES BASED ON AN ORDER OF ALL QUANTITIES LISTED ABOVE.
5-7 days for shipping

Prices F.O.B. Ionia, MI
Prices firm for 30 days.
Terms: Net 30 days.

We thank you for the opportunity to be of service.

Shults Equipment, LLC.

Joe Vernon

Joe Vernon



GRAND RAPIDS
600 AIS Drive S.W.
Grand Rapids, MI 49548
(616) 538-2400

LANSING
3800 N. Grand River Ave.
Lansing, MI 48906
(517) 321-8000

NORTHEAST DETROIT
65809 Gratiot Avenue
Lenox, MI 48050
(586) 727-7502
2

SAGINAW
4600 AIS Drive
P.O. Box 253
Bridgeport, MI 48722
(989) 777-0090

TRAVERSE CITY
8300 M-72 East
P.O. Box 190
Williamsburg, MI 49690
(231) 267-5060

WEST DETROIT
56555 Pontiac Trail
New Hudson, MI 48165
(248) 437-8121

Ship To:

Invoice To: IONIA COUNTY ROAD COMM.
170 EAST RIVERSIDE DRIVE
IONIA MI 48846

Branch

G - GRAND RAPIDS

Date	Time	Page
03/08/2024	7:40:16 (O)	1
Account No.	Phone No.	Ref. No
34	6165271700	038923
Ship Via	Purchase Order	
carb	QUOTE WES	
Tax ID No		

Salesperson

JM

ESTIMATE EXPIRY DATE: 04/06/2024

PARTS QUOTE - NOT AN INVOICE

Leaking hydraulic cylinder? Hydraulic pump tired or leaking?
Engine, engine block, cylinder head need to be rebuilt, remand, or repaired?
Our AIS Reman Center can take care of it.
Call us today 616-538-2400

Part#	Description	U	Qty	Price	Amount
-------	-------------	---	-----	-------	--------

all in stock except we are a few buckets of bc132 short
, Those
are on order and we should have the balance within 30days.
we have the rest in stock between our branches .

WWBC72	GRADER-BIT 60CT	25	6.90	414.00	10350.00
BC132	GRADER BIT-40CT	25	13.42	537.00	13425.00
B48B	4'SYS2000 BOARD	10		779.30	7793.00
B36B	3'SYS2000 BOARD	4		605.00	2420.00

Subtotal: 33988.00

TOTAL: 33988.00

Authorization: _____

Pricing is based on current costs & availability at the time of order. Shipping costs are additional. Thank You.

FINANCE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF
1.5% PER MONTH.

(SEEREVERSE SIDE FOR IMPORTANT INFORMATION)

Cores must be returned within 60 days for full credit (pending inspection)

Customer Name:

Customer Signature:

IMPORTANT PROVISIONS OF CONTRACT ON REVERSE SIDE.



THE SNOWPLOW
& CONSTRUCTION
WEAR PARTS EXPERTS

CALL: 800.294.6837

FAX: 888.810.9363

1900 Joseph Lloyd Parkway
Willoughby, Ohio 44094

Quoted To

Ionia County Road Commission
170 E Riverside Dr
Ionia, MI 48846
USA

Quote

Quote ID QT36000

Cust ID CNTYIONIA

Quote Date	Expiration Date	Sales Rep	TERMS			
2/29/2024	3/30/2024	topping	Net 30 Days			
Part ID	Description	LBS	Qty	Unit Price	Ext Price	
SC20160	Road Grading System 2100 Board 3FT 5/8 22MM Tool System Board 3FT with 5/8" Plow Bolt Holes for 1.75" spaced tools, 21 Tool Capacity	216	4	727.80	\$2,911.20	
SC20165	Road Grading System 2100 Board 4FT 5/8 22MM Tool System Board 4FT with 5/8" Plow Bolt Holes for 1.75" spaced tools, 28 Tool Capacity	288	4	866.70	\$3,466.80	
SC20105	Road Grading System 2000 Board 4FT 5/8 22MM Tool System Board 4FT with 5/8" Plow Bolt Holes for 1.5" spaced tools, 32 Tool Capacity	426	6	866.70	\$5,200.20	
Quote Specifications						
Total Quoted Price (USD) \$					11,578.20	

CALL TO ORDER
800.294.6837

WINTEREQUIPMENT.COM



WINTER[®]

THE SNOWPLOW
& CONSTRUCTION
WEAR PARTS EXPERTS

CALL: 800.294.6837

FAX: 888.810.9363

1900 Joseph Lloyd Parkway

Willoughby, Ohio 44094

Quoted To

Ionia County Road Commission
170 E Riverside Dr
Ionia, MI 48846
USA

Quote

Quote ID QT35999

Cust ID CNTYIONIA

Quote Date	Expiration Date	Sales Rep		TERMS		
2/29/2024	3/30/2024	topping		Net 30 Days		
Part ID	Description	LBS	Qty	Unit Price	Ext Price	
MT50116	Road Grading Tool for 2100 System Boards <i>22MM Road Grading System Tool with a Large Blunt Tip and wedding band retainer for boards with 1.75" hole spacing and internal groove, 40 tools per box</i>	820	1000	15.30	\$15,300.00	
MT10105	System 2000 Round TipTool <i>22MM Road Grading System Tool with NP28 Tip for boards with 1.5" hole spacing, 65 tools per box</i>	975	1625	7.20	\$11,700.00	
Quote Specifications						

Total Quoted Price (USD) \$ 27,000.00

CALL TO ORDER
800.294.6837

WINTEREQUIPMENT.COM

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Maintenance of MDOT Bellamy Creek Roadside Park

Date: March 26, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION: The Department entered into a contract with Thomas Lawn Care LLC in 2023 for maintenance of the MDOT Bellamy Creek Roadside Park at \$400 per week starting April 1 and going through October 31. The contract included the option for four additional annual renewals. This is the first renewal.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS: MDOT reimburses the Department for the cost of maintaining the Roadside Park and both the revenue and expense are included in the Department's 2024 budget.

LEGAL REVIEW: Not applicable.

DEADLINE: March 26, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION): Request the Board approve renewal of the Thomas Lawn Care LLC contract.

ADMINISTRATOR'S RECOMMENDATION: The Administrator recommends approval of the Resolution.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Roadside Moving – Primary Roads

Date: March 26, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION: The Department entered into a contract with J. Jablonski & Sons, Inc. in 2020 for Roadside Mowing on Primary Roads. The contract included the option for four additional annual renewals. This is the fourth renewal and the prices remain the same.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS: the cost of this service is included in the Departments budget.

LEGAL REVIEW: Not applicable.

DEADLINE: March 26, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION): Request the Board approve renewal of the J. Jablonski & Sons, Inc. contract.

ADMINISTRATOR'S RECOMMENDATION: The Administrator recommends approval of the Resolution.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Street Sweeping
Date: March 26, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION: In 2023 the Department entered into a contract with SCA of Michigan for street sweeping on the State trunklines, primary roads with curb and gutter, and non-curb, bridge decks and for emergencies. The contract included the option for four additional annual renewals. This is the first renewal and the prices remain the same.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS: MDOT reimburses the Road Department for Trunkline work. The cost of this service is included in the Department's budget.

LEGAL REVIEW: Not applicable.

DEADLINE: March 26, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION): Request the Board approve renewal of the SCA of Michigan contract.

ADMINISTRATOR'S RECOMMENDATION: The Administrator recommends approval of the Resolution.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: EGLE Storage Tank Contamination Closure Report

Date: March 26, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION: The Department has received a report from EGLE regarding soil contamination from the underground fuel storage tanks that existed prior to the November 1996 fire that destroyed the truck barn and administration building. The report contained information that indicates it may be appropriate to develop a closure report for submission to EGLE. I submitted the EGLE report to our engineering firm Prein & Newhof (P&N) and they have provided a proposal for environmental services. The services would include collecting data and assembling a report that will satisfy EGLE's requirements for closure. A copy of the P&N proposal is attached.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS: The P&N work would cost \$11,850 which would be available in our budget.

LEGAL REVIEW: Not applicable.

DEADLINE: March 26, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION): Request the Board accept the P&N proposal.

ADMINISTRATOR'S RECOMMENDATION: The Administrator recommends approval of the Resolution.

March 15, 2024

Via email to lpigue@ioniacountyroads.org

Ms. Linda Pigue, Manager
Ionia County Road Department
170 East Riverside Drive
Ionia, MI 48846

Re: Proposal for Environmental Consulting Services
Leaking Underground Storage Tank Site - 170 East Riverside Drive

Dear Ms. Pigue,

Prein&Newhof is pleased to present this proposal to provide environmental consulting services in connection with the leaking underground storage tank (LUST) project referenced above. It is our understanding that Ionia County Road Department is interested in obtaining a closure from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) of the LUST investigation.

BACKGROUND INFORMATION

We have reviewed the Environmental Expanded Triage report prepared by AKT Peerless on December 27, 2023 made available to Mr. Eric Seguin, P.E. of Prein&Newhof. This report shows that ground penetrating radar (GPR) techniques were used to survey the site on July 21, 2023. The GPR results identified an anomaly as the former tank basin at the northwest corner of the site building, as well as two linear anomalies.

Soil samples were taken from the site from nine soil borings on August 28, 2023. The results show that the soil contamination detected above their cleanup criteria is not defined to the north or east of two soil borings identified as "CRC-7" and "CRC-8". The contamination appears to be defined to the south and west of the two soil borings. Groundwater was encountered at depths ranging from 16 - 23 feet below ground surface at this site. Groundwater samples were collected from nine locations and none of the groundwater samples had contaminants that exceeded cleanup criteria. It does not appear that additional groundwater monitoring will be needed. Four soil gas samples were also collected from locations near the buildings and no soil gas samples indicated impacts to the indoor air.

It is noted that additional information may be available in the EGLE files and in the Ionia files, which should be reviewed for understanding site closure.

On this basis, we are preparing this proposal to define the soil contamination horizontally and if this is successful, the site would be ready for submitting a closure report. The scope of services is provided below.

SCOPE OF SERVICES

Review Background Reports

The EGLE file will be obtained and reviewed for additional information on the Site. Files from Ionia County will be requested for review. The goal of this review will be to set up an

understanding of the chronological record of the site's previous investigation results which will be needed for LUST Closure.

Soil Borings and Soil Sampling

Three soil borings will be advanced using hydraulic hammer drilling, such as a geoprobe® drill rig. The target areas for drilling are shown on the attached soil boring plan. Soil samples will be collected for laboratory testing from each soil boring. The soil borings will be drilled to at least a depth of approximately 24 feet. The Environmental Expanded Triage reported the depth to groundwater between 16 and 23 feet. As stated, the groundwater samples do not show impacted groundwater at the site, so no groundwater samples are planned. As the drilling is being conducted, the soil will be screened using a photoionization detector (PID) to provide additional field characterization of the contamination depths. Up to six soil samples – two per soil boring – will be tested for volatile organic compounds (VOCs 8260+) which will be used as indicator compounds for potential contamination previously identified at this site. At this time from review of the Environmental Expanded Triage report soil samples are targeted for the depths between 16-23 feet below the ground surface.

We will secure the samples and transport them to the laboratory under chain of custody procedures.

Reporting

If the proposed soil sampling defines the contamination to concentrations below cleanup criteria, we will prepare a Closure Report suitable for submission to Michigan's Department of Environment, Great Lakes, and Energy (EGLE). The closure report will describe the results and the sampling methodologies. If the soil contamination is defined, we propose to leave the soil contamination in place by recording a restrictive covenant to reduce the risk of unacceptable exposure to the contamination. We expect the restrictive covenant to limit the site's uses to non-residential developments and restrict the use of groundwater at the site. The Closure Report would rely on the restrictive covenant and the samples that define the contamination.

PROFESSIONAL FEES

Based on the scope of services outlined herein, we anticipate the professional fees not to exceed \$11,850, based on the following breakdown:

- Obtain/Review EGLE files and Ionia County's records \$1,000
- Field work and laboratory fees \$4,500
- Restrictive covenant \$1,450
- Closure Report to EGLE \$4,800

SCHEDULE

The field work can be scheduled within approximately two weeks from acceptance of our proposal. We expect the drilling and sampling to be collected within one day. The laboratory analysis takes up to two weeks after the laboratory receives the samples. The closure report can be completed approximately four weeks after the results from the laboratory are received.

We would be happy to discuss alternate delivery schedules with you should you desire.

Ms. Pigue
March 15, 2024
Page 3

This proposal is being submitted under the terms and conditions in our master services agreement dated June 9, 2020. To accept our proposal, please sign and return the authorization section shown below.

Sincerely,

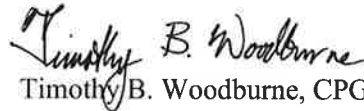
Prein&Newhof



Eric Seguin, P.E.



Christopher J. Cruickshank, P.E.


Timothy B. Woodburne, CPG

Enclosures:

- Sample Location Plan

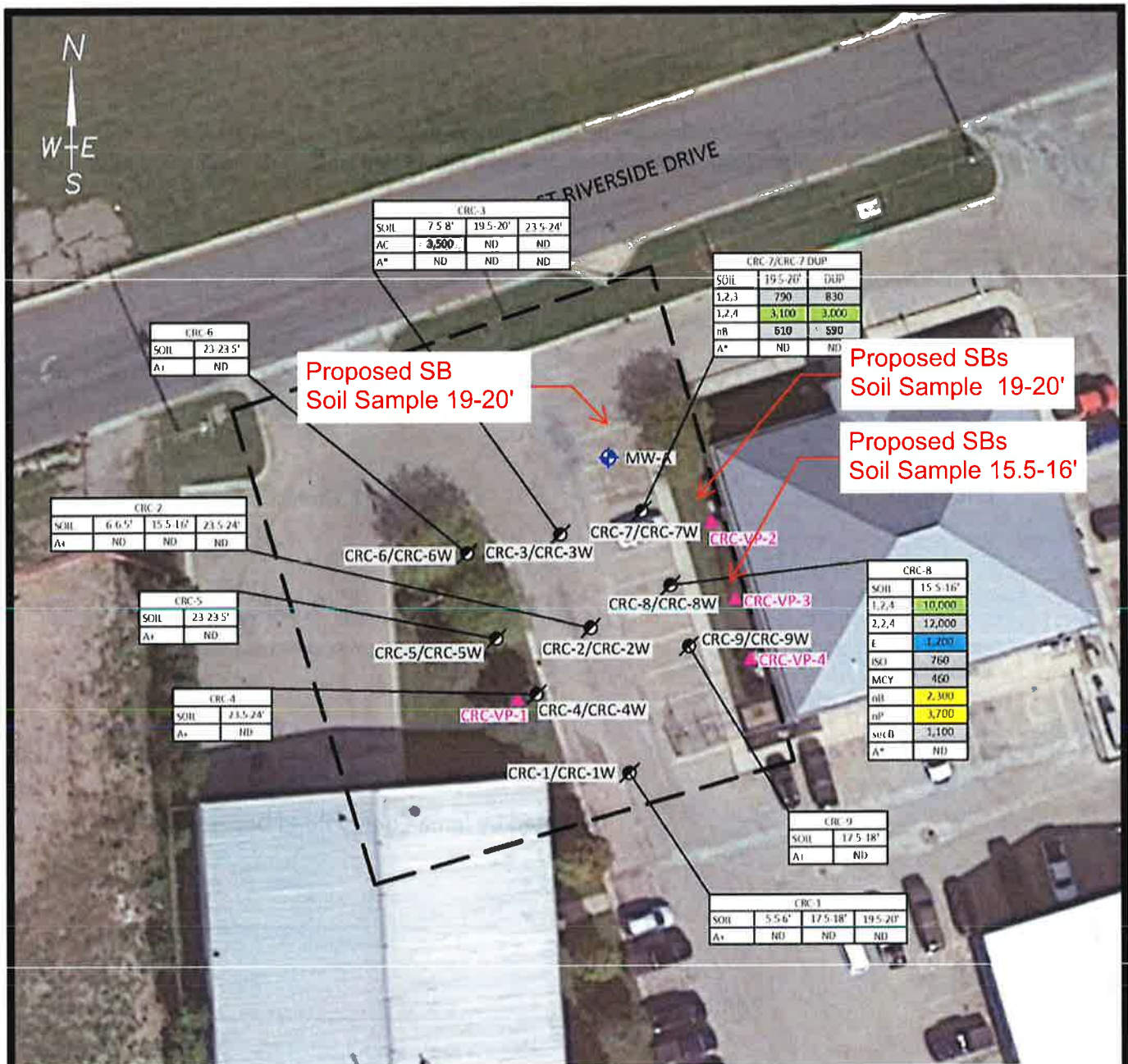
Accepted by Ionia County Road Department

By _____

Printed Name _____

Title _____

Date _____



CONTAMINANT EXCEEDANCE LEGEND

Gray	exceeds detection limit
Yellow	exceeds DWPC
Blue	exceeds GSIIC
Green	exceeds both DWPC and GSIIC
Orange	exceeds one or more criteria, SVIIC and/or DCC

DWPC Drinking Water Protection Criteria
 GSIIC Groundwater Surface Water Interface Protection Criteria
 SVIIC Soil Volatilization to Indoor Air Inhalation Criteria
 DCC Direct Contact Criteria

A+ - All Analytes
 A* - All Other Analytes
 ND - Not Detected
 All SOIL concentrations in ug/kg

1,2,3- 1,2,3-TRIMETHYLBENZENE
 1,2,4- 1,2,4-TRIMETHYLBENZENE
 2,2,4- 2,2,4-TRIMETHYLPENTANE
 AC- ACETONE
 E- ETHYLBENZENE
 ISO- ISOPROPYLBENZENE
 MCY- METHYLCYCLOPENTANE
 nB- n-BUTYLBENZENE
 nP- n-PROPYLBENZENE
 secB- sec-BUTYLBENZENE

LEGEND

---	TARGET GEOPHYSICAL SURVEY AREA
⊙	EXISTING MONITORING WELL
⊙	SOIL BORING
▲	VAPOR POINT

Proposed soil samples tested for VOCs

AKTPEERLESS
 ENVIRONMENTAL SERVICES

SITE PLAN WITH BORING LOCATIONS AND SOIL ANALYTICAL RESULTS

170 EAST RIVERSIDE DRIVE
 IONIA, MICHIGAN
 PROJECT NUMBER: 18282R-1-10

DRAWN BY: OGO
 DATE: 11/06/2023

0 20 40
 SCALE: 1" = 40'

FIGURE 3

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Plastic Culvert
Date: March 26, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION: Our inventory of plastic culvert is depleted. Since we will soon be using significant quantities, we obtained quotes from 3 sources for plastic culverts. VanderVelde Sales and Service, ETNA Supply, and Core & Main each provided quotes. VanderVelde Sales and Service submitted the lowest cost quote.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None

FINANCIAL ANALYSIS: The cost of culvert is included in our 2024 budget.

LEGAL REVIEW: Not applicable.

DEADLINE: March 26, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION): Request the Board accept VanderVelde Sales and Service quote.

ADMINISTRATOR'S RECOMMENDATION: The Administrator recommends accepting VanderVelde Sales and Service quote.

Ray VanderVelde
989-506-0909

Honoring Prices from 2023 for 2024

IONIA COUNTY ROAD COMMISSION

SEASONAL BIDS - MONDAY, FEB 6, 2023 @ 1:00 PM
TABULATION

PLASTIC PIPE

VanderVelde Sales & Service											
M292 Type S Smooth Int.			Single Wall Corr.			M292 Type S Smooth Int.			Single Wall Corr.		
DIAMETER INCHES	PRICE PER FOOT		DIAMETER INCHES	PRICE PER FOOT		DIAMETER INCHES	PRICE PER FOOT		DIAMETER INCHES	PRICE PER FOOT	
4	\$1.22		4	\$0.49		4			4		
6	\$2.11		6	\$1.20		6			6		
8	\$3.77		8	\$2.30		8			8		
10	\$5.34		10	\$3.70		10			10		
12	\$6.39		12	\$4.90		12			12		
15	\$8.17		15	\$8.85		15			15		
18	\$12.38		18	\$12.25		18			18		
24	\$19.91		24	n/a		24			24		
30	\$30.41		30	n/a		30			30		
36	\$39.01		36	n/a		36			36		
42	\$50.92		42	n/a		42			42		
48	\$62.42		48	n/a		48			48		
60	\$93.41		60	n/a		60			60		
Terms / Comments:			Terms / Comments:			Terms / Comments:			Terms / Comments:		
Net 30 days			Minimum 1/2 truckload								



Bid Proposal for Ionia County Road Commission - ADS N12 2024

IONIACOUNTYROADDEPARTMENT

Job Location: Ionia, MI

Bid Date: 03/14/2024

Core & Main 3426031

Core & Main

4530 36th St SE

Kentwood, MI 49512

Phone: 6162229500

Fax: 6169752775

Seq#	Qty	Description	Units	Price	Ext Price
10	20	12 N12 M294V WTIB SOLID 20' DUAL WALL 12650020IBV	FT	6.02	120.40
20	20	15 N12 M294V WTIB SOLID 20' DUAL WALL 15650020IBV	FT	8.37	167.40
30	20	18 N12 M294V WTIB SOLID 20' DUAL WALL 18650020IBV	FT	12.14	242.80
40	20	24 N12 M294V WTIB SOLID 20' DUAL WALL 24650020IBV	FT	19.69	393.80
50	20	30 N12 M294V WTIB SOLID 20' DUAL WALL 30650020IBV	FT	28.44	568.80
60	20	36 N12 M294V WTIB SOLID 20' DUAL WALL 36650020IBV	FT	38.10	762.00
70	20	48 N12 M294V WTIB SOLID 20' DUAL WALL 48650020IBV	FT	67.41	1,348.20
80	20	60 N12 M294V WTIB SOLID 20' DUAL WALL 60650020IBV	FT	99.83	1,996.60
90	20	42 N12 M294V WTIB SOLID 20' DUAL WALL 42650020IBV	FT	57.40	1,148.00
100		HDPE N12 AASHTO WT			
110		PRICING BASED ON			
120		TRUCKLOAD QUANTITIES ONLY			
130		PRICES GOOD THRU 12-31-24			
				Sub Total	6,748.00
				Tax	0.00
				Total	6,748.00

Branch Terms:

*DUCTILE PIPE & CONCRETE PIPE MAY BE PRICED FOR FACTORY DIRECT TO JOBSITE DELIVERY. DUCTILE PIPE & CONCRETE PIPE FROM CORE & MAIN YARD MAY BE BILLED AT A HIGHER PRICE. PAYMENT IS NOT CONTINGENT ON CLEANUPS. CLEANUPS ARE DONE AS A COURTESY AND AT CORE & MAIN'S DISCRETION. ***ASK US ABOUT FUSION RENTAL EQUIPMENT. # SPECIAL ORDER ITEMS ARE NON-RETURNABLE AND NOT SUBJECT TO CANCELLATION, HOWEVER WE WILL ADVISE IF MANUFACTURE IS WILLING TAKE BACK SUBJECT TO RESTOCK FEES AND FREIGHT CHARGES.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>



ETNA SUPPLY - GRAND RAPIDS
4901 CLAY AVENUE SW
GRAND RAPIDS, MI 49548-3038
616 241 5414
Fax 616 241 4786



Quotation

QUOTE DATE	QUOTE NUMBER
03/12/2024	S105570907
ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 245 9940	
PAGE NO. 1 of 1	

QUOTE TO:

SHIP TO:

IONIA COUNTY ROAD COMMISSION
PO BOX 76
IONIA, MI 48846-0076

IONIA COUNTY ROAD COMMISSION
170 E RIVERSIDE DR
IONIA, MI 48846-8609

CUSTOMER NUMBER	JOB NAME / PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
63744	MDOT WT SPEC		House MU	
WRITER		SHIP VIA	TERMS	EXPIRE DATE
Kristi Miller				03/15/2024
ITEM #	ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
	20ft	12X20 ADS WT SOLID N-12 IB AASHTO	11.21	224.24
	20ft	15X20 ADS WT SOLID N-12 IB AASHTO	16.15	323.06
	20ft	18X20 ADS WT SOLID N-12 IB AASHTO	22.35	447.06
	20ft	24X20 ADS WT SOLID N-12 IB AASHTO	37.94	758.82
	20ft	30X20 FT ADS WATERTITE PIPE SOLID	58.10	1162.00
	20ft	36X20 ADS WT SOLID N-12 IB AASHTO	71.65	1433.00
	20ft	48X20 ADS WT SOLID N-12 IB AASHTO	114.98	2299.50
	20ft	60X20 ADS WT MEGA-GREEN SOLID N-12	163.19	3263.76

This Quotation is expressly conditioned and controlled by Seller's standard terms and conditions of sale found at www.etnasupply.com/tcsale. All other terms are expressly rejected. To the extent there is a conflict between any of the terms appearing on the face of this Quotation and ETNA's Standard Terms, the terms appearing on the face of the Quotation control. TAXES ARE NOT INCLUDED ON THIS QUOTE!

THIS QUOTE HAS BEEN PREPARED BASED ON OUR INTERPRETATION OF THE PROJECT DOCUMENTS PROVIDED. WE RESERVE THE RIGHT TO REVIEW AND AMEND QUOTATION PRICES IN THE EVENT PROJECT DOCUMENTS PROVIDED ARE INCOMPLETE, UNCLEAR OR CONTAIN CONFLICTING INFORMATION.

Prices are firm for 3 days. Price subject to change after 3 days.

Printed By: KDAVIS on 3/12/2024 10:03:55 AM

Subtotal	9911.44
S&H Charges	0.00
Amount Due	9911.44

COUNTY OF IONIA

BUDGET AMENDMENT REQUEST

3/19/2024

Department: General Fund Designated & Employee Benefits Fund

Requestor: Bernadette Blonde

Purpose/Description of Request: Record revenue and expenses related to the restoration of the Civil War Flag and include expenses for establishing our Health Savings Account (HSA) or Health Reimbursement Arrangement (HRA) with Health Equity

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
102	720.000	671.400-FLAG-CON	Reimbursements - Flag Conservation	-	47,375.00
				-	-

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
102	720.000	970-FLAG-CON	Capital Outlay - Flag Conservation	47,375.00	
736	852.000	801.202	Fees-Other	575.00	
				-	-

TOTALS				47,950.00	47,375.00
Amendment Balance (must be zero)					575.00

Department Head Approval _____ Date _____

Finance Office Use Only

Finance Officer Review _____ Date _____
County Administrator Approval _____ Date _____
Board Approval _____ Date _____

Date: 3/5/2024

Reason: to add a budget for MDHHS/SUGE Community Town Hall

Finance Office Use Only	
Finance Officer Review	Date
County Administrator Approval	Date
Board Approval	Date

Ingersoll, Brenda

From: Hemminger, Charlean
Sent: Monday, March 4, 2024 9:17 AM
To: Shaw, Chad; Ingersoll, Brenda
Subject: Fw: Congratulations! MDHHS/SUGE Community Town Hall Application Acceptance
Attachments: Town Hall Attendee Eval QR Code 2024.png

I have received the Grant for the Town Hall, we have spoken to Parks and Rec, we are planning to rent the Armory for the Town Hall it will be May 17th.

Charlean Hemminger
Ionia County Health Department - Health Educator
Ionia County Substance Abuse Initiative Coalition Coordinator
175 E. Adams St.
Ionia, Michigan 48846
616.723.9006

From: Meister, Jameson (DHHS) <MeisterJ1@michigan.gov>
Sent: Friday, March 1, 2024 2:43 PM
To: Hemminger, Charlean <chemminger@ioniacounty.org>
Subject: Congratulations! MDHHS/SUGE Community Town Hall Application Acceptance

Hi Charlean,

Thank you for applying to conduct a Community Town Hall event! Your organization has been selected to receive up to \$2,000 to implement a Community Town Hall meeting that addresses the following:

- Address the impact of the COVID-19 pandemic on populations, especially disparate or underserved populations;
- Help raise awareness about coping with COVID-19 by sharing informational materials based on the latest research, and;
- Determine community concerns and disseminate relevant resources to address priority areas: underage drinking, marijuana, prescription drugs/opioids, tobacco and mental health.

Please read the following information in detail as it contains important information regarding Town Hall Requirements.

As a reminder:

- **The Community Town Hall must occur between May 1 and May 31, 2024.**
- \$2,000 per Community Town Hall. You will be reimbursed by Community Mental Health Association of Michigan for actual cost up to \$2,000 (please see below for additional information details).
- Organizations are responsible for:
 - **Submission of preliminary information**, including budget, agenda, and speaker biographies (if applicable) to MDHHS/SUGE staff for approval prior to implementation (see below for details)
 - Dissemination of the **participant evaluation survey** to event attendees:
https://waynestate.az1.qualtrics.com/jfe/form/SV_1yMscGs8BSwlLQG (QR Code also attached).

JE 473

Budget Amendment

Date: 1/29/2024

Department: Health
Requestor: Brenda Ingersoll

Reason: to add a budget for harm reduction Marijuana Lockboxes

Revenue Line Items		Debit	Credit
Fund Activity Account	Description	Decrease	Increase
221-601.420-539.000	State Grants		1,911.04

Appropriation Line Items		Debit	Credit
		Increase	Decrease
221-601.420-726.050	Supplies - Program	1,911.04	
totals		1,911.04	1,911.04

Amendment Balance

Department Head Approval  Date 2-28-24

Finance Office Use Only

Finance Officer Review Date

County Administrator Approval Date

Board Approval Date

GRANT NO. 2024 MOOG IONIA COUNTY

GRANT BETWEEN
THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
AND
IONIA COUNTY

GRANTEE/ADDRESS:

Chad Shaw
Ionia County
175 E. Adams St.
Ionia, MI 48846
616-527-5341

GRANT ADMINISTRATOR/ADDRESS:

David Harns
Cannabis Regulatory Agency – Public Relations
Department of Licensing and Regulatory Affairs
2407 N. Grand River Avenue
P.O. Box 30205
Lansing, MI 48909
Office Number: 517-243-5469
Email: CRA-MOOG@michigan.gov

GRANT PERIOD:

From January 1, 2024 to September 15, 2024

TOTAL AUTHORIZED BUDGET: \$1,911.04

Federal Contribution: \$
State Contribution: \$1,911.04
Local Contribution: \$
Other Contributions: \$

SIGMA Vendor I.D.: CV0048014
SIGMA Payment Address Code: 001

ACCOUNTING DETAIL:

Accounting Template No.: 6411113T025

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST

3/19/2024

Department: District Court

Requestor: Bernadette Blonde

Purpose/Description of Request:

Match budget to estimated grant revenue and expenses

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
266	136.100	539.000	State Grant - Drug Court	138,000.00	
266	136.150	539.000	State Grant - Veteran's Court	19,000.00	-
266	136.250	539.000	State Grant - OHSP	68,970.00	
266	136.250	501.000	Federal Grant - OHSP		68,970.00

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
266	136.100	726.912	Supplies - Incentives		490.00
266	136.100	801.010	Services - Contractual Counseling		100,000.00
266	136.100	726.913	Supplies - Grad Supplies		1,150.00
266	136.100	801.000	Professional & Contractual Services		4,400.00
266	136.100	801.906	Services - Contractual Testing		31,500.00
266	136.150	801.100	Services - Contractual		8,000.00
266	136.150	726.912	Supplies - Incentives	-	300.00
266	136.150	801.906	Services - Contractual Testing	-	10,000.00

The projected ending fund balance for 2024 is expected to decrease by \$1,160 due to the budgeted amount being higher than necessary. Consequently, the estimated ending fund balance for 2024 is anticipated to be \$239,931.

TOTALS	225,970.00	224,810.00
Amendment Balance (must be zero)		1,160.00

Finance Office Use Only

Finance Officer Review _____
County Administrator Approval _____
Board Approval _____

Date _____
Date _____
Date _____



Ionia County

2023 ANNUAL REPORT

BY THE NUMBERS



MSU had \$14,879,534 total economic impact in Ionia County



758 youth participated in 4-H clubs, early childhood or after school programs



MSU Extension website received 22,038,201 page views by Michigan residents. Of the 714 Ionia County sessions, over 70% still used desktop computers to access the webpages.



1,405 Ionia County residents participated in 219 different MSUE programs in 2023, with an estimated 3,249 contact hours by programming staff.

100

Serving Ionia County over 100 years

MESSAGE FROM THE DISTRICT DIRECTOR

Ionia County MSU Extension provided programming from all four MSU Extension institutes in 2023. Each institute is home for Educators, Program Instructors, Program Coordinators, Paraprofessionals, Students, and various Part-time staff who live and work in the local communities. A detailed list of staff is included at the end of this report. The following pages highlights just some of the programming that staff delivered to Ionia County residents in 2023. During this period, Over 1,400 Ionia County residents participated in 219 different in-person or online programs. In addition, 758 4-H youth and 98 4-H volunteers participated in club activities and projects leading up to the 2023 Ionia County Fair. Your local MSU Extension staff and the statewide network of Educators worked through local partners to bring the University's research and resources directly to our County residents.



CONTACT



Ionia County MSU Extension
50 East Sprague Rd.
Ionia, MI 48846



canr.msu.edu/outreach
msue.ioniacounty@msu.edu



Michigan State University Extension



(616) 527-5357



@MSUEExtension

MICHIGAN STATE
UNIVERSITY

Extension



Supporting Agriculture and Agri-Business

Agriculture and Agribusiness Institute



Farm Business Educators explain the Farm bill.

PROGRAMS AND PARTICIPATION

Animal Agriculture:	25 programs
Farm Business:	8 programs
Consumer Hort.	16 programs
Environmental Ag.	5 programs
Field Crops	36 programs
Fruit Crops	6 programs
Ornamental Hort.	2 programs
Vegetables	4 programs



Photo by Heather Dyer.

PROGRAMS HOSTED LOCALLY

Greenstone Producers Day
Milker Training
Farm Crisis Planning
Parlor Performance Evaluation
Animal Handling and Wellbeing
Training
One-on-one education 148

FARM EMPLOYEE TRAINING

Our MSU Extension Dairy Team continues to provide on-farm education and training. We equip dairy employees with essential skills, so that farms can achieve tangible results. We cover milking techniques, maternity care, sick cow management, calf care, low-stress animal handling, cow feeding management, and team communication. These trainings are offered on farms across the state of Michigan and are delivered in English, Spanish, or both languages. In 2023, the dairy team conducted more than 22 training sessions, affecting 15 farms, and representing over 20,000 dairy animals. More than 160 dairy employees took advantage of the training. According to our dairy educator, Paola Bacigalupo Sanguesa, 88% reported at least one positive change in the employees during the following months after the training, including: engagement, communication with the farm management team, teamwork, and efficiency. 100% reported improvements in at least one area.



MSU Extension Dairy Educator, Paola Bacigalupo Sanguesa offers education to dairy farm workers.

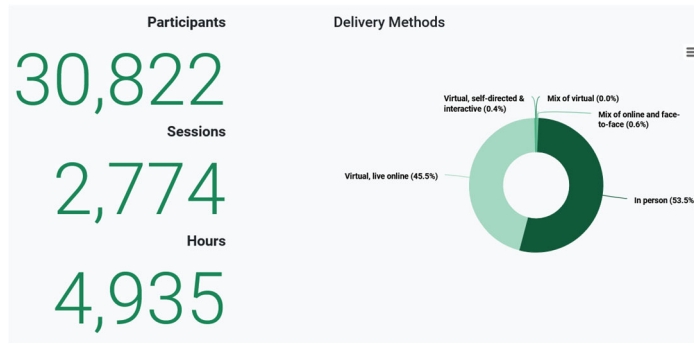


Supporting Good Health and Safe Food

Health and Nutrition Institute

PROGRAMS AND PARTICIPATION

Food Safety 10 programs
General Health 14 programs
SNAP-Education 21 programs
Statewide over 30,000 participants!



PROGRAMS HOSTED LOCALLY

Brentwood Housing OTP Physical Activities
Pediatric Immunization Update
Adult Immunization Update
Show Me Nutrition - 16 classes
partnering with Saranac Elementary



PHYSICAL ACTIVITY

Our Community Nutrition Instructors work with schools, community groups, even the courts providing basic nutrition education and physical activity. On one occasion this past year, Joanna Urban was wrapping up programming with a fourth-grade class at Saranac Elementary School. They were discussing what they had learned about nutrition and physical activity. One student raised his hand to comment about a change that occurred after tracking his physical activity. "I get way over an hour of exercise everyday now. Since the first day you came to our class, I cut four hours of video games out of my day.....I told my dad that I was worried about how much he plays video games, and he told me he would stop playing them completely."





Supporting Youth Development

Children and Youth Institute



The MSU Extension Children and Youth Institute provides programs for youth, caregivers, and families.



4-H offers youth the opportunity to pick an animal or still-life project and learn throughout the year. The culmination is often the show at the County Fair.



4-H is Michigan's largest youth development

PROGRAMS AND PARTICIPATION

4-H general learning	11 programs
Career Exploration and Workforce Development	5 programs
Child and Family Development	8 programs
Leadership and Civic Engagement	1 program
Science literacy	7 programs

PROGRAMS HOSTED LOCALLY

Youth Involvement	
In 4-H Clubs	322
Youth Involvement	
In 4-H and afterschool	758
4-H Clubs	26
4-H Volunteers	98
Small Ruminant Hoof Trimming	

4-H INVOLVEMENT IN THE FAIR

Beef	68 entries
Cavies	12 entries
Dairy	70 entries
Dairy Feeder	83 entries
Dairy Goats	62 entries
Market Goats	63 entries
Poultry	235 entries
Rabbits	180 entries
Sheep	118 entries
Swine	567 entries
Still Exhibits	108 entries
Foods	33 entries



Supporting Strong Communities

Community, Food, and Environment Institute



PROGRAMS AND PARTICIPATION

Community Food Systems	9 programs
Financial and Homeownership	25 programs
Government and Community Vitality	10 programs
Leadnet	4 programs
Natural Resources	8 programs
Product Center	5 programs
Sea Grant	4 programs



PROGRAMS HOSTED LOCALLY

Spending Plans
Saving
Foreclosure Prevention
Ionia County Buck Pole
Chronic Wasting Disease
Education and Lymph Node
Extraction
Ionia/Montcalm Food Policy Council
One-on-one education 291

Participants

10,575

Sessions

614

Hours

1,531

HELPING STRUGGLING HOMEOWNERS

MSU Extension Educator Brenda Long is on the Financial and Homeownership Education (FHE) team. She assisted homeowners with the online Michigan Homeowner Assistance Fund (MIHAF) process. Many of these homeowners did not have the technology skills to self-apply and upload the required documents. She also provided follow-up assistance. As a HUD certified housing counselor, Brenda could also provide in-depth mortgage counseling to homeowners including communicating with their mortgage servicers and submitting a mortgage assistance application. She also worked closely with several county Treasurers who referred homeowners facing foreclosure for delinquent property taxes. In 2023, Brenda assisted on 26 Ionia applications helping homeowners to acquire \$191,681.88 to save their homes.

Statewide over 10,575 participants in FHE and Government Vitality programs!

MSU Extension staff located in Ionia County

Shawn Frisbie	4-H Program Coordinator	(616)330-4453	heintze8@msu.edu
Karen Balice-Gregory	Office Manager	(616)527-5357	balicegr@msu.edu
Agriculture	Agriculture and Agribusiness	(616)527-5357	
Health/Nutrition	Community Nutrition Instructor	(616)527-5357	
Community/Natural Resources/Environment		(616)527-5357	
Bill Hendrian	District 8 Director	(616)527-5358	hendria2@msu.edu

Additional MSU Extension staff serving Ionia County

Charles Gould	Bioenergy Educator	(616)994-4547	gouldm@msu.edu
Sheila Hebert	Maternal Infant Health Educator	(517)432-3076	murphysh@msu.edu
Monica Jean	Field Crops Educator	(616)443-8782	atkinmon@msu.edu
Steve Whittington	Field Crops Educator	(989)831-7500	whitti34@msu.edu
Ezra Pompos	Housing & Financial Instructor	(517)887-4588	epompos@msu.edu
Holly Tired	Social Emotional Educator	616-632-7893	tired@msu.edu
Roxanne Turner	CYI / 4-H Supervising Educator	517-546-3950	turnerr@msu.edu
Eric Walcott	Government & Public Policy	517-353-9106	walcott3@msu.edu
Casey Zangaro	Swine Educator	989-875-5292	zangaroc@msu.edu
Paola Bacigalupo Sanguesa	Dairy Educator	970-888-1356	paolabs@msu.edu
Katie Ockert	Community, Food, Environment Educator		ockertka@msu.edu

IONIA COUNTY PUBLIC DEFENDER OFFICE

Walt Downes, Chief Public Defender

Larry Lewis, Assistant Public Defender; Joshua Franklin, Assistant Public Defender;

Alison Stoken, Paralegal; Melony Bigger, Paralegal; and Alyssa Nurenberg, Social Worker.

The last two MIDC Standards were signed into law by LARA on October 24, 2023, which was also the 10th Anniversary for the Michigan Indigent Defense Commission (MIDC). All eight MIDC Standards are now signed into law and require our strict adherence moving forward. The last two standards signed into law are in regard to attorney caseloads, and certification and extensive reviews of the qualifications of all attorneys handling criminal defense cases. It will basically require our office to expend significant time and resources to provide those attorney reviews and significant additional data and information for MIDC.

Chief Public Defender Walt Downes just attended the Criminal Defense Attorneys of Michigan (CDAM) Spring Conference – March 7-9 @Auburn Hills Marriott Pontiac. This particular training focused on cold cases. MIDC provides funds for all of our required trainings throughout the year.

We are in grant writing mode at the current time, and we are working to put together our FY25 MIDC grant. We will be before the Board in early April for approval of our grant budget to submit onto MIDC for their approval. We are also currently in hiring mode, looking to replace Assistant Public Defender John English. We have conducted some interviews, and we are hoping for several more applicants to get the best possible attorney to fill that open position.

Next Jury Selections for Circuit Court cases will be happening in April 2024, with trial dates within the following three months.

As I previously reported, our funding as of October 1st provides compensation to our student interns in our office. We host three in fall and winter semesters, and four during summer semester. All of our spots for interns are now booked through Fall Semester 2025, with a wait list as well. This new funding has already increased the number of applicants that we are receiving for our internship program.

In my last department report in November 2023, I indicated that our office was anxiously awaiting the expansion into some desperately needed space for our office staff, upon the move of MSU Extension back to their previous location in the former MSP Post. Since then, MSU Extension has completed their return to the former MSP Police Post, and we are moving in. Right now we have been on hold waiting for IT to move computers, copier and phones across the hallway for us. This will provide us a much needed private meeting space for our attorneys to use when meeting with their clients in this building. We have been using the conference rooms in District and Circuit Courts across the street in the Courthouse.