

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
MAY 14, 2024 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve Administrators Travel Voucher
- VII. Unfinished Business**
- VIII. New Business**
 - A. Appointment to the Commission on Aging Board
 - Mary Montgomery-Colvin, 3 year term
 - B. Request Approval of Ionia County Community Corrections FY25 Grant Application-Selina Schmidt
 - C. Resolution to Review and Approve the FY2025 Community Corrections Grant Application-Selina Schmidt
 - D. Request to Appoint New Remonumentation Grant Administrator-Rhonda Lake (Written Presentation Only)
 - E. Request Approval for Environmental Health Software Update-Chad Shaw
 - F. Request Approval to Purchase a new Marine Patrol Boat-Sheriff Noll
 - G. Request to Replace Two of Four Riverside Truck Barn Radiant Tube Heaters-Linda Pigue
 - H. Request to replace the Jordan Lake Floor Drain-Linda Pigue
 - I. Request Approval to Lease Motor-Grader- Linda Pigue
 - J. Request to Establish Road Name for Private Road-Linda Pigue
 - K. Request to Accept Bid for Slag Stone-Linda Pigue
 - L. Request to Accept Bid for Limestone-Linda Pigue

- M. Request to Appoint a member of the Board of Commissioners as the Ionia County representative on the Local Development Finance Authority (LDFA)-Patrick Jordan
- N. Request to replace eight ceiling stone to Portico repair increasing the project to \$21,500-Rod Steel

IX. Department Reports

- A. Register of Deeds-Written Report Only
- B. Community Mental Health
- C. Clerk's Office
- D. Health Department
- E. Treasurer

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

- A. Bargaining Group Planning

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three-year term
- Land Bank Authority- one-three-year term

Appointments for consideration in the month of May 2024:

- NONE

Appointments for consideration in the month of June 2024:

- Solid Waste



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

April 23, 2024, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz, County Commissioner Larry Tiejema, County Commissioner Phil Hesche, County Commissioner Jack Shattuck, County Commissioner Terence Frewen

Members Absent: County Commissioner Gordon Kelley

Other Present: County Administrator Patrick Jordan, County Assistant Finance Director Bernadette Blonde, County Clerk Greg Geiger

I. Call to Order

Hodges called the meeting to order at 3:00 p.m.

II. Pledge of Allegiance

Hodges led pledge of allegiance.

III. Invocation

Tiejema led the Invocation.

IV. Approval of Agenda

Board discussed agenda and added items regarding historic flagpole, land bank, finance committee membership and M66 corridor

Motion to Approve Agenda as Amended

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

V. Public Comment

Tracy Hodgkins commented on proposed Have Mercy Homeless Shelter donation and safety.

Steve Hodgkins commented on proposed Have Mercy Homeless Shelter donation and safety.

Person commented on the proposed Have Mercy Homeless Shelter donation and safety.

VI. Action on the Consent Calendar

Consent Agenda was approved by unanimous consent.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

VII. Unfinished Business

Board discussed update on Battle Flag Fundraising. Shane Houghton and Eric Calley presented check for balance of battle flag preservation cost.

VIII. New Business

Board discussed request to have Battle Honors Banner restored along with Historic Flag. Jordan presented the request and recommended approval.

Motion to Approve Restoration of Battle Honors Flag

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote

Board discussed approval of 2024 Equalization Report. Equalization Director Anthony Meyaard presented the Equalization Report and information on designated assessor.

Motion to Approve 2024 Equalization Report with Adjustment to North Plains Township

Moved by Tiejema

Supported by Frewen

Motion carried by voice vote

Board discussed approval of the State Disaster Contingency Fund Grant. Blonde presented the grant and recommended approval.

Motion to Approve State Disaster Contingency Fund Grant Resolution

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed approval to update County Investment Policy. Blonde presented the policy and recommended approval. Board discussed tabling item.

Motion to Table

Moved by Shattuck

Supported by Tiejema

Motion carried by voice vote

Board discussed approval to rent hydro seeder for Road Department. Pigue Presented the request and recommended approval.

Motion to Approve rental of Hydro Seeder

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Board discussed approval to rent street sweeper for Road Department. Pigue Presented the request and recommended approval.

Motion to Approve

Moved by Wirtz

Supported by Frewen

Motion carried by voice vote

Board discussed approval to purchase motor grader for Road Department. Road Department Supervisor Wes Schafer presented the request and recommended approval.

Motion to Purchase New Motor Grader

Moved by Shattuck

Supported by Tiejema

Motion carried by voice vote

Board discussed appointment of Christine Kreeger to Land Bank

Motion to Appoint

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote

Board discussed appointment of Shattuck, Tiejema, Frewen, Finance Committee Membership and duties.

Motion to Appoint

Moved by Tiejema

Supported by Shattuck

Motion carried by voice vote

Board discussed appointment of Kelley to M66 Corridor Committee

Motion to Appoint Kelley to M66 Corridor Committee and Tiejema as Alternate.

Moved by Frewen

Supported by Hesche

Motion carried by voice vote

IX. Department Reports

Building Department presented written and oral report.

IT Department presented written and oral report.

Road Department presented written and oral report.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

- X. Reports of Officers, Boards, and Standing Committees
Hodges commented on new laptops, and the recent fire at Greenview Point Park.
Frewen commented on upcoming meetings.
Tiejema commented on the Have Mercy 9-90 tax form, Michigan Works meeting.
- XI. Reports of Special or Ad Hoc Committees
No Special or Ad Hoc Committee reports.
- XII. Public Comment
Judy Clark commented on finance committee
Tracy Hodgkins commented on the proposed Have Mercy Donation.
- XIII. Adjournment
Motion to Adjourn at 5:15 p.m.
Moved by Shattuck
Supported by Frewen
Motion carried by voice vote

David Hodges, Chairman

Greg Geiger, County Clerk

COUNTY TRAVEL EXPENSE VOUCHER

Date Submitted

May 1, 2024

Name: Patrick Jordan

Period Covered:

From:

Address: 101 W. Main St.

Account #

DAY OF MONTH	DESCRIPTION	PRIVATE AUTOMOBILE		MEALS	OTHER EXPENSES	DAILY TOTAL
		MILES	AMOUNT			
04/30/24	R/T to Lansing Center	86	57.62		15.00	72.62
1-May	"	86	57.62		4.00	61.62
			0.00			0.00
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	Summary Totals	172	115.24		19.00	134.24

I HEREBY CERTIFY THAT ALL ITEMS OF EXPENSE INCLUDED IN THIS STATEMENT WERE INCURRED IN THE DISCHARGE OF AUTHORIZED OFFICIAL BUSINESS; THAT THE AMOUNTS ARE CORRECT; AND THAT THEY REPRESENT PROPER CHARGES AGAINST THE COUNTY.

NATURE OF OFFICIAL BUSINESS

SIGNED

APPROVED

Extension & Additions

Checked

Mileage Checked

Expenditure Checked

\$15.00

NORTH GRAND RAMP TIB

Activity Occurred on 4/30/2024

City of Lansing Parking Services
Lansing Center Parking Lots
Lot 19 POF

DATE: 05/01/24
TIME: 10:58 AM

* Original *

Receipt No. 5/1638/211/2

Ticket - **020556068**

Fee: 4.00

Entry - 05/01/24 09:25 AM

Valid - 05/01/24 10:58 AM

Thank You for Parking With Us
Enjoy the Rest Of Your Day

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Approve Ionia County Community Corrections FY25 Grant Application
May 14, 2024

CONTACT:

Selina Schmidt, CCAB Manager

DESCRIPTION:

Ionia County CCAB has approved the FY25 application for P.A. 511 funded programming for Ionia County. The Board of Commissioners also has to approve the application. This year, we are requesting continuation funding for the cognitive programming for men and women that the county has been utilizing as well as continuation funding for the Opioid/Methamphetamine Specific Program through TriCAP

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Circuit Court, Circuit Court Probation, Jail

FINANCIAL ANALYSIS:

There will be no cost to the county after reimbursement through P.A. 511 funds

LEGAL REVIEW:

[Click here to enter text.](#)

DEADLINE:

[Click here to enter text.](#)

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Approve the FY25 Community Corrections grant application and authorize appropriate signatures on the associated resolution

ADMINISTRATOR'S RECOMMENDATION:

County Administrator recommends approval of this request.

MICHIGAN DEPARTMENT OF CORRECTIONS

“Committed to Protect, Dedicated to Success”



Office of Community Corrections

Community Corrections Plan and Application
Fiscal Year 2025

CCAB Name: Ionia County

Email the application to:

1. MDOC-OCC@michigan.gov
2. Your assigned Community Corrections Specialist

DUE DATE: May 1, 2024

SECTION I: COMMUNITY CORRECTIONS ADVISORY BOARD INFORMATION				
Name of CCAB: Ionia County			Federal I.D. Number: 38-6004857	
A: GENERAL CONTACT INFORMATION:				
	CCAB Manager	CCAB Manager's Direct Supervisor	CCAB Chairperson	Agency Serving as Fiduciary of Award & Contact Person
Name:	Selina Schmidt	Hon. Ronald J Schafer	Hon. Suzanne Kreeger	Patrick Jordan
Title:	Court Administrator/CCAB Manager	Chief Judge, 8th Circuit	Circuit Judge, 8th Circuit	County Administrator
Address :	100 W. Main St.	100 W. Main St.	100 W. Main St.	100 W. Main St.
City:	Ionia	Ionia	Ionia	Ionia
State:	MI	MI	MI	MI
Zip:	48846	48846	48846	48846
Phone:	616-330-4493	616-527-5336	616-527-3515	616-527-5300
Fax:	616-527-3281	616-527-5381	616-527-5381	616-527-5380
Email:	sschmidt@ioniacounty.org	rschafer@ioniacounty.org	skreeger@ioniacounty.org	pjordan@ioniacounty.org

Type of Community Corrections Board: County Advisory Board
Counties/Cities Participating in the CCAB: Ionia
Date application was approved by the local CCAB: 4/26/2024
Date application was approved by county board(s) of commissioners and/or city council: Anticipated approval 5/14/24
Date application was submitted to OCC: 4/26/24

B: CCAB MEMBERSHIP (please enter "vacant" for any vacant membership position)		
Representing:	Name	Email
County Sheriff:	Charlie Noll	cnoll@ioniacounty.org
Chief of Police:	Dion Sower	d.sower@ci.belding.mi.us
Circuit Court Judge:	Suzanne Kreeger	skreeger@ioniacounty.org
District Court Judge:	Raymond Voet	rvoet@ioniacounty.org
Probate Court Judge:	Robert Sykes, Jr.	rsykes@ioniacounty.org
County Commissioner(s) (One required for each member county):	Scott Wirtz	wirtzse@gmail.com
Service Area (Up to 3):	Chad Shaw Andrew Hayes	cshaw@ioniacounty.org hayesa@michigan.gov
County Prosecutor:	Kyle Butler	kbutler@ioniacounty.org
Criminal Defense Attorney:	Walter Downes	wdownes@ioniacounty.org
Business Community:	Ron Possehn	rlpofmi@gmail.com
Communications Media:	Tim McAllister	tmcallister@thedailynews.cc
Circuit/District Probation:	Tammy Pettit	pettitt3@michigan.gov
City Councilperson (Applies to City or City/County Regional CCABs only – one from each member City/County required):	Jeff Winters	jmwinters0403@gmail.com
Workforce Development:	Abigail Stalker	astalker@westmiworks.org

1. Does your CCAB have Bylaws? Yes
2. What steps does your CCAB take to orientate new CCAB members ensuring the understanding of their roles and responsibilities? **The CCAB Manager has information regarding bylaws, the purpose of the program, recent program updates, and meeting agendas that are available for new members, along with the Manual that can be provided. The CCAB Manager answers any questions that new members or new designees might have about the goals of the CCAB either by meeting in person, at quarterly meetings, or via email.**
3. What steps are your CCAB taking to fill vacant membership positions (enter N/A if you have no vacant positions)? **N/A**

SECTION II: DATA ANALYSES & COMPREHENSIVE CORRECTIONS PLAN

Introduction and Instructions for your Comprehensive Corrections Plan:

Michigan Public Act 511, also known as the Community Corrections Act, was established in 1988 in an effort to improve the State's prison commitment rates (PCR) through the development and utilization of evidence-based, community corrections programming that targets moderate to high risk/needs offenders. Counties and regions establishing a Community Corrections Advisory Board (CCAB) appoint member stakeholders as required by PA-511 to identify and target local criminogenic needs that impact prison commitments and recidivism. CCABs are obligated to abide by PA-511 and Michigan Office of Community Corrections (MOCC) requirements when receiving MOCC funding, including but not limited to data tracking and analysis, key performance measures, as well as minimum program eligibility and utilization requirements.

This Application serves as your CCAB's Comprehensive Corrections Plan. To be considered for funding, it must include specific and detailed explanation as to how your plan will impact State Board Priorities, local prison commitment rates, recidivism, and local priorities/initiatives through identified key objectives. Strategies to obtain key objectives as well as performance measures must also be identified. For the purpose of this application, the following terms and definitions apply:

- **State Board Priority Populations** – CCABs requesting funding must target at least one of the following State Board Priority Populations:
 - Sentenced Felons assessed as having moderate to high risk/needs when using a State approved actuarial, objective validated risk and need assessment
 - Pretrial Population
- **Key Objectives** – CCABs requesting funding must identify local Key Objective(s) for each of the following applicable categories:
 - **Reduction of Statewide Overall PCR** – *This is required for all CCABs requesting funding for any services/programming that targets sentenced felons.* This may include local objectives that impact Overall PCR, Group 2 Straddle PCR, OUIL 3rd PCR, PVT or PVNS Recidivism, or other categories that impact the State's Overall PCR. *You must identify at least one local Key Objective if your Comprehensive Corrections Plan targets sentenced felons.*
 - **Increase of Statewide Appearance and Public Safety Rates for Pretrial Defendants** – *These are required for all CCABs requesting funding for any pretrial services and/or programming that targets pretrial defendants. –You must identify both local Appearance and Public Safety Rate Key Objectives if your Comprehensive Corrections Plan targets pretrial defendants.*

Your CCAB may identify other objectives in addition to these required objectives.

- **Supportive Strategies** – Proposed OCC funded programming and/or services, identified by CCIS Code and Local Program Name, that are intended to support the objectives identified.

- **Key Performance Measures** – Identified in each proposed program description, these are the specific methods your CCAB will utilize to measure outcomes of programming and their impact on State Board Priorities.

Felony Data Analyses:

OCC will provide CCABs with relevant felony dispositional and recidivism data to complete the application. CCABs must analyze this data along with local CCIS data (reports run locally from COMPAS Case Manager) and develop key objectives and supportive strategies that will help attain local goals and support State Board Priorities.

A thorough analysis of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and recidivism of probation violators, both new sentence and technical.
- Reference to changes in PCRs compared to prior year
- Review your past OCC funding proposals for ideas
- CCAB stakeholder changes
- New judicial, probation, or CCAB staff or other personnel issues that impact referrals, screenings, or programming
- Service provider changes or issues
- Trends in local criminality (example: increase in drug related offenses, decrease in probation violations, etc.)
- Development or changes in local court services or programming (example: new Specialty Court programming, changes to court programming eligibility, etc.)

Your data analyses form the basis of your objectives and strategies. A weak link between them may result in denial of, or conditional revisions to, your Comprehensive Corrections Plan. Therefore, it is important to demonstrate a solid connection between your data, objectives, and supportive strategies.

Your CCAB must then determine its proposed PCR category/categories based on this analysis, with consideration given to the average of the last 3 years. Your CCAB must then identify the strategies that will impact its PCR category/categories. **All strategies that you are requesting funding for must also be listed on the Budget Cost Description and have a completed Program Description.** If you request funding for a program or service that is not identified as a strategy impacting any objective, it will not be considered for funding.

Example #1: State Board Priority Target Population: Sentenced Felons.
Objective: To reduce the County's Overall Prison Commitment Rate (PCR) to 16% or less.
Supportive Strategy: C01 Thinking Matters, G18 Intensive Outpatient Group, & B15 Employment Skills.

Example #2: State Board Priority Target Population: Pretrial Population
Objective: To increase the County's current Appearance Rate from 87% to 90%.
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

Example #3: State Board Priority Target Population: Pretrial Population
Objective: To increase the County's current Public Safety Rate from 80% to 89%.
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

A: FELONY DATA ANALYSES

1. Using felony dispositional data supplied by MOCC*, please fill in the rates (%) and number of dispositions for the **previous two years** in the two charts below.

***Please note: Due to MDOC's transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Reports for both FY 2022 and FY**

2023 provided by MOCC (date ranges of October 1 – July 31). **State Rates identified for both FY 2022 and FY 2023 reflect partial year data (date ranges of October 1 – July 31).

2. Does the following data exclude felony dispositions with prisoner status at time of the offense? ☒ Yes ☐ No

**FY 2022 State PCR:	18.6%	Group 2 Rate:	12.7%	Straddle Cell Rate:	21.3%	Group 2 Straddle Rate:	20.5%
Overall PCR:	32% - 41 prison dispositions out of 128 felony dispositions						
Group 1:	33.9% - 19 prison dispositions out of 56 felony dispositions						
Group 2:	30.6% - 22 prison dispositions out of 72 felony dispositions						
Straddle PCR:	37.5% - 12 prison dispositions out of 32 felony dispositions						
Group 1:	20% - 2 prison dispositions out of 10 felony dispositions						
Group 2:	45.5% - 10 prison dispositions out of 22 felony dispositions						
**FY 2023 State PCR:	19.4%	Group 2 Rate:	13.2%	Straddle Cell Rate:	21.0%	Group 2 Straddle Rate:	20.5%
Overall PCR:	27.2% - 41 prison dispositions out of 151 felony dispositions						
Group 1:	36.8% - 21 prison dispositions out of 57 felony dispositions						
Group 2:	21.3% - 20 prison dispositions out of 94 felony dispositions						
Straddle PCR:	34.1% - 14 prison dispositions out of 41 felony dispositions						
Group 1:	63.6% - 7 prison dispositions out of 11 felony dispositions						
Group 2:	23.3% - 7 prison dispositions out of 30 felony dispositions						

3. ANALYSIS

a. For returning applicants:

Did you meet all your Key Objectives for the previous two fiscal years? ☐ Yes ☒ No

b. For all applicants:

- i. Please provide information/local data analysis to explain any changes in PCRs and dispositions from the previous two fiscal years: **Ionia County has rebounded from the COVID-19 pandemic and the overall felony dispositions reflects that. There was an increase in overall felony dispositions from 2022 to 2023. Because there were no longer restrictions imposed on the judicial system or the jail, many of these lower-severity cases that may not have been prioritized during the pandemic were able to be process and disposed of, resulting in a lower PCR. While the Group 1 straddle cell PCR was greatly increased in 2023 compared to 2022, there aren't a lot of dispositions in that group, so a small change makes a large difference in the PCR. There have been no changes to the local judiciary, county prosecutor, or county sheriff that would impact or explain changes in local PCR and dispositions. The 8th Circuit SSSPP has also been working to expand and accept additional participants, which has helped divert a few dispositions that otherwise would have resulted in a prison sentence.**
- ii. Are you requesting programming for the Pretrial Population? ☐ Yes ☒ No **If yes:**
 - What was your FY 2023 Public Safety Rate?
 - What was your FY 2023 Appearance Rate?
- iii. Are you requesting funding for specific populations (examples: OUIL-3rds, delayed/deferred sentences, prison diversion, etc.)? ☐ Yes ☒ No **If yes, please provide supportive data and analyses for these populations, including any additional pertinent information necessary to establish trends:**

B: FELONY RECIDIVISM ANALYSIS

Using felony recidivism data supplied by MOCC* (Report #3), please fill in the following table to report the number of Probation Violators ***that resulted in a prison disposition*** for each listed category. Regional CCABs should list the Probation Violation data for each County separately and provide a total, regional rate at the end of each row.

****Please note: Due to MDOC's transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Report #3 provided by MOCC (date ranges of October 1 – July 31).***

*FY 2023 Recidivism Rates							
County Name	Ionia						Totals for Region:
*FY 2023 Probation Violation - New Sentence to Prison							
Total	5						
*FY 2023 Probation Violation – Technical to Prison							
Total	0						

1. ANALYSIS

- a. For all applicants: Please provide information/local data analysis to explain any changes in Probation Violator data, including prison and non-prison dispositions: **There has been a downward trend in Ionia County as it relates to technical to prison sentences since the reform from 2021 culminating in zero technical to prison sentences for FY2023. In FY 2023, there were 16 probation violation new sentences that resulted in a nonprison sentences. Local agents, prosecution, and the judiciary have been utilizing alternatives to prison sentences including graduated sanctions, treatment, specialty court participation, and local incarceration.**

C: IMPACTING STATE BOARD PRIORITIES

❖ TARGET POPULATIONS, KEY OBJECTIVES, AND STRATEGIES

NOTE:

- Target Populations include Sentenced Felons and Pretrial Population.
- CCABs applying for funding targeting Sentenced Felons must have at least one Sentenced Felons Key Objective.
- CCABs applying for funding targeting Pretrial Population must have both Pretrial Population Key Objectives (Appearance Rate and Public Safety Rate).
- CCABs may identify additional Key Objectives that support proposed programming.
- Key Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Strategies are the local programs that will be used to impact your Key Objectives.
- Only proposed programs that impact at least one Key Objective will be considered for funding.

1. Key Objective #1 is intended to impact Sentenced Felons
Please state the Objective: Reduce PCR to 25 % or below

List OCC Programs in support of Objective #1 (include CCIS Code and Local Name of Program *as they appear on the program descriptions*):

C01 - Men's CBT, C01- Women's Seeking Safety, G18 - OMSP

List Non-OCC funded Programs in support of Objective #1:

Adult Recovery Court, SSSPP, Mental Health Court, Sobriety Court, Veteran's Treatment Court, OS Probation services, The Right Door for Recovery and Wellness, AA/NA groups, Wedgwood, Smaritas, Samaritan, Michigan

Works, Ionia County Health Department, 2-1-1, local DHHS, local healthcare providers offering MAT, peer recovery coach services
2. Key Objective #2 is intended to impact Choose an item. Please state the Objective:
List OCC Programs in support of Objective #2 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):
List Non-OCC funded Programs in support of Objective #2:
3. Key Objective #3 is intended to impact Choose an item. Please state the Objective:
List OCC Programs in support of Objective #3 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):
List Non-OCC funded Programs in support of Objective #3:
4. Key Objective #4 is intended to impact Choose an item. Please state the Objective:
List OCC Programs in support of Objective #4 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):
List Non-OCC funded Programs in support of Objective #4:

D: COMPAS CRIMINOGENIC NEEDS PROFILE
1. Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for <i>all probationers</i> provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. <i>OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions: Top 3 needs scale are Substance abuse at 76%, Criminal Personality at 61%, and Residential Instability at 55%. Local and proposed OCC strategies that will impact the identified needs scales are Adult Recovery Court, SSSPP, Mental Health Court, Veteran's Treatment Court, Sobriety Court, Men's CBT - C01, Women's Seeking Safety - C01, OMSP - G18, O.S. Services, The Right Door for Recovery and Wellness, AA/NA groups, Wedgwood, Smaritas, Samaritan, Michigan Works, Ionia County Health Department, 2-1-1, local DHHS, local healthcare providers offering MAT, peer recovery coach services.</i>

E: LOCAL PRACTICES TO ADDRESS PERSONS WITH SUBSTANCE USE DISORDER(S)
1. How do defendants and offenders get screened for substance use services in your area (regardless of funding source)? Defendant and offenders are screened for substance use services beginning with the COMPAS Criminogenic Needs and Risk Profile. Those identified as at-risk are referred for further assessment and/or services with a local service provider. Those who have self-referred to local mental health services, such as The Right Door, may also be screened for substance use services. 2. How do defendants and offenders get referred for a substance use assessment and subsequent appropriate ASAM Level of Care in your area (regardless of funding source)? Referrals come from various sources, including but not limited to self-referrals, probation agents, attorneys, MDHHS, and local medical providers and community agencies. Referrals also come through Midstate. Assessments are then conducted with recommendations provided to ensure that the subsequent ASAM level of care is offered and provided to defendants

3. Are there any barriers or gaps in service to obtaining an assessment and treatment that your CCAB is requesting OCC funding to fill? **Yes** If so, please describe in detail: **Ionia County CCAB is requesting money to fund the OMSP - G18 through Tricap to address substance abuse. While Ionia County participated in the opioid lawsuits and is a county that is receiving opioid settlement funds, those funds have restrictions on them that would prohibit Ionia County from utilizing those settlement funds on the OMSP program. The County is unable to fund the OMSP as an out-of-county organization would only be considered for funding if they were serving Ionia County residents exclusively. Neither Tricap, nor the Ionia County Community Corrections would satisfy this requirement, so that is not a funding avenue that is available to the Ionia County CCAB. There are no local inpatient rehab facilities in Ionia County to provide the same or similar services.**
4. What non-PA 511 funded services are available in your area? Be sure to include treatment court services. **Adult Drug Treatment Court, Veteran's Treatment Court, Sobriety Court, Mental Health Court, Swift and Sure Sanctions Program, Right Door for Recovery and Wellness, AA/NA groups, Wedgwood, Michigan Works, Ionia County Health Department, Samaritas, local DHHS, 2-1-1, Jail Inmate Programs, local healthcare providers offering medication assisted treatment, and peer and recovery coach services**

F: COMPREHENSIVE CORRECTIONS PLAN SUMMARY

1. Please explain how the Comprehensive Corrections Plan, in coordination with the local practices, will impact the State Board Priorities, and ultimately offender success: Utilizing the Comprehensive Corrections Plan, in coordination with local practices, will impact the State Board Priorities and offender success by addressing at-risk behaviors that increase the likelihood of criminal behavior and recidivism. These programs will address risk factors that will can reduce recidivism and reduce criminogenic needs and overall risk by providing services to offenders, specifically targeting straddle cell offenders, probation violators, and sentenced felons, providing skills and services to address behaviors and thought processes that lead to negative outcomes, and instead, by adapting these skills to their own lives, be able to commit to these changes and be able to achieve positive outcomes in life. Our local practices include the current coaching model of supervision that focuses on positive actions and outcomes, rather than focusing on the negative actions and allowing for self-directing interactions. Combining this with the Comprehensive Corrections Plan, will lead to offender success in Ionia County.
2. What steps will you take if you find that you are not meeting your objectives, or your strategies are not being implemented as planned? **If, upon review, it is determined that the Ionia County OCC is not meeting the objectives set forth, the CCAB will discuss a plan to address and resolve the issues or barriers that are preventing implementation of the Comprehensive Corrections Plan. Communication will include the MDOC grant manager to determine if there are additional suggestions to optimize success, in addition to any plan of action determined by the CCAB.**
3. Program eligibility overrides may be requested in writing to the assigned OCC Specialist. Please document any additional override procedures your CCAB has approved. **Felony offenders who have pled to misdemeanor charges as part of a plea agreement.**



Program Description

Group Programming

CCAB: Ionia County	FY: 2025
Local Program Name: Women's Seeking Safety	
Service Provider: Cognitive Consultants (Tentatively)	
CCIS Service Type: C01 - Cognitive	
Total projected number of new enrollments: 15	
For Regional CCABs, projected number of new enrollments per member county:	
Program Location (select all that apply): Jail: ☒ Residential: ☐ Community: ☒	
Program status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).
- G00 is an option for “other” group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form. For exceptions, please discuss with assigned Community Corrections Specialist first.

ANSWER ALL QUESTIONS USING “N/A” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. What is your target population?

- ☒ Sentenced Felons ☒ Other (include eligibility criteria): Probation violators, regardless of COMPAS scoring

2. Describe the program:

- a. What is your referral process to this program? Local field agents preliminarily review each case to determine if a case is appropriate to refer to PA 511 funded programming. The referral is made to the CCAB Manager, who reviews all referral documents and assesses whether or not the case meets programming criteria. If the individual is eligible for PA 511 funded programming, a referral is made to the service provider, who reaches out directly to provide access to programming
- b. What assessment is used, identify the tool: The COMPAS is used to identify high and medium risk needs
- c. Who completes the assessment? Circuit Court Probation completes the assessment as part of the presentence investigation report.



Program Description

Group Programming

- d. P.A. 511 states eligibility for programming **must include moderate to high risk**. Please select which needs the program will impact for your target population(s).

Sentenced Felons:

You must identify the number of scales required for eligibility here: 1

- | | | |
|--|---|--|
| ☐ Vocational/Education | ☐ Social Environment | ☒ Criminal Association |
| ☒ Substance Abuse | ☒ Residential Instability | |
| ☒ Cognitive Behavioral | ☒ Family Criminality | |
| ☒ Criminal Personality | ☒ Social Isolation | |
| ☐ Leisure & Recreation | ☒ Criminal Opportunity | |

Gender Responsive Scales:

- ☒ Experiences of Abuse as an Adult
- ☒ Experiences of Abuse as a Child
- ☒ Relationship Dysfunction
- ☒ Parental Stress

- ☒ **Felony Probation Violator, regardless of COMPAS Assessment Score**

- e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **Seeking Safety**

ii. Identify what skills are taught in this program: **The sessions cover a range of topics, which include: Understanding PTSD, Grounding, Understanding how Substance Abuse Controls you, Asking for Help, Compassion for Self, Signs of Danger and Safety, Honestly, Recover Thinking, Integrating the Split Self, Commitment, Creating Meaning, Community Resources, Setting Boundaries in Relationships, Discovery, Getting Others to Support your Recovery, Coping with Triggers, Respecting your Time, Healthy Relationships, Self-Nurthing, and Healing from Anger. Practical application of concepts is practiced through The Life Choice game exercise. A termination interaction at a client's final group allows them to reflect on what they have learned, applied, and how they have changed.**

iii. Is the group open or closed? **Open**

iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? **3-15**

v. Minimum number of group sessions attended for successful completion: **12**

vi. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: **A participant who receives a no-jail sentence will be able to immediately begin participating in group programming in the community. Participants sentenced to a local term in jail will be able to participate virtually from the jail and immediately transition to attending class virtually in the community upon release. The**



Program Description

Group Programming

same seamless transition can also occur if and when a participant attending in the community later has to serve a sentence in the Ionia jail. They will be able to continue to attend group programming virtually without having to be terminated from the program or start over.	
f.	Identify the training or credentials held by your service provider qualifying him/her to provide this service: Groups will be run by facilitators holding a post-graduate degree ranging from Associate's Degree to PhD. All facilitators providing programming will have been trained in the Seeking Safety curriculum.
g.	How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) The facilitator provides information on attendance and participation to the service provider's case manager. The Case manager then compiles attendance sheets and notes on the topic of discussion and participation, which is forwarded to the CCAB Manager. The CCAB Manager reviews the same and provides the attendance sheets to local probation agents
h.	Provide any other pertinent information you feel is necessary: The program offers 25 lessons. The facilitator may assess the participant as successfully completing the program after the 12 initial sessions based on participation and demonstrated progress and growth and request additional groups beyond the 12 minimally required for successful completion.
3.	Evaluation is part of evidence-based principles which you must identify in section (a.). You are also required to develop at least one key performance measure for this program in section (b.). Be sure to include the data source, how its tracked and measured. NOTE: Successful completion of programming, if listed as the only key performance measure, is not sufficient.
a.	Describe how this program meets each of the following Evidence Based Principles: 1. Assess Actuarial Risk/Needs - The COMPAS Risk Assessment provided to each participant identifies the specific risk areas for each participant 2. Enhance Intrinsic Motivation - Each participant learns and develops skills to adopt in their own lives, applying the concepts taught in the group programming. Doing so provides them with recognizable positive change, which helps them to be self-motivated to continue to learn the concepts and reduce problem-thought processes and behavior. 3. Target Interventions (indicate all that apply) a. Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -Seeking Safety prioritizes those with medium to high scores on the risk/needs scales, focusing the curriculum on those with higher criminogenic risks. b. Need Principle: Target interventions to criminogenic needs -Seeking Safety targets those with medium to high scores on the risk/needs scales, focusing the curriculum on those with higher criminogenic needs. c. Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -The facilitators are trained to



Program Description

Group Programming

understand that each individual has her own learning style. The Seeking Safety group for Ionia County is run as a gender-specific program for women.

- d. **Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months** -The program consists of up to 25 weekly sessions with 12 being the minimum number of sessions required for successful completion. This provides programming over a three to six month period.
- e. **Treatment Principle: Integrate treatment into the full sentence/sanction requirements** -Participants who are referred to and engage in programming treatment are required to complete the programming as a condition of their probation.

4. Skill Train with Directed Practice - The program teaches a new skill each week with in-class examples and practice as well as assignments to complete and share the following week.

5. Increase Positive Reinforcement - Positive feedback is provided by the facilitator and group members during the course of each successful group. Additionally, information is provided weekly to probation agents so they can also provide positive reinforcements and other incentives as deemed appropriate. For every five classes that the participant attends without an unexcused absence and with good participation, they will receive an incentive, such as a free drug test, bus pass, haircut voucher, thrift store voucher.

6. Engage Ongoing Support in Natural Communities - The facilitator and probation agents can identify additional needs and make referrals to address these in the community setting.

7. Measure Relevant Processes/Practices - Weekly updates from the facilitators provide insight into the participant's effort in group programming, the understanding of the concepts, and the ability to apply these concepts in real-life scenarios.

8. Provide Measurement Feedback - Data on successful/unsuccessful termination is entered into Northpoint Suite. Additionally, at quarterly CCAB meetings, up-to-date information is provided to stakeholders as to utilization, successful completions, and key performance measurement data.

- b. **Program Key Performance Measure** - 90% of who have successfully completed the program will demonstrate an improvement in decision making and/or cognitive behavioral skills

Data Element - New probation violations or new charged conduct using local court filings and the JDW

Tracking Source -

1. **Who is tracking the Data Element?** The CCAB Manager
2. **How is it being tracked?** The CCAB Manager receives weekly dockets and has access to case filings. Those who successfully complete the program will be monitored for six months to ensure there are no new probation violations or new charges brought against the participant in a separate case file.
3. **At what frequency is it being tracked?** No less than quarterly



Program Description

Group Programming

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Group Programming

CCAB: Ionia County	FY: 2025
Local Program Name: Men's CBT	
Service Provider: Cognitive Consultants (Tentatively)	
CCIS Service Type: C01 - Cognitive	
Total projected number of new enrollments: 50	
For Regional CCABs, projected number of new enrollments per member county:	
Program Location (select all that apply): Jail: ☒ Residential: ☐ Community: ☒	
Program status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).
- G00 is an option for “other” group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form. For exceptions, please discuss with assigned Community Corrections Specialist first.

ANSWER ALL QUESTIONS USING “N/A” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. What is your target population?
☒ Sentenced Felons ☒ Other (include eligibility criteria): Probation violators, regardless of COMPAS scoring

2. Describe the program:
a. What is your referral process to this program? Local field agents preliminarily review each case to determine if a case is appropriate to refer to PA 511 funded programming. The referral is made to the CCAB Manager, who reviews all referral documents and assesses whether or not the case meets programming criteria. If the individual is eligible for PA 511 funded programming, a referral is made to the service provider, who reaches out directly to provide access to programming
b. What assessment is used, identify the tool: The COMPAS is used to identify high and medium risk needs
c. Who completes the assessment? The probation department completes the assessment as part of the presentence investigation report.



Program Description

Group Programming

- d. P.A. 511 states eligibility for programming **must include moderate to high risk**. Please select which needs the program will impact for your target population(s).

Sentenced Felons:

You must identify the number of scales required for eligibility here: 1

- | | | |
|--|--|--|
| ☐ Vocational/Education | ☒ Social Environment | ☒ Criminal Association |
| ☒ Substance Abuse | ☐ Residential Instability | |
| ☒ Cognitive Behavioral | ☒ Family Criminality | |
| ☒ Criminal Personality | ☒ Social Isolation | |
| ☐ Leisure & Recreation | ☒ Criminal Opportunity | |

Gender Responsive Scales:

- ☐ Experiences of Abuse as an Adult
☐ Experiences of Abuse as a Child
☐ Relationship Dysfunction
☐ Parental Stress

- ☒ **Felony Probation Violator, regardless of COMPAS Assessment Score**

- e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **Criminogenic Needs Focused CBT**

ii. Identify what skills are taught in this program: **The program takes a criminogenic risk assessment-driven cognitive behavior approach aimed at skill development and recidivism reduction**

iii. Is the group open or closed? **Open**

iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? **3/12**

v. Minimum number of group sessions attended for successful completion: **12**

vi. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: **A participant who receives a no-jail sentence will be able to immediately begin participating in group programming in the community. Participants sentenced to a local term in jail will be able to participate virtually from the jail and immediately transition to attending class virtually in the community upon release. The same seamless transition can also occur if and when a participant attending in the community later has to serve a sentence in the Ionia jail. They will also be able to continue to attend group programming virtually without having to be terminated from the program or start over**

- f. Identify the training or credentials held by your service provider qualifying him/her to provide this service: **Groups will be run by facilitators holding a post-graduate degree ranging from Associate's Degree to PhD. All facilitators providing programming will have been trained in the CBT curriculum.**



Program Description

Group Programming

g. How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) **The facilitator provides information on attendance and participation to the service provider's case manager. He then compiles attendance sheets and notes on the topic of discussion and participation, which is forwarded to the CCAB Manager. The CCAB Manager reviews the same and provides the attendance sheets to the local probation agents.**

h. Provide any other pertinent information you feel is necessary: **The facilitator may assess the participant as successfully completing the program after the 12 initial sessions based on participation and demonstrated progress and growth and request additional groups beyond the 12 minimally required for successful completion.**

3. Evaluation is part of evidence-based principles which you **must** identify in section (a.). You are also **required** to develop **at least one key performance measure** for this program in section (b.). Be sure to include the data source, how its tracked and measured. **NOTE:** Successful completion of programming, if listed as the only key performance measure, is not sufficient.

a. Describe how this program meets each of the following Evidence Based Principles:

- 1. Assess Actuarial Risk/Needs** - The COMPAS Risk Assessment provided to each participant identifies the specific risk areas for each participant
- 2. Enhance Intrinsic Motivation** - Each participant learns and develops skills to adopt in their own lives, applying the concepts taught in the group programming. Doing so provides them with recognizable positive changes which helps them to be self-motivated to continue to learn the concepts and reduce problem thought processes and behavior.
- 3. Target Interventions (indicate all that apply)**
 - a. Risk Principle:** Prioritize supervision and treatment resources for higher risk offenders -The CBT Phase Group prioritizes those with medium to high scores on the risk/needs scales, focusing the curriculum on those with higher criminogenic risks
 - b. Need Principle:** Target interventions to criminogenic needs -The CBT Phase Group targets those with medium to high scores on the risk-needs scales, focusing the curriculum on those with the higher criminogenic needs.
 - c. Responsivity Principle:** Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs --The facilitators are trained to understand that each individual has their own learning style. The CBT Phase Group for Ionia County is run as a gender-specific program for men.
 - d. Dosage:** Structure 40-70% of high-risk offenders' time for 3-9 months -The program consists of a minimum of 12 weekly sessions, which provides programming over a minimum of a three-month period.
 - e. Treatment Principle:** Integrate treatment into the full sentence/sanction requirements -Participants who are referred to and engage in programming treatment are required to complete the programming as a condition of their probation



Program Description

Group Programming

4. **Skill Train with Directed Practice** - The CBT Phase Group teaches a new skill to participants each week with in-class examples and practice, as well as assignments that can be completed and shared the following week.
5. **Increase Positive Reinforcement** - Positive feedback is provided by the facilitator and group members during the course of each successful group. Additionally, information is provided weekly to probation agents so they can also provide positive reinforcements and other incentives as deemed appropriate. For every five classes that the participant attends without an unexcused absence and with good participation, they will receive an incentive, such as a free drug test, bus pass, haircut voucher, thrift store voucher.
6. **Engage Ongoing Support in Natural Communities** - The facilitator and probation agents can identify additional needs and make referrals to address these in the community setting.
7. **Measure Relevant Processes/Practices** - Weekly updates from the facilitators provide insight into the participant's effort in group programming, the understanding of the concepts, and the ability to apply these concepts in real-life scenarios
8. **Provide Measurement Feedback** - Data on successful/unsuccessful termination is entered into Northpoint Suite. Additionally, at quarterly CCAB meetings, up-to-date information is provided to stakeholders as to utilization, successful completions, and key performance measurement data.

b. **Program Key Performance Measure** - 90% of who have successfully completed the program will demonstrate an improvement in decision making and/or cognitive behavioral skills

Data Element - New probation violations or new charged conduct using local court filings and the JDW

Tracking Source -

1. Who is tracking the Data Element? The CCAB Manager
2. How is it being tracked? The CCAB Manager receives weekly dockets and has access to case filings. Those who successfully complete the program will be monitored for six months to ensure there are no new probation violations or new charges brought against the participant in a separate case file.
3. At what frequency is it being tracked? No less than quarterly

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Group Programming

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Outpatient Treatment Programming

CCAB: Ionia County	FY: 2025
Local Program Name: OMSP	
Service Provider: TriCap	
CCIS Service Type: G18 – Outpatient Treatment Services	
Total Projected New Enrollment: 25	
For Regional CCABs, total projected new enrollment by member county:	
Projected Length of Stay in Days: 150	
Program Location (select all that apply): Jail: ☐ Residential: ☒ Community: ☐	
Program Status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- Groups must be separate for both male and female populations.
- Documentation of assessment for eligibility (with appropriate release of information) must be available during annual file review.
- Use of individual sessions must be described.
- Funding for G18 programming is used to fill the CCAB identified gaps in services.
- If this is an Intensive Outpatient Treatment program, you must use SAMHSA guidelines.

ANSWER ALL QUESTIONS USING “NA” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. Based on your objective(s), what is your target population?

☒ Sentenced Felons ☒ Pretrial ☒ Other: **Convicted/Presentenced participants, defendants participating in specialty courts or as part of plea agreements, OWI 3rd defendants, and misdemeanor defendants under the supervision of Circuit Court probation.**

2. Describe the program:

- a. The COMPAS assessment is considered a screening tool for outpatient treatment and DOES NOT replace the required actuarial assessment.

P.A. 511 states eligibility for programming **must include moderate to high risk**. Please select which needs the program will impact for your target population(s).

Sentenced Felons:

You must identify the number of scales required for referral here: 1

- | | | |
|--|--|---|
| ☐ Vocational/Education | ☐ Social Environment | ☐ Criminal Association |
| ☒ Substance Abuse | ☐ Residential Instability | |
| ☒ Cognitive Behavioral | ☐ Family Criminality | |
| ☒ Criminal Personality | ☐ Social Isolation | |
| ☐ Leisure & Recreation | ☐ Criminal Opportunity | |



Program Description

Outpatient Treatment Programming

Gender Responsive Scales:

- ☒ Experiences of Abuse as an Adult
- ☒ Experiences of Abuse as a Child
- ☒ Relationship Dysfunction
- ☒ Parental Stress

☒ **Felony Probation Violators, regardless of COMPAS Assessment Score**

☒ **Pretrial Defendants – list referral criteria here: Pretrial defendants with prior documented methamphetamine or opiate use history through either previous convictions or self-reported use are eligible to be assessed for the OMSP. If the individual does not meet the appropriate diagnosis through the SUD assessment for the program enrollment, they will not be enrolled.**

b. Assessment is the foundation of evidence-based practices. Enrollments in treatment programs should be based upon assessed needs by a licensed or credentialed professional. Please describe your assessment practices below:

i. What assessment is used, identify the tool: **Praxis assessments can be completed by local Community Corrections staff. The COMPAS assessments can be completed by local staff or Circuit Court Probation. The TCU can be completed by local staff or by licensed TriCap staff. TriCap will complete a Biopsychosocial assessment and report to determine a diagnosis for Opioid (Opioid Use Disorder) and/or Methamphetamine diagnosis (Stimulant Use Disorder-Amphetamine type substance) with an ASAM treatment recommendation. If the above listed assessment does not result in the required diagnosis to participate in the OMSP program, then licensed TriCap staff can utilize DAST (Drug Abuse Screening Tool), MAST (Michigan Alcohol Screening Tool), AUDIT (Alcohol Use Disorders Identification Test), or SASSI 4 (Substance Abuse Subtle Screening Inventory) to assist with determining the appropriate diagnosis.**

ii. Who completes the assessment? **Licensed TriCap Therapist**

iii. Does the assessment result in a recommended level of treatment per American Society of Addiction Medicine (ASAM) criteria? **Yes**

c. Identify who is responsible for confirming eligibility and describe the process. **A referral form, along with a copy of the TCU or PRAXIS or COMPAS Bar Chart can be completed and turned into the Community Corrections manager for consideration. The information is reviewed by the CCAB manager to ensure the defendant meets the minimum screening or assessment score and has a history of opiate or methamphetamine use. All information is then forwarded (via email) to TriCap for secondary assessment(s). TriCap staff notifies the CCAB manager by phone/email once the secondary assessment(s) have been completed and qualifies them to participate with the program. If the defendant does not meet criteria, the CCAB manager will be notified by phone or email.**

d. Describe the program design:



Program Description

Outpatient Treatment Programming

i.	Name of curriculum or treatment model: Living In Balance Curriculum for the 4.5 intensive specific classes; Specific (OPI/Meth) Drug Education - Matrix Model with What You Need To Know Methamphetamine and Workbook and What You Need To Know Opioids and Workbook (Hazelden Betty Ford Foundation) - 3 hours. Also incorporated is Seeking Safety, Thinking Matters and Thinking for a Change for all groups. All of the groups have cognitive behavioral basics and are evidence based and best practice approved. Both groups (Opioid & Methamphetamine) receive Helping Men/Women Recover, Early Recovery, Relapse Prevention, Mental Health (co-occurring), TREM/M-TREM (trauma), Anger Management & SUD, 5 hours of cognitive classes, 12 step weekly program. Peer Recovery Coaching is also available as well as daily exercise, Peer Recovery Coaching and Mindful Yoga
ii.	Identify what skills are addressed within the treatment program: Seek safe environments, cognitive behavioral processes, social skills, anger management, relapse prevention, how to deal with trauma and uncomfortable emotions, obtain/maintain sobriety
iii.	Is the group open or closed? Open
iv.	What is the minimum/maximum number of participants per group, as identified in the curriculum? 3-15
v.	How many sessions does this group curriculum provide? 16 groups per month for 5-month program
vi.	Minimum number of group sessions attended for successful completion: Successful completion of the program is 150 days
vii.	If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: N/A. All groups are held at TriCap
viii.	If individual sessions are part of the program and billed separately, how many individual sessions are anticipated per participant? One individual session per week per client
ix.	On what basis would individual sessions be used? Individual weekly sessions are built in as part of the curriculum standard.
e.	Identify the license and/or credentials held by your service provider qualifying him/her to provide this service: The service provider, shall, per verification of credentialing in the MDOC-OCC contract, possess a Master's degree or above in the Behavioral Sciences (Social Work, Counseling, or Psychology), and appropriate licensure through the State of Michigan to practice; and possess appropriate Michigan Certification Board for Addiction Professionals (MCBAP) certification; Certified Advanced Alcohol and Drug Counselor (CAADC); or minimum certified Alcohol and Drug Counselor (CADC) at time of hire; or MCBAP-approved development-plan in place with eligibility to obtain CAADC certification within six months from time of hire; MCBAP certificate or development-plan status must be able to be verified through MCBAP search at any time
f.	How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source?



Program Description

Outpatient Treatment Programming

(i.e., progress notes, case notes and/or group notes) Tricap will keep records of assessment, treatment plan, progress notes and discharge/aftercare plan. Notes will be kept for individual and group sessions. Notes are taken at every session with the offender as well as a sign in sheet for group sessions. Monthly progress reports are provided to the probation agent and CCAB manager, indicating the level of progress thus far. Notification is also sent when an offender is sanctioned for a rule violation or terminated from the program for non-compliance. Probation agent and CCAB manager also receive aftercare plans and discharge summaries. Agents and CCAB manager are notified immediately if an offender absconds from the facility.

- g. Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program:
Defendants referred to this program will have to be detoxed from all illicit substances/alcohol for a minimum of 10 days prior to enrollment. Defendants are also eligible to receive Vivitrol and enrolled into Medicaid for other health services while at TriCap. Defendants are required to complete home work assignments and are drug tested 3 times per week.

3. Evaluation is part of evidence-based principles which you **must** identify in section (a). You are **required** to develop **at least one key performance measure** for this program in section (b). Be sure to include the data source, how its tracked and measured. **NOTE:** Successful completion of programming, if listed as the only key performance measure, is not sufficient.

a. Describe how this program meets each of the following Evidence Based Principles:

- 1. Assess Actuarial Risk/Needs** - Substance abuse assessment completed by licensed clinician provides diagnosis and recommendations for treatment
- 2. Enhance Intrinsic Motivation** - Curriculum is designed to allow participants to work at their own pace, allowing for a person-centered approach.
- 3. Target Interventions (minimum of 1 required; indicate all that apply)**
 - a. **Risk Principle:** Prioritize supervision and treatment resources for higher risk offenders -Program is designed for higher risk defendants
 - b. **Need Principle:** Target interventions to criminogenic needs -Curriculum targets moderate to high-risk substance abuse and cognitive criminogenic and gender responsive needs
 - c. **Responsivity Principle:** Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -Each treatment plan is person-centered, tailored to each defendant's learning level, motivation level and some are gender specific
 - d. **Dosage:** Structure 40-70% of high-risk offenders' time for 3-9 months -Treatment program is at least five months long with other aspects of treatment, such as Mindful Yoga, NA/AA, journaling, and peer recovery
 - e. **Treatment Principle:** Integrate treatment into the full sentence/sanction requirements -Structured sentencing that may include jail and other community programming, treatment, and sanctions



Program Description

Outpatient Treatment Programming

4. Skill Train with Directed Practice - Curriculum facilitated by licensed clinicians with appropriate credentials, utilizes cognitive behavioral techniques and is designed to encourage willful participation through group setting, role play and homework.

5. Increase Positive Reinforcement - Incorporating positive reinforcement including encouragement, verbal praise, later bed times, increased privileges, peer leader, assisting group leader, and special events like movies

6. Engage Ongoing Support in Natural Communities - Utilizes participants local resources and makes referrals to relevant/helpful community-based supports and programming when appropriate.

7. Measure Relevant Processes/Practices - Captures statistical data regarding aspects of group participation and completion, including pre- and post-test measurements.

8. Provide Measurement Feedback - Shares statistical KPM data regarding with state and local stakeholders.

b. Program Key Performance Measure - 70% of successfully completed participants will not be re-arrested within the respective county, tracking at 6 and 12 month intervals using the OMSP tracking spreadsheet

Data Element - OMSP Spreadsheet, JIS, JDW and BIRs

Tracking Source -

1. Who is tracking the Data Element? The CCAB Case Manager
2. How is it being tracked? By searching the data elements
3. At what frequency is it being tracked? Quarterly

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -



Program Description

Outpatient Treatment Programming

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Administration

FY: 2025

CCAB: Ionia County

Administration is defined as those activities and related costs that have been incurred for the overall executive and administrative functions of the local office or other expenses of a general nature that do not relate solely to the operation of a specific program as defined/approved within the local plan. They are costs, that by their nature, are administrative in support of the overall duties and functions of the local OCC. This category must also include its share of fringe benefits, costs, operations (utilities, office supplies, travel, etc.), and maintenance expenses and must be identified in the Budget Cost Descriptions.

NOTE:

- Staff time for completing Administration duties and responsibilities, including eligibility screening, must be billed for actual time worked. Duties billed to Administration cannot also be billed under individual program codes.
- A **SUPPLY** has a life expectancy of less than a year (paper, toner, folders, drug testing supplies, etc.) while **EQUIPMENT** has a life expectancy of more than a year (fax machine, PBT, computer).

1. Local/other contributions to Administrative functions per fiscal year: \$ 42,916 <i>*this amount must be reflected in your budget documents within the OCC Funding Application.</i>
2. How frequently are CCAB meetings held? At least quarterly What is included on CCAB meeting agendas? Any outstanding old business that may need to have continuing discussions, review and approval of quarterly reports, updates to programming utilization and proposed changes, local events that affect the CCAB state board proposal.
3. Describe how expenditure reports are processed and verified then forwarded to OCC in Lansing: Contractors submit monthly billing invoices to the CCAB Manager. The CCAB Manager reviews each invoice and compares to attendance sheets when necessary to verify that billing is accurate. Payments are processed through Ionia County. The CCAB Manager then uses the information in the billing invoices, reviews hours worked on Administrative duties, and inputs data into the expenditure report, which is then forwarded to OCC and the county treasurer to assist with tracking reimbursement.
4. When and how are utilization and expenditures monitored? Expenditures and utilization are monitored monthly when the CCAB Manager completes the expenditure report by keeping apprised of the year-to-date totals.
5. As a contractual requirement, how often does the CCAB manager meet with, visit, and evaluate contracted programs? Annually.
6. How often does the CCAB manager meet with program referral sources? (probation supervisors/agents, prosecutor, defense attorney, judges, etc.)? Variable depending on the referral source Explain: The CCAB Manager has weekly contact with probation supervisors and agents to communicate regarding both referrals and active participants. There is daily contact with the judges. However, they are less likely to make a direct referral, instead relying



Program Description

Administration

	on probation to make those referrals. Contact is made with the prosecutor and defense attorneys on an as-needed basis when there are questions about available services.
7.	How often is program utilization reviewed? Explain: Utilization is monitored at least quarterly to ensure referral and utilization trends are appropriate and up to monthly when there are concerns and extra attention is needed to ensure all appropriate referrals are being made.
8.	What actions are taken when programs are under or over-utilized? When programs are under utilized, the CCAB Manager discusses the same with the CCAB at the next meeting to discuss reasons for the under utilization and whether more efforts need to be taken to ensure adequate referrals, or if the CCAB should attempt to make programming changes to better suit the needs of the community. If a program is being over-utilized, the budget and utilization of other programs are reviewed to see if a budget amendment would be appropriate.
9.	Describe when and how the comprehensive corrections plan is developed: The Comprehensive Corrections Plan is originally developed during the grant application process. However, the plan is an ever-evolving plan in the sense that program utilization and KPMs are tracked to ensure that the plan does not need to be modified in any way as each year progresses. The CCAB Manager discusses with the CCAB at each quarterly meeting what programs are being offered and what programs are successful. The CCAB then discusses and determines what the comprehensive corrections plan should entail with input on services and successes from the CCAB Manager.
10.	Describe the involvement of other stakeholders or subcommittees in data analysis or comprehensive corrections plan/program development. The CCAB manager is primarily responsible for analyzing data provided by MDOC/OCC and presenting it in a cohesive manner to the CCAB at meetings. At CCAB meetings, all stakeholders are given the opportunity to review the data presented by the CCAB manager. Stakeholders may then offer suggestions or open discussions on either current needs in the community where the CCAB may be able to assist with services or assist with developing a plan and ideas to ensure our local OCC programming is achieving the greatest impact possible.
11.	What is your plan to provide orientation and to educate all stakeholders? Explain: Stakeholders are provided the best education by attending CCAB meetings. Each new member is provided the opportunity to receive the MOCC manual, the CCAB bylaws, and our current FY grant and budget documents, including the current programming and services offered. If it is anticipated that stakeholders will also be involved in making referrals, additional information, such as eligibility criteria for all available services is also provided and reviewed to ensure understanding.

**RESOLUTION OF THE
IONIA COUNTY BOARD OF COMMISSIONERS
TO REVIEW AND APPROVE
THE FY2025
COMMUNITY CORRECTIONS GRANT APPLICATION**

WHEREAS, on April 26, 2024, the Ionia County Community Corrections Advisory Board met;
and

WHEREAS, a quorum of members were present; and

WHEREAS, the Fiscal Year 2025 Community Corrections Grant Application was presented to
the Ionia County Community Corrections Advisory Board for review and approval; and

WHEREAS, a motion was made and seconded to submit the grant application as amended; and

WHEREAS, a vote was taken to approve the Fiscal Year 2025 Community Corrections Grant
Application, and

WHEREAS, the motion passed by voice vote; and

WHEREAS, the Ionia County Board of Commissioners has been presented with the Fiscal Year
2025 Community Corrections Grant Application for review and approval;

NOW, THEREFORE, BE IT RESOLVED that the Ionia County Board of Commissioners
hereby confirms its review and approval of the Fiscal Year 2025 Community Corrections Grant
Application and Authorizes necessary signatures.

David Hodges, Chairman

Gregory Geiger, County Clerk

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Request for the Board of Commissioners to
Appoint New Remonumentation Grant Administrator
May 14, 2024 – 3:00PM

Written Presentation Only

CONTACT:

Rhonda C. Lake, 100 W. Main St. Ionia County Court House, Ionia, MI 48846
(616)-527-5320 rlake@ioniacounty.org
Tami Hewitt thewitt@ioniacounty.org

DESCRIPTION:

Appoint New Remonumentation Grant Administrator.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Michigan Department of Licensing & Regulatory Affairs Bureau of Construction Codes
Offices of Land Survey & Remonumentation (LARA)
Ionia County Register of Deeds Office
Public and Business' that use Ionia County Land Records

FINANCIAL ANALYSIS:

Based on Annual Grant Amount through the State of Michigan

LEGAL REVIEW:

Regulated by the State of Michigan Remonumentation Grant Program

DEADLINE:

May 31, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Requesting Board of Commissioner's approval to Appoint Tami Hewitt as the New Remonumentation Grant Administrator for Ionia County.

ADMINISTRATOR'S RECOMMENDATION:

I, Rhonda Lake, am the current Remonumentation Grant Administrator. I have trained Tami Hewitt approximately the past two years on the functions and requirements this position requires. Tami is well versed in how to file the Reports and provide the information necessary to carry out the duties of this position and to keep Ionia County on track to complete the remaining land corners. I fully recommend Tami Hewitt to assume this title.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Environmental Health Software Update
May 14, 2024

CONTACT:

Chad Shaw, Health Officer

DESCRIPTION:

We have used the same Environmental Health software for over 15 years and EH's software needs have changed over that time. We are requesting approval to switch software companies. After comparing our current software, SWORD, to Amalgam LLC (FetchEH), and Hedgerow (Hedgehog Application Suite), we feel that Amalgam LLC (FetchEH) is the best option for EH needs.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

SWORD: the initial expense was years ago and now we are paying a yearly support contract for \$1,450

Amalgam LLC (FetchEH): the initial cost is \$5,000 as a one-time setup/configuration. Then we pay \$22,500 for a three (3) year license which is split into three (3) annual payments of \$7,500.

Hedgerow (Hedgehog Application Suite): the initial cost is \$26,500 as a one-time cost. Then we pay \$8,000 a year for annual recurring costs.

Please see attachments.

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

1. Request approval to enter into an agreement between Amalgam LLC (FetchEH) and Ionia County Health Department, and authorize the signature of Chad Shaw, Health Officer.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.

Sword Solutions, LLC

P.O. Box 8761

Mesa, AZ 85214

Invoice

Date	Invoice #
5/18/2023	6512

Bill To
Ionia County Health Department Brenda Ingersoll 175 East Adams Street Ionia, MI 48846

Ship To
Ionia County Health Department Brenda Ingersoll 175 East Adams Street Ionia, MI 48846

P.O. No.	Terms	Due Date	Rep	Ship
	Net 30	6/17/2023	AJA	5/18/2023

Item Code	Description	Price Each	Amount
Maintenance	Annual Support Contract - The Inspector 2023-2024 - Food	700.00	700.00
Maintenance	Annual Support Contract - The Inspector 2023-2024 - Time & Activity	450.00	450.00
Maintenance	Annual Support Contract - The Inspector 2023-2024 - Well & Septic	300.00	300.00
PAID 6-9-23 301879			

Thank you for your business.

Total

\$1,450.00

IONIA COUNTY HEALTH DEPARTMENT FetchEH License Agreement

This Fetch Environmental Health (FetchEH) License Agreement is entered into on the date of signature by the Ionia County Health Department ("the Health Department") located at 175 E. Adams St. Ionia, MI 48846, and Amalgam LLC, located at 809 E. Bennett Street in Mount Pleasant, MI 48858, and (collectively referred to as the "Parties").

The purpose of this License Agreement is to specify the responsibilities of the parties related to FetchEH software. Amalgam LLC will provide FetchEH software to the Health Department. The FetchEH software will support workflows for Onsite Wastewater System and Well Permitting, Food Safety, Body Art, Pools, Campgrounds, Fees, and Complaints. Amalgam will provide setup support for configuring software, modifying forms and training. Ongoing technical support and software updates are included in this License Agreement.

The FetchEH Software will be hosted by Amalgam and be provided as a Software as a Service (SaaS). In consideration of the mutual promises herein and benefits received, it is hereby agreed by Amalgam LLC and the Health Department:

1. Agreement Terms

Amalgam LLC grants the Health Department an annual, non-exclusive, non-transferable, and non-sub licensable license to FetchEH according to the terms and conditions set out herein. The initial Term of the license agreement is three (3) years starting from the Deployment Date. The license agreement shall automatically be renewed for additional Term of one (1) year after the initial three (3) year Term concludes unless either party gives notice of termination at least 30 days prior to the expiration of the Term or any renewal thereof. Renewal Terms may be extended beyond one year upon agreement by both parties.

2. Payment and Payment Conditions

- Amalgam LLC shall invoice the Health Department \$7,500 on the Deployment Date of the FetchEH Software. Two additional invoices of \$7,500 each shall be sent annually on the anniversary of the Deployment Date for a total of \$22,500 over three (3) years.
- Amalgam LLC shall invoice the Health Department \$5,000 one-time for Setup/Configuration tasks on the Deployment Date.
- The Health Department agrees to pay Amalgam LLC \$22,500 for a three (3) year license of FetchEH Software, payable in three (3) \$7,500 annual payments.
- The Health Department agrees to pay Amalgam LLC \$5,000 for one-time Setup/Configuration tasks.
- The Health Department will issue payment based on the invoices. Checks will be issued within thirty days (30) days of receipt of invoice. Checks will be made payable to Amalgam LLC and will be mailed to Amalgam LLC, 809 E. Bennett St., Mt. Pleasant, Michigan 48858.

- The Health Department FetchEH Software will not start until payment is received. The Health Department FetchEH Software shall be terminated if payments are not received within the terms, after providing a ten (10) day notice via email to the Health Department.
- The FetchEH License fee and any other fees are up-front non-refundable fees.

3. Schedule

The FetchEH software **Deployment Date** occurs when the software is configured and made available via a unique website URL. Configuration of FetchEH software shall be completed within six (6) weeks of the execution of this Agreement.

Tasks occurring after the **Deployment Date** include Form and Workflow revisions, Training, and continued support services. Completion of these tasks is highly dependent on the availability of the Health Department.

4. Delivery

Amalgam LLC shall provide access to the FetchEH Software through a unique website URL (link) in an email or other correspondence.

5. Change of Service Fee Due to Revisions

Any revisions to the Agreement by the Health Department, after the execution of this Contract could result in an increase in Service fees. In the event the Health Department wishes to revise the original Service, the Health Department shall submit the revised proposal to Amalgam LLC in writing. Amalgam LLC shall then have ten (10) business days to provide the Health Department with an updated Service fee or time and materials cost, if applicable. If the updated Service fee is acceptable to the Health Department, then the Health Department shall sign the updated proposal, which shall become an amendment to this Agreement. In the event, the Health Department does not accept the updated fee, then Amalgam LLC shall continue to perform under this original, un-amended, Agreement.

6. Representations General.

Each Party represents and warrants that it has the right and authority to enter into this Agreement, and that by entering into this Agreement, it will not violate, conflict with or cause a material default under any other contract, agreement, indenture, decree, judgment, undertaking, conveyance, lien or encumbrance to which it is a party or by which it or any of its property is or may become subject or bound

Compliance with Laws. Each Party represents and warrants that no consent, approval, or authorization of or designation, declaration or filing with any governmental authority is required in connection with the valid execution, delivery, and performance of this Agreement. Each Party shall, at its own expense, comply with all laws, regulations and other legal requirements that apply to it and this Agreement, including copyright, privacy and communications decency laws.

Acceptable Use. The Health Department is solely responsible for the content of any postings, data, or transmissions using the FetchEH Software, or any other use of the FetchEH Software by the Health Department or by any person or entity the Health Department permits to access the FetchEH Software. The Health Department represents and warrants that it will: (a) not use

the FetchEH Software in a manner that: (i) is prohibited by any law or regulation, or to facilitate the violation of any law or regulation; or (ii) will disrupt a third parties' similar use or Licensed Materials; (b) not violate or tamper with the security of any Amalgam LLC computer equipment or program; If Amalgam LLC has reasonable grounds to believe that the Health Department is utilizing the FetchEH Software for any such illegal or disruptive purpose Amalgam LLC may suspend the FetchEH Software immediately with or without notice to the Health Department. Amalgam LLC may terminate the Agreement if the Health Department in fact fails to adhere to the foregoing acceptable use standards.

Disclaimer Amalgam LLC makes no warranties of any kind, express or implied, with respect to the FetchEH Software, any related service or software. Amalgam LLC hereby expressly disclaims any implied warranty of merchantability, fitness for a particular purpose, or implied warranties arising from a course of dealing or course of performance. No oral or written information given by Amalgam LLC, its employees, licensors, or the like will create a warranty.

7. Limited Liability

Under no circumstances will Amalgam LLC or anyone else involved in administering, distributing, or providing the FetchEH, be liable for any indirect, incidental, special, or consequential damages that result from the use of or inability to use the FetchEH software.

8. Amalgam LLC Responsibility

Amalgam LLC will provide FetchEH Software for the Health Department that is configured to support Onsite Wastewater System and Well Permitting, Food Safety, Body Art, Pools, Campgrounds, Fee Schedule, and Complaints. The FetchEH Software will support a location-based approach to managing environmental health data, including tools for data authoring/collection and options for generating insights, reports, and map visualizations.

Amalgam LLC will deploy and host the FetchEH Software in a safe and secure environment. Amalgam LLC shall provide the Health Department with access to administrative tools using the Fetch Portal. All FetchEH Software is managed using Microsoft Azure Cloud Services.

Amalgam LLC will provide training, technical support and maintenance for services and applications including updates to the FetchGIS Platform and FetchEH Software.

9. Customer Responsibility

The Health Department represents that it shall be responsible for providing all necessary data, materials, or information which Amalgam LLC will need to provide the FetchEH Software. The Health Department acknowledges that Amalgam LLC is not responsible for, nor shall it be held liable for any data, materials, or information, which the Health Department has supplied to it, which are not accurate or are false, which Amalgam LLC has relied upon for implementing the FetchEH Software.

The Health Department shall use the FetchEH Software only for lawful purposes. To the extent deemed necessary by the Health Department, the Health Department shall implement security procedures necessary to limit access to the FetchEH Software to the Health Department authorized users and shall maintain a procedure external to the FetchEH Software for reconstruction of lost or altered files, data, or programs.

10. Confidential Information

For purposes of this Agreement “Confidential Information” shall mean information including, without limitation, all Amalgam LLC computer programs, code, algorithms, names and expertise of employees and consultants, know-how, formulas, processes, ideas, inventions (whether patentable or not), schematics and other technical, business, financial and product development plans, forecasts, strategies and information marked “Confidential”, or if disclosed verbally, is identified as confidential at the time of disclosure. In addition to the foregoing, Confidential Information shall include third party software, if any, that may be provided to The Health Department under this Agreement, including any related source or object codes, technical data, data output of such software, documentation, or correspondence owned by the applicable licensor. Confidential Information excludes information that: (i) was or becomes publicly known through no fault of the receiving Party; (ii) was rightfully known or becomes rightfully known to the receiving Party without confidential or proprietary restriction from a source other than the disclosing Party; (iii) is independently developed by the receiving Party without the participation of individuals who have had access to the Confidential Information; (iv) is approved by the disclosing Party for disclosure without restriction in a written document which is signed by a duly authorized officer of such disclosing Party; and (v) the receiving Party is legally compelled to disclose; provided, however, that prior to any such compelled disclosure, the receiving Party will (a) assert the privileged and confidential nature of the Confidential Information against the third party seeking disclosure and (b) cooperate fully with the disclosing Party in protecting against any such disclosure and/or obtaining a protective order narrowing the scope of such disclosure and/or use of the Confidential Information. In the event that such protection against disclosure is not obtained, the receiving Party will be entitled to disclose the Confidential Information, but only as, and to the extent, necessary to legally comply with such compelled disclosure.

11. Indemnification

The Health Department shall indemnify and hold harmless to the furthest extent of the law Amalgam LLC against any and all claims, actions, suits, damages, judgments, charges, costs, or expenses, including legal fees, based upon materials or information supplied by the Health Department to Amalgam LLC to be used in the FetchEH Software, including, but not limited to, if such materials or information were the intellectual property of a third party and the Health Department did not possess the right to them; said materials were the privileged information of a third party and the Health Department did not have the legal right to possess said information; or such information was slanderous or misleading.

12. Licenses

Amalgam LLC hereby grants to the Health Department a personal, nonexclusive, nontransferable license during the term of this Agreement to use, in object code form, all software and related documentation provided by Amalgam LLC (“Licensed Material”), which may be furnished to the Health Department under this Agreement. The Health Department agrees to use commercially reasonable efforts to ensure that its employees and users of all Licensed Material hereunder comply with the terms and conditions set out in this Agreement. The Health Department also agrees to refrain from taking any steps, such as reverse assembly or reverse compilation, to derive a source code equivalent to the Licensed Material. All Licensed Material furnished to the Health Department under this Agreement shall be used by the Health Department only for the Health Department business purposes, shall not be reproduced, or copied in whole or in part, and shall not be removed from the United States.

13. Customer Data

The Health Department retains ownership over all data provided to Amalgam LLC and all data that is created by the Health Department in the FetchEH Software. All Health Department data is to be strictly held as confidential. Amalgam LLC will delete and destroy all copies of data once the Agreement is terminated with or without default. The Health Department has the option to receive a backup of data prior to deletion. All right, title, and interest in and to the Licensed Material, and all copyrights, patents, trademarks, service marks or other intellectual property or proprietary rights relating thereto, belong exclusively to Amalgam LLC.

14. Termination of Agreement

This Agreement Term is for three (3) years. To terminate the Agreement, the Health Department can discontinue renewal of the Agreement once the initial Term has expired.

This Agreement may be terminated immediately upon written notice by either Party if the other Party becomes insolvent or involved in a liquidation or termination of business, files a bankruptcy petition, has an involuntary bankruptcy petition filed against it (if not dismissed within thirty days of filing), becomes adjudicated bankrupt, or becomes involved in an assignment for the benefit of its creditors.

15. Other Agreements

This Agreement constitutes the entire agreement between the parties concerning FetchEH as a Software as a Service (SaaS), and all prior FetchEH discussions, agreements and understanding, whether verbal or in writing, and are hereby merged into this Agreement.

16. General Provisions and Force Majeure

- (a) This Agreement, including any amendments and attachments hereto that are incorporated herein, constitute the entire agreement between the parties and shall be binding on the parties when accepted by the Health Department. No modification, termination, or waiver of any provisions of this Agreement shall be binding upon a Party unless in writing signed by an authorized officer of the relevant Party(ies). No provision of any purchase order or other document issued by the Health Department, which purports to alter, vary, modify, or add to the provisions of this Agreement, shall be binding upon Amalgam LLC or effective for any purpose, unless accepted by Amalgam LLC in writing. It is further expressly understood and agreed that there being no expectations to the contrary between the parties, no usage of trade or other regular practice or method of dealing either within the computer software industry, Amalgam LLC's industry or between the parties shall be used to modify, interpret, supplement, or alter in any manner the express terms of this Agreement or any part thereof.
- (b) Nothing contained in this Agreement shall be construed as creating a joint venture, partnership, or employment relationship between the parties, nor shall either Party have the right, power, or authority to create any obligation or duty, express or implied, on behalf of the other.
- (c) If any provision or provisions of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
- (d) No delay or failure of Amalgam LLC or the Health Department in exercising any right herein and no partial or single exercise thereof shall be deemed of itself to constitute a

waiver of such right or any other rights herein. Any waiver by Amalgam LLC or the Health Department of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent or other breach.

- (e) Either party shall have the right, at its own discretion and at any given time during the Term of this Agreement, to assign the Agreement to an Affiliate. Amalgam LLC may assign this License Agreement to any successor of Amalgam LLC. The Health Department may assign this License Agreement to any successor of the Health Department, provided, however, that the successor is not a competitor of the business and affairs of Amalgam LLC.
- (f) All terms of this License Agreement that by their nature extend beyond its termination remain in effect until fulfilled and apply to respective successors and assigns.
- (g) In the event that either Party is unable to perform any of its obligations under this Agreement or to enjoy any of its benefits because of natural disaster, terrorism, fire, explosion, power blackout, earthquake, flood, the elements, strike, embargo, labor disputes, acts of civil or military authority, war, acts of god, acts or omissions of carriers or suppliers, acts of regulatory or governmental agencies, actions or decrees of governmental bodies or communication line failure not the fault of the affected Party or other causes beyond such Party's reasonable control (a "Force Majeure Event") the Party who has been so affected shall immediately give notice to the other Party and shall do everything possible to resume performance. Upon receipt of such notice, all obligations under this Agreement shall be immediately suspended. If the period of nonperformance exceeds fourteen (14) days from the receipt of notice of the Force Majeure Event, the Party whose ability to perform has not been so affected may by giving written notice immediately terminate this Agreement.
- (h) This Agreement shall be governed by and construed under the laws of the State of Michigan applicable to contracts made in and wholly to be performed in the State of Michigan without regard to conflicts of law.
- (i) Amalgam LLC shall maintain appropriate general liability insurance, workers' compensation insurance, automobile insurance, and professional liability insurance for the duration of this Agreement and will provide a copy of the policy limits and certificates of insurance upon request of the Health Department.

17. Contact

The contact person for Amalgam LLC is Ken Curry, Co-founder, Amalgam LLC, 809 E. Bennett St., Mount Pleasant, Michigan 48858, telephone (989) 400-8702. The contact person for the Ionia County Health Department is Chad Shaw, Health Officer/Director of Environmental Health, located at 175 E. Adams St. Ionia, MI 48846, telephone (616) 600-4984.

18. Binding

The signatories affirm that they have authority to bind their respective parties to this Agreement.

**AMALGAM LLC, a Michigan Limited
Liability Company****Ionia County Health Department**By: 
Ken Curry, Co-founder

Amalgam LLC

By: _____
Chad Shaw, Health Officer/Director of
Environmental

Ionia County

Date: April 24, 2024

Date: _____

The following estimate is provided to the Agency for the Hedgehog Application Suite and Hedgehog Portal. The Hedgehog Application Suite is comprised of the Hedgehog Application (Hedgehog) and Hedgehog Portal (including Disclosure). The Hedgehog Portal Product and Microsoft Azure Cloud Hosting are optional and are included as separate line items. This is the cost estimate sheet template for review and consideration purposes. This is a preliminary draft cost estimate based on potential scope as of 4-17-24.

Item	Breakdown	Price	Units	Total
One-Time - Implementation & Design Costs				
Implementation	assumption: Michigan Standard MPR Compliance Build	\$15,000.00	1	\$15,000.00
	FOOD SAFETY		1	
	1. Inspection, Complaint, Plan Review			
	SEWAGE TREATMENT		1	
	1. Permit, Inspection, Complaint, Variances, Pumping Records, Installers			
	DRINKING WATER		1	
	1. Permits, Inspection, Complaint, Sampling			
	OTHER PROGRAMS-FILE MANAGEMENT		1	
	1. Pool, Campground, Body Art, Septage, Type II Wells, DHHS, no Billing at this time			
	HISTORICAL INVENTORY DATA CONVERSION			
	1) Tombstone Facility Data (assumption: HS Old typical)	\$7,500.00	1	\$7,500.00
	2) Historical Data (assumption HS Old-if applicable/optional)		0	
	3)Document Data Conversion to Hedgehog (optional-assumption: acceptable electronic format, EH documents only,file size limitations)		0	
	HISTORICAL DATA CONVERSION-Detail-Optional	(\$7500 Optional)		

1. Tombstone Data Conversion Detail - (Facility Inventory Data, Owner, Facility and Permit Status (active vs closed), Accounts, Outstanding Balance Forward 2. Historical Data Detail-Application & Permit Data (custom form from Sword). Food License, Enforcement data and CM data (custom from from Sword)			
Hedgehog Software Hosting - Microsoft Azure U.S. (optional)-Project Cloud Environment	\$1,000.00	4	\$4,000.00
> Estimate 4 months for implementation (optional)			
Hedgehog Portal Implementation		0	
> Site Set up (optional)	(Optional-\$6000)		\$0.00
> Payment Provider development (optional . Current list of payment providers (i.e. Paypal) is available	(Optional-\$6000)		
Hedgehog Disclosure Web-site - Included	Included	0	\$0.00
Custom Development			
> BS&A Interface (NA)		0	
> ESRI GIS Export Interface (NA)		0	
> Laserfiche Interface (NA)		0	
> Tyler Munis Interface (NA)		0	
	(Optional-\$6000 per)	0	\$0.00
Custom Reporting Optional - Agency to Review&Determine	\$0.00	0	
Note: Agency Opts to utilize/modify Michigan Stock Reports-No Custom Reports have been included			
Total One Time cost			\$26,500.00

Annual Recurring Costs	Note: Recurring Licensing Costs effective at Go Live
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FTE - Full Time Equivalent (License Fee)

Includes maintenance, support and upgrades

	> Per unit English \$ 2000 *4 FTE = \$ 8000	4	\$8,000.00
Hedgehog Portal		12	\$0.00
Optional	\$1,000.00		
Microsoft Azure Cloud Hosting		12	\$0.00
Optional - Cloud Hosting	\$1,000.00		
Interface Maintenance (NA-Optional)		12	\$0.00
Optional - per Interface if applicable	\$100.00		
Total Annual Recurring costs			
			\$8,000.00

5 Year Costs

First Year Costs			
Total One Time cost			\$26,500.00
NOTE: Year 1 Recurring Licensing is Prorated and effective at Go Live			\$8,000.00
Annual Recurring is Prorated Year	Total First year Costs* - English (see note)		\$34,500.00
2nd Year Cost			
Annual Recurring English/French	Total 2nd Year Cost - English		\$8,000.00
3rd Year Cost			
Annual Recurring English/French	Total 3rd Year Cost - English		\$8,000.00
4th Year Cost			
Annual Recurring English/French	Total 4th Year Cost - English		\$8,000.00
5th Year Cost			
Annual Recurring English/French	Total 5th Year Cost - English		\$8,000.00
Total 5 Year Cost - English			\$66,500.00

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Purchase new marine patrol boat
05/14/2024

CONTACT:

Sheriff Charlie Noll

DESCRIPTION: Request permission to purchase new marine patrol boat utilizing the Marijuana Tax Revenue. The vessel is used for patrolling waters within Ionia County to enforce safety and OWI/OUID on the water. This will also be used by the dive team for search and rescue.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

Received a quote from Fluid Watercraft of a Standard Fluid 21 Patrol Boat. The cost of the boat is \$85,954.84 plus shrink wrap and delivery charge for a total of \$90,409.84. We only sought one quote through Fluid Watercraft due to them specializing in law enforcement marine patrol boats. The Marijuana Tax revenue we have received will be used to pay for the boat. These funds can only be used for county sheriff's and must be in addition to and not replacement of other county sheriff funding.

LEGAL REVIEW:

[Click here to enter text.](#)

DEADLINE:

05/14/2024 Board meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners to approve the purchase of the marine safety patrol boat from Fluid Watercraft for \$90,409.84 utilizing the Marijuana Tax Revenue.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.



Ionia County - Fluid Patrol 21

Quote created: May 3, 2024 Reference: 20240503-112743048

Ionia County

100 West Main Street
Ionia, MI 48846
United States

Frederick Straubel

fstraubel@ioniacounty.org
+16165278240

Width of boat inflated 8' wide.
Height of boat on trailer 10' 1".

Shipping is via a third party tow away service. Shipping is shown in your quote. Optional shrink wrapping is also shown on the quote.

Boyd Tomkies - SALES

Quantity

Price

Total

Standard - Fluid 21 Patrol Boat

1

\$85,954.84

\$85,954.84

Patrol 21

21' Fiberglass Hull

Gelcoat Color: Cloud Grey

Tube Material: Orca 866 Hypalon 1670 Dtex

Tube Color: Neptune Grey

Double EPDM rubstrake

Extra bow rubstrake

Black rubber non-skid pads

1.5" aluminum keel guard

Engine

Make: Mercury

Horse Power: 1 x 150hp

EIN # : TBD

Prop: Aluminum

Engine pre-rig materials with Simrad 7" display

Electronics

Simrad GO7 GPS with total scan transducer

Simrad RS20S VHF with Antenna

Law Enforcement Equipment

Law Enforcement lights and siren system

SoundOff Signal amplifier

Whelen WSSMSW3 switch panel

SoundOff Signal 50 watt speaker

nROADS® low-profile blue strobe

Lumitec white flood lights

Lumitec overhead courtesy lights - Red

Standard Equipment

316 Stainless steel Samson Post

Aluminum engine rope guard

Stainless steel tow post

37 gallon aluminum fuel tank

Fuel venting system

Repair kit with foot pump

Group 27 start battery

7-switch panel

LED navigation lights (USCG 2nm)

	Quantity	Price	Total
1,100 gph automatic bilge pump			
Hydraulic steering 1.7L cylinder			
Arrangement			
Console with aluminum T-top, Fiberglass hardtop			
Seat configuration: 1 person Fiberglass bolster			
2 x Cupholders			
Trailer			
Continental Trailer			
Shrink-Wrapping	21	\$45.00	\$945.00
Shrink Wrap charge @ \$45/foot			
Delivery Charge	780	\$4.50	\$3,510.00
Delivery to your location @ \$4.50/Mile			

One-time subtotal	\$90,409.84
Total	\$90,409.84

This quote expires on July 2, 2024

Purchase terms Payment: NET 30 days from delivery, on a valid PO, unless otherwise negotiated.
Sales Tax: Sales Tax is not included, as most government agencies/departments are exempt. If
your agency/department is not exempt, sales tax will be included in the final cost. Shipping:
Shipping costs are estimated based on a tow-away service by a third-party carrier.
Agencies/department can arrange for their own shipping, at their own expense.

Questions? Contact me

Boyd Tomkies
boyd@fluidboats.com

Fluid Marine
91 Volks Way

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Replace Two of Four Riverside Truck Barn Radiant Tube Heaters

Date: February 13, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department obtained 3 quotes for replacing two of the four Radiant Tube Heaters in the Riverside Truck Barn and is requesting approval to accept the quote from O'Mara Plumbing, Heating & Cooling. The heating tubes in two of the four units are almost burned through in spots. The cost of replacing only the 70-foot tubes is \$9,375. The cost of replacing the tubes, radiant heaters and new thermostats is \$12,560. We believe the heating system was installed in 1998 when the building was built. As a result, we are proposing to replace the heaters, tubes and thermostats as opposed to only the tubes.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The Road Department is requesting ARPA funds to cover the \$12,560. If the Department does not receive ARPA funds, we will use MTF funds to cover the cost and request a budget amendment. If not replaced, the heating system will present an unacceptable safety and fire hazard.

LEGAL REVIEW:

None

DEADLINE:

May 14, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board authorization to accept the O'Mara Plumbing, Heating & Cooling quote.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Repair Jordan Lake Floor Drains
Date: February 13, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department obtained 3 quotes for replacing the Jordan Lake Truck Barn Floor Drains and is requesting approval to accept the quote from CL Trucking & Excavating, LLC. The project will require cutting the existing concrete floor, installing new drain-pipes in trenches, backfilling and replacing the concrete floor.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The Road Department is requesting ARPA funds to cover the \$14,450. If the Department does not receive ARPA funds, we will use MTF funds to cover the cost and request a budget amendment.

LEGAL REVIEW:

None

DEADLINE:

May 14, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board authorization to accept the CL Trucking & Excavating, LLC quote.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

CL Trucking & Excavating, LLC

256 E. Parmeter Rd., Ionia, MI 48846
Phone: 616-527-9352 Fax: 616-527-8424
"An Equal Opportunity Employer"

CONTRACTOR PROPOSAL FORM

March 6, 2023

Ionia County Road Commission
Attn: Jonnie Dalton
170 E Riverside Drive
Ionia, MI 48846
616-902-2550/ 616-527-8848 fax
jdalton@ioniacountyroads.org

RE: Jordan Lake Garage Floor Basins:

CL Trucking & Excavating, LLC submits the following proposal in regards to the above indicated project. Prices are as follows to perform the following:

Location: **7081 S. Jordan lake**

- Saw cut a trench 3 foot wide between the basins
- Install 6" SDR35 pipe approximately 55" deep from finish floor. There are 4 individual laterals to the existing storm manhole all to backfilled with existing materials except for 1 foot of compacted sand to bed pipe and other utilities.
- Fill trenches to 6" below finish floor. Compact and install 5000psi limestone concrete.

1. Saw cutting	\$1,200.00
2. Labor & Equipment	\$9,600.00
3. Materials – Basins, Pipe, adjusting rings	<u>\$3,650.00</u>
Total -	\$14,450.00

Should you have any questions let me know. Any utilities under floor need to be located and marked by others. CLTE will not take any responsibility for unmarked broken utilities. If existing materials are determined unsuitable, a determination will have to be made. Barrier wall needs to be removed before CLTE is to begin work.

Sincerely,
CL Trucking & Excavating, LLC
Tim Smith

Acceptance of Proposal:

Signature

Date

Proposal

Page No. _____

of _____

Pages _____

• Septic Systems • Driveways • Trucking • Demolition • Water and Sewer Lines • Land Clearing • Basements



Feehan & Son Excavating, LLC

1101 Hayes Road — Muir, MI 48860

SCOTT FEEHAN — MUIR 989 855-2108

We Move The Earth

State Licensed and Insured



PROPOSAL SUBMITTED TO

Ionia County Road Department

CITY, STATE AND ZIP CODE

Saranac

STREET

PHONE #

DATE

4-22-24

We hereby submit specifications and estimates for:

7081 South Jordan Lake.

Cut concrete from floor drains to the man hole drain.

Remove concrete and haul away.

Replace pipe with new 6" SDR 35

Cement ground outlets

Repour concrete 6" thick

Work will be done according to print.

We Propose hereby to furnish material and labor — complete in accordance with specifications below, for the sum of:

Sixteen thousand seven hundred and ⁰⁰/₁₀₀ dollars (\$ 16,700.⁰⁰).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____



Walnut Grove Excavating

Ionia County Road Commission
7081 Jordan Lake Rd
Saranac, MI 48881

(517) 881-5824
jdalton@ioniacountyroads.org

ESTIMATE	#2298
ESTIMATE DATE	Mar 7, 2024
SERVICE DATE	Mar 5, 2024
EXPIRATION DATE	Apr 3, 2024
TOTAL	\$21,100.00

CONTACT US

8533 Sterling Heights Dr
Clarksville, MI 48815

(616) 295-3982
office@walnutgroveexcavating.com

ESTIMATE

Services	qty	unit price	amount
Inside Line Replacement	1.0	\$8,850.00	\$8,850.00
*Cut and remove concrete from site. *Replace current pipe if possible, if not, place new pipe in trench and backfill/compact. Bring aggregate back to bottom of the concrete. * Plan would be to dig place materials next to trench, install new line compact and move on to the next line. Assuming materials would be able to be placed back into trench. If not I have a sand allowance listed below.			
Saw Cutting and Boring	1.0	\$1,400.00	\$1,400.00
Saw Cutting Budget 350' \$4.00 per for \$1400, this includes cross cuts every 4' Borings if needed \$100 per hole. Max 4 holes \$400			
3rd Party Sub Concrete Work	520.0	\$13.75	\$7,150.00
520 sq ft budgeted.			
Services subtotal:			\$17,400.00
Materials	qty	unit price	amount
SDR35 Bell and gasket pipe	1.0	\$1,700.00	\$1,700.00
200' budgeted			
Fill Sand- Allowance	125.0	\$16.00	\$2,000.00
Fill Sand to backfill if needed.			
Materials subtotal:			\$3,700.00

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Lease Motor-Grader

Date: May 14, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department obtained Board approval on April 23, 2024, to purchase a new Motor-grader and trade-in one of our existing motor-graders. At that time, we indicated we might need to lease a motor-grader until the new motor-grader is delivered. The trade-in has occurred, and our new motor grader will not be delivered until early July. We are seeking approval to lease a motor-grader from AIS-CRC until our new motor-grader is delivered in approximately 2 to 3 months.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The monthly rental cost is \$8,300 on a month-to-month basis and pro-rated for less than a full month. The Department's 2024 budget can accommodate this cost.

LEGAL REVIEW:

None

DEADLINE:

May 14, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board authorize the Department to rent a motor-grader

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Establish Road Name For Private Road

Date: May 14, 2024

CONTACT: Linda Pigue, Managing Director and David Poff, Permit Agent

DESCRIPTION:

The Road Department has received a request from the Rose Marie Miller Trust to establish a road name for a private road they are planning to build as part of a housing development in Ionia Township. The new road would be on Bates Road between Riverside Drive and Tuttle Road, in Ionia Township. Our research indicated that while their first choice is not an existing road name, both Central Dispatch and the Equalization Office said it is very similar to an existing road. As a result, we are requesting the second choice of Farmview Lane.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Central Dispatch and the Equalization Office approved the name Farmview Lane.

FINANCIAL ANALYSIS:

None

LEGAL REVIEW:

None

DEADLINE:

May 14, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board approve the request from the Rose Marie Miller Trust to name their private road Farmview Lane.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

Phone: 616-527-1700
Fax: 616-527-8848



170 E. Riverside Dr
P.O. Box 76
Ionia, MI 48846

NEW ROAD NAME REQUEST APPLICATION

REQUESTER NAME: RoseMarie Miller Trust

ADDRESS: c/o 1828 Bates Rd

CITY, STATE ZIP Ionia, MI 48846

ROAD NAME CHOICES:

(Choose 3 names, maximum of 17 characters, including spaces and suffix)

1ST CHOICE: Miller Farm

2ND CHOICE: Farmview

3RD CHOICE: Millerville

TOWNSHIP: Ionia

SECTION: 30

SUFFIX CHOICES INCLUDE: AVE, BLVD, CIR, CT, DR, LN ST, TRL, RD
(Circle one)

WHAT ROAD WILL THE NEW APPROACH INTERSECT? Bates

NEAREST INTERSECTIONS: Riverside AND: Tuttle

REQUESTER SIGNATURE: Catherine Miller Trust DATE: 1-9-23
M.D.V.

BELOW LINE IS FOR OFFICE USE ONLY

ROAD APPROACH PERMIT ISSUED:

APP: 8268 DATE: 5/7/2024 SIGNATURE: [Signature]

TOWNSHIP APPROVAL: DATE: 5/7/2024 SIGNATURE: [Signature]

APPROVED ROAD NAME: _____

APPROVED BY: _____ SIGNATURE: _____
(PRINT NAME)

PERMIT FEE: \$200.00 DATE: 5/7/24 RECEIPT #: 23456

COMMENTS:

Ionia County Road Department
170 East Riverside Drive
Ionia, MI 48846-8609
Phone: 616-527-1700
Fax: 616-527-8848

APPLICATION AND PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN WITHIN THE RIGHT-OF-WAY; OR TO CLOSE A COUNTY ROAD. If a contractor is to perform the construction entailed in this application and permit, and is supplying the deposit, and bond, he will fill out the information block provided, and thereby assumes responsibility, along with the applicant, for any provisions of this application and permit which apply to him.

Application No. 8268
Permit No. 2024-000288
Date 5/7/2024

A P P L I C A N T	RoseMarie Miller Trust P.O. Box 46 Ionia, MI 48846 Phone(s): 616-915-0431 - - - EMail: lpearce@chartermi.net Signature _____ Title _____ Date _____	C O N T R I B U T O R	Signature _____ Title _____ Date _____ Insurance Plans No Retainer Letter No Attachments No Bond No. _____ Bond Amt. _____
R E Q U I R E M E N T	Permit 200.00 Receipt No. 23456 To Be Billed Letter/Credit Work Order No.	A T T A C H M E N T S	

**3 WORKING DAYS
BEFORE YOU DIG - DIAL
(MISS DIG)
(TOLL FREE)

(800-482-7171)**

Applicant and/or Contractor request a Permit for the purpose indicated in the attached plans and specifications at the following location:

City/Township Ionia **Project** New Road Name Request, , , ,
Name of Road Bates **Roadside** West
Between Riverside Dr. - 3810 ft. **and** Tuttle - 3839 ft.

For a Period Beginning 05/07/2024 **and Ending** 05/07/2025
and Agrees to the terms of this permit.

Applicant requesting a new private road name. Location is or will be in compliance with Ionia County Address Ordinance and Township Ordinances regarding shared driveways.

- Road Name Choices:
1. Miller Farm Lane
 2. Farmview Lane
 3. Millerville Lane

Design specifications are as follows: As per Ionia Twp.

This was previous parcel number was: 34-060-030-000-115-13 in 2023 and changed to 34-060-030-000-115-14 in 2024

**Ionia County Road Department
170 East Riverside Drive
Ionia, MI 48846-8609
Phone: 616-527-1700
Fax: 616-527-8848**

APPLICATION AND PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN WITHIN THE RIGHT-OF-WAY; OR TO CLOSE A COUNTY ROAD. If a contractor is to perform the construction entailed in this application and permit, and is supplying the deposit, and bond, he will fill out the information block provided, and thereby assumes responsibility, along with the applicant, for any provisions of this application and permit which apply to him.

Application No. 8268
Permit No. 2024-000288
Date 5/7/2024

Recommended For Issuance:

DJR PH

(Investigator)

05/07/2024

Date

**Board of County Road Commissioners
Ionia County, Michigan**

By

DJR PH

Permit Agent

(Project/Traffic Engineer)

Date

8268

4-288

IONIA COUNTY ROAD DEPARTMENT
170 E. Riverside Drive Ionia, MI 48846 - www.ioniacountyroads.org
Phone: 616-527-1700 Fax: 616-527-8848 Email: info@ioniacountyroads.org

APPLICATION FOR PERMIT

to construct, operate, maintain, use and/or remove within a county road right-of-way

If an applicant hires a contractor to perform the work, the contractor information below must be filled out. Applicant and contractor assume responsibility for the provision of this application and permit.

APPLICANT

NAME: ROSEMARIE MILLER TRUST
MAILING ADDRESS: P.O. BOX 46
CITY, STATE, ZIP: IONIA MI 48846
TELEPHONE: 616 915 0431 Email: Lpearce@chartermi.net FAX: _____

CONTRACTOR

NAME: _____
MAILING ADDRESS: _____
CITY, STATE, ZIP: _____
TELEPHONE: _____ Email: _____ FAX: _____

PERMIT LOCATION

Township: IONIA Parcel Number: 34-060-030-000-115-13 (2023)
Name of Road: BATES RD Which side of road? N ☐ S ☐ E ☐ W ☒
Between (closest road): RIVERSIDE DR and TUTTLE RD

Approximately how far from nearest road? .5 mile

Permit Type: Residential ☐ Farm Field ☐ Commercial ☐ Utility ☐ Public/Private Road ☒ Other: ☐

Driveway Surface Type (check one): Gravel ☒ Bituminous ☐ Concrete ☐

Planned start date: _____ Planned completion date: _____

Permits will be issued within seven (7) business days from the day all necessary permit applications, accompanying documents, flags and markers placed, and permit fees are paid. Permit may be picked up, mailed, or faxed to the applicant. By signing below, the applicant and/or their contractor acknowledge receipt of the General and Supplemental Permit Specifications and agree to abide by them and any requirements shown on the approved permit. Construction may not begin until an approved permit has been issued.

Applicant Signature: Catherine M. Pearce, Trustee Date: 5/6/2024

Contractor Signature: _____ Date: _____

FOR ICRC OFFICE USE ONLY:

Notes:

Permit fee: \$200.00

Date: 5-7-24

Receipt #: 23456

To be billed: _____

Bond: _____

Deposit: _____

Other: _____

Application number: _____

Inspected by: _____

CERTIFIED SURVEY

SHEET 2 OF 4

PROJECT: ROSE M. MILLER TRUST

REQUESTED BY: CATHY PEARCE

SURVEY PARCEL LOCATION: BATES RD, IONIA, MI

PROPERTY LINE ADJUSTMENT FOR ROBERT AND CHARMAIN MILLER
ADDRESS: 1894 BATES ROAD; IONIA

LEGAL DESCRIPTION PARCEL A (A PORTION OF CURRENT TAX I.D. #34-060-030-000-115-14): PART OF THE SE ¼ OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT A POINT ON THE SOUTH SECTION LINE N 89° 44' 59" W 726.00 FEET FROM THE SOUTHEAST CORNER OF SECTION 30; THENCE N 89° 44' 59" W 90.00 FEET ALONG THE SOUTH SECTION LINE; THENCE N 00° 00' 19" W 805.05 FEET; THENCE S 89° 52' 23" E 815.99 FEET; THENCE S 00° 00' 19" E 200.81 FEET ALONG THE EAST LINE OF SECTION 30; THENCE N 89° 44' 59" W 726.00 FEET; THENCE S 00° 00' 19" E 606.00 FEET TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 5.00 ACRES.

COMPREHENSIVE LEGAL DESCRIPTION PARCEL A-1 (INCLUDES ALL OF CURRENT TAX I.D. #34-060-030-000-115-02 AND PARCEL A DESCRIBED ABOVE): PART OF THE SE ¼ OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT THE SOUTHEAST CORNER OF SECTION 30; THENCE N 89° 44' 59" W 816.00 FEET ALONG THE SOUTH SECTION LINE; THENCE N 00° 00' 19" W 805.05 FEET; THENCE S 89° 52' 23" E 815.99 FEET; THENCE S 00° 00' 19" E 806.81 FEET ALONG THE EAST LINE OF SECTION 30 TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 15.10 ACRES.

PARCEL B: LAND PARCEL DIVISION FOR JOSEPH & ERICKA MILLER

LEGAL DESCRIPTION PARCEL B (A PORTION OF CURRENT TAX I.D. #34-060-030-000-115-14): PART OF THE SE ¼ OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SECTION 30; THENCE N 89° 44' 59" W 816.00 FEET ALONG THE SOUTH SECTION LINE; THENCE N 00° 00' 19" W 404.05 FEET TO THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N 89° 52' 23" W 514.07 FEET; THENCE N 00° 00' 19" W 834.00 FEET; THENCE S 89° 52' 23" E 127.00 FEET ALONG THE SOUTH RIGHT OF WAY LINE OF MILLER FARM LANE (PRIVATE); THENCE S 00° 00' 19" E 433.00 FEET; THENCE S 89° 52' 23" E 387.70 FEET; THENCE S 00° 00' 19" E 401.00 FEET TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 6.00 ACRES.

PROPERTY LINE ADJUSTMENT FOR MARK AND MARION VANHOUTEN
ADDRESS: 1828 BATES ROAD; IONIA

LEGAL DESCRIPTION PARCEL C (A PORTION OF CURRENT TAX I.D. #34-060-030-000-115-14): PART OF THE SE ¼ OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT A POINT ON THE EAST SECTION LINE N 00° 00' 19" W 806.81 FEET FROM THE SOUTHEAST CORNER OF SECTION 30; THENCE N 89° 52' 23" W 1203.69 FEET; THENCE N 00° 00' 19" W 433.00 FEET; THENCE S 89° 52' 23" E 603.69 FEET; THENCE S 00° 00' 19" E 413.00 FEET; THENCE S 89° 52' 23" E 600.00 FEET; THENCE S 00° 00' 19" E 20.00 FEET ALONG THE EAST LINE OF SECTION 30 TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 6.27 ACRES.

COMPREHENSIVE LEGAL DESCRIPTION PARCEL C-1 (INCLUDES A PORTION OF CURRENT TAX I.D. #34-060-030-000-115-21 AND PARCEL C DESCRIBED ABOVE): PART OF THE SE ¼ OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT A POINT ON THE EAST SECTION LINE N 00° 00' 19" W 806.81 FEET FROM THE SOUTHEAST CORNER OF SECTION 30; THENCE N 89° 52' 23" W 1203.69 FEET; THENCE N 00° 00' 19" W 433.00 FEET; THENCE ALONG THE SOUTH RIGHT OF WAY LINE OF MILLER FARM LANE (PRIVATE) S 89° 52' 23" E 944.69 FEET AND S 70° 14' 03" E 275.22 FEET TO A POINT ON THE EAST LINE OF SECTION 30; THENCE S 00° 00' 19" E 340.50 FEET ALONG THE EAST LINE OF SECTION 30 TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 11.69 ACRES.

LEGAL DESCRIPTIONS CONTINUED ON SHEETS 3 AND 4

Revised 4-2-24 Parcels B and H

I CERTIFY THAT THIS MAP CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION OF THIS LAND DESCRIBED ABOVE IN COMPLIANCE WITH THE REQUIREMENTS OF PUBLIC ACT 132 OF 1970. THE RELATIVE ERROR OF CLOSURE BEING 1 PART IN _____; AND THAT THE ENCROACHMENTS AFFECTING SAID LAND, IF ANY, ARE LOCATED AS SHOWN HEREON.

DATE: 3-15-24

No.: 24-28

DRN BY I.M.

- - IRON STAKE (PLACED)
- - IRON STAKE (EXISTING)
- R - RECORDED DIMENSION
- M - MEASURED DIMENSION
- D - DEED DIMENSION
- FENCE LINE

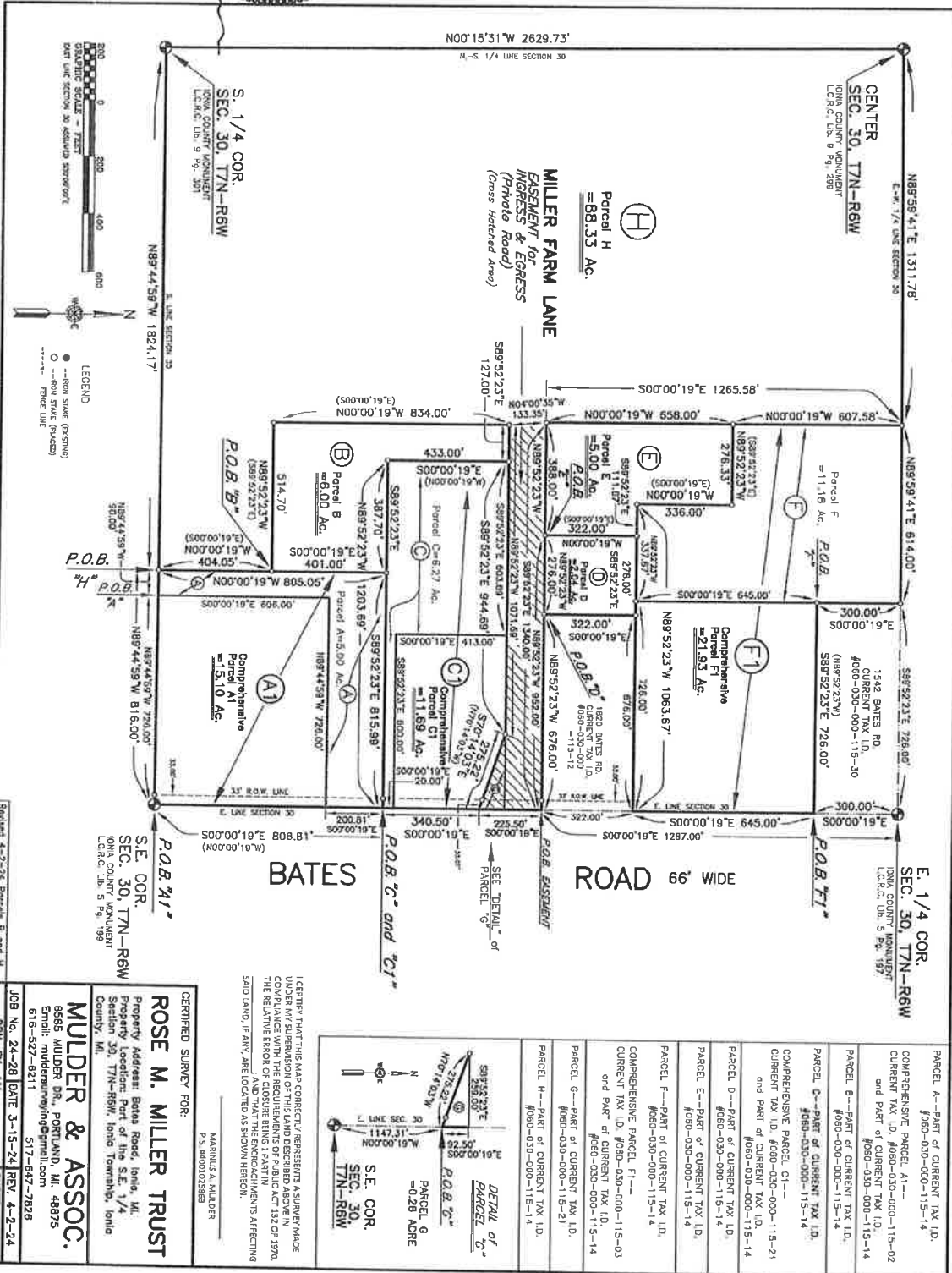
MULDER & ASSOCIATES

6585 MULDER DR., PORTLAND, MI. 48875
Phone: 517-647-7826

E. Mail: muldersurveying@gmail.com

Marinus A. Mulder
MARINUS A. MULDER P.S.#4001025863





I CERTIFY THAT THIS MAP CORRECTLY REPRESENTS A SURVEY MADE IN ACCORDANCE WITH THE REQUIREMENTS OF ACT 325 OF 1970, THE RELATIVE ERROR OF CLOSURE BEING 1 PART IN 100,000, AND THAT THE ENCLOSUREMENTS AFFECTING SAID LAND, IF ANY, ARE LOCATED AS SHOWN HEREON.

MARLINUS A. MULDER
P.S. 4001025863

CERTIFIED SURVEY FOR:

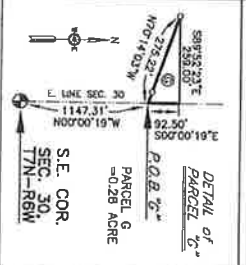
ROSE M. MILLER TRUST

Property Address: Bates Road, Ionia, MI.
Property Location: Part of the S.E. 1/4
Section 30, T7N-R6W, Ionia Township, Ionia
County, MI.

MULDER & ASSOC.

6655 MULDER DR., PORTLAND, MI. 48875
5300 Mulderway@midnetmi.com
616-527-0211 517-647-7828

JOB No. 24-28 DATE 3-15-24 REV. 4-2-24
DWN. BY LHM SHEET 1 of 4



PARCEL A--PART OF CURRENT TAX ID. #060-030-000-115-14	PARCEL B--PART OF CURRENT TAX ID. #060-030-000-115-14	PARCEL C--PART OF CURRENT TAX ID. #060-030-000-115-14	PARCEL D--PART OF CURRENT TAX ID. #060-030-000-115-14	PARCEL E--PART OF CURRENT TAX ID. #060-030-000-115-14	PARCEL F--PART OF CURRENT TAX ID. #060-030-000-115-14	PARCEL G--PART OF CURRENT TAX ID. #060-030-000-115-14	PARCEL H--PART OF CURRENT TAX ID. #060-030-000-115-14
COMPREHENSIVE PARCEL A1-- CURRENT TAX ID. #060-030-000-115-02 and PART OF CURRENT TAX ID. #060-030-000-115-14	COMPREHENSIVE PARCEL B1-- CURRENT TAX ID. #060-030-000-115-21 and PART OF CURRENT TAX ID. #060-030-000-115-14	COMPREHENSIVE PARCEL C1-- CURRENT TAX ID. #060-030-000-115-21 and PART OF CURRENT TAX ID. #060-030-000-115-14	COMPREHENSIVE PARCEL D1-- CURRENT TAX ID. #060-030-000-115-21 and PART OF CURRENT TAX ID. #060-030-000-115-14	COMPREHENSIVE PARCEL E1-- CURRENT TAX ID. #060-030-000-115-21 and PART OF CURRENT TAX ID. #060-030-000-115-14	COMPREHENSIVE PARCEL F1-- CURRENT TAX ID. #060-030-000-115-21 and PART OF CURRENT TAX ID. #060-030-000-115-14	COMPREHENSIVE PARCEL G1-- CURRENT TAX ID. #060-030-000-115-21 and PART OF CURRENT TAX ID. #060-030-000-115-14	COMPREHENSIVE PARCEL H1-- CURRENT TAX ID. #060-030-000-115-21 and PART OF CURRENT TAX ID. #060-030-000-115-14

CERTIFIED SURVEY

SHEET 4 OF 4

PROJECT: ROSE M. MILLER TRUST

REQUESTED BY: CATHY PEARCE

SURVEY PARCEL LOCATION: BATES RD, IONIA, MI

PROPERTY LINE ADJUSTMENT

LEGAL DESCRIPTION PARCEL G (A PORTION OF CURRENT TAX I.D. #34-060-030-000-115-21): PART OF THE SE 1/4 OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT A POINT ON THE EAST SECTION LINE, N 00° 00' 19" W 1147.31 FROM THE SOUTHEAST CORNER OF SECTION 30; THENCE N 70° 14' 03" W 275.22 FEET; THENCE S 89° 52' 23" E 259.00 FEET; THENCE S 00° 00' 19" E 92.50 FEET ALONG THE EAST SECTION LINE TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 0.28 ACRE.

REMAINDER PARENT PARCEL

LEGAL DESCRIPTION PARCEL H (A PORTION OF CURRENT TAX I.D. #34-060-030-000-115-14 AND PARCEL G DESCRIBED ABOVE): PART OF THE SE 1/4 OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT A POINT ON THE SOUTH SECTION LINE N 89° 44' 59" W 816.00 FEET FROM THE SOUTHEAST CORNER OF SECTION 30; THENCE N 89° 44' 59" W 1824.17 FEET ALONG THE SOUTH SECTION LINE TO THE SOUTH 1/4 CORNER OF SECTION 30; THENCE N 00° 15' 31" W 2629.73 FEET ALONG THE NORTH-SOUTH 1/4 LINE TO THE CENTER OF SECTION 30; THENCE N 89° 59' 41" E 1311.78 FEET ALONG THE EAST-WEST 1/4 LINE OF SECTION 30; THENCE S 00° 00' 19" E 1265.58 FEET; THENCE S 89° 52' 23" E 1340.00 FEET ALONG THE NORTH RIGHT OF WAY LINE OF MILLER FARM LANE (PRIVATE) TO A POINT ON THE EAST LINE OF SECTION 30; THENCE S 00° 00' 19" E 225.50 FEET ALONG THE EAST LINE OF SECTION 30; THENCE ALONG THE SOUTH RIGHT OF WAY LINE OF MILLER FARM LANE (PRIVATE) N 70° 14' 03" W 275.22 FEET, AND N 89° 52' 23" W 1071.69 FEET; THENCE S 00° 00' 19" E 834.00 FEET; THENCE S 89° 52' 23" E 514.70 FEET; THENCE S 00° 00' 19" E 404.05 FEET TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 88.33 ACRES. SUBJECT TO AN EASEMENT FOR INGRESS, EGRESS, AND PUBLIC UTILITIES AS DESCRIBED BELOW.

LEGAL DESCRIPTION OF EASEMENT FOR INGRESS AND EGRESS (MILLER FARM DRIVE-PRIVATE) TO BATES ROAD AND PUBLIC UTILITIES FOR PARCELS B, D, E, AND H, DESCRIBED AS: BEGINNING AT A POINT ON THE EAST-WEST 1/4 LINE OF SECTION 30, T7N-R6W, S 00° 00' 19" E 1267.00 FEET FROM THE EAST 1/4 CORNER OF SECTION 30; THENCE S 00° 00' 19" E 225.50 FEET ALONG THE EAST SECTION LINE; THENCE N 70° 14' 03" W 275.22 FEET; THENCE N 89° 52' 23" W 1071.69 FEET; THENCE N 04° 00' 35" W 133.35 FEET; THENCE S 89° 52' 23" E 1340.00 FEET TO THE POINT OF BEGINNING OF SAID EASEMENT.

Revised 4-2-24 Parcels B and H

I CERTIFY THAT THIS MAP CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION OF THIS LAND DESCRIBED ABOVE IN COMPLIANCE WITH THE REQUIREMENTS OF PUBLIC ACT 132 OF 1970. THE RELATIVE ERROR OF CLOSURE BEING 1 PART IN _____; AND THAT THE ENCROACHMENTS AFFECTING SAID LAND, IF ANY, ARE LOCATED AS SHOWN HEREON.

DATE: 3-15-24

No.: 24-28

DRN BY I.M.

- - IRON STAKE (PLACED)
- - IRON STAKE (EXISTING)
- R --- RECORDED DIMENSION
- M --- MEASURED DIMENSION
- D --- DEED DIMENSION
- X--- FENCE LINE

MULDER & ASSOCIATES

6585 MULDER DR., PORTLAND, MI. 48875

Phone: 517-647-7826

E. Mail: muldersurveying@gmail.com

Marinus A. Mulder

MARINUS A. MULDER P.S.#4001025863



CERTIFIED SURVEY

SHEET 3 OF 4

PROJECT: ROSE M. MILLER TRUST

REQUESTED BY: CATHY PEARCE

SURVEY PARCEL LOCATION: BATES RD, IONIA, MI

PARCEL D: LAND PARCEL DIVISION FOR JOHN AND PAM MILLER

LEGAL DESCRIPTION PARCEL D (A PORTION OF CURRENT TAX I.D. #34-060-030-000-115-14): PART OF THE SE ¼ OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE EAST 1/4 CORNER OF SECTION 30; THENCE S 00° 00' 19" E 1267.00 FEET ALONG THE EAST SECTION LINE; THENCE N 89° 52' 23" W 676.00 FEET ALONG THE NORTH RIGHT OF WAY LINE OF MILLER FARM LANE (PRIVATE) TO THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N 89° 52' 23" W 276.00 FEET ALONG SAID NORTH RIGHT OF WAY LINE; THENCE N 00° 00' 19" W 322.00 FEET; THENCE S 89° 52' 23" E 276.00 FEET; THENCE S 00° 00' 19" E 322.00 FEET TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 2.04 ACRES.

PARCEL E: LAND PARCEL DIVISION FOR ANDRE GOMEZ

LEGAL DESCRIPTION PARCEL E (A PORTION OF CURRENT TAX I.D. #34-060-030-000-115-14): PART OF THE SE ¼ OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE EAST 1/4 CORNER OF SECTION 30; THENCE S 00° 00' 19" E 1267.00 FEET ALONG THE EAST SECTION LINE; THENCE N 89° 52' 23" W 952.00 FEET ALONG THE NORTH RIGHT OF WAY LINE OF MILLER FARM LANE (PRIVATE) TO THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N 89° 52' 23" W 388.00 FEET ALONG SAID NORTH RIGHT OF WAY LINE; THENCE N 00° 00' 19" W 658.00 FEET; THENCE S 89° 52' 23" E 276.33 FEET; THENCE S 00° 00' 19" E 336.00 FEET; THENCE S 89° 52' 23" E 111.67 FEET; THENCE S 00° 00' 19" E 322.00 FEET TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 5.00 ACRES.

PROPERTY LINE ADJUSTMENT FOR MATTHEW AND MARGO MILLER
ADDRESS: 1842 BATES ROAD; IONIA

LEGAL DESCRIPTION PARCEL F (A PORTION OF CURRENT TAX I.D. #34-060-030-000-115-14): PART OF THE SE ¼ OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE EAST 1/4 CORNER OF SECTION 30; THENCE S 00° 00' 19" E 300.00 FEET ALONG THE EAST SECTION LINE; THENCE N 89° 52' 23" W 726.00 FEET TO THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE S 00° 00' 19" E 645.00 FEET; THENCE N 89° 52' 23" W 337.67 FEET; THENCE N 00° 00' 19" W 336.00 FEET; THENCE N 89° 52' 23" W 276.33 FEET; THENCE N 00° 00' 19" W 607.58 FEET; THENCE N 89° 59' 41" E 614.00 FEET ALONG THE EAST-WEST 1/4 LINE OF SECTION 30; THENCE S 00° 00' 19" E 300.00 FEET TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 11.18 ACRES.

COMPREHENSIVE LEGAL DESCRIPTION PARCEL F-1 (INCLUDES ALL OF CURRENT TAX I.D. #34-060-030-000-115-03 AND PARCEL F DESCRIBED ABOVE): PART OF THE SE ¼ OF SECTION 30, T7N-R6W, IONIA TOWNSHIP, IONIA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT A POINT ON THE EAST SECTION LINE S 00° 00' 19" E 300.00 FROM THE EAST ¼ CORNER OF SECTION 30; THENCE S 00° 00' 19" E 645.00 FEET ALONG THE EAST SECTION LINE; THENCE N 89° 52' 23" W 1063.67 FEET; THENCE N 00° 00' 19" W 336.00 FEET; THENCE N 89° 52' 23" W 276.33.00 FEET; THENCE N 00° 00' 19" W 607.58 FEET; THENCE N 89° 59' 41" E 614.00 FEET ALONG THE EAST-WEST 1/4 LINE OF SECTION 30; THENCE S 00° 00' 19" E 300.00 FEET; THENCE S 89° 52' 23" E 726.00 FEET TO THE POINT OF BEGINNING. THIS PARCEL CONTAINS 21.93 ACRES.

LEGAL DESCRIPTIONS CONTINUED ON SHEET 4

Revised 4-2-24 Parcels B and H

I CERTIFY THAT THIS MAP CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION OF THIS LAND DESCRIBED ABOVE IN COMPLIANCE WITH THE REQUIREMENTS OF PUBLIC ACT 132 OF 1970. THE RELATIVE ERROR OF CLOSURE BEING 1 PART IN _____; AND THAT THE ENCROACHMENTS AFFECTING SAID LAND, IF ANY, ARE LOCATED AS SHOWN HEREON.

DATE: 3-15-24
No.: 24-28
DRN BY I.M.

○ — IRON STAKE (PLACED)
● — IRON STAKE (EXISTING)
R — RECORDED DIMENSION
M — MEASURED DIMENSION
D — DEED DIMENSION
—+—+—+— FENCE LINE

MULDER & ASSOCIATES

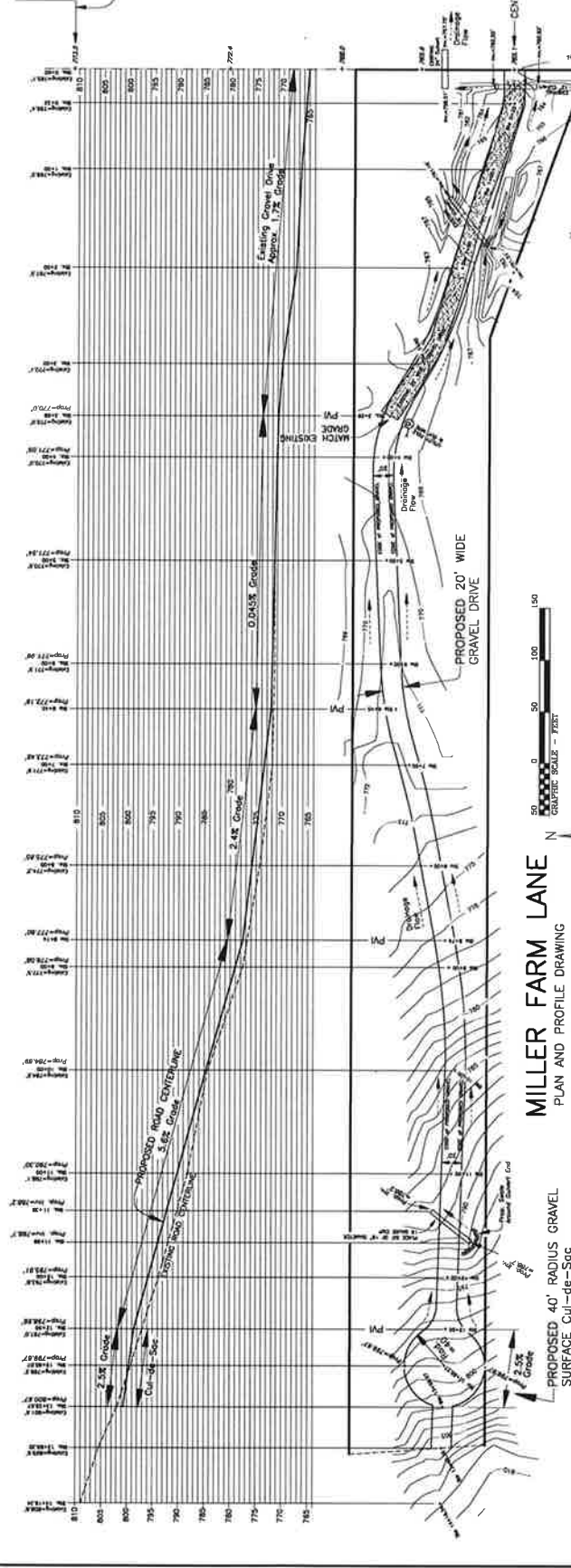
6585 MULDER DR., PORTLAND, MI. 48875
Phone: 517-647-7826

E. Mail: muldersurveying@gmail.com

Marinus A. Mulder
MARINUS A. MULDER P.S.#4001025863



NOTE: THESE CENTERLINE OF BATES ROAD ELEVATIONS ARE BASED ON THE 1985 DATUM. DETERMINATIONS NORTH AND SOUTH FROM THE CENTERLINE OF MILLER FARM LANE (NOT IN RELATION TO MILLER FARM LANE ROAD PROFILE GRAPH)



MILLER FARM LANE PLAN AND PROFILE DRAWING

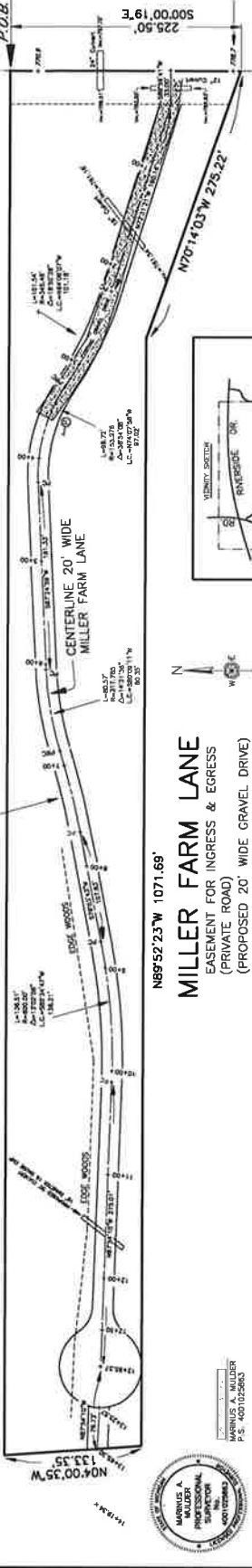
PROPOSED 40' RADIUS GRAVEL
SURFACE Cul-de-Sac

- GENERAL NOTES
1. PROPOSED ROAD SHALL HAVE MIN. OF 6" GRAVEL BASE AND 6" SAND SUB-BASE.
 2. SIDE DITCHES SHALL BE 1' TO 2' DEEP, 1' TO 2' WIDE, AND 1' TO 2' BACKSLOPE.
 3. PROPOSED ROAD SHALL HAVE 1' TO 2' DEEP, 1' TO 2' WIDE, AND 1' TO 2' BACKSLOPE.



E. 1/4 COR.
SECTION 30.
T7N-R6W
1267.00'
500.00' 19'E

S89°52'23"E 1340.00'



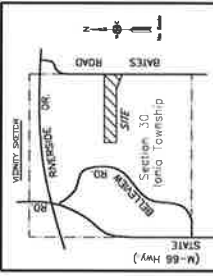
N89°52'23"W 1071.69'

MILLER FARM LANE EASEMENT FOR INGRESS & EGRESS (PRIVATE ROAD) (PROPOSED 20' WIDE GRAVEL DRIVE)



PLAN AND PROFILE DESIGN FOR:
ROSE M. MILLER TRUST
Property Address: Bates Road, Ionia, MI
Location: Part of the S.E. 1/4, Section 30, T7N-R6W, Ionia Township, Ionia County, MI.

MULDER & ASSOCIATES
6585 MULDER DR., PORTLAND, MI 48875
Ph.: 517-647-7826
Email: muldersurveying@gmail.com
JOB No. 24-28TOPO DATE 4-19-24
DRN BY I.M. SHEET 1 of 1



NOTE: THESE CENTERLINE OF BATES ROAD ELEVATIONS ARE BASED ON THE 1985 DATUM. DETERMINATIONS NORTH AND SOUTH FROM THE CENTERLINE OF MILLER FARM LANE (NOT IN RELATION TO MILLER FARM LANE ROAD PROFILE GRAPH)

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Slag Stone
Date: May 14. 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department issued an RFP for slag stone to be used in our 2024 millage chip and seal projects. We received 1 bid from Yellow Rose Transport.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The cost of slag is included in our road millage project budgets..

LEGAL REVIEW:

None

DEADLINE:

May 14, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board to accept the bid from Yellow Rose Transport

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

Bid Form
Contract #24-40
Furnish and Haul 34CS Slag Aggregate

34CS Slag Aggregate – Location

Cost Per Ton Delivered

Jordan Lake Garage

\$ 45.50/ton

Bugbee Pit

\$ 48.75/ton

Ingalls Pit

\$ 45.75/ton

M-21 Pit

\$ 48.75/ton

Olmstead Pit

\$ 49.50/ton

The County may award bids for each location separately. The County reserves the right to reject any or all proposals or to waive irregularities therein, and to accept any proposals which, in their opinion, may be most advantageous and in the best interest of Ionia County.

PAYMENT TERMS: Net 30

INDEMNIFICATION: Contractor agrees to hold harmless and indemnify the County of Ionia, its Commissioners, officers, agents and employees, from any and all claims, suits and judgments to which the County of Ionia, its commissioners or employees may be subject and for all costs and actual attorney fees which may be incurred arising out of any injury to persons or damage to property, including property of the commission, whether due to negligence of the contractor or the joint negligence of the contractor and the County, arising out of the work specified in this proposal, or in connection with work not authorized in this proposal, or resulting from failure to comply with the terms of this proposal. Contractor will not be obligated to indemnify the County of Ionia for any injury or property damage arising out of the sole negligence of the Ionia County, its commissioners, officers, agents or employees.


Authorized Signature

4/29/2024
Date

Raymond S Daulton
Printed / Typed

616 534-0077
Phone Number

Yellow Rose Transport
Company Name

616 534-7805
Fax Number

16861 120th Ave
Address

616 437-3897
Cell Phone Number

NOWICA MI 49448
City, State, ZIP

Ray@yellowrosetransport.com
Email address

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Limestone
Date: May 14, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department issued an RFP for limestone to be used primarily in our 2024 township limestone projects. We received 2 bids, see attached. Yellow Rose Transport was the low bid.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The cost of limestone is included in our 2024 budget.

LEGAL REVIEW:

None

DEADLINE:

May 14, 2024

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board to accept the bid from Yellow Rose Transportation.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

Bid Form
Contract #24-13
Furnish and Haul 23A Limestone Aggregate

23A Limestone Aggregate – Location

Cost Per Ton Delivered

NW Quadrant – Easton, Keene, Orleans, Otisco

\$ 32.40

NE Quadrant – Ionia, Lyons, N. Plains, Ronald

\$ 32.65

SE Quadrant – Danby, Orange, Portland, Sebewa

\$ 33.65

SW Quadrant – Berlin, Boston, Campbell, Odessa

\$ 31.65

The County may award bids for each quadrant separately. The County reserves the right to reject any or all proposals or to waive irregularities therein, and to accept any proposals which, in their opinion, may be most advantageous and in the best interest of Ionia County.

PAYMENT TERMS: Net 30

INDEMNIFICATION: Contractor agrees to hold harmless and indemnify the County of Ionia, its Commissioners, officers, agents and employees, from any and all claims, suits and judgments to which the commission, its commissioners or employees may be subject and for all costs and actual attorney fees which may be incurred arising out of any injury to persons or damage to property, including property of the commission, whether due to negligence of the contractor or the joint negligence of the contractor and the commission, arising out of the work specified in this proposal, or in connection with work not authorized in this proposal, or resulting from failure to comply with the terms of this proposal. The contractor will not be obligated to indemnify the County of Ionia for any injury or property damage arising out of the sole negligence of the Ionia County, its commissioners, officers, agents, or employees.


Authorized Signature

4/29/2024
Date

Raymond J Dewhirst
Printed / Typed

616 534-0077
Phone Number

Yellow Rose Transport
Company Name

616 534-7805
Fax Number

16861 120th AVE
Address

616 437-3897
Cell Phone Number

Nunda MI 49448
City, State, ZIP

Ray@yellowrosetransport.com
Email address

Bid Form
Contract #24-13
Furnish and Haul 23A Limestone Aggregate

<u>23A Limestone Aggregate – Location</u>	<u>Cost Per Ton Delivered</u>
NW Quadrant – Easton, Keene, Orleans, Otisco	\$ <u>34.85</u>
NE Quadrant – Ionia, Lyons, N. Plains, Ronald	\$ <u>36.35</u>
SE Quadrant – Danby, Orange, Portland, Sebewa	\$ <u>36.85</u>
SW Quadrant – Berlin, Boston, Campbell, Odessa	\$ <u>34.35</u>

The County may award bids for each quadrant separately. The County reserves the right to reject any or all proposals or to waive irregularities therein, and to accept any proposals which, in their opinion, may be most advantageous and in the best interest of Ionia County.

PAYMENT TERMS: Net 30 Days

INDEMNIFICATION: Contractor agrees to hold harmless and indemnify the County of Ionia, its Commissioners, officers, agents and employees, from any and all claims, suits and judgments to which the commission, its commissioners or employees may be subject and for all costs and actual attorney fees which may be incurred arising out of any injury to persons or damage to property, including property of the commission, whether due to negligence of the contractor or the joint negligence of the contractor and the commission, arising out of the work specified in this proposal, or in connection with work not authorized in this proposal, or resulting from failure to comply with the terms of this proposal. The contractor will not be obligated to indemnify the County of Ionia for any injury or property damage arising out of the sole negligence of the Ionia County, its commissioners, officers, agents, or employees.

Nathan D Gates
Authorized Signature

May 6, 2024
Date

Nathan Gates, COO & President
Printed / Typed

(616) 842-1448
Phone Number

Verplank Trucking Company
Company Name

Fax Number

PO Box 8, 705 West 2nd Street
Address

(231) 206-5404
Cell Phone Number

Ferrysburg, Michigan 49409
City, State, ZIP

nate@verplanktrucking.com
Email address

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

May 14, 2024

CONTACT:

Patrick Jordan, County Administrator

DESCRIPTION:

The City of Ionia is restarting its Local Development Finance Authority (LDFA), first created in 1993 in accordance with Act 57 of 2018 (the Recodified Tax Increment Financing Act). This committee is being brought to life again to assist with the economic development taking place in the Orchard View Industrial Park. The make-up of the Board includes one member appointed by the Ionia County Board of Commissioners. The total of 7 members on the LDFA will serve staggered terms initially then 4 -year terms thereafter. The City of Ionia is asking the BOC to appoint a member to serve an initial term of 3-years.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Board of Commissioners. Treasurer

FINANCIAL ANALYSIS:

Will result in tax capture in designated area.

LEGAL REVIEW:

None needed

DEADLINE:

None

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Motion to appoint a member of the Board of Commissioners as the Ionia County representative on the LDFA.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Approval For Additional Repairs To The Courthouse South Portico Project

CONTACT:

Rod Steel- Facilities Director
616-527-5345

DESCRIPTION:

Four of the eight sandstone roof panels are cracked and delaminated and are not structurally safe. The other four panels have been exposed to moisture for quite some time and will eventually crack and delaminate as well.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

All Courthouse Departments

FINANCIAL ANALYSIS:

Funding for this project will come from the Capital Improvement Fund, or the ARPA Grant.

LEGAL REVIEW:

N/A

DEADLINE:

ASAP due to contactor scheduling & logistics

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I am seeking approval to replace all eight sandstone ceiling panels as part of the on-going portico repair project due to their condition and safety concerns at an additional cost of \$21,500.00

ADMINISTRATOR'S RECOMMENDATION:

Approval Recommended

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Request to submit only a written Annual Report.

CONTACT:

Rhonda C. Lake, Register of Deeds, 100 West Main St. Ionia County Court House, Ionia, MI 48846
Tami Hewitt, Chief Deputy Register of Deeds – Ph. 616-527-5320

DESCRIPTION:

Annual Report – 2023 – For Ionia County Register of Deeds Office

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

N/A

LEGAL REVIEW:

N/A

DEADLINE:

None

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Review the narrative and attached reports to back up the figures reported for the year 2023.
Please contact the Register of Chief Deputy Register with any questions pertaining to this report.

ADMINISTRATOR'S RECOMMENDATION:

Narrative for 2023 Annual Report

For Ionia County Register of Deeds Office

March 20, 2024

Please find attached the 2023 Annual Report which reflects all money received and distributed by the Ionia County Register of Deeds Office.

A. ABSTRACT/MAPPING DEPARTMENT AND TRACT INDEX INFORMATION

1. The Abstract Office Budget was projected at \$9,000.00 for 2023. We obtained a total revenue of \$11,874.00 for the year. This total was \$2,874.00 over the budgeted amount expected. After making inquiries with other adjacent counties, the decision was made to add a search fee for all document copy requests that require a search. We have always charged the fee if a request was passed back to the Abstractor. This fee is now charged for any document request that comes across our desk whether the search is completed in the Abstract office or in the Register's front office. Our team has made a tremendous effort to assess a search fee for a minimum of \$5.00 when asked for a document that needs to be searched. The fee remains set at \$1.00 per individual page copied.

2. The Abstract office has been working with our software provider, Kofile Technologies, over the past two years in setting up an online search for our Tract Index documents. The Quicklink service, which is the second half of our approved, Covid ARP Funds Projects, is still in the process of being completed. We have a final date of March 31, 2024, to go live with the Online Services portion of the project. This will complete the projects that were authorized by the Board of Commissioners as part of the American Rescue Plan Funds designated to Ionia County. The dollar amount approved for the Register of Deeds office was \$170,000.00. It is my intention to forward an invoice to the Finance Department later in the year 2024 to finalize the Tract Project. The original proposal for this project is available in the Register of Deeds office.

B. E-RECORDING/CREDIT CARD PAYMENTS

1. E-recording processing continues to be invaluable in recording new documents. It is a perfect solution to electronically record documents. E-filing allows us to accept fees, record and return documents without physical contact with the customer. The total number of E-recordings for 2023 is 3934. The total number of paper documents was 4828. These figures show that 45% of our recordings were processed electronically. The grand total recording fees for 2023 was \$2,641,115.20.

2. Payment of fees in our office is currently only payable by check or cash. It is our goal to implement a third method of payment for document recording and copy fees by means of credit card usage for walk-in customers. Offering this alternative method of payment will make it easier for customers to settle their account. We continue working toward this goal and to obtain information on how best to proceed in our endeavors. Several Ionia County departments use a credit card payment method offered by the US Government called AllPaid. This is through GovPay.Net. We are planning to join this network to stay in line with other Ionia County offices.

C. REAL ESTATE TRANSFER TAX AND TAX CERTIFICATE FEES

1. Real Estate sales continued to be a seller- market throughout 2023. Interest rates remained low, making new mortgages, and refinancing current loans a wise decision for those needing relief from the current economy. County Transfer Tax collected was \$309,357.95. Transfer Tax collected for the State of Michigan was \$2,062,271.25.

2. The Register of Deeds office collected \$6,500.00 in Tax Certification fees from the Ionia County Treasurer's office. There were 488 property Tax Foreclosure Certificates processed during the first week of March 2023 for delinquent property taxes. BS & A and Kofile Technologies companies have worked with our IT Department to update our systems. This has allowed the Treasurers to file these foreclosures electronically to the Register of Deeds office. This has been very beneficial for both offices. It has cut down the transfer of paper documents between our offices. Thus the process is more automated and efficient for everyone to complete.

D. REMONUMENTATION GRANT PROGRAM

1. The Remonumentation Grant from the State of Michigan to Ionia County was \$54,886.00 for 2023. Mulder and Associates Surveyors, Inc. surveyed and set 36 Land Corner Records for Ionia County during the year. Ionia County has had the privilege of working with Mulder and Associates throughout the entire Remonumentation Grant Project. They have been an asset in our participation of the program thus far.

2. We are looking into updating our recording process of Land Corner Records through our software provider. This will put all the recorded corners online through our website for search and retrieval of copies for the public. We are working toward digitizing old records and completing the legal descriptions on these items, so all the Land Records are accessible. The most current records are available on our website now. The Register of Deeds office is actively working on recording the remaining corners in our county and looks forward to continuing to complete the Remonumentation process. We have 938 corners that remain to be surveyed and reset under the Remonumentation Grant Project. Ionia County will remain in an active status in this grant program until all corners have been reset. At the time we have successfully reset every corner in Ionia County, we will begin a maintenance plan for the remainder of the Remonumentation Grant Program. The maintenance program will allow us to upkeep our progress in the project.

E. TOTAL GENERATED REVENUE

1. Our original budget was \$673,000.00, was adjusted in May 2023. A study was completed on Revenue and Expense over prior years. A discussion ensued with the County Administrator, County Finance Director, and me, regarding a needed adjustment. It was determined, based on the numbers, that the Total Generated Revenue for the Register of Deeds office for the year of 2023 should be changed to \$500,000.00. This decision was approved by the Board of Commissioners when the Finance Director presented the request. The total revenue generated came in at \$651,099.97.

F. CLOSING

The Register of Deeds office continues to be dedicated to excellent customer service and updating our records to benefit the community. Restoring our documents to archival status and preserving them for future generations remains our primary concern.

If there are any questions regarding this information, please contact me.

Respectfully submitted,

Rhonda Lake

Ionia County Register of Deeds

rlake@ioniacounty.org

IONIA COUNTY REGISTER OF DEEDS

2023 ANNUAL REPORT

<u>INSTRUMENTS</u>	<u>NO. RECORDED</u>	<u>FEE</u>
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RECORDED INSTRUMENTS

Includes all Deeds, Probate, Patents, Rights of Way,
Easements, Surveys, Powers of Attorney, Death Certificates,
Oil & Gas Leases; Mortgages, including Tax Liens,
Discharges, Judgments, Lis Pendens, Fixture Filings,

And Land Corner Recordation Certificates	8762	\$188,692.00
Plats		0.00

MISCELLANEOUS

Copy Fees		\$84,793.00
Escrow on Deposit		(\$1534.00)
Misc Fax Fees, etc.		\$0.00

ABSTRACT/MAPPING & DESCRIPTION

Tract Index Use		\$11,874.00
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FEE TOTALS	\$283,825.00
TRANSFER TAX – COUNTY	\$309,357.95
MSSR - COUNTY	\$457.26
AUTOMATION FUND	\$43,810.00
AUTOMATION FUND INTEREST	\$13,649.76
TOTAL COUNTY REVENUE FOR 2023	\$651,099.97

TAX CERTIFICATE FEES COLLECTED FOR TREASURER	\$6,500.00
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MSSR FEES SENT TO STATE	\$30,026.74
STATE TRANSFER TAX SENT TO STATE	\$2,062,271.25

TOTAL GENERATED REVENUE	\$2,749,897.96
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Respectfully submitted,

Rhonda Lake

Rhonda Lake
Register of Deeds

Date Range:
12/30/2022 - 12/28/2023

Ionia County Register of Deeds
Rhonda Lake
Instrument Statistics

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Count	Instrument Name	Pages			Recording Fee
187	Affidavit	712	Lien Amount	\$155,000.00	\$6,958.00
74	Affidavit of Correction	397	Consideration	\$495,000.00	\$5,982.50
94	Agreement	618	Consideration	\$0.00	\$2,820.00
56	Assignment Of Rents	451	Consideration	\$250,000.00	\$1,680.00
4	Condominium Master Deed	163	Consideration	\$0.00	\$140.00
5	Condominium Miscellaneous	29	Consideration	\$0.00	\$150.00
918	Quit Claim Deed	2115	Consideration	\$1,800,064.33	\$44,088.50
30	Sheriffs Deed	243	Consideration	\$3,602,028.78	\$2,676.50
1264	Warranty Deed	3330	Consideration	\$205,379,368.17	\$2,392,262.20
26	Discharge of Assignment of Rents	48	Consideration	\$0.00	\$780.00
325	Death Certificate	561	Consideration	\$99.00	\$9,750.00
225	Easement	987	Consideration	\$25,749.00	\$6,986.50
52	Fixture Filing	162	Consideration	\$0.00	\$1,560.00
18	Fixture Filing Cont/Amend/Assign	43	Consideration	\$0.00	\$540.00
28	Fixture Filing Termination	75	Consideration	\$0.00	\$840.00
11	Judgment	64	Consideration	\$0.00	\$330.00
13	Judgment Of Divorce	93	Consideration	\$0.00	\$390.00
25	Lien	76	Lien Amount	\$644,074.34	\$750.00
78	Lien - Release	103	Lien Amount	\$10,671.38	\$2,346.00
1	Federal Tax Lien - Misc Real Est	1	Lien Amount	\$42,440.85	\$30.00
15	Federal Tax Lien Release - Real Est	15	Lien Amount	\$149,427.93	\$450.00
157	Judgment Lien	240	Lien Amount	\$1,828,818.50	\$4,710.00
16	Federal Tax Lien - Real	16	Lien Amount	\$1,552,781.72	\$480.00
30	State Tax Lien - Real Est	30	Lien Amount	\$371,245.95	\$900.00
28	State Tax Lien Release - Real Est	30	Lien Amount	\$0.00	\$840.00
8	Land Contract	63	Consideration	\$0.00	\$280.00
8	Land Contract Assignment	20	Consideration	\$89,300.00	\$280.00
2	Land Contract Addendum/Amendment	6	Consideration	\$0.00	\$70.00
49	Land Contract Memorandum	132	Consideration	\$0.00	\$1,470.00
42	Land Corner Recordation Certificate	82	Consideration	\$0.00	\$1,260.00
41	Miscellaneous Recording	220	Consideration	\$0.00	\$1,230.00
1587	Mortgage	19829	Mortgage Amount	\$2,718,481,684.90	\$47,613.00
267	Mortgage Assignment	469	Consideration	\$0.00	\$8,022.00
1363	Mortgage Discharge/Rel/Sat	1643	Consideration	\$0.00	\$40,995.00

Date Range:
12/30/2022 - 12/28/2023

Ionia County Register of Deeds
Rhonda Lake
Instrument Statistics

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113	Mortgage Ext/Mod/Amend	848	Mortgage Amount	\$1,907,864,890.37	\$3,390.00
37	Mortgage Partial Release	72	Consideration	\$0.00	\$1,110.00
8	Mortgage Subordination	27	Consideration	\$345,711.00	\$240.00
63	Notice of Commencement	191	Consideration	\$0.00	\$1,890.00
35	Oil And Gas Lease	170	Consideration	\$0.00	\$1,050.00
12	Oil & Gas Miscellaneous	26	Consideration	\$0.00	\$360.00
86	Probate paper (Misc)	161	Consideration	\$0.00	\$2,580.00
64	PA 116 Agreement	131	Consideration	\$0.00	\$1,920.00
7	Development Rights Lien	7	Consideration	\$0.00	\$210.00
9	Development Rights Lien Release	9	Consideration	\$0.00	\$270.00
3	PA 116 Agreement Release	3	Consideration	\$0.00	\$90.00
2	PA 116 Agreement Partial Release	3	Consideration	\$0.00	\$60.00
1	New Plat	2	Consideration	\$0.00	\$35.00
61	Power Of Attorney	286	Consideration	\$0.00	\$1,830.00
2	Resolution/Ordinance	18	Consideration	\$0.00	\$60.00
17	Sheriffs Deed Redemption	20	Consideration	\$1,440,812.50	\$510.00
47	Survey	104	Consideration	\$0.00	\$1,410.00
488	Tax Reversion Certificate	501	Lien Amount	\$1,003,791.20	\$14,640.00
4	Tax Reversion Miscellaneous	4	Consideration	\$0.00	\$120.00
5	Tax Reversion Quit-Claim Deed	5	Consideration	\$74,300.00	\$150.00
445	Tax Reversion Redemption	445	Consideration	\$0.00	\$13,350.00
195	Trust Document	954	Consideration	\$0.00	\$5,850.00
11	UCC Termination	29	Consideration	\$0.00	\$330.00

8762	Documents
37082	Pages
\$697,599.00	Deed Amount
\$0.00	Mortgage Amount
\$4,599,460.67	Lien Amount
\$0.00	Land Contract Amount
\$2,641,115.20	Recording Fee

General Receipt Summary

12/30/2022 - 12/28/2023

Item	Qty	Amount
Copies	420	\$2,384.00
Copies Fees	23	\$160.00
County Transfer Tax	1056	\$309,357.95
County Transfer Tax - FF	2	\$0.00
Escrow Deposit	288	\$91,643.00
Extra L & P	35	\$126.00
Filing Fee (No Remon)	1141	\$34,230.00
Filing Fee (Remon)	7671	\$228,630.00
Index Use Fee	32	\$7,750.00
Misc Fee	3	\$0.00
Print Image Fee	29562	\$82,249.00
Search Fees	286	\$4,124.00
State Transfer Tax	999	\$2,062,271.25
TOTAL	41518	\$2,822,925.20

Cash In	\$20,913.90
Cash Out	\$2,126.30
Total Cash	\$18,787.60
Checks	\$614,497.00
Electronic / Other	\$2,102,963.60
Escrow	\$96,177.00
Total Receipts	\$2,825,925.20

REVENUE AND EXPENDITURE REPORT FOR COUNTY OF IONIA
Balances as of 12/31/2023

Fund 256 - REGISTER OF DEEDS AUTOMATION FUND

Account	Description	2023 Amended Budget	YEAR-TO-DATE THRU 12/31/23	ACTIVITY FOR MONTH ENDED 12/31/2023	Available Balance	% Used
Revenues						
Department 268.000: REGISTER OF DEEDS						
600.200	FEES					
12/01/2023	CR FEES (AUTOMATION FUND)		422481	125.00 Receipt #: 230003618		
12/04/2023	CR FEES (AUTOMATION FUND)		422838	145.00 Receipt #: 230003631		
12/05/2023	CR FEES (AUTOMATION FUND)		422867	255.00 Receipt #: 230003651		
12/06/2023	CR FEES (AUTOMATION FUND)		422887	185.00 Receipt #: 230003657		
12/07/2023	CR FEES (AUTOMATION FUND)		422913	75.00 Receipt #: 230003683		
12/11/2023	CR FEES (AUTOMATION FUND)		422978	160.00 Receipt #: 230003706		
12/11/2023	CR FEES (AUTOMATION FUND)		422979	95.00 Receipt #: 230003707		
12/12/2023	CR FEES (AUTOMATION FUND)		422997	200.00 Receipt #: 230003723		
12/13/2023	CR FEES (AUTOMATION FUND)		423029	105.00 Receipt #: 230003734		
12/14/2023	CR FEES (AUTOMATION FUND)		423054	170.00 Receipt #: 230003751		
12/15/2023	CR FEES (AUTOMATION FUND)		423075	150.00 Receipt #: 230003762		
12/18/2023	CR FEES (AUTOMATION FUND)		423536	170.00 Receipt #: 230003777		
12/19/2023	CR FEES (AUTOMATION FUND)		423578	310.00 Receipt #: 230003790		
12/20/2023	CR FEES (AUTOMATION FUND)		423601	130.00 Receipt #: 230003825		
12/21/2023	CR FEES (AUTOMATION FUND)		423625	180.00 Receipt #: 230003839		
12/22/2023	CR FEES (AUTOMATION FUND)		423664	165.00 Receipt #: 230003872		
12/27/2023	CR FEES (AUTOMATION FUND)		423678	140.00 Receipt #: 230003889		
12/28/2023	CR FEES (AUTOMATION FUND)		423718	165.00 Receipt #: 230003901		
12/29/2023	CR FEES (AUTOMATION FUND)		424008	135.00 Receipt #: 230003918		
600.200	FEES	55,000.00	33,448.25	3,060.00	21,551.75	60.82
664.001	INVESTMENT INTEREST					
12/18/2023	GJ RCRD&DSBRS INTRST EARND-NOV 2023		423530	1,986.15 JE# 90037035		
664.001	INVESTMENT INTEREST	2,000.00	13,019.03	1,986.15	(11,019.03)	650.95
664.003	INVESTMENT NET/CHANGE	0.00	0.00	0.00	0.00	100.00
699.001	TRANSFER IN - FUND BALANCE	0.00	0.00	0.00	0.00	100.00
Total - Dept 268.000		57,000.00	46,467.28	5,046.15	10,532.72	81.52
Total Revenues		57,000.00	46,467.28	5,046.15	10,532.72	81.52
Expenditures						
Department 268.000: REGISTER OF DEEDS						
701.020	WAGES - CLASSIFIED, SUPPORT					
12/08/2023	PR SUMMARY PR 12/08/2023		422829	1,580.00 626		
12/22/2023	PR SUMMARY PR 12/22/2023		423547	1,580.00 627		
12/30/2023	PRAW SUMMARY PRAW 12/30/2023		424147	1,580.00 629		
701.020	WAGES - CLASSIFIED, SUPPORT	36,557.00	40,280.89	4,740.00	(3,723.89)	110.19
715.001	BENEFITS - FICA					
12/08/2023	PR SUMMARY PR 12/08/2023		422829	120.87 626		
12/22/2023	PR SUMMARY PR 12/22/2023		423547	120.87 627		
715.001	BENEFITS - FICA	2,797.00	241.74	241.74	2,555.26	8.64
715.100	BENEFITS - HEALTH INSURANCE	18,406.00	0.00	0.00	18,406.00	0.00

Fund 256 - REGISTER OF DEEDS AUTOMATION FUND

Account	Description	2023 Amended Budget	YEAR-TO-DATE THRU 12/31/23	ACTIVITY FOR MONTH ENDED 12/31/2023	Available Balance	% Used
Expenditures						
Department 268.000: REGISTER OF DEEDS						
715.110	BENEFITS - HEALTH, HOSPITALIZAT	0.00	0.00	0.00	0.00	100.00
715.120	BENEFITS - HEALTH, PROF SERVICE	0.00	0.00	0.00	0.00	100.00
715.130	BENEFITS - HEALTH, PRESCRIPTION	0.00	0.00	0.00	0.00	100.00
715.190	BENEFITS - MEDICAL REIMBURSEMENT	0.00	0.00	0.00	0.00	100.00
715.200	BENEFITS - DENTAL, GENERAL	0.00	0.00	0.00	0.00	100.00
715.210	BENEFITS - DENTAL CLAIMS	0.00	0.00	0.00	0.00	100.00
715.220	BENEFITS - DENTAL REIMBURSE, GE	0.00	0.00	0.00	0.00	100.00
715.225	BENEFITS - OPTICAL, GENERAL	0.00	0.00	0.00	0.00	100.00
715.230	BENEFITS - OPTICAL CLAIMS	0.00	0.00	0.00	0.00	100.00
715.245	BENEFITS - OPTICAL REIMBURSE, G	0.00	0.00	0.00	0.00	100.00
715.250	BENEFITS - DENTAL/OPTICAL, GENE	0.00	0.00	0.00	0.00	100.00
715.270	BENEFITS - DENTAL/OPTICAL REIMB	0.00	0.00	0.00	0.00	100.00
715.275	BENEFITS - LIFE INSURANCE					
12/08/2023	PR SUMMARY PR 12/08/2023		422829	1.95 626		
715.275	BENEFITS - LIFE INSURANCE	0.00	1.95	1.95	(1.95)	100.00
715.300	BENEFITS - SHORT-TERM DISABILIT	0.00	0.00	0.00	0.00	100.00
715.350	BENEFITS - LONG-TERM DISABILITY	0.00	0.00	0.00	0.00	100.00
715.500	BENEFITS - WORKERS COMP					
12/08/2023	PR SUMMARY PR 12/08/2023		422829	4.56 626		
12/22/2023	PR SUMMARY PR 12/22/2023		423547	4.56 627		
715.500	BENEFITS - WORKERS COMP	150.00	9.12	9.12	140.88	6.08
715.800	BENEFITS - RETIREMENT	0.00	0.00	0.00	0.00	100.00
715.801	BENEFITS - RETIREMENT, COUNTY PLAN					
12/08/2023	PR SUMMARY PR 12/08/2023		422829	79.00 626		
12/22/2023	PR SUMMARY PR 12/22/2023		423547	79.00 627		
715.801	BENEFITS - RETIREMENT, COUNTY P	0.00	158.00	158.00	(158.00)	100.00
726.005	SUPPLIES - EQUIPMENT	11,000.00	0.00	0.00	11,000.00	0.00
801.270	SERVICES - IMAGING	35,000.00	12,287.96	0.00	22,712.04	35.11
801.430	SERVICES - SOFTWARE SUPPORT	21,000.00	1,689.39	0.00	19,310.61	8.04

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REVENUE AND EXPENDITURE REPORT FOR COUNTY OF IONIA
Balances as of 12/31/2023

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Fund 256 - REGISTER OF DEEDS AUTOMATION FUND

Account	Description	2023 Amended Budget	YEAR-TO-DATE THRU 12/31/23	ACTIVITY FOR MONTH ENDED 12/31/2023	Available Balance	% Used
Expenditures						
Department 268.000: REGISTER OF DEEDS						
850.153	OPERATING - TRAINING	0.00	1,712.86	0.00	(1,712.86)	100.00
960.000	INDIRECT COST ALLOCATION	0.00	0.00	0.00	0.00	100.00
999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	100.00
999.101	TRANSFER TO GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
Total - Dept 268.000		144,910.00	56,381.91	5,150.81	88,528.09	38.91
Total Expenditures		144,910.00	56,381.91	5,150.81	88,528.09	38.91
NET OF REVENUES AND EXPENDITURES		(87,910.00)	(9,914.63)	(104.66)	(77,995.37)	

Date Range:
12/30/2022 - 12/28/2023

**Ionia County Register of Deeds
Rhonda Lake**

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ERecordings Received

23036654	12/28/2023	AMROCK LLC	\$30.00
23036665	12/28/2023	MPAT ACKER TITLE AGENCY	\$94.40
23036666	12/28/2023	INDEPENDENT BANK	\$30.00
23036667	12/28/2023	INDEPENDENT BANK	\$30.00
23036669	12/28/2023	MMS MORTGAGE SERVICES LTD	\$30.00
23036681	12/28/2023	NATIONWIDE TITLE CLEARING LLC	\$30.00
23036682	12/28/2023	DOVENMUEHLE MORTGAGE INC	\$30.00
23036695	12/28/2023	COVIUS SETTLEMENT SERVICES LLC	\$30.00
23036715	12/28/2023	AMERITITLE AGENCY	\$30.00
23036729	12/28/2023	LIEN SOLUTIONS	\$30.00

eSecureFile Total: 0 Orders: \$0.00
Simplifile Total: 2230 Orders: \$836,452.95
Ingeo Total: 1040 Orders: \$372,996.00
EPN Total: 652 Orders: \$811,598.65
Indecomm Total: 12 Orders: \$360.00
Total: 3934 Orders: \$2,021,407.60

Balances as of 12/31/2023

Fund 101 - GENERAL FUND

	2023 Amended Budget	YEAR-TO-DATE THRU 12/31/23	ACTIVITY FOR MONTH ENDED 12/31/2023	Available Balance	% Used
COUNTY P	0.00	0.00	0.00	0.00	100.00
	0.00	0.00	0.00	0.00	100.00
	41,971.00	43,168.15	6,692.66	(1,197.15)	102.85
N	0.00	0.00	0.00	0.00	100.00
ION	397.50	397.50	0.00	0.00	100.00
JAL SERV	0.00	0.00	0.00	0.00	100.00
ANTS					
		422618	900.00	Inv #: '23-1' Vendor 'CLI05'	
		422744	2,500.00	Inv #: '23-1' Vendor 'MUL01'	
		422751	900.00	Inv #: '23-1' Vendor 'NOR07'	
		422795	900.00	Inv #: '23-1' Vendor 'STE14'	
		422743	48,288.50	Inv #: '23-291' Vendor 'MUL01'	
3-1 MUL01		422960	(2,500.00)	Inv #: '23-1' Vendor 'MUL01'	
3-291 MUL01		422959	(48,288.50)	Inv #: '23-291' Vendor 'MUL01'	
PRESENTATIVE FEES FOR 2023		423401	2,500.00	Inv #: '23-1' Vendor 'MUL05'	
	5,200.00	53,488.50	5,200.00	(48,288.50)	028.63
TRATIVE					
		422709	1,000.00	Inv #: '112823' Vendor 'LAK21'	
VE	1,000.00	1,000.00	1,000.00	0.00	100.00
	48,288.50	0.00	0.00	48,288.50	0.00
	54,886.00	54,886.00	6,200.00	0.00	100.00
	209,290.00	210,683.77	35,850.78	(1,393.77)	100.67
	410,541.00	441,260.18	1,340.67	(30,719.18)	



OFFICE OF THE IONIA COUNTY CLERK

Greg Geiger, County Clerk

May 7, 2024

Chairman Hodges,

Enclosed you will find the annual report of the Ionia County Clerk's office. For your convenience I have structured the report in the form of summaries focused on the four main pillars of the Clerk's Office as well as our finances.

As a general overview, the Clerk's Office is functioning smoothly and efficiently. In this past year, we have focused on improving the customer experience for those whom we serve. The primary way we were able to accomplish this was through a restructuring of staff duties, moving from two Court Clerks to one Court Clerk and one staff member solely dedicated to addressing the various needs of in-person customers. This has brought on new challenges, such as increasing the responsibility of each staff member and limiting the amount of cross training, however it has by far a net positive. All staff members have risen to the task and, as a whole, we are able to serve more people in less time with the same resources. It has also allowed us once again to focus on our core mission of quality over quantity as it relates to our service to the County.

I would like to thank the Board for another year of support, guidance, and leadership, and I look forward to our continued cooperation and success in the coming months.

Respectfully,

Greg Geiger, County Clerk



OFFICE OF THE IONIA COUNTY CLERK

Greg Geiger, County Clerk

Part I: Clerk of the Circuit Court

The largest and ironically least understood function of the Clerk's Office is as Clerk of the Circuit Court. The duty arose from the original structure of Michigan's legal system. When the Circuit Courts were established, the Circuit Judge would literally "ride the circuit" moving from county to county, being gone months at a time. Obviously, Judges could not carry their offices and cases across the state, so instead, the Clerk of each county was delegated with the responsibility of maintaining the legal filings until the Judge returned. When the Judge did arrive, the Clerk served as part of the judicial staff, tasked with journaling the day-to-day events of the Court. Over 150 years later, we proudly continue to provide those two functions.

Under the supervision of the Honorable Judge Schafer and the Honorable Judge Kreeger, our office and the judicial staff have formed a strong and cohesive unit with the goal of supporting the court as it dispenses justice fairly and efficiently. We are proud of the work of our Court Clerk, who has now assumed the work of two staff members and has been able to successfully keep pace with the needs of the court without any disruption in service to the Court. We are also pleased with our collections program, which as of this report is on track this year to collect over \$300,000 in Court costs.

Part II: Chief Election Officer

The most high-profile function of the Clerk's Office is that of the Chief Election Officer. We are responsible for the execution of all elections held within Ionia County. Our duty is to coordinate the work of the local municipal Clerks and their election staff with the local, state, and federal governments, third party vendors, and voters. This is all accomplished within the framework of the United States and Michigan Constitutions and their respective laws.

With over 48,000 voters, 200 volunteers, and thousands of statutes, it is an immense and solemn responsibility, but one that we are privileged to fulfill. Through dedication, cooperation, and patience, we have developed a robust and secure election framework within Ionia County, a framework in which all citizens of our county should take pride. Much of the credit for the success of our elections should be attributed to our Election Clerk who has worked tirelessly conducting the daily work required, but also to creating a long-term system to efficiently prepare and organize for upcoming elections. This long-term planning not only improves the quality of our election system but allows for a better use of financial resources.

Part III: Record Steward

The preservation of the County's history is the oldest responsibility of the Clerk's Office. From the earliest moments in Michigan's history, County Clerks have been charged with protecting the records of our citizens and their governments. From birth and death to marriage and divorce,



OFFICE OF THE IONIA COUNTY CLERK

Greg Geiger, County Clerk

from resolutions and oaths to veterans and folded flags, it is our honor to ensure that the legacy of this county is handed down to future generations. This honorable work has been taken on by Our Chief Deputy Clerk who also is the vital records clerk and our CPL Clerk. Through their tireless efforts and dedication, we have been able to serve thousands of residents from our County and from across Michigan.

Part IV: Customer Service

The statement that the only constant is change could not be more true as it applies to the Clerk's office. We are proud to change with the times and needs of our residents. There are no sacred policies in our office, we are constantly in motion to find the best way to serve the people with the resources we are given. In this last year we determined that we needed someone to focus on answering the questions and lending an ear to those needing to be heard. Mindful of taxpayer resources, we chose not to add staff but to use positions already budgeted for and re-orient their duties. Everyone has taken on additional duties, some have given up backup support, but everyone, including the new customer service representative, has stepped up tremendously and we believe our customers are better served by the change.

Part IV: Financials

One of the most crucial aspects of working in local government is remembering that the work you do every day is not supported by your own efforts, but by your family, friends, neighbors, and communities. The resources we receive to do our job come from taxpayers, and in that understanding we have a sacred duty to be responsible. One of our goals in the Clerk's Office is to reduce the demand on taxpayers.

We have made financial progress in several ways. Key factors include reducing staff costs, cutting expenses, negotiating rates with vendors, and by shifting costs toward those who consume government services and away from public at large. Efforts to hold criminals accountable for their financial costs have also been successful within our collection enforcement program. Our goal is to ensure that those who break the law repay the public for the cost of their prosecution. Over the course of the coming budgets, we look forward to working with this Board to continue these efforts and more. We also have been successful at leveraging American rescue plan funds within our election budget. Through the power of volume purchasing, we were able to secure badly needed materials for our elections at discount prices, and many of those dollars we were also able to be used as reimbursable costs.

Ionia County Health Department

To: Ionia County Board of Commissioners
From: Chad Shaw, BBA
CC: Greg Geiger, Patrick Jordan, Jamie Elliott
Date: February, March & April 2024
Re: Agency Report for May 14, 2024 Board of Health meeting

Noteworthy Items, Updates, Accomplishments:

COMMUNITY HEALTH-

February, March and April have been very productive months for the Community Health Department.

Char Hemminger passed her Certified Prevention Specialist State Exam, and Matthew VanCamp completed Too Good for Drugs, and SMART Recovery facilitator training.

During this reporting period, Char and Matthew have facilitated and completed the Too Good for Drugs program, at Saranac and St. Patrick Catholic Elementary schools. 166 students completed the program.

Char and Matthew continue to facilitate Self-Management and Recovery Training (SMART) meetings every Wednesday from 6pm to 7:30pm. Matthew is a Certified Recovery Coach and with his guidance and knowledge the SMART meetings have continued to expand. We have welcomed twenty-one individual people to our recovery meetings so far this funding year, with a group of 13 core members that attend meetings regularly. We continuously receive referrals from courts and other organizations that provide substance use disorder treatments. SMART meetings are based on scientific approaches to help people manage and achieve successful change.

Char and Matthew continue to provide the Teen Intervene program to teens referred by the courts and school officials. During this reporting period we have met with and provided education and support to six teens.

March, we hosted #thunkndunk with Saranac Jr/Sr High School. Partnering with the schools Youth Advisory Council students, we provided an educational event allowing student to learn about the risk and harm they can face if they use drugs.

Char provided Driving Under the Influence – Prevention Program for New Drivers presentations to new drivers at the B-Safe Driving School.

Collaborating with Belding High School and the Soaring Above Teen Center, Char and Matthew have welcomed 9 new youth members to the coalition. Collaborating with the youth, we have two events planned with the Belding High School this summer and are working on activities with the Soaring Above Teen Center for Ionia.

Also, in March we received a grant from the Michigan Department of Health and Human Services to provide an opportunity for a Community Town Hall. We have scheduled our event for May 17th from 6:30pm – 9:30pm at the Armory. Hope to See you all there. Our guest speaker is Cara Ludlow,

she will be speaking on the harmful effect of underage use of alcohol, marijuana, and nicotine. We will have lots of resources and information for our community.

Char and Matthew submitted documentation for year five of the Drug-Free Communities Grant awarded by the CDC. We plan to pursue the grant again for an additional five years.

PERSONAL HEALTH- Aimee Keefer, BSN, RN

- **Accreditation:** Our accreditation review is scheduled for June 16, 2025. Until then, we will continue to function under our last accreditation from 2017. All program manuals, policies, and procedures are being reviewed and/or updated at least annually in preparation (Jan this year).
- **WIC:**
 - As of Aug 1st, we are back to 100% in-person WIC visits.
 - Staff will attend the Annual WIC Conference in Traverse City in May.
 - Our new Breastfeeding Peer Counselor, Haley has been seeing clients and is functioning well with our program.
 - WIC staff continue to work hard to get children caught up on Blood Lead testing (See Lead Testing & NCM below). We await what possible changes come with the addition of the new law requiring Universal testing for ALL children, may increase our numbers for testing.
 - Staffing shuffle and hired new Program Tech Samantha Tran for doing Lead and Lab- she left in April, hired Jenna Stacey to replace her- training ongoing.
- **Maternal Infant Health Program (MIHP):**
 - Our providers are 80-90% in-home visits – are allowed to have 40% telehealth visits across all providers.
 - We continue to await the State to look at the findings of the U of M Healthy Moms, Healthy Babies pilot and determine possible increases for services and reimbursement for home visiting programs.
 - With our WIC returning to more in-person visits, we are also looking to increase our number of referrals of new pregnant Moms and babies into our MIHP program. One other option we are exploring is to start taking some Barry-Eaton Co. clients as they have had a loss of MIHP providers. This is still on hold.
 - We lost nurse Danna Spedoske in our program as she has moved on to McLaren Greater Lansing as of Jan 5th. This will put the Barry-Eaton expansion on hold until another RN can be hired. Hired Jaclyn Ney RN who started in Apr. Currently going through training. Hopeful to start her home visits in May.
 - All staff will be attending the Maternal Infant Health Summit in Lansing in June and the Home Visiting Conference in GR in August.
- **Children's Special Healthcare Services (CSHCS):**
 - CSHCS finished FY23 with the highest billing that we have had in more than the last 10 years. Staff accomplished \$32,000 in Plan of Care visits and billing.
 - The State has increased the service age from 21 to 26 years old. This adjustment has added extra work for staff and is mostly going well.
 - State Base CSHCS funding will be increasing slightly, by about \$10,000.
 - We received another CSHCS Vaccine Initiative grant- to help increase vaccine rates for CSHCS children, make immunization more accessible.
 - Possible "Sensory Room" in our Immunization clinic for children with sensory issues to make getting immunizations easier on children and parents.
 - Danna also worked in this program. Now Jaclyn will be taking her place. She will start actively in CSHCS after fully trained in MIHP.
 - CSHCS Annual Meeting is in June- all staff will attend virtually.

- **Hearing and Vision:**
 - Our tech, April Doezeema, has been actively working in all 6 school districts to try to catch up on screenings throughout the school year.
 - She is actively working a busy kindergarten Roundup season this Spring.
 - She does H&V testing primarily in the schools and also at ICHD by appt.
 - Looking at getting some new equipment with a slight increase in funding from the State.
 - H&V Coordinator's Meeting is in June and this Fall the program will celebrate its 75th year with a special program meeting.
- **Communicable Diseases / COVID:**
 - We have scaled back our COVID work - slightly lower-case numbers (#s continue to drop). We still call High-risk patients and send out text surveys to all positive cases.
 - We have not had to lose staff yet, but some staff have been moved to other programs/duties. Tori Nethercott, RN has been moved to our Lead program.
 - COVID funding set to expire in Sept 2024
 - Clinic hours for STD testing remain by appointment. STD rates remain high - Our CD staff are actively working out new ways to promote this service and reach out to the community.
 - We are working on ways to get or offer PrEP services/medications to clients that request them.
 - We continue to work through cases of Salmonella, Giardia, Influenza, Hepatitis, and various other illnesses. We have seen an increase in Ticks and Tick-borne illnesses.
 - Staff continue to assist PCPs in Ionia Co. with managing TB & LTBI cases as well as working with our Medical Director and providing these services for clients without PCPs or insurance.
 - We are looking at entering a State pilot for Rapid testing for Chlamydia, Gonorrhea, and Syphilis – more to follow.
 - Also received an increase in ELPHS funding – possible purchase of new equipment, testing capabilities, and supplies.
 - Staff attended the Annual CD Conference in Lansing in April and will attend the HIV/STD Conference in Kalamazoo in Aug.
- **Lead Testing & Nurse Case Management (NCM):**
 - Nurse Case Management for children with elevated Blood Lead levels (eBLL) was started in Feb. We are actively working to educate and promote this service.
 - We have 3 nurses who have been trained to do home visits for this case management.
 - It has been a Medicaid requirement to test the eBLL of all 1 & 2 yr olds on Medicaid. We incorporated that into our WIC clinic and that has worked well. State guidance allows us to test any Medicaid child under age 6 that hasn't been tested catching up post-pandemic.
 - In Oct 2022, the CDC guidance for acceptable BLL was lowered from 5 down to 3.5 mg/dl. This has increased the number of children we see with eBLL and therefore qualifying for NCM.
 - Previously, we did not have an NCM program for Lead. This is a new program for us. We are notified weekly by The State, of all eBLL in Ionia Co., not just the ones we test at ICHD.
 - All capillary results of 3.5 mg/dl are then referred to a lab/hospital for confirmatory venous (blood draw) sample. If result is still > 3.5 mg/dl, the child qualifies for NCM up to 6 home visits as/if needed. Home visits are billable - insurance is billed; if there is no insurance, the State will pay.
 - Nurses will assist families with follow-up blood testing, perform a house inspection and evaluate child's exposure, and provide resources to family if remediation of the home is needed.
 - As of Oct 3, 2023, the State passed legislation to make it now required to test ALL 1 & 2 yr olds, regardless of insurance. This has the potential to exponentially increase our caseload, both in the office for Lead testing, and for NCM of eBLL. We will look to expand our services as needed as per our guidance.
 - This may expand our Lead testing in-house as well, to capture some non-Medicaid children that may not be tested at their Dr. offices. More to follow around June 2024.
 - Will look to add Lead to our LMCH grant funding for FY25 as well to help our efforts.

- **Immunization Clinic:**
 - With the moving of staff, we have been able to open our clinic now on Mondays as of Nov 13th. Now M - Th as walk-in hours or appt. 830a-330p.
 - Brittni Brummette, RN was able to get training from the State to work with our County VFC (Vaccines For Children) providers. And she was able to get in to all 7 VFC offices for evaluation and compliance. She has also received her IQIP training to work with these providers on QA/QI projects. We are reimbursed for both VFC & IQIP visits she does.
 - We are continuing working on plans to increase our Children's vaccination rates for regular, required vaccinations. The percent of 19- to 36-month-olds with full schedule of age-appropriate immunizations including: 4 doses of DTaP, 3 doses Polio, 1 dose MMR, 3 doses Hib, 3 doses Hep B, 1 dose Varicella, 4 doses PCV (4:3:1:3:3:1:4 series)
 - State (67.7% - 65.8% - 65.9% - 66.8%) • Ionia County (71.3% - 70.1% - 70% - 71.1%)
 (MDHHS - County Immunization Report Card Sep 30,2023 (michigan.gov) (Healthy People 2020 & 2030 goal is 80%). This will remain an LMCH grant objective.
 - Our focus will shift more to working with other County providers to help increase our % up to over 75% for routine vaccinations (Goal for Maternal Child Health grant).
 - Vaccine waivers for FY 23 were down to 166 for school-aged children (from 193 FY 22- required to provide- no reimbursement). So, our education efforts are starting to pay off.
- **Oral Health:**
 - We re-started our Fluoride Varnish on April 1, 2022. This service is available to any child aged 6 mo-6 yrs., for up to 4 treatments/year. There are 3 staff trained. We are getting the word out to local providers and clients about this service and offering it to all WIC children and children that come in for Immunizations. Oct 2022-Mar 2023, we had **25** children. Apr 2023-Sept 2023, we had **67** children. We finished FY23 with 91 children treated.
 - Nov 2023, the State passed Senate Bill 280, making Kindergarten Oral Health Assessments required for all children starting Kindergarten. Jan 2024 – Sept 2024, we are starting to plan the ICHD Oral Health program with a planning grant from the State. We will begin doing these assessments in the Fall of the 2024-25 school year. It is a mandated service for the 2025-26 school year.
 - We have started a partnership with MCDC to offer that service as we will not be able to provide it on our own.
 - Requires hiring a dental Hygienist – hence the partnership with MCDC.
 - Plan to incorporate in the Kindergarten Roundups along with Hearing & Vision screenings.
 - I will attend the KOHA Annual Meeting in July.
- **School Nurse:** We were pleased that our funding through the Michigan Community Rural Health Grant was extended, however, at the end of Jan we lost our nurse, Karah Kornoely, when she took another job in Grand Rapids. After discussion with the Saranac Superintendent, we posted the position and hired Amanda Zarebski RN, who started in April. She is training and will finish out the school year 2023-24 and look to make the program her own for the 2024-25 school year.
- **Car Seat Technicians (CPST):** We had 2 nurses, Brittni Brummette and Danna Spedoske that were trained and certified as Child Passenger Safety Technicians (CPST). We get our car seats through a partnership with Sparrow Ionia Hospital. Since Oct 1, 2022, we have seen 36 families, educated them about car seat safety, demonstrated proper installation, and provided new, appropriate, and safe car seats. We look to expand services and possibly even do car seat safety events in the next FY24. Will see if can get another staff trained – after loss of Danna. Brittni still doing visits by appointment.

As of Sept 1st, we changed our hours to M-F 8am-4pm and continuing the 1st & 3rd Wed every month as 10am-6pm. That seems to be going well. We have removed remote work schedules for employees but have offered them compressed schedules if they wish to allow for greater work-home flexibility & balance. We dealt with some staffing issues and now have all positions filled and training. As usual, staff have really stepped up and are filling in where needed and adjusting to facilitate continued services for our clients.

Thank You,

Aimee Feehan BSN, RN
Personal Health Director

ENVIRONMENTAL HEALTH

- Completed online Food Code Training
- Worked on commercial site soil evaluations
- Completed commercial site new construction plan reviews
- Attended the solid waste committee meeting
- EGLE in-office meeting on contamination sites within Ionia County and participated in EGLE Webinars
- Worked on a type 2 public water supply with positive coliform bacteria to resolve problem
- Participated in Food Safety webinar: Applied root cause analysis/using your results to effectively manage risk
- Collected 56 water samples
- Attended annual MEHA conference in Muskegon
- EGLE Webinar overview of program minimum standards for local health department staff
- Body Art Collaboration Microsoft team meeting
- Worked on a commercial housing development
- Started routine campground inspections
- New type 2 well for a seasonal campground
- Continued the annual level 2 assessment inspections
- Attended MDHHS Safety Awareness Training
- Shadowed Barry-Eaton County food inspectors

Action items for November 2022, December 2022, and January 2023 Board of Commissioners' meeting:

- 1) Request approval of agency Payroll and Accounts Payable for the month of February 2024 in the amount of \$123,287.61.
- 2) Request approval of agency Payroll and Accounts Payable for the month of March 2024 in the amount of \$171,079.54
- 3) Request approval of agency Payroll and Accounts Payable for the month of April 2024 in the amount of \$135,689.09

Attachments:

- 1) Synopsis Agency Financials YTD
- 2) Agency Trending Payable and Payroll
- 3) Agency Key Indicators
- 4) Article from Daily News "Focused on Being Well" (April 12, 2024)
- 5) Article from Daily News "Variety of Ionia County Health Dept. services available in April" (April 13, 2024)

FINANCIAL STATUS REPORT
Ionia County Health Department

April 2024

Period

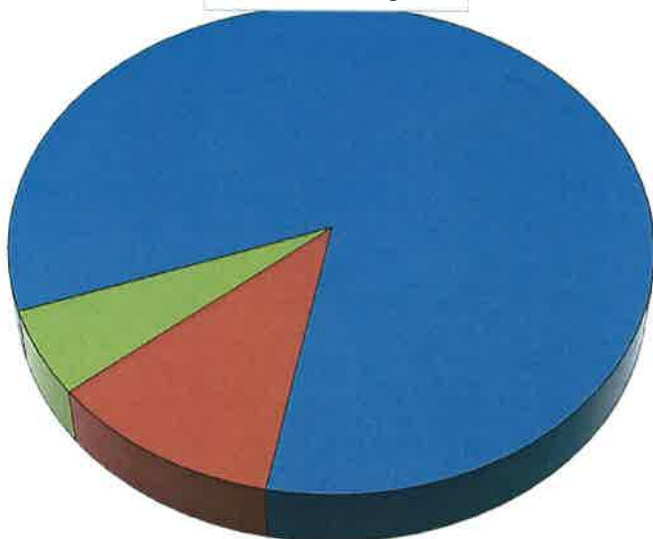
1/1/2024 to 12/31/2024

REVENUE CATEGORY	Budget	REVENUES YEAR-TO-DATE	PERCENT OF BUDGET
Federal/State	2,439,204		0.0%
Fees & Collections	318,286		0.0%
Other Revenue	163,000		0.0%
TOTAL FUNDING	2,920,490	-	0.0%

EXPENDITURE CATEGORY	Budget	EXPENDITURES YEAR-TO-DATE	PERCENT OF BUDGET
Wages & Fringes	2,088,461		0.0%
Supplies	313,677		0.0%
Travel	33,518		0.0%
Other Expenses	678,605		0.0%
TOTAL EXPENDITURES	3,114,261	-	0.0%

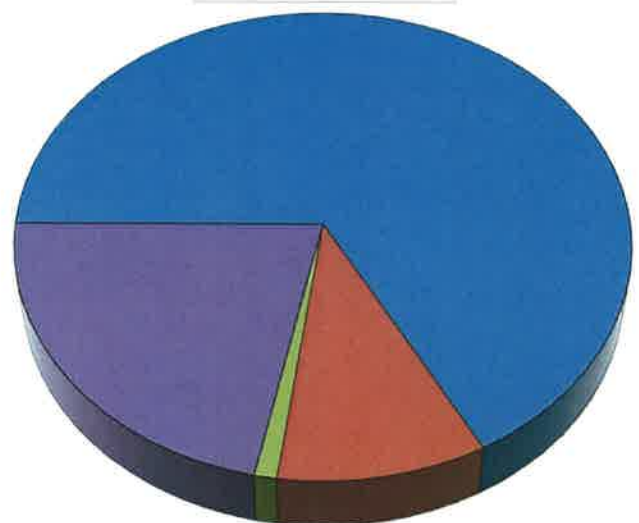
Management	2.00		0.0%
Support	10.01		0.0%
Professional	15.50		0.0%
Total FTE's	27.51	0.00	0.0%

Revenue Budget



■ Federal/State ■ Fees & Collections ■ Other Revenue

Expense Budget



■ Wages & Fringes ■ Supplies ■ Travel ■ Other Expenses

2024 Public Health Activities

All numbers are based on count as of date this report is completed. Some numbers may change.					
	February-24	March-24	April-24	Total 2023	YTD 2024
PERSONAL HEALTH					
Hearing	353	159	79	3106	1348
Vision	315	146	68	4548	1013
WIC*	1199	1224	N/A	*1213	N/A
Animal Bites	17	15	16	214	64
CD Cases (includes STD)	62	39	28	562	194
Immunizations (includes Flu)	117	60	123	1604	438
COVID Vaccine (includes 2nd doses/booster)	12	3	7	137	32
Maternal Infant Health Program Home Visits	33	32	29	485	132
Active Lead Cases**	20	23	8	310	72
ENVIRONMENTAL HEALTH					
Complaints Received (ALL)	2	10	3	65	18
Complaints Closed (ALL)	3	3	4	51	11
Food Complaint Investigations	0	0	1	11	1
Routine Food Inspections	22	27	27	246	106
Plans Received	2	1	2	7	5
Temporary Food Inspections	3	5	2	71	11
DHS Inspections	3	1	5	26	10
Campgrounds-Fixed	0	0	1	11	1
Campgrounds-Temporary	0	0	0	6	0
Swimming Pool Inspections	1	1	1	13	3
Loan Evaluations	0	0	0	5	0
Radon Test Kits	13	3	3	64	38
Septic Permits Issued	8	7	15	138	40
Septic Permits Finals	4	5	10	123	23
Land Evaluations	11	12	13	135	42
Septage Inspections (Site/Truck)	0	0	0	2	0
Water Samples Taken	25	22	9	220	88
Well Permits Issued	12	8	16	184	44
Well Permits Final	10	2	5	84	24
Sanitary Survey	1	2	2	19	10
Campground Inspection (All)	0	0	1	17	1
Methamphetamine Investigations	0	0	0	0	1

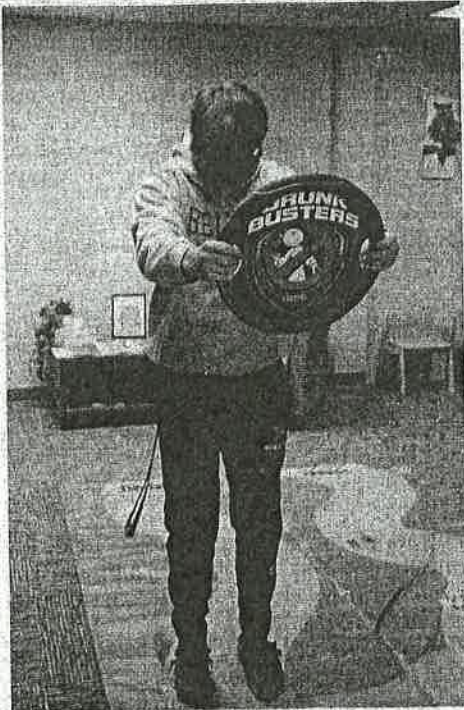
N/A data not available at time of report

*WIC totals are an average of clients enrolled monthly

**Active Lead YTD includes duplicated client

DAI NEW

Your local news for Tuesday, March



Belding High School senior Logan Insley had a hard time staying on the road during a drunken driving simulation activity Friday afternoon at a town hall meeting at Samaritas in Belding's Covered Village Mall hosted by the Ionia County Substance Abuse Initiative. — DN Photo | Tim McAllister

Focused on being well

Belding High School
students brainstorm future
anti-drug events at town hall

TIM MCALLISTER

tmcallister@thedailynews.cc

April 12, 2024

Focused on being well

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BELDING — Students from the "Be Well" organization at Belding High School took advantage of their half day on Friday to check out the town hall meeting at Samaritas in the Covered Village Mall hosted by the Ionia County Substance Abuse Initiative.

About eight students enjoyed a free pizza lunch during a brainstorming session where they created two future events, then the group enjoyed some educational (but still fun) hands on activities.

"The brainstorming session went really well," said Substance Abuse Initiative Drug Free Communities Grant Coordinator Matthew VanCamp. First, we sat down and explained to them that we have this coalition here, and now we're reaching out to them. We want to put together a youth coalition, so we're looking for ideas from the youths, because they are the ones who are living amongst it, who are the ones to see it every single day, they're inundated with it."

The students in attendance were all members of the "Be Well" program at Belding High School, created and facilitated by retired music director George Rousseau.

"Be Well is our student, staff and community group that meets every other Thursday, as a student group, to combat what's going on and figuring out how we can do things," Rousseau explained. "We have vape sensors, and these students are the ones who change the batteries in the vape sensors, so they're active participants in making a positive change in Belding schools."

"The first thing we were talking about was a 5K color run early in the summer at Lightning Bend Park," said Belding High School junior Izzy Summers. "Some will people walk, some will people run, and then you throw powdered, colored chalk on them as they're going past. We're trying to get T-shirts for everyone and we're coming up with some fun names."

The skate park in Belding has unfortunately become the site of nefarious

Continues on Page 3

Belding High School students brainstorm future anti-drug events

Continued from Page x

business, which limits the recreational choices for people who prefer to avoid narcotics and so forth.

"Drugs and drug deals happen at the skate park," Summers put it bluntly.

"It's gross, because we use that for soccer, but we have to clean up the fields and get rid of all the needles before our season can start," said Belding High School senior Carman Jones. "It's sick."

"Our other activity will be art in the park, which would take place down by the skate park," Summers said. "This would include everyone. We would do art with the kids and just tell the people who are doing bad stuff at the skate park that you can also do good things."

"They came up with the color run pretty quick, and then they thought of art in the park," VanCamp said. "That area is typically taken up by people wheeling and dealing drugs, stuff like that. These events will show the community that we can do good things out here in this area."

"We're trying to come up with good alternatives, things to do in the summer that are not using," said Ionia County Health Department Health Educator Charlean Hemminger. "The session went really great, and it was good to hear from the kids."

The students also came up with about a dozen anti-drug slogans that will be



During a town hall meeting at Samaritas in Belding's Covered Village Mall hosted by the Ionia County Substance Abuse Initiative. Students from Belding High School's "Be Well" organization brainstormed two upcoming events this summer that will take place in local parks. — DN Photo | Tim McAllister

displayed during the run. Belding High School sophomore Jackson Porta is apparently a slogan machine, spontaneously coming up with a number of catchy phrases such as, "Put a dent in fent," and "Keep the fight, bring the light."

"During the 5K run the 5K there are going to be little signs up along the way, and we were coming up with different slogans we could put up about saying no to drugs," VanCamp said. "We're also going to put up some motivational stuff

up along the way. They had so many and they came up with some really great stuff."

After the lunch/brainstorming session, the students donned goggles simulating the effects of alcohol or marijuana intoxication, then attempted to stack 16 plastic cups in a pyramid or walk along a curved path while wearing the goggles.

"We have drunk goggles that range from buzzed to super drunk, and we also have cannabis goggles," VanCamp said. "They're just trying to see what it would be to try to 'stay in the lines,' and they're obviously seeing that it's impossible. It's fun to watch and try, but when you step back and look at it, this is terrifying."

The difference between their performance with and without the goggles was readily apparent, students could easily perform the tasks unencumbered but struggled while wearing the goggles.

"It's crazy, I was all over the place," observed Belding High School senior Logan Insley. "I couldn't imagine driving like that."

Jones stacked the cups in 16 seconds without drunk goggles but took one minute and 40 seconds to do it while wearing them.

"They'll start unstacked, and then they'll put the goggles on," Hemminger explained. "We'll time them, but most kids can do it in, like, 30 seconds without them."

April 13, 2024

A variety of services from the Ionia County Health Department are available in March

Submitted by the Ionia County Health Department

IONIA — A variety of services are being offered by the Ionia County Health Department in March.

Childhood immunizations are available to Medicaid, uninsured and underinsured children. Adult and travel immunizations are administered for a fee. No appointments are necessary for childhood or adult immunizations.

Immunization clinics will be held at the Health Department, 175 E. Adams St. in Ionia, from 8:30 to 11:30 a.m. and from 12:30 to 3 p.m. on Mondays, Tuesdays

and Thursdays; from 10 a.m. to 5 p.m. first and third Wednesdays; and from 8:30 to 11:30 a.m. and 12:30 to 3 p.m. second and fourth Wednesdays.

Free hearing and vision screenings are available by appointment for children ages 3 to 18. Call (616) 527-5341 to schedule your appointment.

The Health Department also offers free limited STI testing. Call (616) 527-5341 to schedule your appointment.

For more information about the Health Department's free Teen Intervene program, call (616) 527-5341.



Ionia County Courthouse
100 Main St., Suite 121
Ionia, MI 48846

Judith A. Clark
Treasurer

616-527-5329
Fax: 616-527-5387
Email: jclark@ioniacounty.org

Quarter 1 Ionia County Treasurer Highlights 5.14.24

-Interest Rates on cash and dollars that are able to be invested conservatively range from 2.75%-5.54% for most of our interest bearing and investment accounts! (Just two short years ago our rates were .01%-.40%! From what information I receive from some Brokers we use, it seems an future implied rate may be 4.75%-5.00% by year end. There is a high probability of Federal Rate cut at the September 2024 meeting. We have opened several new Money Market accounts to help earn additional interest while rates are good yet keep our cash available to move and cover payables over the last 6-9 months. This is a little more of a juggling act but Ashley my Chief Deputy and I are trying to be vigilant to stay on top of rotating funds almost daily!

1. Current Taxes- These have been settled and moved over and the Delinquent Tax purchase took place. I purchased \$3,142,340 (last year \$2,871,288) across the County after adjustments. The amounts would have been \$3,257,888 (last year \$3,054,143) without adjustments- disbursements were made in April to all Taxing Authorities that were owed. This includes everything for the County, the Libraries, the Cities, the Villages, Townships, Schools, Intermediate School Districts and Community Colleges! Packets and checks were mailed out the last week of April and new taxable values were reported to the State to update the school amounts to balance their figures. Rough numbers include just over \$9,000,000 for County Operating, just over \$1,000,000 for Commission on Aging, and \$1,619,000 for Road Department millage (those dollars are after the \$402,000 distributed to Cities and Villages for their portion of the Road millage)

2. Foreclosures- We foreclosed on 20 properties this year and are still working with a new process of notifications in addition to all the notices we give over the course of 3 years. We went from approximately 152 properties in January in forfeiture to the 20 we foreclosed on April 1st (due to the weekend this year). With a total amount collected of \$1,567,650 over JUST that amount of time in 1,454 transactions it was a busy time frame as this only included delinquent taxes. I have been very busy with lawsuits both local, statewide and federal concerning the delinquent tax foreclosures and it has been very time consuming.

3. Current tax season is already beginning to take off for 2024-we are mailing this week preliminary tax bill preparation information to begin receiving information back from all 16 townships and 7 villages. With new rules on Principle Residence Exemptions we are making adjustments monthly and weekly now instead of twice a year and that also allows the assessors to keep making changes and adjustments... this gives us just a little bit of delay to get initial data to create the rolls and adds to the weekly load!

4. A good portion of the 1st quarter involved Audit Preparation with the Accountants and with our Finance Department to get us prepared for the 2023 Audit that began the first week of May. (This is outside of 1st quarter but so far it seems we've worked just fine with the auditors!)

Please contact me with questions and as always if you ever have any questions or concerns you can email, call or stop in. If you would like any specific reports please contact me and I will be available at the meeting. Thank you.

May 9, 2024



Judith A Clark

Ionia County Treasurer