

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
AUGUST 13, 2024 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A. Request to make changes to Commissioners compensation-Patrick Jordan
- VIII. New Business**
 - A. Materials Management Planning Committee Appointments
 - Don Johnson
 - Steve Blayer
 - Dan Tietema
 - Micheal T. Lamphere
 - Kristie Warner
 - Commissioner Jack Shattuck
 - John Feuerstein
 - Doug Hyland
 - Lynelle Wilson
 - Dan Schoonmaker
 - Christian Jensen
 - B. Appointment to Brownfield Redevelopment Authority
 - Linda Willson
 - C. Request to approve Agreement with Michigan Department of Health and Human Services (Emerging Threats)-Chad Shaw

- D. Request Approval of Agreement with Michigan Department of Health and Human Services-Chad Shaw
- E. Request to Accept Speech Therapy Referral Agreement-Chad Shaw
- F. Ionia County Prosecutor's Office Request permission to represent a local municipality- Kyle Butler
- G. Request approval and signature on Contract Amendment for Commission on Aging-Carol Hanulcik
- H. Request Approval for Motor-Grader Training-Linda Pigue
- I. Request Disposal of Road Department Surplus Equipment-Linda Pigue
- J. Request Approval to Accept Steel Beam Guardrail & Post Bid-Linda Pigue
- K. Request to Accept Bids for Plastic Pipe (culverts)-Linda Pigue
- L. Request to act on bids for Metal Pipe (culverts)- Linda Pigue
- M. Request to act on bids for Rotating Carbide Moldboard Bits-Linda Pigue
- N. Request to act on bid for Grader and Snowplow Blades-Linda Pigue
- O. Discussion to put out RFP for County Pension-Patrick Jordan
- IX. Department Reports**
 - A. Health Department
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners
 - C. County Administrator
- XI. Reports of Special or Ad Hoc Committees**
- XII. Public Comment (3-minute time limit per speaker)**
- XIII. Closed Session-Discussion of Union Contract**
- XIV. Adjournment**

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – One- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative

Appointments for consideration in the month of August 2024:

- Substance Use Disorder Oversight Policy Board

Appointments for consideration in the month of September 2024:

- Amateur Radio Emergency Services/Radio Amateur Civil Emergency Services
Emergency Coordinator
- Commission on Aging Board



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

July 23, 2024, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz, County Commissioner Larry Tiejema, County Commissioner Phil Hesche, County Commissioner Gordon Kelley, County Commissioner Terence Frewen

Members Absent: County Commissioner Jack Shattuck

Other Present: County Administrator Patrick Jordan, County Finance Director Bernadette Blonde, County Clerk Greg Geiger

- I. Call to Order
Hodges called the meeting to order at 3:00 p.m.
- II. Pledge of Allegiance
Hodges led pledge of allegiance.
- III. Invocation
Hodges led the Invocation.
- IV. Approval of Agenda
Board discussed agenda.
Motion to Approve Agenda
Moved by Tiejema
Supported by Frewen
Motion carried by voice vote
- V. Public Comment
Lynda Sower commented on an election issue in Otisco Township.
Cara Johnson commented on an election issue in Otisco Township.
- VI. Action on the Consent Calendar
Hesche request Item C payments of Common Cash and General Fund Payroll for the month of June 2024 for \$2,134,467.89 to be moved to unfinished business.

Consent Agenda was approved by unanimous consent as amended.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

VII. Unfinished Business

Board discussed Common Cash and General Fund Payroll for the Month of June 2024 for \$2,134,467.89. Board discussed the purchase of furniture for MSU Extension.

Motion to Approve

Moved by Tiejema

Supported by Wirtz

Motion carried by voice vote

Hesche Dissented

VIII. New Business

Board discussed the 2023 Audit and Financial Statements. Auditor Paul Matz of Rehmann Financial presented the Audit Report.

Motion to Accept the 2023 Audit

Moved by Tiejema

Supported by Wirtz

Motion carried by voice vote

Board discussed updates on Ionia County Pension. Financial Planner Jack Kasko of Milestone Wealth Management presented the update.

Board discussed approval of Amendment #3 on the Agreement with the Michigan Department of Health and Human Services. Health Department Director Chad Shaw presented the Amendment and recommended approval.

Motion to Approve Amendment #3

Moved by Frewen

Supported by Kelley

Motion carried by voice vote

Board discussed approval to renew software and maintenance agreement with Central Square for Central Dispatch. Central Dispatch Director Lance Langdon presented the agreement and recommended approval.

Motion to Approve Agreement

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Hesche Dissented



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Board discussed request for electrical work for Central Dispatch. Central Dispatch Director Lance Langdon presented the request and recommended approval.

Motion to Approve Request not to Exceed \$10,000

Moved by Frewen

Supported by Kelley

Motion carried by voice vote

Hesche Dissented

Board discussed Ionia Fire Radio System Loan Program. Central Dispatch Director Lance Langdon presented details of the loan. Board discussed the merits of a loan vs the use of ARPA funds.

Motion to Approve Seven Year Loan

Moved by Kelley

Supported by Frewen

Motion carried by voice vote

Hesche Dissented

Board discussed approval of Contract with Prein and Newhof for Consulting and Engineering Services for the Ionia County Airport. Maintenance Director Rod Steel presented the contract and recommended approval.

Motion to Approve

Moved by Wirtz

Supported by Tiejema

Motion carried by voice vote

Board discussed request for Engineered Drawings and Specifications from Central Michigan Builders for the District Court Probation Office remodel. Maintenance Director Rod Steel presented the request and recommended approval.

Motion to Approve

Moved by Kelley

Supported by Wirtz

Motion carried by voice vote

Board discussed awarding Airport Manager Contract to Matt Kuhns. Wirtz presented the contract. Board discussed role as independent contractor vs employee.

Motion to Award Contract to Matt Kuhns

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Board discussed awarding contract for Greenview Point Park Fishing Deck. County Administrator Patrick Jordan presented the contract and recommended approval.

Motion to Award Contract

Moved by Kelley

Supported by Tiejema

Motion carried by voice vote

IX. Department Reports

Central Dispatch Director Lance Langdon presented a written and oral report.

Building Department Director Burt Gale presented a written and oral report.

Public Defender's Office presented a written report.

X. Reports of Officers, Boards, and Standing Committees

Hodges commented on County Picnic.

Kelley commented on audit report and local redevelopment project.

Frewen commented on DHHS Meeting and road department meeting.

Tiejema commented on AAAMW meeting.

XI. Reports of Special or Ad Hoc Committees

No Special or Ad Hoc Committee reports.

XII. Public Comment

No public comment.

XIII. Closed Session

Board discussed entering closed session to discuss a legal opinion.

Motion to Enter Closed Session

Moved by Kelley

Supported by Frewen

Motion carried by roll call vote

Yes- Hodges, Wirtz, Tiejema, Hesche, Kelley, Frewen

No –

Closed Session

Motion to exit closed session

Moved by Wirtz

Supported by Tiejema

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

XIV. Adjournment

Motion to Adjourn at 5:55 pm

Moved by Kelley

Supported by Frewen

Motion carried by voice vote

David Hodges, Chairman

Greg Geiger, County Clerk

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

June 25, 2024

CONTACT:

Patrick Jordan, County Administrator

DESCRIPTION:

Consider structural changes to the Board of Commissioners compensation schedule to bring Commissioners' compensation in line with comparable counties in our region.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None.

FINANCIAL ANALYSIS:

Estimated total increase of \$31,434 in 2025. Effective date of new schedule will be Jan. 1, 2025.

LEGAL REVIEW:

None needed

DEADLINE:

None.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Move to authorize proposed changes to pay structure for Board of Commissioners effective January 1, 2025:

Compensation:

-Board Chair	\$11,000/year	(Increased 2% per year)
-Commissioners	\$10,000/year	(Increased 2% per year)

-Mileage at rate established by IRS annually.

-Per diem \$50 for meetings up to 3 hours, \$75 for meetings over 3 hours: applies to Board of Commissioner meetings, appointed Committee meetings, community business meetings within Commission districts.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends

2024 Elected Officials and Chief Deputies Salary Study- as of 02/23/2024

Position Title	Barry County	Ionia County	Montcalm County	Average of All 3	Average of Barry & Montcalm
ELECTED OFFICIALS					
Board Commissioner Chairperson	\$14,729.00	\$8,250.00	\$14,925.00	\$12,634.67	\$14,827.00
Board Commissioner	\$13,646.00	\$7,250.00	\$13,564.00	\$11,486.67	\$13,605.00
Additional Compensation	Mileage	Mileage at rate established annually by the IRS. Per diem for all Board mtgs, committee mtgs per appointment, and community business meetings within Commissioner Districts: \$50 for meetings up to 3 hours, \$75 for meetings over 3 hours.	Per diem of \$40 per half day, \$60 for full day.		

2023	Per Diem	Mileage
David Hodges	\$4,075.00	\$1,818.28
Scott Wirtz	\$2,350.00	\$269.28
Larry Tiejema	\$3,050.00	\$713.18
Phil Hesche	\$2,375.00	\$1,046.69
Gordon Kelley	\$3,350.00	\$606.52
Jack Shattack	\$3,635.00	\$780.00
Terry Frewen	\$2,931.00	\$1,805.92
Total	\$21,766.00	\$7,039.87
Average	\$3,109.43	\$1,005.70

Board Chair - Current	
Salary	\$8,250.00
Average Per Diem	\$3,109.00
Average Mileage	\$1,005.00
Total	\$12,364.00

Commissioners - Current	
	\$7,250.00
	\$3,109.00
	\$1,005.00
Total	\$11,364.00

	2024	2025
2025 Chairperson	8250	11000
2025 Commissioners (6)	43500	60000
Average mileage (7)	7042	7042
Pe diem	21763	21763
	82579	101830
2025 Budget Implication	Increase of \$19,251	

Recommendation:

-Board Chair: \$11,000/year (increased 2% annally)
Commissioners: \$10,000/year (increased 2% annually)

-Mileage rate determined annually by the IRS.

-Per diem for all Board mtgs, committee mtgs per appointment, and community business meetings within Commissioner Districts: \$50 for meetings up to 3 hours, \$75 for meetings over 3 hours.

-Health and Life Insurance Benefits - current

-County's portion of health insurance
Single/year \$ 8,309
Double/year \$ 18,283
Family/year \$ 24,097
HSA: Single \$600/Double or Family \$1200

-Life Insurance - approximately \$ 52.00/year

Materials Management Planning Committee Recommendations:

1. CAA appoints Materials Management Planning Committee (MMPC)
 - a. Ionia Conservation District will contact parties interested in serving on Materials Management Planning Committee (MMPC)
 - i. Committee established for the duration of the planning process
 - ii. Proposed MMP Planning Committee: *Committee must be appointed and approved by the CAA.*

(4) A planning committee shall consist of the following members:

(a) A representative of a solid waste disposal facility operator that provides service in the planning area.

Don Johnson (Hastings WM Landfill)

(b) A representative of a hauler that provides service in the planning area.

Steve Blayer (Granger Waste Services)

(c) A representative of a materials recovery facility operator that provides service in the planning area.

Vacant

(d) A representative of a composting facility or anaerobic digester operator that provides service in the planning area.

Dan Tietema (Organicycle)

(e) A representative of a waste diversion, reuse, or reduction facility operator that provides service in the planning area.

Michael T. Lamphere (Member at large)

(f) A representative of an environmental interest group that has members residing in the planning area.

Kristie Warner (Member at large)

(g) An elected official of the county.

Commissioner Jack Shattuck (Ionia County)

(h) An elected official of a township in the planning area.

John Feuerstein (Otisco Township)

(i) An elected official of a city or village in the planning area.

Doug Hyland (Village of Muir)

(j) A representative of a business that generates a managed material in the planning area.

Ionia Plan: Lynelle Wilson (Ionia Chamber of Commerce)

(k) A representative of the regional planning agency whose territory includes the planning area.

Ionia Plan: Dan Schoonmaker (Executive Director of West Michigan Sustainable Business Forum)

(1) Any additional members appointed under subsections (5) or (6) or section 11578(3), as applicable.

(5) The CAA may appoint to the planning committee as an additional regular member 1 representative that does business in or resides in an adjacent municipality outside the planning area.

2. Secondary committee, Municipal Materials Management Stakeholder Committee (M3SC) will be formed to plan and maintain recycling compactor sites and future materials management projects as they arise.
3. Will include representatives from Muir, Portland, Belding, Lake Odessa, and the contracting hauler. City of Ionia opted to not participate in providing services to citizens outside of city limits.

IONIA COUNTY

Application for Committee or Board Position

Name: Christian Jensen _____

Address: 7800 Friend Rd Portland MI 48875 _____

Telephone Number: 517-647-2479 Cell 989-289-4071 _____

Email PortlandTSCjensen@gmail.com _____

Board, Council, or Committee Position Desired: Materials Management Planning Committee

Please give a brief resume of your qualifications for the desired position.

I have been working with Portland Townships recycling program since 2017 and am always looking for additional opportunities to improve recycling by encouraging participation and reducing contamination of material. Portland Township is dedicated to providing recycling to our residents and has land that is available for a permanent self-serve drop off site.

Signature

Please mail completed application to

Ionia County Administration Office
3rd Floor
101 Main Street
Ionia, MI 48846

Fax: 616.527.5380

Email: jelliott@ioniacounty.org

 _____

IONIA COUNTY

Application for Committee or Board Position

Name: Linda Willison

Address: 9031 Robbins Rd

Telephone Number: 616 375 5051

Email: kdwillison@sbcglobal.net

Board, Council, or Committee Position Desired: Brownfield Redevelopment Authority

Please give a brief resume of your qualifications for the desired position.

- 1) Currently Treasurer of Campbell Township.
- 2) Basic knowledge of governmental entities and how Brownfield Authorities operate.
- 3) Would be able to represent my district / community of the Southwest corner of Ionia County.
- 4) Sixth generation born in Ionia County (from 1833).

Linda Willison
Signature

Please mail completed application to:

Ionia County Administration Office
3rd Floor
101 Main Street
Ionia, MI 48846

Fax: 616.527.5380

Email: jelliott@ioniacounty.org

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Agreement with Michigan Department of Health and Human Services (Emerging Threats)
August 13, 2024

CONTACT:

Chad Shaw, *Health Officer*

DESCRIPTION:

Agreement between Michigan Department of Health and Human Services and Ionia County Health Department for FY 10/01/2024 – 09/30/2025. This agreement is to accept the Emerging Threats, Local Health Department Grant funds.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

\$29,864 total grant funding. See Attached allocation table. (NOTE: The COVID Immunization project has been cancelled so we will only be receiving funding for PFAS projects.)

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

1. *Request approval of the Agreement between Michigan Department of Health and Human Services Emerging Threats Grant FY 24/25 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and authorize the signature of Chad Shaw, Health Officer.*

**Note: The State has electronic contracting software which sends the filled in version of the contract after it has been reviewed by Michigan Department of Health and Human Services (MDHHS) staff. This is a draft contract for your review.*

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.

Agreement #:

Agreement Between
Michigan Department of Health and Human Services
 hereinafter referred to as the "Department"
 and
 on Behalf of Health Department
 Ionia County Health Department
 100 Main ST
 Ionia MI 48846 1651
 Federal I.D.#: 38-6004857, Unique Entity Identifier: VVZDLA7H4EC5
 hereinafter referred to as the "Grantee"
 for
 The Delivery of Public Health Services under
 the Local Health Department Agreement

Part 1

1. Purpose

This Agreement is entered into for the purpose of setting forth a joint and cooperative Grantee/Department relationship and basis for facilitating the delivery of public health services to the citizens of Michigan under their jurisdiction, as described in the attached Annual Budget, established Minimum Program Requirements, and all other applicable federal, state and local laws and regulations pertaining to the Grantee and the Department. Public health services to be delivered under this Agreement include Essential Local Public Health Services (ELPHS) and Categorical Programs as specified in the attachments to this Agreement.

2. Period of Agreement

This Agreement will commence on the date of the Grantee's signature or October 1, 2024, whichever is later, and continue through September 30, 2025. Throughout the Agreement, the date of the Grantee's signature or October 1, 2024, whichever is later, will be referred to as the start date. This Agreement is in full force and effect for the period specified.

3. Program Budget and Agreement Amount

A. Agreement Amount

In accordance with Attachment IV - Funding/Reimbursement Matrix, the total State budget and amount committed for this period for the program elements covered by this Agreement is \$0.00.

B. Equipment Purchases and Title

Any Grantee equipment purchases supported in whole or in part through this Agreement must be listed in the supporting Equipment Inventory Schedule which should be attached to the Final Financial Status Report. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Title to items having a unit acquisition cost of less than \$5,000 will vest with the Grantee upon acquisition. The Department reserves the right to retain or transfer the title to all items of equipment having a unit acquisition cost of \$5,000 or more, to the extent that the Department's proportionate interest in such equipment supports such retention or transfer of title.

C. Budget Transfers and Adjustments

1. Transfers between categories within any program element budget supported in whole or in part by state/federal categorical sources of funding will be limited to increases in an expenditure budget category by \$10,000 or 15% whichever is greater. This transfer authority does not authorize purchase of additional equipment items or new subcontracts with state/federal categorical funds without prior written approval of the Department.
2. Except as otherwise provided, any transfers or adjustments involving state/federal categorical funds, other than those covered by C.1, including any related adjustment to the total state amount of the budget, must be made in writing through a formal amendment executed by all parties to this Agreement in accordance with Section IX. A. of Part 2.
3. The C.1 and C.2 provisions authorizing transfers or changes in local funds apply also to the Family Planning program, provided statewide local maintenance of effort is not diminished in total.

Any statewide diminishing of total local effort for family planning and/or any related funding penalty experienced by the Department will be recovered proportionately from each local Grantee that, during the course of the Agreement period, chose to reduce or transfer local funds from the Family Planning program.

4. Agreement Attachments

- A. The following documents are attachments to this Agreement Part 1 and Part 2 - General Provisions, which are part of this Agreement:
 1. Attachment I - Annual Budget
 2. Attachment III - Program Specific Assurances and Requirements
 3. Attachment IV - Funding/Reimbursement Matrix

5. Statement of Work

The Grantee agrees to undertake, perform and complete the activities described in Attachment III - Program Specific Assurances and Requirements and the other applicable attachments to this Agreement which are part of this Agreement.

6. Financial Requirements

The financial requirements must be followed as described in Part 2 and Attachment I - Annual Budget and Attachment IV - Funding/Reimbursement Matrix, which are part of this Agreement.

7. Performance/Progress Report Requirements

The progress reporting methods, as applicable, must be followed as described in part 2 and Attachment III, Program Specific Assurances and Requirements, which are part of this Agreement.

8. General Provisions

The Grantee agrees to comply with the General Provisions outlined in Part 2, which is part of this Agreement.

9. Administration of the Agreement

The person acting for the Department in administering this Agreement (hereinafter referred to as the Contract Consultant) is:

Name: Carissa Reece
 Title: Department Analyst
 E-Mail Address: ReeceC@michigan.gov

The financial contact acting on behalf of the Grantee for this Agreement is:

Brenda Ingersoll Admin Assistant

Name	Title
bingersoll@ioniacounty.org	(616) 527-5341

E-Mail Address	Telephone No.

10. Special Conditions

- A. This Agreement is valid upon approval and execution by the Department which may be contingent upon approval by the State Administrative Board and signature by the Grantee.
- B. This Agreement is conditionally approved subject to and contingent upon availability of funding and other applicable conditions.
- C. Based on the availability of funding, the Department may specify the amount of funding the Grantee may expend during a specific time period within the Agreement Period.
- D. The Department has the option to assume no responsibility or liability for costs incurred by the Grantee prior to the start date of this Agreement.
- E. The Grantee is required by 2004 PA 533 to receive payments by electronic funds transfer.

11. Special Certification

The individual or officer signing this Agreement certifies by their signature that they are authorized to sign this Agreement on behalf of the responsible governing board, official or Grantee.

12. Signature Section**For Ionia County Health Department**

Chad Shaw

Health Officer

Name

Title

For the Michigan Department of Health and Human Services

Christine H. Sanches

06/14/2024

Christine H. Sanches, Director
Bureau of Grants and Purchasing

Date

Part 2

General Provisions

I. Responsibilities - Grantee

The Grantee, in accordance with the general purposes and objectives of this Agreement, must:

A. Publication Rights

1. Copyright materials only when the Grantee exclusively develops books, films or other such copyrightable materials through activities supported by this Agreement. The copyrighted materials cannot include recipient information or personal identification data. Grantee provides the Department a royalty-free, non-exclusive and irrevocable license to reproduce, publish and use such materials copyrighted by the Grantee and authorizes others to reproduce and use such materials.
2. Obtain prior written authorization from the Department's Office of Communications for any materials copyrighted by the Grantee or modifications bearing acknowledgment of the Department's name prior to reproduction and use of such materials. The state of Michigan may modify the material copyrighted by the Grantee and may combine it with other copyrightable intellectual property to form a derivative work. The state of Michigan will own and hold all copyright and other intellectual property rights in any such derivative work, excluding any rights or interest granted in this Agreement to the Grantee. If the Grantee ceases to conduct business for any reason or ceases to support the copyrightable materials developed under this Agreement, the state of Michigan has the right to convert its licenses into transferable licenses to the extent consistent with any applicable obligations the Grantee has.
3. Obtain written authorization, at least 14 days in advance, from the Department's Office of Communications and give recognition to the Department in any and all publications, papers and presentations arising from the Agreement activities.
4. Notify the Department's Bureau of Grants and Purchasing 30 days before applying to register a copyright with the U.S. Copyright Office. The Grantee must submit an annual report for all copyrighted materials developed by the Grantee through activities supported by this Agreement and must submit a final invention statement and certification within 60 days of the end of the Agreement period.
5. Not make any media releases related to this Agreement, without prior written authorization from the Department's Office of Communications.

B. Fees

1. Guarantee that any claims made to the Department under this Agreement will not be financed by any sources other than the

Department under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to budget the additional source of funds and reflect the source of funding on the Financial Status Report.

2. Make reasonable efforts to collect 1st and 3rd party fees, where applicable, and report those collections on the Financial Status Report. Any under recoveries of otherwise available fees resulting from failure to bill for eligible activities will be excluded from reimbursable expenditures.

C. Grant Program Operation

Provide the necessary administrative, professional and technical staff for operation of the grant program. The Grantee must obtain and maintain all necessary licenses, permits or other authorizations necessary for the performance of this Agreement.

Use an accounting system that can identify and account for the funds received from each separate grant, regardless of funding source, and assure that grant funds are not commingled.

D. Reporting

Utilize all report forms and reporting formats required by the Department at the start date of this Agreement and provide the Department with timely review and commentary on any new report forms and reporting formats proposed for issuance thereafter.

E. Record Maintenance/Retention

Maintain adequate program and fiscal records and files, including source documentation, to support program activities and all expenditures made under the terms of this Agreement, as required. The Grantee must assure that all terms of the Agreement will be appropriately adhered to and that records and detailed documentation for the grant project or grant program identified in this Agreement will be maintained for a period of not less than seven (7) years from the date of termination, the date of submission of the final expenditure report or until litigation and audit findings have been resolved. This section applies to the Grantee, any parent, affiliate, or subsidiary organization of the Grantee and any subcontractor that performs activities in connection with this Agreement.

F. Authorized Access

1. Permit within 10 calendar days of providing notification and at reasonable times, access by authorized representatives of the Department, Federal Grantor Agency, Inspector Generals, Comptroller General of the United States and State Auditor General, or any of their duly authorized representatives, to records, papers, files, documentation and personnel related to this Agreement, to the extent authorized by

applicable state or federal law, rule or regulation.

2. Acknowledge the rights of access in this section are not limited to the required retention period. The rights of access will last as long as the records are retained.
3. Cooperate and provide reasonable assistance to authorized representatives of the Department and others when those individuals have access to the Grantee's grant records.

G. Audits

1. Single Audit

The Grantee must submit to the Department a Single Audit consistent with the regulations set forth in Title 2 Code of Federal Regulations (CFR) Part 200, Subpart F. The Single Audit reporting package must include all components described in Title 2 Code of Federal Regulations, Section 200.512 (c) including a Corrective Action Plan, and management letter (if one is issued) with a response to the Department. The Grantee must assure that the Schedule of Expenditures of Federal Awards includes expenditures for all federally-funded grants.

2. Other Audits

The Department or federal agencies may also conduct or arrange for agreed upon procedures or additional audits to meet their needs.

3. Due Date and Where to Send

The required audit and any other required submissions (i.e., corrective action plan, and management letter with a corrective action plan), and/or Audit Exemption Notice must be submitted to the Department within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the Grantee's fiscal year by e-mail to MDHHS-AuditReports@michigan.gov. Single Audit reports must be submitted simultaneously to the Department and Federal Audit Clearinghouse, in accordance with 2 CFR 200.512(a). The required submissions must be assembled in PDF files and compatible with Adobe Acrobat (read only). The subject line must state the agency name and fiscal year end. The Department reserves the right to request a hard copy of the audit materials if for any reason the electronic submission process is not successful.

4. Penalty

a. Delinquent Single Audit or Financial Related Audit

If the Grantee does not submit the required Single Audit reporting package, management letter (if one is issued) with a response, and Corrective Action Plan within nine months after the end of the Grantee's fiscal year and an extension has not been approved by the cognizant or oversight agency for audit,

the Department may withhold from the current funding an amount equal to five percent of the audit year's grant funding (not to exceed \$200,000) until the required filing is received by the Department. The Department may retain the amount withheld if the Grantee is more than 120 days delinquent in meeting the filing requirements and an extension has not been approved by the cognizant or oversight agency for audit. The Department may terminate the current grant if the Grantee is more than 180 days delinquent in meeting the filing requirements and an extension has not been approved by the cognizant or oversight agency for audit.

b. Delinquent Audit Exemption Notice

Failure to submit the Audit Exemption Notice, when required, may result in withholding payment from Department to Grantee an amount equal to one percent of the audit year's grant funding until the Audit Exemption Notice is received.

H. Subrecipient/Contractor Monitoring

1. When passing federal funds through to a subrecipient (if the Agreement does not prohibit the passing of federal funds through to a subrecipient), the Grantee must:
 - a. Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the information required by 2 CFR 200.332.
 - b. Ensure the subrecipient complies with all the requirements of this Agreement.
 - c. Evaluate each subrecipient's risk for noncompliance as required by 2 CFR 200.332(b).
 - d. Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with federal statutes, regulations and the terms and conditions of the subawards; that subaward performance goals are achieved; and that all monitoring requirements of 2 CFR 200.332(d) are met including reviewing financial and programmatic reports, following up on corrective actions and issuing management decisions for audit findings.
 - e. Verify that every subrecipient is audited as required by 2 CFR 200 Subpart F.
2. Develop a subrecipient monitoring plan that addresses the above requirements and provides reasonable assurance that the subrecipient administers federal awards in compliance with laws, regulations and the provisions of this Agreement, and that performance goals are achieved.

The subrecipient monitoring plan should include a risk-based assessment to determine the level of oversight and monitoring activities, such as reviewing financial and performance reports, performing site visits and maintaining regular contact with subrecipients.

3. Establish requirements to ensure compliance for for-profit subrecipients as required by 2 CFR 200.501(h), as applicable.
4. Ensure that transactions with subrecipients/contractors comply with laws, regulations and provisions of contracts or grant agreements.

I. Notification of Modifications

Provide notification to the Department within 14 days or sooner if circumstances warrant, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of activities, funding or compliance with operational procedures.

J. Software Compliance

Ensure software compliance and compatibility with the Department's data systems for activities provided under this Agreement, including but not limited to stored data, databases and interfaces for the production of work products and reports. All required data under this Agreement must be provided in an accurate and timely manner without interruption, failure or errors due to the inaccuracy of the Grantee's business operations for processing data. All information systems, electronic or hard copy, that contain state or federal data must be protected from unauthorized access. State or federal data includes data and information provided to Grantee or Grantee's Subcontractor by or on behalf of the State or federal government, and all data and information derived therefrom, is the exclusive property of the State or federal government.

K. Human Subjects

Comply with Federal Policy for the Protection of Human Subjects, 45 CFR 46. The Grantee agrees that prior to the initiation of the research, the Grantee will submit Institutional Review Board (IRB) application material for all research involving human subjects, which is conducted in programs sponsored by the Department or in programs which receive funding from or through the state of Michigan, to the Department's IRB for review and approval, or the IRB application and approval materials for acceptance of the review of another IRB. All such research must be approved by a federally assured IRB, but the Department's IRB can only accept the review and approval of another institution's IRB under a formally approved interdepartmental agreement. The manner of the review will be agreed upon between the Department's IRB Chairperson and the Grantee's authorized official.

L. Mandatory Disclosures

1. Disclose to the Department in writing within 14 days of receiving notice of any litigation, investigation, arbitration or other proceeding

(collectively, "Proceeding") involving Grantee, a subcontractor or an officer or director of Grantee or subcontractor that arises during the term of this Agreement including:

- a. All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting the Agreement.
 - b. A criminal Proceeding;
 - c. A parole or probation Proceeding;
 - d. A Proceeding under the Sarbanes-Oxley Act;
 - e. A civil Proceeding involving:
 1. A claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or
 2. A governmental or public entity's claim or written allegation of fraud; or
 3. Any complaint filed in a legal or administrative proceeding alleging the Grantee or its subcontractors discriminated against its employees, subcontractors, vendors, or suppliers during the term of this Agreement; or
 - f. A Proceeding involving any license that Grantee is required to possess in order to perform under this Agreement.
2. Notify the Department, at least 90 calendar days before the effective date, of a change in Grantee's ownership or executive management.

M. Minimum Program Requirements

Comply with Minimum Program Requirements established in accordance with Section 2472.3 of 1978 PA 368 as amended, MCL 333.2472 (3), MSA 14.15 (2472.3), for each applicable program element funded under this Agreement.

N. Annual Budget and Plan Submission

Submit an Annual Budget and Plan request to the Department, in accordance with instructions established by the Department, to serve as the basis for completion of specific details for Attachments I, III, and IV of this Agreement via Grantee/Department negotiated amendment(s). Failure to submit a complete Annual Budget and Plan by the due date through MI E-Grants will result in the deferral of Department payments until these documents are submitted.

O. Maintenance of Effort

Comply with maintenance of effort requirements for Essential Local Public Health Services (ELPHS), as defined in the current Department appropriation act, and Family Planning in accordance with federal requirements, except as

noted in Section 3.C.3 of Part I.

P. Accreditation

1. Comply with the local public health accreditation standards and follow the accreditation process and schedule established by the Department to achieve full accreditation status.
 - a. Failure to meet all accreditation requirements or implement corrective plans of action within the prescribed time period will result in the status of "Not Accredited." Grantees designated as "Not Accredited" may have their Department allocations reduced for costs incurred in the assurance of service delivery.
 - b. Submit a written request for inquiry to the Department should the Grantee disagree with on-site review findings or their accreditation status. The request must identify the disagreement and resolution sought. The inquiry participants will be comprised of Grantee staff, Department staff, the Accreditation Commission Chair, and the Accreditation Coordinator as needed. Participants will clarify facts, verify information and seek resolution.
2. Consent Agreements/Administrative Compliance Orders/Administrative Hearings for "Not Accredited" Grantees:
 - a. If designated as "Not Accredited", the Grantee will receive a Consent Agreement Package from the Department. Grantees and their local governing entities will be given 75 days to review the package, meet with the Department, and sign and return the Consent Agreement.
 - b. Fulfillment of the terms and conditions of the Consent Agreement will not affect accreditation status, but impacts the Grantees' ability to fulfill its contractual obligations under the Local Health Department Grant Agreement. Grantees designated as "Not Accredited", will retain this designation until the subsequent accreditation cycle.
 - c. Failure to fulfill the terms and conditions of the Consent Agreement within the prescribed time period will result in the issuance of an Administrative Compliance Order by the Department.
 - d. Within 60 working days after receipt of an Administrative Compliance Order and proposed compliance period, a local governing entity may petition the Department for an administrative hearing. If the local governing entity does not petition the Department for a hearing within 60 days after receipt of an Administrative Compliance Order, the order and

proposed compliance date will be final. After a hearing, the Department may reaffirm, modify, or revoke the order or modify the time permitted for compliance.

- e. If the local governing entity fails to correct a deficiency for which a final order has been issued within the period permitted for compliance, the Department may petition the appropriate circuit court for a writ of mandamus to compel correction.

Q. Medicaid Outreach Activities Reimbursement

Report allowable costs and request reimbursement for the Medicaid Outreach activities it provides in accordance with 2 CFR, Part 200 and the requirements in Medicaid Bulletin number: MSA 05-29.

Submit a Cost Allocation Plan Certification to the Department to bill for the Medicaid Outreach Activities. The Cost Allocation Plan Certification is valid until a change is made to the cost allocation plan or the Department determines it is invalid.

Submit quarterly FSRs for the Medicaid Outreach activities and an annual FSR for the Children with Special Health Care Services Medicaid Outreach activities in accordance with the instructions contained in Attachment I. In accordance with the Medicaid Bulletin, MSA 05-29, agree to target Medicaid outreach effort toward Department established priorities. For fiscal year 2024, the Department priorities are: lead testing, outreach and enrollment for the Family Planning waiver, and outreach for pregnant women, mothers and infants for the Maternal and Infant Health Program. The Grantee will submit a report using the MDHHS Local Health Department Medicaid Outreach form describing their outreach activities targeting the priorities 30 days after the end of a fiscal year quarter and at the same time as the final FSR is due to the Department. The Local Health Department Medicaid Outreach reports are to be sent through MI E-Grants as an attachment report to the Financial Status Report.

R. Conflict of Interest and Code of Conduct Standards

1. Be subject to the provisions of 1968 PA 317, as amended, 1973 PA 196, as amended, and 2 CFR 200.318 (c)(1) and (2).
2. Uphold high ethical standards and be prohibited from the following:
 - a. Holding or acquiring an interest that would conflict with this Agreement;
 - b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement;
 - c. Attempting to influence or appearing to influence any state employee by the direct or indirect offer of anything of value; or
 - d. Paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration

contingent upon the award of this Agreement.

3. Immediately notify the Department of any violation or potential violation of these standards. This section applies to Grantee, any parent, affiliate or subsidiary organization of Grantee, and any subcontractor that performs activities in connection with this Agreement.

S. Travel Costs

1. Be reimbursed for travel costs (including mileage, meals, and lodging) budgeted and incurred related to services provided under this Agreement.
 - a. If the Grantee has a documented policy related to travel reimbursement for employees and if the Grantee follows that documented policy, the Department will reimburse the Grantee for travel costs at the Grantee's documented reimbursement rate for employees. Otherwise, the State of Michigan travel reimbursement rate applies.
 - b. State of Michigan travel rates may be found at the following website: https://www.michigan.gov/dtmb/0,5552,7-358-82548_13132---,00.html.
 - c. International travel must be preapproved by the Department and itemized in the budget.

T. Insurance Requirements

1. Maintain at least a minimum of the insurances or governmental self-insurances listed below and be responsible for all deductibles. All required insurance or self-insurance must:
 - a. Protect the state of Michigan from claims that may arise out of, are alleged to arise out of, or result from Grantee's or a subcontractor's performance;
 - b. Be primary and non-contributing to any comparable liability insurance (including self-insurance) carried by the state; and
 - c. Be provided by a company with an A.M. Best rating of "A-" or better and a financial size of VII or better.
2. Insurance Types
 - a. Commercial General Liability Insurance or Governmental Self-Insurance: Except for Governmental Self-Insurance, policies must be endorsed to add "the state of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents" as additional insureds using endorsement CG 20 10 11 85, or both CG 2010 12 19 and CG 20 37 12 19.

If the Grantee will interact with children, schools, or the

cognitively impaired, the Grantee must maintain appropriate insurance coverage related to sexual abuse and molestation liability.

- b. Workers' Compensation Insurance or Governmental Self-Insurance: Coverage according to applicable laws governing work activities. Policies must include waiver of subrogation, except where waiver is prohibited by law.
 - c. Employers Liability Insurance or Governmental Self-Insurance.
 - d. Privacy and Security Liability (Cyber Liability) Insurance: cover information security and privacy liability, privacy notification costs, regulatory defense and penalties, and website media content liability.
- 3. Require that subcontractors maintain the required insurances contained in this Section.
 - 4. This Section is not intended to and is not to be construed in any manner as waiving, restricting or limiting the liability of the Grantee from any obligations under this Agreement.
 - 5. Each Party must promptly notify the other Party of any knowledge regarding an occurrence which the notifying Party reasonably believes may result in a claim against either Party. The Parties must cooperate with each other regarding such claim.

U. Fiscal Questionnaire

- 1. Complete and upload the yearly fiscal questionnaire to the EGrAMS agency profile within three months of the start of the Agreement.
- 2. The fiscal questionnaire template can be found in EGrAMS documents.

V. Criminal Background Check

- 1. Conduct or cause to be conducted a search that reveals information similar or substantially similar to information found on an Internet Criminal History Access Tool (ICHAT) check and a national and state sex offender registry check for each new employee, employee, subcontractor, subcontractor employee, or volunteer who under this Agreement works directly with clients or has access to client information.
 - a. ICHAT: <http://apps.michigan.gov/ichat>
 - b. Michigan Public Sex Offender Registry: <http://www.mipsor.state.mi.us>
 - c. National Sex Offender Registry: <http://www.nsopw.gov>
- 2. Conduct or cause to be conducted a Central Registry (CR) check for each employee, subcontractor, subcontractor employee, or volunteer who, under this Agreement works directly with children.

- a. Central Registry: https://www.michigan.gov/mdhhs/0,5885,7-339-73971_7119_50648_48330-180331--,00.html
3. Require each new employee, employee, subcontractor, subcontractor employee or volunteer who, under this Agreement, works directly with clients or who has access to client information to notify the Grantee in writing of criminal convictions (felony or misdemeanor), pending felony charges, or placement on the Central Registry as a perpetrator, at hire or within 10 days of the event after hiring.
4. Determine whether to prohibit any employee, subcontractor, subcontractor employee, or volunteer from performing work directly with clients or accessing client information related to clients under this Agreement, based on the results of a positive ICHAT response or reported criminal felony conviction or perpetrator identification.
5. Determine whether to prohibit any employee, subcontractor, subcontractor employee or volunteer from performing work directly with children under this Agreement, based on the results of a positive CR response or reported perpetrator identification.
6. Require any employee, subcontractor, subcontractor employee or volunteer who may have access to any databases of information maintained by the federal government that contain confidential or personal information, including but not limited to federal tax information, to have a fingerprint background check performed.

II. **Responsibilities - Department**

The Department in accordance with the general purposes and objectives of this Agreement will:

A. **Reimbursement**

Provide reimbursement in accordance with the terms and conditions of this Agreement based upon appropriate reports, records, and documentation maintained by the Grantee.

B. **Report Forms**

Provide any report forms and reporting formats required by the Department at the start date of this Agreement and provide to the Grantee any new report forms and reporting formats proposed for issuance thereafter at least 90 days prior to their required usage in order to afford the Grantee an opportunity to review.

C. **Notification of Modifications**

Notify the Grantee in writing of modifications to federal or state laws, rules and regulations affecting this Agreement.

D. **Identification of Laws**

Identify for the Grantee relevant laws, rules, regulations, policies, procedures,

guidelines and state and federal manuals, and provide the Grantee with copies of these documents to the extent they are not otherwise available to the Grantee.

E. Modification of Funding

Notify the Grantee in writing within 30 calendar days of becoming aware of the need for any modifications in Agreement funding commitments made necessary by action of the federal government, the governor, the legislature or the Department of Technology Management and Budget on behalf of the governor or the legislature. Implementation of the modifications will be determined jointly by the Grantee and the Department.

F. Monitor Compliance

Monitor compliance with all applicable provisions contained in federal grant awards and their attendant rules, regulations and requirements pertaining to program elements covered by this Agreement.

G. Technical Assistance

Make technical assistance available to the Grantee for the implementation of this Agreement.

H. Accreditation

Adhere to the accreditation requirements including the process for “Not Accredited” Grantees. The process includes developing and monitoring consent agreements, issuing and monitoring administrative compliance orders, participating in administrative hearings and petitioning appropriate circuit courts.

I. Medicaid Outreach Activities Reimbursement

Agrees to reimburse the Grantee for all allowable Medicaid Outreach activities that meet the standards of the Medicaid Bulletin: MSA 05-29 including the cost allocation plan certification and that are billed in accordance with the requirements in Attachment I.

In accordance with the Medicaid Bulletin, MSA 05-29, the Department will identify each fiscal year the Medicaid Outreach priorities and establish a reporting requirement for the Grantee.

III. Assurances

The following assurances are hereby given to the Department:

A. Compliance with Applicable Laws

The Grantee will comply with applicable federal and state laws, guidelines, rules and regulations in carrying out the terms of this Agreement. The Grantee will also comply with all applicable general administrative requirements, such as 2 CFR 200, covering cost principles, grant/agreement principles and audits, in carrying out the terms of this Agreement. The Grantee will comply with all applicable requirements in the original grant awarded to the Department if the Grantee is a subgrantee. The Department may determine that the Grantee has

not complied with applicable federal or state laws, guidelines, rules and regulations in carrying out the terms of this Agreement and may then terminate this Agreement under Part 2, Section V.

B. Anti-Lobbying Act

The Grantee will comply with the Anti-Lobbying Act (31 U.S.C. 1352) as revised by the Lobbying Disclosure Act of 1995 (2 U.S.C. 1601 et seq.), Federal Acquisition Regulations 52.203.11 and 52.203.12, and Section 503 of the Departments of Labor, Health & Human Services, and Education, and Related Agencies section of the current fiscal year Omnibus Consolidated Appropriations Act. Further, the Grantee must require that the language of this assurance be included in the award documents of all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients must certify and disclose accordingly.

C. Non-Discrimination

1. The Grantee must comply with the Department's non-discrimination statement: The Michigan Department of Health and Human Services will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, gender identification or expression, sexual orientation, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The Grantee further agrees that every subcontract entered into for the performance of any contract or purchase order resulting therefrom, will contain a provision requiring non-discrimination in employment, activity delivery and access, as herein specified, binding upon each subcontractor. This covenant is required pursuant to the Elliot-Larsen Civil Rights Act (1976 PA 453, as amended; MCL 37.2101 et seq.) and the Persons with Disabilities Civil Rights Act (1976 PA 220, as amended; MCL 37.1101 et seq.), and any breach thereof may be regarded as a material breach of this Agreement.
2. The Grantee will comply with all federal statutes relating to nondiscrimination. These include but are not limited to:
 - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination based on race, color or national origin;
 - b. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, 1685-1686), which prohibits discrimination based on sex;
 - c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination based on disabilities;

- d. The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination based on age;
 - e. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination based on drug abuse;
 - f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination based on alcohol abuse or alcoholism;
 - g. Sections 523 and 527 of the Public Health Service Act of 1944 (42 U.S.C. 290dd-2), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - h. Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and,
 - i. The requirements of any other nondiscrimination statute(s) which may apply to the application.
3. Additionally, assurance is given to the Department that proactive efforts will be made to identify and encourage the participation of minority-owned and women-owned businesses, and businesses owned by persons with disabilities in contract solicitations. The Grantee must include language in all contracts awarded under this Agreement which (1) prohibits discrimination against minority-owned and women-owned businesses and businesses owned by persons with disabilities in subcontracting; and (2) makes discrimination a material breach of contract.

D. Debarment and Suspension

The Grantee will comply with federal regulation 2 CFR 180 and certifies to the best of its knowledge and belief that it, its employees and its subcontractors:

- 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or contractor;
- 2. Have not within a five-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) or private transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;

3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in section 2;
4. Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default; and
5. Have not committed an act of so serious or compelling a nature that it affects the Grantee's present responsibilities.

E. Federal Requirement: Pro-Children Act

1. The Grantee will comply with the Pro-Children Act of 1994 (P.L. 103-227; 20 U.S.C. 6081, et seq.), which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted by and used routinely or regularly for the provision of health, day care, early childhood development activities, education or library activities to children under the age of 18, if the activities are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan or loan guarantee. The law also applies to children's activities that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's activities provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; activity providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where Women, Infants, and Children (WIC) coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. The Grantee also assures that this language will be included in any subawards which contain provisions for children's activities.
2. The Grantee also assures, in addition to compliance with P.L. 103-227, any activity funded in whole or in part through this Agreement will be delivered in a smoke-free facility or environment. Smoking must not be permitted anywhere in the facility, or those parts of the facility under the control of the Grantee. If activities are delivered in facilities or areas that are not under the control of the Grantee (e.g., a mall, restaurant or private work site), the activities must be smoke-free.

F. Hatch Act and Intergovernmental Personnel Act

The Grantee will comply with the Hatch Act (5 U.S.C. 1501-1508, 5 U.S.C. 7321-7326), and the Intergovernmental Personnel Act of 1970 (P.L. 91-648) as amended by Title VI of the Civil Service Reform Act of 1978 (P.L. 95-454). Federal funds cannot be used for partisan political purposes of any kind by any person or organization involved in the administration of federally assisted

programs.

G. Employee Whistleblower Protections

The Grantee will comply with 41 U.S.C. 4712 and must insert this clause in all subcontracts.

H. Clean Air Act and Federal Water Pollution Control Act

The Grantee will comply with the Clean Air Act (42 U.S.C. 7401-7671(q)) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1388), as amended.

This Agreement and anyone working on this Agreement will be subject to the Clean Air Act and Federal Water Pollution Control Act and must comply with all applicable standards, orders or regulations issued pursuant to these Acts. Violations must be reported to the Department.

I. Victims of Trafficking and Violence Protection Act

The Grantee will comply with the Victims of Trafficking and Violence Protection Act of 2000 (P.L. 106-386), as amended.

This Agreement and anyone working on this Agreement will be subject to P.L. 106-386 and must comply with all applicable standards, orders or regulations issued pursuant to this Act. Violations must be reported to the Department.

J. Procurement of Recovered Materials

The Grantee will comply with section 6002 of the Solid Waste Disposal Act of 1965 (P.L. 89-272), as amended.

This Agreement and anyone working on this Agreement will be subject to section 6002 of P.L. 89-272, as amended, and must comply with all applicable standards, orders or regulations issued pursuant to this act. Violations must be reported to the Department.

K. Subcontracts

For any subcontracted activity or product, the Grantee will ensure:

1. That a written subcontract is executed by all affected parties prior to the initiation of any new subcontract activity or delivery of any subcontracted product. Exceptions to this policy may be granted by the Department if the Grantee asks the Department in writing within 30 days of execution of the Agreement.
2. That any executed subcontract to this Agreement must require the subcontractor to comply with all applicable terms and conditions of this Agreement. In the event of a conflict between this Agreement and the provisions of the subcontract, the provisions of this Agreement will prevail.

A conflict between this Agreement and a subcontract, however, will not be deemed to exist where the subcontract:

- a. Contains additional non-conflicting provisions not set forth in this Agreement;

- b. Restates provisions of this Agreement to afford the Grantee the same or substantially the same rights and privileges as the Department; or
 - c. Requires the subcontractor to perform duties and services in less time than that afforded the Grantee in this Agreement.
- 3. That the subcontract does not affect the Grantee's accountability to the Department for the subcontracted activity.
- 4. That any billing or request for reimbursement for subcontract costs is supported by a valid subcontract and adequate source documentation on costs and services.
- 5. That the Grantee will submit a copy of the executed subcontract if requested by the Department.
- 6. That subcontracts in support of programs or elements utilizing funds provided by the Department, the State of Michigan or the federal government in excess of \$10,000 must contain provisions or conditions that will:
 - a. Allow the Grantee or Department to seek administrative, contractual or legal remedies in instances in which the subcontractor violates or breaches contract terms, and provide for such remedial action as may be appropriate.
 - b. Provide for termination by the Grantee, including the manner by which termination will be effected and the basis for settlement.
- 7. That all subcontracts in support of programs or elements utilizing funds provided by the Department, the State of Michigan or the federal government of amounts in excess of \$100,000 must contain a provision that requires compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970 (42 USC 1857(h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15).
- 8. That all subcontracts and subgrants in support of programs or elements utilizing funds provided by the Department, the State of Michigan or the federal government in excess of \$2,000 for construction or repair, awarded by the Grantee must include a provision:
 - a. For compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3).
 - b. For compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5) (if required by Federal Program Legislation).
 - c. For compliance with Section 103 and 107 of the Contract Work

Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR, Part 5). This provision also applies to all other contracts in excess of \$2,500 that involve the employment of mechanics or laborers.

L. Procurement

1. Grantee will ensure that all purchase transactions, whether negotiated or advertised, are conducted openly and competitively in accordance with the principles and requirements of 2 CFR 200.
2. Funding from this Agreement must not be used for the purchase of foreign goods or services.
3. Preference must be given to goods and services manufactured or provided by Michigan businesses, if they are competitively priced and of comparable quality.
4. Preference must be given to goods and services that are manufactured or provided by Michigan businesses owned and operated by veterans, if they are competitively priced and of comparable quality.
5. Records must be sufficient to document the significant history of all purchases and must be maintained for a minimum of four years after the end of the Agreement period.

M. Health Insurance Portability and Accountability Act

To the extent that the Health Insurance Portability and Accountability Act (HIPAA) is applicable to the Grantee under this Agreement, the Grantee assures that it is in compliance with requirements of HIPAA including the following:

1. The Grantee must not share any protected health information provided by the Department that is covered by HIPAA except as permitted or required by applicable law, or to a subcontractor as appropriate under this Agreement.
2. The Grantee will ensure that any subcontractor will have the same obligations as the Grantee not to share any protected health data and information from the Department that falls under HIPAA requirements in the terms and conditions of the subcontract.
3. The Grantee must only use the protected health data and information for the purposes of this Agreement.
4. The Grantee must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Grantee's employees.

5. The Grantee must have a policy and procedure to immediately report to the Department any suspected or confirmed unauthorized use or disclosure of protected health information that falls under the HIPAA requirements of which the Grantee becomes aware. The Grantee will work with the Department to mitigate the breach and will provide assurances to the Department of corrective actions to prevent further unauthorized uses or disclosures. The Department may demand specific corrective actions and assurances and the Grantee must provide the same to the Department.
6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Part 2, Section V.
7. In accordance with HIPAA requirements, the Grantee is liable for any claim, loss or damage relating to unauthorized use or disclosure of protected health data and information, including without limitation the Department's costs in responding to a breach, received by the Grantee from the Department or any other source.
8. The Grantee will enter into a business associate agreement should the Department determine such an agreement is required under HIPAA.

N. Home Health Services

If the Grantee provides Home Health Services (as defined in Medicare Part B), the following requirements apply:

1. The Grantee must not use State ELPHS or categorical grant funds provided under this Agreement to unfairly compete for home health services available from private providers of the same type of services in the Grantee's service area.
2. For purposes of this Agreement, the term "unfair competition" will be defined as offering of home health services at fees substantially less than those generally charged by private providers of the same type of services in the Grantee's area, except as allowed under Medicare customary charge regulations involving sliding fee scale discounts for low-income clients based upon their ability to pay.
3. If the Department finds that the Grantee is not in compliance with its assurance not to use state ELPHS and categorical grant funds to unfairly compete, the Department will follow the procedure required for failure by local health departments to adequately provide required services set forth in Sections 2497 and 2498 of 1978 PA 368 as amended (Public Health Code), MCL 333.2497 and 2498, MSA 14.15 (2497) and (2498).

O. Website Incorporation

The Department is not bound by any content on Grantee's website or other

internet communication platforms or technologies, unless expressly incorporated directly into this Agreement. The Department is not bound by any end user license agreement or terms of use unless specifically incorporated in this Agreement or any other agreement signed by the Department. The Grantee must not refer to the Department on the Grantee's website or other internet communication platforms or technologies without the prior written approval of the Department.

P. Survival

The provisions of this Agreement that impose continuing obligations will survive the expiration or termination of this Agreement.

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Q. Non-Disclosure of Confidential Information

1. The Grantee agrees that it will use confidential information solely for the purpose of this Agreement. The Grantee agrees to hold all confidential information in strict confidence and not to copy, reproduce, sell, transfer or otherwise dispose of, give or disclose such confidential information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Agreement or to use such confidential information for any purpose whatsoever other than the performance of this Agreement. The Grantee must take all reasonable precautions to safeguard the confidential information. These precautions must be at least as great as the precautions the Grantee takes to protect its own confidential or proprietary information.
2. Meaning of Confidential Information
For the purpose of this Agreement the term “confidential information” means all information and documentation that:
 - a. Has been marked “confidential” or with words of similar meaning, at the time of disclosure by such party;
 - b. If disclosed orally or not marked “confidential” or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked “confidential” or with words of similar meaning;
 - c. Should reasonably be recognized as confidential information of the disclosing party;
 - d. Is unpublished or not available to the general public; or
 - e. Is designated by law as confidential.
3. The term “confidential information” does not include any information or documentation that was:
 - a. Subject to disclosure under the Michigan Freedom of Information Act (FOIA);
 - b. Already in the possession of the receiving party without an obligation of confidentiality;
 - c. Developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party’s proprietary rights;
 - d. Obtained from a source other than the disclosing party without an obligation of confidentiality; or
 - e. Publicly available when received or thereafter became publicly available (other than through an unauthorized disclosure by, through or on behalf of, the receiving party).
4. The Grantee must notify the Department within one business day after

discovering any unauthorized use or disclosure of confidential information. The Grantee will cooperate with the Department in every way possible to regain possession of the confidential information and prevent further unauthorized use or disclosure.

R. Cap on Salaries

None of the funds awarded to the Grantee through this Agreement will be used to pay, either through a grant or other external mechanism, the salary of an individual at a rate in excess of Executive Level II. The current rates of pay for the Executive Schedule are located on the United States Office of Personnel Management web site, <http://www.opm.gov>, by navigating to Policy — Pay & Leave — Salaries & Wages. The salary rate limitation does not restrict the salary that a Grantee may pay an individual under its employment; rather, it merely limits the portion of that salary that may be paid with funds from this Agreement.

IV. Financial Requirements

A. Operating Advance

Under the pre-payment reimbursement method, no additional operating advances will be issued.

B. Payment Method

1. Prepayments

- a. The Department will make monthly prepayments equal to 1/12th of the Agreement amount for each non-fee-for-service program contained in Attachment IV of this Agreement. One single payment covering all non-fee-for-service programs will be made within the first week of each month. The Grantee can view their monthly prepayment within the MI E-Grants system.
- b. Prepayments for the months of October thru January will be based upon the initial Agreement amounts in Attachment IV. Subsequent monthly prepayments may be adjusted based upon Agreement amendments or Grantee adjustment requests.
- c. If the sum of the prepayments does not equal at least 90% of the Grantee's expenditures for a quarter of the contract period, the Grantee may submit documentation for an adjustment to the monthly prepayment amount via the following process:
 - i. Submit a written request for the adjustment to the Department's Accounting Expenditure Operations Division.
 - ii. The adjustment request must be itemized by program and must list the amount received from the Department, the expenditure amount reported per the quarterly Financial Status Report (FSR), and the difference. The amount

received from the Department and the expenditures must be for the same reporting quarterly FSR period.

- iii. The Department will review the requests and if an adjustment is approved, it will be included in the next scheduled monthly prepayment.
- iv. Adjustment requests will not be accepted prior to submission of the FSR for the quarter ending December 31. No adjustments will be made prior to the February monthly prepayment.
- v. The ability of the Department to approve adjustments may be limited by the quarterly allotments of spending authority in the Department's appropriation account mandated by the Office of the State Budget Director. The quarterly allotment limits the amount of each account (program) that the Department may expend during each fiscal quarter.

2. Fixed Fee Reimbursement

- a. Quarterly reimbursement for fixed fee projects is based on Attachment IV and approved quarterly Financial Status Reports.

C. Financial Status Report Submission

- 1. The Grantee must electronically prepare and submit FSRs to the Department via the EGrAMS website (<http://egram-mi.com/mdhhs>).

A Financial Status Report (FSR) must be submitted on a quarterly basis no later than 30 days after the close of the calendar quarter for all programs listed on Attachment IV and fee for services project budgeted. Failure to meet financial reporting responsibilities as identified in this Agreement may result in withholding future payments.

- 2. FSR's must report total actual program expenditures regardless of the source of funds. The Department will reimburse the Grantee for expenditures in accordance with the terms and conditions of this Agreement. Failure to comply with the reporting due dates will result in the deferral of the Grantee's monthly prepayment.
- 3. The Grantee representative who submits the FSR is certifying to the best of their knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of this Agreement. The individual submitting the FSR should be aware that any false, fictitious, or fraudulent information, or the omission of any material facts, may subject them to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.
- 4. The instructions for completing the FSR form are available on the

website <http://egram-mi.com/dch>. Send FSR questions to FSRMDHHS@michigan.gov.

D. Reimbursement Method

The Grantee will be reimbursed in accordance with the reimbursement methods for applicable program elements described as follows:

1. Performance Reimbursement - A reimbursement method by which Grantees are reimbursed based upon the understanding that a certain level of performance (measured by outputs) must be met in order to receive full reimbursement of costs (net of program income and other earmarked sources) up to the contracted amount of state funds. Any local funds used to support program elements operated under such provisions of this Agreement may be transferred by the Grantee within, among, to or from the affected elements without Department approval, subject to applicable provisions of Sections 3.B. and 3.C.3 of Part 1. If Grantee's performance falls short of the expectation by a factor greater than the allowed minimum performance percentage, the state maximum allocation will be reduced equivalent to actual performance in relation to the minimum performance.
2. Actual Cost Reimbursement - A reimbursement method by which Grantees are reimbursed based upon the understanding that state dollars will be paid up to total costs in relation to the state's share of the total costs and up to the total state allocation as agreed to in the approved budget. This reimbursement approach is not directly dependent upon whether a specified level of performance is met by the local health department. Department funding under this reimbursement method is allocable as a source before any local funding requirement unless a specific local match condition exists.
3. Fixed Unit Rate Reimbursement - A reimbursement method by which Grantee is reimbursed a specific amount for each output actually delivered and reported.
4. Essential Local Public Health Services (ELPHS) - A reimbursement method by which Grantees are reimbursed a share of reasonable and allowable costs incurred for required services, as noted in the current Appropriations Act.

E. Reimbursement Mechanism

All Grantees must sign up through the on-line vendor registration process to receive all State of Michigan payments as Electronic Funds Transfers (EFT)/Direct Deposits. Vendor registration information is available through the Department of Technology, Management and Budget's web site:

<http://www.michigan.gov/sigmavss>

F. Unobligated Funds

Any unobligated balance of funds held by the Grantee at the end of the Agreement period will be returned to the Department or treated in accordance with instructions provided by the Department.

G. Final Obligation Reporting Requirements

An Obligation Report, based on annual guidelines, must be submitted by the due date using the format provided by the Department through MI E-Grants. The Grantee must provide, by program, an estimate of total expenditures for the entire Agreement period (October 1 through September 30). This report must represent the Grantee's best estimate of total program expenditures for the Agreement period. The information on the report will be used to record the Department's year-end accounts payables and receivables by program for this Agreement. The report assists the Department in reserving sufficient funding to reimburse the final expenditures that will be reported on the Final FSR without materially overstating or understating the year-end obligations for this Agreement. The Department compares the total estimated expenditures from this report to the total amount reimbursed to the Grantee in the monthly prepayments and quarterly fee-for-service payments to establish accounts payable and accounts receivable entries at fiscal year-end. The Department recognizes that based upon payment adjustments and timing of Agreement amendments, the Grantee may owe the Department funding for overpayment of a program and may be due funds from the Department for underpayment of a program at fiscal year-end.

Within 60 days after the Agreement fiscal year-end, the Grantee must liquidate any unpaid year-end commitments and obligations. Any obligation remaining unliquidated after 60 days from the end of the Agreement period will revert to the Department for disposition in accordance with applicable state and/or federal requirements, except as specifically authorized in writing by the Department.

H. Final Financial Status Reporting Requirements

Final FSRs are due on the following dates following the Agreement period end date:

<u>Project</u>	<u>Final FSR Due Date</u>
Public Health Emergency Preparedness	11/15/2025
All Remaining Projects	11/30/2025

Upon receipt of the final FSR electronically through MI E-Grants, the Department will determine by program, if funds are owed to the Grantee or if the Grantee owes funds to the Department. If funds are owed to the Grantee, payment will be processed. However, if the Grantee underestimated their year-end obligations in the Obligation Report as compared to the final FSR

and the total reimbursement requested does not exceed the Agreement amount that is due to the Grantee, the Department will make every effort to process full reimbursement to the Grantee per the final FSR. Final payment may be delayed pending final disposition of the Department's year-end obligations.

If funds are owed to the Department, it will generally not be necessary for Grantee to send in a payment. Instead, the Department will make the necessary entries to offset other payments and as a result the Grantee will receive a net monthly prepayment. When this does occur, clarifying documentation will be provided to the Grantee by the Department's Bureau of Finance and Accounting.

I. Penalties for Reporting Noncompliance

For failure to submit the final total Grantee FSR report by November 30, through MI E-Grants after the Agreement period end date, the Grantee may be penalized with a one-time reduction in their current ELPHS allocation for noncompliance with the fiscal year-end reporting deadlines. Any penalty funds will be reallocated to other Local Health Department Grantees. Reductions will be one-time only and will not carryforward to the next fiscal year as an ongoing reduction to a Grantee's ELPHS allocation. Penalties will be assessed based upon the submitted date in MI E-Grants:

ELPHS Penalties for Noncompliance with Reporting Requirements:

1. 1% - 1 day to 30 days late;
2. 2% - 31 days to 60 days late;
3. 3% - over 60 days late with a maximum of 3% reduction in the Grantee's ELPHS allocation.

J. Indirect Costs and Cost Allocations/Distribution Plans

The Grantee is allowed to use approved federal indirect rate, 15% de minimis indirect rate or cost allocation/distribution plans in their budget calculations.

1. Costs must be consistently charged as indirect, direct or cost allocated, but may not be double charged or inconsistently charged.
2. If the Grantee does not have an existing approved federal indirect rate, they may use a 15% de minimis rate in accordance with Title 2 Code of Federal Regulations (CFR) Part 200 to recover their indirect costs.
3. Grantees using the cost allocation/distribution method must develop certified plan in accordance with the requirements described in Title 2 CFR, Part 200 which includes detailed budget narratives and is retained by the Grantee and subject to Department review.
4. There must be a documented, well-defined rationale and audit trail for any cost distribution or allocation based upon Title 2 CFR, Part 200 Cost Principles and subject to Department review.

V. Agreement Termination

This Agreement may be terminated without further liability or penalty to the Department for any of the following reasons:

- A. By either party by giving 30 days written notice to the other party stating the reasons for termination and the effective date.
- B. By either party with 30 days written notice upon the failure of either party to carry out the terms and conditions of this Agreement, provided the alleged defaulting party is given notice of the alleged breach and fails to cure the default within the 30-day period.
- C. Immediately if the Grantee or an official of the Grantee or an owner is convicted of any activity referenced in Part 2 Section III. D. of this Agreement during the term of this Agreement or any extension thereof.

Further, this Agreement may be terminated or modified immediately upon a finding by the Department in accordance with MCL 333.2235 that the Grantee local health department for the delivery of public health services under this Agreement is unable or unwilling to provide any or all of the services as provided in this Agreement, and the Department may redirect funds as necessary to ensure that the public health services are provided within the Grantee's jurisdiction.

VI. Stop Work Order

The Department may suspend any or all activities under this Agreement at any time. The Department will provide the Grantee with a written stop work order detailing the suspension. Grantee must comply with the stop work order upon receipt. The Department will not pay for activities, Grantee's incurred expenses or financial losses, or any additional compensation during a stop work period.

VII. Final Reporting upon Termination

Should this Agreement be terminated by either party, within 30 days after the termination, the Grantee must return all State and federal data and provide the Department with all financial, performance and other reports required as a condition of this Agreement. The Department will make payments to the Grantee for allowable reimbursable costs not covered by previous payments or other state or federal programs. The Grantee must immediately refund to the Department any funds not authorized for use and any payments or funds advanced to the Grantee in excess of allowable reimbursable expenditures.

VIII. Severability

If any part of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, that part will be deemed deleted from this Agreement and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining parts of the Agreement will continue in full force and effect.

IX. Amendments

- A. Except as otherwise provided, any changes to this Agreement will be valid only if made in writing and accepted by all parties to this Agreement.

In the event that circumstances occur that are not reasonably foreseeable, or are beyond the Grantee's or Department's control, which reduce or otherwise interfere with the Grantee's or Department's ability to provide or maintain specified services or operational procedures, immediate written notification must be provided to the other party. Any change proposed by the Grantee which would affect the state funding of any project, in whole or in part as provided in Part 1, Section 3.C. of the Agreement, must be submitted in writing to the Department for approval immediately upon determining the need for such change. The proposed change may be implemented upon receipt of written notification from the Department.

- B. Except as otherwise provided, amendments to this Agreement will be made within thirty days after receipt and approval of a change proposed by the Grantee.

Amendments of a routine nature including applicable changes in budget categories, modified indirect rates, and similar conditions which do not modify the Agreement scope, amount of funding to be provided by the Department or, the total amount of the budget may be submitted by the Grantee, in writing, at any time prior to June 7. The Department will provide a written response within 30 calendar days.

All amendments must be submitted to the Department within three weeks of receipt through MI E-Grants to assure the amendment can be executed prior to the end of the Agreement period.

X. Liability

The Grantee assumes all liability to third parties, loss, or damage because of claims, demands, costs, or judgments arising out of activities, such as but not limited to direct activity delivery, to be carried out by the Grantee in the performance of this Agreement, under the following conditions:

- A. The liability, loss, or damage is caused by, or arises out of, the actions of or failure to act on the part of the Grantee, any of its subcontractors, anyone directly or indirectly employed by the Grantee, or anyone performing activities at the direction of the Grantee under this agreement.
- B. Nothing herein will be construed as a waiver of any governmental immunity that has been provided to the Grantee or its employees by statute or court decisions.

The Department is not liable for consequential, incidental, indirect or special damages, regardless of the nature of the action.

- C. In the event of an incident the Grantee must:
1. Cooperate with the Department in investigating the occurrence, making available all relevant records, logs, files, data reporting, and other

materials required to comply with applicable law or as otherwise required by the Department;

2. In the case of unauthorized disclosure or breach of confidential information, at the Department's sole election, with approval and assistance from the Department, notify the affected individuals with comprised Personally Identifiable Information (PII) or Protected Health Information (PHI) as soon as practicable but no later than is required to comply with applicable law and provide third-party credit and identity monitoring services to each of the affected individuals for the period required to comply with applicable law, or, in the absence of any legally required monitoring services, for no less than 24 months following the date of notification to such individuals;
3. Perform or take any other actions required to comply with applicable law as a result of the occurrence including pay for: any costs associated with the occurrence, any costs incurred by the Department in investigating and resolving the occurrence, reasonable attorney's fees associated with such investigation and resolution.

XI. Waiver

Failure to enforce any provision of this Agreement will not constitute a waiver.

Any clause or condition of this Agreement found to be an impediment to the intended and effective operation of this Agreement may be waived in writing by the Department or the Grantee, upon presentation of written justification by the requesting party. Such waiver may be temporary or for the life of the Agreement and may affect any or all program elements covered by this Agreement.

XII. State of Michigan Agreement

This Agreement is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Agreement are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Agreement must be resolved in the Michigan Court of Claims. Complaints against the State must be initiated in Ingham County, Michigan. Grantee waives any objections, such as lack of personal jurisdiction or forum non conveniens. Grantee must appoint an agent in Michigan to receive service of process.

XIII. Funding

- A. State funding for this Agreement will be provided from the applicable and available Department appropriations for the current fiscal year. The Department provided funds will be as stated in the approved Annual Budget - Attachment I Instructions for the Annual Budget, Attachment III, Program Specific Assurances and Requirements, and as outlined in Attachment IV, Funding/Reimbursement Matrix.
- B. The funding provided through the Department for this Agreement will not exceed the amount shown for each federal and state categorical program

element except as adjusted by amendment. The Grantee must advise the Department in writing by May 1, if the amount of Department funding may not be used in its entirety or appears to be insufficient for any program element. ELPHS transfer requests between MDHHS, MDARD and MDEQ must also be requested in writing by May 1. All ELPHS required services must be maintained throughout the entire period of the Agreement.

- C. The Department may periodically redistribute funds between agencies during the Agreement period in order to ensure that funds are expended to meet the varying needs for services.

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AA Attachments

A1 Attachment I - Instructions for the Annual Budget

[Attachment I - Instructions for the Annual Budget](#)

A2 Attachment III - Program Specific Assurances and Requirements

[Attachment III - Program Specific Assurances and Requirements](#)

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MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
ATTACHMENT IV - Emerging Threats- Local Health Department- 2025
CONTRACT MANAGEMENT SECTION
Ionia County Health Department

Program Element/Funding Source (a)	MDHHS Source	Fed/St	Funding Amount	Reimbursement Method (b)	Performance Target Output Measurement	Total (c) Perform Expect	State (d) Funded Target Perform	State Funded Minimum Performance Percent Number (e)	Contractor / Subreceptient (f)
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Attachment IV Notes

[Attachment IV Notes](#)

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Summary of Budget

PROGRAM / PROJECT Emerging Threats- Local Health Department- 2025 / Emerging Threats- Local Health Department- 2025			DATE PREPARED 6/14/2024		
CONTRACTOR NAME Ionia County Health Department			BUDGET PERIOD From : 10/1/2024 To : 9/30/2025		
MAILING ADDRESS (Number and Street) 100 Main ST			BUDGET AGREEMENT ☒ Original ☐ Amendment		AMENDMENT # 0
CITY Ionia	STATE MI	ZIP CODE 48846-1651	FEDERAL ID NUMBER 38-6004857		

	Category	Total	Amount
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SOURCE OF FUNDS

	Category	Total	Amount	Cash	Inkind
1	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00
2	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00
3	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00
4	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00
5	Federally Provided Vaccines	0.00	0.00	0.00	0.00
6	Federal Medicaid Outreach	0.00	0.00	0.00	0.00
7	Required Match - Local	0.00	0.00	0.00	0.00
8	Local Non-ELPHS	0.00	0.00	0.00	0.00
9	Local Non-ELPHS	0.00	0.00	0.00	0.00
10	Local Non-ELPHS	0.00	0.00	0.00	0.00
11	Other Non-ELPHS	0.00	0.00	0.00	0.00
12	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00
13	MDHHS Comprehensive	0.00	0.00	0.00	0.00
14	MCH Funding	0.00	0.00	0.00	0.00
15	Local Funds - Other	0.00	0.00	0.00	0.00
16	Inkind Match	0.00	0.00	0.00	0.00
17	MDHHS Fixed Unit Rate	0.00	0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00	0.00

From: noreply@egrams-mi.net <noreply@egrams-mi.net>
Sent: Friday, July 19, 2024 9:12 AM
To: Ingersoll, Brenda <bingersoll@ioniacounty.org>
Cc: FSRMDHHS@michigan.gov
Subject: MDHHS Fiscal Year (FY) 2025 Project Allocations for Emerging Threats- Local Health Department- 2025

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

May, 20 2024

Brenda Ingersoll, Accountant
Ionia County Health Department
100 Main ST
Ionia, MI 48846 1651

Dear Brenda Ingersoll:

The following chart is a list of the Emerging Threats- Local Health Department- 2025 allocations for your Local Health Department (LHD) for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Agreement. These allocations are based on anticipated FY 2025 Appropriations for MDHHS and are subject to the availability of funds, MDHHS's Appropriation Act for FY 2025, MDHHS approval, and State Administrative Board approval.

Please complete the applications, including the budgets, for these projects and submit your applications through EGrAMS within **six weeks**. When each individual project application is completed, please have your Authorized Official submit it. This will facilitate timely processing of your agreement. If you are not able to submit your application within this time period, please contact your Grants Section team member, Carissa Reece, at reeceC@michigan.gov. All allocations must be budgeted and expended consistent with the requirements contained in the Agreement. The effective date for the executed agreement is based on the Grantee's signature or October 1, 2024, whichever is later.

Allocation Table

PROJECT TITLE	ALLOCATION AMOUNT
COVID Immunization	122,362.00
PFAS Response - American Anodco	10,300.00
PFAS Response - North State Rd.	9,782.00
PFAS Response - PALO Site	9,782.00
TOTAL	152,226.00

Next Steps

The next steps in the EGrAMS system for completing your budgets and submitting your Emerging Threats- Local Health Department- 2025 for MDHHS approval are as follows:

1. The Project Manager will assign the agency users to the Emerging Threats- Local Health Department- 2025 program.
2. For your convenience, you can access the "Grantee: Comprehensive Agreement Instructions" material on the home page by clicking "About EGrAMS" and downloading the PDF. Access the system using the URL <http://egram-mi.com/mdhhs>.
3. Login to the EGrAMS system at the URL <http://egram-mi.com/mdhhs>.
4. Access the application using the drop-down menus "Grantee>Grant Application>Enter Grant Application" and click on "Go."
5. Select the ETLHD-2025 / Emerging Threats- Local Health Department- 2025 program and click on the "Go" button.
6. Select the hyperlink titled "Emerging Threats- Local Health Department- 2025."
7. Complete the face sheet, including the fiscal month, day, and contact information. Click the "Save" button before advancing to the next screen(s). The DUNS number has been replaced by the Unique Entity Identifier (UEI). Please ensure the face sheet of your agency's application includes your agency's UEI. If your agency needs to apply for a new UEI, please visit <http://www.sam.gov>.
8. Select the hyperlinks to the various program elements and complete the application, including the face sheet, certifications, and budget.
9. When completing the "Budget" tab, it is highly recommended that you use the "Copy" button to initially populate the data and modify the information to fit the current-year spending plan.
10. When the application has been entered, validated, and is error-free, it is ready for submission by the Authorized Official.

Additional Guidance

A blank version of the FY 2025 Comprehensive Boilerplate and attachments is available on the MI E-Grants home page (<http://egram-mi.com/MDHHS/>). To access documents, click "Comprehensive Agreement" located under the "Current Grants" header. Select the hyperlink for the ETLHD-2025 agreement and click on the "Documents" tab to access the documents.

Grantees can generate the Schedule of Finance Assistance on-demand using MDHHS EGrAMS. Grantees that have worked with MDHHS in the past have previously found this information in the grant agreement. To generate the Schedule of Finance Assistance, access MDHHS EGrAMS at <http://egram-mi.com/mdhhs>. Once logged in, path to Grantee > Grant Application > Schedule of Finance Assistance. Click Generate, enter 2024 in the Fiscal Year field, and click Find. The Schedule can be saved as either an Excel or PDF using the available buttons on the screen. The Schedule will reflect the most up-to-date funding information at the time it is generated, and MDHHS recommends generating revised versions periodically to capture any funding updates.

Technical Assistance

Technical Assistance to complete the budgets is available through your Grants Section team member, Carissa Reece, at reeceC@michigan.gov or (517) 335-0940. In addition, you may refer to your training materials, the yellow book, and help icons within MI E-Grants for assistance.

Thank you for your cooperation and support. Please contact your Grants Section team member if you have any questions.

Sincerely,

Jeanette Hensler, Grants Division Director

Bureau of Grants and Purchasing

Michigan Department of Health and Human Services

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Agreement with Michigan Department of Health and Human Services
August 13, 2024

CONTACT:

Chad Shaw, *Health Officer*

DESCRIPTION:

Agreement between Michigan Department of Health and Human Services and Ionia County Health Department for FY 10/01/2024 – 09/30/2025

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

\$1,604,189 total grant funding. See attached allocation amount table.

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

1. *Request approval of the Agreement between Michigan Department of Health and Human Services FY 24/25 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and authorize the signature of Chad Shaw, Health Officer.*

**Note: The State has electronic contracting software which sends the filled in version of the contract after it has been reviewed by Michigan Department of Health and Human Services (MDHHS) staff. This is a draft contract for your review.*

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this request.

Agreement #:

Agreement Between
Michigan Department of Health and Human Services
 hereinafter referred to as the "Department"
 and
 on Behalf of Health Department
Ionia County Health Department
 100 Main ST
 Ionia MI 48846 1651
Federal I.D.#: 38-6004857, Unique Entity Identifier: VVZDLA7H4EC5
 hereinafter referred to as the "Grantee"
 for
The Delivery of Public Health Services under
the Local Health Department Agreement

Part 1

1. Purpose

This Agreement is entered into for the purpose of setting forth a joint and cooperative Grantee/Department relationship and basis for facilitating the delivery of public health services to the citizens of Michigan under their jurisdiction, as described in the attached Annual Budget, established Minimum Program Requirements, and all other applicable federal, state and local laws and regulations pertaining to the Grantee and the Department. Public health services to be delivered under this Agreement include Essential Local Public Health Services (ELPHS) and Categorical Programs as specified in the attachments to this Agreement.

2. Period of Agreement

This Agreement will commence on the date of the Grantee's signature or October 1, 2024, whichever is later, and continue through September 30, 2025. Throughout the Agreement, the date of the Grantee's signature or October 1, 2024, whichever is later, will be referred to as the start date. This Agreement is in full force and effect for the period specified.

3. Program Budget and Agreement Amount

A. Agreement Amount

In accordance with Attachment IV - Funding/Reimbursement Matrix, the total State budget and amount committed for this period for the program elements covered by this Agreement is \$0.00.

B. Equipment Purchases and Title

Any Grantee equipment purchases supported in whole or in part through this Agreement must be listed in the supporting Equipment Inventory Schedule which should be attached to the Final Financial Status Report. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Title to items having a unit acquisition cost of less than \$5,000 will vest with the Grantee upon acquisition. The Department reserves the right to retain or transfer the title to all items of equipment having a unit acquisition cost of \$5,000 or more, to the extent that the Department's proportionate interest in such equipment supports such retention or transfer of title.

C. Budget Transfers and Adjustments

1. Transfers between categories within any program element budget supported in whole or in part by state/federal categorical sources of funding will be limited to increases in an expenditure budget category by \$10,000 or 15% whichever is greater. This transfer authority does not authorize purchase of additional equipment items or new subcontracts with state/federal categorical funds without prior written approval of the Department.
2. Except as otherwise provided, any transfers or adjustments involving state/federal categorical funds, other than those covered by C.1, including any related adjustment to the total state amount of the budget, must be made in writing through a formal amendment executed by all parties to this Agreement in accordance with Section IX. A. of Part 2.
3. The C.1 and C.2 provisions authorizing transfers or changes in local funds apply also to the Family Planning program, provided statewide local maintenance of effort is not diminished in total.

Any statewide diminishing of total local effort for family planning and/or any related funding penalty experienced by the Department will be recovered proportionately from each local Grantee that, during the course of the Agreement period, chose to reduce or transfer local funds from the Family Planning program.

4. Agreement Attachments

- A. The following documents are attachments to this Agreement Part 1 and Part 2 - General Provisions, which are part of this Agreement:
 1. Attachment I - Annual Budget
 2. Attachment III - Program Specific Assurances and Requirements
 3. Attachment IV - Funding/Reimbursement Matrix

5. Statement of Work

The Grantee agrees to undertake, perform and complete the activities described in Attachment III - Program Specific Assurances and Requirements and the other applicable attachments to this Agreement which are part of this Agreement.

6. Financial Requirements

The financial requirements must be followed as described in Part 2 and Attachment I - Annual Budget and Attachment IV - Funding/Reimbursement Matrix, which are part of this Agreement.

7. Performance/Progress Report Requirements

The progress reporting methods, as applicable, must be followed as described in part 2 and Attachment III, Program Specific Assurances and Requirements, which are part of this Agreement.

8. General Provisions

The Grantee agrees to comply with the General Provisions outlined in Part 2, which is part of this Agreement.

9. Administration of the Agreement

The person acting for the Department in administering this Agreement (hereinafter referred to as the Contract Consultant) is:

Name: Anita Miko
 Title: Department Analyst
 E-Mail Address: mikoa@michigan.gov

The financial contact acting on behalf of the Grantee for this Agreement is:

Brenda Ingersoll Admin Assistant

Name	Title
bingersoll@ioniacounty.org	(616) 527-5341

E-Mail Address	Telephone No.

10. Special Conditions

- A. This Agreement is valid upon approval and execution by the Department which may be contingent upon approval by the State Administrative Board and signature by the Grantee.
- B. This Agreement is conditionally approved subject to and contingent upon availability of funding and other applicable conditions.
- C. Based on the availability of funding, the Department may specify the amount of funding the Grantee may expend during a specific time period within the Agreement Period.
- D. The Department has the option to assume no responsibility or liability for costs incurred by the Grantee prior to the start date of this Agreement.
- E. The Grantee is required by 2004 PA 533 to receive payments by electronic funds transfer.

11. Special Certification

The individual or officer signing this Agreement certifies by their signature that they are authorized to sign this Agreement on behalf of the responsible governing board, official or Grantee.

12. Signature Section**For Ionia County Health Department**

Chad Shaw

Health Officer

Name

Title

For the Michigan Department of Health and Human Services

Christine H. Sanches

07/19/2024

Christine H. Sanches, Director
Bureau of Grants and Purchasing

Date

Part 2

General Provisions

I. Responsibilities - Grantee

The Grantee, in accordance with the general purposes and objectives of this Agreement, must:

A. Publication Rights

1. Copyright materials only when the Grantee exclusively develops books, films or other such copyrightable materials through activities supported by this Agreement. The copyrighted materials cannot include recipient information or personal identification data. Grantee provides the Department a royalty-free, non-exclusive and irrevocable license to reproduce, publish and use such materials copyrighted by the Grantee and authorizes others to reproduce and use such materials.
2. Obtain prior written authorization from the Department's Office of Communications for any materials copyrighted by the Grantee or modifications bearing acknowledgment of the Department's name prior to reproduction and use of such materials. The state of Michigan may modify the material copyrighted by the Grantee and may combine it with other copyrightable intellectual property to form a derivative work. The state of Michigan will own and hold all copyright and other intellectual property rights in any such derivative work, excluding any rights or interest granted in this Agreement to the Grantee. If the Grantee ceases to conduct business for any reason or ceases to support the copyrightable materials developed under this Agreement, the state of Michigan has the right to convert its licenses into transferable licenses to the extent consistent with any applicable obligations the Grantee has.
3. Obtain written authorization, at least 14 days in advance, from the Department's Office of Communications and give recognition to the Department in any and all publications, papers and presentations arising from the Agreement activities.
4. Notify the Department's Bureau of Grants and Purchasing 30 days before applying to register a copyright with the U.S. Copyright Office. The Grantee must submit an annual report for all copyrighted materials developed by the Grantee through activities supported by this Agreement and must submit a final invention statement and certification within 60 days of the end of the Agreement period.
5. Not make any media releases related to this Agreement, without prior written authorization from the Department's Office of Communications.

B. Fees

1. Guarantee that any claims made to the Department under this Agreement will not be financed by any sources other than the

Department under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to budget the additional source of funds and reflect the source of funding on the Financial Status Report.

2. Make reasonable efforts to collect 1st and 3rd party fees, where applicable, and report those collections on the Financial Status Report. Any under recoveries of otherwise available fees resulting from failure to bill for eligible activities will be excluded from reimbursable expenditures.

C. Grant Program Operation

Provide the necessary administrative, professional and technical staff for operation of the grant program. The Grantee must obtain and maintain all necessary licenses, permits or other authorizations necessary for the performance of this Agreement.

Use an accounting system that can identify and account for the funds received from each separate grant, regardless of funding source, and assure that grant funds are not commingled.

D. Reporting

Utilize all report forms and reporting formats required by the Department at the start date of this Agreement and provide the Department with timely review and commentary on any new report forms and reporting formats proposed for issuance thereafter.

E. Record Maintenance/Retention

Maintain adequate program and fiscal records and files, including source documentation, to support program activities and all expenditures made under the terms of this Agreement, as required. The Grantee must assure that all terms of the Agreement will be appropriately adhered to and that records and detailed documentation for the grant project or grant program identified in this Agreement will be maintained for a period of not less than seven (7) years from the date of termination, the date of submission of the final expenditure report or until litigation and audit findings have been resolved. This section applies to the Grantee, any parent, affiliate, or subsidiary organization of the Grantee and any subcontractor that performs activities in connection with this Agreement.

F. Authorized Access

1. Permit within 10 calendar days of providing notification and at reasonable times, access by authorized representatives of the Department, Federal Grantor Agency, Inspector General, Comptroller General of the United States and State Auditor General, or any of their duly authorized representatives, to records, papers, files, documentation and personnel related to this Agreement, to the extent authorized by

applicable state or federal law, rule or regulation.

2. Acknowledge the rights of access in this section are not limited to the required retention period. The rights of access will last as long as the records are retained.
3. Cooperate and provide reasonable assistance to authorized representatives of the Department and others when those individuals have access to the Grantee's grant records.

G. Audits

1. Single Audit

The Grantee must submit to the Department a Single Audit consistent with the regulations set forth in Title 2 Code of Federal Regulations (CFR) Part 200, Subpart F. The Single Audit reporting package must include all components described in Title 2 Code of Federal Regulations, Section 200.512 (c) including a Corrective Action Plan, and management letter (if one is issued) with a response to the Department. The Grantee must assure that the Schedule of Expenditures of Federal Awards includes expenditures for all federally-funded grants.

2. Other Audits

The Department or federal agencies may also conduct or arrange for agreed upon procedures or additional audits to meet their needs.

3. Due Date and Where to Send

The required audit and any other required submissions (i.e., corrective action plan, and management letter with a corrective action plan), and/or Audit Exemption Notice must be submitted to the Department within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the Grantee's fiscal year by e-mail to MDHHS-AuditReports@michigan.gov. Single Audit reports must be submitted simultaneously to the Department and Federal Audit Clearinghouse, in accordance with 2 CFR 200.512(a). The required submissions must be assembled in PDF files and compatible with Adobe Acrobat (read only). The subject line must state the agency name and fiscal year end. The Department reserves the right to request a hard copy of the audit materials if for any reason the electronic submission process is not successful.

4. Penalty

a. Delinquent Single Audit or Financial Related Audit

If the Grantee does not submit the required Single Audit reporting package, management letter (if one is issued) with a response, and Corrective Action Plan within nine months after the end of the Grantee's fiscal year and an extension has not been approved by the cognizant or oversight agency for audit,

the Department may withhold from the current funding an amount equal to five percent of the audit year's grant funding (not to exceed \$200,000) until the required filing is received by the Department. The Department may retain the amount withheld if the Grantee is more than 120 days delinquent in meeting the filing requirements and an extension has not been approved by the cognizant or oversight agency for audit. The Department may terminate the current grant if the Grantee is more than 180 days delinquent in meeting the filing requirements and an extension has not been approved by the cognizant or oversight agency for audit.

b. Delinquent Audit Exemption Notice

Failure to submit the Audit Exemption Notice, when required, may result in withholding payment from Department to Grantee an amount equal to one percent of the audit year's grant funding until the Audit Exemption Notice is received.

H. Subrecipient/Contractor Monitoring

1. When passing federal funds through to a subrecipient (if the Agreement does not prohibit the passing of federal funds through to a subrecipient), the Grantee must:
 - a. Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the information required by 2 CFR 200.332.
 - b. Ensure the subrecipient complies with all the requirements of this Agreement.
 - c. Evaluate each subrecipient's risk for noncompliance as required by 2 CFR 200.332(b).
 - d. Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with federal statutes, regulations and the terms and conditions of the subawards; that subaward performance goals are achieved; and that all monitoring requirements of 2 CFR 200.332(d) are met including reviewing financial and programmatic reports, following up on corrective actions and issuing management decisions for audit findings.
 - e. Verify that every subrecipient is audited as required by 2 CFR 200 Subpart F.
2. Develop a subrecipient monitoring plan that addresses the above requirements and provides reasonable assurance that the subrecipient administers federal awards in compliance with laws, regulations and the provisions of this Agreement, and that performance goals are achieved.

The subrecipient monitoring plan should include a risk-based assessment to determine the level of oversight and monitoring activities, such as reviewing financial and performance reports, performing site visits and maintaining regular contact with subrecipients.

3. Establish requirements to ensure compliance for for-profit subrecipients as required by 2 CFR 200.501(h), as applicable.
4. Ensure that transactions with subrecipients/contractors comply with laws, regulations and provisions of contracts or grant agreements.

I. Notification of Modifications

Provide notification to the Department within 14 days or sooner if circumstances warrant, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of activities, funding or compliance with operational procedures.

J. Software Compliance

Ensure software compliance and compatibility with the Department's data systems for activities provided under this Agreement, including but not limited to stored data, databases and interfaces for the production of work products and reports. All required data under this Agreement must be provided in an accurate and timely manner without interruption, failure or errors due to the inaccuracy of the Grantee's business operations for processing data. All information systems, electronic or hard copy, that contain state or federal data must be protected from unauthorized access. State or federal data includes data and information provided to Grantee or Grantee's Subcontractor by or on behalf of the State or federal government, and all data and information derived therefrom, is the exclusive property of the State or federal government.

K. Human Subjects

Comply with Federal Policy for the Protection of Human Subjects, 45 CFR 46. The Grantee agrees that prior to the initiation of the research, the Grantee will submit Institutional Review Board (IRB) application material for all research involving human subjects, which is conducted in programs sponsored by the Department or in programs which receive funding from or through the state of Michigan, to the Department's IRB for review and approval, or the IRB application and approval materials for acceptance of the review of another IRB. All such research must be approved by a federally assured IRB, but the Department's IRB can only accept the review and approval of another institution's IRB under a formally approved interdepartmental agreement. The manner of the review will be agreed upon between the Department's IRB Chairperson and the Grantee's authorized official.

L. Mandatory Disclosures

1. Disclose to the Department in writing within 14 days of receiving notice of any litigation, investigation, arbitration or other proceeding

(collectively, "Proceeding") involving Grantee, a subcontractor or an officer or director of Grantee or subcontractor that arises during the term of this Agreement including:

- a. All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting the Agreement.
 - b. A criminal Proceeding;
 - c. A parole or probation Proceeding;
 - d. A Proceeding under the Sarbanes-Oxley Act;
 - e. A civil Proceeding involving:
 1. A claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or
 2. A governmental or public entity's claim or written allegation of fraud; or
 3. Any complaint filed in a legal or administrative proceeding alleging the Grantee or its subcontractors discriminated against its employees, subcontractors, vendors, or suppliers during the term of this Agreement; or
 - f. A Proceeding involving any license that Grantee is required to possess in order to perform under this Agreement.
 - g. Any criminal activity that occurs by an employee, agent, or subcontractor of Grantee while conducting activities pursuant to this Agreement.
2. Notify the Department, at least 90 calendar days before the effective date, of a change in Grantee's ownership or executive management.

M. Minimum Program Requirements

Comply with Minimum Program Requirements established in accordance with Section 2472.3 of 1978 PA 368 as amended, MCL 333.2472 (3), MSA 14.15 (2472.3), for each applicable program element funded under this Agreement.

N. Annual Budget and Plan Submission

Submit an Annual Budget and Plan request to the Department, in accordance with instructions established by the Department, to serve as the basis for completion of specific details for Attachments I, III, and IV of this Agreement via Grantee/Department negotiated amendment(s). Failure to submit a complete Annual Budget and Plan by the due date through EGrAMS will result in the deferral of Department payments until these documents are submitted.

O. Maintenance of Effort

Comply with maintenance of effort requirements for Essential Local Public

Health Services (ELPHS), as defined in the current Department appropriation act, and Family Planning in accordance with federal requirements, except as noted in Section 3.C.3 of Part I.

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P. Accreditation

1. Comply with the local public health accreditation standards and follow the accreditation process and schedule established by the Department to achieve full accreditation status.
 - a. Failure to meet all accreditation requirements or implement corrective plans of action within the prescribed time period will result in the status of "Not Accredited." Grantees designated as "Not Accredited" may have their Department allocations reduced for costs incurred in the assurance of service delivery.
 - b. Submit a written request for inquiry to the Department should the Grantee disagree with on-site review findings or their accreditation status. The request must identify the disagreement and resolution sought. The inquiry participants will be comprised of Grantee staff, Department staff, the Accreditation Commission Chair, and the Accreditation Coordinator as needed. Participants will clarify facts, verify information and seek resolution.
2. Consent Agreements/Administrative Compliance Orders/Administrative Hearings for "Not Accredited" Grantees:
 - a. If designated as "Not Accredited", the Grantee will receive a Consent Agreement Package from the Department. Grantees and their local governing entities will be given 75 days to review the package, meet with the Department, and sign and return the Consent Agreement.
 - b. Fulfillment of the terms and conditions of the Consent Agreement will not affect accreditation status, but impacts the Grantees' ability to fulfill its contractual obligations under the Local Health Department Grant Agreement. Grantees designated as "Not Accredited", will retain this designation until the subsequent accreditation cycle.
 - c. Failure to fulfill the terms and conditions of the Consent Agreement within the prescribed time period will result in the issuance of an Administrative Compliance Order by the Department.
 - d. Within 60 working days after receipt of an Administrative Compliance Order and proposed compliance period, a local governing entity may petition the Department for an administrative hearing. If the local governing entity does not petition the Department for a hearing within 60 days after receipt of an Administrative Compliance Order, the order and proposed compliance date will be final. After a hearing, the Department may reaffirm, modify, or revoke the order or modify

the time permitted for compliance.

- e. If the local governing entity fails to correct a deficiency for which a final order has been issued within the period permitted for compliance, the Department may petition the appropriate circuit court for a writ of mandamus to compel correction.

Q. Medicaid Outreach Activities Reimbursement

Report allowable costs and request reimbursement for the Medicaid Outreach activities it provides in accordance with 2 CFR, Part 200 and the requirements in Medicaid Bulletin number: MSA 05-29.

Submit a Cost Allocation Plan Certification to the Department to bill for the Medicaid Outreach Activities. The Cost Allocation Plan Certification is valid until a change is made to the cost allocation plan or the Department determines it is invalid.

Submit quarterly FSRs for the Medicaid Outreach activities and an annual FSR for the Children with Special Health Care Services Medicaid Outreach activities in accordance with the instructions contained in Attachment I. In accordance with the Medicaid Bulletin, MSA 05-29, agree to target Medicaid outreach effort toward Department established priorities. For fiscal year 2024, the Department priorities are: lead testing, outreach and enrollment for the Family Planning waiver, and outreach for pregnant women, mothers and infants for the Maternal and Infant Health Program. The Grantee will submit a report using the MDHHS Local Health Department Medicaid Outreach form describing their outreach activities targeting the priorities 30 days after the end of a fiscal year quarter and at the same time as the final FSR is due to the Department. The Local Health Department Medicaid Outreach reports are to be sent through EGrAMS as an attachment report to the Financial Status Report.

R. Conflict of Interest and Code of Conduct Standards

1. Be subject to the provisions of 1968 PA 317, as amended, 1973 PA 196, as amended, and 2 CFR 200.318 (c)(1) and (2).
2. Uphold high ethical standards and be prohibited from the following:
 - a. Holding or acquiring an interest that would conflict with this Agreement;
 - b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement;
 - c. Attempting to influence or appearing to influence any state employee by the direct or indirect offer of anything of value; or
 - d. Paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of this Agreement.
3. Immediately notify the Department of any violation or potential violation

of these standards. This section applies to Grantee, any parent, affiliate or subsidiary organization of Grantee, and any subcontractor that performs activities in connection with this Agreement.

S. Travel Costs

1. Be reimbursed for travel costs (including mileage, meals, and lodging) budgeted and incurred related to services provided under this Agreement.
 - a. If the Grantee has a documented policy related to travel reimbursement for employees and if the Grantee follows that documented policy, the Department will reimburse the Grantee for travel costs at the Grantee's documented reimbursement rate for employees. Otherwise, the State of Michigan travel reimbursement rate applies.
 - b. State of Michigan travel rates may be found at the following website: https://www.michigan.gov/dtmb/0,5552,7-358-82548_13132---,00.html.
 - c. International travel must be preapproved by the Department and itemized in the budget.

T. Insurance Requirements

1. Maintain at least a minimum of the insurances or governmental self-insurances listed below and be responsible for all deductibles. All required insurance or self-insurance must:
 - a. Protect the state of Michigan from claims that may arise out of, are alleged to arise out of, or result from Grantee's or a subcontractor's performance;
 - b. Be primary and non-contributing to any comparable liability insurance (including self-insurance) carried by the state; and
 - c. Be provided by a company with an A.M. Best rating of "A-" or better and a financial size of VII or better.
2. Insurance Types
 - a. Commercial General Liability Insurance or Governmental Self-Insurance: Except for Governmental Self-Insurance, policies must be endorsed to add "the state of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents" as additional insureds using endorsement CG 20 10 11 85, or both CG 2010 12 19 and CG 20 37 12 19.

If the Grantee will interact with children, schools, or the cognitively impaired, the Grantee must maintain appropriate insurance coverage related to sexual abuse and molestation

liability.

- b. Workers' Compensation Insurance or Governmental Self-Insurance: Coverage according to applicable laws governing work activities. Policies must include waiver of subrogation, except where waiver is prohibited by law.
 - c. Employers Liability Insurance or Governmental Self-Insurance.
 - d. Privacy and Security Liability (Cyber Liability) Insurance: cover information security and privacy liability, privacy notification costs, regulatory defense and penalties, and website media content liability.
- 3. Require that subcontractors maintain the required insurances contained in this Section.
 - 4. This Section is not intended to and is not to be construed in any manner as waiving, restricting or limiting the liability of the Grantee from any obligations under this Agreement.
 - 5. Each Party must promptly notify the other Party of any knowledge regarding an occurrence which the notifying Party reasonably believes may result in a claim against either Party. The Parties must cooperate with each other regarding such claim.

U. Fiscal Questionnaire

- 1. Complete and upload the yearly fiscal questionnaire to the EGrAMS agency profile within three months of the start of the Agreement.
- 2. The fiscal questionnaire template can be found in EGrAMS documents.

V. Criminal Background Check

- 1. Conduct or cause to be conducted a search that reveals information similar or substantially similar to information found on an Internet Criminal History Access Tool (ICHAT) check and a national and state sex offender registry check for each new employee, employee, subcontractor, subcontractor employee, or volunteer who under this Agreement works directly with clients or has access to client information.
 - a. ICHAT: <http://apps.michigan.gov/ichat>
 - b. Michigan Public Sex Offender Registry: <http://www.mipsor.state.mi.us>
 - c. National Sex Offender Registry: <http://www.nsopw.gov>
- 2. Conduct or cause to be conducted a Central Registry (CR) check for each employee, subcontractor, subcontractor employee, or volunteer who, under this Agreement works directly with children.
 - a. Central Registry: <https://www.michigan.gov/mdhhs/0,5885,7->

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3. Require each new employee, employee, subcontractor, subcontractor employee or volunteer who, under this Agreement, works directly with clients or who has access to client information to notify the Grantee in writing of criminal convictions (felony or misdemeanor), pending felony charges, or placement on the Central Registry as a perpetrator, at hire or within 10 days of the event after hiring.
4. Determine whether to prohibit any employee, subcontractor, subcontractor employee, or volunteer from performing work directly with clients or accessing client information related to clients under this Agreement, based on the results of a positive ICHAT response or reported criminal felony conviction or perpetrator identification.
5. Determine whether to prohibit any employee, subcontractor, subcontractor employee or volunteer from performing work directly with children under this Agreement, based on the results of a positive CR response or reported perpetrator identification.
6. Require any employee, subcontractor, subcontractor employee or volunteer who may have access to any databases of information maintained by the federal government that contain confidential or personal information, including but not limited to federal tax information, to have a fingerprint background check performed.

II. Responsibilities - Department

The Department in accordance with the general purposes and objectives of this Agreement will:

A. Reimbursement

Provide reimbursement in accordance with the terms and conditions of this Agreement based upon appropriate reports, records, and documentation maintained by the Grantee.

B. Report Forms

Provide any report forms and reporting formats required by the Department at the start date of this Agreement and provide to the Grantee any new report forms and reporting formats proposed for issuance thereafter at least 90 days prior to their required usage in order to afford the Grantee an opportunity to review.

C. Notification of Modifications

Notify the Grantee in writing of modifications to federal or state laws, rules and regulations affecting this Agreement.

D. Identification of Laws

Identify for the Grantee relevant laws, rules, regulations, policies, procedures, guidelines and state and federal manuals, and provide the Grantee with copies

of these documents to the extent they are not otherwise available to the Grantee.

E. Modification of Funding

Notify the Grantee in writing within 30 calendar days of becoming aware of the need for any modifications in Agreement funding commitments made necessary by action of the federal government, the governor, the legislature or the Department of Technology Management and Budget on behalf of the governor or the legislature. Implementation of the modifications will be determined jointly by the Grantee and the Department.

F. Monitor Compliance

Monitor compliance with all applicable provisions contained in federal grant awards and their attendant rules, regulations and requirements pertaining to program elements covered by this Agreement.

G. Technical Assistance

Make technical assistance available to the Grantee for the implementation of this Agreement.

H. Accreditation

Adhere to the accreditation requirements including the process for “Not Accredited” Grantees. The process includes developing and monitoring consent agreements, issuing and monitoring administrative compliance orders, participating in administrative hearings and petitioning appropriate circuit courts.

I. Medicaid Outreach Activities Reimbursement

Agrees to reimburse the Grantee for all allowable Medicaid Outreach activities that meet the standards of the Medicaid Bulletin: MSA 05-29 including the cost allocation plan certification and that are billed in accordance with the requirements in Attachment I.

In accordance with the Medicaid Bulletin, MSA 05-29, the Department will identify each fiscal year the Medicaid Outreach priorities and establish a reporting requirement for the Grantee.

III. Assurances

The following assurances are hereby given to the Department:

A. Compliance with Applicable Laws

The Grantee will comply with applicable federal and state laws, guidelines, rules and regulations in carrying out the terms of this Agreement. The Grantee will also comply with all applicable general administrative requirements, such as 2 CFR 200, covering cost principles, grant/agreement principles and audits, in carrying out the terms of this Agreement. The Grantee will comply with all applicable requirements in the original grant awarded to the Department if the Grantee is a subgrantee. The Department may determine that the Grantee has not complied with applicable federal or state laws, guidelines, rules and

regulations in carrying out the terms of this Agreement and may then terminate this Agreement under Part 2, Section V.

B. Anti-Lobbying Act

The Grantee will comply with the Anti-Lobbying Act (31 U.S.C. 1352) as revised by the Lobbying Disclosure Act of 1995 (2 U.S.C. 1601 et seq.), Federal Acquisition Regulations 52.203.11 and 52.203.12, and Section 503 of the Departments of Labor, Health & Human Services, and Education, and Related Agencies section of the current fiscal year Omnibus Consolidated Appropriations Act. Further, the Grantee must require that the language of this assurance be included in the award documents of all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients must certify and disclose accordingly.

C. Non-Discrimination

1. The Grantee must comply with the Department's non-discrimination statement: The Michigan Department of Health and Human Services will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, gender identification or expression, sexual orientation, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The Grantee further agrees that every subcontract entered into for the performance of any contract or purchase order resulting therefrom, will contain a provision requiring non-discrimination in employment, activity delivery and access, as herein specified, binding upon each subcontractor. This covenant is required pursuant to the Elliot-Larsen Civil Rights Act (1976 PA 453, as amended; MCL 37.2101 et seq.) and the Persons with Disabilities Civil Rights Act (1976 PA 220, as amended; MCL 37.1101 et seq.), and any breach thereof may be regarded as a material breach of this Agreement.
2. The Grantee will comply with all federal statutes relating to nondiscrimination. These include but are not limited to:
 - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination based on race, color or national origin;
 - b. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, 1685-1686), which prohibits discrimination based on sex;
 - c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination based on disabilities;
 - d. The Age Discrimination Act of 1975, as amended (42 U.S.C.

- 6101-6107), which prohibits discrimination based on age;
 - e. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination based on drug abuse;
 - f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination based on alcohol abuse or alcoholism;
 - g. Sections 523 and 527 of the Public Health Service Act of 1944 (42 U.S.C. 290dd-2), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - h. Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and,
 - i. The requirements of any other nondiscrimination statute(s) which may apply to the application.
3. Additionally, assurance is given to the Department that proactive efforts will be made to identify and encourage the participation of minority-owned and women-owned businesses, and businesses owned by persons with disabilities in contract solicitations. The Grantee must include language in all contracts awarded under this Agreement which (1) prohibits discrimination against minority-owned and women-owned businesses and businesses owned by persons with disabilities in subcontracting; and (2) makes discrimination a material breach of contract.

D. Debarment and Suspension

The Grantee will comply with federal regulation 2 CFR 180 and certifies to the best of its knowledge and belief that it, its employees and its subcontractors:

- 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or contractor;
- 2. Have not within a five-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) or private transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
- 3. Are not presently indicted or otherwise criminally or civilly charged by a

government entity (federal, state or local) with commission of any of the offenses enumerated in section 2;

4. Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default; and
5. Have not committed an act of so serious or compelling a nature that it affects the Grantee's present responsibilities.

E. Pro-Children Act

1. The Grantee will comply with the Pro-Children Act of 1994 (P.L. 103-227; 20 U.S.C. 6081, et seq.), which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted by and used routinely or regularly for the provision of health, day care, early childhood development activities, education or library activities to children under the age of 18, if the activities are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan or loan guarantee. The law also applies to children's activities that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's activities provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; activity providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where Women, Infants, and Children (WIC) coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. The Grantee also assures that this language will be included in any subawards which contain provisions for children's activities.
2. The Grantee also assures, in addition to compliance with P.L. 103-227, any activity funded in whole or in part through this Agreement will be delivered in a smoke-free facility or environment. Smoking must not be permitted anywhere in the facility, or those parts of the facility under the control of the Grantee. If activities are delivered in facilities or areas that are not under the control of the Grantee (e.g., a mall, restaurant or private work site), the activities must be smoke-free.

F. Hatch Act and Intergovernmental Personnel Act

The Grantee will comply with the Hatch Act (5 U.S.C. 1501-1508, 5 U.S.C. 7321-7326), and the Intergovernmental Personnel Act of 1970 (P.L. 91-648) as amended by Title VI of the Civil Service Reform Act of 1978 (P.L. 95-454). Federal funds cannot be used for partisan political purposes of any kind by any person or organization involved in the administration of federally assisted programs.

G. Employee Whistleblower Protections

The Grantee will comply with 41 U.S.C. 4712 and must insert this clause in all subcontracts.

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H. Clean Air Act and Federal Water Pollution Control Act

The Grantee will comply with the Clean Air Act (42 U.S.C. 7401-7671(q)) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1388), as amended. This Agreement and anyone working on this Agreement will be subject to the Clean Air Act and Federal Water Pollution Control Act and must comply with all applicable standards, orders or regulations issued pursuant to these Acts. Violations must be reported to the Department.

I. Victims of Trafficking and Violence Protection Act

The Grantee will comply with the Victims of Trafficking and Violence Protection Act of 2000 (P.L. 106-386), as amended.

This Agreement and anyone working on this Agreement will be subject to P.L. 106-386 and must comply with all applicable standards, orders or regulations issued pursuant to this Act. Violations must be reported to the Department.

J. Procurement of Recovered Materials

The Grantee will comply with section 6002 of the Solid Waste Disposal Act of 1965 (P.L. 89-272), as amended.

This Agreement and anyone working on this Agreement will be subject to section 6002 of P.L. 89-272, as amended, and must comply with all applicable standards, orders or regulations issued pursuant to this act. Violations must be reported to the Department.

K. Subcontracts

For any subcontracted activity or product, the Grantee will ensure:

1. That a written subcontract is executed by all affected parties prior to the initiation of any new subcontract activity or delivery of any subcontracted product. Exceptions to this policy may be granted by the Department if the Grantee asks the Department in writing within 30 days of execution of the Agreement.
2. That any executed subcontract to this Agreement must require the subcontractor to comply with all applicable terms and conditions of this Agreement. In the event of a conflict between this Agreement and the provisions of the subcontract, the provisions of this Agreement will prevail.

A conflict between this Agreement and a subcontract, however, will not be deemed to exist where the subcontract:

- a. Contains additional non-conflicting provisions not set forth in this Agreement;
- b. Restates provisions of this Agreement to afford the Grantee the same or substantially the same rights and privileges as the Department; or
- c. Requires the subcontractor to perform duties and services in

less time than that afforded the Grantee in this Agreement.

3. That the subcontract does not affect the Grantee's accountability to the Department for the subcontracted activity.
4. That any billing or request for reimbursement for subcontract costs is supported by a valid subcontract and adequate source documentation on costs and services.
5. That the Grantee will submit a copy of the executed subcontract if requested by the Department.
6. That subcontracts in support of programs or elements utilizing funds provided by the Department, the State of Michigan or the federal government in excess of \$10,000 must contain provisions or conditions that will:
 - a. Allow the Grantee or Department to seek administrative, contractual or legal remedies in instances in which the subcontractor violates or breaches contract terms, and provide for such remedial action as may be appropriate.
 - b. Provide for termination by the Grantee, including the manner by which termination will be effected and the basis for settlement.
7. That all subcontracts in support of programs or elements utilizing funds provided by the Department, the State of Michigan or the federal government of amounts in excess of \$100,000 must contain a provision that requires compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970 (42 USC 1857(h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15).
8. That all subcontracts and subgrants in support of programs or elements utilizing funds provided by the Department, the State of Michigan or the federal government in excess of \$2,000 for construction or repair, awarded by the Grantee must include a provision:
 - a. For compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3).
 - b. For compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5) (if required by Federal Program Legislation).
 - c. For compliance with Section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR, Part 5). This provision also applies to all other contracts in excess of \$2,500 that involve the employment of mechanics or

laborers.

L. Procurement

1. Grantee will ensure that all purchase transactions, whether negotiated or advertised, are conducted openly and competitively in accordance with the principles and requirements of 2 CFR 200.
2. Funding from this Agreement must not be used for the purchase of foreign goods or services.
3. Preference must be given to goods and services manufactured or provided by Michigan businesses, if they are competitively priced and of comparable quality.
4. Preference must be given to goods and services that are manufactured or provided by Michigan businesses owned and operated by veterans, if they are competitively priced and of comparable quality.
5. Records must be sufficient to document the significant history of all purchases and must be maintained for a minimum of four years after the end of the Agreement period.

M. Health Insurance Portability and Accountability Act

To the extent that the Health Insurance Portability and Accountability Act (HIPAA) is applicable to the Grantee under this Agreement, the Grantee assures that it is in compliance with requirements of HIPAA including the following:

1. The Grantee must not share any protected health information provided by the Department that is covered by HIPAA except as permitted or required by applicable law, or to a subcontractor as appropriate under this Agreement.
2. The Grantee will ensure that any subcontractor will have the same obligations as the Grantee not to share any protected health data and information from the Department that falls under HIPAA requirements in the terms and conditions of the subcontract.
3. The Grantee must only use the protected health data and information for the purposes of this Agreement.
4. The Grantee must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Grantee's employees.
5. The Grantee must have a policy and procedure to immediately report to the Department any suspected or confirmed unauthorized use or disclosure of protected health information that falls under the HIPAA requirements of which the Grantee becomes aware. The Grantee will

work with the Department to mitigate the breach and will provide assurances to the Department of corrective actions to prevent further unauthorized uses or disclosures. The Department may demand specific corrective actions and assurances and the Grantee must provide the same to the Department.

6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Part 2, Section V.
7. In accordance with HIPAA requirements, the Grantee is liable for any claim, loss or damage relating to unauthorized use or disclosure of protected health data and information, including without limitation the Department's costs in responding to a breach, received by the Grantee from the Department or any other source.
8. The Grantee will enter into a business associate agreement should the Department determine such an agreement is required under HIPAA.

N. Home Health Services

If the Grantee provides Home Health Services (as defined in Medicare Part B), the following requirements apply:

1. The Grantee must not use State ELPHS or categorical grant funds provided under this Agreement to unfairly compete for home health services available from private providers of the same type of services in the Grantee's service area.
2. For purposes of this Agreement, the term "unfair competition" will be defined as offering of home health services at fees substantially less than those generally charged by private providers of the same type of services in the Grantee's area, except as allowed under Medicare customary charge regulations involving sliding fee scale discounts for low-income clients based upon their ability to pay.
3. If the Department finds that the Grantee is not in compliance with its assurance not to use state ELPHS and categorical grant funds to unfairly compete, the Department will follow the procedure required for failure by local health departments to adequately provide required services set forth in Sections 2497 and 2498 of 1978 PA 368 as amended (Public Health Code), MCL 333.2497 and 2498, MSA 14.15 (2497) and (2498).

O. Website Incorporation

The Department is not bound by any content on Grantee's website or other internet communication platforms or technologies, unless expressly incorporated directly into this Agreement. The Department is not bound by any end user license agreement or terms of use unless specifically incorporated in this Agreement or any other agreement signed by the Department. The

Grantee must not refer to the Department on the Grantee's website or other internet communication platforms or technologies without the prior written approval of the Department.

P. Survival

The provisions of this Agreement that impose continuing obligations will survive the expiration or termination of this Agreement.

Q. Non-Disclosure of Confidential Information

1. The Grantee agrees that it will use confidential information solely for the purpose of this Agreement. The Grantee agrees to hold all confidential information in strict confidence and not to copy, reproduce, sell, transfer or otherwise dispose of, give or disclose such confidential information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Agreement or to use such confidential information for any purpose whatsoever other than the performance of this Agreement. The Grantee must take all reasonable precautions to safeguard the confidential information. These precautions must be at least as great as the precautions the Grantee takes to protect its own confidential or proprietary information.

2. Meaning of Confidential Information

For the purpose of this Agreement the term "confidential information" means all information and documentation that:

- a. Has been marked "confidential" or with words of similar meaning, at the time of disclosure by such party;
- b. If disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning;
- c. Should reasonably be recognized as confidential information of the disclosing party;
- d. Is unpublished or not available to the general public; or
- e. Is designated by law as confidential.

3. The term "confidential information" does not include any information or documentation that was:

- a. Subject to disclosure under the Michigan Freedom of Information Act (FOIA);
- b. Already in the possession of the receiving party without an obligation of confidentiality;
- c. Developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party's proprietary rights;

- d. Obtained from a source other than the disclosing party without an obligation of confidentiality; or
 - e. Publicly available when received or thereafter became publicly available (other than through an unauthorized disclosure by, through or on behalf of, the receiving party).
4. The Grantee must notify the Department within one business day after discovering any unauthorized use or disclosure of confidential information. The Grantee will cooperate with the Department in every way possible to regain possession of the confidential information and prevent further unauthorized use or disclosure.

R. Cap on Salaries

None of the funds awarded to the Grantee through this Agreement will be used to pay, either through a grant or other external mechanism, the salary of an individual at a rate in excess of Executive Level II. The current rates of pay for the Executive Schedule are located on the United States Office of Personnel Management web site, <http://www.opm.gov>, by navigating to Policy — Pay & Leave — Salaries & Wages. The salary rate limitation does not restrict the salary that a Grantee may pay an individual under its employment; rather, it merely limits the portion of that salary that may be paid with funds from this Agreement.

IV. Financial Requirements

A. Operating Advance

Under the pre-payment reimbursement method, no additional operating advances will be issued.

B. Payment Method

1. Prepayments

- a. The Department will make monthly prepayments equal to 1/12th of the Agreement amount for each non-fee-for-service program contained in Attachment IV of this Agreement. One single payment covering all non-fee-for-service programs will be made within the first week of each month. The Grantee can view their monthly prepayment within the EGrAMS system.
- b. Prepayments for the months of October thru January will be based upon the initial Agreement amounts in Attachment IV. Subsequent monthly prepayments may be adjusted based upon Agreement amendments or Grantee adjustment requests.
- c. If the sum of the prepayments does not equal at least 90% of the Grantee's expenditures for a quarter of the contract period, the Grantee may submit documentation for an adjustment to the monthly prepayment amount via the following process:

- i. Submit a written request for the adjustment to the Department's Accounting Expenditure Operations Division.
- ii. The adjustment request must be itemized by program and must list the amount received from the Department, the expenditure amount reported per the quarterly Financial Status Report (FSR), and the difference. The amount received from the Department and the expenditures must be for the same reporting quarterly FSR period.
- iii. The Department will review the requests and if an adjustment is approved, it will be included in the next scheduled monthly prepayment.
- iv. Adjustment requests will not be accepted prior to submission of the FSR for the quarter ending December 31. No adjustments will be made prior to the February monthly prepayment.
- v. The ability of the Department to approve adjustments may be limited by the quarterly allotments of spending authority in the Department's appropriation account mandated by the Office of the State Budget Director. The quarterly allotment limits the amount of each account (program) that the Department may expend during each fiscal quarter.

2. Fixed Fee Reimbursement

- a. Quarterly reimbursement for fixed fee projects is based on Attachment IV and approved quarterly Financial Status Reports.

C. Financial Status Report Submission

1. The Grantee must electronically prepare and submit FSRs to the Department via the EGrAMS website (<http://egram-mi.com/mdhhs>).

A Financial Status Report (FSR) must be submitted on a quarterly basis no later than 30 days after the close of the calendar quarter for all programs listed on Attachment IV and fee for services project budgeted. Failure to meet financial reporting responsibilities as identified in this Agreement may result in withholding future payments.

2. FSR's must report total actual program expenditures regardless of the source of funds. The Department will reimburse the Grantee for expenditures in accordance with the terms and conditions of this Agreement. Failure to comply with the reporting due dates will result in the deferral of the Grantee's monthly prepayment.
3. The Grantee representative who submits the FSR is certifying to the best of their knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements, and cash receipts are

for the purposes and objectives set forth in the terms and conditions of this Agreement. The individual submitting the FSR should be aware that any false, fictitious, or fraudulent information, or the omission of any material facts, may subject them to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

4. The instructions for completing the FSR form are available on the website <http://egram-mi.com/dch>. Send FSR questions to FSRMDHHS@michigan.gov.

D. Reimbursement Method

The Grantee will be reimbursed in accordance with the reimbursement methods for applicable program elements described as follows:

1. Performance Reimbursement - A reimbursement method by which Grantees are reimbursed based upon the understanding that a certain level of performance (measured by outputs) must be met in order to receive full reimbursement of costs (net of program income and other earmarked sources) up to the contracted amount of state funds. Any local funds used to support program elements operated under such provisions of this Agreement may be transferred by the Grantee within, among, to or from the affected elements without Department approval, subject to applicable provisions of Sections 3.B. and 3.C.3 of Part 1. If Grantee's performance falls short of the expectation by a factor greater than the allowed minimum performance percentage, the state maximum allocation will be reduced equivalent to actual performance in relation to the minimum performance.
2. Actual Cost Reimbursement - A reimbursement method by which Grantees are reimbursed based upon the understanding that state dollars will be paid up to total costs in relation to the state's share of the total costs and up to the total state allocation as agreed to in the approved budget. This reimbursement approach is not directly dependent upon whether a specified level of performance is met by the local health department. Department funding under this reimbursement method is allocable as a source before any local funding requirement unless a specific local match condition exists.
3. Fixed Unit Rate Reimbursement - A reimbursement method by which Grantee is reimbursed a specific amount for each output actually delivered and reported.
4. Essential Local Public Health Services (ELPHS) - A reimbursement method by which Grantees are reimbursed a share of reasonable and allowable costs incurred for required services, as noted in the current Appropriations Act.

E. Reimbursement Mechanism

All Grantees must sign up through the on-line vendor registration process to receive all State of Michigan payments as Electronic Funds Transfers (EFT)/Direct Deposits. Vendor registration information is available through the Department of Technology, Management and Budget's web site: <http://www.michigan.gov/sigmavss>

F. Unobligated Funds

Any unobligated balance of funds held by the Grantee at the end of the Agreement period will be returned to the Department or treated in accordance with instructions provided by the Department.

G. Final Obligation Reporting Requirements

An Obligation Report, based on annual guidelines, must be submitted by the due date using the format provided by the Department through EGrAMS. The Grantee must provide, by program, an estimate of total expenditures for the entire Agreement period (October 1 through September 30). This report must represent the Grantee's best estimate of total program expenditures for the Agreement period. The information on the report will be used to record the Department's year-end accounts payables and receivables by program for this Agreement. The report assists the Department in reserving sufficient funding to reimburse the final expenditures that will be reported on the Final FSR without materially overstating or understating the year-end obligations for this Agreement. The Department compares the total estimated expenditures from this report to the total amount reimbursed to the Grantee in the monthly prepayments and quarterly fee-for-service payments to establish accounts payable and accounts receivable entries at fiscal year-end. The Department recognizes that based upon payment adjustments and timing of Agreement amendments, the Grantee may owe the Department funding for overpayment of a program and may be due funds from the Department for underpayment of a program at fiscal year-end.

Within 60 days after the Agreement fiscal year-end, the Grantee must liquidate any unpaid year-end commitments and obligations. Any obligation remaining unliquidated after 60 days from the end of the Agreement period will revert to the Department for disposition in accordance with applicable state and/or federal requirements, except as specifically authorized in writing by the Department.

H. Final Financial Status Reporting Requirements

Final FSRs are due on the following dates following the Agreement period end date:

<u>Project</u>	<u>Final FSR Due Date</u>
Public Health Emergency Preparedness	11/15/2025
All Remaining Projects	11/30/2025

Upon receipt of the final FSR electronically through EGrAMS, the Department will determine by program, if funds are owed to the Grantee or if the Grantee owes funds to the Department. If funds are owed to the Grantee, payment will be processed. However, if the Grantee underestimated their year-end obligations in the Obligation Report as compared to the final FSR and the total reimbursement requested does not exceed the Agreement amount that is due to the Grantee, the Department will make every effort to process full reimbursement to the Grantee per the final FSR. Final payment may be delayed pending final disposition of the Department's year-end obligations. If funds are owed to the Department, it will generally not be necessary for Grantee to send in a payment. Instead, the Department will make the necessary entries to offset other payments and as a result the Grantee will receive a net monthly prepayment. When this does occur, clarifying documentation will be provided to the Grantee by the Department's Bureau of Finance and Accounting.

I. Penalties for Reporting Noncompliance

For failure to submit the final total Grantee FSR report by November 30, through EGrAMS after the Agreement period end date, the Grantee may be penalized with a one-time reduction in their current ELPHS allocation for noncompliance with the fiscal year-end reporting deadlines. Any penalty funds will be reallocated to other Local Health Department Grantees. Reductions will be one-time only and will not carryforward to the next fiscal year as an ongoing reduction to a Grantee's ELPHS allocation. Penalties will be assessed based upon the submitted date in EGrAMS:

ELPHS Penalties for Noncompliance with Reporting Requirements:

1. 1% - 1 day to 30 days late;
2. 2% - 31 days to 60 days late;
3. 3% - over 60 days late with a maximum of 3% reduction in the Grantee's ELPHS allocation.

J. Indirect Costs and Cost Allocations/Distribution Plans

The Grantee is allowed to use approved federal indirect rate, 15% de minimis indirect rate or cost allocation/distribution plans in their budget calculations.

1. Costs must be consistently charged as indirect, direct or cost allocated, but may not be double charged or inconsistently charged.
2. If the Grantee does not have an existing approved federal indirect rate, they may use a 15% de minimis rate in accordance with Title 2 Code of Federal Regulations (CFR) Part 200 to recover their indirect costs.
3. Grantees using the cost allocation/distribution method must develop certified plan in accordance with the requirements described in Title 2 CFR, Part 200 which includes detailed budget narratives and is retained by the Grantee and subject to Department review.

4. There must be a documented, well-defined rationale and audit trail for any cost distribution or allocation based upon Title 2 CFR, Part 200 Cost Principles and subject to Department review.

V. Agreement Termination

This Agreement may be terminated without further liability or penalty to the Department for any of the following reasons:

- A. By either party by giving 30 days written notice to the other party stating the reasons for termination and the effective date.
- B. By either party with 30 days written notice upon the failure of either party to carry out the terms and conditions of this Agreement, provided the alleged defaulting party is given notice of the alleged breach and fails to cure the default within the 30-day period.
- C. Immediately if the Grantee or an official of the Grantee or an owner is convicted of any activity referenced in Part 2 Section III. D. of this Agreement during the term of this Agreement or any extension thereof.

Further, this Agreement may be terminated or modified immediately upon a finding by the Department in accordance with MCL 333.2235 that the Grantee local health department for the delivery of public health services under this Agreement is unable or unwilling to provide any or all of the services as provided in this Agreement, and the Department may redirect funds as necessary to ensure that the public health services are provided within the Grantee's jurisdiction.

VI. Stop Work Order

The Department may suspend any or all activities under this Agreement at any time. The Department will provide the Grantee with a written stop work order detailing the suspension. Grantee must comply with the stop work order upon receipt. The Department will not pay for activities, Grantee's incurred expenses or financial losses, or any additional compensation during a stop work period.

VII. Final Reporting upon Termination

Should this Agreement be terminated by either party, within 30 days after the termination, the Grantee must return all State and federal data and provide the Department with all financial, performance and other reports required as a condition of this Agreement. The Department will make payments to the Grantee for allowable reimbursable costs not covered by previous payments or other state or federal programs. The Grantee must immediately refund to the Department any funds not authorized for use and any payments or funds advanced to the Grantee in excess of allowable reimbursable expenditures.

VIII. Severability

If any part of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, that part will be deemed deleted from this Agreement and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining parts of the Agreement will continue in full force and

effect.

IX. Amendments

- A. Except as otherwise provided, any changes to this Agreement will be valid only if made in writing and accepted by all parties to this Agreement.

In the event that circumstances occur that are not reasonably foreseeable, or are beyond the Grantee's or Department's control, which reduce or otherwise interfere with the Grantee's or Department's ability to provide or maintain specified services or operational procedures, immediate written notification must be provided to the other party. Any change proposed by the Grantee which would affect the state funding of any project, in whole or in part as provided in Part 1, Section 3.C. of the Agreement, must be submitted in writing to the Department for approval immediately upon determining the need for such change. The proposed change may be implemented upon receipt of written notification from the Department.

- B. Except as otherwise provided, amendments to this Agreement will be made within thirty days after receipt and approval of a change proposed by the Grantee.

Amendments of a routine nature including applicable changes in budget categories, modified indirect rates, and similar conditions which do not modify the Agreement scope, amount of funding to be provided by the Department or, the total amount of the budget may be submitted by the Grantee, in writing, at any time prior to June 7. The Department will provide a written response within 30 calendar days.

All amendments must be submitted to the Department within three weeks of receipt through EGrAMS to assure the amendment can be executed prior to the end of the Agreement period.

X. Liability

The Grantee assumes all liability to third parties, loss, or damage because of claims, demands, costs, or judgments arising out of activities, such as but not limited to direct activity delivery, to be carried out by the Grantee in the performance of this Agreement, under the following conditions:

- A. The liability, loss, or damage is caused by, or arises out of, the actions of or failure to act on the part of the Grantee, any of its subcontractors, anyone directly or indirectly employed by the Grantee, or anyone performing activities at the direction of the Grantee under this agreement.
- B. Nothing herein will be construed as a waiver of any governmental immunity that has been provided to the Grantee or its employees by statute or court decisions.

The Department is not liable for consequential, incidental, indirect or special

damages, regardless of the nature of the action.

C. In the event of an incident the Grantee must:

1. Cooperate with the Department in investigating the occurrence, making available all relevant records, logs, files, data reporting, and other materials required to comply with applicable law or as otherwise required by the Department;
2. In the case of unauthorized disclosure or breach of confidential information, at the Department's sole election, with approval and assistance from the Department, notify the affected individuals with comprised Personally Identifiable Information (PII) or Protected Health Information (PHI) as soon as practicable but no later than is required to comply with applicable law and provide third-party credit and identity monitoring services to each of the affected individuals for the period required to comply with applicable law, or, in the absence of any legally required monitoring services, for no less than 24 months following the date of notification to such individuals;
3. Perform or take any other actions required to comply with applicable law as a result of the occurrence including pay for: any costs associated with the occurrence, any costs incurred by the Department in investigating and resolving the occurrence, reasonable attorney's fees associated with such investigation and resolution.

XI. Waiver

Failure to enforce any provision of this Agreement will not constitute a waiver.

Any clause or condition of this Agreement found to be an impediment to the intended and effective operation of this Agreement may be waived in writing by the Department or the Grantee, upon presentation of written justification by the requesting party. Such waiver may be temporary or for the life of the Agreement and may affect any or all program elements covered by this Agreement.

XII. State of Michigan Agreement

This Agreement is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Agreement are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Agreement must be resolved in the Michigan Court of Claims. Complaints against the State must be initiated in Ingham County, Michigan. Grantee waives any objections, such as lack of personal jurisdiction or forum non conveniens. Grantee must appoint an agent in Michigan to receive service of process.

XIII. Funding

- A. State funding for this Agreement will be provided from the applicable and available Department appropriations for the current fiscal year. The Department provided funds will be as stated in the approved Annual Budget - Attachment I Instructions for the Annual Budget, Attachment III, Program

Specific Assurances and Requirements, and as outlined in Attachment IV, Funding/Reimbursement Matrix.

- B. The funding provided through the Department for this Agreement will not exceed the amount shown for each federal and state categorical program element except as adjusted by amendment. The Grantee must advise the Department in writing by May 1, if the amount of Department funding may not be used in its entirety or appears to be insufficient for any program element. ELPHS transfer requests between MDHHS, MDARD and MDEQ must also be requested in writing by May 1. All ELPHS required services must be maintained throughout the entire period of the Agreement.
- C. The Department may periodically redistribute funds between agencies during the Agreement period in order to ensure that funds are expended to meet the varying needs for services.

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AA Attachments

A1 Attachment I - Instructions for the Annual Budget

[Attachment I - Instructions for the Annual Budget](#)

A2 Attachment III - Program Specific Assurances and Requirements

[Attachment III - Program Specific Assurances and Requirements](#)

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MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
ATTACHMENT IV - Local Health Department - 2025
CONTRACT MANAGEMENT SECTION
Ionia County Health Department

Program Element/Funding Source (a)	MDHHS Source	Fed/St	Funding Amount	Reimbursement Method (b)	Performance Target Output Measurement	Total (c) Perform Expect	State (d) Funded Target Perform	State Funded Minimum Performance Percent Number (e)	Contractor / Subreceptient (f)
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Attachment IV Notes

[Attachment IV Notes](#)

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Summary of Budget

PROGRAM / PROJECT Local Health Department - 2025 / Local Health Department - 2025			DATE PREPARED 7/19/2024	
CONTRACTOR NAME Ionia County Health Department			BUDGET PERIOD From : 10/1/2024 To : 9/30/2025	
MAILING ADDRESS (Number and Street) 100 Main ST			BUDGET AGREEMENT ☒ Original ☐ Amendment	AMENDMENT # 0
CITY Ionia	STATE MI	ZIP CODE 48846-1651	FEDERAL ID NUMBER 38-6004857	

	Category	Total	Amount
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SOURCE OF FUNDS

	Category	Total	Amount	Cash	Inkind
1	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00
2	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00
3	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00
4	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00
5	Federally Provided Vaccines	0.00	0.00	0.00	0.00
6	Federal Medicaid Outreach	0.00	0.00	0.00	0.00
7	Required Match - Local	0.00	0.00	0.00	0.00
8	Local Non-ELPHS	0.00	0.00	0.00	0.00
9	Local Non-ELPHS	0.00	0.00	0.00	0.00
10	Local Non-ELPHS	0.00	0.00	0.00	0.00
11	Other Non-ELPHS	0.00	0.00	0.00	0.00
12	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00
13	MDHHS Comprehensive	0.00	0.00	0.00	0.00
14	MCH Funding	0.00	0.00	0.00	0.00
15	Local Funds - Other	0.00	0.00	0.00	0.00
16	Inkind Match	0.00	0.00	0.00	0.00
17	MDHHS Fixed Unit Rate	0.00	0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00	0.00

From: noreply@egrams-mi.net <noreply@egrams-mi.net>
Sent: Friday, July 19, 2024 9:13 AM
To: Ingersoll, Brenda <bingersoll@ioniacounty.org>
Cc: FSRMDHHS@michigan.gov
Subject: MDHHS Fiscal Year (FY) 2025 Project Allocations

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

May, 17 2024

Chad Shaw, Health Officer
Ionia County Health Department
100 Main ST
Ionia, MI 48846 1651

Dear Chad Shaw:

Subject: Fiscal Year (FY) 2025 Projected Allocations

The following chart is a list of the FY 2025 Local Health Department (Comprehensive) Agreement allocations for your Local Health Department (LHD) for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Agreement. These allocations are based on anticipated FY 2025 Appropriations for MDHHS and are subject to the availability of funds, MDHHS's Appropriation Act for FY 2025, MDHHS approval, and State Administrative Board approval.

Please complete the applications, including the budgets, for these projects and submit your applications through MI E-Grants within **six weeks**. When each individual project application is completed, please have your Authorized Official submit it. This will facilitate timely processing of your agreement. If you are not able to submit your application within this time period, please contact your Grants Section team member, Carissa Reece, at reeceC@michigan.gov. All allocations must be budgeted and expended consistent with the requirements contained in the Agreement. The effective date for the executed agreement is based on the Grantee's signature or October 1, 2024, whichever is later.

The following are the projects available for budgeting the Maternal Child Health (MCH) allocations:

1. MCH- Children
2. MCH - All Other

We have tried to anticipate the projects you will need for FY 2025 based on the FY 2024 budgets. If you need additional projects, or if you do not need a project which was released to your agency, please send your requests to reeceC@michigan.gov.

Allocation Table

PROJECT TITLE	ALLOCATION AMOUNT
Administration	0.00
Bridge Access Program - Fixed Fee	0.00
Public Health Emergency Preparedness (PHEP) 10/1 - 6/30	88,240.00
Body Art Fixed Fee	0.00
Children's Special Hlth Care Services (CSHCS) Care Coordination	0.00
CSHCS Medicaid Outreach	0.00
CSHCS Medicaid Elevated Blood Lead Case Mgmt	0.00
Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy	50,410.00
MCH - Children	0.00
Food ELPHS	100,000.00
Hearing ELPHS	23,429.00
HIV Prevention	15,000.00
Immunization Action Plan (IAP)	36,131.00
Infection Prevention and Healthcare- Associated Infections Response Support	125,000.00
Local MCH	49,740.00
Oral Health- Kindergarten Assessment	55,483.00
Medicaid Outreach	0.00
MCH - All Other	0.00
MDHHS-Essential Local Public Health Services (ELPHS)	259,768.00
Public Health Infrastructure	176,184.00
Statewide Lead Case Management - Fixed Fee	0.00
Tuberculosis (TB) Control	349.00
Immunization Fixed Fees	0.00
Vision ELPHS	23,428.00
Immunization Vaccine Quality Assurance	9,938.00
WIC Breastfeeding	38,684.00
WIC Resident Services	315,345.00
EGLE Drinking Water and Onsite Wastewater Management	237,060.00
TOTAL	1,604,189.00

Next Steps

The DUNS number has been replaced by the Unique Entity Identifier (UEI). Please ensure the face sheet of your agency's application includes your agency's UEI. If your agency needs to apply for a new UEI, please visit <http://www.sam.gov>.

- The next steps in the MI E-Grants system for completing your budgets and submitting your Local Health Department Agreement for MDHHS approval are as follows:

1. The Project Manager will assign the agency users to the Local Health Department - 2025 program.
2. For your convenience, you can access the "Grantee: Comprehensive Agreement Instructions" material on the home page by clicking "About EGrAMS" and downloading the PDF. Access the system using the URL <http://egram-mi.com/mdhhs>.
3. Login to the MI E-Grants system at the URL <http://egram-mi.com/mdhhs>.
4. Access the application using the drop-down menus "Grantee>Grant Application>Enter Grant Application" and click on "Go."
5. Select the CO-2025 / Local Health Department - FY 2025 program and click on the "Go" button.
6. Select the hyperlink titled "Local Health Department FY 2025."
7. Complete the face sheet, including the fiscal month, day, and contact information. Click the "Save" button before advancing to the next screen(s). Detailed instructions are available on page 36 of the training materials.
8. Select the hyperlinks to the various program elements and complete the application, including the face sheet, certifications, and budget. Detailed instructions are available on page 37 of the training materials.
9. When completing the "Budget" tab, it is highly recommended that you use the "Copy" button to initially populate the data and modify the information to fit the current-year spending plan. Detailed instructions are available on page 34 of the training materials. When copying the prior-year budget, please note funds budgeted for MCH may need to be moved to match the new projects available for these funding sources.
10. When the application has been entered, validated, and is error-free, it is ready for submission by the Authorized Official. Detailed instructions are available on page 81 of the training materials.

Additional Guidance

A blank version of the FY 2025 Comprehensive Boilerplate and attachments is available on the MI E-Grants home page (<http://egram-mi.com/MDHHS/>). To access documents, click "Comprehensive Agreements" located under the "Current Grants" header. Select the hyperlink for the CO-2025 agreement and click on the "Documents" tab to access the documents.

Grantees can generate the Schedule of Finance Assistance on-demand using MDHHS EGrAMS. To generate the Schedule of Finance Assistance, access MDHHS EGrAMS at <http://egram-mi.com/mdhhs>. Once logged in, path to Grantee > Grant Application > Schedule of Finance Assistance. Click Generate, enter 2024 in the Fiscal Year field, and click Find. The Schedule can be saved as either an Excel or PDF using the available buttons on the screen. The Schedule will reflect the most up-to-date funding information at the time it is generated, and MDHHS recommends generating revised versions periodically to capture any funding updates.

Technical Assistance

Technical Assistance to complete the budgets is available through your Grants Section team member, Carissa Reece, at reeceC@michigan.gov. In addition, you may refer to your training materials, the yellow book, and help icons within MI E-Grants for assistance.

Thank you for your cooperation and support. Please contact your Grants Section team member if you have any questions.

Sincerely,

Laura Geist

Grants Administration Section Manager
Michigan Department of Health and Human Services

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Submitted for Discussion/Action
on August 13, 2024 meeting

[Click here to enter text.](#)

CONTACT:

Kyle B. Butler
Ionia County Prosecutor

DESCRIPTION:

The Ionia County Prosecutor's Office requests permission to represent a local municipality, specifically Ionia Township, concerning enforcement of citations issued under municipal ordinance.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None.

FINANCIAL ANALYSIS:

The agreement between the Office and the municipality would be to compensate the Office one-half (50%) of any fines and costs paid for prosecution of citations issued under municipal ordinance.

LEGAL REVIEW:

[Click here to enter text.](#)

DEADLINE:

ASAP

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

For the board to approve the request made by the Ionia County Prosecutor's Office to represent a local municipality, specifically Ionia Township, concerning enforcement of citations issued under municipal ordinance.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.

AGREEMENT FOR PROSECUTION SERVICES

RECITALS

Ionia Township ("Ionia") is a township organized and operating as a general law township with the authority to enforce municipal ordinances within Ionia Township; and

Ionia is authorized to prosecute violations of township ordinances committed within its municipal limits; and

The Michigan Attorney General has determined that a county prosecuting attorney may act as counsel for a municipality for the purpose of prosecuting ordinance cases; and

Ionia desires to contract with the Ionia County Prosecuting Attorney ("Prosecuting Attorney") through the County of Ionia ("County"), to prosecute violations of township ordinances committed within the municipal limits of the township; and

The Prosecuting Attorney and County desire to contract with Ionia to accept the duty and receive the authority to prosecute those violations of township ordinances cited within the municipal limits of the township; and

Ionia and the Prosecuting Attorney and the county (individually, a "Party" and collectively, the "Parties") have agreed that it is in the best interest of the citizens of Ionia and the County of Ionia that the Prosecuting Attorney, and those on his staff, be empowered by Ionia to enforce township ordinances;

In consideration of the above recitals and Ionia's payment to the County of compensation as provided, the Parties agree as follows:

I. PERFORMANCE OF SERVICES

A. Prosecuting Attorney will prosecute all misdemeanor crimes, traffic offenses, and ordinance violations occurring within township limits for which an arrest is made or a citation issued, except for commercial motor vehicle violations, and appeals from a magistrate to district court.

B. In addition, Prosecuting Attorney agrees to provide Ionia with the following specific services:

i. Render legal advice to any Ionia employee or officers employed by Ionia on a 24 hour, 7 days a week basis (as possible) regarding all investigative and police matters relating to criminal law and criminal procedure.

ii. Render legal advice to Ionia employees about ordinance violations.

iii. Offer consultation with Ionia employees concerning the filing of charges.

iv. Review complaint requests, arrest and assist in the preparation of search warrants.

v. Prepare for and conduct all court hearings or motions scheduled for a hearing in any case within the scope of this Agreement and any appeal from a magistrate to district court, consistent with local practices and need as determined by the Prosecuting Attorney.

vi. Prepare and conduct all trials in any case within the scope of this Agreement, whether such trial shall be by bench or by jury, and any appeal.

vii. Keep informed of new developments in criminal law and criminal procedure.

C. The inclusion of any services by specific reference in this Agreement is not intended as an exclusion of other services necessary and proper to the fulfillment of this Agreement.

D. The Prosecuting Attorney will exercise his "best efforts" in all services that are provided under this Agreement.

2. PAYMENT OF SERVICE

A. In exchange for the services in this Agreement, the sole compensation shall be one-half (1/2) that portion of the fines and costs that Ionia would otherwise receive for any case within the scope of this Agreement. Ionia shall pay the funds quarterly (or when received, if accounting is sent less than quarterly) based on an accounting provided by the Prosecutor's Office.

3. TERM OF AGREEMENT

A. This Agreement shall be in full force and effect from _____ through _____. Either Party may terminate this Agreement upon 30 days written notice to the other Party.

4. MISCELLANEOUS PROVISIONS

A. Independent Contractor: the Parties to this Agreement intended that the relationship of Ionia and the Prosecuting Attorney shall be that of an independent contractor.

B. Conflict of Interest: If the Prosecuting Attorney determines, in his/her sole discretion, that the prosecution of a township matter subject to this agreement creates or will create a potential or actual conflict of interest or may be inconsistent with his duties as prosecuting attorney, Michigan law, State Bar ethic rules, or that the interest of justice requires it, the Prosecuting Attorney may refuse to prosecute such case and shall promptly provide written notification to the Ionia Township Supervisor or his designee. Ionia agrees that it shall arrange and pay for prosecution of that particular case.

C. Discretion: The Prosecuting Attorney shall have discretion in all charging decisions, plea agreements and disposition of cases prosecuted on behalf of Ionia, but will consider the requests and input from the law enforcement, Ionia Township Supervisor, or their designees, and Ionia Employees (collectively, the "Interested Parties") with regard to a particular case and consider any requests and input from the Interested Parties.

D. Compliance with Law: The Parties shall comply with all federal, state, and local laws.

E. Headings: The headings in this Agreement are inserted for convenience and identification only and are in no way intended to describe, interpret, define, or limit the scope, extent or intent of this agreement or any provisions.

F. Severability: Every provision of this agreement is intended to be severable. If any term or provision hereof is deemed invalid or unenforceable by a court of competent jurisdiction, such decision or decisions shall not affect the validity of the remaining portions, which shall continue in full force and effect.

5. ACCEPTANCE

IONIA TOWNSHIP

By: 

Kurt Scheurer

Ionian Township Supervisor

Date: 7-22-24

By: 

Marilyn Harp

Ionian Township Treasurer

Date: 7-22-2024

APPROVED AS TO FORM

By: 

Sheri Lynn

Ionian Township Clerk

Date: 7/22/2024

IONIA COUNTY


Kyle B. Butler

Prosecuting Attorney for Ionian County

Date:


David Hodges

Chair, Ionian County Board of Commissioners

Date:

IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION

Request for board approval and board chair signature on Contract Amendment No. 61.54-FY24.3, awarding the Ionia County Commission on Aging an additional \$2,016 in Older Americans Act funding plus the accompanying Budget Amendment.
August 13, 2024

CONTACT:

Carol Hanulcik, Director, Ionia County Commission on Aging

DESCRIPTION:

This contract amendment awards ICCOA an additional \$2,016 in potential funding, overall, while also making adjustments to funding for various ICCOA departments in FY 2024.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

none

FINANCIAL ANALYSIS:

The additional funding will supplement Senior Millage, donations, billed services and so forth to support various ICCOA services.

LEGAL REVIEW:

none

DEADLINE:

AAAWM requested we return signed copies as soon as possible.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I move to approve the request of the Commission on Aging Director, to sign AAAWM contract amendment 61.54-FY24.3 and approve the corresponding Budget Amendment.

DEPARTMENT HEAD RECOMMENDATION:

I recommend board approval.

ADMINISTRATOR'S RECOMMENDATION: County Administrator Recommends Approval of this Request.

7/31/2024

To record additional, mid-year OAA funding award, and an NSIP reduction, received through AAAWM, contract 61.54-FY24.3

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	<i>Increase</i>	<i>Decrease</i>
		There is no corresponding increase in expenditures for the \$2,016 net INCREASE in funding. This funding will decrease the amount of senior millage dollars needed for these COA depts, and/or reduce the amount we need to draw from our fund balance, for services in 2024.			

APPROVED
By Carol Hanulcik at 9:47 am, 7/30/24

Date _____

Date

CONTRACT AMENDMENT
STATEMENT OF PURPOSE

The **Area Agency on Aging of Western Michigan, Inc. (AAAWM)**, a Michigan non-profit Corporation, and **Ionia County Board of Commissioners (Service Partner)**, a public agency, entered in Contract numbered 61.54 in which the Service Partner undertook to provide certain services with state and federal funding for the three-year period ending 09/30/2025. The parties now agree to amend the provisions of that contract.

AGREEMENT OF PARTIES

As of July 22, 2024, AAAWM and the Service Partner agree:

1. That the amount of funds the AAAWM agrees to pay, for the budget period October 1, 2023 through September 30, 2024, as provided in the Contract of 10/01/2022 through 09/30/2025 shall not exceed **\$531,489.00 (Five hundred thirty-one thousand four hundred eighty-nine and 00/100 dollars)**.
2. Service Partner is to provide services funded through this contract during each of the twelve (12) months of the fiscal year unless a waiver has been granted.
3. That the amount the Service Partner agrees to provide as Local Match, for the budget period October 1, 2023 through September 30, 2024, as specified in the Contract of 10/01/2022 through 09/30/2025, shall not be less than **\$53,003.00 (Fifty-three thousand three and 00/100 dollars)**.
4. That the amount of Nutrition Services Incentive Program (NSIP) funds the AAAWM agrees to pay, for the budget period October 1, 2023 through September 30, 2024, shall not exceed **\$37,534.00 (Thirty seven thousand five hundred thirty-four and 00/100 dollars)**.
5. That Service Budget Attachments I-B, I-C, I-D and I-E (dated 08/18/2023) are deleted, and Service Budget Attachments I-B, I-C, I-D and I-E (dated 7/22/2024) are added.
6. The Older Americans Act Funding Distribution Schedule (Attachment II), dated 4/22/2024, is deleted and Older Americans Act Funding Distribution Schedule (Attachment II), dated 7/22/2024, is added.

AREA AGENCY ON AGING OF WESTERN MICHIGAN, INC.
 A MICHIGAN NON-PROFIT CORPORATION

By: 
 Kendrick Heinlein, Chief Executive Officer

7/26/2024
 Date

By: _____
 Person Authorized to Sign for Service Partner

 Date

Name & Title: _____

UNIT RATE BUDGET

Older Americans Act FY2024

Partner: Ionia County Commission on Aging
Service: Home Delivered Meals
Date: 07/22/2024 **Budget Period:** 10/1/24-9/30/24
Prepared by: Carol Hanulcik

(Use whole dollar amounts unless otherwise specified)

I. FUNDING SUMMARY			
1.	Federal Funds Awarded		\$190,003
1a.	One-time Federal Funds Awarded		\$0
2.	State Funds Awarded		\$86,983
2a.	One-time State Funds Awarded		\$0
3.	TOTAL AAAM FUNDING:		\$276,986
II. UNIT COST ANALYSIS			
(Per Unit: Dollars and Cents - 2 decimal places)			
4.	Administration & Fundraising Expenses		\$1.15
5.	Delivery & Direct Service Cost		\$3.89
6.	Raw Food		\$2.01
7.	Other (Occupancy, Communication, etc.)		\$0.39
8.	Total Cost BEFORE:		\$7.44
9.	Less Program Income		\$1.17
10.	Less NSIP		\$0.58
11.	Less 10% Unit Match		\$0.57
12a.	Unit Rate to be Paid by AAAM to Service Partner (10/1/23-8/31/24):		\$5.12
12b.	UR to be Paid by AAAM to Service Partner with raw food increase (9/1/24-9/30/24):		\$6.71
III. OTHER RESOURCES			
13.	Projected Program Income		\$63,000
14.	Other Resources		\$20,000
IV. LOCAL MATCH			
Required Match Amount: \$30,776			
	Source of Local Match	Cash	In-Kind
15.	Senior Millage	\$30,776	\$0
16.			\$0
17.			\$0
18.			\$0
19.	Total Match:	\$30,776	\$0
(total match on line 19 must be equal to/greater than Required Match Amount above)			
V. UNITS & CLIENTS			
20.	Total Number of Units to be Provided		52,735
21.	Estimated Number of Clients to Receive Service		525

VI. PROGRAM COST NARRATIVE

(Complete this section by describing the basis for unit rate expenses in each category)

A. Administration & Fundraising:

Portion of Nutrition Director and Admin Aide salaries for supervision, data entry, recruiting.

B. Direct Service Cost:

Wages for drivers, cooks, assessments, delivery expenses, packaging.

C. Raw Food:

Food cost.

D. Other:

Memberships, license fees, software cost, fundraising, kitchen maintenance.

UNIT RATE BUDGET

Older Americans Act FY2024

Partner: Ionia County Commission on Aging
Service: Homemaker
Date: 07/22/2024 **Budget Period:** 10/1/23-9/30/24
Prepared by: Carol Hanulcik

(Use whole dollar amounts unless otherwise specified)

I. FUNDING SUMMARY			
1.	Federal Funds Awarded		\$15,000
1a.	One-time Federal Funds Awarded		\$0
2.	State Funds Awarded		\$48,079
2a.	One-time State Funds Awarded		\$0
3.	TOTAL AAAWM FUNDING:		\$63,079
II. UNIT COST ANALYSIS			
(Per Unit: Dollars and Cents - 2 decimal places)			
4.	Administration & Fundraising Expenses		\$2.00
5.	Direct Service Cost		\$20.28
6.	Equipment & Supplies		\$0.00
7.	Other (Occupancy, Communication, etc.)		\$0.02
8.	Total Cost BEFORE Match:		\$22.30
9.	Less 10% Unit Match		\$2.23
10.	Unit Rate to be Paid by AAAWM to Service Partner:		\$20.07
III. OTHER RESOURCES			
11.	Projected Program Income		\$8,000
12.	Other Resources		\$0
IV. LOCAL MATCH			
Required Match Amount: \$7,009			
	Source of Local Match	Cash	In-Kind
13.	Senior Millage	\$7,009	\$0
14.			\$0
15.			\$0
16.			\$0
17.	Total Match:	\$7,009	\$0
(total match on line 17 must be equal to/greater than Required Match Amount above)			
V. UNITS & CLIENTS			
18.	Total Number of Units to be Provided		3,143.00
19.	Estimated Number of Clients to Receive Service		200

VI. PROGRAM COST NARRATIVE

(Complete this section by describing the basis for unit rate expenses in each category)

A. Administration & Fundraising:

Portion of administrative wages for In Home Services Director for scheduling, donation requests, documentation, recruiting.

B. Direct Service Cost:

Aide wages, benefits, supplies, mileage, plus a portion of caseworker wages and mileage for assessments.

C. Equipment & Supplies:

N/A

D. Other:

Portion of cell phone stipend.

UNIT RATE BUDGET

Older Americans Act FY2024

Partner: Ionia County Commission on Aging
Service: Respite
Date: 07/22/2024 **Budget Period:** 10/1/23-9/30/24
Prepared by: Carol Hanulcik

(Use whole dollar amounts unless otherwise specified)

I. FUNDING SUMMARY			
1.	Federal Funds Awarded		\$5,000
1a.	One-time Federal Funds Awarded		\$0
2.	State Funds Awarded		\$30,375
2a.	One-time State Funds Awarded		\$0
3.	TOTAL AAAWM FUNDING:		\$35,375
II. UNIT COST ANALYSIS			
(Per Unit: Dollars and Cents - 2 decimal places)			
4.	Administration & Fundraising Expenses		\$2.00
5.	Direct Service Cost		\$20.28
6.	Equipment & Supplies		\$0.00
7.	Other (Occupancy, Communication, etc.)		\$0.02
8.	Total Cost BEFORE Match:		\$22.30
9.	Less 10% Unit Match		\$2.23
10.	Unit Rate to be Paid by AAAWM to Service Partner:		\$20.07
III. OTHER RESOURCES			
11.	Projected Cost Share		\$3,200
12.	Projected Program Income		\$300
IV. LOCAL MATCH			
Required Match Amount: \$3,931			
	Source of Local Match	Cash	In-Kind
13.	Senior Millage	\$3,931	\$0
14.			\$0
15.			\$0
16.			\$0
17.	Total Match:	\$3,931	\$0
(total match on line 17 must be equal to/greater than Required Match Amount above)			
V. UNITS & CLIENTS			
18.	Total Number of Units to be Provided		1,763.00
19.	Estimated Number of Clients to Receive Service		50

VI. PROGRAM COST NARRATIVE

(Complete this section by describing the basis for unit rate expenses in each category)

A. Administration & Fundraising:

Portion of administrative wages for In Home Services Director for scheduling, income/cost share, documentation, recruiting.

B. Direct Service Cost:

Aide wages, benefits, supplies, mileage, plus a portion of caseworker wages and mileage for assessments.

C. Equipment & Supplies:

N/A

D. Other:

Portion of cell phone stipend.

Area Agency on Aging of Western Michigan
Older Americans Act (OAA) Funding Distribution
Contract Period: October 1, 2023 – September 30, 2024

Funding as of: July 22, 2024

Partner: Ionia County Commission on Aging

Service:	Funding Source	CFDA	Award Amount	Change in Funding	Adjusted Award
1. Congregate Meals	IIIC-1	93.045	\$31,583		\$31,583
	IIIC-1 (ARPA)	93.045	\$30,000		\$30,000
	Total for Service:		\$61,583	\$0	\$61,583
2. Home Delivered Meals	IIIC-2	93.045	\$50,503		\$50,503
	IIIC-2 (ARPA)	93.045	\$139,500		\$139,500
	SHDM	N/A	\$80,000	\$6,983	\$86,983
	Total for Service:		\$270,003	\$6,983	\$276,986
3. Congregate & Home Delivered NSIP	NSIP**	93.053	\$53,942	(\$16,408)	\$37,534
4. Disease Prevention/Health Promotion	IIID (ARPA)	93.043	\$16,928		\$16,928
5. Homemaker	IIIB	93.044	\$15,000		\$15,000
	SAC	N/A	\$25,000	\$8,068	\$33,068
	SIH	N/A	\$15,011		\$15,011
	Total for Service:		\$55,011	\$8,068	\$63,079
6. Respite	IIIE	93.052	\$357		\$357
	IIIE (ARPA)	93.052	\$4,643		\$4,643
	SCS	N/A	\$3,492	\$371	\$3,863
	SIH	N/A	\$5,510		\$5,510
	SRC	N/A	\$8,000		\$8,000
	Tobacco	N/A	\$10,000	\$3,002	\$13,002
	Total for Service:		\$32,002	\$3,373	\$35,375
7. Senior Center Staffing	IIIB (ARPA)	93.044	\$10,000		\$10,000
8. Transportation - Assisted	IIIB	93.044	\$8,000		\$8,000
	IIIB (ARPA)	93.044	\$22,004		\$22,004
	Total for Service:		\$30,004	\$0	\$30,004
Total Funding:			\$529,473	\$2,016	\$531,489

**The NSIP amount has been finalized by the State of Michigan ACLS Bureau.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Motor-Grader Training

Date: August 13, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

All four of our motor-grader positions became vacant and were filled within the last few months. Michigan Technology University's Center for Technology and Training (CTT) serves as a resource for Road Commissions/Departments. When we contacted CTT about Motor-Grader training, they highly recommended Jackson's Heavy Equipment Training, LLC. In addition to the four operators, we will have 6 additional staff participate in the training. This will provide staff coverage for vacations and provide a pool of trained staff should we have future vacancies. We are proposing 5 days of training to be conducted the week of September 9, 2024. The first day of training will be classroom training with 4 subsequent days of hands-on training in the equipment on the road.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The cost of training is \$2,000 per day for up to 10 students for 5 days, total cost \$10,000. This includes the trainer's travel, lodging and meal cost.

LEGAL REVIEW:

Not applicable.

DEADLINE: August 13, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board authorize the Road Department Managing Director to sign the contract with Jackson's Heavy Equipment Training, LLC for \$10,000.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Disposal of Road Department Surplus Equipment
Date: August 13,2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department periodically needs to dispose of surplus equipment. Miedema's Rangerbid is an online auction company that specializes in heavy equipment. They provide online auction services to municipal governments including Road Departments/Commissions.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

Rangerbid does not charge the Road Department for their services.

LEGAL REVIEW:

Not applicable.

DEADLINE: August 13, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board authorize disposal of Road Department surplus equipment..

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

Surplus Auction Items

All items being sold are either beyond their life of service for our needs or obsolete parts

Total number of lots = 51 Lot numbers are not in actual auction order or the actual auction lot number, this is for our reference only.

Lot #1 Old traffic counters

Lot #2 Two 50 gallons saddle tanks

Lot #3 Radiator winter fronts

Lot #4 Truck grilles and door

Lot #5 wooden blueprint cabinet

Lot #6 Frame cross members and coolers

Lot #7 Air cleaners and cylinder heads

Lot #8 Running boards

Lot #9 Non working welder

Lot #10 Hose reel and tires

Lot #11 Paint pot, steps and scales

Lot #12 Radiator

Lot #13 Time clock, desktops and lights

-wood - not computers

Lot #14 old 2-way radio equipment

Lot #15 Truck hubs

Lot #16 Metal lathe

Lot #17 Jack hammers and chain saw

Lot #18 Electric motors

Lot #19 Sand blaster

Lot #20 Windrow eliminator

Lot #21 Tires

Lot #22 Tires and rims

Lot #23 Tires and rims

Lot #24 2010 Felling trailer

Lot #25 Tailgate sanders
Lot #26 Dump truck 2000 Sterling
Lot #27 Dump truck 2000 Sterling
Lot #28 Dump truck 2001 Sterling
Lot #29 Liquid tank
Lot #30 Waste oil tank
Lot #31 Pallet forks
Lot #32 Ramps
Lot #33 Tires and rims
Lot #34 Field drag
Lot #35 large cement block
Lot #36 Shoulder leveler
Lot #37 Wheel weights
Lot #38 15' Batwing mower
Lot #39 PTO shafts and gearbox
Lot #40 8ft mower
Lot #41 Tarp arms
Lot #42 Miscellaneous tailgates
Lot #43 Miscellaneous spinners
Lot #44 Tailgate sanders
Lot #45 V-bottom shoots
Lot #46 Pallet of scrap steel
Lot #47 Fuel tank
Lot #48 Trailer gate
Lot #49 Miscellaneous tires and rims
Lot #50 Jeep Cherokee 2007
Lot #51 Chain link fence

Auction Code	Auction Date	Auction Title
519-2024	08/19/2024	Rangerbid Municipality and Consignment Auction 8/20/2024

Payee Information	Consignor Information
Ionia County Road Department 170 E. Riverside Dr Ionia, Michigan, 48846	Shafer Wes Ionia County Road Commission 170 E. Riverside Dr Ionia, MI 48846
	CID: 541649 Cell: +16169022549

Pending Lots



Lot 30-3573
2011 Felling FT-20-2 LP Equipment Trailer
Flat Bed Trailer
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Listing Fee	\$0.00
Total	\$0.00

Year: 2011
Make: Felling
VIN: 5FTDE2425B1036683
Titled Status: Clear, Municipal
Additional Information: Fleet # 66
Working Condition: Runs but requires repair. This unit ran on our yard but not per manufacturers specification and will require repairs to be functional. Issues may not be limited to what is listed in the online description. Please note: The worst case scenario is that this item may not start or run at all when being picked up after the auction date. (Auction company is an Agent only and relies on the owner for the items description and condition)



Lot 30-3575
2000 Sterling . Dump Truck

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Year: 2000

Make: Sterling

Model: .

VIN: 2FZ6EMCBXYAF60663

Titled Status: Clear, Municipal

Engine Information (Make, Model, Displacement, H.P.): Cummins
ISM

Engine - Fuel Type: Diesel

Front GVWR: 18000

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

Amount	
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3598
2000 Sterling . Dump Truck

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Year: 2000

Make: Sterling

Model: .

VIN: 2FZ6EMCBXYAF60662

Titled Status: Clear, Municipal

Engine Information (Make, Model, Displacement, H.P.): Cummins
ISM

Engine - Fuel Type: Diesel

Front GVWR: 18000

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

Amount	
Listing Fee	\$0.00
Total	\$0.00


Lot 30-3599
2002 Sterling L9500 Dump Truck
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Year: 2002

Make: Sterling

Model: L9500

VIN: 2FZAAZA8321J64587

Titled Status: Clear, Municipal

Engine Information (Make, Model, Displacement, H.P.): Cummins
ISM

Engine - Fuel Type: Diesel

Front GVWR: 18000

Working Condition: Runs but requires repair. This unit ran on our yard but not per manufacturers specification and will require repairs to be functional. Issues may not be limited to what is listed in the online description. Please note: The worst case scenario is that this item may not start or run at all when being picked up after the auction date. (Auction company is an Agent only and relies on the owner for the items description and condition)

Amount	
Listing Fee	\$0.00
Total	\$0.00


Lot 30-3915
2007 Jeep Grand Cherokee with a 4.7L V8 SOHC 16V FFV engine. Laredo SUV 4x4
Fleet # 813

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Year: 2007

Make: Jeep

VIN: 1J8HR48P17C700659

Titled Status: Clear, Municipal

Engine Displacement: 4.7

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

Amount	
Listing Fee	\$0.00
Total	\$0.00

Open Lots



Lot 30-3568
1 Bonnell 111 Road Drag Municipality owned. Seller will load.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: Bonnell

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3569
Pallet of Truck Fenders

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Working Condition: Runs and Operates –

Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3570
8 Truck Tires, 4 with rims

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Working Condition: Runs and Operates –

Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3572
Lot of Backhoe tires and rims

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3571
Lot of (5) tires Municipality owned

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Working Condition: Runs and Operates –

Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3574
3 Henderson Tailgate Sanders • Seller will load • Municipality owned, regularly serviced, and well maintained. • Stainless Steel

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: Henderson

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3597
Waste Oil Tank No leaks, Municipality owned. Seller will load. See pics for dimensions.

Selling Location: 170 E Riverside Dr, Ionia, MI

48846

Make: Waste Oil Tank

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3596
Liquid Storage Tank on stand • Municipality owned, regularly serviced, and well maintained. • Seller will load

Selling Location: 170 E Riverside Dr, Ionia, MI

48846

Make: Liquid Storage Tank on stand

Type & Features: Forkable

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

Overall Condition: No leaks

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3595
Forks • Municipality owned • Seller will load

Selling Location: 170 E Riverside Dr, Ionia, MI
 48846

Make: Forks

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3594
Knowles 01201 Drag Plow • Municipality owned • Seller will load

Selling Location: 170 E Riverside Dr, Ionia, MI
 48846

Make: Knowles

Model: 01201

General Description: • Municipality owned • Seller will load

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00


Lot 30-3593
Lot of 3 tires with rims, see pics for sizes
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Working Condition: Runs and Operates –

Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00


Lot 30-3592
Large concrete block. 24" x 24" x 24" . Seller will load.
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

General Description: Large concrete block. 24" x 24" x 24" . Seller will load.

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00


Lot 30-3576
6' Driveway Grader • Municipality owned • Seller will load
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: 6' Driveway Grader

General Description: • Municipality owned • Seller will load

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00


Lot 30-3577
Lot of (2) Wheel weights for John Deere Tractor
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3578
Brush Hog 3615 Large Brush Hog

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: Brush Hog

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3579
• Pallet of various PTO parts • Municipality owned • Seller will load

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

General Description: • Pallet of various PTO parts • Municipality owned • Seller will load

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3580
Woods SM 2080 Brush Hog

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: Woods

Serial Number: 22899

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3581
Truck tarp bars • Municipality owned • Seller will load

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3582
4 Dump truck tailgates. Seller will load

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3583
Stainless Steel Salter Chutes and Parts

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: Stainless Steel Salter Chutes and

Parts

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3586
Lot includes (3) Y Salt Chutes

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

General Description: Lot includes (3) Y Salt

Chutes

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3585
Lot includes Tailgate sander, 2 heavy covers, and other heavy sheet metal / brackets. Seller will load.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

General Description: Lot includes Tailgate sander, 2 heavy covers, and other heavy sheet metal / brackets. Seller will load.

Working Condition: Nonrunning for Parts and Repair - Unable to run or operate in its current condition without repair or replacement of certain elements or may only be good for parts. (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3584
Pallet of Stainless steel, seller will load.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

General Description: Pallet of Stainless steel,

seller will load.

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3591
Lot of (8) tires various sizes, some new

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3587
1979 Clemco Blast Cleaning Sand Blaster

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Year: 1979

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00

Make: Clemco

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)



Lot 30-3590
Pallet of Electric motors. Working condition is unknown. Seller will load.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00

General Description: Pallet of Electric motors. Working condition is unknown. Seller will load.



Lot 30-3588
Lot includes (2) Hydraulic Jacks, (2) Air Jacks, and (1) Hydraulic Chainsaw. Municipality owned.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00

Working Condition: Working Condition Unknown - The running and operating condition of the equipment is unknown and may or may not work. None of the functions of the equipment have been tested in any way and the equipment may require extensive repairs, replacement of parts and/or may be useful for parts only. (Auction company is an Agent only and relies on the owner for the items description and condition)



Lot 30-3589
4 Wheel Hubs from an International. Seller will load.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3900
South Bend 9" Workshop Lathe 444-V

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: South Bend

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3901
Lot includes everything on this pallet. Stands that fit on wheels, Center Links, Hooks, and more. • Municipality owned • Seller will load

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3902
Lot includes everything on this pallet. Seller will load.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3903
Lincoln Idealarc DC250 Combination Welder
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: Lincoln

Working Condition: Nonrunning for Parts and Repair - Unable to run or operate in its current condition without repair or replacement of certain elements or may only be good for parts. (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3904
Lot of (4) running boards. Came off 2021 GMC crew cab
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3905
Large radiator, unknown what it fits. Seller will load.
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)



Lot 30-3906
Lot includes everything on this pallet. Desk top, Stand and Play, Tracy timeclock and more!
Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00

General Description: Lot includes everything on this pallet. Desk top, Stand and Play, Tracy timeclock and more!



Lot 30-3907

...

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: .

Working Condition: Working Condition Unknown - The running and operating condition of the equipment is unknown and may or may not work. None of the functions of the equipment have been tested in any way and the equipment may require extensive repairs, replacement of parts and/or may be useful for parts only. (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3908

Lot of (4) Streeter Amet Traffic Counter

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: Lot of (4) Streeter Amet

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3909

2 DTNA 50 Gallon Aluminum Fuel tanks with straps used only once. • Municipality owned • Seller will load

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: DTNA

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3910
Ford Winter Covers Almost all new, 80-90's.
Also comes with luvers.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00

Make: Ford

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)



Lot 30-3911
Ford 8000 Grills and door. 80-90's unsure of what exact year. Seller will load. Municipality owned.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00

Make: Ford

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)



Lot 30-3912
Wall Mounted Print Holder

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3913
Truck frame cross rails and transmission cooler. Unknown what they fit. Seller will load.

Selling Location: 170 E Riverside Dr, Ionia, MI

48846

Working Condition: Working Condition Unknown - The running and operating condition of the equipment is unknown and may or may not work. None of the functions of the equipment have been tested in any way and the equipment may require extensive repairs, replacement of parts and/or may be useful for parts only. (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3914
2 Pallet of items including Donaldson Air Cleaners, Cummins N14 heads, a carburetor, and more

Selling Location: 170 E Riverside Dr, Ionia, MI

48846



Lot 30-3920
Fuel tank with pump. Seller will load. Municipality owned.

Selling Location: 170 E Riverside Dr, Ionia, MI
48846

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3921
1 Trailer Gate Seller will load. See pics for dimensions.

Selling Location: 170 E Riverside Dr, Ionia, MI
48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3916
Chain linked fence with posts. 8' high. Seller will load.

Selling Location: 170 E Riverside Dr, Ionia, MI
48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3917
Morbark 17 Wood Chipper

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

Make: Morbark

Type: Wood Chipper

Engine - Fuel Type: Diesel

Working Condition: Runs and Operates – Runs and operates without appearing to require any major repairs or abnormal maintenance. Please note, all items are selling as is and we only perform a cursory visual walk around and have not done any detailed mechanical inspections, so please rely on your own inspection prior to bidding as items may require repairs mechanically and/or cosmetically that we are not aware of and they will be the buyers responsibility (Auction company is an Agent only and relies on the owner for the items description and condition)

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00



Lot 30-3918
Lot includes (1) ramp and (1) ramp type item or scaffolding plank. Both appear to be aluminum.

Selling Location: 170 E Riverside Dr, Ionia, MI 48846

	Amount
Bid	\$0.00
0% Commission	(\$0.00)
Listing Fee	\$0.00
Total	\$0.00

	Amount
Sale/Bid Total	\$0.00
Less Commission	\$0.00
Less Expenses	\$0.00
Statement Total	\$0.00
Payments Made	\$0.00
Total Due	\$0.00

City of Wyoming

3450 12th st
Wayland, MI 49348

Monday: 9:00 AM - 4:00 PM
Tuesday: 9:00 AM - 4:00 PM
Wednesday: 9:00 AM - 4:00 PM
Thursday: 12:00 PM - 8:00 PM
Friday: 9:00 AM - 4:00 PM
Saturday: 9:00 AM - 12:00 PM

Sunday: CLOSED	Keenan Marina	Dan VanUffelen	Montcalm Area Career Center	Truck & Trailer Specialties	Central Savings Bank	Christman Screenprint	Rangerbid.com (Located at Repocast Wayland)	Mid Ameri Grou
	526 Pine St Spring Lake, MI 49456 Phone: +16168463830 Email: rob.lott@keenanmarina.com Please contact the seller for removal appointment	1401 Su- Lew Ave Grand Rapids, MI 49534 Monday: CLOSED Tuesday: CLOSED Wednesday: CLOSED Thursday: CLOSED Friday: CLOSED Saturday: CLOSED Sunday: CLOSED	1550 W Sidney Road Sidney, MI 48885 Monday: CLOSED Tuesday: CLOSED Wednesday: CLOSED Thursday: CLOSED Friday: CLOSED Saturday: CLOSED Sunday: CLOSED	3286 Hannah Lake Industrial Park Drive Caledonia, MI 49316 Monday: CLOSED Tuesday: CLOSED Wednesday: CLOSED Thursday: CLOSED Friday: CLOSED Saturday: CLOSED Sunday: CLOSED	3501 I-75 Business Spur Sault Sainte Marie, MI 49783 Monday: CLOSED Tuesday: CLOSED Wednesday: CLOSED Thursday: CLOSED Friday: CLOSED Saturday: CLOSED Sunday: CLOSED	2851 W. Dickman Road Battle Creek, MI 49037	3450 12th Street Wayland, MI 49348 Monday: 9:00 AM - 4:00 PM Tuesday: 9:00 AM - 4:00 PM Wednesday: 9:00 AM - 4:00 PM Thursday: 9:00 AM - 4:00 PM Friday: 9:00 AM - 4:00 PM Saturday: 9:00 AM - 12:00 PM Sunday: CLOSED	8475 Pe Sunlight Newpor MI 4816 Monday: CLOSED Tuesday: CLOSED Wednes CLOSED Thursda CLOSED Friday: CLOSED Saturda CLOSED Sunday: CLOSED

1502 bay St., Saginaw, MI 48602	Shiawassee County Road Commission	Leelanau County Road Commission	Ottawa County Road Commission (Hudsonville)	Tobin Evergreen	City of Petoskey	Repocast Wayland
1502 bay st Saginaw, MI 48602	701 West Corunna Ave Corunna, MI 48817	10550 E. Eckerle Rd. Suttons Bay, MI 49682	2232 Chicago Dr Hudsonville, MI 49426	981 Roesser Rd West Branch, MI 48661	110 West Sheridan St. Petoskey, MI 49770	3450 12th Street, Wayland, MI 49348 Wayland, MI 49348
Monday: CLOSED	Monday: CLOSED	Monday: CLOSED	Monday: CLOSED	Monday: CLOSED	Monday: CLOSED	
Tuesday: CLOSED	Tuesday: CLOSED	Tuesday: CLOSED	Tuesday: CLOSED	Tuesday: CLOSED	Tuesday: CLOSED	
Wednesday: CLOSED	Wednesday: CLOSED	Wednesday: CLOSED	Wednesday: CLOSED	Wednesday: CLOSED	Wednesday: CLOSED	
Thursday: CLOSED	Thursday: CLOSED	Thursday: CLOSED	Thursday: CLOSED	Thursday: CLOSED	Thursday: CLOSED	
Friday: CLOSED	Friday: CLOSED	Friday: CLOSED	Friday: CLOSED	Friday: CLOSED	Friday: CLOSED	
Saturday: CLOSED	Saturday: CLOSED	Saturday: CLOSED	Saturday: CLOSED	Saturday: CLOSED	Saturday: CLOSED	
Sunday: CLOSED	Sunday: CLOSED	Sunday: CLOSED	Sunday: CLOSED	Sunday: CLOSED	Sunday: CLOSED	

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Steel Beam Guardrail & Posts
Date: August 13, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department solicited sealed bids for Steel Beam Guardrail & Posts and received one bid from RMD Holdings, Ltd. (d/b/a Nationwide Construction Group). Guardrail is used on the Trunkline system, primary roads and local roads.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The Road Department maintains an inventory of Steel Beam Guardrail & Posts. Our inventory is depleted and needs to be replenished. The bid is for the period of August 14, 2024 through August 13, 2025 and includes delivery.

LEGAL REVIEW:

Not applicable.

DEADLINE: August 13, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board approve awarding a contract for Steel Beam Guardrail & Posts to RMD Holdings, Ltd. (d/b/a Nationwide Construction Group).

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

Guardrail Definitions

Thrie-beam Versus W-beam

- Thrie-beam guardrails are made of galvanized steel and consist of three waves (or corrugations) instead of the typical two waves found in W-beam guardrails.
- The addition of the third wave in thrie-beam guardrails improves overall performance and strength, making them more effective in redirecting and absorbing the impact energy of errant vehicles.
- Thrie-beam guardrails cost more than W-beam guardrails but offer better collision protection.
- Thrie-beam guardrails are used in specific circumstances where additional coverage may be necessary, such as highway uses.

SRT – Slotted Rail Terminal is a gating, flared, end terminal.

SKT- Sequential Kinking Terminal

FLEAT – Flared Energy Absorbing Terminal

CRT – Controlled Releasing Terminal

STEEL BEAM GUARDRAIL & POSTS

	RMD Holdings		
STEEL BEAM GUARDRAIL	Unit Price	Unit Price	Unit Price
6' 3" Transitions with Beam to Thrie Beam	\$200.00		
12' 6" Panels Thrie Beam	\$185.00		
12' 6" Panels Type B Steel Beam Guardrail	\$93.00		
SRT Buffered Ends	\$68.00		
SRT Rail #1	\$375.00		
SRT Rail #2	\$415.00		
SRT (ea)	\$2,450.00		
Fleat (ea)	\$2,500.00		
Fleat #1 Rail	\$235.00		
Fleat #2 Rail	\$95.00		
Fleat Head (ea)	\$825.00		
Fleat Cable Kit (ea)	\$185.00		
SKT 350 (ea)	\$3,235.00		
SKT Head (ea)	\$1,100.00		
Soft Stop (ea)	\$2,700.00		
TREATED WOOD GUARDRAIL POSTS	Unit Price		
45" Breakaway (ea)	\$50.00		
6' Solid (ea)	\$93.00		
6' CRT (ea)	\$80.00		
7' (ea)	\$93.00		
8' (ea)	\$180.00		
STEEL GUARDRAIL POSTS	Unit Price		
6' (ea)	\$60.00		
7' (ea)	\$70.00		
8' (ea)	\$83.00		
12'6" TYPE B CONVEX RADIUS	Unit Price		
10'	\$160.00		
15'	\$150.00		
20'	\$125.00		
25'	\$125.00		
30'	\$125.00		
40'	\$125.00		
50'	\$125.00		
60'	\$125.00		
80'	\$125.00		
100'	\$125.00		
FLEAT POSTS / KIT	Unit Price		
Fleat-SP All Steel Post Kit	\$2,225.00		
Fleat Top Post 1	\$120.00		
Fleat Top Post 2	\$80.00		
Fleat Bottom Post 1	\$230.00		
Fleat Bottom Post 2	\$200.00		
OFFSET BLOCKS	Unit Price		
6' x8 'x14' Center Hole	\$16.00		
Offset Wood Block	\$16.00		
14' Offset Poly Block	\$7.00		
Terms / Comments:	Attached sheet of individuals in their elected positions and an email from MDOT of the acceptance of their prequalified construction contract application		

BID SHEET
STEEL BEAM GUARDRAIL & STEEL POSTS

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the year **August 14, 2024 through August 13, 2025**. All prices quoted **include delivery** to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications.

STEEL BEAM GUARDRAIL	UNIT PRICE	12'6" TYPE B CONVEX RADIUS	UNIT PRICE
6'-3" TRANSITIONS W BEAM TO THRIE BEAM	\$ <u>200.00</u>	10'	\$ <u>160.00</u>
12'-6" PANELS THRIE BEAM	\$ <u>185.00</u>	15'	\$ <u>150.00</u>
12'-6" PANELS OF TYPE B STEEL BEAM G'JARDRAIL	\$ <u>93.00</u>	20'	\$ <u>125.00</u>
SRT BUFFERED ENDS	\$ <u>68.00</u>	25'	\$ <u>125.00</u>
SRT RAIL #1	\$ <u>375.00</u>	30'	\$ <u>125.00</u>
SRT RAIL #2	\$ <u>415.00</u>	40'	\$ <u>125.00</u>
SRT	\$ <u>2,450.00</u>	50'	\$ <u>125.00</u>
FLEAT	\$ <u>2,500.00</u>	60'	\$ <u>125.00</u>
FLEAT #1 RAIL	\$ <u>235.00</u>	80'	\$ <u>125.00</u>
FLEAT #2 RAIL	\$ <u>95.00</u>	100'	\$ <u>125.00</u>
FLEAT HEAD	\$ <u>825.00</u>		
FLEAT CABLE KIT	\$ <u>185.00</u>		
SKT-350	\$ <u>3,235.00</u>		
SKT HEAD	\$ <u>1,100.00</u>		
SOFT STOP	\$ <u>2,700.00</u>		
TREATED WOOD GUARDRAIL POSTS	UNIT PRICE	FLEAT POSTS/KIT	UNIT PRICE
45" BREAKAWAY	\$ <u>50.00</u>	Fleat-SP all steel post kit	\$ <u>2,225.00</u>
6 Ft. SOLID	\$ <u>93.00</u>	Fleat Top Post 1	\$ <u>120.00</u>
6 Ft. CRT	\$ <u>80.00</u>	Fleat Top Post 2	\$ <u>80.00</u>
7 Ft.	\$ <u>93.00</u>	Fleat Bottom Post 1	\$ <u>230.00</u>
8 Ft.	\$ <u>180.00</u>	Fleat Bottom Post 2	\$ <u>200.00</u>
STEEL GUARDRAI POSTS	UNIT PRICE	OFFSET BLOCKS	UNIT PRICE
6 Ft.	\$ <u>60.00</u>	6'X8'X14' center hole	\$ <u>16.00</u>
7 Ft.	\$ <u>70.00</u>	offset wood block	\$ <u>16.00</u>
8 Ft.	\$ <u>83.00</u>	14' offset poly block	\$ <u>7.00</u>

	Scott Keller - C.O.O.	July 29, 2024
Authorized Signature	Print Name / Title	Date
RMD Holdings, Ltd. d/b/a		
Nationwide Construction Group	69951 Lowe Plank Road	Richmond, MI 48062
Company Name	Address	City, State, ZIP
(586) 749-6900	(586) 749-6909	bdecker@nationwidecos.com
Phone Number	Fax Number	Email address

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Plastic Pipe (Culvert)

Date: August 13, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department solicited sealed bids for Plastic Pipe (culvert) and received one bid from Vander Velde Sales & Service Inc.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The Road Department maintains an inventory of plastic culverts. Our inventory is depleted and needs to be replenished. The cost of this material is included in the Department's budget. The bid prices are for the period of August 14, 2024 through August 13, 2025.

LEGAL REVIEW:

Not applicable.

DEADLINE: August 13, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board approve awarding a contract for plastic pipe (culvert) to Vander Velde Sales & Services Inc.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

IONIA COUNTY ROAD COMMISSION

SEASONAL BIDS - MONDAY, JULY 29, 2024 @ 2:00 PM
TABULATION

PLASTIC PIPE

Diameter	Vendervelde Sales and Service					
	M292 Type S Smooth Int.	*Single Wall Corr.	M292 Type S Smooth Int.	Single Wall Corr.	M292 Type S Smooth Int.	Single Wall Corr.
	Price per Foot	Price per Foot	Price per Foot	Price per Foot	Price per Foot	Price per Foot
4"	\$1.16	\$0.46				
6"	\$2.31	\$1.11				
8"	\$3.58	\$1.96				
10"	\$5.01	\$3.09				
12"	\$5.87	\$4.18				
15"	\$7.75	\$7.63				
18"	\$11.76	\$10.69				
24"	\$18.91	No Bid				
30"	\$28.89	No Bid				
36"	\$37.05	No Bid				
48"	\$59.29	No Bid				
60"	\$94.74	No Bid				
Terms / Comments:	All pipe's MDOT approved					

**BID SHEET
PLASTIC PIPE**

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the **August 14, 2024 through August 13, 2025**. All prices quoted include delivery to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications.

**DELIVERY MUST BE COMPLETED WITHIN 30 DAYS FROM DATE OF ORDER
UNLESS MUTUAL PRIOR ARRANGEMENTS ARE MADE**

1. M-292 Type S Smooth Interior Polyethylene Pipe 2. Single Wall Polyethylene Corrugated Pipe

Diameter	Price per Foot
4"	<u>1.16</u>
6"	<u>2.31</u>
8"	<u>3.58</u>
10"	<u>5.01</u>
12"	<u>5.87</u>
15"	<u>7.75</u>
18"	<u>11.76</u>
24"	<u>18.91</u>
30"	<u>28.89</u>
36"	<u>37.05</u>
48"	<u>59.29</u>
60"	<u>94.74</u>

Diameter	Price per Foot
4"	<u>.46</u>
6"	<u>1.11</u>
8"	<u>1.96</u>
10"	<u>3.09</u>
12"	<u>4.18</u>
15"	<u>7.63</u>
18"	<u>10.69</u>
24"	<u>N/A</u>
30"	<u>N/A</u>
36"	<u>N/A</u>
48"	<u>N/A</u>
60"	<u>N/A</u>



Authorized Signature

RAY VANDERVELDE -

Print Name / Title

VANDERVELDE SALES

Company Name

6940 W. BASELINE RD.

Address

WEIDMAN, MI 48893

City, State, ZIP

7-23-2024

Date

989-644-3183

Phone Number

989-644-2468

Fax Number

989-506-0909

Cell Phone Number

rayvandervelde1007@gmail.com

Email address

ALL PIPE MDOT APPROVED

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Metal Pipe (Culvert)

Date: August 13, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department solicited sealed bids for Metal Pipe (Culvert) for the period August 14, 2024, through August 13, 2025. We received bids from two vendors. The bids did not comply with the one-year term.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

It appears it may be more advantageous to periodically obtain quotations for this inventory item.

LEGAL REVIEW:

Not applicable.

DEADLINE: August 13, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board reject the bids for Metal Pipe (Culverts) .

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

IONIA COUNTY ROAD COMMISSION

SEASONAL BIDS - MONDAY, JULY 29, 2024 @ 2:00 PM
TABULATION

CORRUGATED METAL PIPE

Diameter			St. Regis Culvert Inc	Jensen			
Inches	MM	Gauge	Price / Foot	Price / Foot	Price / Foot	Price / Foot	Price / Foot
12	300	16	\$7.85	\$9.79			
15	375	16	\$9.60	\$12.21			
18	450	16	\$12.15	\$14.53			
24	600	16	\$15.60	\$19.22			
30	750	14	\$25.50	\$30.67			
36	900	14	\$30.60	\$36.83			
42	1050	14	\$35.75	\$43.50			
48	1200	14	\$40.80	\$49.77			
2' (600 mm) Wide Band (ea)			2 x's per foot price	Same as 2ft of pipe			
Terms / Comments			Prices firm for 30 days from bid date, minimum load to include delivery is \$7,500.00. 3-5 weeks/ARO, 1% Net 10 Days or Net 30 Days. Strike through the year	1%10 Net 30, No delivery charge or minimum order. Prices good for 90 days			

**BID SHEET
CORRUGATED METAL PIPE**

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the year **August 14, 2024 through August 13, 2025**. All prices quoted **include delivery** to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications.

**DELIVERY MUST BE COMPLETED WITHIN 30 DAYS FROM DATE OF ORDER
UNLESS MUTUAL PRIOR ARRANGEMENTS ARE MADE**

Class 6 - Driveway Culverts

Use Table 909-7, 2-2/3" x 1/2" (68 mm x 13 mm) – Minimum Spec.
Corrugations & Galvanized Steel Pipe

<u>Diameter</u>	<u>Gauge</u>	<u>Price Per Foot</u>
12" (300 mm)	16	\$9.79
15" (375 mm)	16	\$12.21
18" (450 mm)	16	\$14.53
24" (600 mm)	16	\$19.22
30" (750 mm)	14	\$30.67
36" (900 mm)	14	\$36.83
42" (1050 mm)	14	\$43.50
48" (1200 mm)	14	\$49.77

Price for 2 ft. (600 mm) wide band all pipe: Same as 2ft of pipe

Notes / Terms: 1%10 NET 30, No delivery charge or minimum order. Prices good for 90 days

Christopher A. Loding
Authorized Signature

Christopher A. Loding/ President
Print Name / Title

Jensen Bridge & Supply Company
Company Name

400 Stoney Creek Dr, P.O. Box 151
Address

Sandusky, MI 48471
City, State, ZIP

July 23th, 2024
Date

(810) 648-3000
Phone Number

(810) 648-3549
Fax Number

Cell Phone Number

tinap@jensenbridge.com
Email address

**BID SHEET
CORRUGATED METAL PIPE**

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the year ~~August 14, 2024 through August 13, 2025~~. All prices quoted include delivery to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications.

**DELIVERY MUST BE COMPLETED WITHIN 30 DAYS FROM DATE OF ORDER
UNLESS MUTUAL PRIOR ARRANGEMENTS ARE MADE**

Class 6 - Driveway Culverts

Use Table 909-7, 2-2/3" x 1/2" (68 mm x 13 mm) – Minimum Spec.
Corrugations & Galvanized Steel Pipe

<u>Diameter</u>	<u>Gauge</u>	<u>Price Per Foot</u>
12" (300 mm)	16	\$7.85
15" (375 mm)	16	\$9.60
18" (450 mm)	16	\$12.15
24" (600 mm)	16	\$15.60
30" (750 mm)	14	\$25.50
36" (900 mm)	14	\$30.60
42" (1050 mm)	14	\$35.75
48" (1200 mm)	14	\$40.80

Price for 2 ft. (600 mm) wide band all pipe: 2 x's per foot price

Notes / Terms: Prices firm for 30 days from bid date, Minimum load to include delivery is \$7,500.00
3-5 weeks / ARO, 1% Net 10 Days

Brian Caldwell, Jr.
Authorized Signature

July 23, 2024

Date

Brian Caldwell, Sales Representative / Manager
Print Name / Title

517-543-3430 (office)

Phone Number

St. Regis Culvert, Inc.
Company Name

517-543-2313

Fax Number

202 Morrell St.
Address

Brian's Cell: 517-588-1737

Cell Phone Number

Charlotte, MI 48813
City, State, ZIP

bcaldwell@stregisculvert.com
Email address

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Rotating Carbide Moldboard Bits

Date: August 13,2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department solicited sealed bids for Rotating Carbide Moldboard Bits. These bits are used on both our motor-graders and plow trucks when scraping roads. The bits fit in heavy duty metal bit boards. This in effect creates a serrated edge where each serration also rotates as opposed to a straight edge scraper blade. We received bids from only two vendors.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

It appears it may be more advantageous to periodically obtain quotations for this inventory item

LEGAL REVIEW:

Not applicable.

DEADLINE: August 13, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board reject the bids for Rotating Carbide Moldboard Bits.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

TABULATION

	Michigan Cat				AIS Construction Equipment							
	Style	Qty	Unit Price	Total Price	Style	Qty	Unit Price	Total Price	Style	Qty	Unit Price	Total Price
Rotating Carbide Moldboard Bits	7/8" Shaft Carbide Tip	50	\$17.34	\$867.00	BC72	30 boxes of 60	\$6.09	\$10,969.50				
Rotating Carbide Moldboard Bits	1" Shaft Carbide Tip	50	\$26.41	\$1,320.50	BC132	30 boxes of 60	\$11.06	\$13,270.50				
Rotating Carbide Moldboard Bits	No Bid	-	-	-	No Bid	-	-	-				
Terms / Comments:	Net 30. Attached Bid Estimate sheet				AIS Stock. Can get delivered free freight to Ionia County Road Department. Quote included							

AIS

BID SHEET
ROTATING CARBIDE MOLDBOARD BITS

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the year **August 14, 2024 through August 13, 2025**. All prices quoted include delivery to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications.

**DELIVERY MUST BE COMPLETED WITHIN 30 DAYS FROM DATE OF ORDER
UNLESS MUTUAL PRIOR ARRANGEMENTS ARE MADE**

	Bit Style	Qty	Price Per Bit	Total Price
Rotating Carbide Moldboard Bits	BC72	30 boxes of 60	\$6.04	\$10,969.50
Rotating Carbide Moldboard Bits	BC132	30 boxes of 40	\$11.06	\$13,270.50
Rotating Carbide Moldboard Bits				

Notes / Terms: AIS stock. Can get delivered Free freight
to Ionia County Road Commission. See included quote


Authorized Signature

7-17-24
Date

Nick Myers / Assistant Parts Manager
Print Name / Title

616-538-2400
Phone Number

AIS Construction
Company Name

616-538-0448
Fax Number

600 AIS Dr SW
Address

616-930-2108
Cell Phone Number

Grand Rapids MI, 49323
City, State, ZIP

nmyers@aisequip.com
Email address

BID SHEET
ROTATING CARBIDE MOLDBOARD BITS

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the year **August 14, 2024 through August 13, 2025**. All prices quoted **include delivery** to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications.

**DELIVERY MUST BE COMPLETED WITHIN 30 DAYS FROM DATE OF ORDER
UNLESS MUTUAL PRIOR ARRANGEMENTS ARE MADE**

	<u>Bit Style</u>	<u>Qty</u>	<u>Price Per Bit</u>	<u>Total Price</u>
Rotating Carbide Moldboard Bits	7/8" Shaft Carbide Tip	50	\$17.34	\$867.00
Rotating Carbide Moldboard Bits	1" Shaft Carbide Tip	50	\$26.41	\$1320.50
Rotating Carbide Moldboard Bits				

Notes / Terms: Net 30

John Buckler
Authorized Signature

7/16/2024

Date

John Buckler Commodity Specialist

248-444-0640

Print Name / Title

Phone Number

Michigan CAT

Company Name

Fax Number

24800 Novi Rd

248-444-0640

Address

Cell Phone Number

Novi, MI 48375

john.buckler@michigancat.com

City, State, ZIP

Email address

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Grader & Snowplow Blades

Date: August 13, 2024

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department solicited sealed bids for Grader and Snowplow Blades and received bids from four vendors. One of the vendors replaced the one-year term with 90 days and offered approximately a 20% lower price than the vendors who bid prices for one year. These blades are used on both our motor-graders and plow trucks when scraping roads and plowing snow.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

It appears it may be more advantageous to periodically obtain quotes for this inventory item.

LEGAL REVIEW:

Not applicable.

DEADLINE: August 13, 2024.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board reject the bids for Grader and Snowplow Blades..

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

IONIA COUNTY ROAD COMMISSION

SEASONAL BIDS - MONDAY, JULY 29, 2024 @ 2:00 PM
TABULATION

GRADER & SNOW PLOW BLADES

Single Beveled Curve Priced Per 40,000 lb Truckload	Michigan Cat	AIS Construction Equipment	St. Regis Culvert Inc.	Winter Equipment Company
5/8" x 6" x Any Length	Price / Foot	Price / Foot	Price / Foot	Price / Foot*
	Alt Bid - 7' - \$13.66 - Double Bevel Curve	No Bid	No Bid	\$14.24
Delivery time (days)	60-90 Days	-	-	30 Days ARO
5/8" x 8" x Any Length	Price / Foot	Price / Foot	Price / Foot	Price / Foot**
	Alt Bid - 7' - \$18.67 - Double Bevel Curve	No Bid	No Bid	\$21.24
Delivery time (days)	60-90 Days	-	-	30 Days ARO
3/4" x 8" x Any Length	Price / Foot	Price / Foot	Price / Foot	Price / Foot
Flame Hardened	5' - \$25.29 6' - \$25.20 7' - \$24.95 8' - \$25.08	6' - \$24.63	\$19.68	\$25.70
Delivery time (days)	60-90 Days	3-4 Weeks	84 Days / ARO	30 Days ARO
3/4" x Any Length	Price / Foot	Price / Foot	Price / Foot	Price / Foot
Carbide Tipped	No Bid	7' - \$24.33	\$21.95	\$63.46
Delivery time (days)	-	3-4 Weeks	84 Days / ARO	30 Days ARO
Terms / Comments:	Net 30. Alternative Bid sheet and Bid Estimate sheet.	Attached a quote. No freight, shipped directly to Ionia County Road Department.	Strike through the year and 90 days F.O.B. Prices are firm for 30 days from bid date. Net 30 days, 10-12 weeks / ARO. 9ft Highwear - \$950.00 each 7ft Highwear - \$775.00 each	Price valid one year. Minimum purchase order value of 6,000 - No charge freight. Delivery 4 weeks ARO.

**BID SHEET
GRADER & SNOW PLOW BLADES**

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the year **August 14, 2024 through August 13, 2025**. All prices quoted include delivery to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications. **F.O.B. Ionia 90 days unless mutual prior arrangements are made.**

GRADER & SNOW PLOW BLADES PRICED PER 40,000 POUND TRUCKLOAD

PRICES GOOD FOR ENTIRE YEAR AS DEFINED ABOVE

	Price Per Foot	Delivery Time (days)
5/8" X 6" X ANY LENGTH Double ~~SINGLE~~ BEVEL CURVED	** Alt Bid** see attached \$ 7'- \$13.66	60-90 Days
5/8" X 8" X ANY LENGTH Double ~~SINGLE~~ BEVEL CURVED	** Alt Bid** see attached \$ 7'- \$18.67	60-90 Days
3/4" X 8" X ANY LENGTH SINGLE BEVEL CURVED, FLAME HARDENED	5'- \$25.29 6'- \$25.20 7'- \$24.95 8'- \$25.08	60-90 Days
3/4" X ANY LENGTH SINGLE BEVEL CURVED, CARBIDE TIPPED	\$ _____	_____

Notes / Terms: Net 30

John Buckler
Authorized Signature

7/16/2024
Date

John Buckler Commodity Specialist
Print Name / Title

248-444-0640
Phone Number

Michigan CAT
Company Name

Fax Number

24800 Novi Rd
Address

248-444-0640
Cell Phone Number

Novi, MI 48375
City, State, ZIP

john.buckler@michigancat.com
Email address

BID SHEET
GRADER & SNOW PLOW BLADES

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the year **August 14, 2024 through August 13, 2025**. All prices quoted include delivery to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications. **F.O.B. Ionia 90 days unless mutual prior arrangements are made.**

GRADER & SNOW PLOW BLADES PRICED PER 40,000 POUND TRUCKLOAD

PRICES GOOD FOR ENTIRE YEAR AS DEFINED ABOVE

	Price Per Foot	Delivery Time (days)
5/8" X 6" X ANY LENGTH SINGLE BEVEL CURVED	\$ _____	_____
5/8" X 8" X ANY LENGTH SINGLE BEVEL CURVED	\$ _____	_____
3/4" X 8" X ANY LENGTH SINGLE BEVEL CURVED, FLAME HARDENED	3/4x8"x6' \$ <u>24.63</u>	<u>3-4 weeks</u>
3/4" X ANY LENGTH SINGLE BEVEL CURVED, CARBIDE TIPPED	3/4x8"x7' \$ <u>24.33</u>	<u>3-4 weeks.</u>

Notes / Terms: Per Wes, quoted at 400 pieces of 6ft and
300 pieces of 7ft. See following quote. No freight,
shipped direct to Ionia County Road Commission.


Authorized Signature

7-19-24
Date

Nick Myers / Assistant Parts manager
Print Name / Title

616-538-2400
Phone Number

AIS Construction
Company Name

616-538-0449
Fax Number

600 AIS Dr SW
Address

616-930-2109
Cell Phone Number

Grand Rapids, MI, 49548
City, State, ZIP

nmyers@aiseanip.com
Email address

**BID SHEET
GRADER & SNOW PLOW BLADES**

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the year ~~August 14, 2024 through August 13, 2025~~. All prices quoted include delivery to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications. F.O.B. Ionia ~~90 days~~ unless mutual prior arrangements are made.

GRADER & SNOW PLOW BLADES PRICED PER 40,000 POUND TRUCKLOAD

PRICES GOOD FOR ENTIRE YEAR AS DEFINED ABOVE

	Price Per Foot	Delivery Time (days)
5/8" X 6" X ANY LENGTH SINGLE BEVEL CURVED	\$ NO BID	
5/8" X 8" X ANY LENGTH SINGLE BEVEL CURVED	\$ NO BID	
3/4" X 8" X ANY LENGTH SINGLE BEVEL CURVED, FLAME HARDENED	\$ 19.68	84 days / ARO
3/4" X ANY LENGTH SINGLE BEVEL CURVED, CARBIDE TIPPED	\$ 21.95	84 days / ARO

Notes / Terms: Prices are firm for 30 days from bid date, 10-12 weeks / ARO

9ft Highwear - \$950.00 each

7ft Highwear - \$775.00 each

Brian Caldwell Jr
Authorized Signature

July 23, 2024

Date

Brian Caldwell, Sales Representative / Manager
Print Name / Title

517-543-3430 (office)

Phone Number

St. Regis Culvert, Inc.

Company Name

517-543-2313

Fax Number

202 Morrell St.

Address

Brian's Cell: 517-588-1737

Cell Phone Number

Charlotte, MI 48813

City, State, ZIP

bcaldwell@stregisculvert.com

Email address

**BID SHEET
GRADER & SNOW PLOW BLADES**

The undersigned, having examined the "Invitation to Bid" proposes to furnish the following material requirements for the year **August 14, 2024 through August 13, 2025**. All prices quoted include delivery to the Ionia County Road Department garages or where designated at any location within Ionia County and all materials meet or exceed the current Michigan Department of Transportation Specifications. F.O.B. Ionia 90 days unless mutual prior arrangements are made.

GRADER & SNOW PLOW BLADES PRICED PER 40,000 POUND TRUCKLOAD

PRICES GOOD FOR ENTIRE YEAR AS DEFINED ABOVE

	Price Per Foot	Delivery Time (days)
5/8" X 6" X ANY LENGTH SINGLE BEVEL CURVED	\$ <u>14.24</u>	<u>30 DAYS ARO</u>
5/8" X 8" X ANY LENGTH SINGLE BEVEL CURVED	\$ <u>21.24</u>	<u>30 DAYS ARO</u>
3/4" X 8" X ANY LENGTH SINGLE BEVEL CURVED, FLAME HARDENED	\$ <u>25.70</u>	<u>30 DAYS ARO</u>
3/4" X ANY LENGTH SINGLE BEVEL CURVED, CARBIDE TIPPED	\$ <u>163.46</u>	<u>30 DAYS ARO</u>

Notes / Terms: Price Valid One Year.

Minimum Purchase Order Value 6,000 - NO CHARGE
Freight

Delivery 4 weeks ARO

[Signature]
Authorized Signature

7/12/2024
Date

Jim Nij, Chief Financial
Print Name / Title OFFICER

800.294.6837
Phone Number

Winter Equipment Company, Inc.
Company Name 888-810-9363
Fax Number

1900 Joseph Lloyd Parkway
Address
Cell Phone Number

Willoughby, OH 44094
City, State, ZIP cmarsiglio@winterequipment.com
Email address

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

August 13, 2024

CONTACT:

Patrick Jordan, County Administrator

DESCRIPTION:

Finance committed discussed and recommended to full BOC to issue an RFP for management of County pension fund.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Employees and retirees under County pension.

FINANCIAL ANALYSIS:

Unknown until RFP's are submitted

LEGAL REVIEW:

Not needed at this time.

DEADLINE:

As soon as practicable

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Issue RFP for management of County Pension

ADMINISTRATOR'S RECOMMENDATION:

Administration recommends.

Ionia County Health Department

To: Ionia County Board of Commissioners
From: Chad Shaw, BBA
CC: Greg Geiger, Patrick Jordan, Jamie Elliott
Date: May, June & July 2024
Re: Agency Report for August 13, 2024, Board of Health meeting

Noteworthy Items, Updates, Accomplishments:

COMMUNITY HEALTH-

May, June and July have been very productive months for the Community Health Department.

The Ionia County Substance Abuse Initiative with a grant from MDHHS facilitated A Community Townhall May 17th, the townhall's objective was to address and discuss the underage drinking, vaping and marijuana use in the county. Cara Ludlow our keynote speaker provided attendees a presentation on Brains, Behaviors & Bridging the Gaps, The Science of Addiction.

Char Hemminger attended the Michigan Opioid Response Strategy meeting and met with Bob Kerr from Michigan High Intensity Drug Trafficking Area to request access to Overdose Detection Mapping Application Program (ODMAP). The data collected provides near real-time suspected overdose data across jurisdictions in our county.

Ionia County Substance Abuse Initiative coalition was selected to attend the first Michigan Opioid Coalition Academy, the academy is 3 weeks of intensive training over 3 months. ICSAI will be represented by Char Hemminger and Matthew VanCamp. The first week of training was July 29th-August 1. This in person training was held in Mt. Pleasant MI. Char and Matthew will start implementing the training and resources they have gained from this training.

Char and Matthew continue to learn and develop strategies by attending the following educational conferences/trainings: Michigan ACE Initiative Conference, MSHN Synar Training, E-Cigarette Workgroup meetings, MCRUD, DFC-Grant trainings, Michigan Syndromic Surveillance meeting, SMART Family and Friends training.

Ionia Public Schools Summer School program allowed Char and Matthew to facilitate the Too Good for Drugs program to 1st, 3rd, and 5th grade students. 36 students completed the program. We hope to provide Too Good for Drugs in more Ionia Public School in 2024-2025 School Year.

Char and Matthew continue to facilitate Self-Management and Recovery Training (SMART) meetings every Wednesday from 6pm to 7:30pm. Matthew is a Certified Recovery Coach and with his guidance and knowledge the SMART meetings have continued to expand. We have welcomed twenty- four individual people to our recovery meetings so far this funding year, with a group of 13 core members that attend meetings regularly. We continuously receive referrals from courts and other organizations that provide substance

use disorder treatments. SMART meetings are based on scientific approaches to help people manage and achieve successful change.

Char and Matthew continue to provide the Teen Intervene program to teens referred by the courts and school officials. During this reporting period we have met with and provided education and support to five teens.

July 13th, we collaborated with Belding High School Be Well, and Oasis Ministries to provide a Color Fun Run event in Belding at the Lightening Bend Park. Be Well members and ICSAI coalition members worked together and met several times to create signs and coordinate activities for the event. The event allowed the coalition to provide education and empower our youth to make positive choices when it comes to substance use.

Char provided Driving Under the Influence – Prevention Program for New Drivers presentations to new drivers at the B-Safe Driving School.

The Ionia County Substance Abuse Initiative Coalition's Drug Prevention Advocate Youth Members volunteered at the Ionia Free Fair Kids Day. They helped the attendees adopt a stuffed farm animal.

Char submitted the Mid-State Health Network yearly grant application and requested additional money to hire a third Health Educator. With a third Health Educator we will be able to facilitate more programs in schools and the community.

PERSONAL HEALTH- Aimee Keefer, BSN, RN

- **Accreditation:** Our accreditation review is scheduled for June 16, 2025.
- **WIC:**
 - Staff attended the Annual WIC Conference in Traverse City in May.
 - Our Breastfeeding Peer Counselor, Haley has been seeing clients
 - Looking at starting a MOMS Group
 - WIC staff continue to work hard to get children caught up on Blood Lead testing (See Lead Testing & NCM below).
 - New Program Tech Jenna Stacey is up and going.
 - New scales in the lab
 - WIC Caseload is approx. 1230 clients
- **Maternal Infant Health Program (MIHP):**
 - Our providers are 90% in-home visits – 10% Telehealth visits
 - Await the State review of the U of M Healthy Moms, Healthy Babies pilot- possible increases for services and reimbursement for home visiting programs.
 - Successfully passed our MIHP Review in May with 223/250 points (89%) with only a couple minor issues to work on
 - Continue looking to increase our number of referrals. The current caseload is ~ 45-50 clients.
 - One option we are exploring is to start taking Barry-Eaton Co. clients as they have had a loss of MIHP providers. *This is still on hold.*
 - Hired Jaclyn Ney RN who started in Apr. Unexpectedly lost her in May. Transitioned our newly hired School Nurse Amanda Zarebski as her replacement. Amanda completed her training and began seeing clients independently in July.

- All staff attended the Maternal Infant Health Summit in Lansing in June and will be attending the Home Visiting Conference in GR in August.
- **Children's Special Healthcare Services (CSHCS):**
 - CSHCS finished FY23 with the highest billing that we have had in more than the last 10 years. Staff accomplished \$32,000 in Plan of Care visits and billing.
 - The State has increased the service age from 21 to 26 years old. This adjustment has added extra work for staff and is mostly going well.
 - This has increased our caseload from 330 to almost 400 clients
 - State Base CSHCS funding will be increasing slightly, by about \$10,000.
 - We received another CSHCS Vaccine Initiative grant- to help increase vaccine rates for CSHCS children, make immunization more accessible.
 - Created "Sensory-Friendly Room" in our Immunization clinic for children with sensory issues to make getting immunizations easier on children and parents. Having great response to it.
 - Amanda will also be RN in this program. She has finished training and begun doing visits and assessments
 - CSHCS Annual Meeting was in June- all staff attended virtually.
- **Hearing and Vision:**
 - Our tech, April Doezema, had a busy Spring with Kindergarten Roundups and finishing H&V screenings before the end of the school year
 - She does H&V testing primarily in the schools and at ICHD by appt.
 - Getting some new equipment with a slight increase in funding from the State.
 - The H&V Coordinator's Meeting was in June, Technicians Training in Aug and this Fall the program will celebrate its 75th year with a special program meeting.
- **Communicable Diseases / COVID:**
 - Avian Flu kept us busy since Apr 1st – assisted with the response, daily monitoring/reporting, and testing (as needed) for Poultry- 1 Facility/3different sites; and 1 backyard flock, and Cattle- 5 local dairy farms. Over 900 employees involved.
 - COVID work - lower-case numbers (remain ~ 10-20/month).
 - COVID funding set to expire in Sept 2024
 - Moved 1 RN to Lead program and will lose 1 clerical position when funding done
 - Clinic hours for STD testing remain by appointment.
 - Starting Aug 1st, we will be offering Rapid HIV & Syphilis testing through a pilot with the State. Staff rec'd training and equipment.
 - We continue to work through cases of various other illnesses.
 - We have seen an increase in Ticks and Tick-borne illnesses.
 - Also currently following and working with the State on several Legionella cases.
 - Received an increase in ELPHS funding – purchase of new equipment, and supplies.
 - Staff attended the Annual CD Conference in Lansing in April and will attend the HIV/STD Conference in Kalamazoo in Aug.
- **Lead Testing & Nurse Case Management (NCM):**
 - NCM for children with elevated Blood Lead levels (eBLL) was started in Feb. We are actively working to educate and promote this service.

- We have 3 nurses who have been trained to do home visits for this case management.
- Medicaid requirement to test the eBLL of all 1 & 2 yr olds on Medicaid.
 - We have tested kids in our WIC program for several years (FY23 WIC tested 550 children)
 - For reference, FY23 there were **69 cases** of eBLL in Ionia County that would have qualified for NCM- not all of them tested through WIC
- In Oct 2022, the CDC guidance for acceptable BLL was lowered from 5 down to 3.5 mg/dl. This increased the number of children we see with eBLL and therefore qualifying for NCM.
 - NCM is a new program for us. We are notified weekly by The State, of all eBLL in Ionia Co., not just the ones we test.
 - All capillary results of 3.5 mg/dl are then referred to a lab for confirmatory venous (blood draw) sample. If result is still > 3.5 mg/dl, the child qualifies for NCM- up to 6 home visits as needed. Home visits are billable - insurance is billed; if there is no insurance, the State will pay.
 - Nurses will assist families with follow-up blood testing, perform a house inspection and evaluate child's exposure, and provide resources to family if remediation of the home is needed.
 - Tori has started some home NCM visits and created "Cleaning Kits" to help families with a first level lead remediation.
- As of Oct 3, 2023, the State passed legislation to make it now required to test ALL 1 & 2 yr olds, regardless of insurance – "Universal Testing".
 - This has the potential to exponentially increase our caseload-
 - Potential increase in number of kids WE are Lead testing
 - Potential increase in NCM due to more eBLL cases
 - We have added Lead to our LMCH grant funding for FY25 as well to help our efforts.

- **Immunization Clinic:**

- Clinic open on M - Th as walk-in hours or appt. 830a-330p. 1st & 3rd Wed remain 10a-5p
 - Brittini Brummette, RN rec'd training from the State to work with our County VFC (Vaccines For Children) providers.
 - Previously we had 8 providers, now down to 6.
 - She is required to visit all the VFC offices for evaluation and compliance annually. We are reimbursed for these visits.
 - She is completing her IQIP training to assist all the VFC offices with their Quality Improvement efforts. Once done, she will start those visits.
 - We also receive reimbursement for those visits.
 - We are continuing working on plans to increase our Children's vaccination rates for regular, required vaccinations. The percent of 19- to 36-month-olds with full schedule of age-appropriate immunizations including: 4 doses of DTaP, 3 doses Polio, 1 dose MMR, 3 doses Hib, 3 doses Hep B, 1 dose Varicella, 4 doses PCV (4:3:1:3:3:1:4 series)
 - State (66.5%) • Ionia County (70.7%)
- (MDHHS - County Immunization Report Card March 2024 (michigan.gov) (**Healthy People 2020 & 2030 goal is 80%**). Our numbers continue to drop. We went from 81.9%

(Start FY20), 74.1% (End FY21), 73.2% (End FY22), 71.1% (End FY23), to our current # above at end of 2nd Qtr FY24 (3rd Qtr data unavailable).

- This has been the thrust of our LMCH Grant for a few years. Cannot seem to get a handle on it at this time. Will be stepping back from it and maybe revisit for FY26.
- We will be offering some “Catch-Up” on Immunizations days as we get ready for the busy Back-to-School season. On Fridays, 8/9-9/6, our clinic will be open regular hours for kids that need immunizations.
- Vaccine waivers for FY23 were down to 166 for school-aged children (from 193 FY22)- required to provide- no reimbursement). So, our education efforts are starting to pay off.
 - Looking into a Virtual Waiver option that may help decrease our time and cost spent providing the education for waivers.

- **Oral Health:**

- **Fluoride Varnish:** This service is available to any child aged 6 mo-6 yrs., for up to 4 treatments/year. There are 3 staff trained. Oct 2022-Mar 2023, we had **25** children. Apr 2023-Sept 2023, we had **67** children. We finished FY23 with 91 children treated. We have done 66 treatments so far for FY24 and are on track for a similar end to this fiscal year.
- **KOHA:** Nov 2023, the State passed Senate Bill 280, making Kindergarten Oral Health Assessments required for all children starting Kindergarten. Jan 2024 – Sept 2024, we rec'd a planning grant from the State to create our own program. We will begin doing these assessments in the Fall of the 2024-25 school year. It is a mandated LHD service for the 2025-26 school year.
 - We have roughly 600-700 Kindergarteners in Ionia County per year
 - We have started a partnership with MCDC
 - A Registered Hygienist has been hired – Katy Campione. She will begin doing assessments in the schools this Fall- start with current Kindergarteners and then next Spring will attend Roundups
 - Plan to implement this program like the Hearing & Vision program.
 - I attended the KOHA Annual Meeting in July.
 - Working to educate the schools regarding their reporting and the parents of the importance and requirement of this assessment.

- **School Nurse:** Our funding through the Michigan Community Rural Health Grant was extended through the 2024-25 school year, however, at the end of Jan we lost our nurse, Karah Kornoely. After discussion with the Saranac Superintendent, we posted the position and hired Amanda Zarebski RN, who started in April. She finished the school year 2023-24 and then moved into our MIHP/CSHCS position. I am happy to report that after some discussion, Karah is returning to ICHD as our Saranac School Nurse! She will be returning Aug 6th and will start the 2024-25 school year. Then while she is on maternity leave, Amanda will pitch in a couple days a week to keep things up at the schools until Karah returns from leave. Both ICHD and Saranac Schools are very excited to have Karah back!

- **Car Seat Technicians (CPST):** We get our car seats through a partnership with Sparrow Ionia Hospital. For FY23, we saw 36 families, educated them about car seat safety, demonstrated proper installation, and provided new, appropriate, and safe car seats. We look to expand

services and possibly even do car seat safety events in the next FY24. We are down to only 1 staff trained as a Child Passenger Safety Technician- Will see if can get another staff trained. Brittini is still doing visits by appointment.

We have dealt with some staffing issues and now have all positions filled and trained. And our services keep growing with the addition of 2 new programs for us. As usual, staff have really stepped up and are filling in where needed and adjusting to facilitate continued services for our clients. That also included several staff attending Kid's Day at the Fair again this year to hand out goodies, educate families, and talk about all the good things ICHD has to offer our community!

Thank You,

Aimee Feehan BSN, RN
Personal Health Director

ENVIRONMENTAL HEALTH-

- Completed MDARD Standardized Food Training
- Toured Prein & Newhof water laboratory
- Participated in several webinars and trainings.
- Continue to inspect campgrounds and public pools
- EH presentation to nursing students
- Participated in Type II Source Water Assessments Training
- Meet & Greet with EGLE rep Nicholas Justice and field visits Type II water supplies
- EGLE webinar "Turning Waste into Gold": Composting at the Local Government Level.
- Attended AFDO Annual Education Conference in Grand Rapids
- Completed public swimming pools and campgrounds inspections
- Completed Septage pumper truck routine inspection
- Completed Septage Land Site inspections
- Completed land site septage application inspections and septage pumper truck inspections
- Worked on water sample positive bacteria test results for Type II public water supplies
- Participated in webinar for Noncommunity (Type II) Schools and Child Care Centers
- Worked on a Legionella Cluster investigation in Ionia County with MDHHS (Surveillance and Infectious Disease Epidemiology Section
- Participated in a Body Art Collab Teams Meeting
- Attended MDARD/MDHHS Epi Ready Foodborne Illness Outbreak Investigation Training
- Participated in Food Safety Webinar
- Collected 60 water samples

PUBLIC HEALTH PREPAREDNESS (PHP) – Autumn Thompson, BS

This quarter I completed the last deliverables for our 5-year grant cycle, and started preparing for the new schedule that is being released in August. One of the deliverables completed was a Staff Assembly, testing if our staff with prominent Public Health emergency response roles would be able to convene within 60 minutes at our emergency operations center, I am happy to report it was a success, with all staff checking in within 13

minutes. Additionally, I have put together fact sheets for the public to utilize to learn more about what to do in certain public health and natural disasters, which are available on our Health Department website. I have continued working closely with other Region 6 partners on preparedness activities and other initiatives to better prepare and plan for emergencies in West Michigan, specifically Ionia County.

Action items for May, June, and July 2024 Board of Commissioners' meeting:

- 1) *Request approval of agency Payroll and Accounts Payable for the month of May 2024 in the amount of \$135,669.63.*
- 2) *Request approval of agency Payroll and Accounts Payable for the month of June 2024 in the amount of \$131,017.05*
- 3) *Request approval of agency Payroll and Accounts Payable for the month of July 2024 in the amount of \$130,587.47*

Attachments:

- 1) Synopsis Agency Financials YTD
- 2) Agency Trending Payable and Payroll
- 3) Agency Key Indicators
- 4) Article from Daily News "Knowledge is powerful" (May 8, 2024)
- 6) Press Release for high heat indexes (June 13, 2024)

FINANCIAL STATUS REPORT
Ionia County Health Department

July 2024

Period

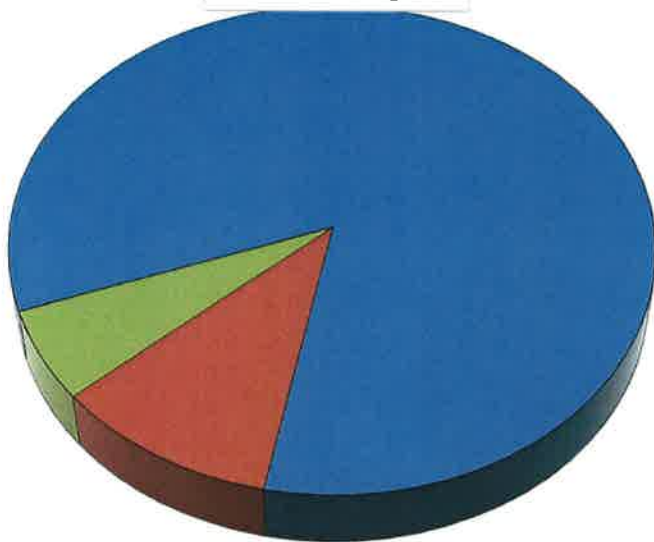
1/1/2024 to 12/31/2024

REVENUE CATEGORY	Budget	REVENUES YEAR-TO-DATE	PERCENT OF BUDGET
Federal/State	2,543,733	1,719,085	67.6%
Fees & Collections	318,286	197,188	62.0%
Other Revenue	178,000	8,500	4.8%
TOTAL FUNDING	3,040,019	1,924,773	63.3%

EXPENDITURE CATEGORY	Budget	EXPENDITURES YEAR-TO-DATE	PERCENT OF BUDGET
Wages & Fringes	2,141,235	1,054,195	49.2%
Supplies	368,058	81,949	22.3%
Travel	35,778	17,697	49.5%
Other Expenses	688,719	204,365	29.7%
TOTAL EXPENDITURES	3,233,790	1,358,206	42.0%

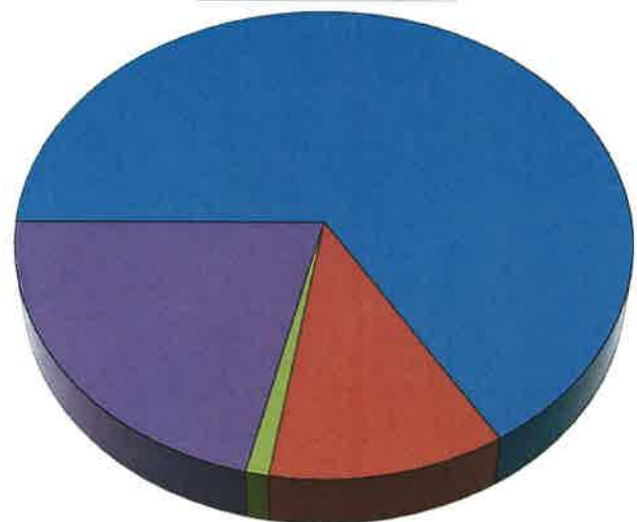
Management	2.00	1.15	57.5%
Support	10.01	5.37	53.6%
Professional	15.50	8.16	52.6%
Total FTE's	27.51	14.68	53.4%

Revenue Budget



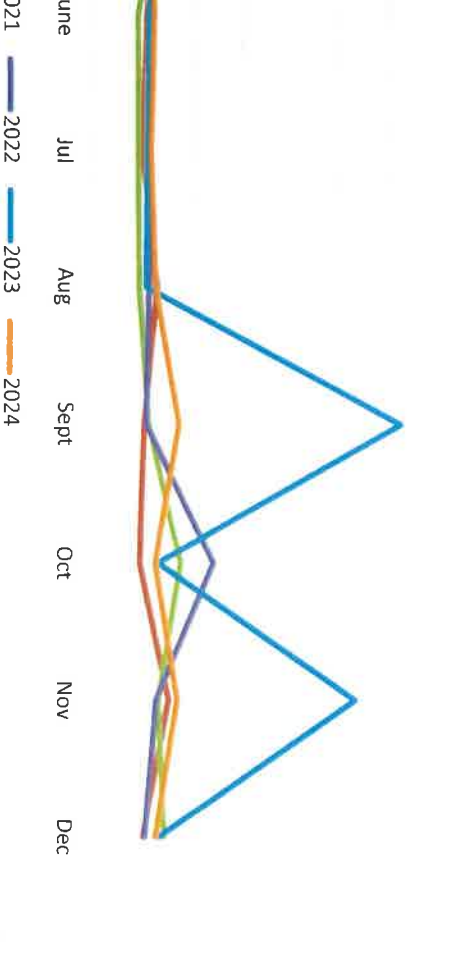
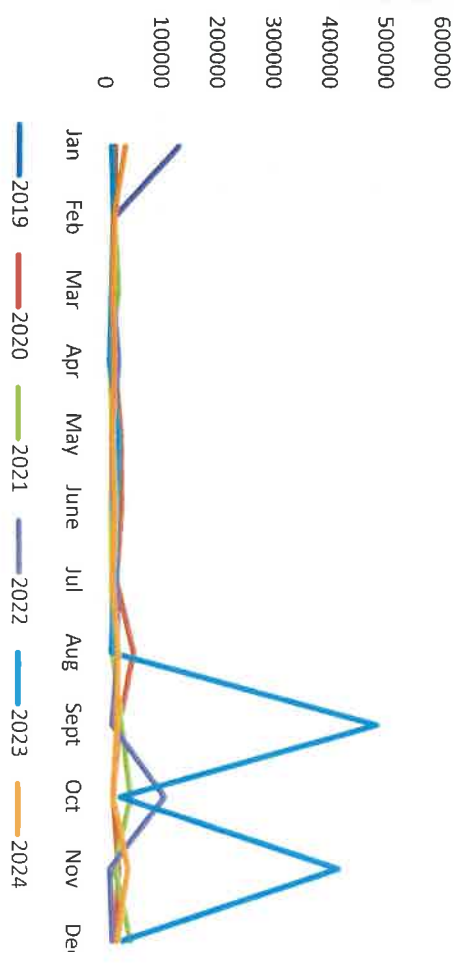
■ Federal/State ■ Fees & Collections ■ Other Revenue

Expense Budget



■ Wages & Fringes ■ Supplies ■ Travel ■ Other Expenses

Payables



2024 Public Health Activities

All numbers are based on count as of date this report is completed. Some numbers may change.					
	May-24	June-24	July-24	Total 2023	YTD 2024
PERSONAL HEALTH					
Hearing	30	5	20	3106	1403
Vision	27	2	20	4548	1062
WIC*	1240	1225	N/A	*1213	N/A
Animal Bites	21	22	26	214	133
CD Cases (includes STD)	29	43	46	562	312
Immunizations (includes Flu)	84	101	124	1604	747
COVID Vaccine (includes 2nd doses/booster)	1	4	3	137	40
Maternal Infant Health Program Home Visits	37	31	N/A	485	200
Active Lead Cases**	7	7	9	310	95
TB Tests	3	3	8	N/A	56
ENVIRONMENTAL HEALTH					
Complaints Received (ALL)	7	3	6	65	34
Complaints Closed (ALL)	1	3	2	51	17
Food Complaint Investigations	1	0	0	11	2
Routine Food Inspections	42	17	29	246	194
Plans Received	1	1	0	7	7
Temporary Food Inspections	3	5	2	71	21
DHS Inspections	2	2	2	26	16
Campgrounds-Fixed	1	7	0	11	9
Campgrounds-Temporary	0	1	0	6	1
Swimming Pool Inspections	0	8	1	13	12
Loan Evaluations	0	1	0	5	1
Radon Test Kits	3	1	1	64	43
Septic Permits Issued	18	14	19	138	91
Septic Permits Finals	11	18	11	123	63
Land Evaluations	14	4	6	135	66
Septage Inspections (Site/Truck)	0	0	1	2	1
Water Samples Taken	21	17	22	220	148
Well Permits Issued	16	12	19	184	91
Well Permits Final	4	7	9	84	44
Sanitary Survey	2	2	1	19	15
Campground Inspection (All)	1	8	0	17	10
Methamphetamine Investigations	1	1	0	0	3

N/A data not available at time of report

*WIC totals are an average of clients enrolled monthly

**Active Lead YTD includes duplicated client

Knowledge is powerful

Free taco truck dinners
on May 17 at Ionia youth
substance abuse town hall

TIMMCALLISTER

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IONIA — Underage consumption of alcohol, tobacco and marijuana has always been a problem, but the advent of vaping has dramatically amplified the situation.



Matthew
VanCamp

Vaping technology and marijuana legalization have made tobacco and cannabis products more accessible to teens, who already cultivate myriad methods of obtaining items they're too young to purchase legally. Meanwhile, shady retailers more interested in quick profits than the long-term health of their customers happily sell vapes to underage users without a glance at their I.D.

Vaping is now so ubiquitous among teens, it seems like every time one sees a group of young people, they will inevitably observe the release of huge vape clouds as the kids puff away on their devices.

"Vaping has become such a huge problem," said Matthew VanCamp, the Ionia County Substance Abuse Initiative's Drug-Free Communities Grant coordinator. "We've got store owners, gas stations and people who are selling to minors or anybody under 21. There are stores that are only allowed to have over-21-year-olds inside them, but they don't even card you when you go in there, and kids can go in there and purchase without being carded."

For parents and community members who are struggling with the situation, the Ionia County Health Department will host a community town hall meeting at the Ionia Armory Community Center from 6:30 until 9:30 p.m. on May 17.

Because the town hall takes place during dinner time, the Taqueria el Azteca food truck will be on site, and attendees who fill out a survey will receive a \$30 gift card they can use at that food truck or some other local retailer.

"Basically, you have your choice," VanCamp explained. "If you fill out the survey, you'll then get a \$30 gift certificate to Taqueria el Azteca, and you can just take it right over to them and get food, or you can get a gift certificate instead to Meijer or Walmart. The way we're able to pay for the food truck is to do it that way. No grant will ever pay for that for some reason, even though it's a known way to get people to attend an event and listen."

Billed on the event's flyer as "an evening to address and discuss underage drinking, vaping and marijuana use in the county," the town hall will be led by the Ionia County Substance Abuse Initiative and is happening thanks to grants from the Office of National Drug Control Policy and the Michigan Department of Health and Human Services.

"(Vapes) have such high amounts of nicotine, way beyond what's in a cigarette," VanCamp said. "That amount of nicotine in anybody's brain creates an addiction that leads to mood disorders and impulse control and it changes the way the synapses in your are brain formed, which harms the parts of the brain that control attention and learning. And that's in a fully-grown brain. So what it's doing to an adolescent's brain is that it's leading to an even higher level of dependence. It also has a toxic effect on their prefrontal cortex and it's interfering with their cognitive development, their executive functioning and inhibitory control."

Compounding the problem, marijuana products sold today are many times stronger than the comparatively benign "reef-

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Free taco dinners at youth substance abuse town hall

Continued from Page 3

er" of bygone eras.

"There are higher levels of THC than we've ever seen before, and kids just find it," VanCamp said. "Kids are always good at finding things they are not supposed to. They'll find it in their parents' stash, or they'll get it from a friend or a sibling, and the next thing you know, it's become a huge problem."

The keynote speaker at the Ionia community town hall meeting will be Cara Ludlow, the assistant director of Wellness and Counseling services in the College of Osteopathic Medicine at Michigan State University, and is a licensed clinical social worker and a certified advanced alcohol and drug counselor.

Ludlow was also a mental health therapist at MSU's Olin Psychiatry and she most recently served as the alcohol and other drug program coordinator for MSU.

According to the MSU website's page dedicated to Ludlow, she is "passionate about working with students in creating safe, unconditional and empowering spaces that supports students' personal well-being and academic success."

Ludlow has spend a moderate time in and around the county; she spoke at Ionia Middle

School's Youth Drug Conference last fall, has attended the Ionia County Free Fair plenty and said that Ken Baker and the Soaring Above Teen Center were "an absolute inspiration."

"The talk I am sharing with the community of Ionia is intended for everyone," Ludlow said. "Substance use disorders touch everyone within a community and I am sure that if we take a moment, we can all think of someone we know who may be battling, or in recovery, from this disease; they may be a family member, a coworker, a neighbor, or a friend. Substance use disorders are universal and impact individuals from every walk of life regardless of race, culture, gender, income, education, religion, or identity. It is a topic that is important for all of us to talk about, as it is a health condition that affects nearly 46 million Americans, aged 12 and older (National Survey on Drug Use and Health, 2022). Notice that 12-year-old data point? We often think of substance use disorders as an adult disease, but in fact, it is actually a disease that most often starts in our youth and emerging adult populations (before the age of 20) and it is one of our most preventable, which is why this work is so critical to the health and well-being of our young people, families and communities."

VanCamp said hope for change exists, and that is the first step toward actual change.

"There is a lot of hope out there, so it doesn't have to be this way," VanCamp said. "We think that through working with parents and working with the community, we can see a big change. That is a large part of this town hall, how we can start taking back control and helping our youth. We're really excited about this and we're hoping we get people to show up."

"I think at the core of what we have to do as parents and community members is to understand how this disease works and how we can have meaningful and thoughtful conversations around it," Ludlow said. "I do believe that knowledge is powerful, and the more we know, the more we can do. No one ever tries a vape, a cigarette, or alcohol the first time thinking they will ever become addicted, so then, how does a substance use disorder develop and how do we prevent it from happening? I am actually going to answer that question at our town hall event, and the answer might surprise a lot of people, and it's also really cool neurobiology. I am really excited to have the privilege and the honor to share my passion and excitement for this work with you and your community."



IONIA COUNTY HEALTH DEPARTMENT

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For Immediate Release
June 13, 2024

Contact: Chad Shaw
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With heat indexes expected to approach 100 next week, please keep in mind that heat-related deaths and illness occur every summer. Heat stress is dangerous but avoidable, and comes down to staying cool, staying hydrated, and staying informed. Here are some simple tips for avoiding heat-related illnesses:

1. Stay in air-conditioned buildings as much as possible.
2. Do not rely on a fan as your primary cooling device. If inside temperature is **Above 90°** fans do not help.
3. Avoid direct sunlight.
4. Wear lightweight, light-colored clothing.
5. Take cool showers or baths.
6. Drink more water than usual - **Don't wait** until you're thirsty to drink more fluids.
7. Drink from two to four cups of water every hour while working or exercising outside.
8. Avoid alcohol or liquids containing high amounts of sugar.
9. Remind others to drink enough water.
10. Check in on at-risk populations, such as the elderly, pregnant women, and the unhoused.
11. Check local news for extreme heat alerts and safety tips.

To access a list of the warning signs and symptoms of heat-related illness, visit:

[Heat Health and Safety: Michigan Summer Weather](#)

For more information on the health implications of extreme heat, visit:

<http://www.ready.gov/heat>



Chad Shaw, Health Officer
Dr. Kehdi, M.D. Medical Director

Prevent Disease; Prolong Life; Protect the Environment!



IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

August 13, 2024

CONTACT:

Patrick Jordan, County Administrator

DESCRIPTION:

Administration and Council have negotiated a win-win contract with the Teamster union representing most of the Road Dept employees. It was a very good negotiation with mutual respect displayed by both sides of the table.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

Roads

FINANCIAL ANALYSIS:

Road Dept budget can absorb increases.

LEGAL REVIEW:

Counsel has served as chief spokesman for Admin group. Worked with HR to make sure All changes agreed upon are correct.

DEADLINE:

As soon as practicable.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Adoption of recommended contract with Teamsters.

ADMINISTRATOR'S RECOMMENDATION:

Administration recommends.