

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
FEBRUARY 11, 2025 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Reappointment to Airport Zoning Board
 - Jeff Montgomery, one year term
 - B. Michigan Earned Sick Leave Act – Priscilla Walden
 - C. Request for 2020 Census Urban Boundary Change – Linda Pigue
 - D. Request to accept bid to cut and remove tree – Linda Pigue
 - E. PA 116- Clerk Geiger
 - F. Request to Hire Facilities Director – Chad Shaw
 - G. Soldier and Sailor Relief Fund Resolution- Chad Shaw
 - H. Request Approval of the Ionia County Health Departments Plan of Organization- Chad Shaw
 - I. Request to change the name of Ionia County Abuse Initiative to Ionia County Hope and Recovery- Chad Shaw
 - J. Request Payroll Step Increase for Dispatch Supervisor-Lance Langdon
 - K. Request to Renew Motorola Service Agreement – Lance Langdon
- IX. Department Reports**
 - A. Building Department

- B. Animal Care and Control
- C. Clerk's Office

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

- A. None

XIV. Adjournment

Board and/or Commission Vacancies

- Community Corrections Advisory Board-Ionia Community Mental Health Representative

Appointments for consideration in the month of February 2025:

- None

Appointments for consideration in the month of March 2025:

- Community Mental Health Services Board



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

January 28, 2024, 3:00 p.m.
Minutes

Members Present: County Commissioner Scott Wirtz, County Commissioner Larry Tiejema, County Commissioner Phil Hesche, County Commissioner Gordon Kelley, County Commissioner Jack Shattuck, County Commissioner Terence Frewen

Members Absent: County Commissioner David Hodges

Others Present: Interim County Administrator Chad Shaw, County Finance Director Bernadette Blonde, County Clerk Greg Geiger

- I. Call to Order
Shattuck called the meeting to order at 3:00 pm.
- II. Pledge of Allegiance
Shattuck led the Pledge of Allegiance.
- III. Invocation
Tiejema led the invocation.
- IV. Approval of Agenda
Board discussed agenda, Closed Session will be moved to 4:15 pm, central dispatch items referred to personnel committee.
Motion to Approve Agenda as Amended
Moved by Tiejema
Supported by Frewen
Motion carried by voice vote
- V. Public Comment
Karen Histed commented on dust control bid.
Phil Hesche commented on Fire Resolution.
- VI. Action on Consent Calander
Board approved consent calendar by unanimous consent.
- VII. Unfinished Business
No unfinished business.



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

VIII. New Business

Board discussed appointment of Mary Lou Mulick to Tax Allocation Board for a one-year term.

Motion to Appoint Mary Lou Mulick to the Tax Allocation Board for a One-Year Term

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed the appointment of Ryan Wilson to the West Michigan Regional Planning Commission for a one-year term.

Motion to Appoint

Moved by Kelley

Supported by Frewen

Motion carried by voice vote

Board discussed appointment of David McCord, Diana Almy and Kathleen Cook to the Parks Advisory Board for a two-year term.

Motion to Approve

Moved by Wirtz

Supported by Tiejema

Motion carried by voice vote

Board discussed appointment of Edna Albert to the Area Agency on Aging of Western Michigan Board of Directors for a two-year term.

Motion to Appoint Edna Albert

Moved by Tiejema

Supported by Frewen

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

Board discussed Resolution Honoring the Saranac Community Fire Department and the Fire Departments of Ionia, Kent, and Montcalm Counties. Paul Opsommer of State Representative Gina Johnson's Office presented a tribute in honor of the Fire Departments and the Family Farm associated with the fire.

Motion to Adopt Resolution

Moved by Hesche

Supported by Frewen

Motion carried by roll call vote

Yes – Wirtz, Tiejema, Hesche, Kelley, Shattuck, Frewen

No –

Board discussed request to increase the adoption fees at the Ionia County Animal Shelter. Animal Shelter Director Carly Quinn presented the request and recommended approval. Board discussed raising rate to \$160.00 for dogs. Board discussed grants available to the animal shelter.

Motion to Approve Proposed Increase for Adoptions

Moved by Frewen

Supported by Kelley

Motion carried by voice vote

Board discussed request for Board Chairman's signature on the Area Agency on Aging of Western Michigan authorization of signature document for reporting and contracting purposes. Commission on Aging Director Carol Hanulcik presented the requested and recommended approval.

Motion to Approve Board Chair Jack Shattuck's Signature on the Area Agency on Aging of Western Michigan Documentation

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed request for ratification of Commission on Aging Director's signature on Fiscal Year 2026 application for funding from Michigan Department of Transportation. Commission on Aging Director Carol Hanulcik presented the requested and recommended approval.

Motion to Approve

Moved by Tiejema

Supported by Frewen

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

Board discussed request for ratification of Commission on Aging Director's signature on Michigan Department of Corrections Agreement 2022-0075 P4 R1. Commission on Aging Director Carol Hanulcik presented the requested and recommended approval.

Motion to Approve

Moved by Wirtz

Supported by Frewen

Motion carried by voice vote

Board discussed request to approve contract for road patrol hours between Ionia County and the Village of Pewamo. Sheriff Charlie Noll presented the contract and recommended approval.

Motion to Approve Contract with Village of Pewamo for Additional Road Patrol

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote

Board discussed request to approve Road Department Transportation Asset Management Plan. Road Department Director Linda Pigue presented the plan and recommended approval.

Motion to Approve 2024 Transportation Asset Management Plan

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed bid for limestone from Yellow Rose. Road Department Director Linda Pigue presented the bid and recommended accepting.

Motion to Approve Limestone Bid from Yellow Rose

Moved by Frewen

Supported by Kelley

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

Board discussed bid for dust control from S&M Tire Fills. Road Department Director Linda Pigue presented the bid and recommended accepting.

Motion to Approve Dust Control Bid from S&M Tire Fills

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed bid for HMA paving from Capital Asphalt. Road Department Director Linda Pigue presented the bid and recommended accepting.

Motion to Approve HMA Paving Bid from Capital Asphalt

Moved by Kelley

Supported by Frewen

Motion carried by voice vote

Board discussed request to purchase two pickup trucks. Road Department Director Linda Pigue presented the request and recommended approval.

Motion to Authorize Road Department Director to Purchase Two Pickup Trucks at a Cost of not to Exceed \$93,000

Moved by Tiejema

Supported by Kelley

Motion carried by voice vote

Board discussed request for credit card. Central Dispatch Director Lance Langdon presented the request and recommended approval. Board discussed current policy and availability of cards to other departments. Board discussed recommending issue to Finance Committee.

Motion to Refer to Finance Committee

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

Board discussed request to pay vendors for service contracts. Central Dispatch Director Lance Langdon presented the request and recommended approval. Board discussed value of bringing contracts up as needed as opposed to together annually.

Motion to Approve Payment to Central Square for Maintenance

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Hesche Dissented

Board discussed recommendation from Personnel Committee to nullify pay raises issued contrary to the 2025 budget or legal and policy requirements. Kelley presented the recommendation.

Motion to Reject Pay Increase for Finance Director

Moved by Kelley

Supported by Hesche

Motion carried by roll voice vote

Frewen Dissented

Motion to Nullify Raises Implemented After 2025 Budget was Adopted

Moved by Kelley

Supported by Hesche

Motion carried by roll voice vote

IX. Closed Session

Board discussed entering closed session to discuss a collective bargaining agreement.

Motion to Enter Closed Session

Moved by Tiejema

Supported by Frewen

Motion carried by roll call vote

Yes – Wirtz, Tiejema, Hesche, Kelley, Shattuck, Frewen

No –

Closed Session



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

Motion to Exit Closed Session

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote

Motion to Ratify Tentative Agreement with SEUI 64A District Court Union

Moved by Frewen

Supported by Kelley

Motion carried by voice vote

X. Department Reports

Board received written and oral report from Central Dispatch.

Motion to Receive Report

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote

XI. Reports of Officers, Boards, and Standing Committees

Frewen commented on Facilities Committee and District Court Probation Remodel.

Kelley commented on Facilities Committee and Facilities Director search, Personnel Committee and Administrator search, WMRPC meeting, federal funding changes and potential budget cuts.

Hesche commented on Personnel Committee and Resolution for Firefighters.

Shaw commented on workload.

XII. Reports of Special or Ad Hoc Committees

No reports of special or ad hoc committees.

XIII. Public Comment

Lance Langdon commented water damage at central dispatch.

Motion to Allow County Administrator to Spend up to \$16,000 for Central Dispatch Repair

Moved by Frewen

Supported by Kelley

Motion carried by voice vote

XIV. Adjournment

Board discussed adjournment.



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

Motion to Adjourn at 5:15 pm

Moved by Frewen

Supported by Wirtz

Motion carried by voice vote

Jack Shattuck, Chairman

Greg Geiger, County Clerk

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

**MI Earned Sick Leave Act
February 11, 2025**

CONTACT: Priscilla Walden, HR

DESCRIPTION: The Michigan Paid Sick Leave Act will be replaced on February 21, 2025, by the Michigan Earned Sick Leave Act. This change will not affect union employees who will continue sick and or personal days per their current contracts. It will not affect full-time and regular part-time nonunion employees, as our Personal Days policy for these groups complies with the Act.

It will affect nonunion employees working less than 60 hours per pay period.

OTHER DEPARTMENTS/AGENCIES AFFECTED: Non-union,

FINANCIAL ANALYSIS: No financial impact.

LEGAL REVIEW: Not necessary.

DEADLINE: February 21, 2025

SPECIFIC ACTION REQUESTED: Please approved the new language to the Ionia County Personnel Policy, "Personal Leave."

ADMINISTRATOR'S RECOMMENDATION: Recommends approval.

PERSONAL LEAVE

- A. All regular full-time employees working at least 60 hours per pay period, shall earn 12 days of personal leave, per year-, accrued monthly, based on their normal daily work schedule ~~-(6, 7.5 or 8 hours)~~. These hours may be used for any reason with prior approval.
- B. Personal leave must be taken in a minimum of ~~3015~~-minute increments. Employees should request permission to utilize personal leave in advance of the days selected unless the leave is an unexpected absence for one of the reasons provided in Section 4 of the ~~Paid Michigan Earned Sick Time Medical Leave Act (MCL 408.964 (1) (a)-(d))~~ Act Act 338 of 2018 as amended. The Employer may request appropriate documentation, medical or otherwise, for any unexpected absence ~~within~~ beyond three (3) consecutive days of the absence.
- C. Termination of employment as used in this section shall be defined to be the point at which it is understood that the employee's employment with the County will not be continued. Under this provision, no accrued personal days shall be used to extend employee status.
- D. Employees may accrue no more than ninety (90) days of personal leave. Accrual of personal time will stop when the 90 days maximum is reached and begin when the accrued balance falls below the 90 days maximum. Upon an employee's separation of employment, with a 2-week notice, the employee's unused personal leave will be paid at 50% of their current rate of pay.
- E. Ill or injured employees must contact their department head, if possible, on each day of absence unless prior authorization has been granted for that day or the employee is prevented from doing so by hospitalization or other emergency. The County reserves the right to request medical documentation of any absences related to illness or injury or to send an employee to a doctor selected by the Employer.

F. Part time employees working less than 30 hours per week.

Pursuant to the ~~Paid Medical Leave Act (MCL 408.961 et seq)~~ Michigan Earned Sick Time Public Act 338 of 2018 as amended, part-time employees who work ~~worked an average of 25 hours or less than 30 hours per week, will earn one hour of sick time for every 30 hours worked up to a maximum of 72 hours in a year.~~

- 1. Earned sick time shall carry over from year to year.
- 2. Earned sick time shall begin to accrue on the effective date of this law, or upon commencement of the employee's employment, whichever is later.
- 3. An employee may use accrued earned sick time as it is accrued.
- 4. An employee may use accrued sick time for any of the following purposes:
 - The employee's or the employee's family member's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's mental or physical illness, injury, or health condition; or preventative medical care for the employee.
 - If the employee or the employee's family member is a victim of domestic violence or sexual assault, for medical care or psychological or other counseling

for physical or psychological injury or disability; to obtain services from a victim services organization; to relocate due to domestic violence or sexual assault; to obtain legal services; or to participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.

- For meetings at a child's school or place of care related to the child's health or disability, or the effects of domestic violence or sexual assault on the child; or
- For closure of the employee's place of business by order of a public official due to a public health emergency; for an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency; or when it has been determined by the health authorities having jurisdiction or by a health care provider that the employee's or employee's family member's presence in the community would jeopardize the health of others because of the employee's or family member's exposure to a communicable disease.
- An employer shall not require an employee to search for or secure a replacement worker as a condition for using earned sick time.

5. The employer can request a doctor's note from an employee who has been absent for more than three consecutive days.

6. Upon separation of employment, there is no payout for accrued earned sick leave time.

~~F. more per week in the immediately preceding calendar year are eligible for paid medical leave. At the beginning of each calendar year, eligible employees will be provided 40 hours of paid medical leave which is available for use for any of the reasons provided in Section 4 of the Paid Medical Leave Act (MCL 408.964(1)(a)-(d)). Employees are not entitled to roll over any paid medical leave at the end of the calendar year. To the extent possible employees shall arrange in advance when using paid medical leave, however in the event a prearranged absence cannot be made and the employee is required to take an unexpected absence, the Employer may request a doctor's note, or appropriate documentation depending on the nature of the leave, within three (3) days of the used paid medical leave. Paid medical leave may be used in a minimum of one (1) hour increments.~~

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: 2020 Census Urban Boundary Change
Date: February 11, 2025

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

In October 2024, the Federal Highway Administration changed Urban Boundaries to reflect the 2020 Census results. These changes must be reflected in our County's Annual Act 51 Mileage Certification which will be due 3/31/2025. We have analyzed the financial impact of County Local roads, or portions thereof, which will now be included in the urban boundaries of Ionia and Portland. The attached spreadsheets show the results of our analysis. We are recommending that the portions of the roads on the attached spreadsheets be changed from Local Roads to Primary Roads.

OTHER DEPARTMENTS/AGENCIES AFFECTED: None.

FINANCIAL ANALYSIS:

If the roads were not affected by the Urban Boundary change, we would collect \$94,138.20 of Michigan Transportation Funds (MTF). With the Boundary change we would only collect \$83,027.95, a decrease of \$11,110.25. Changing the classification of the affected roads from Local to Primary would permit us to collect \$436,936.91, an increase of \$353,908.96.

LEGAL REVIEW:

Not applicable.

DEADLINE:

February 11, 2025

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board approve changing the classification of the affected roads from Local to Primary.

ADMINISTRATOR'S RECOMMENDATION:

Interim Administrator recommends approval.

2020 Census Small Urban Boundary Changes													
Proposed: Change County Local to Primary Roads - Summary as of 2/3/25													
		Leave as Local						Change to Primary					
Township	Miles	2025 Current	2025 Small Urban		2025 Not Urban			2025 Small		2025 Not Urban			
	Local	MTF	Miles		Miles			Urban		Miles			
	Road	\$3,510	Local	\$3,035	\$3,510	\$3,510	Total		\$18,213		\$3,188	Total	
Berlin	4.42	\$15,514.20	0	\$ 13,414.70	0	\$ -	\$ 13,414.70	0	\$ 80,501.46	0	\$ -	\$ 80,501.46	
Danby	2.18	\$7,651.80	1.18	\$ 3,581.30	1	\$ 3,510.00	\$ 7,091.30	1.18	\$ 21,491.34	1	\$ 3,188.00	\$ 24,679.34	
Easton	3.99	\$14,004.90	3.99	\$ 12,109.65	0	\$ -	\$ 12,109.65	3.99	\$ 72,669.87	0	\$ -	\$ 72,669.87	
Ionia	4.77	\$16,742.70	4.77	\$ 14,476.95	0	\$ -	\$ 14,476.95	4.77	\$ 86,876.01	0	\$ -	\$ 86,876.01	
Orange	0.33	\$1,158.30	0.33	\$ 1,001.55	0	\$ -	\$ 1,001.55	0	\$ 6,010.29	0	\$ -	\$ 6,010.29	
Portland	11.13	\$39,066.30	8.7	\$ 26,404.50	2.43	\$ 8,529.30	\$ 34,933.80	8.7	\$ 158,453.10	2.43	\$ 7,746.84	\$ 166,199.94	
Total	26.82	\$94,138.20	18.97	\$ 70,988.65	3.43	\$ 12,039.30	\$ 83,027.95	0	18.64	\$ 426,002.07	3.43	\$ 10,934.84	\$ 436,936.91

Change County Local Road to Primary													
Berlin Township													
		Leave as Local						Change to Primary					
		2025	2025		2025			2025		2025			
Road	Miles	Current	Small Urban		Not Urban			Small		Not Urban			
	Local	MTF	Miles		Miles			Urban		Miles			
	Road	\$3,510	Local	\$3,035		\$3,510	Total		\$18,213		\$3,188	Total	
Tuttle rd from M-66 to Harwood	1.00	\$3,510.00	1.00	\$ 3,035.00	0.00	\$ -	\$ 3,035.00	1.00	\$ 18,213.00	0.00	\$ -	\$ 18,213.00	
Harwood from Riverside dr to David Hwy	2.40	\$8,424.00	2.40	\$ 7,284.00	0.00	\$ -	\$ 7,284.00	2.40	\$ 43,711.20	0.00	\$ -	\$ 43,711.20	
Sprague from M-66 to Harwood	1.02	\$3,580.02	1.02	\$ 3,095.70	0.00	\$ -	\$ 3,095.70	1.02	\$ 18,577.26	0.00	\$ -	\$ 18,577.26	
Total	4.42	\$15,514.02	4.42	\$ 13,414.70	0	\$ -	\$ 13,414.70	4.42	\$ 80,501.46	0	\$ -	\$ 80,501.46	

Change County Local Road to Primary													
Danby Township													
			Leave as Local						Change to Primary				
Road	Miles	2025 Current	2025 Small Urban		2025 Not Urban				2025 Small		2025 Not Urban		
	Local	MTF	Miles		Miles				Urban		Miles		
	Road	\$3,510	Local	\$3,035	\$3,510		Total			\$18,213		\$3,188	Total
Cutler Rd from Grand River to Clinton County	2.18	\$7,651.80	1.18	\$ 3,581.30	1	\$ 3,510.00	\$ 7,091.30		\$ 1.18	\$ 21,491.34	\$ 1.00	\$ 3,188.00	\$ 24,679.34
Total	2.18	\$7,651.80	1.18	\$ 3,581.30	1	\$ 3,510.00	\$ 7,091.30		1.18	\$ 21,491.34	1	\$ 3,188.00	\$ 24,679.34

Change County Local Road to Primary												
Easton Township												
			Leave as Local					Change to Primary				
Road		2025	2025		2025			2025		2025		
	Miles	Current	Small Urban		Not Urban			Small		Not Urban		
	Local	MTF	Miles		Miles			Urban		Miles		
	Road	\$3,510	Local	\$3,035	\$3,510		Total		\$18,213		\$3,188	Total
Haynor from Yeomans st to Dildine rd	2.36	\$8,283.60	2.36	\$ 7,162.60	0.00	\$ -	\$ 7,162.60	2.36	\$ 42,982.68	0.00	\$0.00	\$ 42,982.68
Dildine from Haynor to M-21 ~~66~~ 66	1.00	\$3,510.00	1.00	\$ 3,035.00	0.00	\$ -	\$ 3,035.00	1.00	\$ 18,213.00	0.00	\$ -	\$ 18,213.00
Wall st from M-21 to West Main	0.63	\$2,211.30	0.63	\$ 1,912.05	0.00	\$ -	\$ 1,912.05	0.63	\$ 11,474.19	0.00	\$ -	\$ 11,474.19
Total	3.99	\$14,004.90	3.99	\$ 12,109.65	0	\$ -	\$ 12,109.65	3.99	\$ 72,669.87	0	\$ -	\$ 72,669.87

Change County Local Road to Primary												
Ionia Township												
		Leave as Local						Change to Primary				
		2025	2025		2025			2025		2025		
Road	Miles	Current	Small Urban		Not Urban			Small		Not Urban		
	Local	MTF	Miles		Miles			Urban		Miles		
	Road	\$3,510	Local	\$3,035		\$3,510	Total		\$18,213		\$3,188	Total
East Main from City Limits to E. Stage rd	1.96	\$6,879.60	1.96	\$ 5,948.60	0.00	\$ -	\$ 5,948.60	1.96	\$ 35,697.48	0.00	\$ -	\$ 35,697.48
E. Stage rd to Stage rd	0.86	\$3,018.60	0.86	\$ 2,610.10	0.00	\$ -	\$ 2,610.10	0.86	\$ 15,663.18	0.00	\$ -	\$ 15,663.18
Stage from from E. Stage rd to M-21	0.66	\$2,316.60	0.66	\$ 2,003.10	0.00	\$ -	\$ 2,003.10	0.66	\$ 12,020.58	0.00	\$ -	\$ 12,020.58
4th street from M-21 to East Main	0.25	\$877.50	0.25	\$ 758.75	0.00	\$ -	\$ 758.75	0.25	\$ 4,553.25	0.00	\$ -	\$ 4,553.25
Parmeter from M-66 to Jefferson	1.04	\$3,650.40	1.04	\$ 3,156.40	0.00	\$ -	\$ 3,156.40	1.04	\$ 18,941.52	0.00	\$ -	\$ 18,941.52
Total	4.77	\$16,742.70	4.77	\$ 14,476.95	0	\$ -	\$ 14,476.95	4.77	\$ 86,876.01	0	\$ -	\$ 86,876.01

Change County Local Road to Primary													
Orange Township													
		Leave as Local						Change to Primary					
Road	Miles	2025 Current	2025 Small Urban		2025 Not Urban			2025 Small		2025 Not Urban			
	Local	MTF	Miles		Miles			Urban		Miles			
	Road	\$3,510	Local	\$3,035	\$3,510	\$3,510	Total		\$18,213		\$3,188	Total	
Sprague from M-66 to Dead end	0.33	\$1,158.30	0.33	\$ 1,001.55	0.00	\$ -	\$ 1,001.55	0.33	\$ 6,010.29	0.00	\$ -	\$ 6,010.29	
Total	0.33	\$1,158.30	0.33	\$ 1,001.55	0	\$ -	\$ 1,001.55	0.33	\$ 6,010.29	0	\$ -	\$ 6,010.29	

Change County Local Road to Primary												
Portland Township												
		Leave as Local						Change to Primary				
		2025	2025		2025			2025		2025		
Road	Miles	Current	Small Urban		Not Urban			Small		Not Urban		
	Local	MTF	Miles		Miles			Urban		Miles		
	Road	\$3,510	Local	\$3,035		\$3,510	Total		\$18,213		\$3,188	Total
Ionia Rd from City Limits to Keefer Hwy	2.13	\$7,476.30	1.58	\$ 4,795.30	0.55	\$ 1,930.50	\$ 6,725.80	1.58	\$ 28,776.54	0.55	\$ 1,753.40	\$ 30,529.94
Maynard rd from city limits to Mar Salle	1.85	\$6,493.50	1.85	\$ 5,614.75	0.00		\$ 5,614.75	1.85	\$ 33,694.05	0.00	\$ -	\$ 33,694.05
Barnes from Maynard rd to Divine	0.75	\$2,632.50	0.75	\$ 2,276.25	0.00		\$ 2,276.25	0.75	\$ 13,659.75	0.00	\$ -	\$ 13,659.75
Lyons rd from Gibbs to Peck Lake rd	0.71	\$2,492.10	0.71	\$ 2,154.85	0.00		\$ 2,154.85	0.71	\$ 12,931.23	0.00	\$ -	\$ 12,931.23
Gibbs from Lyons rd to Friend	0.52	\$1,825.20	0.52	\$ 1,578.20	0.00		\$ 1,578.20	0.52	\$ 9,470.76	0.00	\$ -	\$ 9,470.76
Friend rd from Gibbs rd to Grand River Hwy	1.02	\$3,580.20	1.02	\$ 3,095.70	0.00		\$ 3,095.70	1.02	\$ 18,577.26	0.00	\$ -	\$ 18,577.26
Knox rd from City Limits to Keefer Hwy	2.41	\$8,459.10	0.53	\$ 1,608.55	1.88	\$ 6,598.80	\$ 8,207.35	0.53	\$ 9,652.89	\$ 1.88	\$ 5,993.44	\$ 15,646.33
Mar Salle from Maynard rd to Divine Hwy	1.5	\$5,265.00	1.5	\$ 4,552.50	0.00		\$ 4,552.50	1.5	\$ 27,319.50	0.00	\$ -	\$ 27,319.50
Emery rd from Clarksville to ACUB	0.24	\$842.40	0.24	\$ 728.40	0.00		\$ 728.40	0.24	\$ 4,371.12	0.00	\$ -	\$ 4,371.12
Total	11.13	\$39,066.30	8.7	\$ 26,404.50	2.43	\$ 8,529.30	\$ 34,933.80	8.7	\$ 158,453.10	2.43	\$ 7,746.84	\$ 166,199.94

FOR THE PERIOD OF 10/2025 - 09/2026

Includes \$600M Redirected Income Tax Revenue and \$117M Recreational Marijuana Tax Revenue

Does not include any special payments (Snow, Engineering or Jurisdictional Transfers) at individual agency level

C:\Users\cwaite\Downloads\FY26-ORTA-Feb-2024

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Cut & Remove Tree
Date: February 11, 2025

CONTACT: Linda Pigue, Road Dept. Managing Director

DESCRIPTION:

The intersection of Zahm and Krupp roads met the criteria for Federal Safety funding. The Michigan Department of Transportation (MDOT) will oversee the Project, JN 220177, and will be "letting" all contracts related to construction except for tree removal. Due to the potential presence of state and federally protected species, all tree removal and clearing must be completed before April 14, 2025. MDOT has determined a tree known as the "Shoe Tree" on Zahm Road must be removed before April 14, 2025. We solicited four quotes but only received two responses. The tree is approximately 48" in diameter and 60' in height

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The bid of \$5,942.24 is within the Department's budget. Stump removal will be handled within the construction phase of the project and paid for with project funds.

LEGAL REVIEW:

N/A

DEADLINE:

February 11, 2025

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

We are requesting the Board accept TREES-LLC bid of \$5,942.24 to cut and remove the "Shoe Tree" on Zahm road

ADMINISTRATOR'S RECOMMENDATION:

Interim Administrator recommends approval.

Waite, Cody

From: Brent Jeffrey <BJEFFRE1@trees-llc.com>
Sent: Thursday, January 30, 2025 2:19 PM
To: Waite, Cody
Subject: Krupp and Zahm Oak tree removal lump sum bid Trees-llc.
Attachments: IMG_1810.jpg; IMG_1813.jpg; IMG_1812.jpg; IMG_1811.jpg

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Cody Waite
Internal Coordinator
Ionia County Road Department
cwaite@ioniacountyroads.org
616-902-1101

Mr. Cody Waite,
Trees-LLC appreciates the opportunity to submit lump sum pricing for your 2025 Vegetation Management. Trees LLC looks forward to providing our services as needed and continuing to grow our relationship with Ionia County Road Department.

Tree that needs to be removed due to safety concerns in Ionia county. It is located approximately 3 miles south of Belding at the intersection of Krupp and Zahm. I believe the tree species to be an Oak approximately 48" in diameter and 60' in height. Please note that there have been residents tossing shoes into the tree as well.

Trees-LLC lump sum bid price to remove Oak tree and wood from site, leaving stump approximately three inches above ground is **\$5,942.24.**

tree is approximately 48" in diameter and 60' in height (Please note that there have been residents tossing shoes into the tree as well)

If you have any questions please reach out at your convenience.

TREES-LLC

Brent Jeffrey / Region Manager 484 / (616) 893-4597

PARSHALL



TREE



TURF



PEST

Corporate Office
P.O. Box 215
Traverse City, MI 49685
877-250-2060
info@parshalltreecare.com

PROPOSAL

Job Name

Ionia Country Road Department 20250130

Thursday, January 30, 2025

Ionia Country Road Department
Cody Waite
170 E Riverside Dr
Ionia, MI 48846

Expert: James Retzlaff
Phone: 616- 260 -1031
Email: james.retzlaff@parshallcompanies.com
Worksite: 7612 Krupp Road
Belding, MI 48809

#	Item	Description	Qty	Price
1	Oak	Tree Removal Parshall Tree Care Experts utilizing low-impact equipment/climbing will cut to a low stump the below-listed plant material. We will chip all cut debris, stage larger wood for our wood pickup service, and finish with a thorough final cleanup. #1 Tree Shoe tree North of road, DBH:44 - remove shoes - chip/haul brush - wood pickup is listed separately Lane closure permits will be provided by Ionia County Road Department.	0	\$9,200.00
2	Logs	Log Pick up Large-diameter trunk wood too large to go through the chipper will be cut into long sections and placed by the road for pickup shortly after the work is completed. The log crew will finish with a thorough final clean-up.	0	\$400.00

Subtotal: \$9,600.00

Tax: \$0.00

Signature

Date

Total: \$9,600.00

PARSHALL | TREE, TURF & PEST EXPERTS

PARSHALLTREECARE.COM • PARSHALLTURFCARE.COM • PARSHALLPESTCONTROL.COM

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 50

V. Signature(s):

20. The undersigned certifies the information contained in this application is accurate and true; and identifies the owner of record, legal description of property, and all encumbrances affecting the title to the land.

Mary M Seidelman
 (Signature of Applicant) Mary M Seidelman
Philip R Seidelman
 (Co-owner, If Applicable) Philip R Seidelman

 (Corporate Name, If Applicable)

 (Signature of Corporate Officer)

 (Date)

 (Title)

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
 ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.**

RESERVED FOR LOCAL GOVERNMENT USE: COMPLETED BY CLERK

I. Date Application Received: 1-23-25 (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: _____
☐ County ☐ Township ☐ City ☐ Village

This application is ☐ approved, ☐ rejected Date of approval or rejection: _____
 (If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: _____

Property Appraisal: \$ _____ Assessor certifies this is the current fair market value of the property.

Parcel Number (Tax ID): _____

II. Please verify the following:

☐ Upon filing an application, clerk issues receipt to the landowner indicating date received.

☐ Clerk notifies reviewing agencies by forwarding a copy of the application and attachments

☐ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

☐ If approved, applicant is notified. Original application and supporting documentation (owner, size, use, and income documents if applicable), and letters of review/comment from reviewing agencies (if provided) are sent to:

MDARD-Farmland and Open Space Preservation Program, P.O. Box 30449, Lansing, MI 48909

***Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

Please verify the following regarding Reviewing Agencies (Sending a copy to reviewing agencies is required):

COPY SENT TO:

- ☒ County or Regional Planning Commission
☒ Conservation District
☒ Township (if county has zoning authority)

**Before forwarding to State Agency,
 FINAL APPLICATION MUST INCLUDE:**

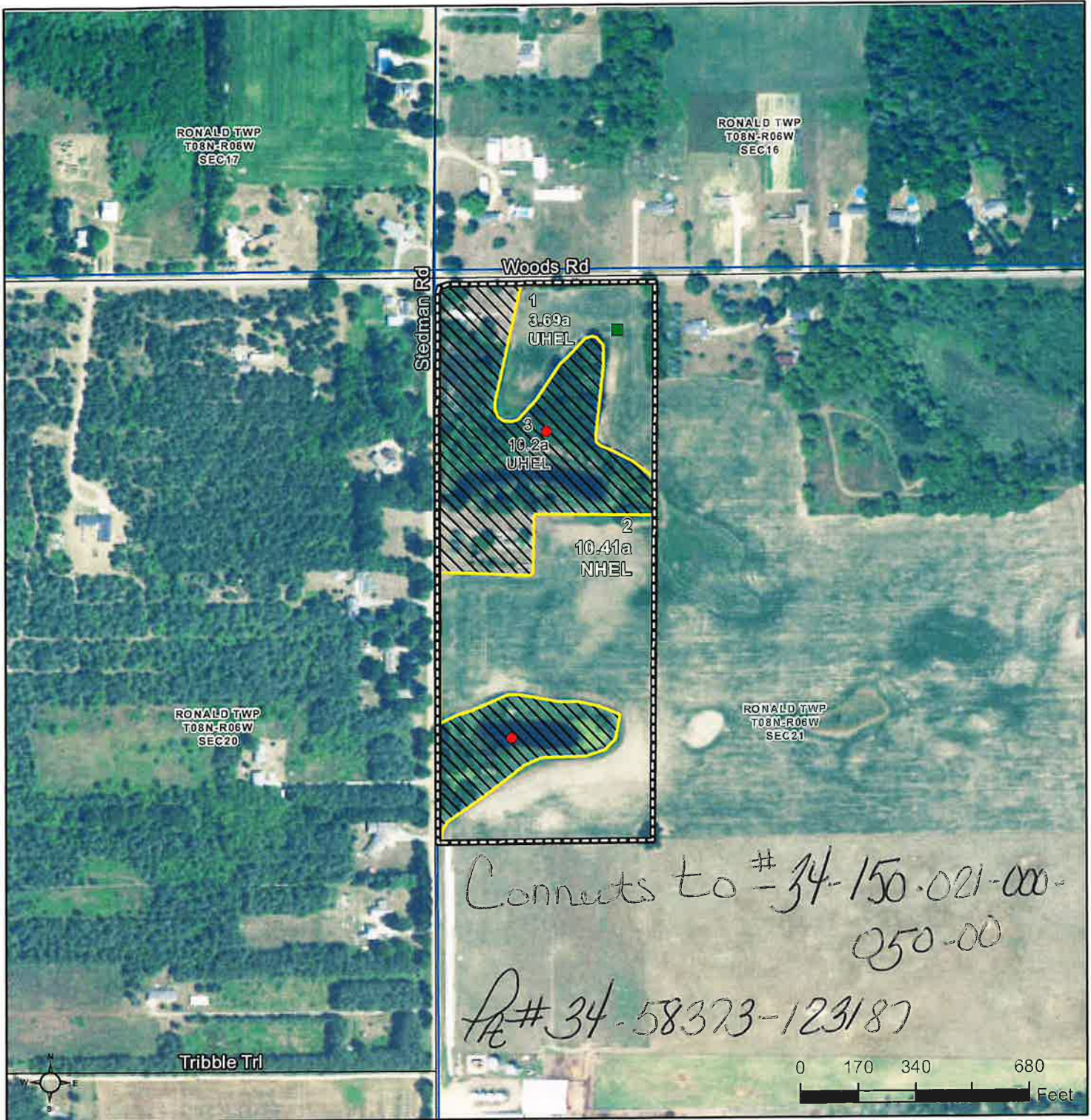
- ☒ Copy of Deed or Land Contract (most recent showing current ownership)
☒ Copy of most recent Tax Bill (tax description of property must be included)
☒ Map of Farm
☒ Copy of most recent appraisal record
☒ Copy of letters from review agencies (if available)
☒ Any other applicable documents (such as income)

Questions? Please call Farmland Preservation at 517-284-5663



United States
Department of
Agriculture

Ionia County, Michigan



Common Land Unit

- Common Land Unit
- Non-Cropland
- Tract Boundary
- Section Line

Wetland Determination Identifiers

- Restricted Use
- Limited Restrictions
- Exempt from Conservation Compliance Provisions

2017 Program Year

Map Created October 05, 2016
2016 NAIP Production Imagery

Farm 8885
Tract 4696

United States Department of Agriculture (USDA) Farm Service Agency (FSA) maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather it depicts the information provided directly from the producer and/or National Agricultural Imagery Program (NAIP) imagery. The producer accepts the data 'as is' and assumes all risks associated with its use. USDA-FSA assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Refer to your original determination (CPA-026 and attached maps) for exact boundaries and determinations or contact USDA Natural Resources Conservation Service (NRCS).

150-021-000 -
060-12

A circular professional seal for Marinus A. Mulder, a Professional Surveyor in the State of Michigan. The seal features a double-lined border. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED PROFESSIONAL SURVEYOR" at the bottom, separated by four stars. The center of the seal contains the following text:

MARINUS A.
MULDER
PROFESSIONAL
SURVEYOR
4001025863

Map of Farm with Structures and Natural Features:

- A. Show boundary of land cited in application. (Grid below is designed to represent a 5280 ft² (1 mile²) Section)
- B. Show all buildings (house(s), barn(s), etc.); also label roads and other avenues of travel (i.e. utility access, etc.).
- C. Outline and designate the current uses of the property (crops, pasture, forest, swamp, etc.).
- D. Clear copies of map(s) provided by USDA Farm Service Agency are acceptable, but please label any roads visible on map, structures and their use, etc.

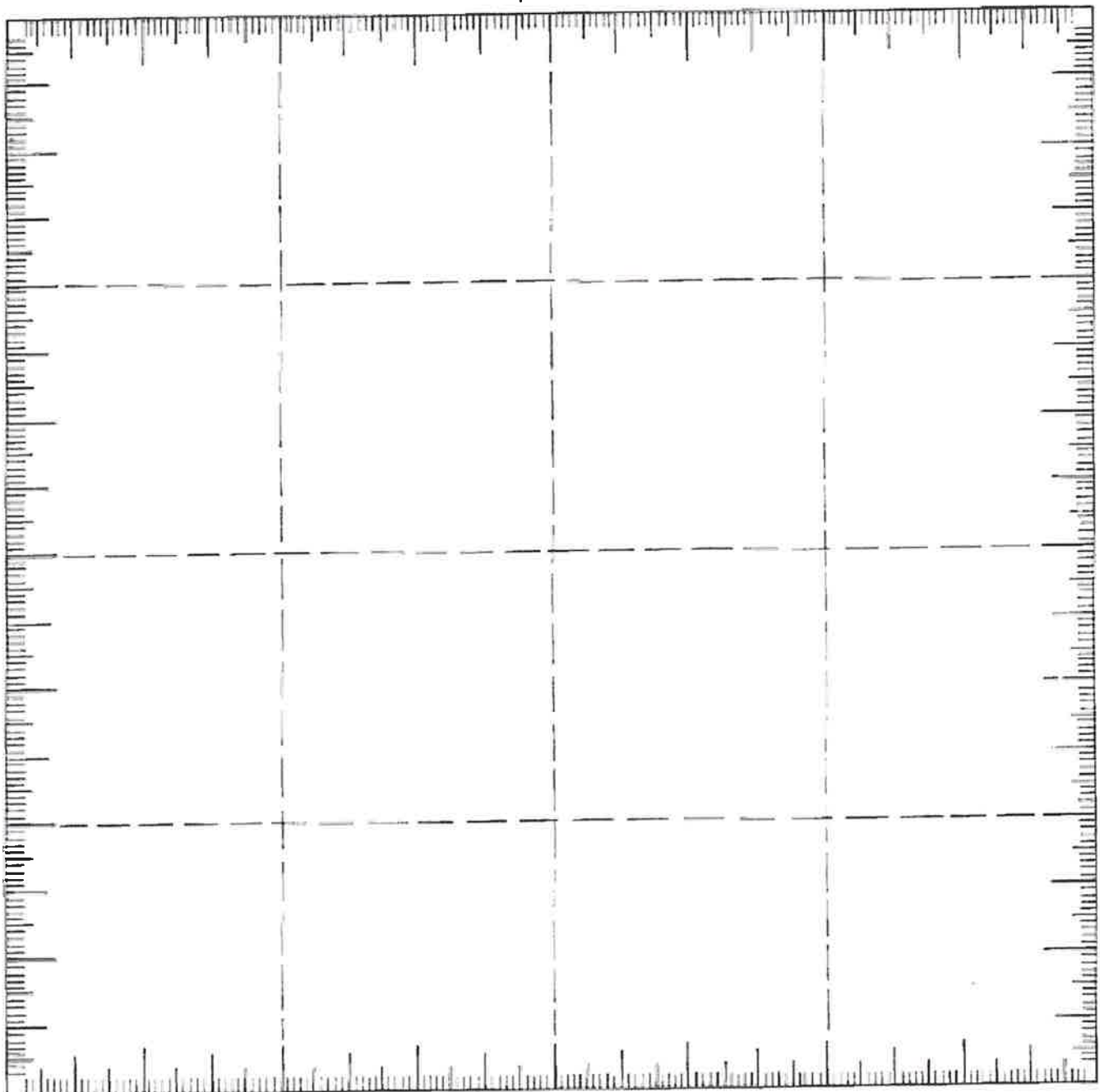
Note: Any residential structures housing persons not directly associated with the farm operation must be excluded from the application. Please indicate if a building falls in this category and provide the appropriate property description for its exclusion. Unless the appropriate description is included, your application cannot be processed.

County Ionia

Township Ronald

T 8 R 6 Section 21

↑ North



COUNTY TREASURER'S CERTIFICATE
I hereby certify that there are no tax liens or titles held by the State or any individuals on the lands described, and that all taxes which by law are required to be returned to this office have been fully paid for the preceding five years, as shown by the records in this office. This certificate does not apply to current taxes not yet returned.

09-20-24

John A. Clark
Ionia County Treasurer



STATE OF MICHIGAN - IONIA COUNTY
TAMMI HEWITT, REGISTER OF DEEDS
RECEIVED: 09/20/2024 12:42:05 PM
RECORDED: 09/20/2024 03:32:11 PM
LIBER 0680 PAGE 0426



IONIA COUNTY
SEPTEMBER 20, 2024
RECEIPT # 24017232



\$107.80 - CO
\$735.00 - ST
Stamp # 31397

Part of 34-150-021-000-060-10

WARRANTY DEED

The GRANTOR(S): Danny Dale Bowers of [REDACTED]
[REDACTED]

convey(s) and warrant(s) to the GRANTEE(S): Mary M. Seidelman and Phil R. Seidelman, wife and husband of [REDACTED]

the premises located in the Township of Ronald, Ionia County, State of Michigan and described on EXHIBIT A attached to this Deed ("Property"), subject to easements, building and use restrictions, interests, reservations of record, zoning ordinances, and taxes and assessments not yet due and payable.

This deed is given in consideration of Ninety Eight Thousand Dollars (\$98,000.00).

The Grantor grants to the Grantee the right to make the following division(s) under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967, as amended (enter a number, "All", or "None"): ____ (IF NO NUMBER IS INSERTED, THE RIGHT TO MAKE DIVISIONS STAYS WITH THE PORTION OF THE PARENT TRACT RETAINED BY THE GRANTOR; IF ALL OF THE PARENT TRACT IS CONVEYED, THEN ALL DIVISION RIGHTS ARE GRANTED). This Property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

This deed is dated September 20, 2024

611

2024

Recpt No: 00000059

Official Winter Tax Receipt
TOWNSHIP OF RONALD
34-150-021-000-060-10

TOWNSHIP OF RONALD
ANGELA LAMPHERE, TREASURER

Received of:
BOWERS, DANNY DALE

TAXABLE: 76,500 SEV: 76,500 SCHL: 34010
PRE/MBT: 100.0000 CLASS: 101

PREVIOUS PAYMENTS

PREVIOUS PAYMENTS

Date	Chk #	Amount	Date	Chk #	Amount
12/10/2024	101757	1,534.42			
12/10/2024	REVERSAL	-1,534.42			
12/10/2024	REVERSAL	1,534.42			
12/10/2024	REVERSAL	-1,534.42			

** CURRENT PAYMENT **

Date	Chk #	Amount
12/10/2024	101757	658.77
Total Recvd:		658.77

*Payment Received
by Sun Title*

DETAILED BREAKDOWN OF BILLING/PAYMENTS FOR 34-150-021-000-060-10

DESCRIPTION	MILLAGE	Tax Billed	Total Paid	BALANCE
LIBRARY OPERATE	1.2112	92.65	39.24	53.41
SENIOR CITIZEN	0.4902	37.50	15.89	21.61
COUNTY ROADS	0.9962	76.20	32.28	43.92
TWP OPER	0.7127	54.52	23.10	31.42
IONIA OPER	17.3980	0.00	0.00	0.00
IONIA DEBT	7.7200	590.58	250.18	340.40
IONIA SINKING	2.9661	226.90	96.12	130.78
ICISD OPER	0.1289	9.86	4.18	5.68
ICISD SPEC EDUC	4.6569	356.25	150.92	205.33
ICISD VOC EDUC	0.9774	74.77	31.67	43.10

Admin Fee		15.19	15.19	0.00
Interest/Pen		0.00	0.00	0.00
Over Payments		0.00	0.00	0.00
TOTALS ----->	37.25760	1,534.42	658.77	875.65

CNTY: - TwN: -
SCHL: - ST : -

Property Description

W 1/2 OF W 1/2 OF N 5/8 OF NW 1/4. EXC COM AT NW COR
OF SEC; TH E 250 FT, S 300 FT, W 250 FT, N 300 FT TO
POB SEC 21-8-6 1997 FKA 34-150-021-060-00 RONALD TWP,

Addr: 5850 STEDMAN RD

I HEREBY CERTIFY THAT APPLICATION WAS MADE TO PAY
ALL TAXES, SPECIAL ASSESSMENTS AND SURCHARGES, DUE
AND PAYABLE AT THIS OFFICE ON THE DESCRIPTION SHOWN
IN THIS RECEIPT EXCEPT THOSE AMOUNTS SHOWN IN
THE 'BALANCE' COLUMN ABOVE.

To: BOWERS, DANNY DALE

TREASURER

Cashier ANGELALAM

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Facilities Director Position
February 11, 2025

CONTACT:

Chad Shaw, Interim County Administrator

DESCRIPTION:

Request to hire Scott De Ruischer as Facilities Director (1.0 FTE, grade 16, step 1). After 6 months in the position the role will advance to grade 16, step 2. After the increase to step 2, employee will advance through county step system on an annual basis from date of step 2 increase. The Facilities Director position will be the department head ensuring all county facilities have adequate maintenance and janitorial services.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

This role will coordinate with all county agencies.

FINANCIAL ANALYSIS:

Grade 16 step 1 has an annual salary of \$62,109.

LEGAL REVIEW:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request to hire Scott De Ruischer as a 1.0 FTE Facilities Director (grade 16, step 1).

ADMINISTRATOR'S RECOMMENDATION:

Administrator Recommends



Ionia County Board of Commissioners

Courthouse, 101 West Main Street, Ionia, MI 48846

616.527.5300 Fax: 616.527.5380

January 31, 2025

Scott De Ruischer
912 N. State Road
Ionia, MI 48846

Dear Scott,

Thank you so much for coming to discuss the Facilities Manager position with us. The interview committee feels that you would make an excellent addition to the Ionia County (the County) team. I am pleased to extend to you this official offer of employment for the position of Facilities Manager. Your position at the County is considered at-will employment.

You may begin your new position-date to be determined - with your work location at 100 W. Main Street, Ionia, MI 48846 reporting to me. Your compensation and benefits package will include the following:

- Annual salary of \$62,109, which equates to Grade 16, Step1, paid biweekly under exempt status. Future pay increases will occur on your anniversary date and January each year as determined by the Board of Commissioners, based on an acceptable employee evaluation, to be determined by your department supervisor.
- Medical insurance per the County's plan (eligibility begins on the first of the month, following date of hire). Health Savings Account with employer contribution OR opt-out stipend of \$125.00/pay.
- Voluntary dental and vision insurance.
- \$30,000 employer paid life and AD&D insurance.
- Group and Voluntary Life, Group Short-Term and Long-Term Disability
- Mutual of Omaha voluntary insurance: Accident, Critical Illness, and Hospital Indemnity
- 401(a) plan with eligibility upon hire, 5% employer match with a 5-year graduated vesting.
- Voluntary 457 Deferred Compensation or Roth IRA plan.
- 80 hours of prorated vacation days upon hire which may be used after 90 days of employment, then progressing in accordance with the employee handbook starting 1/1/2026.
- Personal days earned at one day per month, per the Ionia County Personnel Policy.
- Paid holidays are provided according per our Personnel Policy.
- One floating holiday per year.

This offer of employment is contingent upon the successful completion of a pre-employment drug screening and background check. While we do not anticipate any concerns with either of these processes, should any findings not meet standards for employment, continuation of your employment will be jeopardized at that time.

Before or during your first week of employment you will be required to complete payroll forms, including presenting documents proving your identity and authorization to work in the United States to complete Form I-9. This is a requirement of the Department of Homeland Security. A list of acceptable documents is included with the 19 form. Also, please contact Priscilla Walden in the Human Resources Department at (616) 330-3255, to set up an appointment to review the County benefits or with any questions about County benefits.

By signing this letter below, you acknowledge receipt and acceptance of our offer. The terms described in this letter replace all prior agreements and/or discussions pertaining to your offer of employment with Ionia County.

We look forward to having you as part of the team. If you have any questions, do not hesitate to contact me.

Sincerely,



Chad Shaw
Interim County Administrator

cc: Priscilla Walden, Human Resources Specialist

Acknowledged and Accepted

Candidate signature: 
Name (print): SCOTT DERUISCHER Date: 2/3/2025

**RESOLUTION AUTHORIZING THE LEVY OF 1/10 OF A MILL TO FUND THE
SOLDIERS AND SAILORS RELIEF FUND**

WHEREAS, the Soldiers and Sailors Relief Fund provides vital assistance to honorably discharged indigent veterans who served during a period of war and their dependents within Ionia County, Michigan, including financial support for medical care, transportation, housing, and other necessities as allowed by law; and

WHEREAS, the Ionia County Board of Commissioners recognizes the importance of supporting the veterans who have served in the United States Armed Forces and acknowledges the need for continued funding for the Soldiers and Sailors Relief Fund to maintain and expand the services provided; and

WHEREAS, pursuant to Michigan Public Act 214 of 1899, as amended, the County Board of Commissioners is authorized to levy a property tax to fund the Soldiers and Sailors Relief Fund; and

WHEREAS, the Board of Commissioners deems it in the best interest of the County and its veterans to authorize a levy of 1/10 of a mill (\$0.10 per \$1,000 of taxable value) for the purpose of funding the Soldiers and Sailors Relief Fund; and

WHEREAS, the proposed levy of 1/10 of a mill will generate an estimated amount sufficient to cover the costs and obligations associated with the Soldiers and Sailors Relief Fund for the 2025 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED by the Ionia County Board of Commissioners, that the levy of a property tax in the amount of 1/10 of a mill (\$0.10 per \$1,000 of taxable value) is hereby authorized for the purpose of funding the Soldiers and Sailors Relief Fund for the fiscal year 2025, and the Ionia County Treasurer is hereby directed to levy and collect the authorized millage on all taxable property within the County in accordance with applicable law, and the funds collected from this levy shall be specifically designated for use in the Soldiers and Sailors Relief Fund and shall be expended in accordance with Michigan law and applicable policies set by the Board of Commissioners.

**RESOLUTION AUTHORIZING THE LEVY OF 1/10 OF A MILL TO FUND THE
SOLDIERS AND SAILORS RELIEF FUND**

WHEREAS, the Soldiers and Sailors Relief Fund provides vital assistance to honorably discharged indigent veterans who served during a period of war and their dependents within Ionia County, Michigan, including financial support for medical care, transportation, housing, and other necessities as allowed by law; and

WHEREAS, the Ionia County Board of Commissioners recognizes the importance of supporting the veterans who have served in the United States Armed Forces and acknowledges the need for continued funding for the Soldiers and Sailors Relief Fund to maintain and expand the services provided; and

WHEREAS, pursuant to Michigan Public Act 214 of 1899, as amended, the County Board of Commissioners is authorized to levy a property tax to fund the Soldiers and Sailors Relief Fund; and

WHEREAS, the Board of Commissioners deems it in the best interest of the County and its veterans to authorize an annual levy of 1/10 of a mill (\$0.10 per \$1,000 of taxable value) for the purpose of funding the Soldiers and Sailors Relief Fund; and

WHEREAS, the proposed levy of 1/10 of a mill will generate an estimated amount sufficient to cover the costs and obligations associated with the Soldiers and Sailors Relief Fund for each fiscal year; and

NOW, THEREFORE, BE IT RESOLVED by the Ionia County Board of Commissioners, that the levy of an annual property tax in the amount of 1/10 of a mill (\$0.10 per \$1,000 of taxable value) is hereby authorized for the purpose of funding the Soldiers and Sailors Relief Fund for each year commencing in 2025, and the Ionia County Treasurer is hereby directed to levy and collect the authorized millage on all taxable property within the County in accordance with applicable law, and the funds collected from this levy shall be specifically designated for use in the Soldiers and Sailors Relief Fund and shall be expended in accordance with Michigan law and applicable policies set by the Board of Commissioners.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Plan of Organization (POO)
February 11, 2025

CONTACT:

Chad Shaw, Health Officer

DESCRIPTION:

Request approval of the Ionia County Health Department's Plan of Organization (POO). State of Michigan Accreditation, led by the Michigan Department of Health and Human Services (MDHHS), Local Public Health Services (LPHS) group and supported by the Michigan Public Health Institute (MPHI) is a contractual requirement. Prior to submittal to MDHHS/LPHS/MPHI this compilation shall be reviewed and approved by the Board of Commissioners. Note: after board approval minor changes/updates will be made. Ex: documentation of board approval of POO (Attachment D), signed approval form (attachment L) and as needed with organizational position changes.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

N/A

LEGAL REVIEW:

N/A

DEADLINE:

Approved document is due to the state ASAP in order to ensure compliance with their deadlines.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Motion to approve the Ionia County Health Department's Plan of Organization (POO).

ADMINISTRATOR'S RECOMMENDATION:

Click here to enter text.

IONIA COUNTY **HEALTH DEPARTMENT**



PLAN OF ORGANIZATION

**175 E. Adams Street
Ionia, MI 48846
(616)527-5341**

Ionia County Health Department Plan of Organization 2025

Part 1- Legal Responsibilities

A. Outline or list State and Local Statutory Authority for your LHD.

The constitution of the State of Michigan includes the declaration:

“The public health and general welfare of the people of the State are hereby declared to be matters of primary public concern. The Legislature shall pass suitable laws for the protection and promotion of public health.

In 1978, the Public Health Code was passed by the Legislature and signed by the Governor. The “Code” establishes a State/Local system to carry out the responsibility to protect and promote public health.

The Code establishes the Michigan Department of Public Health with the responsibility to:

“...continually and diligently endeavor to prevent disease, prolong life, and promote the public health through organized programs, including prevention and control of environmental health hazards; prevention and control of diseases; prevention and control of health problems of particularly vulnerable population groups; development of health care facilities and health services delivery systems; and regulation of health care facilities and health services delivery systems to the extent provided by law.” Additionally, the Michigan Department of Public Health is charged with promoting *“...an adequate and appropriate system of local health services throughout the state”* and requires every county to provide for a local health department.

The Public Health Code (333.2433) charges the local health departments with the same basic responsibilities as are given to the State:

“A local health department shall continually and diligently endeavor to prevent disease, prolong life and promote the public health through organized programs, including prevention and control of environmental health hazards, prevention and control of disease; prevention and control of health problems of particularly vulnerable population groups; development of health care facilities and health services delivery systems; and regulation of health care facilities and health care delivery systems to the extent provided by law.”

Each year, through contracts established with the State, base funding is provided for programs and services to respond to the legal requirement to promote and protect the public health of the citizens of Ionia County.

Ionia County Health Department Plan of Organization 2025

Laws Applicable to Local Public Health (LPH)

Public Health Code (PA 368 of 1978, as amended)

Part 125 (MCL §§ 333.2451 *et seq.*) – Imminent danger to health or lives
Part 125 (MCL §§ 333.2453 *et seq.*) – Epidemic, Emergency Order and procedures, involuntary detention and treatment
MCL § 333.1105 – Definition of Local Public Health
MCL § 333.1111 – Protection of the health, safety, and welfare
Part 22 (MCL §§ 333.2201 *et seq.*) – State Department
Part 23 (MCL §§ 333.2301 *et seq.*) – Basic Health Services
Part 24 (MCL §§ 333.2401 *et seq.*) – Local Health Departments
Part 51 (MCL §§ 333.5101 *et seq.*) – Prevention and Control of Diseases and Disabilities
Part 52 (MCL §§ 333.5201 *et seq.*) – Hazardous Communicable Diseases
Part 53 (MCL §§ 333.5301 *et seq.*) – Expense of Care
MCL § 333.5923 – HIV Testing and Counseling Costs
MCL § 333.9131 – Family Planning Services
Part 92 (MCL §§ 333.9201 *et seq.*) – Immunization
Part 93 (MCL §§ 333.9301 *et seq.*) – Hearing and Vision Testing and Screening
MCL § 333.11101 – Prohibited Donation or Sale of Blood Products
MCL § 333.12425 – Agricultural Labor Camps
Part 125 (MCL §§ 333.12501 *et seq.*) – Campgrounds and Public Swimming Pools
Part 127 (MCL §§ 333.12701 *et seq.*) – Water Supply and Sewer Systems
Part 129 (MCL §§ 333.12601 *et seq.*) – Smoke Free Air Law
Part 138 (MCL §§ 333.13801 *et seq.*) – Medical Waste
(Required to investigate if complaint made and transmit report to MDHHS – 13823 and 13825)
Part 131 (MCL §§ 333.13101 *et seq.*) – Body Art Facilities
MCL § 333.17015 – Inform Consent

Appropriations (Current as of December 2022: PA 166 of 2022)

Sec. 218 – Basic Services
Sec. 1222 – Essential Local Public Health (ELPHS)

Michigan Attorney General Opinions

OAG, 1987-1988, No 6415 – Legislative authority to determine appropriations for local health services
OAG, 1987-1988, No 6501 – Reimbursement of local department for required and allowable services
OAG, 1989-1990, No. 6650 – LHD procedures for establishing sanitation fees for food service establishments
OAG, 1995-1995, No. 6891 – Application of Administrative Procedures Act of 1969 (APA) to LHD
OAG, 2007, No. 7205 – LHD's authority concerning immunization requirements

Ionia County Health Department Plan of Organization 2025

Food Law of 2000 (PA 92 of 2000)

MCL §§ 289.1101 *et seq.*

Specifically:

MCL § 289.1109 – Definition of “Local Health Department”

MCL § 289.3103, *et seq.* – Enforcement, Delegation to Local Health Department

Natural Resources and Environment Protection Act (PA 451 of 1994, as amended)

Part 31 (MCL §§ 324.3101, *et seq.*) – Water Resources Protection

Specifically:

MCL § 324.3103 – Powers and Duties and 324.3106 (establishment of pollution standards)

Part 22 – Groundwater Quality rules (on-site wastewater treatment)

Part 117 – Septage Waste Services

Specifically:

MCL §§ 324.11701-324.11720

Land Division Act (PA 288 of 1967)

MCL § 560.105(g) – Preliminary Plat Approvals

MCL § 560.109a – Parcels less than 1 acre

MCL § 560.118 – Health Department Approval

Condominium Act (PA 59 of 1978 as amended)

MCL § 559.171a – Approval of Condominiums not served by public sewer and water

Safe Drinking Water Act (PA 399 of 1976 as amended)

MCL § 325.1016 – Public Water Supplies

Agreements with Local health departments to administer

Emergency Management Act (Act 390 of 1976)

Ionia County Department of Public Health Sanitary Code (2014)

This document may serve as a survey of appropriate laws but may not be considered exhaustive or as a limit to responsibilities required by law.

Ionian County Health Department Plan of Organization 2025

B. Brief description of the Governing Entity relationship with the LHD

The Ionian County Health Department exists as a unit of Ionian County government. The Department is one of many departments/offices/units that operate under the direction of the Ionian County Board of Commissioners. The Board of Commissioners functions as the Ionian Board of Health. There are seven Ionian County Commissioners who are elected for two-year terms. The Board of Commissioners appoints the Health Officer to serve as the Director of the Health Department and establishes through its annual budget process the personnel and other resources available to the Health Department to carry out its statutory mission and any other duties assigned by the Board of Commissioners.

The Board of Commissioners has established several administrative policies/procedures and rules for the operation of all county departments. These include the operation of personnel and financial management functions (budgeting, general ledger, purchasing, etc.). These functions are overseen by the County Administrator, who is appointed by the Board of Commissioners as the County's chief administrative officer. The Health Department is bound by these policies/procedures and rules and uses the resources of the Administrator's Office to implement core functions including Human Resources, Financial Services, Building & Grounds, Civil Counsel and Information Technology.

The Board of Commissioners charges the County Administrator's office with the responsibility for implementing employee classifications, benefits, and compensation. Through its administrative process, the Board of Commissioners negotiates agreements with several collective bargaining units as well as establishes compensation for non-union personnel. The job titles, classifications, wages, and other terms of employment are established for all positions in the Health Department via this mechanism. The Health Officer uses these documents and procedures to employ and direct the staff of the Health Department.

Ionian County Board of Commissioners

Jack Shattuck, Chairperson	
Lawrence Tiejema, Vice-Chairperson	
David Hodges	District 1
Scott Wirtz	District 2
Lawrence Tiejema	District 3
Phillip Hesche	District 4
Gordon Kelley	District 5
Jack Shattuck	District 6
Terence Frewen	District 7
Greg Geiger	County Clerk
Judy Clark	County Treasurer
Chad Shaw	Interim-County Administrator
Bernadette Blonde	Finance Director
Ionian County IT	the ITgroup

Ionia County Health Department

Plan of Organization 2025

- C. Brief description of the manner in which your LHD defends and indemnifies employees for civil liability sustained in the performance of official duties except for wanton and willful misconduct (include the name of the carrier).**

As stated in MCL 333.2228 (2) “The director or an employee or representative of the department is not personally liable for damages sustained in the performance of departmental functions, except for wanton and willful misconduct.” Ionia County also carries personal liability insurance with the Michigan Municipal Risk Authority (MMRMA).

See Attachment A

- D. Briefly describe, if applicable, Delegation of Food Service Sanitation Program responsibilities. Include name and contracted entity.**

Not Applicable

- E. Exposure Plan for Blood Borne Pathogens. Chemical Hygiene Plan (Hazard Communication Plan)**

See Attachment B1 and B2

Part 2 – LHD Organization

- A. Organizational chart contains official positions (titles) and lines of authority and Displays names of Directors and higher-level managers.**

See Attachment C

- B. Documentation of Board approval of LHD Plan of Organization**

See Attachment D

- C. List annual LHD total operating budget amount and total number of FTE’s for public health services. Include documentation indicating local governing entity approval of budget.**

2025 total operating budget: \$2,897,262
Total FTE’s: 27.00

See Attachment E

Ionia County Health Department

Plan of Organization 2025

D. Responses to Audit Findings, Subrecipient monitoring issues and responses and Corrective action regarding (1) and (2) above.

See Attachment F

E. Briefly describe information technology capacity needed to access and distribute up-to-date public health information.

Ionia County has an internal Information Technology Department which supports hardware, software and network services. For continuity of operations the Health Department maintains several methods for retrieving and sending public health information. Some of the software applications used to access and disseminate public health information:

1. MCIR – Immunization and Lead information
2. MDSS – Communicable Disease information
3. MMWR – Medical articles and recommendations
4. CDC website – Medical topics and recommendations
5. CD Manual – Communicable Disease specific information
6. Netwerkes.com – Billing and eligibility information
7. SDWIS – Type II water supply information
8. MIHAN – Health alerting system, including LHD documentation
9. MS Outlook – Used for communication and to receive alerts
10. M-Trax – WIC online statewide data entry system
11. Sword Solutions – Food, Water & Waste; time and activity information
12. EpiX – disease surveillance and information resource
13. PEAS – pollution emergency notification system
14. CHAMPS – check client Medicaid status and Medicaid billing
15. EGRAMS – Electronic submittal of financial reports
16. Laserfiche – Well and Septic information
17. Patagonia Electronic Medical Records
18. MPDS – Michigan Prevention Data System
19. FETCH EH – Food, Water & Waste

Technology used to receive and/or distribute public health information includes:

1. Internet – to broadcast information for the community to retrieve
2. Intranet – to communicate within the health department and the county internally
3. Video Conferencing – Zoom, Teams, etc.
4. 800 MHz radios – to receive emergency information and communicate county-wide in an emergency
5. Amateur Radio – to share information through radio waves; redundant system
6. Cell phones – to share information via cellular phone system
7. Telephones – to share information via fixed land lines

Ionia County Health Department

Plan of Organization 2025

8. Broadcast Fax – to send information to multiple groups, including physicians, restaurants, media, schools, etc.
9. Webcasting – to receive Webcasts
10. Rave Alert – Emergency information alerting and distribution system
11. Media – Local radio and newspaper
12. Facebook

Part 3 – Mission, Vision, and Values

A. Contains a clear, formally written, publicized statement of the LHD’s mission (may include the LHD’s Vision, Values, Goals and Objectives)

Our Mission statement:

We empower residents to live long and healthy lives by protecting the environment, providing health services, and educating the public to achieve positive health outcomes.

The ICHD Mission Statement is publicized in our Annual Report, on our website, Facebook page, and in our various service and program brochures.

See Attachments G, H, I

Part 4 – Local Planning and Collaborative Initiatives

A. Outline or list LHD – Specific Priorities

1. Management Information Systems (MIS) – continue to develop MIS by incorporating electronic functionality, with a focus on interconnected, linear systems with other departments, entities, and the public.
2. Profile Community Health – to engender community awareness and promulgate prevention, with focus on substance abuse and early childhood initiatives
3. Community Collaboration – Build on our efforts to enhance communication and collaboration with other county agencies, local businesses, and the community. Specific focus on access to care – Dental; Mental Health options.

B. Outline or list LHD activities to plan or pursue priority projects with available resources.

1. Enhance Management Information Systems & Internet Optimization
 - Project future model –intra/inter county
 - Itemize equipment & technical needs – replacements, upgrades, new, networks, etc.
 - Identify requisite resources and support needs

Ionian County Health Department

Plan of Organization 2025

- Develop implementation plan reflecting various divisions (ex. Forms, inspections and site records available via Internet; scanning of archival documents)
- 2. Community Profile
 - Continue compiling various data strands
 - Solicit community engagement to assess data and formulate key indicators for Ionian County (communities)
 - Develop strategies to address established priorities
 - Ongoing communication with the public and stakeholders
 - Continuous engagement with the community
- 3. Community Collaboration
 - Continue community dialogue through various venues – i.e. press releases, newsletters, annual report, broadcast faxes, public presentations, town halls and other forums.
 - Provide displays – at meetings, conferences, and the agency fair; and other forums.
 - Continue ongoing outreach initiatives
 - Active participation with – the; the Ionian County Substance Abuse Initiative (ICSAI), Great Start, Healthy Communities Coalition, Right Door, U of M Sparrow Ionian Hospital, Ionian Intermediate School District, and the numerous workgroups, service organizations, initiatives extant in the county

C. Outline or list Community partnerships and collaborative efforts.

- Ionian County Substance Abuse Initiative (ICSAI)
- Child Death Review Team
- Smart Recovery
- Ionian/Montcalm Families Against Narcotics Board (I/M FAN)
- Ionian County Great Start Collaborative
- Ionian County Hoarding Task Force
- 64A District Court
- 8th Circuit Court
- Ionian Probate Court
- Ionian County Friend of the Court
- Ionian Prosecutors Office
- Ionian County Townships, Villages and Cities
- Local School Districts and Ionian County Intermediate School District
- Ionian County Local Emergency Planning Committee/Ionian County Emergency Management Advisory Committee
- MSU Extension
- Muir, Portland, Belding and Lake Odessa Well Head Protection Committees
- Ionian/Montcalm – Department of Health and Human Services
- U of M Sparrow Ionian Hospital

Ionía County Health Department **Plan of Organization 2025**

- EightCap
- The Right Door for Hope, Recovery and Wellness
- Ionía County Commission on Aging
- Community Libraries
- Belding Housing Commission
- Mid-State Health Network (MSHN)
- Ionía Dial-a-Ride
- Belding Dial-a-Ride
- Ionía Education Center Food Service Advisory Council
- Region #6 Governing Board
- Region #6 Hospital/Pre-Hospital Preparedness Coalition (HRSA/ASPR)
- Region #6 Emergency Preparedness Coordinators
- Region #6 Risk Communication Group (CERC)
- Ionía County Sheriff Office
- Police Departments – Portland, Belding, Ionía, Lake Odessa
- Michigan State Police
- Michigan Association for Local Public Health (MALPH)
- National Association of County and City Health Officials (NACCHO)
- Relief After Violent Encounter (RAVE)
- Community Dialogues//Access to Care – Medical, Dental, future Mental Health
- West Michigan Works
- Samaritas
- My Community Dental Clinic (MCDC)
- The Red Project

Part 5 – Service Delivery

A. Outline or list the LHD’s location (including addresses), services and hours of operation

Ionía County Health Department
 175 E. Adams Street
 Ionía, MI 48846

Service	Days	Hours
Environmental Health Services	Monday-Friday	8am-4pm
WIC Nutrition Services	Monday, Tuesday, Wednesday*, Thursday & Friday	8:00am- 4:00pm

Ionia County Health Department Plan of Organization 2025

	*1 st and 3 rd Wednesday of each month	10:00am-5:30pm
Immunizations	Tuesday & Thursday	8:30am-11:30am & 12:30pm-3:00pm
	1 st and 3 rd Wednesday of each month	10:00am-5:00pm
	2 nd and 4 th Wednesday of each month	8:30am-11:30am & 12:30pm-3:00pm
Hearing and Vision Screening	Clinics by appointment	Hours vary
All Others	Monday-Friday	8am-4:00pm

*Additional clinic and Group Sessions with evening hours and walk-in appointments

Part 6 – Reporting and Evaluation

A. Briefly describe the LHD's efforts to evaluate its activities

Ionia County Health Department (ICHHD) participates in an accreditation administered every three years by MDHHS. This process evaluates identified programs to assure we meet minimum program requirements. Grant funded programs must meet the guidelines specified in regard to program objectives, evaluation, and reporting procedures in order to receive funding for most of Cycle 8; an independent neutral evaluation of our agency, quality systems and process improvements and program enhancements. We receive regular audits from MDARD and MDEGLE. Our Emergency Preparedness program is accredited through Project Public Health Ready.

Annual programming and financial audits by Mid-State Health Network (MSHN).

Everyone here at the Health Department is committed to continuous quality improvement and have adapted a quality assurance framework in our daily activities that includes client surveys and customer service comment cards, coworker feedback, regular staff meetings, performance reviews, external meeting with stakeholders, self-assessments, and online surveys. The feedback provided is shared and helps direct activities for improvement in designated services/areas with a focus on ensuring system efficacy, integrity, and viability. We have used the feedback to update forms used on a regular basis (such as the Ionia County Health Department Purchase Requisition) and to create new immunization, hearing, and vision billing logs. We also conduct program-specific chart reviews/audits to help identify areas where additional training or guidance is needed to ensure that program requirements are met or exceeded, and to ensure that public health services are provided efficiently and effectively and represent a solid return on the investment of public

Ionia County Health Department

Plan of Organization 2025

monies. The Environmental, Personal, and Community Health division's conduct regular group meetings. The management group meets bimonthly and uses this opportunity to reaffirm common understanding and direction, share kudos and concerns, identify process improvements, and ensure intradepartmental integration. All-staff meetings are scheduled periodically to discuss emerging issues and updates.

B. Outline or list the LHD's mechanism to report on its activities to the community and its governing entity.

- Board of Commissioners (quarterly)
- Websites
- Press Releases
- Group Faxes
- Annual Report
- Emails to Community Partners
- Presentations for various entities and community forums
- Brochures
- Rave Alert
- Focus Groups
- Great Start Network
- Facebook
- Active participation in numerous workgroups, committees and Boards (reference Part 4C)

Part 7 – Health Officer and Medical Director

A. Procedures for appointment of a Health Officer and Medical Director

The Health Officer is appointed by the Board of Commissioners with the concurrence of the Director of the Michigan Department of Health and Human Services. The Health Officer acts as the chief administrative officer and must "Have powers necessary or

appropriate to perform the duties and exercise the powers given by law to the local health officer and which are not otherwise prohibited by law." The most serious of these powers relate to declaration of "imminent danger to health or lives" which could lead to orders to restrain a condition, practice or person, and the issuance of emergency orders and procedures to include involuntary detention and treatment of persons in the event of an epidemic.

All candidates are required to meet the requirements for the Health Officer and Medical Director positions as specified in the Public Health Code and their resumes are submitted to the Michigan Department of Health and Human Services for review and approval prior to appointment by the Ionia County Board of Commissioners.

Ionia County Health Department Plan of Organization 2025

B. Health Officer – MDHHS Approval

See Attachment J

C. Medical Director – MDHHS Approval

See Attachment K

Part 8 – LHD Plan of Organization Approval Form

See Attachment L



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

CERTIFICATE OF COVERAGE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder except to the extent shown below. This certificate does not amend, extend, or alter the coverage contained in the Authority's Joint Powers Agreement and coverage attachments thereto.

This is to certify that a Self-Insured Program has been undertaken by the member listed below through the Authority pursuant to Act 138 P.A. 1982.

The coverage provided by the Authority is as follows:

1. Liability coverage for general liability, automobile (including Michigan No-Fault), law enforcement, and public officials liability; in the sum of \$10,000,000 each occurrence inclusive of loss adjustment and defense costs.
2. Property Coverage including loss to real & personal property, to amounts stipulated in coverage documents and overview for this member.
3. Motor Vehicle Physical Damage Coverage for the vehicles stipulated in the Coverage Document.
4. X Information only.
5. ___ The entity named below is included in the scope of protection as respects claims arising from a COVERED CONTRACT as defined in the MMRMA Liability and Motor Vehicle Physical Damage Coverage Document.
6. ___ Other (as described here):

This certificate is issued in accordance with and is subject to all provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulation and administrative procedures. Should the member identified below withdraw from the Authority, or its Authority Membership be otherwise terminated, the Authority shall endeavor to notify the certificate holder in writing thirty (30) days in advance thereof, but failure to furnish such notice shall impose no obligation or liability of any kind upon the Authority, or its representatives.

Certificate Holder:
TO WHOM IT MAY CONCERN

Member:
IONIA COUNTY
101 W MAIN ST., 3RD FLOOR
IONIA, MI 48846

Certificate Expiration Date: January 1, 2026
Date Issued: January 1, 2025

Member Number: # M0001170
Effective Date of Membership: 7/21/1985

Distribution:
Patrick Jordan, Ionia County
MMRMA Underwriting

Authorized Representative

Title of Manual: Ionia County Health Department Policy and Procedures		Page 1 of 19	
Section: Emergency Preparedness	Policy: Exposure Control Plan	Created:	2/3/2004
		Replaces:	11/08/2023
Approved by: Health Officer	Date: 10-3-24	Revised:	10-3-24

IONIA COUNTY HEALTH DEPARTMENT

EXPOSURE CONTROL PLAN

Chad Shaw
Health Officer

Dr. Julie Kehdi
Medical Director

Ionia County Health Department
175 E. Adams Street
Ionia, MI 48846

IONIA COUNTY HEALTH DEPARTMENT

EXPOSURE CONTROL POLICY REVIEW

Aimee Feehan, R.N., B.S.N
Personal Health Director

Abigail Temple, B.S.
Emergency Preparedness Coordinator

Dr. Julie Kehdi D.O.
Medical Director

UNIVERSAL BLOOD AND BODY FLUID PRECAUTIONS

The Ionia County Health Department Infection Control Plan establishes written policy and implementation of procedures relating to the control of infectious disease hazards where employees may be exposed to direct contact with blood and body fluids. The Infection Control Plan shall be reviewed and updated at least annually. The Ionia County Health Department Infection Control program, following the guidelines of the Occupational Safety and Health Administration's (OSHA) Occupational Exposure to Blood-borne Pathogens, addresses the areas outlined below:

- A. Exposure Determination
- B. Methods of Implementation and Control
- C. Hand Washing
- D. Personal Protective Equipment
- E. Housekeeping, General Requirements
- F. Work Area Restrictions
- G. Waste Disposal
- H. Follow-up to Actual or Potential Exposure to HBV, HCV, and HIV
- I. HBV Vaccination
- J. Follow-up to Actual or Potential Exposure to HIV
- K. Tuberculosis Prevention Requirements
- L. Training/In-service
- M. Record Keeping Requirements

Engineering Practice controls are not listed in a separate section but are identified throughout the policy by an asterisk (*).

DEFINITIONS:

Bloodborne Pathogens (BBP): Pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include hepatitis B virus (HBV), hepatitis C virus (HCV) and human immunodeficiency virus (HIV).

Occupational Exposure: Reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials that may result from performance of employees' duties.

Other Potentially Infectious Material (OPIM): Semen, vaginal secretions, amniotic fluid, cerebrospinal fluid, peritoneal fluid, pleural fluid, pericardial fluid, synovial fluid, saliva in dental procedures, any body fluid that is visibly contaminated with blood, and all body fluids in situations where it is difficult or impossible to differentiate between body fluids.

Personal Protective Equipment (PPE): Specialized clothing or equipment that is worn by an employee to protect him/her from a hazard. General work clothes, such as uniforms, pants, shirts, or blouses that are not intended to function as protection against a hazard are not considered to be PPE.

Standard Precautions: A set of guidelines for health care workers on dealing with blood, all body fluids, secretions, and excretions (except sweat), non-intact skin and mucous membranes. They are designed to reduce the risk of transmission of microorganisms. Standard Precautions are implemented automatically for everyone, as all patients are presumed to be potentially infectious.

A. EMPLOYEE EXPOSURE DETERMINATION

Full-time, part-time, temporary, contract and per diem employees shall be covered by the standard as outlined in the department ECP.

An exposure determination shall be made without regard to the use of personal protective clothing and equipment.

1. **Category A Employee:** Occupations that require procedures or other occupation-related tasks that involve exposure or reasonably anticipated exposure to blood or other potentially infectious material (OPIM). This includes procedures or tasks conducted in non-routine situations as a condition of employment. *Part-time, temporary, contract and per diem employees are covered by the standard.* Ex. Public Health Nurse, Lab Technician.
2. **Category B Employee:** Occupations that do not require tasks that involve exposure to blood or OPIM on a routine or non-routine basis as a condition of employment. Employees in occupations in this category do not perform or assist in emergency medical care or first aid and are not reasonably anticipated to be exposed in any other way.

Employee exposure determination shall be outlined per department/facility in the "Department/Facility Specific BBP ECP" located at: P:\AGENCY\ICHD Policies & Procedures/Exposure Control Plan October 2024

B. METHODS OF IMPLEMENTATION AND CONTROL

1. Standard (Universal) Precautions

“Standard Precautions is a group of infection prevention practices that apply to all patients, regardless of suspected or confirmed diagnosis or presumed infection status. Standard Precautions is a combination and expansion of Universal Precautions and Body Substance Isolation. Standard Precautions is based on the principle that all blood, body fluids, secretions, excretions except sweat, non-intact skin, and mucous membranes may contain transmissible infectious agents. Standard Precautions includes hand hygiene, and depending on the anticipated exposure, use of gloves, gown, mask, eye protections, or face shield. Also, equipment or items in the patient environment likely to have been contaminated with infectious fluids must be handled in a manner to prevent transmission of infectious agents (i.e., wear gloves for handling, contain heavily soiled equipment, properly clean and disinfect or sterilize reusable equipment before use on another patient.).”

All Category A employees must utilize standard precautions.

2. EXPOSURE CONTROL PLAN

Employees covered by the bloodborne infectious diseases’ standard shall receive an explanation of this ECP:

- During initial assignment
- Annual thereafter
- All employees shall have an opportunity to review this plan at any time during work shifts by viewing the ECP on the shared drive located at: P:\AGENCY\ICHD Policies & Procedures/Exposure Control Plan October 2024

C. HANDWASHING

1. Hands shall be washed before patient contact as appropriate.
2. Hands should be washed thoroughly and immediately:
 - after contact with body fluids, including respiratory secretions.
 - after injections
 - after vascular access procedures
 - after removing gloves
3. Use of approved cleansing material –antibacterial gel or wipettes may be substituted where hand washing is not possible. All immunization sites have soap and water available. *

D. PERSONAL PROTECTIVE EQUIPMENT

Protective equipment including gloves and masks shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reasons of hazards of processes or environment. The following policies and procedures determine the usage of personal protective equipment.

1. Gloves of appropriate material shall be worn when:

- touching non-intact skin or skin lesions.
- touching blood/body fluids
- touching mucous membranes.
- performing venipuncture and Hemocue procedures.
- touching objects or surfaces contaminated with blood/body fluids.
- if the health-care worker has cuts, abraded skin, chapped hands, dermatitis or the like

Procedures:

- Wash hands or other surfaces immediately and thoroughly if accidental contamination with blood/body fluid occurs.
- Apply new disposable gloves with each new client.
- Discard used gloves by placing in disposable plastic trash bag.
- Wash your hands immediately.
- Band aids must be worn over cuts and non-intact skin under gloves.

Notes:

- Incompletely healed circumcisions and umbilicus should be considered potentially infectious.
- Exposure to the blood/body fluids of co-workers should be handled in a manner identical to that of clients.

2. Masks should be worn when performing exposure prone procedures as indicated below:

- When in contact with clients known to or suspected to be in the infectious stage of pulmonary tuberculosis an N-95 Particulate Respirator must be worn by contact staff. (when client is not masked and in client's home).

Procedures:

- Wash hands or other skin surfaces immediately and thoroughly if accidental contamination with respiratory secretions/fluids occurs.

Notes:

- It is not anticipated that gowns would be necessary in public health settings.
- Prescription eyeglasses are considered to provide adequate protection to the eyes if spraying or splashing of blood/body fluid is anticipated. No spraying or splashing procedure is anticipated, but safety eyewear will be available.
- Instruct client to turn away sideways if he/she needs to cough.

3. Injection and Vascular Access Precautions

- Needles shall never be recapped, purposefully bent, or broken by hand, removed from syringes, or otherwise manipulated by hand.
- All sharps shall be disposed of in an approved, puncture-resistant, biohazard labeled, leak-proof container after use. *
- Hazard Communication via labels and signs where potential for exposure exists e.g., all sharps containers shall be clearly marked with biohazard labels, signs will be posted in areas where potential exposure may occur.
- Needle sticks or other skin punctures with contaminated sharps must be reported to the Nursing Director/Supervisor. In their absence, reports should be made to the Health Officer or their staff.

Procedures:

- Wash hands thoroughly before and after procedure.
- Empty contaminated blood tubes and vaccine vials, including diluent and polio, should be discarded in approved puncture-resistant containers. *

Notes:

- It is not necessary to wear gloves when administering injections.
- If hand washing facilities are not readily accessible, antibacterial gel and wipettes may be substituted. Hand washing facilities are available at our outlying sites. *
- Sharps containers will be easily accessible to personnel needing them and located in areas where needles and lancets are used but will be out of the reach of children.
- Drop intact, contaminated syringe and needle into container.
- Never recap or break needle prior to disposal.
- Do not tighten the lid on the container until it is full. Once the lid is securely in place, the container cannot be reopened.
- The containers should be filled only 3/4 full to avoid puncture of the worker.
- Return fully sealed container to locked disposal closet for disposal at Hospital Network Healthcare Services, 6212 American Ave, Portage, MI 49002. *

4. Engineering injection and vascular access controls are defined as sharps prevention technology that includes needleless systems and sharps with engineered sharps injury protection. Engineered sharps injury protection refers to a physical attribute that effectively reduces the risk of an exposure by a mechanism such as barrier creation, blunting, encapsulation, withdrawal retraction, destruction, or other effective mechanisms, or a physical attribute that reduces the risk of an exposure incident.

- Needleless systems are preferred for the following reasons:
 - 1) Withdrawal of body fluids after initial venous or arterial access is established
 - 2) Administration of medications or fluids (includes vaccines)
 - 3) Any other procedure involving the potential for an exposure incident for which a needleless system is available as an alternative to the use of needle devices
- If needleless systems are not used, needles with engineered sharps injury protection shall be used for:
 - 1) Withdrawal of body fluids
 - 2) Accessing a vein or artery
 - 3) Administration of medications or fluids (includes vaccines)
 - 4) Any other procedure involving the potential for an exposure incident for which a needle device with engineered sharps injury protection is available.
- If sharps other than needle devices are used, such items shall include engineered sharps protection.
- The Ionia County Health Department (ICHHD) will conduct an annual evaluation of needleless systems and sharps with engineered sharps injury protections identifying currently available products and selecting appropriate products. Evaluation will be done by ICHHD nurses and/or WIC technicians as appropriate.
- As employees use the new technology, they will follow the manufacturers' directions for use. Supervisors will provide training as technology and products change.
- The procedure for identifying and selecting existing sharps prevention technology shall be reviewed at least annually to reflect progress in adopting and using the engineered sharps injury prevention technology.
- Exposure incidents shall be recorded on a Sharps Injury Log within 14 working days of the date of the exposure incident with the following information:
 - 1) Date and time of exposure incident
 - 2) Type and brand of device involved
 - 3) Description of the incident including:
 - a. The job classification of the exposed employee
 - b. The site and work area where the exposure occurred.
 - c. The procedure that the employee was performing.
 - d. How the incident occurred.
 - e. The anatomical location affected.
 - f. If the sharp had engineered sharps injury protection, whether the protective mechanism was activated, and whether the injury occurred before, during or after activation of the mechanism.
 - g. If the sharp had engineered sharps injury protection, the injured employee's opinion as to whether and how such a mechanism could have prevented the injury.
 - h. The employee's opinion about whether any other engineering, administrative, or work practice control could have prevented the injury.
 - i. Whether the employee had been trained on the use of sharps injury engineering controls.
- Sharps Injury Log forms shall be available from the Director of Personal Health Services for use by the exposed employee.
- The procedure for gathering information required by the Sharps Injury Log is as follows:
 - 1) The exposed employee shall fill out the Sharps Injury Log.
 - 2) The exposed employee shall return the completed form to the Supervisor.
 - 3) The Supervisor will review the information on the form and send the form to the Director of Personal Health Services for review and assessment.
 - 4) The Director of Personal Health Services will review, assess, and forward the form to the Administration for filing.
 - 5) The completed form will be retained for a minimum of five (5) years.
- The Director of Personal Health Services shall review the Sharps Injury Log(s) quarterly, to determine the frequency of use of the types and brands of sharps involved in exposure incidents. This information will be used in the annual evaluation of sharps and needle less systems.
- Patient safety determinations are documented as follows:
 - 1) Sharps containers shall be kept out of the reach of children.
 - 2) Needleless systems and/or needles with engineered sharps injury protection will be used.
 - 3) Needles shall be stored in a secure area.

- All sharps shall be disposed of in containers that are rigid, puncture resistant, leak proof on the sides and bottom, portable (if portability is necessary to ensure easy access by the user) and labeled with biohazard symbol.
- Sharps containers shall be closable and sealable so that when sealed, the container is leak resistant and incapable of being reopened without great difficulty.
- Special Circumstances -
 - 1) Staff with exudative lesions of weeping dermatitis shall refrain from all direct patient care and from handling patient care equipment until the condition resolves.
 - 2) Pregnant health care workers are not known to be at a greater risk of contracting HIV infection than health care workers who are not pregnant; however, if a health care worker develops HIV infections during pregnancy, the infant is at risk of infection resulting from perinatal transmission. Because of this risk, pregnant health care workers should be especially familiar with and strictly adhere to precautions to minimize the risk of HIV transmission.

E. HOUSEKEEPING AND GENERAL REQUIREMENTS

The following housekeeping operations involving substantial risk of direct exposure to body fluids address the proper precautions to be taken while cleaning blood and body fluids spills.

- Spills of blood, urine, vomitus, feces, and other potentially infected material will be cleaned, immediately upon occurrence, by clinic/technical staff with assistance from the maintenance department upon request. The cleaning agents will be in the Premisorb kit (Econo-Kit). Equipment will include 2 latex gloves, Red Z (fluid control solidifier), shovel, scraper, red plastic bag, germicidal towelette, absorbent towel, and antiseptic hand wipe. No splashing or spraying spills are anticipated.
- Wear gloves while cleaning.
- Apply Red Z as recommended for vomitus and other spills.
- Use germicidal agent on area as directed on label.
- Dispose of gloves and waste material in plastic bag as directed on package label.
- Wash hands.
- Hemocue will be cleaned by the clinic staff after each clinic, following the manufacturer's directions.
- Exam tables, scales, measuring boards, lab counters, and urine collection areas will be cleaned by the staff after each clinic using Sentinel or Sani-Cloths.
- Chlorine bleach solution of 1:10 may be used in place of Sentinel or Sani-Cloths.

Procedures:

- Clinic staff will clear exam tables of paper at end of each clinic and use Sentinel as directed and let air dry.
- Wear gloves while cleaning.
- Floors and bathrooms will be cleaned by the cleaning crew of Ionia County.
- Discard disposable items contaminated with body fluids, e.g. gloves, urine cups, alcohol swabs, in colored plastic lined trash containers. Close bags and discard daily.
- Discard empty vaccine vials, diluents, and polio vials in approved puncture resistant sharp containers placed in areas personnel need them.
- Do not re-use plastic bags.
- Refrigerators will be cleaned with chlorine bleach 1:10 or Lysol.
- Allow to air dry.
- All contaminated waste will be disposed of in covered step open waste receptacles.

F. WORK AREA RESTRICTIONS

In work areas (i.e., exam rooms) where there is a reasonable likelihood of exposure to blood or other potentially infectious materials, employees are not to eat, drink, apply cosmetics or lip balm, or handle contact lenses.

G. WASTE DISPOSAL

The following information is included as required for a Medical Waste Management Plan by the Michigan Department of Public Health Medical Waste Regulatory Program.

Sharps and emptied vaccine bottles are placed in approved puncture-proof containers and marked with the biohazard symbol. Puncture-proof containers are kept at the Ionia County Health Department. They are picked up and disposed of by Hospital Network Healthcare Services. (877)681-1095 or www.hnv-hnhs.com.

H. FOLLOW-UP TO ACTUAL OR POTENTIAL EXPOSURE TO HBV and HCV

At the time of actual or potential occupational exposure to HBV and HCV, the employee will follow the Ionia County policy on work injury medical treatment.

Procedures for Ionia County Policy on Work-Related Injury:

- Employees injured on the job are required to report all injuries to their supervisor. The supervisor will complete the supervisor's claim accident report.
- Employees injured on the job are required to receive the first 10 days of their medical treatment from the County's authorized physician, except for needle stick injuries without complications. A copy of the supervisor's claim and accident report will be sent with the employee to the doctor's office or emergency room if possible.
- After being seen by the doctor, employees are required to report back to the supervisor with a return-to-work slip which will specify their capacity to work.
- The supervisor will be responsible for notifying the treasurer's office if there is any lost time.

I. HBV VACCINATION

All new employees at the Ionia County Health Department in high-risk positions shall have their immunization status evaluated for HBV at the time of employment. All new and current employees at ICHD in high-risk positions shall be offered HBV vaccinations, free of charge and at times prescribed by standard medical practice.

Procedures:

- The nursing supervisor will notify the employee regarding the need of the vaccine, and have the employee sign the consent or refusal form. This form will be kept in the employee's personnel file.
- For needle stick injuries, the anti-HBs and HbsAG test will be drawn at the University of Michigan Sparrow Ionia Hospital for employees who have been vaccinated.
 - If the health care worker has been vaccinated, and the source of exposure is known to be HbsAg negative, no treatment is necessary.
 - If the source of exposure is unknown or not available for testing, and if the exposed person has already been vaccinated against Hepatitis B, and the anti-HBs response is unknown, the exposed person should be tested for anti-HBs and given HBIG.
 - If the exposed person has adequate anti-HBs, no treatment is necessary. An adequate antibody level is ≥ 10 milli International Units (mIU/mL) approximately equivalent to 10 ratio units (SRU) by RIA or positive by EIA.
 - If the exposed person has inadequate anti-HBs, a standard booster dose of vaccine should be given.
 - If an exposed person is known to have had an adequate response to the hepatitis B vaccine in the past, no treatment is necessary. An adequate response is an antibody level ≥ 10 (mIU/mL).
 - If the health care worker has been exposed to an HBsAg positive source, and the exposed person has already been vaccinated against hepatitis B, and the anti-HBs response is unknown, the exposed person should be tested for anti-HBs and given HBIG.
 - If the exposed person has adequate antibody, no additional treatment is necessary.
 - If a person has a "0" titer upon testing after a series of Hepatitis B vaccine, the series of Hepatitis B vaccine shall be given again. The titer will be checked after two (2) months. If it is still "0", two (2) HBIG injections will be given one (1) month apart following exposure. The Hepatitis B vaccine series shall be given a total of two (2)

times only.

- For needle stick injuries of unvaccinated employees, the employee will then be referred to the University of Michigan Sparrow Ionia Hospital for HBIG to be administered within 24 hours or no later than 14 days. Repeat dose in one month if he/she chooses not to be vaccinated.
 - The first dose of Hepatitis B vaccine should be administered within 7 days of exposure. This can be given on the same day as the HBIG if possible, at a separate intramuscular site in the deltoid.
 - The Hepatitis B vaccine will be administered at the Health Department and completed as scheduled.
 - The source patient shall be informed of the incident and tested for HBV, HCV, and HIV infections, after consent is obtained.

Procedures:

- The nursing supervisor will notify the employee regarding the need of the vaccine, and have the employee
- sign the consent or refusal form. This form will be kept in the employee's personnel record.
- Following completion of Hepatitis B vaccine, the records will be kept in the immunization files.
- Refusal of Hepatitis B vaccine series will be documented in the personnel files.
- Testing for immunity following vaccination is not recommended routinely.

J. FOLLOW-UP TO ACTUAL OR POTENTIAL EXPOSURE TO HIV

If an exposure occurs when the source is **likely** to be HIV positive, the employee will be referred to the University of Michigan Sparrow Hospital in Ionia or Lansing or Corewell Health in Greenville or Grand Rapids **immediately** for an evaluation and consultation regarding the administration of antiviral therapy. For maximum effectiveness, the antiviral therapy should be instituted within 2 hours of the exposure.

Procedures:

- For needle stick injuries, the source patient shall be informed of the incident and tested for HIV, HBV, and HCV infections, after consent is obtained. The HIV, HBV & HCV tests will be drawn at the chosen hospital.
- If patient consent is refused, or if the source patient is unknown, the health care worker shall be evaluated clinically, and advised to report and seek medical evaluation of any acute febrile illness that occurs within 12 weeks after exposure.
- The exposed health care worker shall receive subsequent repeat HIV testing at 6 weeks, 3 months, 6 months, and 12 months post-exposure. Should the exposed healthcare worker leave Ionia County Health Department employment prior to the stated intervals, the termination letter to the employee will contain a reminder to have the repeat HIV testing.
- If the exposed employee refuses base line or repeat testing, the employee will sign a waiver stating his/her refusal to be tested.
- Any needle stick requiring medical treatment shall be recorded on the OSHA 200 form.

K. TUBERCULOSIS PREVENTION REQUIREMENTS

The Director of Personal Health will have the responsibility for the control of tuberculosis among employees. The Communicable Disease Nurse shall be designated as the person to conduct any/all follow-up to positive TB test results, symptoms, and referrals.

In compliance with the Revised Michigan Occupational Safety and Health Act of 1994, the Ionia County Health Department has established guidelines to accomplish early identification, isolation, and treatment of persons with TB.

All employees shall have TB screening or testing annually by the Ionia County Health Department. Screening and/or testing will be based on employment status (New employee or Annual). The screening/testing procedure will be conducted according to the following protocol:

1. Tuberculosis Screening:

- **All Health Care Workers:** Those persons working directly/or contractually in the following departments: Personal Health (PH), Environmental Health (EH), Emergency Preparedness, and Substance Abuse. It is recommended that all facility maintenance personnel follow the TB screening protocol.
- **New Employee Baseline Screening:** All of the guidelines listed below are from the *Summary of the Updated Tuberculosis Screening, Testing, and Treatment of U.S. Health Care Personnel: Recommendations from the National Tuberculosis Controllers Association and CDC, 2019*. **New employees MUST:** (1) Complete the MDHHS Michigan Adult Tuberculosis Risk Assessment Tool; (2) Complete the MDHHS Michigan Tuberculosis Sign & Symptom Review; AND (3) TB Test.

- 1) A new employee with documented history of latent TB infection (LTBI) or a positive TB test, should not receive a baseline TB test but complete both forms.
 - 2) A new employee with documented history of a negative TST within 12 months should receive a single TST (to complete the Two-step TST), and complete both forms.
 - 3) A new employee without documented TB screening or documented more than 12 months ago should receive a TB test and complete both forms.
 - 4) All new employees without a test within the last 12 months will receive a Two-step TST. This consists of an initial skin test and if negative, followed by a second test in 1-3 weeks. Employee may begin work after the first TST reading.
- **Serial Employee Screening & Testing:** In the absence of a known exposure of ongoing transmission, NO serial testing for those without LTBI after baseline; Annual education for ALL. (See CDC “*TB Elimination- The Difference Between Latent TB Infection and TB Disease*” Nov 2011 & CDC “*What You Need to Know About Tuberculosis*” Oct 2023).
 - May consider serial testing for certain groups who may be at risk for occupational exposure (Known exposure to active TB patient with disease).
 - For employees with LTBI, complete MDHHS forms ANNUALLY.
 - All forms will be reviewed by the Communicable Disease Nurse. They will discuss previous reactive skin tests, current reactive tests, previous treatment for LTBI, any abnormal x-ray and assist with any referral or linkage to care as/if needed. Staff must be cleared for work medically and by the CD Nurse.
 - **LTBI Treatment:** Treatment for all employees with untreated LTBI is encouraged, unless treatment is contraindicated.
 - Emphasize shorter-course regimens, including 3 (3HP) and 4 (4R) months.
 - For any employee desiring treatment so they do not have to continue to complete the MDHHS forms annually, Give them the “Deciding When to Treat & Treatment Regimens forms.
2. Mandatory annual screening is required of all employees. This will take place in the month of October. A record of the annual screening will be kept on file. Workers with a documented positive TB skin test who have received treatment or preventive therapy are exempt from the skin test. They, however, must be evaluated by the Communicable Disease nurse and then a health professional if they develop symptoms.

A positive reaction to either a skin test or self-evaluation will result in a referral to their primary care physician for follow-up.

L. TRAINING/INSERVICE

All employees shall participate in an annual in-service/training. The in-service will be at no cost to the employee and during working hours. In-service/training will also occur at the time of initial assignment to a position where occupational exposure may take place.

1. Elements of the in-service will include:
 - Review of written infection control plan
 - Use of protective equipment
 - Universal precautions and/or proper work practices
 - Housekeeping techniques (cleaning methods and disinfectants)
 - Waste disposal techniques (sharps)
 - Abatement methods
 - 1) Hepatitis B Vaccination
 - 2) Hand washing techniques
 - 3) Follow-up procedures after possible exposure to HIV/HBV/HCV
 - 4) Education on epidemiology, modes of transmission, and prevention of HIV/HBV/HCV
 - Question and answer session
2. Employee will sign a written statement that they have participated in the in-service and the date on which the in-service occurred. Or provide certificate of completion if via an online program.
3. Annual in-service will be the responsibility of the supervisor.

M. RECORD KEEPING REQUIREMENTS

The following information is kept in the Ionia County Health Department general personnel files located in the Office Managers' office.

1. Date of TB assessment and results.
2. Date of immunization assessment or refusal.
3. Establishing and maintaining a record for each employee assigned to positions of occupational exposure, which shall include:
 - A. Employee's name and social security number
 - B. Hepatitis B vaccination status
 - C. The date of Hepatitis B vaccination.
4. Employee exposure to HIV/HBV/HCV. All employee medical records pertaining to this issue are confidential. All records must be kept for the duration of employment plus 30 years.
5. Training/In-service records of all employees assigned to positions with occupational exposure are to include:
 - A. Date and title of training
 - B. Contents of training
 - C. Names and qualifications of people conducting the training.
 - D. Names and job titles of all people attending the training.

Reviewed by:



Medical Director, Julie Kehdi DO

11/1/2024
Date

Medical Director

Date

Medical Director

Date



Health Officer, Chad Shaw BA

10.3.24
Date

Health Officer

Date

Health Officer

Date

CONFIDENTIAL EMPLOYEE INCIDENT/ACCIDENT REPORT

EMPLOYEE NAME _____ POSITION _____ LENGTH OF TIME IN POSITION _____

DATE/TIME OF OCCURRENCE _____ SPECIFY LOCATION/SITE OF OCCURRENCE _____ DATE REPORTED _____
_____/_____/_____ AM PM _____

Describe the actual circumstances under which the incident/accident occurred: _____

If anyone was injured, describe the nature of the injury: _____

Was there a witness to this incident/accident Y N Name of witness, if any _____

First aid provided – include date, time, type of first aid and who administered: _____

COMPLETE THIS BLOCK ONLY IN THE EVENT OF AN EXPOSURE INCIDENT

SOURCE INDIVIDUAL INFORMATION

Route(s) of Exposure _____

Identification Known? Y N

If ID known, was written consent obtained for blood tests? Y N

HEALTHCARE PROFESSIONAL'S REPORT

*Healthcare Provider: Please complete and return one copy of this written report to the facility indicated above within 15 days of completion of evaluation.

HBV _____ is _____ is not indicated for (employee) _____

HBIG _____ is _____ is not indicated for (employee) _____

HBIG administered on 1) ____/____/____ 2) ____/____/____ HBV _____ refused _____ accepted Date Given: ____/____/____

Findings and recommended follow-up: _____

____ Employee has been informed of diagnosis and (if applicable) recommended follow-up treatment.

Physician's Signature _____ Date ____/____/____

**HEPATITIS B VIRUS VACCINE CONSENT/DECLINATION
BLOODBORNE PATHOGENS**

I have been informed of the symptoms and modes of transmission of blood borne pathogens including Hepatitis B virus (HBV). I know about the facility's infection control program and understand the procedure to follow if an exposure incident occurs.

I understand that the Hepatitis B vaccine is available, at no cost, to employees whose jobs involve the risk of directly contacting blood or other potentially infectious material. I understand that vaccinations shall be given according to recommendations for standard medical practice in the community.

HEPATITIS B VACCINE CONSENT

I consent to administration of the Hepatitis B vaccine. I have been informed of the method of administration, the risks, complications, and expected benefits of the vaccine. I understand that the facility is not responsible for any reactions caused by this vaccine.

Signature of Employee

Date

Print Employee's Name

HEPATITIS B VACCINE DECLINATION

Appendix A to Section 1910.1030

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring Hepatitis B virus (HBV) infection. I have been given the opportunity to be vaccinated with Hepatitis B vaccine, at no charge to me. However, I decline Hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring Hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with Hepatitis B vaccine, I can receive the vaccination series at no charge to me.

Signature of Employee

Date

Print Employee's Name

HEPATITIS B VACCINE PREVIOUSLY RECEIVED

I have had or am in the process of having the series of Hepatitis B vaccine administered to me. I have received Hepatitis B vaccinations on 1) ____/____/____ 2) ____/____/____ 3) ____/____/____

Signature of Employee

Date

Print Employee's Name

CONFIDENTIAL

**CLIENT EXPLANATION OF AND CONSENT OR DECLINATION TO
HUMAN IMMUNODEFICIENCY VIRUS (HIV), HEPATITIS B VIRUS (HBV)
AND HEPATITIS C VIRUS (HCV) TESTING FOLLOWING EMPLOYEE EXPOSURE**

EXPLANATION

A member of our facility staff was accidentally exposed to your blood or body fluid. To comply with recommendations of the Centers for Disease Control and needle stick/exposure protocol, we are requesting your consent to test your blood for the antibody to the Human Immunodeficiency Virus (HIV), the Hepatitis B Virus (HBV) and the Hepatitis C Virus (HCV). This test will show whether you have been exposed to HIV, HBV, or HCV. It will not show whether you have AIDS or Hepatitis (or an AIDS/HBV/HCV related illness).

Your consent will enable our facility to provide the necessary care and assist in the proper medical management of the exposed employee. It is important that you understand the following:

1. We cannot test for HIV without your consent.
2. You will not be charged for this test.
3. This signed consent form and the test results will be kept confidential and will not be placed in your medical record.
4. Should the test results be positive, you will be notified by the Ionia County Health Department for counseling and appropriate medical advice and referral.

CONSENT/DECLINATION

I have been informed about the implications and limitations of the test for the antibody to HIV, HBV, HCV. I have been able to ask questions about the test. Those questions were answered to my satisfaction. I understand the benefits and risks of the test.

- ☐ I hereby consent to have my blood tested for the HIV virus.
- ☐ I hereby consent to have my blood tested for the HBV virus.
- ☐ I hereby consent to have my blood tested for the HCV virus.
- ☐ I hereby DECLINE to have my blood tested for the HIV virus.
- ☐ I hereby DECLINE to have my blood tested for the HBV virus.
- ☐ I hereby DECLINE to have my blood tested for the HCV virus.

Signature of Client or Authorized Person

Print Client/Auth Person Name

Date

Signature of Witness

Print Witness' Name

Date

CONFIDENTIAL

**EMPLOYEE EXPLANATION OF AND CONSENT OR DECLINATION TO
HUMAN IMMUNODEFICIENCY VIRUS (HIV), HEPATITIS B VIRUS (HBV)
AND HEPATITIS C VIRUS (HCV) TESTING FOLLOWING EMPLOYEE EXPOSURE**

EXPLANATION

As a member of our facility, you were accidentally exposed to blood or body fluid from a client. To comply with recommendations of the Centers for Disease Control and needle stick/exposure protocol, we are requesting your consent to test your blood for the antibody to the Human Immunodeficiency Virus (HIV), the Hepatitis B Virus (HBV) and the Hepatitis C Virus (HCV). This test will show whether you have been exposed to HIV, HBV, or HCV. It will not show whether you have AIDS or Hepatitis (or an AIDS/HBV/HCV related illness).

Your consent will enable our facility to provide the necessary care and assist in the proper medical management of the exposed employee. It is important that you understand the following:

1. We cannot test for HIV without your consent.
2. You will not be charged for this test.
3. This signed consent form and the test results will be kept confidential and will not be placed in your medical record.
4. Should the test results be positive, you will be notified by the Ionia County Health Department for counseling and appropriate medical advice and referral.

CONSENT/DECLINATION

I have been informed about the implications and limitations of the test for the antibody to HIV, HBV, HCV. I have been able to ask questions about the test. Those questions were answered to my satisfaction. I understand the benefits and risks of the test.

- [] I hereby consent to have my blood tested for the HIV virus.
- [] I hereby consent to have my blood tested for the HBV virus.
- [] I hereby consent to have my blood tested for the HCV virus.
- [] I hereby DECLINE to have my blood tested for the HIV virus.
- [] I hereby DECLINE to have my blood tested for the HBV virus.
- [] I hereby DECLINE to have my blood tested for the HCV virus.

Signature of Employee

Print Employee's Name

Date

Signature of Witness

Print Witness' Name

Date

Title of Manual: Ionia County Health Department Policy and Procedures		Page 1 of 11	
Section: Emergency Preparedness	Policy: Chemical Exposure Hygiene Plan	Created:	2/3/2004
		Replaces:	11/08/2023
Approved by: Health Officer	Date: 10-3-24	Effective:	10-3-24

IONIA COUNTY HEALTH DEPARTMENT

CHEMICAL EXPOSURE HYGIENE PLAN

Chad Shaw
Health Officer

Dr. Julie Kehdi
Medical Director

Ionia County Health Department
175 E. Adams Street
Ionia, MI 48846

IONIA COUNTY HEALTH DEPARTMENT

CHEMICAL EXPOSURE HYGIENE PLAN

Aimee Feehan, R.N., B.S.N
Personal Health Director

Abigail Temple, B.S.
Emergency Preparedness Coordinator

Mark Novak, B.S.
Environmental Health Sanitarian

Dr. Julie Kehdi D.O.
Medical Director

The Hazard Communication Plan (Chemical Hygiene Plan) is required by Part 431 of the Michigan Occupational Safety and Health Act (MIOSHA) governing hazardous work in laboratories and supersedes federal regulations in Michigan to ensure that information is transmitted to employees about the chemical hazards that they are exposed to. This is accomplished through labels, safety data sheets (SDS), instructions, written information, training and other forms of warning.

1. BASIC RULES & PROCEDURES

The standard requires that Ionia County Health Department employees work cooperatively in providing a safe and healthful work environment with training, evaluations and periodic meetings to ensure that all staff are aware of and comply with safeguards that are in place to limit accidents and injuries by the following basic rules:

- Institute a Chemical Hygiene Program at The Work Site
- Avoid Underestimation of Risk
- Provide Adequate Ventilation When Working With Chemicals
- Minimize Chemical Exposures
- Observe the Permissible Exposure Limits (PELs) and Threshold Limit Values (TLVs) for All Chemicals in Use at The Work Site

2. PROCUREMENT/HAZARD DETERMINATION/CHEMICAL INVENTORY

General Considerations:

- Procurement. Before a substance is received, information on proper handling, storage, and disposal should be known to those who will handle, store, work with or dispose of the substance.
- Laboratory storage. The amounts stored should be as small as practical. Laboratory means a facility where the laboratory use of hazardous chemicals occurs. It is a workplace where relatively small quantities of hazardous chemicals are used on a non-production basis. Laboratory scale means work with substances in which the containers used for reactions, transfers, and other handling of substances are designed to be easily and safely manipulated by one person.
- Distribution. When chemicals are hand carried outside of the immediate work area, the container should be placed in an outside container or bucket. Freight only elevators should be used if possible.

Information supplied by the manufacturers will be relied upon for the hazard determination.

A **“hazardous chemical”** means a chemical for which there is statistically significant evidence based on at least one study conducted in accordance with established scientific principles that acute or chronic health effects may occur in exposed employees. The term health hazard includes chemicals, which are carcinogens, toxic or highly toxic agents, reproductive toxins, irritants, corrosives, sensitizers, hepatotoxins, nephrotoxins, neurotoxins, agents which act on the hematopoietic systems, and agents which damage the lungs, skin, eyes, or mucous membranes.

A **“physical hazard”** means a chemical for which there is scientifically valid evidence that it is a combustible liquid, a compressed gas, explosive, flammable, an organic

peroxide, an oxidizer, pyrophoric, unstable (reactive) or water-reactive.

A **“health hazard”** includes chemicals, which are carcinogens, toxic or highly toxic agents, reproductive toxins, irritants, corrosives, sensitizers, hepatotoxins, nephrotoxins, neurotoxins, agents which act on the hematopoietic systems and agents which damage the lungs, skin, eyes, or mucous membranes.

It is the policy of Ionia County Health Department to request a safety data sheet for each chemical that is used in the workplace, except for the following items:

- A. Laboratory uses of hazardous chemicals which provide no potential for employee exposure. Examples of such conditions might include:
 - Procedures using chemically-impregnated test media such as dip-and-read tests where a reagent strip is dipped into the specimen to be tested; and
 - Commercially prepared kits, such as pregnancy tests, in which all the reagents needed to conduct the test are contained in the kit.
 - Medications and drugs are considered exempt from the Hazard Communication Plan when it is determined that they are in solid, final form, for direct administration to the patient (i.e., tablets, pills, capsules).
- B. Consumer products, when it is determined that they are used in the same manner and with no more frequency than a normal consumer would use them.

The chemical inventory is monitored and coordinated by the Emergency Preparedness Coordinator (EPC), and updated whenever one or more of the following occurs:

- A. A new hazard is introduced into the workplace.
- B. A hazard has been removed from use in the workplace.
- C. The hazard determination process is reviewed during annual self-inspection to ensure that it is current and that any new safety situations are promptly addressed.

Trainings and updates for employees regarding such substances will be the responsibility of the area supervisor.

3. HOUSEKEEPING, INSPECTIONS & MAINTENANCE

- Housekeeping. Floors should be cleaned regularly. The cleaning schedule with particulars listed for Ionia County Health Department is in the Ionia County Maintenance office.
- Inspections. Formal housekeeping and chemical hygiene inspections should be held at least quarterly for units that have frequent personnel changes and semiannually for others; informal inspections should be continual.
- Passageways. Stairways and hallways should not be used as storage areas. Access to exits, emergency equipment, and utility controls should never be blocked. The inspection of passageways for Ionia County Health Department shall be routinely done by all employees.
- Maintenance. When applicable, all safety equipment should be inspected regularly, once a year. Procedures to prevent restarting of out-of-service equipment must also be established. These records are maintained by the Ionia County Maintenance office.

Presently, the scope of our services and practices at Ionia County Health Department does not require the need for safety equipment that would require maintenance.

4. HAZARD LABELING SYSTEM

In accordance with the hazardous work in laboratories standard, chemical hazard labels are to be legible, in English, and displayed either on the container (of the product) or readily available in the work area throughout each work shift. The immediate work area is defined as the room where the product will be used by the employee. In keeping with the interpreted intent of the law, it is policy to ensure that the employee is familiar with the hazards they have contact with and that there is a label available to remind or warn them of the hazards.

A label will be provided for each chemical product that will include an indication of the hazards presented by the product in each of four areas: fire, reactivity, health and special hazards. Special safety equipment which is required to handle the hazardous product must be indicated on the label.

Prominent signs and labels of the following types must be posted;

- Emergency telephone numbers of emergency personnel/facilities, supervisors, and laboratory workers;
- Identity labels, showing contents of containers (including waste receptacles) and associated hazards;
- Location signs for safety and first aid equipment, exits, and areas where food and beverage consumption and storage are permitted;
- Warnings at areas or equipment where special or unusual hazards exist.

5. CHEMICAL SPILL RESPONSE

The initial step in controlling any type of spill is prevention. All hazardous chemicals should be handled with care and with appropriate PPE. The cleanup process for spills is much more costly than slowing down to be cautious when working with these items.

Spill Control Policy for Ionia County Health Department

All accidents or near accidents should be carefully analyzed with the results distributed to all who might benefit. In the event of a chemical spill, the safety data sheet will be referred to for proper spill response procedures. These will include appropriate materials to be used for collection of the material (i.e., absorbents, spill kit materials), as well as protective measures to be taken with the particular product. Below, are outlined some basic steps for responding to a chemical spill should one occur at Ionia County Health Department:

- Location signs for safety and first aid equipment, exits and areas where food and beverage consumption and storage are permitted.
- Warnings at areas or equipment where special or unusual hazards exist.
- The overhead paging system will be used to alert people in all parts of the facility.
- Determine what has been spilled and locate the safety data sheet for the product.
- If the product is toxic, evacuate personnel from the area.
- Provide adequate ventilation as described on the SDS. Try to contain the spill from

- spreading with absorbent material.
- Cleanup personnel must use proper personal protective equipment as described for spill response (within the SDS).
- If the SDS is incomplete, professional judgment will be used in the absence of specific spill response information. The manufacturer may be contacted for further information if time allows.
- Dispose of clean up materials as recommended by the manufacturer and in accordance with local, state, and federal regulations. Ensure that materials saturated with flammable liquids are placed into containers that will limit the potential for combustion and subsequent fire hazards.
- An incident report must be completed and turned in to management for review and discussion with other staff so that recurrence of the incident can be avoided.

Spill kits for harmful blood and body fluids for this facility are located throughout the building.

6. MEDICAL PROGRAM

Regular medical surveillance will be established to the extent required by regulations (per SDS's) at Ionia County Health Department.

- Routine surveillance - as necessary (per SDS's). Anyone at Ionia County Health Department whose work involves regular and frequent handling of toxicologically significant quantities of a chemical will be referred to a qualified physician to determine on an individual basis whether a regular schedule of medical surveillance is desirable.
- Personnel trained in first aid will be available during working hours and an emergency room with medical personnel is nearby. The nearest emergency room is located at Ionia Sparrow Hospital.

7. PPE SELECTION, PROVISION, USE AND ACCESSIBILITY

Personal protective equipment (PPE) is provided to employees of Ionia County Health Department for the protection of eyes, face, head and extremities, where there is a potential for injury or impairment in the function of the body through absorption, inhalation or physical contact. The PPE for employees has been selected based upon the type of task being performed and the degree of exposure anticipated from the hazard to which the employee has been exposed. Equipment is maintained in accordance with manufacturer's guidelines to ensure its proper functioning and is available in sizes to fit all staff.

The use of personal protective equipment is considered to be a condition of employment. Employees who choose to disregard the importance of personal protective equipment may be subject to reprimand and potential dismissal from their position.

Annual employee training regarding personal protective equipment will include:

- When PPE is required to be used.
- What PPE is necessary for specific tasks.
- How to properly wear, use and adjust PPE.
- The proper care, maintenance, limitations, useful life and disposal of PPE.

Examples of PPE provided and their intended use at Ionia County Health Department are listed below.

- **Fire Extinguishers**

Are located at both entrances and the top of each stairway.

- **Lab Coats, Gowns, Etc.**

Lab coats, gowns or other protective clothing can be worn whenever there is a reasonable potential for the soiling of clothes when working with hazardous chemicals. The safety data sheets of hazardous chemicals will be reviewed to select proper PPE for a given product.

- **Protective Eye Wear and Masks**

Protective eye wear and/or masks can be worn whenever there is the potential for the generation of splashes, spills, spray, splatter, droplets, or aerosols of chemicals and there is the potential for eye, nose or mouth contamination. Appropriate eye wear or masks will be worn as recommended by the manufacturer of a hazardous product.

- **Gloves**

When working with hazardous chemicals, gloves will be worn according to manufacturer recommendations. General purpose gloves, not used for healthcare purposes, may be decontaminated and reused. Gloves are not to be used if they are peeling, cracking or discolored, or if they have punctures, tears or other evidence of deterioration.

Maintenance and Replacement of PPE

All employees will periodically survey PPE to ensure its condition allows for the intended protection of the employee. Employees will immediately notify supervision of any damage or defects that make the PPE incapable of properly protecting them.

Necessary cleaning or disposal of personal protective equipment is provided by Ionia County Health Department. Repair and/or replacement of personal protective equipment is provided by the employer as needed to maintain its effectiveness.

Employees will not be responsible for the cost of any personal protective equipment that is required to protect them from exposure to chemical or biohazards in the workplace.

8. RECORDS

- Accident records must be written with any follow up or corrective actions taken noted.
- Chemical Hygiene Plan records must document that the facilities and precautions were compatible with current knowledge and regulations.
- Inventory and usage records for high-risk substances will be kept (if present) at Ionia County Health Department. Records of the amounts of these materials on hand, amounts used, and the names of the workers involved (if an accident occurs) will be maintained.
- Medical records – Ionia County Health Department will establish and maintain for each employee an accurate record of any measurements taken to monitor employee exposures and any medical consultation and examinations including tests or written opinions required by this standard. The Ionia County Health Department will assure

that such records are kept, transferred, and made available in accordance with 29 CFR 1910.20. All medical records will be retained by Ionia County Health Department in accordance with the requirements of state and federal regulations for at least the duration of employment plus 30 years.

- All training records will include the following information and per CFR 1910.1030 will be maintained for three years from the date on which the training occurred:
 - Documentation of the training will be maintained in employee personnel files or in a master training file.
 - The dates of the training sessions.
 - The contents or a summary of the training sessions.
 - The names and qualifications of people conducting the training.
 - The names and job titles of all the people attending the training sessions.
- Safety data Sheets are to be retained for 30 years from the date of removal from the active file.

9. SAFETY DATA SHEETS (SDS)

Safety data sheets are maintained at Ionia County Health Department to comply with MIOSHA's Hazardous Work in Laboratories Standard. Safety data sheets contain useful information regarding the hazards associated with products or chemicals used in the facility. This information will ensure that chemicals and products are used in a safe manner and that employees are aware of the hazards associated with those items. Employees are not required to memorize the information contained within the data sheets but are provided with training so that they can locate them and find information such as the:

- Flammability Hazard ▫ Reactivity hazard ▫ Health Hazard
- Precautions for Safe Handling and Use ▫ Control Measures.

It is the responsibility of this institution to collect safety data sheets for each hazardous chemical or product that is used in the facility. The suppliers and manufacturers of such products are required to supply safety data sheets along with the first order of each product. If a safety data sheet is not received with a first order, one will be requested.

In order for hazard labeling to be completed, certain information must be provided on the SDS. If any necessary information is missing, the manufacturer will be contacted in order to obtain it.

When new or revised data sheets are received, they should be posted on the employee bulletin board for review by employees before they are included in the designated SDS file.

If an SDS is removed because it has been revised or the product is no longer used, the data sheet must be marked with the date it was removed and then placed in a separate file of archived data sheets. These data sheets are to be retained for 30 years from the date of removal from the active file.

SDS sheets for Ionia County Health Department are located in the EPC's office.

10. WASTE MANAGEMENT

Chemical waste (or hazardous products) is disposed of in accordance with information provided on the SDS by the product's manufacturer at Ionia County Health Department. Should the SDS fail to provide adequate instruction, the manufacturer is contacted by telephone for further information on proper disposal of the product.

If the chemical waste has become contaminated with blood or other potentially infectious materials, then it will be disposed of in accordance with the guidelines set forth in the medical waste management plan located in the Ionia County Health Department Exposure Control Plan.

11. EMPLOYEE INFORMATION AND TRAINING

Office Manager will maintain records of training conducted for Ionia County Health Department. The training and education program will be a regular, continuing activity--not simply an annual presentation at Ionia County Health Department.

- Before any new hazardous chemical is introduced into the workplace, each employee will be given information in the same manner as during the initial safety class.
- Before starting work, at the time of their initial assignment, each new employee at Ionia County Health Department will be given safety information.

Each employee will be given safety information, which may include the following:

- Location and availability of the Chemical Hygiene Plan.
- Details of the written Chemical Hygiene Plan.
- Chemicals and their hazards in the workplace.
- PELs for MIOSHA regulated substances or exposure limits in use at Ionia County Health Department.
- How to lessen or prevent exposure to these chemicals.
- Signs and symptoms associated with exposure to hazardous chemicals.
- What Ionia County Health Department has done to lessen or prevent workers' exposure to these chemicals.
- Protective measures employees can take to protect themselves from chemical exposures, such as PPE, work practices, and emergency procedures.
Methods and observation that may be used to detect the presence of, or release of a hazardous chemical such as monitoring and the visual or odor of hazardous chemicals when being released.
- Procedures to follow if they are exposed.
- How to read and interpret labels and SDS's.
- Where to locate SDS's at Ionia County Health Department and from whom they may obtain copies.

The employee will be informed that:

- The employer (Ionia County Health Department) is prohibited from discharging, or discriminating against, an employee who exercises the rights regarding information about hazardous chemicals in the workplace.
- As an alternative to requesting an SDS. from the Ionia County Health Department, the employee may obtain a copy from the Department of Community Health. A sign will be posted with the address and telephone number of the department responsible

for such requests.

This Hazard Communication/Chemical Hygiene Plan has been reviewed and approved for use without modification. The facilities and precautions are compatible with current knowledge and regulations at this time:

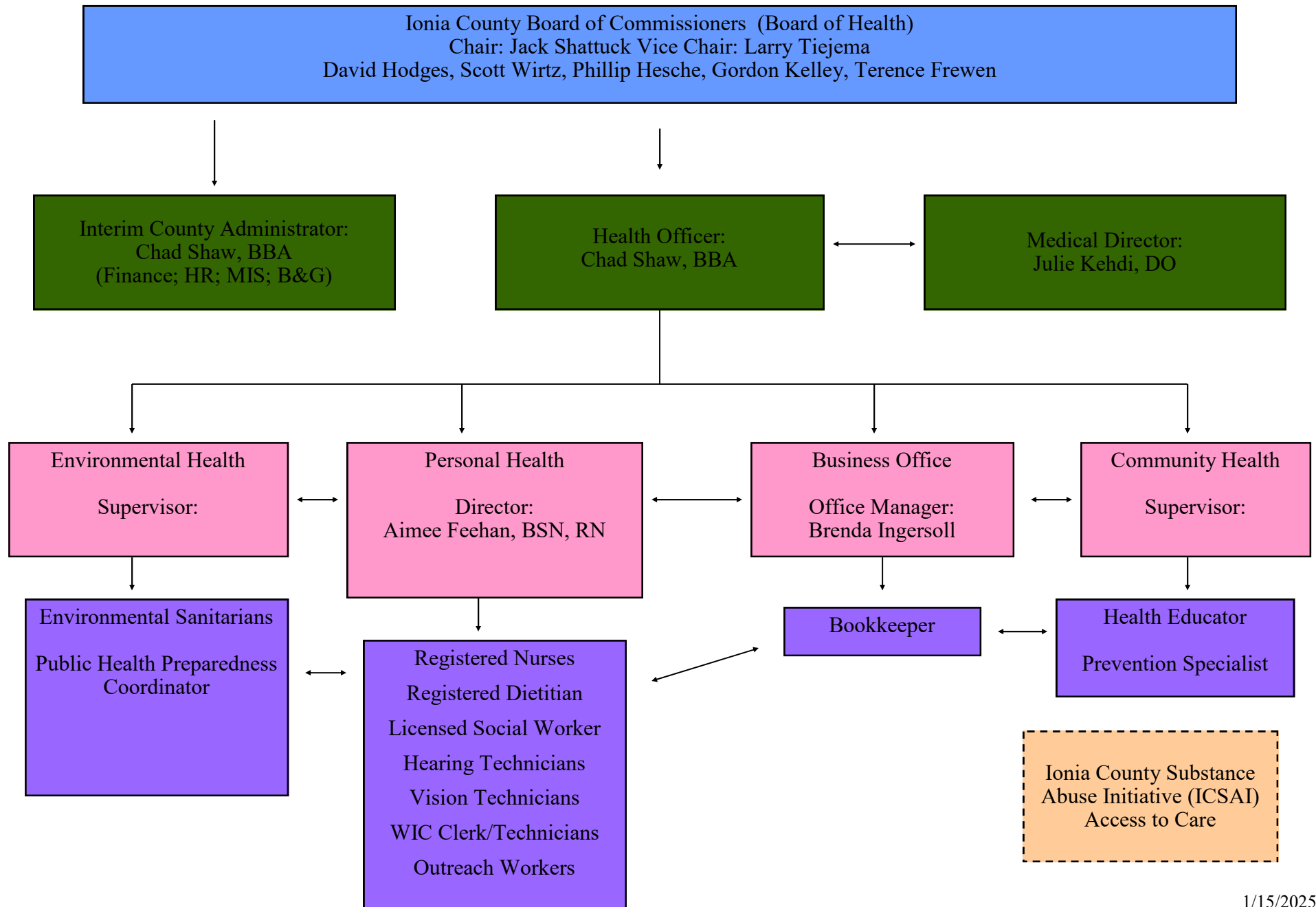
Review Date/Signature 10-3-24 Chad Shaw

Review Date/Signature 10/31/24 Wendy Kelli

Review Date/Signature _____

Review Date/Signature _____

ICHD ORGANIZATIONAL CHART



Documentation of Board approval of Local Health Department Plan of Organization

(to be added upon board approving this Plan of Organization)

FUND 221 : HEALTH DEPARTMENT

This fund supports the essential operations of the Health Department, which is responsible for safeguarding public health within the community. This fund provides financial resources for a range of critical services, including disease prevention, health education, and the promotion of healthy living standards. The Health Department's initiatives, funded through Fund 221, aim to reduce health disparities, respond to public health emergencies, and ensure access to vital health services for all residents. The allocation of this fund is strategic, supporting programs that address both immediate health concerns and long-term wellness in the community

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
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ESTIMATED REVENUES

221-000.000-404.000	PR ADJUSTMENTS			20,071				
221-000.000-699.000	TRANSFERS IN				163,000			
TOTAL ESTIMATED REVENUES				20,071	163,000			

APPROPRIATIONS

221-000.000-960.000	INDIRECT COST ALLOCATION				296,281			
TOTAL APPROPRIATIONS					296,281			

Dept 601.000 - PUBLIC HEALTH

ESTIMATED REVENUES

221-601.000-695.000	OTHER FINANCIAL SOURCES	4,553	3,500	3,500				
221-601.000-699.101	TRANSFER IN - GENERAL FUND			459,000				
TOTAL ESTIMATED REVENUES		4,553	3,500	462,500				

APPROPRIATIONS

221-601.000-700.000	EXPENDITURE CONTROL				154,661	125,323	198,225	61,014
221-601.000-701.097	WAGES - PAID TIME OUT			456				
221-601.000-715.001	BENEFITS - FICA			227				
221-601.000-715.100	BENEFITS - HEALTH INSURANCE			168				
221-601.000-715.500	BENEFITS - WORKERS COMP			36				
221-601.000-715.801	BENEFITS - RETIREMENT, COUNTY PLAN			44				
221-601.000-726.050	SUPPLIES - PROGRAM	3,357	3,348	3,503		1,250		
221-601.000-801.100	SERVICES - CONTRACTUAL	4,500						
221-601.000-850.990	OPERATING - MISCELLANEOUS	60						
221-601.000-960.000	INDIRECT COST ALLOCATION			337				
221-601.000-960.120	COST ALLOCATION - PH ADMINISTRATION			165				
TOTAL APPROPRIATIONS		7,917	3,348	4,936	154,661	126,573	198,225	61,014

Dept 601.120 - PH - ADMINISTRATION

ESTIMATED REVENUES

221-601.120-699.101	TRANSFER IN - GENERAL FUND	107,511	163,000			338,382	224,845	224,845
TOTAL ESTIMATED REVENUES		107,511	163,000			338,382	224,845	224,845

APPROPRIATIONS

221-601.120-701.010	WAGES - CLASSIFIED, MANAGEMENT	4,595	95,298	91,879	89,671	84,171	96,239	96,239
221-601.120-701.020	WAGES - CLASSIFIED, SUPPORT	49,022	60,091	64,632	65,869	65,869	66,949	71,412
221-601.120-701.097	WAGES - PAID TIME OUT	3,203	2,980	2,584				
221-601.120-715.001	BENEFITS - FICA	3,900	11,102	11,150	11,899	11,899	12,484	12,825
221-601.120-715.100	BENEFITS - HEALTH INSURANCE	16,096	35,917	41,729	41,631	41,631	45,948	45,948
221-601.120-715.270	BENEFITS - HSA EMPLOYER	197	209		231	2,296	2,244	2,244
221-601.120-715.275	BENEFITS - LIFE INSURANCE	31	55	53	54	1,264	1,692	1,692
221-601.120-715.500	BENEFITS - WORKERS COMP	158	947	1,413	1,495	1,495	1,454	1,454
221-601.120-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	5,977	14,855	15,171	14,931	14,931	15,666	16,095
221-601.120-726.001	SUPPLIES - OFFICE	4,038	2,456	1,528	3,300	3,300	3,300	3,300
221-601.120-801.100	SERVICES - CONTRACTUAL				585	585		
221-601.120-801.400	SERVICES - CONTRACTUAL NETWORK SUPPORT	450	450	450	450	450	450	450
221-601.120-801.500	SERVICES - ATTORNEY				500	500	500	500
221-601.120-801.600	SERVICES - MEDICAL DOCTOR	65,266	66,571	48,773	52,200	52,200	42,384	42,384
221-601.120-850.001	OPERATING - POSTAGE	6,665	1,397	5,393	1,600	3,100	4,200	4,200
221-601.120-850.002	OPERATING - ADVERTISING				500	500	500	500
221-601.120-850.153	OPERATING - TRAINING		149		120	120	120	120
221-601.120-850.180	OPERATING - SUBSCRIPTIONS	543	159	159	200	200	300	300
221-601.120-850.199	OPERATING - MEMBERSHIPS	4,114	4,109	4,129	5,000	5,000	5,000	5,000
221-601.120-850.301	OPERATING - TELEPHONE	2,408	1,035	624	2,500	1,000	800	800
221-601.120-850.910	OPERATING - TRAVEL	46	425	59	550	550	550	550
221-601.120-850.990	OPERATING - MISCELLANEOUS				100	100	100	100
221-601.120-960.120	COST ALLOCATION - PH ADMINISTRATION	(166,708)	(298,203)	(292,022)		(291,161)	(300,880)	(306,113)
TOTAL APPROPRIATIONS		1	2	(2,296)	293,386			

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
Dept 601.145 - PH - HEALTH EDUCATION								
APPROPRIATIONS								
221-601.145-701.020	WAGES - CLASSIFIED, SUPPORT	620	255	250	445	445	494	494
221-601.145-715.001	BENEFITS - FICA	46	18	19	34	34	38	38
221-601.145-715.100	BENEFITS - HEALTH INSURANCE	138	42	48	81	81	91	91
221-601.145-715.270	BENEFITS - HSA EMPLOYER		1		1	1	12	12
221-601.145-715.275	BENEFITS - LIFE INSURANCE						5	5
221-601.145-715.500	BENEFITS - WORKERS COMP	2	1	1	1	1	1	1
221-601.145-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	68	23	25	43	43	47	47
221-601.145-960.000	INDIRECT COST ALLOCATION	155	104	117	203	88	62	58
221-601.145-960.120	COST ALLOCATION - PH ADMINISTRATION	86	66	61		92	114	108
TOTAL APPROPRIATIONS		1,115	510	521	808	785	864	854
Dept 601.200 - PH - ENVIRONMENTAL SUPPORT								
APPROPRIATIONS								
221-601.200-701.010	WAGES - CLASSIFIED, MANAGEMENT	46	3,195					
221-601.200-701.020	WAGES - CLASSIFIED, SUPPORT	3,405	3,878	3,604	4,448	4,448	4,627	4,936
221-601.200-715.001	BENEFITS - FICA	230	485	236	340	340	354	378
221-601.200-715.100	BENEFITS - HEALTH INSURANCE	2,270	2,851	1,972	2,444	2,444	2,651	2,651
221-601.200-715.270	BENEFITS - HSA EMPLOYER	9	9		10	91	120	120
221-601.200-715.275	BENEFITS - LIFE INSURANCE	2	3	2	2	37	50	50
221-601.200-715.500	BENEFITS - WORKERS COMP	10	53	10	15	15	13	13
221-601.200-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	376	678	347	427	427	444	474
221-601.200-726.001	SUPPLIES - OFFICE	255	6	11	275	275	275	275
221-601.200-726.050	SUPPLIES - PROGRAM	308		14				
221-601.200-850.002	OPERATING - ADVERTISING		1,900		300	300	300	300
221-601.200-850.153	OPERATING - TRAINING	295			320	320	320	320
221-601.200-850.199	OPERATING - MEMBERSHIPS			50				
221-601.200-850.910	OPERATING - TRAVEL	12	15		30	30	30	30
221-601.200-960.000	INDIRECT COST ALLOCATION	1,179	2,985	2,188		1,133	747	728
221-601.200-960.120	COST ALLOCATION - PH ADMINISTRATION	629	2,167	1,110		1,185	1,364	1,351
221-601.200-960.200	COST ALLOCATION - PH EH SUPERVISION	(9,025)	(18,082)	(9,636)		(11,045)	(11,295)	(11,626)
TOTAL APPROPRIATIONS		1	143	(92)	8,611			
Dept 601.210 - PH - FOOD PROTECTION								
ESTIMATED REVENUES								
221-601.210-539.611	STATE GRANTS - MDAG, LPHO	97,847	97,847	97,848	97,847	100,000	100,000	100,000
221-601.210-573.000	LOCAL COMMUNITY STABILIZATION SHARE	20,000	20,000		20,000	20,000	20,000	20,000
221-601.210-600.200	FEES	23,903	70,714	72,335	64,499	64,499	64,499	64,499
221-601.210-671.400	REIMBURSEMENTS			3,578				
TOTAL ESTIMATED REVENUES		141,750	188,561	173,761	182,346	184,499	184,499	184,499
APPROPRIATIONS								
221-601.210-701.010	WAGES - CLASSIFIED, MANAGEMENT	47,624	31,418					
221-601.210-701.020	WAGES - CLASSIFIED, SUPPORT	1,442	8,225	1,342	8,896	8,396	9,255	9,872
221-601.210-701.030	WAGES - CLASSIFIED, PROFESSIONAL	5,183	40,000	58,787	66,080	66,080	73,839	78,762
221-601.210-701.080	WAGES - OVERTIME		1,984					
221-601.210-701.097	WAGES - PAID TIME OUT	108	1,409		1,500	1,500		1,500
221-601.210-715.001	BENEFITS - FICA	3,939	5,919	4,226	5,736	5,736	6,357	6,780
221-601.210-715.100	BENEFITS - HEALTH INSURANCE	21,338	11,358	15,440	19,634	19,634	17,641	17,641
221-601.210-715.270	BENEFITS - HSA EMPLOYER	79	181		152	987	1,080	1,080
221-601.210-715.275	BENEFITS - LIFE INSURANCE	22	25	29	37	862	883	883
221-601.210-715.500	BENEFITS - WORKERS COMP	739	668	734	971	971	951	951
221-601.210-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	5,968	5,010	3,095	4,556	4,556	4,516	4,818
221-601.210-726.001	SUPPLIES - OFFICE		78		100	100	100	100
221-601.210-726.050	SUPPLIES - PROGRAM	1,272	6,952	221	3,300	5,453	5,400	5,400
221-601.210-801.400	SERVICES - CONTRACTUAL NETWORK SUPPORT	700	700	700	770	770	770	770
221-601.210-850.006	OPERATING - LICENSE FEE	4,963	5,087	5,749	5,500	5,500	6,000	6,000
221-601.210-850.153	OPERATING - TRAINING	45		1,670	220	920	1,000	1,000
221-601.210-850.199	OPERATING - MEMBERSHIPS	20	50	125	60	60	80	80
221-601.210-850.370	OPERATING - WIRELESS	562	393	560	600	600	600	600
221-601.210-850.910	OPERATING - TRAVEL	2,650	4,332	7,039	4,500	4,500	6,000	6,000
221-601.210-955.004	OTHER - FEE REIMBURSEMENT	1,586	1,385	307	1,080	1,080	1,000	1,000
221-601.210-955.990	OTHER - MISCELLANEOUS				450	450		
221-601.210-960.000	INDIRECT COST ALLOCATION	16,286	31,396	29,273		15,784	10,364	10,319
221-601.210-960.120	COST ALLOCATION - PH ADMINISTRATION	8,558	20,635	15,003		16,507	18,917	19,162
221-601.210-960.200	COST ALLOCATION - PH EH SUPERVISION	2,535	6,253	2,322		3,181	3,224	3,329
TOTAL APPROPRIATIONS		125,619	183,458	146,622	124,142	163,627	167,977	176,047
Dept 601.220 - PH - GENERAL EH								

		2021	2022	2023	2024	2024	2025	2025
		ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL	PROJECTED	PROPOSED	PROPOSED
GL NUMBER	DESCRIPTION				BUDGET	ACTIVITY	BUDGET	(40 HOUR WEEK)
ESTIMATED REVENUES								
221-601.220-539.600	STATE GRANTS - MDCH	1,101	722	607	1,100	1,100	1,100	1,100
221-601.220-539.622	STATE GRANTS - MDEQ, PROGRAM	1,850	1,425					
221-601.220-539.631	STATE GRANTS - SOM, PROGRAM	2,625	1,968	1,599	2,400	2,400	2,400	2,400
221-601.220-600.200	FEES	10,745	12,230	9,672	12,500	12,500	12,500	12,500
TOTAL ESTIMATED REVENUES		16,321	16,345	11,878	16,000	16,000	16,000	16,000
APPROPRIATIONS								
221-601.220-701.010	WAGES - CLASSIFIED, MANAGEMENT	4,949	1,233					
221-601.220-701.020	WAGES - CLASSIFIED, SUPPORT	3,892	4,286	6,792	4,448	4,948	4,627	4,936
221-601.220-701.030	WAGES - CLASSIFIED, PROFESSIONAL	12,795	7,585	11,714	13,510	12,310	13,210	14,090
221-601.220-715.001	BENEFITS - FICA	1,538	1,290	1,306	1,374	1,334	1,365	1,456
221-601.220-715.100	BENEFITS - HEALTH INSURANCE	6,505	3,989	4,440	6,029	5,729	5,850	5,850
221-601.220-715.270	BENEFITS - HSA EMPLOYER	38	22		32	200	318	318
221-601.220-715.275	BENEFITS - LIFE INSURANCE	12	7	8	8	166	188	188
221-601.220-715.500	BENEFITS - WORKERS COMP	235	132	171	208	188	182	182
221-601.220-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	1,388	902	1,291	1,230	1,230	1,340	1,430
221-601.220-726.050	SUPPLIES - PROGRAM			35	110	110	110	110
221-601.220-850.006	OPERATING - LICENSE FEE		562	530	600	600	600	600
221-601.220-850.153	OPERATING - TRAINING			70	160	160	160	160
221-601.220-850.199	OPERATING - MEMBERSHIPS				110	110	110	110
221-601.220-850.910	OPERATING - TRAVEL	1,644	1,613	2,577	1,800	1,800	1,800	1,800
221-601.220-850.990	OPERATING - MISCELLANEOUS		375		300	300	300	300
221-601.220-955.004	OTHER - FEE REIMBURSEMENT		110	220	110	110	110	110
221-601.220-960.000	INDIRECT COST ALLOCATION	5,755	5,694	9,026		3,790	2,451	2,401
221-601.220-960.120	COST ALLOCATION - PH ADMINISTRATION	3,104	3,779	4,595		3,964	4,473	4,458
221-601.220-960.200	COST ALLOCATION - PH EH SUPERVISION	919	1,145	711		764	762	774
TOTAL APPROPRIATIONS		42,774	32,724	43,486	30,029	37,813	37,956	39,273
Dept 601.250 - PH - CAMPGROUNDS								
ESTIMATED REVENUES								
221-601.250-539.622	STATE GRANTS - MDEQ, PROGRAM			1,146	1,257	1,257	1,257	1,257
221-601.250-600.200	FEES			659	1,085	1,085	1,085	1,085
TOTAL ESTIMATED REVENUES				1,805	2,342	2,342	2,342	2,342
APPROPRIATIONS								
221-601.250-701.030	WAGES - CLASSIFIED, PROFESSIONAL			129	1,244	1,844	1,332	1,421
221-601.250-715.001	BENEFITS - FICA			10	95	135	102	109
221-601.250-715.100	BENEFITS - HEALTH INSURANCE			18	163	263	183	183
221-601.250-715.275	BENEFITS - LIFE INSURANCE					25	14	14
221-601.250-715.500	BENEFITS - WORKERS COMP			2	18	38	17	17
221-601.250-850.006	OPERATING - LICENSE FEE					925	900	900
221-601.250-850.910	OPERATING - TRAVEL			35		300	300	300
221-601.250-960.000	INDIRECT COST ALLOCATION			60		335	149	147
221-601.250-960.120	COST ALLOCATION - PH ADMINISTRATION			28		350	272	273
221-601.250-960.200	COST ALLOCATION - PH EH SUPERVISION			4		67	46	47
TOTAL APPROPRIATIONS				286	1,520	4,282	3,315	3,411
Dept 601.260 - PH - SWIMMING POOLS								
ESTIMATED REVENUES								
221-601.260-539.622	STATE GRANTS - MDEQ, PROGRAM			1,965	1,257	1,257	1,257	1,257
221-601.260-600.200	FEES				1,085	1,085	1,085	1,085
TOTAL ESTIMATED REVENUES				1,965	2,342	2,342	2,342	2,342
APPROPRIATIONS								
221-601.260-701.030	WAGES - CLASSIFIED, PROFESSIONAL			49	1,244	1,844	1,332	1,421
221-601.260-715.001	BENEFITS - FICA			3	95	95	102	109
221-601.260-715.100	BENEFITS - HEALTH INSURANCE			9	163	363	183	183
221-601.260-715.275	BENEFITS - LIFE INSURANCE					15	14	14
221-601.260-715.500	BENEFITS - WORKERS COMP			1	18	18	17	17
221-601.260-715.801	BENEFITS - RETIREMENT, COUNTY PLAN			2				
221-601.260-850.910	OPERATING - TRAVEL						500	500
221-601.260-960.000	INDIRECT COST ALLOCATION			25		339	149	147
221-601.260-960.120	COST ALLOCATION - PH ADMINISTRATION			12		355	272	273
221-601.260-960.200	COST ALLOCATION - PH EH SUPERVISION			2		68	46	47
TOTAL APPROPRIATIONS				103	1,520	3,097	2,615	2,711
Dept 601.261 - PH SEPTAGE								
ESTIMATED REVENUES								
221-601.261-539.622	STATE GRANTS - MDEQ, PROGRAM			980				
TOTAL ESTIMATED REVENUES				980				

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
APPROPRIATIONS								
221-601.261-701.030	WAGES - CLASSIFIED, PROFESSIONAL			254			1,332	1,421
221-601.261-715.001	BENEFITS - FICA			18			102	109
221-601.261-715.100	BENEFITS - HEALTH INSURANCE			41			183	183
221-601.261-715.275	BENEFITS - LIFE INSURANCE					10	14	14
221-601.261-715.500	BENEFITS - WORKERS COMP			3			17	17
221-601.261-715.801	BENEFITS - RETIREMENT, COUNTY PLAN			8				
221-601.261-850.910	OPERATING - TRAVEL			33			500	500
221-601.261-960.000	INDIRECT COST ALLOCATION			126			149	147
221-601.261-960.120	COST ALLOCATION - PH ADMINISTRATION			58			272	273
221-601.261-960.200	COST ALLOCATION - PH EH SUPERVISION			9			46	47
TOTAL APPROPRIATIONS				550		10	2,615	2,711
Dept 601.270 - PH - SEWAGE								
ESTIMATED REVENUES								
221-601.270-539.621	STATE GRANTS - MDEQ, LPHO	92,052	89,122	92,110	92,036	136,337	136,337	136,337
221-601.270-573.000	LOCAL COMMUNITY STABILIZATION SHARE	30,000	30,000	40,000	30,000	30,000	30,000	30,000
221-601.270-600.200	FEES	50,034	45,554	49,319	45,312	45,312	41,000	41,000
TOTAL ESTIMATED REVENUES		172,086	164,676	181,429	167,348	211,649	207,337	207,337
APPROPRIATIONS								
221-601.270-701.010	WAGES - CLASSIFIED, MANAGEMENT	1,961	944					
221-601.270-701.020	WAGES - CLASSIFIED, SUPPORT	13,496	16,232	17,977	17,347	17,347	17,121	18,263
221-601.270-701.030	WAGES - CLASSIFIED, PROFESSIONAL	45,627	44,279	60,721	47,201	47,201	61,518	65,620
221-601.270-701.097	WAGES - PAID TIME OUT	2,655	2,000	5,031	2,000	2,000		2,000
221-601.270-715.001	BENEFITS - FICA	4,501	4,602	5,643	4,938	4,938	6,016	6,417
221-601.270-715.100	BENEFITS - HEALTH INSURANCE	20,783	18,856	22,953	24,604	24,604	25,466	25,466
221-601.270-715.270	BENEFITS - HSA EMPLOYER	142	121		127	1,582	1,404	1,404
221-601.270-715.275	BENEFITS - LIFE INSURANCE	33	30	34	31	796	824	824
221-601.270-715.500	BENEFITS - WORKERS COMP	713	648	818	730	730	837	837
221-601.270-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	3,576	3,586	4,623	4,875	4,375	5,679	6,057
221-601.270-726.050	SUPPLIES - PROGRAM	760	307	311	375	1,000	2,000	2,000
221-601.270-801.400	SERVICES - CONTRACTUAL NETWORK SUPPORT	150	150	150	165	165	165	165
221-601.270-850.006	OPERATING - LICENSE FEE				330	330	330	330
221-601.270-850.153	OPERATING - TRAINING	45	897	775	900	900	900	900
221-601.270-850.199	OPERATING - MEMBERSHIPS	30	95	80	100	100	100	100
221-601.270-850.370	OPERATING - WIRELESS	1,486	1,344	1,709	1,100	1,100	1,200	1,200
221-601.270-850.430	OPERATING - SOFTWARE					34,000	3,750	3,750
221-601.270-850.910	OPERATING - TRAVEL	5,583	5,180	7,290	5,500	5,500	5,500	5,500
221-601.270-850.990	OPERATING - MISCELLANEOUS				110	110	449	449
221-601.270-955.004	OTHER - FEE REIMBURSEMENT	930	1,712	743	1,800	1,800	1,800	1,800
221-601.270-960.000	INDIRECT COST ALLOCATION	17,714	26,576	41,399		15,036	10,757	10,707
221-601.270-960.120	COST ALLOCATION - PH ADMINISTRATION	9,256	17,740	21,162		15,725	19,634	19,883
221-601.270-960.200	COST ALLOCATION - PH EH SUPERVISION	2,741	5,376	3,275		3,031	3,346	3,454
TOTAL APPROPRIATIONS		132,182	150,675	194,694	112,233	182,370	168,796	177,126
Dept 601.280 - PH - WATER								
ESTIMATED REVENUES								
221-601.280-539.621	STATE GRANTS - MDEQ, LPHO	56,406	59,337	56,350	56,422	100,723	100,723	100,723
221-601.280-573.000	LOCAL COMMUNITY STABILIZATION SHARE	34,582	34,582	44,582	35,000	35,000	35,000	35,000
221-601.280-600.200	FEES	34,898	28,239	33,670	28,500	28,500	28,500	28,500
221-601.280-671.600	REFUNDS			195				
TOTAL ESTIMATED REVENUES		125,886	122,158	134,797	119,922	164,223	164,223	164,223
APPROPRIATIONS								
221-601.280-701.010	WAGES - CLASSIFIED, MANAGEMENT	1,127	644					
221-601.280-701.020	WAGES - CLASSIFIED, SUPPORT	11,595	11,993	17,722	13,344	13,344	13,882	14,808
221-601.280-701.030	WAGES - CLASSIFIED, PROFESSIONAL	36,366	29,554	38,938	29,740	29,740	38,076	40,614
221-601.280-701.097	WAGES - PAID TIME OUT	2,117	1,100		1,100	1,100		1,100
221-601.280-715.001	BENEFITS - FICA	3,699	2,856	4,039	3,296	3,296	3,975	4,240
221-601.280-715.100	BENEFITS - HEALTH INSURANCE	16,781	13,838	17,528	15,316	15,316	16,663	16,663
221-601.280-715.270	BENEFITS - HSA EMPLOYER	101	173		83	1,109	912	912
221-601.280-715.275	BENEFITS - LIFE INSURANCE	30	21	28	21	516	547	547
221-601.280-715.500	BENEFITS - WORKERS COMP	578	409	554	468	468	528	528
221-601.280-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	3,085	2,728	3,776	3,241	2,741	3,631	3,873
221-601.280-726.001	SUPPLIES - OFFICE				110	110		
221-601.280-726.050	SUPPLIES - PROGRAM	545	1,472	168	1,100	1,100	1,100	1,100
221-601.280-801.400	SERVICES - CONTRACTUAL NETWORK SUPPORT	150	150	150	160	160	160	160
221-601.280-801.602	SERVICES - LABORATORY	13,078	11,704	10,940	12,200	12,200	12,200	12,200
221-601.280-850.006	OPERATING - LICENSE FEE				330	330	330	330

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.280-850.153	OPERATING - TRAINING	45	165	195	160	160	160	160
221-601.280-850.180	OPERATING - SUBSCRIPTIONS				60	60	60	60
221-601.280-850.199	OPERATING - MEMBERSHIPS		45		55	55	55	55
221-601.280-850.370	OPERATING - WIRELESS					395		
221-601.280-850.430	OPERATING - SOFTWARE					34,000	3,750	3,750
221-601.280-850.910	OPERATING - TRAVEL	2,831	2,236	3,710	2,700	2,700	2,700	2,700
221-601.280-955.004	OTHER - FEE REIMBURSEMENT	321	392	246	400	400	400	400
221-601.280-960.000	INDIRECT COST ALLOCATION	14,400	18,840	28,892		9,818	7,078	7,028
221-601.280-960.120	COST ALLOCATION - PH ADMINISTRATION	7,473	12,303	14,836		10,268	12,919	13,051
221-601.280-960.200	COST ALLOCATION - PH EH SUPERVISION	2,213	3,728	2,296		1,979	2,202	2,267
TOTAL APPROPRIATIONS		116,535	114,351	144,018	83,884	141,365	121,328	126,546

Dept 601.284 - PH - PFAS/IONIA BIOSOLIDS

ESTIMATED REVENUES

221-601.284-539.630	STATE GRANTS - SOM	5,054	3,541	2,892	5,110	15,410	5,110	5,110
TOTAL ESTIMATED REVENUES		5,054	3,541	2,892	5,110	15,410	5,110	5,110

APPROPRIATIONS

221-601.284-701.010	WAGES - CLASSIFIED, MANAGEMENT	363	284		445	445		
221-601.284-701.020	WAGES - CLASSIFIED, SUPPORT		395	246		1,779	1,388	1,481
221-601.284-701.030	WAGES - CLASSIFIED, PROFESSIONAL	483	170	139	547	2,187	1,756	1,873
221-601.284-715.001	BENEFITS - FICA	57	62	27	76	337	240	256
221-601.284-715.100	BENEFITS - HEALTH INSURANCE	337	306	140	325	1,384	1,398	1,398
221-601.284-715.270	BENEFITS - HSA EMPLOYER	1	(1)		2	2	72	72
221-601.284-715.275	BENEFITS - LIFE INSURANCE					10	34	34
221-601.284-715.500	BENEFITS - WORKERS COMP	9	6	3	9	93	27	27
221-601.284-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	83	84	30	95	266	302	322
221-601.284-726.050	SUPPLIES - PROGRAM	2,388	1,530	1,075	1,500	2,300	1,500	1,500
221-601.284-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	975		900	1,200	2,800	3,000	3,000
221-601.284-850.910	OPERATING - TRAVEL	66	16	2	100	288	600	600
221-601.284-960.000	INDIRECT COST ALLOCATION	263	392	211		944	472	461
221-601.284-960.120	COST ALLOCATION - PH ADMINISTRATION	132	254	104		987	862	856
221-601.284-960.200	COST ALLOCATION - PH EH SUPERVISION	39	77	16		190	147	149
TOTAL APPROPRIATIONS		5,196	3,575	2,893	4,299	14,012	11,798	12,029

Dept 601.288 - PH - TYPE II WATER

ESTIMATED REVENUES

221-601.288-501.000	FEDERAL GRANTS	3,039	2,961	468	1,938	1,938	1,938	1,938
221-601.288-539.622	STATE GRANTS - MDEQ, PROGRAM	24,068	24,654	68,047	84,630	84,630	84,630	84,630
221-601.288-600.200	FEES	6,057	7,162	7,442	6,000	6,000	6,000	6,000
TOTAL ESTIMATED REVENUES		33,164	34,777	75,957	92,568	92,568	92,568	92,568

APPROPRIATIONS

221-601.288-701.010	WAGES - CLASSIFIED, MANAGEMENT	72	16		47,806			
221-601.288-701.020	WAGES - CLASSIFIED, SUPPORT	64	43	400				
221-601.288-701.030	WAGES - CLASSIFIED, PROFESSIONAL	15,021	20,810	27,905		47,806	41,885	44,677
221-601.288-701.097	WAGES - PAID TIME OUT	861						
221-601.288-715.001	BENEFITS - FICA	1,150	1,523	2,045	3,657	3,657	3,204	3,418
221-601.288-715.100	BENEFITS - HEALTH INSURANCE	2,262	2,737	5,190	6,436	6,436	5,932	5,932
221-601.288-715.270	BENEFITS - HSA EMPLOYER	28	44		1	326	384	384
221-601.288-715.275	BENEFITS - LIFE INSURANCE	6	8	11	18	383	437	437
221-601.288-715.500	BENEFITS - WORKERS COMP	217	275	365	651	651	550	550
221-601.288-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	39	72	297	52	1,052	56	60
221-601.288-726.050	SUPPLIES - PROGRAM		17		80	350	80	80
221-601.288-850.153	OPERATING - TRAINING			440		190		
221-601.288-850.910	OPERATING - TRAVEL	1,080	2,093	2,441	2,100	2,100	2,100	2,100
221-601.288-960.000	INDIRECT COST ALLOCATION	3,873	7,477	12,646		8,756	4,747	4,680
221-601.288-960.120	COST ALLOCATION - PH ADMINISTRATION	1,952	4,960	6,477		9,157	8,663	8,690
221-601.288-960.200	COST ALLOCATION - PH EH SUPERVISION	578	1,503	1,002		1,765	1,476	1,510
TOTAL APPROPRIATIONS		27,203	41,578	59,219	60,801	82,629	69,514	72,518

Dept 601.300 - PH - NURSING SUPPORT

APPROPRIATIONS

221-601.300-701.010	WAGES - CLASSIFIED, MANAGEMENT	27	4,485	14,511	13,844	13,844	16,724	16,724
221-601.300-701.020	WAGES - CLASSIFIED, SUPPORT	10,073	14,152	17,281	16,902	16,902	17,583	18,755
221-601.300-701.030	WAGES - CLASSIFIED, PROFESSIONAL			27				
221-601.300-715.001	BENEFITS - FICA	686	1,212	2,159	2,352	2,352	2,624	2,714
221-601.300-715.100	BENEFITS - HEALTH INSURANCE	6,786	7,696	12,717	13,199	13,199	14,497	14,497
221-601.300-715.270	BENEFITS - HSA EMPLOYER	32	59		58	718	720	720
221-601.300-715.275	BENEFITS - LIFE INSURANCE	7	10	14	14	329	355	355
221-601.300-715.500	BENEFITS - WORKERS COMP	33	175	549	744	744	616	616

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.300-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	1,110	1,547	2,370	2,315	2,315	2,524	2,636
221-601.300-726.001	SUPPLIES - OFFICE	586	316	122	400	400	400	400
221-601.300-726.050	SUPPLIES - PROGRAM	219		386	650	650	650	650
221-601.300-850.002	OPERATING - ADVERTISING	1,480	380		450	450	450	450
221-601.300-850.006	OPERATING - LICENSE FEE				70	70	70	70
221-601.300-850.153	OPERATING - TRAINING	192	644	30	700	620	700	700
221-601.300-850.199	OPERATING - MEMBERSHIPS	50	50		50	50	50	50
221-601.300-850.370	OPERATING - WIRELESS	433	432	432	500	500	500	500
221-601.300-850.430	OPERATING - SOFTWARE	10,320	9,397	10,404	9,850	9,850	9,850	9,850
221-601.300-850.910	OPERATING - TRAVEL		9	540	20	600	550	550
221-601.300-960.000	INDIRECT COST ALLOCATION	3,621	8,591	17,449		7,317	5,036	4,811
221-601.300-960.120	COST ALLOCATION - PH ADMINISTRATION	1,857	5,700	8,924		7,653	9,191	8,935
221-601.300-960.300	COST ALLOCATION - PH NURSE SUPERVISION	(37,511)	(53,825)	(88,632)		(78,563)	(83,090)	(83,983)
TOTAL APPROPRIATIONS		1	1,030	(717)	62,118			

Dept 601.400 - PH - COMMUNITY HEALTH

APPROPRIATIONS

221-601.400-701.020	WAGES - CLASSIFIED, SUPPORT	2,443	3,065	3,443	3,114	3,114	3,239	3,455
221-601.400-715.001	BENEFITS - FICA	164	202	223	238	238	248	264
221-601.400-715.100	BENEFITS - HEALTH INSURANCE	1,618	1,582	1,859	1,711	1,711	1,855	1,855
221-601.400-715.270	BENEFITS - HSA EMPLOYER	7	7		7	102	84	84
221-601.400-715.275	BENEFITS - LIFE INSURANCE	2	2	2	2	27	35	35
221-601.400-715.500	BENEFITS - WORKERS COMP	7	9	10	10	10	9	9
221-601.400-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	268	293	328	299	299	311	332
221-601.400-726.001	SUPPLIES - OFFICE				110	110	110	110
221-601.400-960.000	INDIRECT COST ALLOCATION	870	1,492	2,071		799	523	509
221-601.400-960.120	COST ALLOCATION - PH ADMINISTRATION	446	1,003	1,057		835	955	946
221-601.400-960.400	COST ALLOCATION - PH CH SUPERVISION	(5,824)	(7,505)	(9,093)		(7,245)	(7,369)	(7,599)
TOTAL APPROPRIATIONS		1	150	(100)	5,491			

Dept 601.420 - PH - SUBSTANCE ABUSE INITIATIVES

ESTIMATED REVENUES

221-601.420-539.000	STATE GRANTS	2,938	1,906	4,608		1,911		
221-601.420-671.000	OTHER REVENUE			750				
TOTAL ESTIMATED REVENUES		2,938	1,906	5,358		1,911		

APPROPRIATIONS

221-601.420-726.005	SUPPLIES - EQUIPMENT		1,716					
221-601.420-726.050	SUPPLIES - PROGRAM	2,988	190	5,358		1,911		
221-601.420-801.100	SERVICES - CONTRACTUAL	700						
TOTAL APPROPRIATIONS		3,688	1,906	5,358		1,911		

Dept 601.421 - PH - GEN HEALTH ED (EXTERNAL)

ESTIMATED REVENUES

221-601.421-539.602	STATE GRANTS - MDCH, PROGRAM			24,500		2,000		
221-601.421-600.400	SERVICES RENDERED	750						
221-601.421-671.000	OTHER REVENUE			180				
TOTAL ESTIMATED REVENUES		750		24,680		2,000		

APPROPRIATIONS

221-601.421-726.050	SUPPLIES - PROGRAM					755		
221-601.421-801.050	SERVICES - CONSULTANTS			24,500				
221-601.421-801.100	SERVICES - CONTRACTUAL					185		
221-601.421-850.153	OPERATING - TRAINING					1,000		
221-601.421-850.990	OPERATING - MISCELLANEOUS					60		
TOTAL APPROPRIATIONS				24,500		2,000		

Dept 601.422 - PH - HARM REDUCTION SUPPORT SERVICES

ESTIMATED REVENUES

221-601.422-539.602	STATE GRANTS - MDCH, PROGRAM	33,747	14,167					
TOTAL ESTIMATED REVENUES		33,747	14,167					

APPROPRIATIONS

221-601.422-701.010	WAGES - CLASSIFIED, MANAGEMENT	8,901	7,873					
221-601.422-701.020	WAGES - CLASSIFIED, SUPPORT	5,388	3,035					
221-601.422-715.001	BENEFITS - FICA	1,040	795					
221-601.422-715.100	BENEFITS - HEALTH INSURANCE	2,906	2,414					
221-601.422-715.270	BENEFITS - HSA EMPLOYER	21	2					
221-601.422-715.275	BENEFITS - LIFE INSURANCE	4	4					
221-601.422-715.500	BENEFITS - WORKERS COMP	494	397					
221-601.422-715.820	BENEFITS - MERS, JAIL OFFICERS & CLERKS	590	584					

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.422-726.050	SUPPLIES - PROGRAM	1,689						
221-601.422-801.810	SERVICES - TRASH REMOVAL	960	240					
221-601.422-850.002	OPERATING - ADVERTISING	888	1,000					
221-601.422-850.153	OPERATING - TRAINING	524						
221-601.422-850.910	OPERATING - TRAVEL	129						
221-601.422-960.000	INDIRECT COST ALLOCATION	3,839	4,009					
221-601.422-960.120	COST ALLOCATION - PH ADMINISTRATION	1,915	2,935					
221-601.422-960.400	COST ALLOCATION - PH CH SUPERVISION	836	678					
TOTAL APPROPRIATIONS		30,124	23,966					

Dept 601.424 - PH - SUBSTANCE ABUSE PREVENTION

ESTIMATED REVENUES

221-601.424-501.644	FEDERAL GRANT - MSHN	23,246	13,982	17,122	15,000	15,000	15,000	15,000
221-601.424-539.642	STATE GRANTS - PA2	82,863	114,185	135,345	142,490	142,490	115,000	115,000
221-601.424-600.200	FEES	100	1,750	400	1,750	1,750	1,750	1,750
TOTAL ESTIMATED REVENUES		106,209	129,917	152,867	159,240	159,240	131,750	131,750

APPROPRIATIONS

221-601.424-701.010	WAGES - CLASSIFIED, MANAGEMENT	47,079	55,731	57,308	61,672			
221-601.424-701.020	WAGES - CLASSIFIED, SUPPORT	143	173	120	301	301		
221-601.424-701.030	WAGES - CLASSIFIED, PROFESSIONAL			2,970		61,672	52,071	55,542
221-601.424-701.097	WAGES - PAID TIME OUT	1,906	1,756	2,150	1,800	1,800		
221-601.424-715.001	BENEFITS - FICA	3,494	3,477	4,313	4,740	4,740	3,983	4,249
221-601.424-715.100	BENEFITS - HEALTH INSURANCE	16,647	14,629	17,028	19,553	19,553	26,507	26,507
221-601.424-715.270	BENEFITS - HSA EMPLOYER	79	108		100	986	1,200	1,200
221-601.424-715.275	BENEFITS - LIFE INSURANCE	21	21	21	23	478	530	530
221-601.424-715.500	BENEFITS - WORKERS COMP	1,703	1,808	2,241	3,065	3,065	144	144
221-601.424-715.801	BENEFITS - RETIREMENT, COUNTY PLAN			75		4,317	2,604	2,777
221-601.424-715.820	BENEFITS - MERS, JAIL OFFICERS & CLERKS	3,293	3,578	5,316	4,317			
221-601.424-726.001	SUPPLIES - OFFICE			18				
221-601.424-726.050	SUPPLIES - PROGRAM	7,168	10,454	5,455	6,500	4,850	6,500	6,500
221-601.424-850.153	OPERATING - TRAINING	649		50	870	870	700	700
221-601.424-850.180	OPERATING - SUBSCRIPTIONS	159			210	336	210	210
221-601.424-850.199	OPERATING - MEMBERSHIPS		50		50	50	50	50
221-601.424-850.370	OPERATING - WIRELESS	601	561	432	600	600	600	600
221-601.424-850.910	OPERATING - TRAVEL	1,435	1,542	730	2,500	2,500	2,500	2,500
221-601.424-850.990	OPERATING - MISCELLANEOUS					2,524		
221-601.424-960.000	INDIRECT COST ALLOCATION	14,153	24,249	32,019		14,069	7,877	7,675
221-601.424-960.120	COST ALLOCATION - PH ADMINISTRATION	7,363	15,794	16,401		14,714	14,377	14,252
221-601.424-960.400	COST ALLOCATION - PH CH SUPERVISION	3,213	3,649	5,121		3,957	4,258	4,372
TOTAL APPROPRIATIONS		109,106	137,580	151,768	106,301	141,382	124,111	127,808

Dept 601.429 - PH - DRUG FREE COMMUNITIES

ESTIMATED REVENUES

221-601.429-501.000	FEDERAL GRANTS	57,020	119,087	119,958	125,000	125,000	125,000	125,000
TOTAL ESTIMATED REVENUES		57,020	119,087	119,958	125,000	125,000	125,000	125,000

APPROPRIATIONS

221-601.429-701.030	WAGES - CLASSIFIED, PROFESSIONAL	25,919	42,971	42,837	48,083	48,083	47,246	50,396
221-601.429-715.001	BENEFITS - FICA	1,695	2,953	2,907	3,678	3,678	3,614	3,855
221-601.429-715.100	BENEFITS - HEALTH INSURANCE	12,221	22,465	23,441	24,441	24,441	9,140	9,140
221-601.429-715.270	BENEFITS - HSA EMPLOYER	190	110		100	815	600	600
221-601.429-715.275	BENEFITS - LIFE INSURANCE	12	25	23	23	443	496	496
221-601.429-715.500	BENEFITS - WORKERS COMP	64	123	127	685	685	128	128
221-601.429-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	967	2,137	2,210	2,404	2,404	2,362	2,520
221-601.429-726.050	SUPPLIES - PROGRAM	4,236	2,873	2,542	1,000	22,000	5,000	5,000
221-601.429-850.153	OPERATING - TRAINING	2,839	233	1,546	500	1,980	500	500
221-601.429-850.180	OPERATING - SUBSCRIPTIONS			336		160		
221-601.429-850.199	OPERATING - MEMBERSHIPS	1,475			300	300	300	300
221-601.429-850.910	OPERATING - TRAVEL	749	1,982	1,505	2,000	2,000	2,000	2,000
221-601.429-960.000	INDIRECT COST ALLOCATION	7,054	20,539	24,822		11,694	5,755	5,665
221-601.429-960.120	COST ALLOCATION - PH ADMINISTRATION	4,066	13,755	12,720		12,230	10,503	10,520
221-601.429-960.400	COST ALLOCATION - PH CH SUPERVISION	1,775	3,178	3,972		3,289	3,111	3,227
TOTAL APPROPRIATIONS		63,262	113,344	118,988	83,214	134,202	90,755	94,347

Dept 601.460 - PH - WOMEN AND INFANT CHILDREN

ESTIMATED REVENUES

221-601.460-501.602	FEDERAL GRANT - MDCH	281,007	315,346	322,819	315,345	315,345	315,345	315,345
TOTAL ESTIMATED REVENUES		281,007	315,346	322,819	315,345	315,345	315,345	315,345

APPROPRIATIONS

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.460-701.010	WAGES - CLASSIFIED, MANAGEMENT	41,659	28,413	14,835	13,844	13,844	26,607	26,607
221-601.460-701.020	WAGES - CLASSIFIED, SUPPORT	49,863	48,636	56,719	56,148	56,148	48,949	51,519
221-601.460-701.030	WAGES - CLASSIFIED, PROFESSIONAL	65,232	75,152	77,892	80,009	80,009	82,436	84,465
221-601.460-701.097	WAGES - PAID TIME OUT	2,478	3,917	2,913	3,900	3,900		3,900
221-601.460-715.001	BENEFITS - FICA	11,485	11,436	10,853	11,475	11,475	12,086	12,736
221-601.460-715.100	BENEFITS - HEALTH INSURANCE	41,412	38,942	43,367	46,499	46,499	33,384	33,384
221-601.460-715.270	BENEFITS - HSA EMPLOYER	245	144	93	212	2,761	1,992	1,992
221-601.460-715.275	BENEFITS - LIFE INSURANCE	78	89	146	73	1,583	1,500	1,500
221-601.460-715.500	BENEFITS - WORKERS COMP	3,838	3,750	3,714	4,849	4,849	3,715	3,715
221-601.460-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	7,285	8,443	7,797	8,066	8,066	6,565	6,914
221-601.460-726.001	SUPPLIES - OFFICE	657	288		300	300	300	300
221-601.460-726.050	SUPPLIES - PROGRAM	9,662	2,323	2,763	2,500	3,500	5,000	5,000
221-601.460-726.600	SUPPLIES - MEDICAL	256	1,622	734	1,700	1,700	1,700	1,700
221-601.460-801.005	SERVICES - EQUIPMENT MAINTENANCE	181	355	190	400	400	500	500
221-601.460-850.002	OPERATING - ADVERTISING	254	230	396	250	250	500	500
221-601.460-850.153	OPERATING - TRAINING	126	470		500	500	1,000	1,000
221-601.460-850.199	OPERATING - MEMBERSHIPS	180		180	200	200	200	200
221-601.460-850.910	OPERATING - TRAVEL		199	702	250	375	500	500
221-601.460-960.000	INDIRECT COST ALLOCATION	41,671	63,518	76,763		33,265	19,660	19,133
221-601.460-960.120	COST ALLOCATION - PH ADMINISTRATION	22,136	42,539	39,135		34,789	35,883	35,529
221-601.460-960.300	COST ALLOCATION - PH NURSE SUPERVISION	7,543	12,479	19,659		14,887	16,240	15,815
TOTAL APPROPRIATIONS		306,241	342,945	358,851	231,175	319,300	298,717	306,909

Dept 601.462 - PH - BREASTFEEDING

ESTIMATED REVENUES

221-601.462-501.602	FEDERAL GRANT - MDCH	33,475	38,685	39,965	38,684	38,684	38,684	38,684
TOTAL ESTIMATED REVENUES		33,475	38,685	39,965	38,684	38,684	38,684	38,684

APPROPRIATIONS

221-601.462-701.020	WAGES - CLASSIFIED, SUPPORT	17,747	23,388	17,573	23,403	23,403	22,801	22,801
221-601.462-701.030	WAGES - CLASSIFIED, PROFESSIONAL	3,782	2,839	3,939	3,109	3,109	3,331	3,553
221-601.462-715.001	BENEFITS - FICA	1,624	1,979	1,610	2,028	2,028	1,999	2,016
221-601.462-715.100	BENEFITS - HEALTH INSURANCE	1,322	766	1,151	978	978	1,006	1,006
221-601.462-715.270	BENEFITS - HSA EMPLOYER	6	8		5	178	60	60
221-601.462-715.275	BENEFITS - LIFE INSURANCE	2	1	1	1	31	35	35
221-601.462-715.500	BENEFITS - WORKERS COMP	748	899	516	1,318	1,318	113	113
221-601.462-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	410	272	361	298	298	320	341
221-601.462-726.050	SUPPLIES - PROGRAM			1,680	400	400	400	400
221-601.462-850.001	OPERATING - POSTAGE			13	100	100	100	100
221-601.462-850.153	OPERATING - TRAINING	225		45	100	100	100	100
221-601.462-850.370	OPERATING - WIRELESS	562	561	590	560	560	560	560
221-601.462-850.910	OPERATING - TRAVEL			550	150	150	150	150
221-601.462-960.000	INDIRECT COST ALLOCATION	4,719	8,661	8,708		4,550	2,685	2,525
221-601.462-960.120	COST ALLOCATION - PH ADMINISTRATION	2,539	5,859	4,490		4,759	4,900	4,689
221-601.462-960.300	COST ALLOCATION - PH NURSE SUPERVISION	865	1,719	2,255		2,036	2,218	2,087
TOTAL APPROPRIATIONS		34,551	46,952	43,482	32,450	43,998	40,778	40,536

Dept 601.475 - PH - DENTAL CLINIC

ESTIMATED REVENUES

221-601.475-600.400	SERVICES RENDERED	12,000	12,000	9,000	12,000	12,000		
221-601.475-600.461	CHARGES - MOLINA		109	109	100	100	100	100
221-601.475-600.462	CHARGES - BCBS			18	100	100	100	100
221-601.475-600.463	PRIORITY HEALTH		138	286	100	100	300	300
221-601.475-600.464	CHARGES - MEDICAID				200	200	200	200
221-601.475-600.465	BLUE CROSS COMPLETE		44	227	100	100	300	300
221-601.475-600.466	MCLAREN			297	100	100	100	100
221-601.475-600.467	MERIDIAN		42	491	100	100	500	500
221-601.475-600.468	UNITED HEALTH CARE			22			100	100
221-601.475-600.469	DELTA DENTAL			960	100	100	1,000	1,000
TOTAL ESTIMATED REVENUES		12,000	12,333	11,410	12,900	12,900	2,700	2,700

APPROPRIATIONS

221-601.475-701.010	WAGES - CLASSIFIED, MANAGEMENT		17		3,461	3,461		
221-601.475-701.030	WAGES - CLASSIFIED, PROFESSIONAL		451	611	622	622	618	624
221-601.475-715.001	BENEFITS - FICA		35	42	313	313	47	50
221-601.475-715.100	BENEFITS - HEALTH INSURANCE		40	187	1,174	1,174		
221-601.475-715.270	BENEFITS - HSA EMPLOYER				6	6		
221-601.475-715.275	BENEFITS - LIFE INSURANCE				1	1		
221-601.475-715.500	BENEFITS - WORKERS COMP		16	21	203	203	21	21
221-601.475-715.801	BENEFITS - RETIREMENT, COUNTY PLAN		16	59	233	233	56	60
221-601.475-726.050	SUPPLIES - PROGRAM	2,351	3,151	2,107	3,000	3,000	1,500	1,500

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.475-960.000	INDIRECT COST ALLOCATION		155	313		873	67	64
221-601.475-960.120	COST ALLOCATION - PH ADMINISTRATION		112	163		913	123	118
221-601.475-960.300	COST ALLOCATION - PH NURSE SUPERVISION		33	82		391	55	53
TOTAL APPROPRIATIONS		2,351	4,026	3,585	9,013	11,190	2,487	2,490

Dept 601.476 - ORAL HEALTH - KINDERGARTEN ASSESSMENT

ESTIMATED REVENUES

221-601.476-539.602	STATE GRANTS - MDCH, PROGRAM					55,483	55,483	55,483
TOTAL ESTIMATED REVENUES						55,483	55,483	55,483

APPROPRIATIONS

221-601.476-701.010	WAGES - CLASSIFIED, MANAGEMENT					3,461		
221-601.476-715.001	BENEFITS - FICA					265		
221-601.476-715.100	BENEFITS - HEALTH INSURANCE					931		
221-601.476-715.270	BENEFITS - HSA EMPLOYER					5		
221-601.476-715.275	BENEFITS - LIFE INSURANCE					10		
221-601.476-715.500	BENEFITS - WORKERS COMP					172		
221-601.476-715.801	BENEFITS - RETIREMENT, COUNTY PLAN					164		
221-601.476-801.100	SERVICES - CONTRACTUAL					47,925	55,483	55,483
221-601.476-850.910	OPERATING - TRAVEL					670		
221-601.476-960.000	INDIRECT COST ALLOCATION					727		
221-601.476-960.120	COST ALLOCATION - PH ADMINISTRATION					760		
221-601.476-960.300	COST ALLOCATION - PH NURSE SUPERVISION					325		
TOTAL APPROPRIATIONS						55,415	55,483	55,483

Dept 601.510 - PH - EPIDEMIOLOGY GRANT

ESTIMATED REVENUES

221-601.510-539.602	STATE GRANTS - MDCH, PROGRAM	743	(22,500)					
TOTAL ESTIMATED REVENUES		743	(22,500)					

APPROPRIATIONS

221-601.510-701.030	WAGES - CLASSIFIED, PROFESSIONAL				114	114		
221-601.510-715.001	BENEFITS - FICA				9	9		
221-601.510-960.120	COST ALLOCATION - PH ADMINISTRATION					19		
221-601.510-960.300	COST ALLOCATION - PH NURSE SUPERVISION					8		
TOTAL APPROPRIATIONS					123	150		

Dept 601.511 - PH - ELC COVID

ESTIMATED REVENUES

221-601.511-539.602	STATE GRANTS - MDCH, PROGRAM	208,520	176,470	94,688	76,200	76,200		
TOTAL ESTIMATED REVENUES		208,520	176,470	94,688	76,200	76,200		

APPROPRIATIONS

221-601.511-701.010	WAGES - CLASSIFIED, MANAGEMENT	57,607	6,485	1,691				
221-601.511-701.020	WAGES - CLASSIFIED, SUPPORT	5,027	24,565	20,707	17,245	17,245		
221-601.511-701.030	WAGES - CLASSIFIED, PROFESSIONAL	74,581	34,847	22,233	24,566	24,566		
221-601.511-701.080	WAGES - OVERTIME	8,629						
221-601.511-701.097	WAGES - PAID TIME OUT			3,121				
221-601.511-715.001	BENEFITS - FICA	10,884	4,919	3,639	3,198	3,198		
221-601.511-715.100	BENEFITS - HEALTH INSURANCE	26,288	4,870	2,326				
221-601.511-715.270	BENEFITS - HSA EMPLOYER	95	39			223		
221-601.511-715.275	BENEFITS - LIFE INSURANCE	46	24	16		260		
221-601.511-715.500	BENEFITS - WORKERS COMP	3,227	2,338	1,111	1,278	1,278		
221-601.511-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	8,833	3,049	2,594	1,656	1,656		
221-601.511-726.050	SUPPLIES - PROGRAM	3,649						
221-601.511-850.180	OPERATING - SUBSCRIPTIONS		510					
221-601.511-850.370	OPERATING - WIRELESS	1,408	2,127	2,112				
221-601.511-850.910	OPERATING - TRAVEL	44						
221-601.511-960.000	INDIRECT COST ALLOCATION	36,548	23,922	19,559		7,030		
221-601.511-960.120	COST ALLOCATION - PH ADMINISTRATION	19,328	15,766	10,221		7,353		
221-601.511-960.300	COST ALLOCATION - PH NURSE SUPERVISION	6,587	4,625	5,135		3,146		
TOTAL APPROPRIATIONS		262,781	128,086	94,465	47,943	65,955		

Dept 601.512 - MDHHS INFLUENZA SUPPLEMENTAL

ESTIMATED REVENUES

221-601.512-501.602	FEDERAL GRANT - MDCH	241,624	(16,943)	102,326				
221-601.512-539.602	STATE GRANTS - MDCH, PROGRAM	215,294			54,100	54,100		
TOTAL ESTIMATED REVENUES		456,918	(16,943)	102,326	54,100	54,100		

APPROPRIATIONS

221-601.512-701.010	WAGES - CLASSIFIED, MANAGEMENT	29,908	240	2,971				
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.512-701.020	WAGES - CLASSIFIED, SUPPORT	48,674	23,284	23,623	21,077	21,077		
221-601.512-701.030	WAGES - CLASSIFIED, PROFESSIONAL	112,309	21,137	24,058	8,189	8,189		
221-601.512-701.080	WAGES - OVERTIME	2,886						
221-601.512-715.001	BENEFITS - FICA	14,406	3,366	3,868	2,238	2,238		
221-601.512-715.100	BENEFITS - HEALTH INSURANCE	44,574	7,001	2,857				
221-601.512-715.270	BENEFITS - HSA EMPLOYER	122	66			112		
221-601.512-715.275	BENEFITS - LIFE INSURANCE	75	23	22		225		
221-601.512-715.500	BENEFITS - WORKERS COMP	4,284	1,104	1,111	477	477		
221-601.512-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	13,666	3,806	3,535	2,023	2,023		
221-601.512-726.050	SUPPLIES - PROGRAM	16,437	5,679	1,754				
221-601.512-801.100	SERVICES - CONTRACTUAL	1,593						
221-601.512-850.910	OPERATING - TRAVEL	2,183	630	176				
221-601.512-960.000	INDIRECT COST ALLOCATION	58,871	17,862	21,686		4,985		
221-601.512-960.120	COST ALLOCATION - PH ADMINISTRATION	26,821	11,664	11,018		5,214		
221-601.512-960.300	COST ALLOCATION - PH NURSE SUPERVISION	9,140	3,421	5,535		2,231		
TOTAL APPROPRIATIONS		385,949	99,283	102,214	34,004	46,771		

Dept 601.514 - FED COVID - CRF LHD TESTING								
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APPROPRIATIONS								
221-601.514-726.050	SUPPLIES - PROGRAM	(585)						
TOTAL APPROPRIATIONS		(585)						

Dept 601.515 - PH - COMMUNICABLE DISEASE/STD

ESTIMATED REVENUES								
221-601.515-501.005	FEDERAL GRANT - PH TITLE 19			56,403	40,000	40,000		
221-601.515-539.601	STATE GRANTS - MDCH, LPHO	114,937	135,613	135,613	135,613	259,768	259,768	259,768
221-601.515-600.200	FEES		188	183				
TOTAL ESTIMATED REVENUES		114,937	135,801	192,199	175,613	299,768	259,768	259,768

APPROPRIATIONS								
221-601.515-701.010	WAGES - CLASSIFIED, MANAGEMENT	5,625	6,579	7,321	6,922	16,922	16,724	16,724
221-601.515-701.030	WAGES - CLASSIFIED, PROFESSIONAL	54,892	73,022	68,720	79,127	79,127	92,428	96,337
221-601.515-701.080	WAGES - OVERTIME	6,484						
221-601.515-715.001	BENEFITS - FICA	5,008	6,028	5,571	6,583	6,583	8,350	8,810
221-601.515-715.100	BENEFITS - HEALTH INSURANCE	6,362	13,008	15,005	19,541	19,541	23,530	23,530
221-601.515-715.270	BENEFITS - HSA EMPLOYER	171	70		95	888	1,404	1,404
221-601.515-715.275	BENEFITS - LIFE INSURANCE	31	41	35	38	938	709	709
221-601.515-715.500	BENEFITS - WORKERS COMP	2,239	2,792	2,623	4,277	4,277	3,651	3,651
221-601.515-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	5,679	6,010	5,398	6,062	6,062	7,102	7,520
221-601.515-726.001	SUPPLIES - OFFICE		227		230	230		
221-601.515-726.050	SUPPLIES - PROGRAM	8,270	210	1,395	250	124,405	40,000	40,000
221-601.515-726.600	SUPPLIES - MEDICAL	383	38		100	100		
221-601.515-726.601	SUPPLIES - PHARMACEUTICAL				2,700	2,700		
221-601.515-801.430	SERVICES - SOFTWARE SUPPORT	500	660	660	660	660	660	660
221-601.515-801.602	SERVICES - LABORATORY	670	1,728		1,800	1,800	1,800	1,800
221-601.515-801.609	SERVICES - VETERINARIAN	200	200	300	250	250	250	250
221-601.515-850.001	OPERATING - POSTAGE	220	168	80	200	200	200	200
221-601.515-850.153	OPERATING - TRAINING		700		700	700	1,000	1,000
221-601.515-850.199	OPERATING - MEMBERSHIPS					1,000		
221-601.515-850.370	OPERATING - WIRELESS	686	561	560	650	650	1,000	1,000
221-601.515-850.910	OPERATING - TRAVEL	225	144	256	170	500	979	979
221-601.515-960.000	INDIRECT COST ALLOCATION	16,460	30,866	37,186		19,503	13,928	13,391
221-601.515-960.120	COST ALLOCATION - PH ADMINISTRATION	8,563	20,898	18,712		20,397	25,421	24,866
221-601.515-960.300	COST ALLOCATION - PH NURSE SUPERVISION	2,918	6,130	9,400		8,728	11,505	11,068
TOTAL APPROPRIATIONS		125,586	170,080	173,222	130,355	316,161	250,641	253,899

Dept 601.518 - PH - HIV PREVENTION

ESTIMATED REVENUES								
221-601.518-501.602	FEDERAL GRANT - MDCH	1,466						
221-601.518-539.602	STATE GRANTS - MDCH, PROGRAM	21,035	21,509	20,002	20,000	20,000	15,000	15,000
TOTAL ESTIMATED REVENUES		22,501	21,509	20,002	20,000	20,000	15,000	15,000

APPROPRIATIONS								
221-601.518-701.010	WAGES - CLASSIFIED, MANAGEMENT		1,789	108				
221-601.518-701.030	WAGES - CLASSIFIED, PROFESSIONAL	12,334	14,138	9,498	9,945	9,945	8,650	8,741
221-601.518-715.001	BENEFITS - FICA	939	1,157	652	761	761	662	704
221-601.518-715.100	BENEFITS - HEALTH INSURANCE	3,870	2,840	2,966	3,002	3,002		
221-601.518-715.270	BENEFITS - HSA EMPLOYER		19		15	423		
221-601.518-715.275	BENEFITS - LIFE INSURANCE	2	8	4	5	100		
221-601.518-715.500	BENEFITS - WORKERS COMP	134	539	315	494	494	293	293

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.518-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	1,268	1,097	533	623	623	787	839
221-601.518-726.050	SUPPLIES - PROGRAM	596		1,105			500	500
221-601.518-850.910	OPERATING - TRAVEL	66	197	73	100	100	100	100
221-601.518-960.000	INDIRECT COST ALLOCATION	2,982	5,972	4,827		2,228	940	893
221-601.518-960.120	COST ALLOCATION - PH ADMINISTRATION	1,836	4,195	2,570		2,330	1,717	1,657
221-601.518-960.300	COST ALLOCATION - PH NURSE SUPERVISION	626	1,230	1,291		997	777	738
TOTAL APPROPRIATIONS		24,653	33,181	23,942	14,945	21,003	14,426	14,465
Dept 601.519 - PH - MDHHS SPECIAL GRANTS								
ESTIMATED REVENUES								
221-601.519-539.602	STATE GRANTS - MDCH, PROGRAM	56,098	(54,023)	78	349	25,349	349	349
TOTAL ESTIMATED REVENUES		56,098	(54,023)	78	349	25,349	349	349
APPROPRIATIONS								
221-601.519-701.030	WAGES - CLASSIFIED, PROFESSIONAL	26						
221-601.519-715.001	BENEFITS - FICA	2						
221-601.519-715.500	BENEFITS - WORKERS COMP	1						
221-601.519-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	3						
221-601.519-726.050	SUPPLIES - PROGRAM	480		129	349	349	349	349
221-601.519-850.153	OPERATING - TRAINING		724					
221-601.519-850.910	OPERATING - TRAVEL		1,015					
221-601.519-960.000	INDIRECT COST ALLOCATION	9						
221-601.519-960.120	COST ALLOCATION - PH ADMINISTRATION	3						
221-601.519-960.300	COST ALLOCATION - PH NURSE SUPERVISION	1						
TOTAL APPROPRIATIONS		525	1,739	129	349	349	349	349
Dept 601.520 - CDC SPECIAL GRANT								
ESTIMATED REVENUES								
221-601.520-501.000	FEDERAL GRANTS		30,951	93,937	98,310	98,310	75,000	75,000
TOTAL ESTIMATED REVENUES			30,951	93,937	98,310	98,310	75,000	75,000
APPROPRIATIONS								
221-601.520-701.010	WAGES - CLASSIFIED, MANAGEMENT		469					
221-601.520-701.030	WAGES - CLASSIFIED, PROFESSIONAL		16,212	49,437	52,623	52,623	56,557	60,327
221-601.520-715.001	BENEFITS - FICA		1,127	3,766	4,026	4,026	4,327	4,615
221-601.520-715.100	BENEFITS - HEALTH INSURANCE		367			8,188	20,111	20,111
221-601.520-715.270	BENEFITS - HSA EMPLOYER		200			1,800	1,200	1,200
221-601.520-715.275	BENEFITS - LIFE INSURANCE		2	23		295		
221-601.520-715.500	BENEFITS - WORKERS COMP		16	1,511	2,615	2,615	753	753
221-601.520-715.801	BENEFITS - RETIREMENT, COUNTY PLAN		23	98			2,828	3,016
221-601.520-726.050	SUPPLIES - PROGRAM		2,849	173	3,000	2,200	3,000	3,000
221-601.520-850.153	OPERATING - TRAINING			430		800		
221-601.520-850.370	OPERATING - WIRELESS		243	560	500	500	500	500
221-601.520-850.910	OPERATING - TRAVEL		206	753	450	450	450	450
221-601.520-960.000	INDIRECT COST ALLOCATION		6,159	19,511		10,097	7,763	7,597
221-601.520-960.120	COST ALLOCATION - PH ADMINISTRATION		3,579	9,933		10,559	14,168	14,106
221-601.520-960.300	COST ALLOCATION - PH NURSE SUPERVISION		1,050	4,990		4,518	6,413	6,279
TOTAL APPROPRIATIONS			32,502	91,185	63,214	98,671	118,070	121,954
Dept 601.521 - PUBLIC HEALTH INFRASTRUCTURE								
ESTIMATED REVENUES								
221-601.521-539.602	STATE GRANTS - MDCH, PROGRAM			7,212		152,528	176,184	176,184
TOTAL ESTIMATED REVENUES				7,212		152,528	176,184	176,184
APPROPRIATIONS								
221-601.521-701.020	WAGES - CLASSIFIED, SUPPORT			1,588		39,480	63,308	65,449
221-601.521-701.030	WAGES - CLASSIFIED, PROFESSIONAL			1,518		76,986	6,718	10,854
221-601.521-715.001	BENEFITS - FICA			124		8,910	5,357	5,986
221-601.521-715.100	BENEFITS - HEALTH INSURANCE			534		16,129	26,507	26,507
221-601.521-715.270	BENEFITS - HSA EMPLOYER					1,255	1,200	1,200
221-601.521-715.275	BENEFITS - LIFE INSURANCE					350	682	682
221-601.521-715.500	BENEFITS - WORKERS COMP			34		2,912	329	329
221-601.521-715.801	BENEFITS - RETIREMENT, COUNTY PLAN			80		8,111	4,989	5,322
221-601.521-726.050	SUPPLIES - PROGRAM					6,000	5,000	5,000
221-601.521-850.002	OPERATING - ADVERTISING					120		
221-601.521-850.910	OPERATING - TRAVEL					100	1,500	1,500
221-601.521-960.000	INDIRECT COST ALLOCATION			1,607		22,376	9,873	9,816
221-601.521-960.120	COST ALLOCATION - PH ADMINISTRATION			787		23,402	18,019	18,229
221-601.521-960.300	COST ALLOCATION - PH NURSE SUPERVISION			395		10,014	8,156	8,114
TOTAL APPROPRIATIONS				6,667		216,145	151,638	158,988

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
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Dept 601.525 - PH - IMMUNIZATIONS

ESTIMATED REVENUES

221-601.525-501.005	FEDERAL GRANTS - PH TITLE 19	35,000		167,217	40,000	40,000	100,000	100,000
221-601.525-501.650	FEDERAL - VACCINE INVENTORY	61,008	70,397	111,624	80,000	80,000	90,000	90,000
221-601.525-539.602	STATE GRANTS - MDCH, PROGRAM	9,938	9,938	9,938	9,938	9,938	9,938	9,938
221-601.525-539.630	STATE GRANTS - SOM		700	900	4,150	4,150	4,150	4,150
221-601.525-600.200	FEES	6,494	3,382	3,385	6,500	6,500	6,500	6,500
221-601.525-600.209	ADMINISTRATION FEE	1,280	1,530	1,440	1,600	1,600	1,600	1,600
221-601.525-600.460	CHARGES - HEALTH PLANS				100	100		
221-601.525-600.461	CHARGES - MOLINA	2,180	1,681	2,571	5,000	5,000	3,000	3,000
221-601.525-600.462	CHARGES - BCBS	10,210	15,022	14,615	39,000	39,000	15,000	15,000
221-601.525-600.463	PRIORITY HEALTH	2,034	1,665	9,691	5,500	5,500	9,000	9,000
221-601.525-600.464	CHARGES - MEDICAID	500	868	1,648	3,200	3,200	2,000	2,000
221-601.525-600.465	BLUE CROSS COMPLETE	727	522	1,486	2,000	2,000	2,000	2,000
221-601.525-600.466	MCLAREN	1,628	2,057	3,188	6,000	6,000	3,000	3,000
221-601.525-600.467	MERIDIAN	2,053	2,481	3,085	7,000	7,000	3,000	3,000
221-601.525-600.468	UNITED HEALTH CARE	408	278	583	400	400	400	400
221-601.525-600.471	CHARGES - MEDICARE	2,464	2,182	2,027	3,000	3,000	3,000	3,000
TOTAL ESTIMATED REVENUES		135,924	112,703	333,398	213,388	213,388	252,588	252,588

APPROPRIATIONS

221-601.525-701.010	WAGES - CLASSIFIED, MANAGEMENT	835	445		3,461			
221-601.525-701.020	WAGES - CLASSIFIED, SUPPORT	14,863	26,956	26,466	31,136	31,136	37,016	37,016
221-601.525-701.030	WAGES - CLASSIFIED, PROFESSIONAL	31,686	33,009	38,123	28,826	28,826	43,778	53,168
221-601.525-701.097	WAGES - PAID TIME OUT	1,061	1,857	3,193	1,850	1,850		1,850
221-601.525-715.001	BENEFITS - FICA	3,716	4,341	5,020	4,852	4,852	6,181	6,949
221-601.525-715.100	BENEFITS - HEALTH INSURANCE	6,500	6,545	10,057	10,868	10,868	12,285	12,285
221-601.525-715.270	BENEFITS - HSA EMPLOYER	40	81		95	198	1,224	1,224
221-601.525-715.275	BENEFITS - LIFE INSURANCE	24	27	29	26	586	566	566
221-601.525-715.500	BENEFITS - WORKERS COMP	1,270	1,361	1,418	1,708	1,708	1,568	1,568
221-601.525-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	4,224	5,005	6,514	5,929	5,929	7,694	8,658
221-601.525-726.001	SUPPLIES - OFFICE		363	11	320	320	320	320
221-601.525-726.050	SUPPLIES - PROGRAM	888	1,157	2,439	1,100	1,100	1,100	1,100
221-601.525-726.600	SUPPLIES - MEDICAL	687	1,894	427	2,200	2,200	2,200	2,200
221-601.525-726.601	SUPPLIES - PHARMACEUTICAL	16,974	38,792	43,031	50,000	50,000	50,000	50,000
221-601.525-726.602	SUPPLIES - FEDERAL VACCINE	61,008	70,397	111,624	80,000	80,000	90,000	90,000
221-601.525-801.005	SERVICES - EQUIPMENT MAINTENANCE	357	634	374	650	650	650	650
221-601.525-801.400	SERVICES - CONTRACTUAL NETWORK SUPPORT		71	83	75	75	75	75
221-601.525-801.810	SERVICES - TRASH REMOVAL		442	568	500	500	500	500
221-601.525-850.001	OPERATING - POSTAGE	2						
221-601.525-850.006	OPERATING - LICENSE FEE		75		75	75	75	75
221-601.525-850.153	OPERATING - TRAINING	75	220	225	250	250	250	250
221-601.525-850.301	OPERATING - TELEPHONE	1,789						
221-601.525-850.370	OPERATING - WIRELESS					500		
221-601.525-850.910	OPERATING - TRAVEL	78	406	176	420	420	420	420
221-601.525-850.990	OPERATING - MISCELLANEOUS	150	150	150	160	160	160	160
221-601.525-955.004	OTHER - FEE REIMBURSEMENT	30	30		35	35	35	35
221-601.525-960.000	INDIRECT COST ALLOCATION	11,503	22,935	31,840		12,478	9,983	10,403
221-601.525-960.120	COST ALLOCATION - PH ADMINISTRATION	6,358	15,472	16,134		13,050	18,221	19,319
221-601.525-960.300	COST ALLOCATION - PH NURSE SUPERVISION	2,167	4,539	8,105		5,584	8,247	8,599
TOTAL APPROPRIATIONS		166,285	237,204	306,007	224,536	253,350	292,548	307,390

Dept 601.526 - PH - IMMUNIZATIONS IAP

ESTIMATED REVENUES

221-601.526-501.005	FEDERAL GRANT - PH TITLE 19			32,801				
221-601.526-501.602	FEDERAL GRANT - MDCH	16,928	34,411	34,841	36,131	36,131	36,131	36,131
TOTAL ESTIMATED REVENUES		16,928	34,411	67,642	36,131	36,131	36,131	36,131

APPROPRIATIONS

221-601.526-701.010	WAGES - CLASSIFIED, MANAGEMENT	465	2,356	2,361	3,461	2,461	3,801	3,801
221-601.526-701.030	WAGES - CLASSIFIED, PROFESSIONAL	7,863	22,358	14,305	21,836	21,836	26,871	42,993
221-601.526-701.097	WAGES - PAID TIME OUT	274						
221-601.526-715.001	BENEFITS - FICA	659	1,771	1,271	1,935	1,935	2,347	3,580
221-601.526-715.100	BENEFITS - HEALTH INSURANCE	2,005	951	1,246	978	978	1,006	1,006
221-601.526-715.270	BENEFITS - HSA EMPLOYER	1	8		5	52	60	60
221-601.526-715.275	BENEFITS - LIFE INSURANCE	3	10	9	1	61	37	37
221-601.526-715.500	BENEFITS - WORKERS COMP	399	794	586	1,257	1,257	1,015	1,015
221-601.526-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	1,122	1,788	1,520	2,269	2,269	2,770	4,317
221-601.526-726.050	SUPPLIES - PROGRAM		1,754	42	110	110	110	110
221-601.526-850.910	OPERATING - TRAVEL	3	127	762	500	500	500	500
221-601.526-850.990	OPERATING - MISCELLANEOUS				350	350	350	350

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.526-960.000	INDIRECT COST ALLOCATION	2,436	8,573	7,057		4,479	3,431	4,794
221-601.526-960.120	COST ALLOCATION - PH ADMINISTRATION	1,266	5,836	3,785		4,684	6,261	8,902
221-601.526-960.300	COST ALLOCATION - PH NURSE SUPERVISION	432	1,712	1,901		2,004	2,834	3,962
TOTAL APPROPRIATIONS		16,928	48,038	34,845	32,702	42,976	51,393	75,427

Dept 601.530 - PH - GENERAL NURSING

ESTIMATED REVENUES

221-601.530-600.200	FEES	15	2,533	5	100	100	100	100
221-601.530-600.400	SERVICES RENDERED	1,800	1,800	3,600	1,800	1,800	1,800	1,800
221-601.530-671.000	OTHER REVENUE	5,055	2,528	5,055		15,000		
TOTAL ESTIMATED REVENUES		6,870	6,861	8,660	1,900	16,900	1,900	1,900

APPROPRIATIONS

221-601.530-701.020	WAGES - CLASSIFIED, SUPPORT		45	298				
221-601.530-701.030	WAGES - CLASSIFIED, PROFESSIONAL	1,007	442	1,199	622	622	1,332	1,421
221-601.530-715.001	BENEFITS - FICA	75	35	109	48	48	102	109
221-601.530-715.100	BENEFITS - HEALTH INSURANCE	112	130	318	196	196	402	402
221-601.530-715.270	BENEFITS - HSA EMPLOYER				1	1	24	24
221-601.530-715.275	BENEFITS - LIFE INSURANCE					10	14	14
221-601.530-715.500	BENEFITS - WORKERS COMP	35	15	42	31	31	45	45
221-601.530-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	111	47	115	60	60	128	136
221-601.530-726.050	SUPPLIES - PROGRAM	6,533	3,467	3,495		15,000		
221-601.530-850.910	OPERATING - TRAVEL	39	1	54	50	50	50	50
221-601.530-850.990	OPERATING - MISCELLANEOUS		119	100	300	300	1,140	1,140
221-601.530-960.000	INDIRECT COST ALLOCATION	223	226	792		141	185	182
221-601.530-960.120	COST ALLOCATION - PH ADMINISTRATION	133	139	369		147	338	337
221-601.530-960.300	COST ALLOCATION - PH NURSE SUPERVISION	45	41	185		63	153	150
TOTAL APPROPRIATIONS		8,313	4,707	7,076	1,308	16,669	3,913	4,010

Dept 601.534 - PH - MATERNAL INFANT HEALTH

ESTIMATED REVENUES

221-601.534-501.005	FEDERAL GRANTS - PH TITLE 19	87,567	34,021	241,150	60,000	60,000	100,000	100,000
221-601.534-600.461	CHARGES - MOLINA	5,061	5,477	6,777	6,000	6,000	6,000	6,000
221-601.534-600.463	PRIORITY HEALTH	9,005	13,174	9,275	13,500	13,500	13,500	13,500
221-601.534-600.464	CHARGES - MEDICAID	5,925	7,382	12,809	10,000	10,000	10,000	10,000
221-601.534-600.465	BLUE CROSS COMPLETE	3,268	3,636	5,914	4,000	4,000	4,000	4,000
221-601.534-600.466	MCLAREN	3,483	4,248	3,182	5,000	5,000	5,000	5,000
221-601.534-600.467	MERIDIAN	4,875	2,576	6,267	3,000	3,000	4,000	4,000
221-601.534-600.468	UNITED HEALTH CARE	1,739	2,920	553	3,000	3,000	3,000	3,000
TOTAL ESTIMATED REVENUES		120,923	73,434	285,927	104,500	104,500	145,500	145,500

APPROPRIATIONS

221-601.534-701.010	WAGES - CLASSIFIED, MANAGEMENT	5,015	3,950	2,799	3,461	3,461	3,041	3,041
221-601.534-701.020	WAGES - CLASSIFIED, SUPPORT	610	174					
221-601.534-701.030	WAGES - CLASSIFIED, PROFESSIONAL	63,785	70,899	70,781	89,420	89,420	84,889	90,549
221-601.534-701.097	WAGES - PAID TIME OUT	794	80	1,372				
221-601.534-715.001	BENEFITS - FICA	4,914	5,482	5,183	7,106	7,106	6,727	7,160
221-601.534-715.100	BENEFITS - HEALTH INSURANCE	25,697	31,318	31,060	38,177	38,177	29,853	29,853
221-601.534-715.270	BENEFITS - HSA EMPLOYER	305	156		104	3,047	1,536	1,536
221-601.534-715.275	BENEFITS - LIFE INSURANCE	30	36	32	38	788	921	921
221-601.534-715.500	BENEFITS - WORKERS COMP	2,318	2,642	2,520	4,616	4,616	2,954	2,954
221-601.534-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	5,720	6,498	5,908	7,251	7,251	7,323	7,801
221-601.534-726.001	SUPPLIES - OFFICE	395						
221-601.534-726.050	SUPPLIES - PROGRAM	412	289		300	300	300	300
221-601.534-801.005	SERVICES - EQUIPMENT MAINTENANCE	174		183	220	220	220	220
221-601.534-850.153	OPERATING - TRAINING	40		300	220	500	600	600
221-601.534-850.370	OPERATING - WIRELESS	3,606	2,270	2,106	2,750	2,750	2,750	2,750
221-601.534-850.910	OPERATING - TRAVEL	1,760	3,408	4,758	4,300	4,300	4,300	4,300
221-601.534-960.000	INDIRECT COST ALLOCATION	20,304	35,095	42,228		22,338	12,421	12,136
221-601.534-960.120	COST ALLOCATION - PH ADMINISTRATION	10,810	23,558	21,538		23,361	22,670	22,536
221-601.534-960.300	COST ALLOCATION - PH NURSE SUPERVISION	3,684	6,910	10,819		9,997	10,260	10,031
TOTAL APPROPRIATIONS		150,373	192,765	201,587	157,963	217,632	190,765	196,688

Dept 601.536 - PH - EIGHTCAP

ESTIMATED REVENUES

221-601.536-600.200	FEES	654	500	283	600	600	600	600
TOTAL ESTIMATED REVENUES		654	500	283	600	600	600	600

APPROPRIATIONS

221-601.536-701.030	WAGES - CLASSIFIED, PROFESSIONAL	328	240	153	622	622	666	711
221-601.536-715.001	BENEFITS - FICA	23	17	11	48	48	51	54

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.536-715.100	BENEFITS - HEALTH INSURANCE	98	75	47	196	196	201	201
221-601.536-715.270	BENEFITS - HSA EMPLOYER				1	1	12	12
221-601.536-715.275	BENEFITS - LIFE INSURANCE					10	7	7
221-601.536-715.500	BENEFITS - WORKERS COMP	12	8	5	31	31	23	23
221-601.536-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	36	23	15	60	60	64	68
221-601.536-850.910	OPERATING - TRAVEL	21	77	19	90	90	90	90
221-601.536-960.000	INDIRECT COST ALLOCATION	106	95	82		141	93	91
221-601.536-960.120	COST ALLOCATION - PH ADMINISTRATION	49	71	41		147	169	169
221-601.536-960.300	COST ALLOCATION - PH NURSE SUPERVISION	17	21	21		63	77	75
TOTAL APPROPRIATIONS		690	627	394	1,048	1,409	1,453	1,501

Dept 601.540 - PH - CHILDRENS SPECIAL HEALTH CARE

ESTIMATED REVENUES

221-601.540-501.602	FEDERAL GRANT - MDCH	20,660	20,660	20,660	20,660	20,660	20,660	20,660
221-601.540-539.600	STATE GRANTS - MDCH	9,090	26,420	28,253	28,000	28,000	28,000	28,000
221-601.540-539.602	STATE GRANTS - MDCH, PROGRAM	20,660	20,660	20,659	20,660	29,750	29,750	29,750
221-601.540-539.630	STATE GRANTS - SOM	994	16,100	36,547	33,000	33,000	33,000	33,000
TOTAL ESTIMATED REVENUES		51,404	83,840	106,119	102,320	111,410	111,410	111,410

APPROPRIATIONS

221-601.540-701.010	WAGES - CLASSIFIED, MANAGEMENT	615	1,277	1,851	3,461	3,461	3,041	3,041
221-601.540-701.020	WAGES - CLASSIFIED, SUPPORT	17,050	21,069	21,564	23,403	23,403	25,061	25,061
221-601.540-701.030	WAGES - CLASSIFIED, PROFESSIONAL	11,862	34,767	46,237	40,964	40,964	49,460	52,757
221-601.540-715.001	BENEFITS - FICA	2,248	4,064	5,072	5,189	5,189	5,934	6,186
221-601.540-715.100	BENEFITS - HEALTH INSURANCE	6,261	17,436	22,037	19,309	19,309	14,240	14,240
221-601.540-715.270	BENEFITS - HSA EMPLOYER	29	91		40	941	768	768
221-601.540-715.275	BENEFITS - LIFE INSURANCE	7	19	21	19	277	548	548
221-601.540-715.500	BENEFITS - WORKERS COMP	489	1,263	1,724	2,285	2,285	1,818	1,818
221-601.540-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	1,238	3,142	3,208	3,101	3,101	3,433	3,652
221-601.540-726.050	SUPPLIES - PROGRAM	327			200	3,200	200	200
221-601.540-850.001	OPERATING - POSTAGE			1	110	110	110	110
221-601.540-850.153	OPERATING - TRAINING			80		1,000		
221-601.540-850.910	OPERATING - TRAVEL	8	52	225	750	1,750	750	750
221-601.540-850.990	OPERATING - MISCELLANEOUS					4,090		
221-601.540-960.000	INDIRECT COST ALLOCATION	7,566	24,724	35,592		14,362	9,439	9,120
221-601.540-960.120	COST ALLOCATION - PH ADMINISTRATION	3,940	16,153	18,197		15,021	17,229	16,935
221-601.540-960.300	COST ALLOCATION - PH NURSE SUPERVISION	1,343	4,738	9,141		6,427	7,798	7,538
TOTAL APPROPRIATIONS		52,983	128,795	164,950	98,831	144,890	139,829	142,724

Dept 601.541 - CSHCS VACCINE INITIATIVE

ESTIMATED REVENUES

221-601.541-501.602	FEDERAL GRANT - MDCH	1,239	4,884	4,598	2,662	2,662		
TOTAL ESTIMATED REVENUES		1,239	4,884	4,598	2,662	2,662		

APPROPRIATIONS

221-601.541-701.010	WAGES - CLASSIFIED, MANAGEMENT		499					
221-601.541-701.020	WAGES - CLASSIFIED, SUPPORT	271	1,928	510				
221-601.541-701.030	WAGES - CLASSIFIED, PROFESSIONAL		1,267	630				
221-601.541-715.001	BENEFITS - FICA		281	95				
221-601.541-715.100	BENEFITS - HEALTH INSURANCE		772	341				
221-601.541-715.270	BENEFITS - HSA EMPLOYER		4					
221-601.541-715.275	BENEFITS - LIFE INSURANCE		1					
221-601.541-715.500	BENEFITS - WORKERS COMP		65	26				
221-601.541-715.801	BENEFITS - RETIREMENT, COUNTY PLAN		156	35				
221-601.541-726.050	SUPPLIES - PROGRAM				2,662	2,662		
221-601.541-960.000	INDIRECT COST ALLOCATION	51	1,471	475				
221-601.541-960.120	COST ALLOCATION - PH ADMINISTRATION	27	966	290				
221-601.541-960.300	COST ALLOCATION - PH NURSE SUPERVISION	9	283	146				
TOTAL APPROPRIATIONS		358	7,693	2,548	2,662	2,662		

Dept 601.542 - PH - BLOOD LEAD

ESTIMATED REVENUES

221-601.542-501.005	FEDERAL GRANT - PH TITLE 19			33,214	10,000	10,000	10,000	10,000
221-601.542-600.461	CHARGES - MOLINA	60	174	857	220	220	220	220
221-601.542-600.462	CHARGES - BCBS		25	200	30	30	30	30
221-601.542-600.463	PRIORITY HEALTH	140	602	1,714	750	750	750	750
221-601.542-600.464	CHARGES - MEDICAID	100	592	705	700	700	700	700
221-601.542-600.465	BLUE CROSS COMPLETE	30	147	451	170	170	170	170
221-601.542-600.466	MCLAREN	225	589	905	750	750	750	750
221-601.542-600.467	MERIDIAN	140	545	602	700	700	700	700
221-601.542-600.468	UNITED HEALTH CARE	30	30	221	35	35	35	35

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
TOTAL ESTIMATED REVENUES		725	2,704	38,869	13,355	13,355	13,355	13,355

APPROPRIATIONS

221-601.542-701.020	WAGES - CLASSIFIED, SUPPORT	300	4,743	5,945	9,176	9,176	7,180	6,965
221-601.542-701.030	WAGES - CLASSIFIED, PROFESSIONAL	593	2,348	4,400	3,354	3,354	2,751	2,934
221-601.542-715.001	BENEFITS - FICA	62	444	759	959	959	759	807
221-601.542-715.100	BENEFITS - HEALTH INSURANCE	56	2,336	3,715	6,620	6,620	1,006	1,006
221-601.542-715.270	BENEFITS - HSA EMPLOYER	2	29		29	204	60	60
221-601.542-715.275	BENEFITS - LIFE INSURANCE		3	5	8	88	103	103
221-601.542-715.500	BENEFITS - WORKERS COMP	20	103	207	197	197	91	91
221-601.542-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	90	556	902	1,203	1,203	464	495
221-601.542-726.050	SUPPLIES - PROGRAM		445	1,760	450	4,250	6,000	6,000
221-601.542-726.600	SUPPLIES - MEDICAL		1,783	3,795	4,000	200		
221-601.542-850.910	OPERATING - TRAVEL	2		127	50	50	50	50
221-601.542-960.000	INDIRECT COST ALLOCATION	205	3,281	5,462		3,165	1,123	1,052
221-601.542-960.120	COST ALLOCATION - PH ADMINISTRATION	111	2,052	2,827		3,310	2,051	1,953
221-601.542-960.300	COST ALLOCATION - PH NURSE SUPERVISION	38	602	1,420		1,416	928	869
TOTAL APPROPRIATIONS		1,479	18,725	31,324	26,046	34,192	22,566	22,385

Dept 601.543 - PH - MEDICAID OUTREACH & ADVOCACY

ESTIMATED REVENUES

221-601.543-539.600	STATE GRANTS - MDCH	84	110					
TOTAL ESTIMATED REVENUES		84	110					

APPROPRIATIONS

221-601.543-701.020	WAGES - CLASSIFIED, SUPPORT	70	109					
221-601.543-701.030	WAGES - CLASSIFIED, PROFESSIONAL			31				
221-601.543-715.001	BENEFITS - FICA	6	8	2				
221-601.543-715.100	BENEFITS - HEALTH INSURANCE	18	18	9				
221-601.543-715.500	BENEFITS - WORKERS COMP			1				
221-601.543-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	8	10	3				
221-601.543-726.050	SUPPLIES - PROGRAM						100	100
221-601.543-850.910	OPERATING - TRAVEL						20	20
221-601.543-960.000	INDIRECT COST ALLOCATION	17	41	18				
221-601.543-960.120	COST ALLOCATION - PH ADMINISTRATION	10	28	8				
221-601.543-960.300	COST ALLOCATION - PH NURSE SUPERVISION	3	8	4				
TOTAL APPROPRIATIONS		132	222	76			120	120

Dept 601.544 - ELEVATED BLOOD LEAD

ESTIMATED REVENUES

221-601.544-539.600	STATE GRANTS - MDCH					5,000	12,000	12,000
TOTAL ESTIMATED REVENUES						5,000	12,000	12,000

APPROPRIATIONS

221-601.544-701.030	WAGES - CLASSIFIED, PROFESSIONAL					2,730		
221-601.544-715.001	BENEFITS - FICA					209		
221-601.544-715.500	BENEFITS - WORKERS COMP					136		
221-601.544-715.801	BENEFITS - RETIREMENT, COUNTY PLAN					136		
221-601.544-726.050	SUPPLIES - PROGRAM			28		400		
221-601.544-850.910	OPERATING - TRAVEL					665		
221-601.544-960.000	INDIRECT COST ALLOCATION					466		
221-601.544-960.120	COST ALLOCATION - PH ADMINISTRATION					488		
221-601.544-960.300	COST ALLOCATION - PH NURSE SUPERVISION					209		
TOTAL APPROPRIATIONS				28		5,439		

Dept 601.545 - PH - VISION

ESTIMATED REVENUES

221-601.545-539.601	STATE GRANTS - MDCH, LPHO	23,428	23,428	23,428	23,428	29,428	23,428	23,428
221-601.545-600.464	CHARGES - MEDICAID	3,422	8,639	4,880	8,500	8,500	8,500	8,500
TOTAL ESTIMATED REVENUES		26,850	32,067	28,308	31,928	37,928	31,928	31,928

APPROPRIATIONS

221-601.545-701.010	WAGES - CLASSIFIED, MANAGEMENT	169	1,306	2,789	3,461	3,461	3,041	3,041
221-601.545-701.020	WAGES - CLASSIFIED, SUPPORT	12,609	12,532	14,506	18,313	18,313	22,121	22,331
221-601.545-701.097	WAGES - PAID TIME OUT	12	675		600	600		600
221-601.545-715.001	BENEFITS - FICA	960	996	1,286	1,610	1,610	1,925	1,941
221-601.545-715.100	BENEFITS - HEALTH INSURANCE	578	902	1,408	1,956	1,956	2,449	2,449
221-601.545-715.270	BENEFITS - HSA EMPLOYER	1	30		17	57	228	228
221-601.545-715.275	BENEFITS - LIFE INSURANCE	6	3	3	4	89	124	124
221-601.545-715.500	BENEFITS - WORKERS COMP	338	327	454	362	362	177	177
221-601.545-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	371	466	558	702	702	1,022	1,043

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.545-726.050	SUPPLIES - PROGRAM	8,117	9,015	152	500	6,500	500	500
221-601.545-801.005	SERVICES - EQUIPMENT MAINTENANCE	200			230	230	230	230
221-601.545-850.001	OPERATING - POSTAGE	22	116	95	150	150	150	150
221-601.545-850.370	OPERATING - WIRELESS		316	560	300	400	600	600
221-601.545-850.910	OPERATING - TRAVEL	619	395	971	500	500	500	500
221-601.545-960.000	INDIRECT COST ALLOCATION	2,835	5,222	7,184		3,942	2,813	2,695
221-601.545-960.120	COST ALLOCATION - PH ADMINISTRATION	1,489	3,349	3,733		4,122	5,135	5,004
221-601.545-960.300	COST ALLOCATION - PH NURSE SUPERVISION	508	983	1,875		1,764	2,324	2,227
TOTAL APPROPRIATIONS		28,834	36,633	35,574	28,705	44,758	43,339	43,840

Dept 601.550 - PH - HEARING

ESTIMATED REVENUES

221-601.550-539.601	STATE GRANTS - MDCH, LPHO	23,429	23,430	23,430	23,429	29,429	23,429	23,429
221-601.550-600.464	CHARGES - MEDICAID	5,787	7,130	7,406	6,500	6,500	6,500	6,500
TOTAL ESTIMATED REVENUES		29,216	30,560	30,836	29,929	35,929	29,929	29,929

APPROPRIATIONS

221-601.550-701.010	WAGES - CLASSIFIED, MANAGEMENT	141	1,786	2,377	3,461	3,461	3,041	3,041
221-601.550-701.020	WAGES - CLASSIFIED, SUPPORT	18,294	13,860	12,304	18,758	18,758	22,121	22,331
221-601.550-701.097	WAGES - PAID TIME OUT	161	844		600	600		600
221-601.550-715.001	BENEFITS - FICA	1,405	1,141	1,102	1,644	1,644	1,925	1,941
221-601.550-715.100	BENEFITS - HEALTH INSURANCE	1,021	1,046	1,368	2,037	2,037	2,449	2,449
221-601.550-715.270	BENEFITS - HSA EMPLOYER	9	28		18	27	228	228
221-601.550-715.275	BENEFITS - LIFE INSURANCE	2	4	4	4	79	124	124
221-601.550-715.500	BENEFITS - WORKERS COMP	265	358	359	364	364	177	177
221-601.550-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	580	604	574	745	745	1,022	1,043
221-601.550-726.050	SUPPLIES - PROGRAM	748	1,050	889	1,100	7,100	1,450	1,450
221-601.550-726.600	SUPPLIES - MEDICAL		331		350	350		
221-601.550-801.005	SERVICES - EQUIPMENT MAINTENANCE	392	386	757	400	600	400	400
221-601.550-850.001	OPERATING - POSTAGE	93	166	95	180	180	180	180
221-601.550-850.370	OPERATING - WIRELESS		122		300	300		
221-601.550-850.910	OPERATING - TRAVEL	428	474	868	600	600	600	600
221-601.550-960.000	INDIRECT COST ALLOCATION	3,750	5,805	6,047		4,024	2,813	2,695
221-601.550-960.120	COST ALLOCATION - PH ADMINISTRATION	2,166	3,822	3,211		4,208	5,135	5,004
221-601.550-960.300	COST ALLOCATION - PH NURSE SUPERVISION	738	1,121	1,613		1,801	2,324	2,227
TOTAL APPROPRIATIONS		30,193	32,948	31,568	30,561	46,878	43,989	44,490

Dept 601.560 - PH - CHILD ADOLESCENT HEALTH

ESTIMATED REVENUES

221-601.560-501.602	FEDERAL GRANT - MDCH	31,379	35,806	49,742	49,740	49,740	49,740	49,740
TOTAL ESTIMATED REVENUES		31,379	35,806	49,742	49,740	49,740	49,740	49,740

APPROPRIATIONS

221-601.560-701.010	WAGES - CLASSIFIED, MANAGEMENT	1,482	5,144	13,200	10,383	4,844		
221-601.560-701.020	WAGES - CLASSIFIED, SUPPORT	6,459	16,913	14,058	10,299	10,299		
221-601.560-701.030	WAGES - CLASSIFIED, PROFESSIONAL	4,187	5,414	9,726	3,109	3,109	33,588	54,269
221-601.560-715.001	BENEFITS - FICA	873	1,951	2,699	1,820	1,820	2,570	4,152
221-601.560-715.100	BENEFITS - HEALTH INSURANCE	2,848	7,022	8,805	7,659	7,659		
221-601.560-715.270	BENEFITS - HSA EMPLOYER	21	54	7	45	236		
221-601.560-715.275	BENEFITS - LIFE INSURANCE	7	14	19	11	206		
221-601.560-715.500	BENEFITS - WORKERS COMP	216	393	857	705	705	1,053	1,053
221-601.560-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	731	1,331	2,729	1,244	1,244		
221-601.560-726.050	SUPPLIES - PROGRAM				2,000	2,000	2,000	2,000
221-601.560-850.910	OPERATING - TRAVEL		4		200	200	500	500
221-601.560-960.000	INDIRECT COST ALLOCATION	3,040	10,456	18,318		4,373	3,368	5,019
221-601.560-960.120	COST ALLOCATION - PH ADMINISTRATION	1,666	7,430	9,277		4,573	6,147	9,320
221-601.560-960.300	COST ALLOCATION - PH NURSE SUPERVISION	568	2,179	4,660		1,957	2,782	4,148
TOTAL APPROPRIATIONS		22,098	58,305	84,355	37,475	43,225	52,008	80,461

Dept 601.563 - PUBLIC HEALTH FUNCTION AND INFRASTRUCTUR

ESTIMATED REVENUES

221-601.563-501.602	FEDERAL GRANT - MDCH	3,483						
TOTAL ESTIMATED REVENUES		3,483						

APPROPRIATIONS

221-601.563-701.010	WAGES - CLASSIFIED, MANAGEMENT	7,427						
221-601.563-715.001	BENEFITS - FICA	599						
221-601.563-715.275	BENEFITS - LIFE INSURANCE	1						
221-601.563-715.500	BENEFITS - WORKERS COMP	274						
221-601.563-960.000	INDIRECT COST ALLOCATION	1,708						
221-601.563-960.120	COST ALLOCATION - PH ADMINISTRATION	822						

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 PROPOSED BUDGET	2025 PROPOSED (40 HOUR WEEK)
221-601.563-960.300	COST ALLOCATION - PH NURSE SUPERVISION	280						
TOTAL APPROPRIATIONS		11,111						

Dept 601.911 - PH - PUBLIC HEALTH PREPAREDNESS

ESTIMATED REVENUES								
221-601.911-501.602	FEDERAL GRANT - MDCH	116,502	108,801	109,264	117,652	123,625	117,652	117,652
TOTAL ESTIMATED REVENUES		116,502	108,801	109,264	117,652	123,625	117,652	117,652

APPROPRIATIONS								
221-601.911-701.010	WAGES - CLASSIFIED, MANAGEMENT	585	2,261	4,013	4,720	10,220	1,964	1,964
221-601.911-701.030	WAGES - CLASSIFIED, PROFESSIONAL	56,971	48,488	50,851	54,717	57,852	55,359	59,049
221-601.911-701.080	WAGES - OVERTIME	615						
221-601.911-715.001	BENEFITS - FICA	4,038	3,706	4,074	4,547	4,547	4,385	4,667
221-601.911-715.100	BENEFITS - HEALTH INSURANCE	24,516	12,369	9,574	10,021	10,021	21,181	21,181
221-601.911-715.270	BENEFITS - HSA EMPLOYER	100	110		108	1,801	1,254	1,254
221-601.911-715.275	BENEFITS - LIFE INSURANCE	25	12	26	25	655	631	631
221-601.911-715.500	BENEFITS - WORKERS COMP	777	392	633	847	847	56	56
221-601.911-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	6,357	2,782	2,837	3,183	3,183	2,951	3,135
221-601.911-726.050	SUPPLIES - PROGRAM		1,754	3,108	2,000	4,838	200	200
221-601.911-801.400	SERVICES - CONTRACTUAL NETWORK SUPPORT	4,618	4,618	4,618	4,620	4,620	4,620	4,620
221-601.911-850.002	OPERATING - ADVERTISING		380					
221-601.911-850.153	OPERATING - TRAINING	1,485	1,065	670	750	750	750	750
221-601.911-850.370	OPERATING - WIRELESS	1,123	1,951	1,715	1,700	1,700	1,740	1,740
221-601.911-850.910	OPERATING - TRAVEL	258	1,936	2,416	1,950	1,950	4,646	4,646
221-601.911-850.990	OPERATING - MISCELLANEOUS			32	700	700	700	700
221-601.911-960.000	INDIRECT COST ALLOCATION	18,123	20,372	25,291		12,939	7,944	7,758
221-601.911-960.120	COST ALLOCATION - PH ADMINISTRATION	9,305	13,625	12,871		13,532	14,500	14,407
TOTAL APPROPRIATIONS		128,896	115,821	122,729	89,888	130,155	122,881	126,758

Dept 601.912 - PH - PHP, PANDEMIC FLU

ESTIMATED REVENUES								
221-601.912-501.602	FEDERAL GRANT - MDCH	36,184						
TOTAL ESTIMATED REVENUES		36,184						

APPROPRIATIONS								
221-601.912-701.010	WAGES - CLASSIFIED, MANAGEMENT	53						
221-601.912-701.020	WAGES - CLASSIFIED, SUPPORT	2,082						
221-601.912-701.030	WAGES - CLASSIFIED, PROFESSIONAL	640						
221-601.912-701.080	WAGES - OVERTIME	492						
221-601.912-715.001	BENEFITS - FICA	271						
221-601.912-715.100	BENEFITS - HEALTH INSURANCE	989						
221-601.912-715.270	BENEFITS - HSA EMPLOYER	2						
221-601.912-715.275	BENEFITS - LIFE INSURANCE	2						
221-601.912-715.500	BENEFITS - WORKERS COMP	21						
221-601.912-715.801	BENEFITS - RETIREMENT, COUNTY PLAN	412						
221-601.912-726.050	SUPPLIES - PROGRAM	400						
221-601.912-801.050	SERVICES - CONSULTANTS	22						
221-601.912-960.000	INDIRECT COST ALLOCATION	1,139						
221-601.912-960.120	COST ALLOCATION - PH ADMINISTRATION	491						
TOTAL APPROPRIATIONS		7,016						

TOTAL ESTIMATED REVENUES		2,571,553	2,125,945	3,319,180	3,040,019	3,215,401	2,897,262	2,897,262
TOTAL ESTIMATED APPROPRIATIONS		2,432,466	2,549,617	2,815,540	3,233,790	3,215,401	2,897,262	2,897,262
NET OF REVENUES/APPROPRIATIONS - FUND 221		139,087	(423,672)	503,640	(193,771)	0	0	0
BEGINNING FUND BALANCE		898,278	1,037,383	593,648	1,097,279	1,097,279	1,097,279	1,097,279
FUND BALANCE ADJUSTMENTS			(20,071)					
ENDING FUND BALANCE		1,037,365	593,640	1,097,288	903,508	1,097,279	1,097,279	1,097,279



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

October 22, 2024, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz, County Commissioner Larry Tiejema, County Commissioner Phil Hesche, County Commissioner Gordon Kelley, County Commissioner Jack Shattuck, County Commissioner Terence Frewen

Members Absent:

Others Present: County Administrator Patrick Jordan, County Finance Director Bernadette Blonde, County Clerk Greg Geiger

- I. Call to Order
Hodges called the meeting to order at 3:00 p.m.
- II. Pledge of Allegiance
Hodges led the pledge of allegiance.
- III. Invocation
Kelley led the invocation.
- IV. Approval of Agenda
Board discussed the agenda.
Motion to Approve Agenda
Moved by Frewen
Supported by Tiejema
Motion carried by voice vote
- V. Public Comment
Andy Vredenburg commented on the materials management host agreement.
Al Almy commented on the materials management host agreement.
Steven Pitsch commented on the materials management host agreement.
- VI. Action on the Consent Calendar
Consent Agenda was approved by unanimous consent.
- VII. Unfinished Business
No unfinished business.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

VIII. New Business

Board conducted a public hearing for the 2025 Budget.

Motion to Enter Public Hearing for 2025 Budget.

Moved by Tiejema

Supported by Kelley

Motion carried by voice vote

Discussion regarding reimbursement for Courts, discussion regarding jail funding, possible revenue supplements, specific funding questions.

Discussion regarding partial workweek. Discussion regarding Ionia County Economic Alliance. Discussion regarding budget process. Board comments on the quality of the budget.

Public Hearing Closed

Board discussed adoption of 2025 Budget Resolution.

Motion to Adopt 2025 Budget Resolution

Moved by Kelley

Supported by Tiejema

Motion carried by roll call vote

Yes – Hodges, Frewen, Wirtz, Tiejema, Kelley, Shattuck

No - Hesche

Board discussed adoption of 2025 Road Department Budget Resolution.

Motion to Adopt 2025 Road Department Budget Resolution.

Moved by Shattuck

Supported by Frewen

Motion carried by roll call vote

Yes – Hodges, Frewen, Wirtz, Tiejema, Hesche, Kelley, Shattuck

No -

Board discussed adoption of Ionia County Pension Plan. Investment overview and specific investment strategy.

Motion to Approve Recommendations

Moved by Tiejema

Supported by Frewen

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

Board discussed retaining Foster Swift to represent Ionia County in the appeal of PA233. Attorney from Foster Swift presented the lawsuit and recommended County join action.

Motion to Approve

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Hesche Dissented

Board discussed approval of solid waste plan amendment. Conservation District Director Melissa Eldridge presented the plan amendment with Attorney from Solid Waste Committee. Board discussed amendment at length, including possible options moving forward. Board discussed certain parties' opposition to the amendment, conflicting goals of the Solid Waste Committee members. Board discussed revisiting issue at later meeting.

Board discussed engineering services at Road Department. Road Department Director Linda Pigue presented the bids and recommended Spicer Engineering.

Motion to Accept Bid from Spicer Engineering

Moved by Frewen

Supported by Hesche

Motion carried by voice vote

Board discussed request to repair bridges 4031, 4054 and 4056. Road Department Director Linda Pigue presented the request and recommended accepting bid from Anlaan Corporation.

Motion to Accept Bid from Anlann Corporation for Bridge Repair

Moved by Tiejema

Supported by Wirtz

Motion carried by voice vote

Board discussed request for fire monitoring alarm systems. Road Department Director Linda Pigue presented the request and recommended approval.

Motion to Approve

Moved by Wirtz

Supported by Frewen

Motion carried by voice vote

IX. Department Reports

Board received written and oral report from County Drain Commissioner Robert Rose.



IONIA COUNTY BOARD OF COMMISSIONERS

David Hodges, Chairman

- X. Reports of Officers, Boards, and Standing Committees
Commented
- XI. Reports of Special or Ad Hoc Committees
No Special or Ad Hoc Committee reports.
- XII. Public Comment
Hodges commented on early voting.
Kelley commented on Facilities Committee, Brownfield meeting.
Wirtz commented on Long Lake Improvement Board.
Frewen commented on Road Department meeting, Finance Committee Meeting.
Tiejema commented on Finance Committee, Local Development Committee.
- XIII. Closed Session
No closed session.
- XIV. Adjournment
Motion to Adjourn at 6:16 pm
Moved by Shattuck
Supported by Kelley
Motion carried by voice vote

David Hodges, Chairman

Greg Geiger, County Clerk

Ionia County Health Department

Women, Infants, and Children Program

For the Period October 1, 2021 – September 30, 2022

Audit Report – Issued September 2023

State of Michigan
Department of Health and Human Services
Bureau of Audit
Audit Division





STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

September 19, 2023

Mr. Chad Shaw, Health Officer
Ionia County Health Department
100 Main Street
Ionia, Michigan 48846-1651

Dear Mr. Shaw:

This is our audit report of the Women, Infants, and Children (WIC) Programs administered by the Ionia County Health Department for the period October 1, 2021, through September 30, 2022.

The Michigan Department of Health and Human Services (MDHHS) is committed to ensuring high standards of integrity and accountability for public funds. To that end, we periodically perform audits to assess compliance with fiscal reporting and other requirements contained in MDHHS agreements, policies and procedures, and Federal regulations.

The report includes the Executive Summary, Exception, Recommendation, Corrective Action, Statements of Audited Grant Revenues and Expenses, Grant Award Information, and Scope and Methodology.

Thank you for the cooperation extended throughout the audit process.

Sincerely,

A handwritten signature in black ink that reads "Eric McGaugh".

Eric McGaugh, CPA
Audit Manager
WIC and Family Planning Audit Section
Audit Division

c: Shannah Havens, MDHHS, Audit
Bryce Wooton, MDHHS, Audit
Robert Fay, MDHHS, Audit
Christina Herring, MDHHS, WIC
Cecilia Hutson, MDHHS, WIC
Brenda Ingersoll, Ionia County Health Department

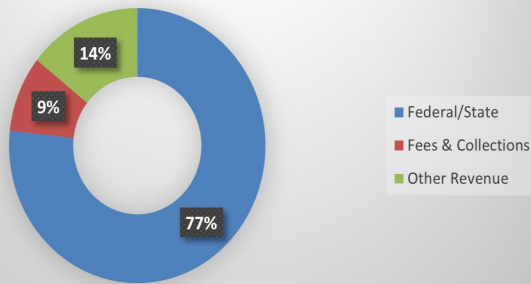
Ionia County Health Department



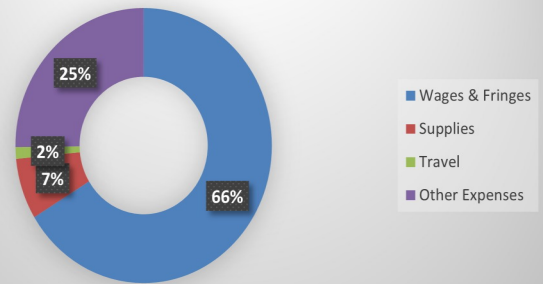
2023 Annual Report

2023 Financials

2023 Revenues



2023 Expenditures



2023 Ionia County Board of Commissioners:

David Hodges * Scott Wirtz* Larry Tiejema * Phil Hesche
Gordon Kelley * Jack Shattuck * Terence Frewen

Haley Barker	Breastfeeding Peer Counselor	Chris May, RN	Public Health Nurse
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Krystal Bunch, MPH, CHES	Environmental Health Sanitarian	Jason Petersen, BS	Environmental Sanitarian
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2023 Community Health Annual Report

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In 2023 we purchased a vending machine to distribute Narcan Nasal Spray to help prevent deaths from Fentanyl poisonings. The vending machine was paid for by the State Opioid Response grant. We have distributed 87 Narcan kits via the vending machine and another 200 kits at Narcan trainings across Ionia County.

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2023 Personal Health Annual Report

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- Continue Project Fresh- coupons for farmer’s markets, fresh produce (runs Jun-Oct)
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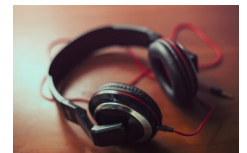


MIHP – Maternal Infant Health Program. Activities and accomplishments in 2023 included the following:

- Continue to do hybrid model of some in-home/some telehealth visits- encouraging more in-home visits; can do up to 40% across our caseload.
- U of M pilot, “Healthy Moms/Healthy Babies” studying the effectiveness and benefits of home visiting programs such as MIHP and need for increase in revenue due to increase in complexity of clients/families will be completed in Dec 2023.
- Looking at ways to increase our caseload numbers- pre-COVID was around 60-70, since has been around 45-50. Looking at possible expansion to cover Barry Co. due to no services available there.
- Passed our MIHP State Review (Nov 2022)- 180/200 points, Full Certification for 18 months.
- Gave out 6 pack-n-plays to families in need, and diapers given to us by the United Way
- Staff participated in Kid’s Day at the Ionia Free Fair and also attended the Maternal Infant Health Summit in May 2023.

Hearing and Vision Services. Activities and accomplishments in 2023 included the following:

- New Vision screening machine- now have 2 different machines, can immediately re-test a “fail” with 2nd machine before making an ophthalmology referral
- Staff have developed a good rapport with the schools of Ionia Co. and actively work with them during Kindergarten roundups as well as throughout the school year to get all required screenings done.
- Staff attended Technician training Fall 2022 and the Annual H&V Conference in Jun 2023.



CSHCS - Children's Health Care Services. Activities and accomplishments in 2023 included the following:

- Continue to use a hybrid model of some in-person/some telehealth visits- encouraging more in person. Staff is working to do more POCs in-person, current plan is to do all clients' initial POC (when new to CSHCS) as in-person, with subsequent annual POC to be telehealth or in-person whenever possible or allowed (POCs are not required, and family can opt out of having a POC done).
- Due to staff efforts above, we had the highest billing in over 12 years, \$32,000 for FY23 for fixed fees.
- CSHCS received a grant and is utilizing it to help promote getting our CSHCS clients up to date on regular childhood immunizations that may be behind due to the pandemic. Staff worked with Immunization staff to hold a Immunization clinic to help get children caught up on Immunizations that are behind due to COVID.
- Adjustment of staff FTEs; increasing RN hours and decreasing SW
- Staff participated in Kid's Day at the Ionia Free Fair and also attended the CSHCS Annual Meeting in May



CD - Communicable Disease. Activities and accomplishments in 2023 included the following:

- CD Staff continue to actively work on all COVID cases- now managed the same as all other communicable diseases since the end of the EO in July 2023.
- Continue to have 1-2 extra staff people due to some remaining COVID funding.
- Staff have continued to run our STD Clinic primarily by appointment but will see clients as walk-in on a case-by-case basis. 68 clients were seen FY23 (down from 75 FY22) and Staff working to increase the usage of the ICHD STD Clinic. (Overall FY23 total cases of Chlamydia down from 178 to 160 and Gonorrhea down from 31 to 20 in Ionia Co. compared to FY22, not all seen at ICHD).
- Staff delivered Wear One campaign bags- condoms, STD education and more to 21 local healthcare providers and community partners in Ionia Co. twice in FY23
- Continue to monitor and investigate bats and any animal bites.
- Seen an increase in tick activity in Ionia Co.
- Staff also work in conjunction with Environmental Health to track and follow any foodborne illness and/or outbreak.
- Staff attended both CD (virtual) in May 2023 and HIV/STI Conferences Aug 2023



Immunizations. Activities and accomplishments in 2023 included the following:

- Several changes in our clinic days and hours due to staffing changes and budget cuts adjusted staff FTEs to accommodate, looking to increase clinic hours to 4 days/week in Nov 2023.
- Staff attended the Immunization Conference in Nov 2022, and one staff attends the Immunization Action Plan Fall & Spring meetings.

- Actively worked to increase children's vaccination rates (down since COVID)- various events, vaccination clinics, social media campaign, raffles. Our long-term goal is 75% (Healthy People goal is 80%), however, our short-term goal is to be above 72% for 3 quarters – for FY23, Ionia Co. was at 71.3-70.1-70.0-71.1.
- Staff working with local providers to improve vaccination rates and overall vaccine programs. We have 7 Vaccines For Children (VFC) providers (low or no cost vaccines) in Ionia Co. and we are responsible for monitoring them and providing them assistance as needed. Our staff received their training from the State and began site visits to these facilities in Aug 2023.
- Working to develop the Fluoride Varnish program more and increase its use- is available to all children from 6 mo-5 yr old and can be applied up to 4x/year. We did 91 applications in FY23, our 1st full reporting year.
- Immunizations waivers were down at 166, compared to 193 FY22. We are required to provide education (30 min appt) but receive no compensation for this service.



School Nurse. Activities and accomplishments in 2023 included the following:

- She has been instrumental in helping the schools create their health programs, documentation, and communication.
- She has worked on protocols, updated school health letters that go out to parents, does education in health classes.
- Created emergency “Go Bags” to be accessible to staff to assist with minor emergencies while awaiting EMS
- Has become a CPR Instructor working with SERC and will help with a plan at the HS to CPR certify students this spring, and ICHD staff. She also maintains the AED units in both schools.
- Seeing and treating students for minor illnesses and accidents etc.
- Handles the school Communicable Disease reporting and reviews and updates student MCIR records for immunizations.
- Manages, maintains, and dispenses medications and educates school staff regarding proper medication dispensing.
- Staff attended the Michigan Association of School Nurses Conference in May 2023.

Car Seat technicians (CPST). Activities and accomplishments in 2023 included the following:

- FY23, we have seen 36 families, educated them about car seat safety, demonstrated proper installation, and provided new, safe and appropriate to size, age & weight car seats.
- Each visit is approx. 45 min in length. Not currently reimbursed – looking at options for some reimbursement.
- We obtain our car seats through a partnership with Sparrow Ionia Hospital.
- A second staff member was trained as a CPST in June 2023.

Lead Testing & Lead Nurse Case Management. Activities and accomplishments in 2023 included the following:

- Continue to test all 1- & 2-year-olds on Medicaid that come in for WIC appts. We receive fixed fees reimbursement from Medicaid for doing this testing.
- Continue to monitor all elevated Lead cases in Ionia Co. Acceptable lead level is at 3.5 mg/dl. This has led to more cases needing to be looked at and followed up on. Waiting on the State to complete their lead monitoring database MiCLEAR and will begin Nurse Case Management services for children with elevated lead levels. This will generate fixed fee funding.
- MiCLEAR anticipated to be LIVE as of Oct 2023
- 1 nurse moved from COVID to Lead NCM
- NCM home visits begin once MiCLEAR is up and functional.
- Universal Lead testing – Bill to go to Governor around Jan 2024 – all children get Lead testing; will increase # of children we test at ICHD and # that qualify for NCM.

Plans for FY 2024. There are lots of things on the horizon for ICHD. Increase Immunization clinic hours, add new clerical/Lab staff, the possible Barry Co. MIHP expansion, begin Lead NCM & Universal Lead testing, and more. We are beginning to plan for an Oral Health program to be compliant with the State mandate for all Kindergarteners to have an oral health screening prior to starting school- to be up and running Fall 2024 – possible partnership with MCDC or MMDHD. Our new Medical Director, Dr. Julie Kehdi started in April 2023. She is working with CD & Imms staff to help boost programs and services. We are continuing to look at or for various opportunities for increasing our revenue and funding. We also continue our planning and preparing for our State Accreditation visit (scheduled for June 2025). Updating policies and procedures and all program manuals as needed.

2023 Emergency Preparedness Report

This past year, I have reviewed and updated several of the health department's plans including but not limited to the Continuity of Operations Plan, Environmental Health Plan, and Strategic National Stockpile Plan. I have conducted health department fire and tornado drills and participated in drills hosted by other entities such as the Sparrow Ionia Hospital, Region 6 Healthcare Coalition, the Michigan Volunteer Registry, and the state Department of Emergency Preparedness and Response. I have also attended the NACCHO Preparedness Summit conferences and Great Lakes Homeland Security Conference where I learned about techniques and resources to use in emergency preparedness and response. I completed ICS 400 training and brought staff up to date on ICS training. I created a 3-year Integrated Preparedness Plan outlining the drills, exercises, training, and plan updates planned through June 2026. Finally, I have continued to work collaboratively with Region 6 emergency preparedness staff on work plan deliverables from the state which includes our Whole Community Inclusion initiative in which we aim to increase preparedness for vulnerable populations.



2023 Environmental Health Annual Report

- Environmental Health staff attended many trainings and conferences including; MEHA annual education conference, HazWoper refresher training and re-certification, Michigan 2023 Great Lakes Infrastructure Conference, FDA Retail Protections Seminar, Food Safety Summit, Great Lakes Annual Conference on Food Protection, Advanced Cross Connection training, Command System Trainings, and Environmental Health Summit.
- Attended multiple meetings throughout the county; CTE Program Advisory meeting, Peninsula Prestress arsenic treatment system virtual meeting, Saranac well head protection meeting, EGLE webinars, and Solid Waste Committee meeting.
- Worked with EGLE on new type 2 program and PFAS sites in Ionia County.
- Assisted EGLE in locating well logs for the superfund project of an old dump in Ionia Twp.
- Assisted site engineers on two subdivision/condominium projects.
- Completed the final approval for Ellis Acres site condominium project in Otisco Twp.
- Welcomed new Sanitarian Krystal Bunch
- Chloe completed supervised food establishment inspections and is now able to do inspections on her own.
- Worked with a type 2 facility and a school on lead exceedance of drinking water.
- Worked with a type 2 facility on arsenic in drinking water and treatment.
- Met with non-transient public water supplies (schools/childcare centers) to go over new lead/copper rule changes coming up.



Complaints Received (All)	65	Public Swimming Pool Inspections	13
Food Complaint Investigations	11	Well Permits Issued	184
Routine Food Inspections	246	Vacant Land Evaluations	135
Temporary Food Inspections	71	Septic Permits Issued	138
Water Samples Collected	220	Septic Permit Finals	123
Campground Inspections	17	Radon Test Kits Distributed	64



Ionia County Health Department

175 E. Adams Street

Ionia, MI 48846

616-527-5341

WIC 616-527-5337

<https://ioniacounty.org/health/health-department/>

We empower residents to live long and healthy lives by protecting the environment, providing health services, and educating the public to achieve positive health outcomes.

TABLE OF CONTENTS

Executive Summary 1

Exception, Recommendation, and Corrective Action

1. Improperly Allocated Travel Expense..... 2

Statements of Audited Grant Revenues and Expenses

WIC Breastfeeding 4

WIC Resident Services 5

Grant Award Information 6

Scope and Methodology..... 7

Glossary of Abbreviations and Terms 8

EXECUTIVE SUMMARY

Below is a summary of the exception and Ionia County Health Department's corrective action plan.

Exception 1 Page 2	Improperly Allocated Travel Expense
Criteria	Title 2 CFR 200.302(b); Title 2 CFR 200.403(a); Title 2 CFR 200.405(a)
Amount to be Returned	\$-0-
Corrective Action	Implement Employee Training
Completion Date	July 6, 2023
Responsible Individual	Chad Shaw, Ionia County Health Officer

Exception 1
Improperly Allocated Travel Expense**Condition**

The Health Department did not properly allocate all expenses to the appropriate benefitting program.

Criteria

Title 2 CFR 200.302(b) states "The financial management system of each non-Federal entity must provide for the following...(3) Records that identify adequately the source and application of funds for federally funded activities. These records must...be supported by source documentation."

Title 2 CFR 200.403(a) states cost must be necessary and reasonable for the performance of the Federal award and be allocable thereto under these principles.

Title 2 CFR 200.405(a) states that a cost is allocable to a particular Federal award or other cost objective if the goods or services involved are chargeable or assignable to that Federal award or cost objective in accordance with the relative benefits received.

Exception

During our review, we noted that the Health Department did not properly allocate one (100%) of one sampled travel expense for the WIC Program. We noted that an employee's mileage reimbursement to attend a Nurse Administrator Forum conference totaling \$163 was charged 100% to the WIC Program instead of general Nurse Administration.

Adjustments are reflected on the Statement of Audited Grant Revenues and Expenses. However, sufficient local funds were reported on the WIC Resident Services Program FSR, resulting in no funds due back to MDHHS.

Recommendation

We recommend that the Health Department implement sufficient controls and procedures to properly allocate costs to the benefitting programs to ensure compliance with Federal regulations.

Health Department Response and Corrective Action Plan

The employee was unaware of the correct cost center to allocate the travel expense, but staff have since been made aware of the error and educated on the proper administrative cost center to use for future travel activities. The Health Department will continue to remedy this by providing cost center education upon new staff orientation.

Completion Date

July 6, 2023

Responsible Individual

Chad Shaw, Ionia County Health Officer

**Ionia County Health Department
WIC Breastfeeding Program
Statement of Audited Grant Revenues and Expenses
10/01/2021 - 09/30/2022**

	REPORTED	AUDITED	AUDIT ADJUSTMENT	EXCEPTION REFERENCE
REVENUES				
MDHHS Grant	\$ 38,684	\$ 38,684	\$ -	
Local Funds - Other	\$ 6,790	\$ 6,790	\$ -	
Fees and Collections - 1st and 2nd Party	\$ -	\$ -	\$ -	
Fees and Collections - 3rd Party	\$ -	\$ -	\$ -	
Federal Cost Based Reimbursement	\$ -	\$ -	\$ -	
Total Revenues	\$ 45,474	\$ 45,474	\$ -	
EXPENSES				
Salaries and Wages	\$ 26,456	\$ 26,456	\$ -	
Fringe Benefits	\$ 4,111	\$ 4,111	\$ -	
Contractual Services	\$ -	\$ -	\$ -	
Supplies and Materials	\$ -	\$ -	\$ -	
Travel	\$ -	\$ -	\$ -	
Communication	\$ 561	\$ 561	\$ -	
Space Costs	\$ -	\$ -	\$ -	
Other	\$ -	\$ -	\$ -	
County-City Central Services	\$ 7,441	\$ 7,441	\$ -	
Indirect Costs	\$ -	\$ -	\$ -	
Cost Allocation/Other Cost Distributions	\$ 6,905	\$ 6,905	\$ -	
Total Expenses	\$ 45,474	\$ 45,474	\$ -	

**Ionia County Health Department
WIC Resident Services Program
Statement of Audited Grant Revenues and Expenses
10/01/2021 - 9/30/2022**

	REPORTED	AUDITED	AUDIT ADJUSTMENT	EXCEPTION REFERENCE
REVENUES				
MDHHS Grant	\$ 315,345	\$ 315,345	\$ -	
Local Funds - Other	\$ 27,760	\$ 27,597	\$ (163)	1
Fees and Collections - 1st and 2nd Party	\$ -	\$ -	\$ -	
Fees and Collections - 3rd Party	\$ -	\$ -	\$ -	
Federal Cost Based Reimbursement	\$ -	\$ -	\$ -	
Total Revenues	\$ 343,105	\$ 342,942	\$ (163)	
EXPENSES				
Salaries and Wages	\$ 163,106	\$ 163,106	\$ -	
Fringe Benefits	\$ 65,653	\$ 65,653	\$ -	
Contractual Services	\$ -	\$ -	\$ -	
Supplies and Materials	\$ 5,354	\$ 5,354	\$ -	
Travel	\$ 199	\$ 36	\$ (163)	1
Communication	\$ -	\$ -	\$ -	
Space Costs	\$ -	\$ -	\$ -	
County-City Central Services	\$ 55,942	\$ 55,942	\$ -	
Other	\$ 1,182	\$ 1,182	\$ -	
Indirect Costs	\$ -	\$ -	\$ -	
Cost Allocation/Other Cost Distributions	\$ 51,669	\$ 51,669	\$ -	
Total Expenses	\$ 343,105	\$ 342,942	\$ (163)	

1 Exception 1: Improper Allocation of Travel Expense

GRANT AWARD INFORMATION

Program Title	WIC Breastfeeding
MDHHS Agreement Number	E20220239
MDHHS Agreement Period	10/01/2021 – 09/30/2022
MDHHS Audit Period	10/01/2021 – 09/30/2022
Exceptions Related to Agreement	1
Amount to be Returned	\$-0-
See the Statement of Audited Grant Revenues and Expenses for line item details.	

Program Title	WIC Resident Services
MDHHS Agreement Number	E20220108
MDHHS Agreement Period	10/01/2021 – 09/30/2022
MDHHS Audit Period	10/01/2021 – 09/30/2022
Exceptions Related to Agreement	No Exceptions
Amount to be Returned	\$-0-
See the Statement of Audited Grant Revenues and Expenses for line item details.	

SCOPE AND METHODOLOGY

We examined the Health Department's records and activities for the period October 1, 2021, through September 30, 2022.

Our audit procedures included the following:

- Reviewed the most recent Single Audit and Financial Statement Audit Reports for any program related concerns.
- Reviewed the Grant Agreement, Budgets, and Program Specific Assurances and Requirements.
- Reviewed policies to ensure they meet applicable requirements and guidelines.
- Reviewed the most recently completed Fiscal Questionnaire.
- Reconciled the Financial Status Reports (FSRs) and MDHHS payment schedules to the accounting records.
- Tested a selection of payroll and non-payroll expenditures for program compliance; and adherence to policies, Federal and program guidelines, and approval procedures.
- Reviewed building space/lease costs for proper reporting and compliance with Federal requirements.
- Reviewed equipment purchases over \$2,500 for the WIC Program.
- Reviewed indirect cost and other cost allocations for reasonableness, and an equitable methodology.

Our audit did not include a review of program content or quality of services provided.

GLOSSARY OF ABBREVIATIONS AND TERMS

CFR	Code of Federal Regulations
FSR	Financial Status Report
FY	Fiscal Year (refers to State of Michigan FY October 1 – September 30)
MDHHS	Michigan Department of Health and Human Services
WIC	Women, Infants, and Children
WICBF	Women, Infants, and Children Breastfeeding

Corrective Action Plan Evaluation Report (CAPER)

Deficiencies Noted in MDHHS Audit Division Audit Reports

Grantees are responsible for taking prompt action when instances of noncompliance are identified including noncompliance identified in audit findings (2 CFR 200.303(d)). MDHHS is responsible for following up and ensuring that grantees take timely and appropriate action on all deficiencies noted (2 CFR 200.332(d)(2)). To accomplish this required follow-up, Grantees are asked to complete a CAPER (items 1-7) for **each** Exception contained in an MDHHS Audit Division Audit Report, and submit the CAPER(s) to the applicable contact(s) listed below **within 30 days of the corrective action plan implementation date.**

1. Grantee Name: **Ionia County Health Department**
2. Fiscal Year End of the Audit Report: **2022**
3. Exception (#X) and Title: **Exception #1 Improperly allocated travel expense**
4. Corrective Action Plan (CAP) and/or Management Response implementation:
Has the CAP and/or Management Response been fully implemented as described in the Audit Report? (Yes/No) **Yes**
If Yes, provide the date when fully implemented: **July 6 2023**
If No, describe what has been done and when, and what has yet to be completed and when it will be completed:
5. CAPER Completion Date:
November 30 2023
6. Person Completing CAPER (Name, Phone Number, Email):

Chad Shaw, 616-527-5341, Cshaw@ioniacounty.org
7. State Program(s) that Exception is applicable to (e.g. WIC, Family Planning, etc.):
WIC

Email the Corrective Action Plan Evaluation Reports (CAPERs) to the applicable Program Office(s)¹ as follows:

WIC: Shane Richardson RichardsonS14@michigan.gov
Family Planning: Steve Utter UtterS@michigan.gov

¹ If an exception impacts more than one Program, forward to each applicable Program Office.

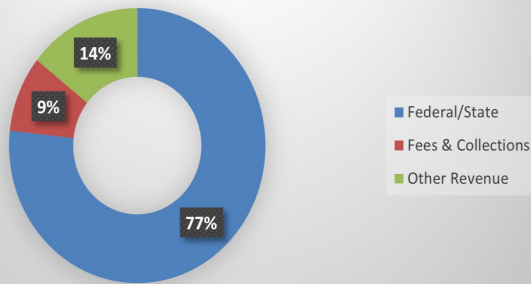
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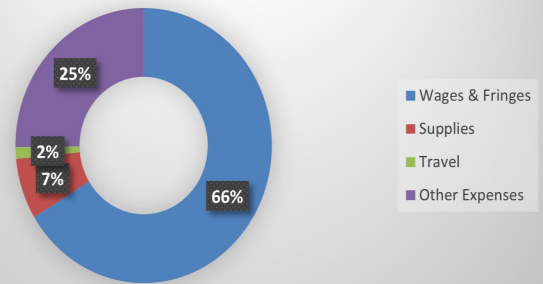
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- Planned Statewide WIC database change start of FY24.

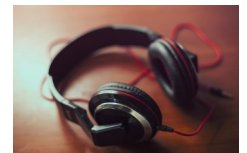


MIHP – Maternal Infant Health Program. Activities and accomplishments in 2023 included the following:

- Continue to do hybrid model of some in-home/some telehealth visits- encouraging more in-home visits; can do up to 40% across our caseload.
- U of M pilot, “Healthy Moms/Healthy Babies” studying the effectiveness and benefits of home visiting programs such as MIHP and need for increase in revenue due to increase in complexity of clients/families will be completed in Dec 2023.
- Looking at ways to increase our caseload numbers- pre-COVID was around 60-70, since has been around 45-50. Looking at possible expansion to cover Barry Co. due to no services available there.
- Passed our MIHP State Review (Nov 2022)- 180/200 points, Full Certification for 18 months.
- Gave out 6 pack-n-plays to families in need, and diapers given to us by the United Way
- Staff participated in Kid’s Day at the Ionia Free Fair and also attended the Maternal Infant Health Summit in May 2023.

Hearing and Vision Services. Activities and accomplishments in 2023 included the following:

- New Vision screening machine- now have 2 different machines, can immediately re-test a “fail” with 2nd machine before making an ophthalmology referral
- Staff have developed a good rapport with the schools of Ionia Co. and actively work with them during Kindergarten roundups as well as throughout the school year to get all required screenings done.
- Staff attended Technician training Fall 2022 and the Annual H&V Conference in Jun 2023.



CSHCS - Children's Health Care Services. Activities and accomplishments in 2023 included the following:

- Continue to use a hybrid model of some in-person/some telehealth visits- encouraging more in person. Staff is working to do more POCs in-person, current plan is to do all clients' initial POC (when new to CSHCS) as in-person, with subsequent annual POC to be telehealth or in-person whenever possible or allowed (POCs are not required, and family can opt out of having a POC done).
- Due to staff efforts above, we had the highest billing in over 12 years, \$32,000 for FY23 for fixed fees.
- CSHCS received a grant and is utilizing it to help promote getting our CSHCS clients up to date on regular childhood immunizations that may be behind due to the pandemic. Staff worked with Immunization staff to hold a Immunization clinic to help get children caught up on Immunizations that are behind due to COVID.
- Adjustment of staff FTEs; increasing RN hours and decreasing SW
- Staff participated in Kid's Day at the Ionia Free Fair and also attended the CSHCS Annual Meeting in May



CD - Communicable Disease. Activities and accomplishments in 2023 included the following:

- CD Staff continue to actively work on all COVID cases- now managed the same as all other communicable diseases since the end of the EO in July 2023.
- Continue to have 1-2 extra staff people due to some remaining COVID funding.
- Staff have continued to run our STD Clinic primarily by appointment but will see clients as walk-in on a case-by-case basis. 68 clients were seen FY23 (down from 75 FY22) and Staff working to increase the usage of the ICHD STD Clinic. (Overall FY23 total cases of Chlamydia down from 178 to 160 and Gonorrhea down from 31 to 20 in Ionia Co. compared to FY22, not all seen at ICHD).
- Staff delivered Wear One campaign bags- condoms, STD education and more to 21 local healthcare providers and community partners in Ionia Co. twice in FY23
- Continue to monitor and investigate bats and any animal bites.
- Seen an increase in tick activity in Ionia Co.
- Staff also work in conjunction with Environmental Health to track and follow any foodborne illness and/or outbreak.
- Staff attended both CD (virtual) in May 2023 and HIV/STI Conferences Aug 2023



Immunizations. Activities and accomplishments in 2023 included the following:

- Several changes in our clinic days and hours due to staffing changes and budget cuts adjusted staff FTEs to accommodate, looking to increase clinic hours to 4 days/week in Nov 2023.
- Staff attended the Immunization Conference in Nov 2022, and one staff attends the Immunization Action Plan Fall & Spring meetings.

- Actively worked to increase children's vaccination rates (down since COVID)- various events, vaccination clinics, social media campaign, raffles. Our long-term goal is 75% (Healthy People goal is 80%), however, our short-term goal is to be above 72% for 3 quarters – for FY23, Ionia Co. was at 71.3-70.1-70.0-71.1.
- Staff working with local providers to improve vaccination rates and overall vaccine programs. We have 7 Vaccines For Children (VFC) providers (low or no cost vaccines) in Ionia Co. and we are responsible for monitoring them and providing them assistance as needed. Our staff received their training from the State and began site visits to these facilities in Aug 2023.
- Working to develop the Fluoride Varnish program more and increase its use- is available to all children from 6 mo-5 yr old and can be applied up to 4x/year. We did 91 applications in FY23, our 1st full reporting year.
- Immunizations waivers were down at 166, compared to 193 FY22. We are required to provide education (30 min appt) but receive no compensation for this service.



School Nurse. Activities and accomplishments in 2023 included the following:

- She has been instrumental in helping the schools create their health programs, documentation, and communication.
- She has worked on protocols, updated school health letters that go out to parents, does education in health classes.
- Created emergency “Go Bags” to be accessible to staff to assist with minor emergencies while awaiting EMS
- Has become a CPR Instructor working with SERC and will help with a plan at the HS to CPR certify students this spring, and ICHD staff. She also maintains the AED units in both schools.
- Seeing and treating students for minor illnesses and accidents etc.
- Handles the school Communicable Disease reporting and reviews and updates student MCIR records for immunizations.
- Manages, maintains, and dispenses medications and educates school staff regarding proper medication dispensing.
- Staff attended the Michigan Association of School Nurses Conference in May 2023.

Car Seat technicians (CPST). Activities and accomplishments in 2023 included the following:

- FY23, we have seen 36 families, educated them about car seat safety, demonstrated proper installation, and provided new, safe and appropriate to size, age & weight car seats.
- Each visit is approx. 45 min in length. Not currently reimbursed – looking at options for some reimbursement.
- We obtain our car seats through a partnership with Sparrow Ionia Hospital.
- A second staff member was trained as a CPST in June 2023.

Lead Testing & Lead Nurse Case Management. Activities and accomplishments in 2023 included the following:

- Continue to test all 1- & 2-year-olds on Medicaid that come in for WIC appts. We receive fixed fees reimbursement from Medicaid for doing this testing.
- Continue to monitor all elevated Lead cases in Ionia Co. Acceptable lead level is at 3.5 mg/dl. This has led to more cases needing to be looked at and followed up on. Waiting on the State to complete their lead monitoring database MiCLEAR and will begin Nurse Case Management services for children with elevated lead levels. This will generate fixed fee funding.
- MiCLEAR anticipated to be LIVE as of Oct 2023
- 1 nurse moved from COVID to Lead NCM
- NCM home visits begin once MiCLEAR is up and functional.
- Universal Lead testing – Bill to go to Governor around Jan 2024 – all children get Lead testing; will increase # of children we test at ICHD and # that qualify for NCM.

Plans for FY 2024. There are lots of things on the horizon for ICHD. Increase Immunization clinic hours, add new clerical/Lab staff, the possible Barry Co. MIHP expansion, begin Lead NCM & Universal Lead testing, and more. We are beginning to plan for an Oral Health program to be compliant with the State mandate for all Kindergarteners to have an oral health screening prior to starting school- to be up and running Fall 2024 – possible partnership with MCDC or MMDHD. Our new Medical Director, Dr. Julie Kehdi started in April 2023. She is working with CD & Imms staff to help boost programs and services. We are continuing to look at or for various opportunities for increasing our revenue and funding. We also continue our planning and preparing for our State Accreditation visit (scheduled for June 2025). Updating policies and procedures and all program manuals as needed.

2023 Emergency Preparedness Report

This past year, I have reviewed and updated several of the health department's plans including but not limited to the Continuity of Operations Plan, Environmental Health Plan, and Strategic National Stockpile Plan. I have conducted health department fire and tornado drills and participated in drills hosted by other entities such as the Sparrow Ionia Hospital, Region 6 Healthcare Coalition, the Michigan Volunteer Registry, and the state Department of Emergency Preparedness and Response. I have also attended the NACCHO Preparedness Summit conferences and Great Lakes Homeland Security Conference where I learned about techniques and resources to use in emergency preparedness and response. I completed ICS 400 training and brought staff up to date on ICS training. I created a 3-year Integrated Preparedness Plan outlining the drills, exercises, training, and plan updates planned through June 2026. Finally, I have continued to work collaboratively with Region 6 emergency preparedness staff on work plan deliverables from the state which includes our Whole Community Inclusion initiative in which we aim to increase preparedness for vulnerable populations.



2023 Environmental Health Annual Report

- Environmental Health staff attended many trainings and conferences including; MEHA annual education conference, HazWoper refresher training and re-certification, Michigan 2023 Great Lakes Infrastructure Conference, FDA Retail Protections Seminar, Food Safety Summit, Great Lakes Annual Conference on Food Protection, Advanced Cross Connection training, Command System Trainings, and Environmental Health Summit.
- Attended multiple meetings throughout the county; CTE Program Advisory meeting, Peninsula Prestress arsenic treatment system virtual meeting, Saranac well head protection meeting, EGLE webinars, and Solid Waste Committee meeting.
- Worked with EGLE on new type 2 program and PFAS sites in Ionia County.
- Assisted EGLE in locating well logs for the superfund project of an old dump in Ionia Twp.
- Assisted site engineers on two subdivision/condominium projects.
- Completed the final approval for Ellis Acres site condominium project in Otisco Twp.
- Welcomed new Sanitarian Krystal Bunch
- Chloe completed supervised food establishment inspections and is now able to do inspections on her own.
- Worked with a type 2 facility and a school on lead exceedance of drinking water.
- Worked with a type 2 facility on arsenic in drinking water and treatment.
- Met with non-transient public water supplies (schools/childcare centers) to go over new lead/copper rule changes coming up.



Complaints Received (All)	65	Public Swimming Pool Inspections	13
Food Complaint Investigations	11	Well Permits Issued	184
Routine Food Inspections	246	Vacant Land Evaluations	135
Temporary Food Inspections	71	Septic Permits Issued	138
Water Samples Collected	220	Septic Permit Finals	123
Campground Inspections	17	Radon Test Kits Distributed	64



Ionia County Health Department

175 E. Adams Street

Ionia, MI 48846

616-527-5341

WIC 616-527-5337

<https://ioniacounty.org/health/health-department/>

We empower residents to live long and healthy lives by protecting the environment, providing health services, and educating the public to achieve positive health outcomes.

QUICK LINKS

[Health Services](#)[My Community Dental Center](#)[Communicable Disease Reporting](#)[Prescription Drug Drop Box](#)[PFAS Information](#)

What does the Ionia County Health Department do for the Community?

We empower residents to live long and healthy lives by protecting the environment, providing health services, and educating the public to achieve positive health outcomes.



Your Ionia County Health Department is a leader in improving the health and well-being of the community.

Protect you from health threats, the everyday and exceptional. We make sure tap water you drink, the restaurant food you eat and the air you breathe are all safe. We are ready to respond to any health emergency be it bioterrorism or an environmental hazard and we work constantly to prevent disease outbreaks.

Provide healthy solutions for everyone. Your Ionia County Health Department ensures that everyone can get the preventative care they need to avoid chronic disease and to help maintain their health. We provide flu shots for the elderly and help mothers obtain prenatal care that give their babies a healthy start. We also offer a program that provides children with regular check-ups, immunizations, and good nutrition to help them grow and learn.

Educate you and your neighbors about good health. We provide information; pamphlets at your doctor's office, public service announcements in the media, programs in schools, and detailed websites that allow you to make healthy decisions everyday like exercising more, eating right, quitting smoking or simply washing your hands to keep from spreading illness.

Advancing Community Health. Your Ionia County Health Department plays a vital role in developing new policies and standards that address existing and emerging challenges to your community's health while enforcing a range of laws intended to keep you safe. We are constantly working, through research and rigorous staff training, to maintain our unique expertise and deliver up-to-date, cutting-edge health programs.

ment





Ionia County Health Department

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Intro

We empower residents to live long and healthy lives by protecting the environment, providing health services, and educating the public to achieve positive health outcomes.

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 ioniacounty.org/health/health-department

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STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

May 20, 2022

Mr. Jason Eppler
Interim County Administrator
Ionia County Board of Commissioners
Courthouse, 101 West Main Street
Ionia, MI 48846

Dear Mr. Eppler:

We received communication requesting approval of Mr. Chad Shaw to serve as the Health Officer for the Ionia County Health Department, effective May 20, 2022.

After reviewing Mr. Shaw's credentials and based on the requirements of the Michigan Public Health Code (PA 368 of 1978, as amended), I have determined that Mr. Shaw meets the requirements for Health Officer, and therefore approve this request.

We look forward to working with Mr. Shaw and all our colleagues at the Ionia County Health Department. If you have questions or need assistance, please contact Local Health Services Director, Ms. Laura de la Rambelje at 517-388-7302 or by email at delarambeljeL@michigan.gov.

Sincerely,

A handwritten signature in blue ink that reads "A. Travis".

Alexis D. Travis, PhD
Senior Deputy Director
Public Health Administration

AT:jw

c: Local Health Services
Mr. Chad Shaw



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

April 7, 2023

Mr. Chad Shaw, Health Officer
Ionia County Health Department
175 E. Adams Street
Ionia, MI 48846

Dear Mr. Shaw:

This letter is in response to your request for Dr. Julie Kehdi to serve as the Provisional Medical Director for Ionia County Health Department.

After reviewing credentials and based on requirements of the Michigan Public Health Code (PA 368 of 1978, as amended), I have determined Dr. Kehdi meets the requirements to serve as a Provisional Medical Director. Therefore, I approve this request, effective April 1, 2023, until April 1, 2026, with the following caveats over the appointments course, that Dr. Kehdi will 1) obtain an MPH or MSPH and, 2) develop a mentorship with a fully appointed Michigan Local Health Department Medical Director, as needed.

To facilitate transition, we encourage use of the Medical Director Change Checklist, Medical Director Orientation Checklist, and Onboarding and Mentoring for New Michigan Medical Directors (attached). The documents were developed by Medical Directors and vetted by MI Association for Local Public Health (MALPH) and MI Association of Public Health and Preventive Medicine Physicians (MAPPP).

We look forward to working with Dr. Kehdi and all our colleagues at Ionia County Health Department. If you have questions or need assistance, please contact Local Health Services Director, Ms. Laura de la Rambelje at 517-388-7302 or by email at delarambeljeL@michigan.gov.

Sincerely,

A handwritten signature in cursive script, reading "Sarah Lyon-Callo".

Sarah Lyon-Callo, M.S., Ph.D.
Interim Senior Deputy Director / State Epidemiologist
Public Health Administration

Attachments

SL:hm

c: Local Health Services

Dr. Julie Kehdi

Attachment L

APPROVAL FORM

This approval form is to be signed by the Health Officer and the chairperson of your agency's local governing entity. Completion of this form is required and submitted to MDHHS with the LHD Plan of Organization. If this Plan of Organization or the Health Officer changes subsequent to submission to the MDHHS Division of Local Health Services, this approval form must be re-signed by the appropriate local authorities referenced herein and re-filed with the MDHHS Division of Local Health Services.

I have reviewed the Plan of Organization for Ionia County Health Dept. (Insert LHD)

The Plan and related documentation accurately reflect the organization of services and programs for the area served by the LHD. We affirm this Plan, as submitted, fulfills all the requirements set forth in the LHD Plan of Organization Guide.

Health Officer Name: Chad Shaw

Health Officer Signature: Chad Shaw

Date: 1-27-25

Local Governing Entity Chairperson Name:

Jack Shattuck

Local Governing Entity Name:

Ionia County Board of Commissioners

Mailing Address:

101 W. Main St., Ionia MI 48846

Chairperson Signature: _____

Date: _____

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

ICSAI Letter to Change Name
February 11, 2025

CONTACT:

Chad Shaw, Health Officer
Charlean Hemminger, Health Educator

DESCRIPTION:

Request approval to change the name of Ionia County Substance Abuse Initiative to Ionia County Hope and Recovery. (see attached letter)

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

N/A

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request approval to change the name of Ionia County Substance Abuse Initiative to Ionia County Hope and Recovery.

ADMINISTRATOR'S RECOMMENDATION:

Click here to enter text.

Ionia County Substance Abuse Initiative

Advisory Board Members

Judy Geiger
District 1

Sharon Carlson
District 2

Angela Stephens
District 3

Jason Smith
District 4

Ken Baker
District 5

Kendra Backing
District 6

Margery Briggs
District 7



175 E. Adams Street
Ionia, MI 48846
PH 616-527-5341



January 15, 2025

Dear Ionia County Board of Commissioners

The Advisory Board and Workgroup members of the Ionia County Substance Abuse Initiative coalition are asking your permission to change the name of the coalition. After much consideration and discussion, the coalition members propose changing the name of the coalition to **Ionia County Hope and Recovery**. Changing the name will enable the coalition to encompass prevention, harm reduction and treatment/recovery services for Ionia County residents.

With the proposed new name, we are also submitting new mission and vision statements that we believe will clarify the coalitions scope and actions for Ionia County.

Mission Statement: **To provide hope in Ionia County for a substance free life through prevention, education, recovery, and wellness.**

Vision Statement: **The Ionia County community will be free of substances and their effects.**

As part of the new name the coalition members are also looking to incorporate a new logo. We are proposing a contest between the youth councils throughout the county and coalition members to create a logo that will be easily recognized at events.

Sincerely, Ionia County Substance Abuse Initiative coalition members:

Charlean Hemminger, Matthew VanCamp, Sharon Carlson, Jason Smith, Judy Geiger, Angela Stephens, Ken Baker, Chief Kendra Backing, Margery Briggs, Chad Shaw, Abbey Blondin, Alyssa Nurenberg, Caitlin McBride, Chris Dorn, Lisa Wandell, Julie Dowling, Elly Schwickrath, Tim McAllister, Aimee Keefer, Sandra Thelen, Danielle West, George Rousseau, Haley Barker, Yolanda Rivera, Amanda Zerebski, Gabriella Hemminger, Sarah Surna. And our youth members, Garrett, Ollie, Zoey, Jaelyn, Ben, Mylee, Emilee, Jackson, Logan, Jamison, Jasmine, Isabella, Maddie, Aiden, Emma, Marley, Anna, Nic, Andrew, Zynt, Alex, Logan, McKenna

Charlean Hemminger
Ionia County Substance Abuse Initiative Coordinator
616.723.9006
ioniacounty.org/health/icsai

Vision: All Ionia County residents will be free of substance abuse and its effects.

Mission: To facilitate a continuum of substance abuse services in Ionia County, with a primary focus on youth including the use and abuse of drugs in a comprehensive and long-term manner.

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Payroll Step Increase for Supervisor McCarver
February 11, 2024

CONTACT:

Lance Langdon, Central Dispatch

DESCRIPTION:

Dispatch Supervisor McCarver started with Ionia Central in November of 2021. He was promoted to Supervisor in February of 2024. He was moved from the Dispatchers pay scale into the Supervisors pay scale, grade 11 step 2. With his anniversary date he approached me on his pay level and that as the supervisor on nights staff he supervises are making more than he does. Dispatchers top pay was \$25.51 plus a 3% premium for night shift, (\$26.28). Payroll grade 11 step 3 is \$25.75, \$0.24 over the top dispatcher pay, less than 1% difference and 2% less than the night shift pay level.

I did submit an email to Mr. Jordan with regard to making a step correction, the email with regard to this is attached.

I am requesting that Supervisor McCarver's pay be increased/returned to step 4 which took him to \$26.70/hour, which is a little under 2% more than the Dispatcher rate with shift premium. His responsibilities and supervision of staff should result in his pay rate being more than that of someone without additional work and responsibility.

The information listed as far as costs and rates of pay were at the 2024 pay rates at the time his increase originally had been given. Both the Dispatchers and Supervisors did receive a 2% increase to their pay 1/1/2025.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The increase from grade 11 step 3 (\$26.26) to step 4 (27.23) is today at 2025 pay scale \$0.97 more per hour for a total of \$2,017.60 per year. This amount would come from the 911 fund balance.

LEGAL REVIEW:

None

DEADLINE:

None

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

The Ionia County Board of Commissioners approve the payroll adjustment for Central Dispatch Supervisor McCarver from Grade 11, Step 3 to Step 4, to provide for a pay level that is in line with his duties and responsibilities.

ADMINISTRATOR'S RECOMMENDATION:

[Click here to enter text.](#)

From: Jordan, Patrick <pjordan@ioniacounty.org>
Sent: Tuesday, November 12, 2024 6:25 PM
To: Langdon, Lance <llangdon@ioniacounty.org>
Subject: Re: Payroll adjustment request Supervisor McCarver

That's something you can recommend and I can approve. Just get me the paperwork.

Get [Outlook for iOS](#)

From: Langdon, Lance <llangdon@ioniacounty.org>
Sent: Tuesday, November 12, 2024 3:55:46 PM
To: Jordan, Patrick <pjordan@ioniacounty.org>
Subject: Payroll adjustment request Supervisor McCarver

I am putting a payroll change in for Roy McCarver as his anniversary date is 11/19/24. He would be normally move from grade 11 step 2 to step 3. (\$24.82 to \$25.75). When we set his wage on the supervisory scale, we placed him above his dispatcher wage which was at the two-year level for Dispatcher to a level above what he was making on the supervisors pay scale.

He brought up to me that his pay is below that of some of the staff that he supervises, with his being promoted as a newer employee. Top pay for dispatchers is \$25.51 plus 3% for night shift, (which is where he works) so the dispatchers are at \$26.28.

His normal increase (step 2 to 3) is just above the dispatcher top hourly rate by \$0.24 which is one percent above the top dispatcher base rate.

I would request for his anniversary increase moving him from step 2 to step 4. This would place him at \$26.70 which is just a little less than 5% over the top Dispatcher wage. This still leaves him two pay levels prior to being at top supervisor pay, but I think it brings him to a more reasonable pay rate as he is responsible for the staff making more than he does.

If this is something that you can and do approve, I can send the appropriate paperwork to finance. If this needs to go to the BOC for approval I can do a right up to submit for the next round.

Thanks much.

Lance Langdon

Lance Langdon, ENP
Director, Ionia County Central Dispatch

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION

Motorola Service Agreement Renewal
February 11, 2024

CONTACT:

Lance Langdon, Central Dispatch

DESCRIPTION:

With our Motorola Radio equipment that is used with the MPSCS 800MHz radios, we have yearly service costs that are billed each year. The service agreement for 2025 is needed to ensure that the radio equipment we use at dispatch is kept working and maintained.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

All public safety agencies served by Ionia County Central Dispatch

FINANCIAL ANALYSIS:

The cost of this service is contained within the operations budget for the center. 2025 cost is \$18,490.00 up from 2024 cost of \$17,350.00, about a 6 ½% increase. With the systems being used on the MPSCS, there are no options for any service other than through Motorola.

LEGAL REVIEW:

Contract waiting approval by County Attorney.

DEADLINE:

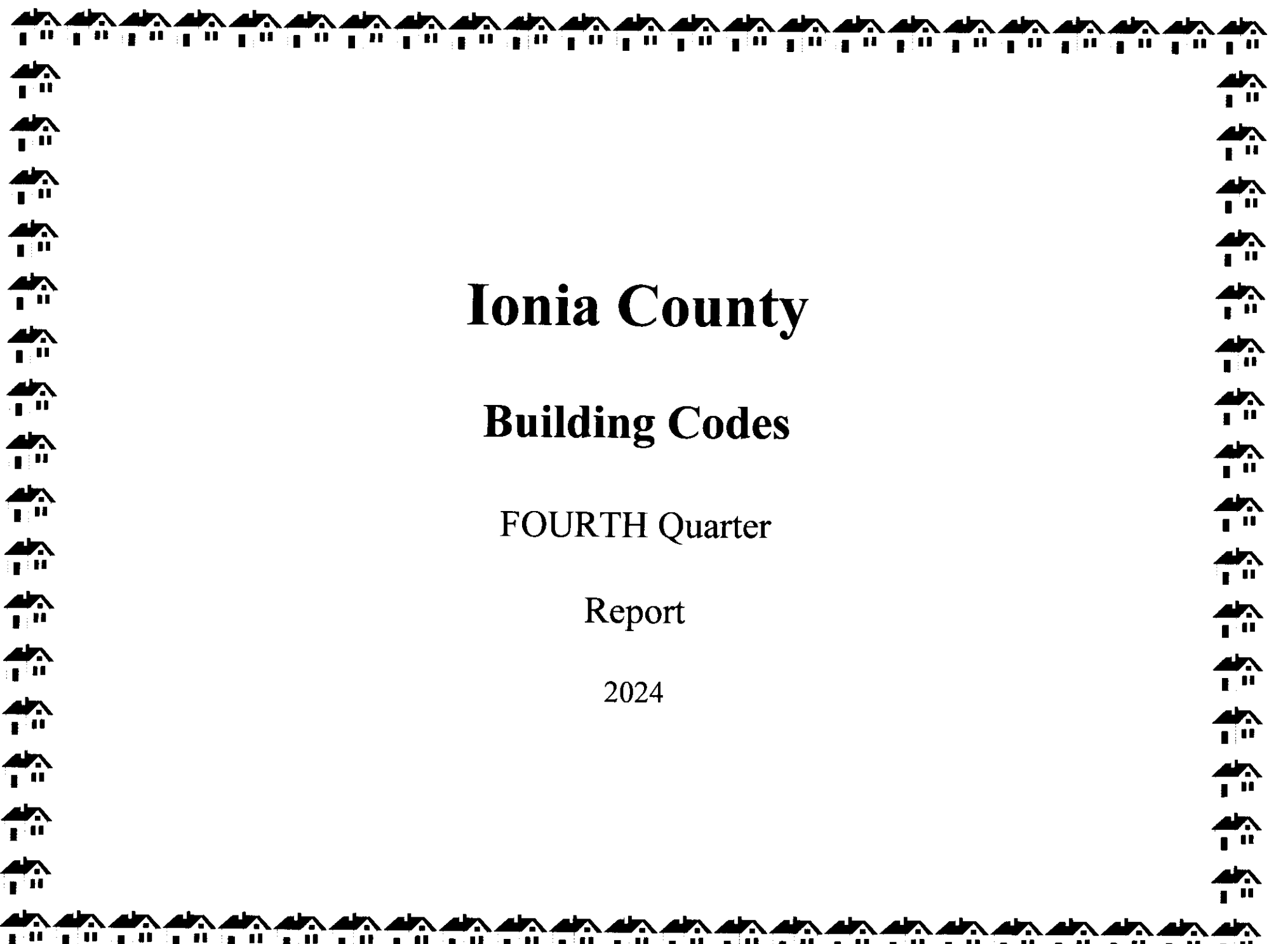
As soon as possible, this is for 2025 service. Have been working on contract prior to bringing this to the board.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

It is requested that the Ionia County Board of Commissioners authorize the Dispatch Director to sign the service agreement as approved by the County Attorney, for the 2025 Motorola Radio Equipment and pay the amount of \$18,490.00 to Motorola Solutions for the service from the Central Dispatch Budget.

ADMINISTRATOR'S RECOMMENDATION:

Interim County Administrator Recommends



Ionia County

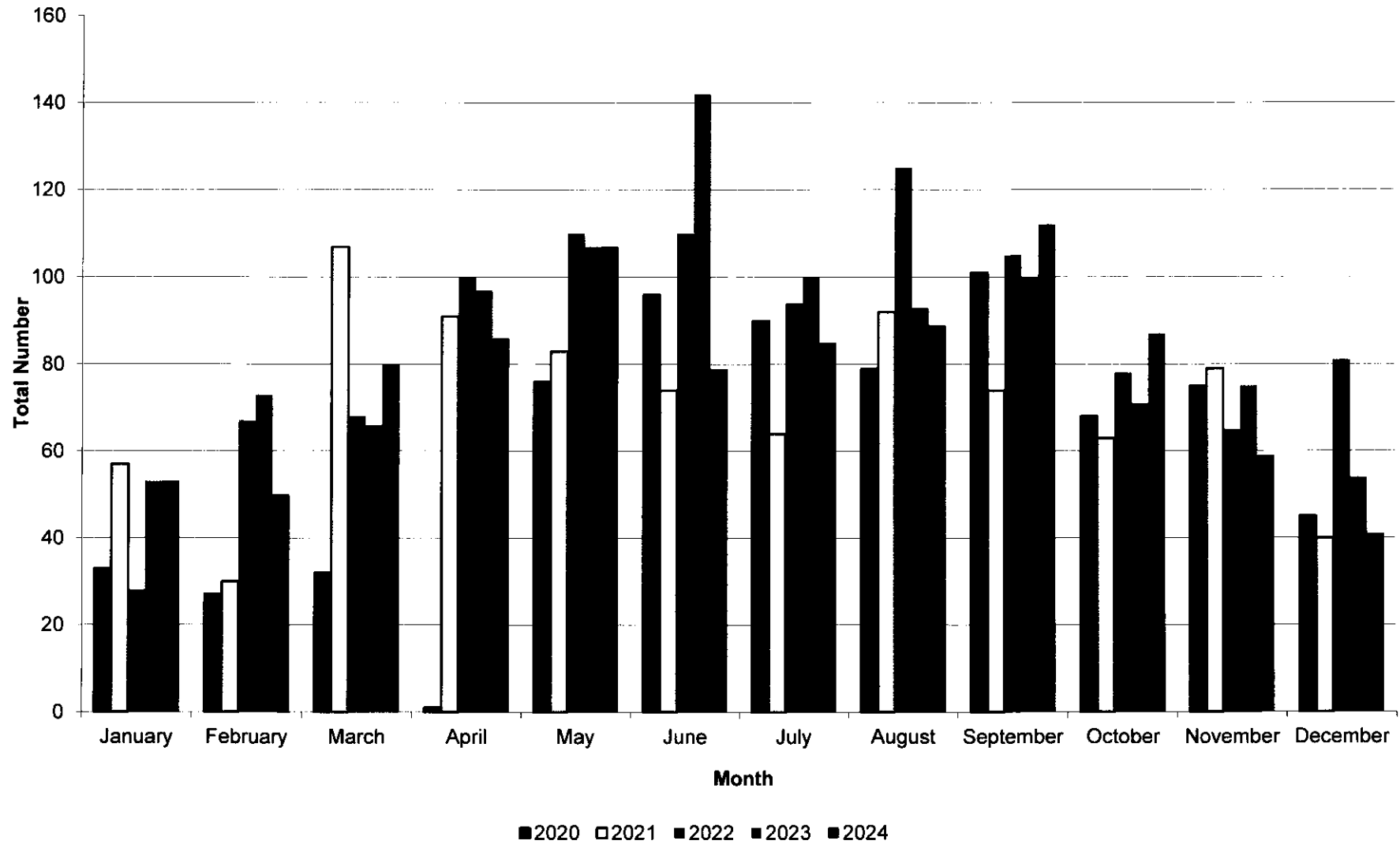
Building Codes

FOURTH Quarter

Report

2024

Number of Building Permits Issued



**IONIA BUILDING DEPARTMENT
QUARTERLY REPORT
OCTOBER TO DECEMBER 2024**

BUILDING PERMITS:

NEW RESIDENCE:	0,024
ADDITION/REMODEL:	0,071
ACCESSORY BUILDING:	0,027
MOBILE HOME:	0,025
NEW COMMERCIAL:	0,004
COMMERCIAL ALTERATION:	0,021
COMMERCIAL ACCESSORY:	0,002
SESC:	0,015
OTHER:	0,013

TOTAL BUILDING PERMITS:	0,195
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ELECTRICAL PERMITS:

TOTAL:	0,210
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MECHANICAL PERMITS:

TOTAL:	0,232
--------	-------

PLUMBING PERMITS:

TOTAL:	0,109
--------	-------

History of Issued
Building Permits

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
January	33	57	28	53	53
February	27	30	67	73	50
March	32	107	68	66	80
April	1	91	100	97	86
May	76	83	110	107	107
June	96	74	110	142	79
July	90	64	94	100	85
August	79	92	125	93	89
September	101	74	105	100	112
October	68	63	78	71	87
November	75	79	65	75	59
December	45	40	81	54	41
TOTAL	<u>723</u>	854	1031	1031	928

Permit List

01/06/2025

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PB24-0567	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$200.00
PB24-0568	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$200.00
PB24-0569	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$200.00
PB24-0572	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	DALTON & ZICK BUILDERS	10/01/2024	05/10/2025	\$200.00
PB24-0573	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$200.00
PB24-0574	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$200.00
PB24-0733	360 E TUTTLE RD LOT 13	FOUNDATION ONLY	LANDSCAPE IMPRESSIONS	10/08/2024	04/16/2025	\$125.00
PB24-0734	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$200.00
PB24-0753	1020 W STATE ST	DEMOLITION	BISSELL RENTAL LLC	10/01/2024	03/30/2025	\$496.00
PB24-0754	9027 GOODWIN RD	RES NEW CONSTRUCTION	SCHRAUBEN, MARTI & KRIST	10/01/2024	05/11/2025	\$806.00
PB24-0755	576 N STATE ST	COMM ADDITION/ALTERATI	LIFESTYLE EXTERIORS LLC	10/10/2024	04/26/2025	\$125.00
PB24-0756	604 CRAWFORD ST	RES ADDITION/ALTERATIO	AVALON BUILDING CONCEP	10/03/2024	05/19/2025	\$125.00
PB24-0757	459 OWEN RD	RES ACCESSORY	PHELPS, BRIAN & PATRICE	10/03/2024	04/05/2025	\$167.00
PB24-0758	5025 SCOTCH MIST DR	RES ADDITION/ALTERATIO	SUMMIT POINT ROOFING, LI	10/03/2024	05/17/2025	\$125.00
PB24-0759	617 GREGMARK LN	RES ADDITION/ALTERATIO	AVALON BUILDING CONCEP	10/03/2024	04/13/2025	\$125.00
PB24-0760	1133 YEOMANS ST LOT 184	RES ACCESSORY	LEWIS RANDY JAMES	10/03/2024	05/17/2025	\$125.00
PB24-0762	13311 NASH HWY	RES ACCESSORY	NURENBERG DAVID L	10/03/2024	04/12/2025	\$528.00
PB24-0763	7798 CENTERLINE RD	RES ACCESSORY	OVERBUILT CONSTRUCTION	10/04/2024	04/23/2025	\$300.00
PB24-0764	360 E TUTTLE RD LOT 145	RES ADDITION/ALTERATIO	MR ROOF	10/04/2024	04/02/2025	\$125.00
PB24-0765	8697 W TUPPER LAKE RD CELL	COMM ADDITION/ALTERATI	VERIZON WIRELESS	10/15/2024	04/13/2025	\$125.00
PB24-0766	927 S BRIDGE ST	RES ADDITION/ALTERATIO	ARMORED ROOFING & CONS	10/07/2024	04/05/2025	\$125.00
PB24-0767	8810 BREEZY PT	RES ADDITION/ALTERATIO	IRISH ROOFING & EXTERIOR	10/08/2024	04/13/2025	\$125.00
PB24-0768	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	BBR MOBILE HOME SETUP I.L	10/08/2024	04/06/2025	\$200.00
PB24-0769	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	BBR MOBILE HOME SETUP I.L	10/08/2024	04/06/2025	\$200.00
PB24-0770	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	BBR MOBILE HOME SETUP I.L	10/08/2024	04/06/2025	\$200.00
PB24-0771	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	BBR MOBILE HOME SETUP I.L	10/08/2024	04/06/2025	\$200.00
PB24-0772	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	BBR MOBILE HOME SETUP I.L	10/08/2024	04/06/2025	\$200.00
PB24-0773	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	BBR MOBILE HOME SETUP I.L	10/08/2024	04/06/2025	\$200.00
PB24-0774	4025 LAUREL DR	RES ADDITION/ALTERATIO	SMOLYANOV HOME IMPROV	10/08/2024	05/03/2025	\$125.00
PB24-0775	388 S STRONG RD	COMM ADDITION/ALTERATI	CHAPMAN, JENNIFER	10/16/2024	04/14/2025	\$125.00
PB24-0776	10827 WARE RD	RES NEW CONSTRUCTION	BORUP, MATTHEW & DANIEL	10/09/2024	04/23/2025	\$1,390.00
PB24-0777	1383 BELLEVUE DR	RES ACCESSORY	INFINITY HOME IMPROVEME	10/09/2024	04/07/2025	\$125.00
PB24-0778	3701 W PORTLAND RD	RES ADDITION/ALTERATIO	AYERS BASEMENT SYSTEMS	10/15/2024	04/23/2025	\$125.00
PB24-0779	614 S FRONT ST	RES ADDITION/ALTERATIO	CORNER, ROBERT	10/09/2024	04/23/2025	\$125.00
PB24-0780	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	BBR MOBILE HOME SETUP LL	10/09/2024	04/07/2025	\$200.00

PB24-0781	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	BBR MOBILE HOME SETUP LL	10/09/2024	04/07/2025	\$200.00
PB24-0782	7204 E GRAND RIVER AVE LOT	RES NEW HUD HOME	BBR MOBILE HOME SETUP LL	10/09/2024	04/07/2025	\$200.00
PB24-0783	510 APPLE TREE DR	COMM NEW CONSTRUCTION	WOLVERINE BUILDING GRO	10/10/2024	05/11/2025	\$14,570.00
PB24-0784	1305 5TH ST	RES ADDITION/ALTERATIO	COUNTRY BOY BUILDERS	10/15/2024	04/13/2025	\$125.00
PB24-0785	8040 JACOBY RD	RES ADDITION/ALTERATIO	COUNTRY BOY BUILDERS	10/15/2024	04/13/2025	\$125.00
PB24-0786	1133 YEOMANS ST LOT 50	RES ADDITION/ALTERATIO	LEWIS RANDY JAMES	10/15/2024	05/17/2025	\$148.00
PB24-0787	6237 DARBY RD	RES NEW CONSTRUCTION	RICHARD ANDERSON BUILDE	10/15/2024	07/05/2025	\$972.00
PB24-0788	2939 HAYES RD	RES ACCESSORY	CLIFFORD, DAN	10/15/2024	04/13/2025	\$125.00
PB24-0789	1640 W TUTTLE RD	RES ACCESSORY	SINCLAIR, PHIL	10/15/2024	05/03/2025	\$159.00
PB24-0790	387 CAROLINE ST	RES ADDITION/ALTERATIO	SMOLYANOV HOME IMPROV	10/15/2024	04/16/2025	\$125.00
PB24-0791	2240 S STATE RD	COMM ADDITION/ALTERATI	ACCURATE ROOFING SYSTEM	10/15/2024	04/27/2025	\$125.00
PB24-0792	2191 E BLUEWATER HWY	RES NEW CONSTRUCTION	MCPHERSON, MITCHELL	10/15/2024	05/31/2025	\$531.00
PB24-0793	10726 TASKER RD	RES ADDITION/ALTERATIO	IRISH ROOFING & EXTERIOR	10/15/2024	04/23/2025	\$125.00
PB24-0794	11493 W PECK LAKE RD	RES ACCESSORY	HENSHKE, KEALAN	10/15/2024	04/19/2025	\$285.00
PB24-0795	7528 HARWOOD RD CELL	COMM ADDITION/ALTERATI	MASTEC NETWORK SOLUTIO	10/25/2024	04/23/2025	\$125.00
PB24-0796	5590 N STATE LOT 9	FOUNDATION ONLY	SCHMID, FREDERICK W JR &	10/16/2024	04/23/2025	\$125.00
PB24-0797	360 E TUTTLE RD LOT 53	RES ACCESSORY	KINCAID, MARY	10/16/2024	04/14/2025	\$62.50
PB24-0798	178 WASHINGTON ST LOT 3	RES NEW HUD HOME	MKG PROPERTIES LLC	10/16/2024	04/19/2025	\$200.00
PB24-0799	610 S PEARL ST	RES ACCESSORY	MONTERO, JOSE	10/16/2024	06/25/2025	\$134.00
PB24-0800	3046 GRAFF RD	RES ACCESSORY	PETERSON, EARL JR	10/16/2024	05/10/2025	\$131.00
PB24-0801	2657 PINCKNEY RD	RES ACCESSORY	3 PEAKS ROOFING	10/16/2024	05/25/2025	\$125.00
PB24-0802	313 N JEFFERSON ST	RES ADDITION/ALTERATIO	ERIE CONSTRUCTION MID-W	10/17/2024	04/30/2025	\$125.00
PB24-0803	886 JEFFERSON RD	COMM ADDITION/ALTERATI	SMJ	10/21/2024	04/19/2025	\$125.00
PB24-0804	9692 MAPLE RD	COMM ADDITION/ALTERATI	MASTEC NETWORK SOLUTIO	10/25/2024	04/23/2025	\$125.00
PB24-0805	868 W MUSGROVE HWY	RES NEW CONSTRUCTION	SPRAGUE, PARKER	10/21/2024	05/14/2025	\$1,078.00
PB24-0806	7295 W CLARKSVILLE RD	RES NEW HUD HOME	COURSER, RICHARD & NANCY	10/21/2024	06/15/2025	\$200.00
PB24-0807	387 W JEFFERSON ST	RES ADDITION/ALTERATIO	GREEN SHIELD HOME LLC	10/21/2024	05/03/2025	\$125.00
PB24-0808	439 E ANN ST	RES ACCESSORY	MIDWEST POLE BARN	10/21/2024	06/15/2025	\$125.00
PB24-0809	8463 HIDDEN TRL	RES ADDITION/ALTERATIO	JASON CURTIS	10/22/2024	05/31/2025	\$330.00
PB24-0810	1623 BELLA PINES DR	RES ADDITION/ALTERATIO	THE GREEN PANEL	10/22/2024	04/20/2025	\$125.00
PB24-0811	1571 PINCKNEY RD	RES NEW CONSTRUCTION	JLM HOME SOLUTIONS LLC	10/22/2024	04/20/2025	\$484.00
PB24-0812	910 HACKETT ST	DEMOLITION	BURKE, CATHLEEN M	10/22/2024	04/20/2025	\$125.00
PB24-0813	446 BERESFORD ST	RES NEW HUD HOME	BABCOCK, DEVIN	10/23/2024	05/10/2025	\$100.00
PB24-0814	215 W MAIN ST	COMM ADDITION/ALTERATI	FAZAKERLEY, RANDY R & RO	10/24/2024	06/11/2025	\$125.00
PB24-0815	12660 S STATE RD	RES HUD ON PRIVATE	WEATHERS, BRIAN	10/24/2024	04/27/2025	\$200.00
PB24-0816	8685 MOUNTAINMINT CIRCLE	RES NEW CONSTRUCTION	CORNERSTONE CUSTOM HO	10/24/2024	05/21/2025	\$1,255.00
PB24-0817	360 E TUTTLE RD LOT 13	RES NEW HUD HOME	CROSSROADS HOUSING INC/	10/24/2024	04/22/2025	\$200.00
PB24-0818	902 LYONS RD	COMM ADDITION/ALTERATI	JBS CONTRACTING INC	10/24/2024	05/25/2025	\$1,168.00
PB24-0819	7898 SIERRA DR	RES NEW CONSTRUCTION	ALLEN EDWIN HOME BUILDE	10/25/2024	06/15/2025	\$840.00
PB24-0820	7920 SIERRA DR	RES NEW CONSTRUCTION	ALLEN EDWIN HOME BUILDE	10/25/2024	06/15/2025	\$869.00

PB24-0821	7942 SIERRA DR	RES NEW CONSTRUCTION	ALLEN EDWIN HOME BUILDERS	10/25/2024	06/15/2025	\$863.00
PB24-0822	114 S HUBBARDSTON RD	RES ACCESSORY	ANTHONY SCHROCK	10/28/2024	05/31/2025	\$561.00
PB24-0823	7152 MAYNARD RD	RES ADDITION/ALTERATION	DURRANT BROTHERS CONSTRUCTION	10/28/2024	05/10/2025	\$125.00
PB24-0824	6902 OAKLEATHER DR	RES ADDITION/ALTERATION	FINE LINE CONSTRUCTION	10/29/2024	05/14/2025	\$125.00
PB24-0825	2588 W LONG LAKE RD	RES ACCESSORY	KURTZ, JEFF & DEBRA L.	10/29/2024	05/25/2025	\$125.00
PB24-0826	2490 BELDING RD	RES ADDITION/ALTERATION	TISSUE CONSTRUCTION	10/29/2024	05/03/2025	\$184.00
PB24-0827	7317 E BLUEWATER HWY	RES NEW CONSTRUCTION	WING, JOHN	10/30/2024	05/14/2025	\$685.00
PB24-0828	9643 RICHMOND RD	RES ADDITION/ALTERATION	ERIE CONSTRUCTION MID-WEST	10/30/2024	04/28/2025	\$125.00
PB24-0829	4508 AINSWORTH RD	RES NEW HUD HOME	LEWIS RANDY JAMES	10/30/2024	05/17/2025	\$200.00
PB24-0830	83 E TUTTLE RD	COMM ADDITION/ALTERATION	HOME PRO EXTERIORS LLC	11/01/2024	05/11/2025	\$125.00
PB24-0831	83 E TUTTLE RD	COMM ADDITION/ALTERATION	HOME PRO EXTERIORS LLC	10/31/2024	05/11/2025	\$125.00
PB24-0832	874 THIRD AVE	COMM NEW CONSTRUCTION	ALL CALL RESTORATION	10/31/2024	06/18/2025	\$3,090.00
PB24-0833	6895 BELDING RD	RES ACCESSORY	DUNN JOHN V	10/31/2024	04/29/2025	\$187.50
PB24-0834	3946 S STATE RD	COMM ADDITION/ALTERATION	SUMMIT POINT ROOFING, LLC	11/01/2024	04/30/2025	\$125.00
PB24-0835	125 S BRIDGE ST	COMM NEW CONSTRUCTION	MIDWEST SIGN COMPANY	11/01/2024	04/30/2025	\$125.00
PB24-0836	525 BERESFORD ST	RES ADDITION/ALTERATION	ERIE CONSTRUCTION MID-WEST	11/01/2024	04/30/2025	\$125.00
PB24-0837	3481 JEFFERSON RD	RES ADDITION/ALTERATION	ASPEN ROOFING	11/01/2024	06/11/2025	\$125.00
PB24-0838	4971 W DAVID HWY	RES ADDITION/ALTERATION	LIFETIME ROOFING	11/01/2024	06/11/2025	\$125.00
PB24-0839	360 E TUTTLE RD LOT 237	RES ADDITION/ALTERATION	HOME PRO ROOFING	11/01/2024	04/30/2025	\$125.00
PB24-0840	9684 TANNIS RD	RES ADDITION/ALTERATION	IRISH ROOFING & EXTERIOR	11/01/2024	05/10/2025	\$125.00
PB24-0841	315 CENTER ST	RES ADDITION/ALTERATION	RANGELS WATERPROOFING	11/22/2024	06/01/2025	\$125.00
PB24-0842	8156 MORRISON LAKE GDNS	RES ADDITION/ALTERATION	ROACH HOME IMPROVEMENTS	11/07/2024	05/06/2025	\$125.00
PB24-0843	7023 PENN CT	RES ADDITION/ALTERATION	KURT HINDS BUILDING & REPAIR	11/04/2024	05/19/2025	\$125.00
PB24-0844	5617 WHITES BRIDGE RD	RES NEW CONSTRUCTION	RON BLOOM BUILDERS	11/05/2024	05/21/2025	\$800.00
PB24-0845	650 TUPPER LAKE ST	RES ACCESSORY	DETWEILERS CONSTRUCTION	11/05/2024	05/19/2025	\$212.00
PB24-0846	HARWOOD RD	COMM ADDITION/ALTERATION	CORDELIO DEVCO 11 LLC	11/07/2024	05/06/2025	\$125.00
PB24-0847	205 E WASHINGTON ST	RES ADDITION/ALTERATION	IMPACT REMODELING	11/05/2024	06/18/2025	\$187.50
PB24-0848	8668 STOREY RD	RES ACCESSORY	REED, JANET M	11/05/2024	05/19/2025	\$170.00
PB24-0849	5263 HOPPOUGH RD	RES ADDITION/ALTERATION	ROBINSON, RONALD S	11/05/2024	06/01/2025	\$125.00
PB24-0850	208 LEONARD ST	DEMOLITION	DSJ LLC	11/05/2024	05/04/2025	\$125.00
PB24-0851	5636 E MUSGROVE HWY	RES ADDITION/ALTERATION	NORMAN SHAMOUN	11/05/2024	06/25/2025	\$187.50
PB24-0852	7005 CEDAR RIDGE DR	RES NEW CONSTRUCTION	KEUSCH, ADAM	11/06/2024	06/11/2025	\$1,210.00
PB24-0853	1133 YEOMANS ST LOT 238	RES ADDITION/ALTERATION	SHERWOOD FOREST PROPERTIES	11/06/2024	05/05/2025	\$125.00
PB24-0854	1615 TUPPER LAKE ST LOT 16	DEMOLITION	MCM MI CONSTRUCTION LLC	11/13/2024	05/24/2025	\$125.00
PB24-0855	8484 CENTERLINE RD	RES ADDITION/ALTERATION	OESCH, KENNETH P & DENIS	11/07/2024	05/06/2025	\$62.50
PB24-0856	6165 TIFFANY ST	RES ADDITION/ALTERATION	IRISH ROOFING & EXTERIOR	11/08/2024	05/17/2025	\$125.00
PB24-0857	13903 HASTINGS RD	RES ADDITION/ALTERATION	IRISH ROOFING & EXTERIOR	11/08/2024	05/17/2025	\$125.00
PB24-0858	10293 W PORTLAND RD	RES ADDITION/ALTERATION	IRISH ROOFING & EXTERIOR	11/08/2024	05/14/2025	\$125.00
PB24-0859	7716 KIMBALL RD	COMMERCIAL ACCESSORY	DARRELL OCKERT O.C. CONSULTING	11/12/2024	06/15/2025	\$125.00
PB24-0860	5612 VISING DR	RES ACCESSORY	MARATHAN CONSTRUCTION	11/12/2024	06/18/2025	\$243.00

PB24-0861	9475 ELMDALE RD	RES ACCESSORY	ZOET BUILDERS	11/12/2024	06/18/2025	\$452.00
PB24-0862	750 SKYVIEW TRL	RES NEW CONSTRUCTION	ALLEN EDWIN HOME BUILDE	11/12/2024	05/11/2025	\$1,013.00
PB24-0863	9494 PEDDLER LAKE RD	RES ADDITION/ALTERATIO	ARMORED ROOFING & CONS	11/12/2024	05/11/2025	\$125.00
PB24-0864	11955 POTTERS RD	RES ADDITION/ALTERATIO	HOME PRO EXTERIORS LLC	11/12/2024	05/24/2025	\$125.00
PB24-0865	5655 W PECK LAKE RD	RES MI APPROVED MOD HO	DAVID SPEAR	11/13/2024	06/11/2025	\$590.00
PB24-0866	1133 YEOMANS ST LOT 257	RES ADDITION/ALTERATIO	SHERWOOD FOREST PROPER	11/13/2024	05/12/2025	\$167.00
PB24-0867	1133 YEOMANS ST LOT 176	FOUNDATION ONLY	J. FLIER CONCRETE	11/15/2024	06/18/2025	\$125.00
PB24-0868	11652 W GRAND RIVER AVE	COMM ADDITION/ALTERATI	MICHIGAN SOLAR SOLUTION	11/22/2024	05/21/2025	\$125.00
PB24-0869	11735 E TUPPER LAKE RD	RES ADDITION/ALTERATIO	BRUNETTE HOME IMPROVEM	11/15/2024	05/14/2025	\$125.00
PB24-0870	2900 N HUBBARDSTON RD	COMM ADDITION/ALTERATI	PUNG, NATHAN K	11/18/2024	05/17/2025	\$3,056.00
PB24-0871	4294 LAUREL DR	COMM ADDITION/ALTERATI	SUMMIT POINT ROOFING, LL	11/18/2024	06/18/2025	\$125.00
PB24-0872	1623 BELLA PINES DR	RES ADDITION/ALTERATIO	JOHNSON, CHARLES & NICH	11/18/2024	05/17/2025	\$406.00
PB24-0873	318 E WASHINGTON ST	RES ADDITION/ALTERATIO	P. K. REWA BUILDERS	11/18/2024	06/11/2025	\$172.00
PB24-0874	301 W LINCOLN ST	RES ADDITION/ALTERATIO	INFINITY HOME IMPROVEME	11/18/2024	06/11/2025	\$62.50
PB24-0875	472 N STATE ST	RES ACCESSORY	HAFNER, JARROD R & KERRI	11/18/2024	05/17/2025	\$285.00
PB24-0876	8228 MORRISON LAKE GDNS	RES ADDITION/ALTERATIO	IRISH ROOFING & EXTERIOR	11/18/2024	05/25/2025	\$125.00
PB24-0877	5138 IVAN RD	RES ADDITION/ALTERATIO	WAGNER, STEVEN	11/27/2024	05/26/2025	\$125.00
PB24-0878	1127 E RIVERSIDE DR	RES ADDITION/ALTERATIO	WHITE MICHAEL	11/19/2024	05/25/2025	\$125.00
PB24-0879	121 W RIVERSIDE DR	RES ACCESSORY	QUIST JEFFREY M & JULIE A T	11/20/2024	05/21/2025	\$588.00
PB24-0880	6390 LAKESHORE DR	RES ADDITION/ALTERATIO	SUMMIT POINT ROOFING, LL	12/03/2024	06/01/2025	\$125.00
PB24-0881	7747 FRIEND RD	RES ADDITION/ALTERATIO	SANDBORN BUILDERS	11/21/2024	05/24/2025	\$125.00
PB24-0882	7201 W BLUEWATER HWY	RES ADDITION/ALTERATIO	NOVA TERRA ENERGY	12/30/2024	06/28/2025	\$125.00
PB24-0883	7754 MORRISON LAKE RD & 786	COMM ADDITION/ALTERATI	SMJ	12/03/2024	06/01/2025	\$125.00
PB24-0884	1615 TUPPER LAKE ST LOT 88	DEMOLITION	MCM MI CONSTRUCTION LLC	11/27/2024	06/30/2025	\$125.00
PB24-0885	7679 KNOX RD	COMM ADDITION/ALTERATI	SMJ	12/03/2024	06/01/2025	\$125.00
PB24-0886	8224 MORRISON LAKE GDNS	RES ADDITION/ALTERATIO	RLH CARPENTRY LLC	11/25/2024	05/24/2025	\$282.00
PB24-0887	7393 KNIGHT RD	RES ACCESSORY	MID-AMERICA SOLAR	12/02/2024	05/31/2025	\$125.00
PB24-0888	1137 NORTH ST	RES NEW CONSTRUCTION	LEVEL 5 CONSTRUCTION	11/26/2024	05/25/2025	\$344.50
PB24-0889	796 S BELLAMY RD	RES ADDITION/ALTERATIO	LEVEL 5 CONSTRUCTION	11/26/2024	05/25/2025	\$134.00
PB24-0890	6899 W PORTLAND RD	RES ACCESSORY	J&D MORRISON LAKE STORA	11/26/2024	06/25/2025	\$457.00
PB24-0891	10400 PEWAMO RD LOT 50	FOUNDATION ONLY	LEWIS HOMES LLC	11/26/2024	07/05/2025	\$125.00
PB24-0892	10400 PEWAMO RD LOT 45	FOUNDATION ONLY	LEWIS HOMES LLC	11/26/2024	07/05/2025	\$125.00
PB24-0893	1133 YEOMANS ST LOT 189	RES ADDITION/ALTERATIO	RBC CONSTRUCTION CONTR	11/26/2024	05/25/2025	\$125.00
PB24-0894	4245 E PECK LAKE RD	RES ADDITION/ALTERATIO	SMOLYANOV HOME IMPROV	11/26/2024	06/14/2025	\$125.00
PB24-0895	10634 PEWAMO RD	RES ADDITION/ALTERATIO	SMOLYANOV HOME IMPROV	11/26/2024	05/25/2025	\$125.00
PB24-0896	1563 ROSHOWA TER	RES ADDITION/ALTERATIO	GREEN SHIELD HOME LLC	11/27/2024	05/26/2025	\$125.00
PB24-0897	7463 BLISS RD	COMM ADDITION/ALTERATI	SMJ	12/04/2024	06/02/2025	\$125.00
PB24-0898	360 E TUTTLE RD LOT 25	RES ACCESSORY	MC CANTERBURY ESTATES LL	12/02/2024	06/11/2025	\$125.00
PB24-0899	8512 NASH CT	RES ADDITION/ALTERATIO	NUGENT BUILDERS	12/02/2024	06/18/2025	\$187.50
PB24-0900	1001 4TH AVE	COMM ADDITION/ALTERATI	IRISH ROOFING & EXTERIOR	12/02/2024	06/25/2025	\$125.00

PB24-0901	1503 TUPPER LAKE ST	RES ADDITION/ALTERATIO	IRISH ROOFING & EXTERIOR	12/02/2024	06/11/2025	\$125.00
PB24-0902	11895 DARBY RD	RES NEW CONSTRUCTION	42 PARALLEL CONSTRUCTION	12/03/2024	06/01/2025	\$1,230.00
PB24-0903	821 MORTON AVE	RES ADDITION/ALTERATIO	IRISH ROOFING & EXTERIOR	12/03/2024	06/01/2025	\$125.00
PB24-0904	6494 DAUSMAN PARK	RES ADDITION/ALTERATIO	IRISH ROOFING & EXTERIOR	12/03/2024	06/01/2025	\$125.00
PB24-0905	12937 KIMMEL RD	RES ADDITION/ALTERATIO	IRISH ROOFING & EXTERIOR	12/03/2024	06/11/2025	\$125.00
PB24-0906	7428 CEDAR RIDGE DR	RES NEW CONSTRUCTION	GOODMAN HOMES LLC	12/03/2024	06/01/2025	\$1,298.00
PB24-0907	2260 N STATE RD	DEMOLITION	OM ONE STOP SHOP INC	12/03/2024	06/01/2025	\$167.00
PB24-0908	7981 PECKINS RD	RES ADDITION/ALTERATIO	AYERS BASEMENT SYSTEMS	12/10/2024	06/08/2025	\$125.00
PB24-0909	6185 GREENBRIAR DR	RES NEW CONSTRUCTION	ALLEN EDWIN HOME BUILDE	12/05/2024	06/03/2025	\$863.00
PB24-0910	6179 GREENBRIAR DR	RES NEW CONSTRUCTION	ALLEN EDWIN HOME BUILDE	12/05/2024	06/03/2025	\$861.00
PB24-0911	8940 LENHARDS LNDG	DEMOLITION	KEEGAN MCMANES	12/05/2024	06/03/2025	\$125.00
PB24-0913	1976 ASPEN VALLEY LN	RES NEW CONSTRUCTION	DAVID BENGSTON	12/09/2024	07/05/2025	\$690.00
PB24-0914	5590 N STATE LOT 9	RES ACCESSORY	SCHMID, FREDERICK W JR &	12/10/2024	06/08/2025	\$190.00
PB24-0915	1986 ASPEN VALLEY LN	RES NEW CONSTRUCTION	DAVID BENGSTON	12/10/2024	07/05/2025	\$690.00
PB24-0916	1988 ASPEN VALLEY LN	RES NEW CONSTRUCTION	DAVID BENGSTON	12/10/2024	07/05/2025	\$690.00
PB24-0917	1978 ASPEN VALLEY LN	RES NEW CONSTRUCTION	DAVID BENGSTON	12/10/2024	07/05/2025	\$690.00
PB24-0918	230 E MAIN ST	RES ADDITION/ALTERATIO	HANSONS WINDOWS	12/12/2024	06/10/2025	\$125.00
PB24-0919	8188 S STATE RD	COMM ADDITION/ALTERATI	DAN VOS CONSTRUCTION CO	12/12/2024	06/10/2025	\$10,816.00
PB24-0920	6462 DAUSMAN PARK	RES ACCESSORY	RLH CARPENTRY LLC	12/16/2024	07/05/2025	\$171.00
PB24-0921	868 SOMERS RD	RES ADDITION/ALTERATIO	IRISH ROOFING & EXTERIOR	12/13/2024	06/18/2025	\$125.00
PB24-0922	963 WHITETAIL CT	RES ADDITION/ALTERATIO	BLUE RAVEN SOLAR LLC	12/26/2024	06/24/2025	\$125.00
PB24-0924	11617 IVYWOOD LANE	RES NEW CONSTRUCTION	GOODMAN HOMES LLC	12/16/2024	06/14/2025	\$1,227.00
PB24-0925	650 LAKEVIEW DR	RES ADDITION/ALTERATIO	LOWN HOMES	12/16/2024	06/14/2025	\$600.00
PB24-0927	1020 W STATE RD	COMMERCIAL ACCESSORY	S&S WHOLESALE, INC	12/16/2024	06/30/2025	\$852.00
PB24-0928	815 5TH AVE	RES ADDITION/ALTERATIO	RUSCH'S CONSTRUCTION ZO	12/17/2024	06/15/2025	\$125.00
PB24-0929	557 PRICE ST	FOUNDATION ONLY	A TO PROPERTIES LLC	12/17/2024	06/18/2025	\$125.00
PB24-0930	5590 N STATE LOT 9	RES NEW HUD HOME	CLAYTON HOMES	12/20/2024	06/18/2025	\$200.00
PB24-0931	13482 TASKER RD	COMM NEW CONSTRUCTION	TELECAD WIRELESS	12/18/2024	06/16/2025	\$125.00
PB24-0932	206 MILL ST & 208	RES ADDITION/ALTERATIO	GRACCO	12/19/2024	06/28/2025	\$125.00
PB24-0933	3950 W PECK LAKE RD	RES ADDITION/ALTERATIO	PRECISION ROOFING SERVIC	12/27/2024	07/05/2025	\$125.00
PB24-0934	3815 VAN VLECK RD	RES ADDITION/ALTERATIO	AMBIA SOLAR, LLC	12/30/2024	06/28/2025	\$125.00
PB24-0935	2757 N STATE RD	RES HUD ON PRIVATE	DULYEA, MICHAEL	12/30/2024	06/28/2025	\$200.00
PE24-0586	3386 W GRAND RIVER	ELECTRICAL	PRAISE SIGN COMPANY	11/20/2024	05/19/2025	\$144.00
PE24-0667	803 BRADFORD DR	ELECTRICAL	COMPLETE GENERATOR SOL	10/01/2024	04/07/2025	\$120.00
PE24-0668	8228 BRADLEY RD	ELECTRICAL	EMELANDER, JERRY & CHRIS	10/01/2024	04/01/2025	\$60.00
PE24-0669	2096 N STATE RD LOT 104	ELECTRICAL	CLORWELL ELECTRICAL CON	10/02/2024	06/03/2025	\$60.00
PE24-0670	10150 LOOKING GLASS RD	ELECTRICAL	FEDDEWA, DENNIS	10/02/2024	04/23/2025	\$60.00
PE24-0671	5116 W BLUEWATER HWY	ELECTRICAL	WENDELL'S ELECTRIC	10/03/2024	06/18/2025	\$258.00
PE24-0672	1615 TUPPER LAKE ST LOT 81	ELECTRICAL	EAVEY, JOSH	10/03/2024	04/12/2025	\$60.00
PE24-0673	8958 LENHARDS LANDING	ELECTRICAL	CLAIRMONT ELECTRIC LLC	10/03/2024	04/12/2025	\$198.00

PE24-0674	8322 AIRPORT RD	ELECTRICAL	JC ELECTRIC LLC	10/03/2024	04/12/2025	\$60.00
PE24-0675	10621 KIMBALL RD	ELECTRICAL	APPLGATE HOME COMFORT	10/03/2024	06/09/2025	\$120.00
PE24-0676	11179 PETRIE RD	ELECTRICAL	LEFKE, MICHELLE D	10/04/2024	04/12/2025	\$138.00
PE24-0677	3246 KEEFER HWY	ELECTRICAL	THE SERVICE PROFESSOR INC	10/07/2024	06/28/2025	\$180.00
PE24-0678	5906 MORRISON LAKE RD	ELECTRICAL	WENDELL'S ELECTRIC	10/07/2024	04/07/2025	\$138.00
PE24-0679	7204 E GRAND RIVER AVE	ELECTRICAL	BUIST ELECTRIC, INC	10/07/2024	05/18/2025	\$127.20
PE24-0680	3218 KELSEY HWY	ELECTRICAL	C & J ELECTRIC LLC	10/07/2024	05/17/2025	\$60.00
PE24-0681	217 W MAIN ST # 223	ELECTRICAL	KRUEGER, JOHN	10/08/2024	04/07/2025	\$132.00
PE24-0682	1776 PRAIRIE VIEW DR	ELECTRICAL	M & H ELECTRIC	10/08/2024	04/13/2025	\$60.00
PE24-0683	8719 ARCHER DR	ELECTRICAL	M & H ELECTRIC	10/08/2024	04/12/2025	\$60.00
PE24-0684	825 MORGAN DR	ELECTRICAL	KOOLE, BRIAN	10/09/2024	05/14/2025	\$198.00
PE24-0685	947 W MAIN ST	ELECTRICAL	JAKEWAY, ANDY	10/09/2024	05/10/2025	\$138.00
PE24-0686	7661 KNOX RD	ELECTRICAL	D & E ELECTRIC OF PORTLAN	10/17/2024	05/14/2025	\$372.00
PE24-0687	9027 GOODWIN RD	ELECTRICAL	D & E ELECTRIC OF PORTLAN	10/17/2024	04/15/2025	\$198.00
PE24-0688	6236 WOODARD LAKE RD	ELECTRICAL	SAM SIMMON ELECTRIC INC	10/10/2024	04/13/2025	\$60.00
PE24-0689	6330 BELDING RD	ELECTRICAL	MCCLARY, CLARISSA	10/10/2024	04/28/2025	\$60.00
PE24-0690	1518 S MARBLE RD	ELECTRICAL	J-BAR ELECTRICAL LLC	10/11/2024	04/12/2025	\$60.00
PE24-0691	1459 BIANCA LN	ELECTRICAL	BREDICE ELECTRIC LLC	10/15/2024	04/27/2025	\$198.00
PE24-0692	1279 BIANCA LN	ELECTRICAL	BREDICE ELECTRIC LLC	10/15/2024	04/23/2025	\$198.00
PE24-0693	904 S JOHNSON RD	ELECTRICAL	VAN SINGEL ELECTRIC INC	10/15/2024	06/01/2025	\$198.00
PE24-0694	5800 OSIRUM RD	ELECTRICAL	COMPLETE GENERATOR SOL	10/15/2024	04/23/2025	\$60.00
PE24-0695	1023 WASHINGTON BLVD	ELECTRICAL	COMPLETE GENERATOR SOL	10/15/2024	04/16/2025	\$60.00
PE24-0696	345 E MAIN ST	ELECTRICAL	WESTPHALIA ELECTRIC INC	10/15/2024	05/14/2025	\$138.00
PE24-0697	10560 E TUPPER LAKE RD	ELECTRICAL	SPARKY'S ELECTRIC	10/15/2024	05/14/2025	\$60.00
PE24-0698	2645 KELSEY HWY	ELECTRICAL	SPARKY'S ELECTRIC	10/16/2024	05/14/2025	\$60.00
PE24-0699	1527 W STATE RD LOT 79	ELECTRICAL	THE SERVICE PROFESSOR INC	10/17/2024	04/15/2025	\$60.00
PE24-0700	1974 SHORE DR	ELECTRICAL	G & D ELECTRIC, INC	10/17/2024	05/11/2025	\$198.00
PE24-0701	1972 SHORE DR	ELECTRICAL	G & D ELECTRIC, INC	10/17/2024	05/11/2025	\$198.00
PE24-0702	7295 W CLARKSVILLE RD	ELECTRICAL	COURSER, RICHARD & NANCY	10/17/2024	05/04/2025	\$120.00
PE24-0703	11 PARSONAGE ST	ELECTRICAL	PAT POWERS ELECTRIC	10/17/2024	06/14/2025	\$138.00
PE24-0704	61 N BRIDGE ST	ELECTRICAL	EPS SECURITY	10/17/2024	05/21/2025	\$402.00
PE24-0705	7204 E GRAND RIVER AVE LOT	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/17/2024	06/18/2025	\$60.00
PE24-0706	7204 E GRAND RIVER AVE LOT	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/17/2024	06/01/2025	\$60.00
PE24-0707	7204 E GRAND RIVER AVE LOT	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/17/2024	06/15/2025	\$60.00
PE24-0708	7204 E GRAND RIVER AVE LOT	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/17/2024	06/15/2025	\$60.00
PE24-0709	7204 E GRAND RIVER AVE LOT	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/17/2024	06/25/2025	\$60.00
PE24-0710	7204 E GRAND RIVER AVE LOT	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/17/2024	06/15/2025	\$60.00
PE24-0711	7204 E GRAND RIVER AVE LOT	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/17/2024	06/15/2025	\$60.00
PE24-0712	7204 E GRAND RIVER AVE LOT	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/17/2024	06/15/2025	\$60.00
PE24-0713	7204 E GRAND RIVER AVE LOT	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/17/2024	06/15/2025	\$60.00

PE24-0714	7177 RIVERWOOD DR	PLUMBING	ANYTHING PLUMBING ANYTI	10/17/2024	04/15/2025	\$60.00
PE24-0715	268 ORCHARD ST	ELECTRICAL	GROUNDLED ELECTRIC	10/17/2024	05/17/2025	\$60.00
PE24-0716	1239 W STATE RD	ELECTRICAL	ENSIGN ELECTRICAL LLC	10/18/2024	06/25/2025	\$186.00
PE24-0717	181 N BELLAMY RD	ELECTRICAL	ENSIGN ELECTRICAL LLC	10/18/2024	04/30/2025	\$60.00
PE24-0718	426 LEVAC DR	ELECTRICAL	ENSIGN ELECTRICAL LLC	10/18/2024	04/26/2025	\$60.00
PE24-0719	137 W CROSS ST	ELECTRICAL	ENSIGN ELECTRICAL LLC	10/18/2024	05/17/2025	\$60.00
PE24-0720	868 W MUSGROVE HWY	ELECTRICAL	SPRAGUE, PARKER	10/21/2024	04/19/2025	\$198.00
PE24-0721	3155 COWBOY COVE LN	ELECTRICAL	HEYBOER AND KOMDEUR EL	10/21/2024	04/19/2025	\$138.00
PE24-0722	14974 SUNFIELD HWY	ELECTRICAL	DAVID BROWNFIELD ELECTR	10/21/2024	06/18/2025	\$198.00
PE24-0723	9584 SHILTON RD	ELECTRICAL	PIERCEFIELD, JOHN & CYNT	10/21/2024	06/11/2025	\$198.00
PE24-0724	197 W NORTH ST	ELECTRICAL	DAVARN, AMANDA	10/21/2024	06/15/2025	\$258.00
PE24-0725	1623 BELLA PINES DR	ELECTRICAL	THE GREEN PANEL	10/22/2024	04/20/2025	\$60.00
PE24-0726	5763 N JOHNSON RD	ELECTRICAL	COMPLETE GENERATOR SOL	10/22/2024	05/14/2025	\$60.00
PE24-0727	5087 PALMER RD	ELECTRICAL	ENSIGN ELECTRICAL LLC	10/22/2024	04/21/2025	\$60.00
PE24-0728	6268 STAGE RD	ELECTRICAL	ENSIGN ELECTRICAL LLC	10/22/2024	04/20/2025	\$60.00
PE24-0729	4704 E RIVERSIDE DR	ELECTRICAL	COOPER, JOHN	10/23/2024	06/18/2025	\$60.00
PE24-0730	702 MORTON AVE	ELECTRICAL	KD ELECTRIC	10/23/2024	05/14/2025	\$258.00
PE24-0731	446 BERESFORD ST	ELECTRICAL	BABCOCK, DEVIN	10/23/2024	04/21/2025	\$60.00
PE24-0732	2502 OMARA RD	ELECTRICAL	NORTH OF THE RIVER LLC	10/23/2024	05/03/2025	\$60.00
PE24-0733	7549 CENTERLINE RD	ELECTRICAL	CANFIELD PLBG & HTG INC	10/23/2024	05/03/2025	\$60.00
PE24-0734	10827 WARE RD	ELECTRICAL	BORUP, MATTHEW & DANIEL	10/24/2024	04/22/2025	\$198.00
PE24-0735	12660 S STATE RD	ELECTRICAL	TAMLYN, MARY	10/24/2024	04/22/2025	\$60.00
PE24-0736	330 E MAIN ST	ELECTRICAL	NEDERVELD, RYAN	10/24/2024	04/22/2025	\$60.00
PE24-0737	869 E LINCOLN AVE	ELECTRICAL	G & D ELECTRIC, INC	10/24/2024	04/23/2025	\$144.00
PE24-0738	734 HARRISON AVE	ELECTRICAL	ARROW ELECTRIC	10/24/2024	04/27/2025	\$60.00
PE24-0739	360 E TUTTLE RD LOT 13	ELECTRICAL	VAN KEMPEN ELECTRIC INC	10/25/2024	06/14/2025	\$60.00
PE24-0740	7235 JORDAN LAKE RD	ELECTRICAL	B & D ELECTRIC	10/25/2024	07/05/2025	\$302.40
PE24-0741	7055 W GRAND RIVER AVE	ELECTRICAL	GOODMAN, BEN	10/25/2024	05/03/2025	\$60.00
PE24-0742	475 WOODS RD	ELECTRICAL	THE SERVICE PROFESSOR INC	10/25/2024	05/19/2025	\$60.00
PE24-0743	412 NICHOLSON ST	ELECTRICAL	ROYS, JACOB & DESTINY	10/25/2024	05/17/2025	\$60.00
PE24-0744	13574 STATE RD	ELECTRICAL	ANDREE ELECTRIC	10/25/2024	05/03/2025	\$198.00
PE24-0745	8783 CHIPMAN RD	ELECTRICAL	CONNECTION ELECTRIC LLC	10/28/2024	04/30/2025	\$60.00
PE24-0746	3284 STALEY RD & 3362	ELECTRICAL	CLORWELL ELECTRICAL CON	10/29/2024	04/30/2025	\$120.00
PE24-0747	556 E GRAND RIVER AVE	ELECTRICAL	EVANS ELECTRIC	10/29/2024	05/24/2025	\$120.00
PE24-0748	3386 W GRAND RIVER	ELECTRICAL	ALLIED ELECTRIC INC	11/04/2024	06/14/2025	\$1,160.40
PE24-0749	1133 YEOMANS ST LOT 243	ELECTRICAL	CANFIELD PLBG & HTG INC	10/31/2024	05/03/2025	\$60.00
PE24-0750	178 WASHINGTON ST LOT 3	ELECTRICAL	DAVIDSON ELECTRIC	11/01/2024	05/10/2025	\$60.00
PE24-0751	125 S BRIDGE ST	COMM ADDITION/ALTERATI	MIDWEST SIGN COMPANY	11/01/2024	04/30/2025	\$132.00
PE24-0752	6869 SYCAMORE LN	ELECTRICAL	PRIORITY ELECTRIC LLC	11/01/2024	05/11/2025	\$60.00
PE24-0753	768 CYRUS ST	ELECTRICAL	SPECTRUM CONSTRUCTION S	11/01/2024	06/11/2025	\$162.00

PE24-0754	13311 CHRISTOPHER ST	ELECTRICAL	PREMIUM ELECTRIC LLC	11/01/2024	05/03/2025	\$60.00
PE24-0755	10579 E BLUEWATER HWY	ELECTRICAL	PREMIUM ELECTRIC LLC	11/01/2024	05/17/2025	\$132.00
PE24-0756	1527 W STATE RD LOT 7	ELECTRICAL	MJR ELECTRIC LLC	11/01/2024	04/30/2025	\$120.00
PE24-0757	1527 W STATE RD LOT 12	ELECTRICAL	MJR ELECTRIC LLC	11/01/2024	04/30/2025	\$120.00
PE24-0758	1527 W STATE RD LOT 19	ELECTRICAL	MJR ELECTRIC LLC	11/01/2024	04/30/2025	\$120.00
PE24-0759	1527 W STATE RD LOT 41	ELECTRICAL	MJR ELECTRIC LLC	11/04/2024	05/17/2025	\$120.00
PE24-0760	1527 W STATE RD LOT 43	ELECTRICAL	MJR ELECTRIC LLC	11/04/2024	05/03/2025	\$120.00
PE24-0761	10885 SAYLES RD	ELECTRICAL	TRADEMARK ELECTRIC	11/04/2024	06/11/2025	\$138.00
PE24-0762	1527 W STATE RD LOT 68	ELECTRICAL	MJR ELECTRIC LLC	11/04/2024	05/03/2025	\$120.00
PE24-0763	1527 W STATE RD LOT 109	ELECTRICAL	MJR ELECTRIC LLC	11/04/2024	05/03/2025	\$120.00
PE24-0764	1527 W STATE RD LOT 121	ELECTRICAL	MJR ELECTRIC LLC	11/04/2024	05/03/2025	\$120.00
PE24-0765	1527 W STATE RD LOT 145	ELECTRICAL	MJR ELECTRIC LLC	11/04/2024	05/03/2025	\$120.00
PE24-0766	1527 W STATE RD LOT 146	ELECTRICAL	MJR ELECTRIC LLC	11/04/2024	05/03/2025	\$120.00
PE24-0767	1527 W STATE RD LOT 151	ELECTRICAL	MJR ELECTRIC LLC	11/04/2024	05/03/2025	\$120.00
PE24-0768	329 DELANO ST	ELECTRICAL	BREDICE ELECTRIC LLC	11/04/2024	05/19/2025	\$198.00
PE24-0769	165 N MAIN ST	ELECTRICAL	EPS SECURITY	11/04/2024	05/03/2025	\$300.00
PE24-0770	8691 MOUNTAINMINT CIRCLE	ELECTRICAL	MACK ELECTRIC	11/04/2024	05/31/2025	\$198.00
PE24-0771	6677 E TUPPER LAKE RD	ELECTRICAL	PETRIE, MIKE	11/04/2024	06/11/2025	\$60.00
PE24-0772	2532 WALNUT DR	ELECTRICAL	ADAIR, ROBERT L JR & JACAL	11/04/2024	06/01/2025	\$60.00
PE24-0773	3226 E MUSGROVE HWY	ELECTRICAL	CLORWELL ELECTRICAL CON	11/04/2024	05/14/2025	\$60.00
PE24-0774	11398 WHITES CROSSING DR	ELECTRICAL	FLAT RIVER ELECTRIC LLC	11/04/2024	05/04/2025	\$60.00
PE24-0775	1202 JORDAN LAKE ST	ELECTRICAL	GRIESER ELECTRIC LLC	11/05/2024	06/18/2025	\$176.40
PE24-0776	170 E RIVERSIDE DR	ELECTRICAL	VANGUARD FIRE & SECURITY	11/05/2024	05/14/2025	\$180.00
PE24-0777	662 LAKEVIEW DR	ELECTRICAL	SPARKY'S ELECTRIC	11/05/2024	06/25/2025	\$60.00
PE24-0778	2948 S STATE RD	ELECTRICAL	RAPID FIRE PROTECTION INC	11/05/2024	05/04/2025	\$180.00
PE24-0779	10055 TOWNER RD	ELECTRICAL	D & E ELECTRIC OF PORTLAN	11/07/2024	05/14/2025	\$60.00
PE24-0780	5590 N STATE LOT 9	ELECTRICAL	RODCO SERVICES LLC	11/07/2024	07/05/2025	\$120.00
PE24-0781	223 W MAIN ST	ELECTRICAL	POWERUP ELECTRIC SERVICE	11/07/2024	05/14/2025	\$139.20
PE24-0782	1556 KELSEY HWY	ELECTRICAL	CASTILLO, JOE L & STACIE M	11/07/2024	05/14/2025	\$60.00
PE24-0783	7040 PENN CT	ELECTRICAL	ELITE ELECTRICAL SERVICES	11/12/2024	06/15/2025	\$198.00
PE24-0784	9324 SHIMANO DR	ELECTRICAL	ELITE ELECTRICAL SERVICES	11/12/2024	06/10/2025	\$198.00
PE24-0785	1133 YEOMANS ST LOT 50	ELECTRICAL	BREDICE ELECTRIC LLC	11/12/2024	05/14/2025	\$60.00
PE24-0786	1344 NICKLEPLATE RD	ELECTRICAL	BREDICE ELECTRIC LLC	11/12/2024	05/14/2025	\$60.00
PE24-0787	410 E STATE RD	ELECTRICAL	G & D ELECTRIC, INC	11/13/2024	05/14/2025	\$138.00
PE24-0788	2657 PINCKNEY RD	ELECTRICAL	GRAND VALLEY ELECTRICAL	11/13/2024	06/01/2025	\$138.00
PE24-0789	8463 HIDDEN TRL	ELECTRICAL	CLAIRMONT ELECTRIC LLC	11/14/2024	05/24/2025	\$138.00
PE24-0790	797 HAYSMER RD	ELECTRICAL	AMBROSE ELECTRICAL	11/14/2024	05/17/2025	\$198.00
PE24-0791	5448 OSTRUM RD	ELECTRICAL	COMPLETE GENERATOR SOL	11/14/2024	06/01/2025	\$60.00
PE24-0792	1127 E RIVERSIDE DR	ELECTRICAL	WHITE MICHAEL	11/14/2024	06/01/2025	\$120.00
PE24-0793	3046 W BLUEWATER HWY	ELECTRICAL	THE SERVICE PROFESSOR INC	11/14/2024	05/13/2025	\$60.00

PE24-0794	4057 RIVER RDG	ELECTRICAL	SPARKY'S ELECTRIC	11/15/2024	06/15/2025	\$60.00
PE24-0796	2641 CHICKERING RD	ELECTRICAL	BROOKS ELECTRIC SERVICE I	11/18/2024	05/24/2025	\$60.00
PE24-0797	510 APPLE TREE DR	ELECTRICAL	POWERUP ELECTRIC SERVICE	11/18/2024	05/17/2025	\$208.80
PE24-0798	301 W MAIN ST	ELECTRICAL	POWERUP ELECTRIC SERVICE	11/18/2024	05/31/2025	\$132.00
PE24-0799	5138 IVAN RD	ELECTRICAL	WAGNER, STEVEN	11/27/2024	05/26/2025	\$60.00
PE24-0800	796 S BELLAMY RD	ELECTRICAL	DOTY, MAX F	11/20/2024	07/05/2025	\$60.00
PE24-0801	7317 E BLUEWATER HWY	ELECTRICAL	WING, JOHN	11/20/2024	05/19/2025	\$198.00
PE24-0802	1108 YEOMANS ST	ELECTRICAL	DIVERSIFIED ELECTRIC	11/20/2024	05/19/2025	\$60.00
PE24-0803	9966 HASTINGS RD	ELECTRICAL	DIVERSIFIED ELECTRIC	11/20/2024	05/19/2025	\$60.00
PE24-0804	610 S PEARL ST	ELECTRICAL	THE POWER COMPANY	11/21/2024	06/25/2025	\$138.00
PE24-0805	1133 YEOMANS ST LOT 257	ELECTRICAL	CAPITOL SUPPLY & SERVICE I	11/21/2024	05/25/2025	\$60.00
PE24-0806	192 DILDINE RD	ELECTRICAL	MATA, KRISTI JO	11/21/2024	06/11/2025	\$60.00
PE24-0807	2381 JEFFERSON RD	ELECTRICAL	COMPLETE GENERATOR SOL	11/22/2024	06/01/2025	\$60.00
PE24-0808	360 E TUTTLE RD LOT 127	ELECTRICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PE24-0809	360 E TUTTLE RD LOT 147	ELECTRICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PE24-0810	360 E TUTTLE RD LOT 97	ELECTRICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PE24-0811	360 E TUTTLE RD LOT 26	ELECTRICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PE24-0812	360 E TUTTLE RD LOT 43	ELECTRICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PE24-0813	360 E TUTTLE RD LOT 109	ELECTRICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PE24-0814	4105 W PORTLAND RD	ELECTRICAL	FERMAN ENTERPRISES	11/25/2024	06/15/2025	\$258.00
PE24-0815	2975 E BIPPLEY RD	ELECTRICAL	D & E ELECTRIC OF PORTLAN	11/25/2024	06/10/2025	\$182.40
PE24-0816	902 LYONS RD	ELECTRICAL	D & E ELECTRIC OF PORTLAN	11/25/2024	05/24/2025	\$187.20
PE24-0817	8685 MOUNTAINMINT CIRCLE	ELECTRICAL	D & E ELECTRIC OF PORTLAN	11/25/2024	06/28/2025	\$198.00
PE24-0818	4090 JACKSON RD	ELECTRICAL	GRIESER ELECTRIC LLC	11/25/2024	06/01/2025	\$70.00
PE24-0819	6900 JUDEVINE RD	ELECTRICAL	DISCOUNT ELECTRICAL SERV	11/26/2024	06/01/2025	\$60.00
PE24-0820	5028 POWELL HWY	ELECTRICAL	SEAMAN, TAMARA R	11/26/2024	06/01/2025	\$60.00
PE24-0821	9639 CHARLES RD	ELECTRICAL	KIRBY, BEVERLY J	11/27/2024	05/31/2025	\$60.00
PE24-0822	6040 JORDAN LAKE RD	ELECTRICAL	HOSFORD ELECTRIC	12/02/2024	06/17/2025	\$120.00
PE24-0823	874 THIRD AVE	ELECTRICAL	DAVID BROWNFIELD ELECTR	12/02/2024	07/01/2025	\$522.00
PE24-0824	1312 4TH AVE	ELECTRICAL	POWERUP ELECTRIC SERVICE	12/03/2024	06/01/2025	\$60.00
PE24-0825	1608 4TH AVE	ELECTRICAL	THE SERVICE PROFESSOR INC	12/03/2024	07/01/2025	\$60.00
PE24-0826	9285 PEAKE RD	ELECTRICAL	MCPHEE ELECTRIC & TELEC	12/03/2024	06/01/2025	\$138.00
PE24-0827	8866 BREEZY PT	ELECTRICAL	DOUG NURENBERG	12/05/2024	06/15/2025	\$198.00
PE24-0828	7942 SIERRA DR	ELECTRICAL	CONSOLIDATED ELECTRICAL	12/05/2024	06/03/2025	\$198.00
PE24-0829	9428 PEDDLAR LAKE RD	ELECTRICAL	HULL, LEESA	12/05/2024	06/03/2025	\$198.00
PE24-0830	7920 SIERRA DR	ELECTRICAL	CONSOLIDATED ELECTRICAL	12/05/2024	06/03/2025	\$198.00
PE24-0831	7898 SIERRA DR	ELECTRICAL	CONSOLIDATED ELECTRICAL	12/05/2024	06/03/2025	\$198.00
PE24-0832	472 N STATE ST	ELECTRICAL	HAFNER, JARROD R & KERRI	12/05/2024	06/03/2025	\$60.00
PE24-0833	1133 YEOMANS ST LOT 70	ELECTRICAL	APCOM ELECTRIC AND POWE	12/05/2024	06/03/2025	\$60.00
PE24-0834	29 BEARDSLEY RD	ELECTRICAL	G & D ELECTRIC, INC	12/05/2024	06/15/2025	\$126.00

PE24-0835	11652 W GRAND RIVER AVE	ELECTRICAL	MICHIGAN SOLAR SOLUTION	12/05/2024	06/03/2025	\$60.00
PE24-0836	614 S FRONT ST	ELECTRICAL	CORNER, ROBERT	12/05/2024	06/03/2025	\$60.00
PE24-0837	6379 NASH HWY	ELECTRICAL	KASTANEK, DAVID W & JULIE	12/06/2024	06/04/2025	\$60.00
PE24-0838	3917 E STAGE RD LOT 31	ELECTRICAL	WHITNEY HOLDINGS LLC	12/06/2024	07/05/2025	\$60.00
PE24-0839	3385 E STAGE RD	ELECTRICAL	G & D ELECTRIC, INC	12/06/2024	06/15/2025	\$60.00
PE24-0840	5076 W DAVID HWY	ELECTRICAL	COMPLETE GENERATOR SOL	12/06/2024	06/09/2025	\$60.00
PE24-0841	5590 N STATE LOT 9	ELECTRICAL	SCHMID, FREDERICK W JR &	12/10/2024	06/08/2025	\$60.00
PE24-0842	6249 GREENBRIAR DR	ELECTRICAL	HEYBOER AND KOMDEUR EL	12/11/2024	06/15/2025	\$60.00
PE24-0843	11911 4 MILE RD	ELECTRICAL	JZ ELECTRIC LLC	12/10/2024	06/11/2025	\$60.00
PE24-0844	2588 W LONG LAKE RD	ELECTRICAL	THE POWER COMPANY	12/11/2024	06/09/2025	\$60.00
PE24-0845	6237 DARBY RD	ELECTRICAL	RICKERT ELECTRIC INC	12/12/2024	06/17/2025	\$198.00
PE24-0846	5042 IVAN RD	ELECTRICAL	THE SERVICE PROFESSOR INC	12/12/2024	06/10/2025	\$60.00
PE24-0847	7798 CENTERLINE RD	ELECTRICAL	J-BAR ELECTRICAL LLC	12/12/2024	06/14/2025	\$60.00
PE24-0849	3585 CLINTON TRL	ELECTRICAL	CLORWELL ELECTRICAL CON	12/16/2024	06/15/2025	\$60.00
PE24-0850	11534 S STATE RD	ELECTRICAL	CLORWELL ELECTRICAL CON	12/16/2024	06/25/2025	\$138.00
PE24-0851	825 REED ST	ELECTRICAL	MELLEMA ELECTRIC	12/16/2024	06/14/2025	\$346.80
PE24-0852	8512 NASH CT	ELECTRICAL	PAT POWERS ELECTRIC	12/16/2024	06/18/2025	\$138.00
PE24-0853	418 ALLEN ST	ELECTRICAL	D & M ELECTRICAL	12/16/2024	06/14/2025	\$198.00
PE24-0854	3140 STAGE RD	ELECTRICAL	TOLLON, WAYNE	12/18/2024	06/16/2025	\$60.00
PE24-0855	2255 TROYS DR	ELECTRICAL	FD HAYES ELECTRIC CO	12/17/2024	06/15/2025	\$60.00
PE24-0856	4499 W GOODMOOT RD	ELECTRICAL	WILCOX & DYER ELEC EXCA	12/18/2024	06/16/2025	\$138.00
PE24-0857	5612 VISING DR	ELECTRICAL	REITSMA ELECTRIC INC	12/19/2024	07/01/2025	\$60.00
PE24-0858	1020 W STATE RD	ELECTRICAL	REITSMA ELECTRIC INC	12/19/2024	06/17/2025	\$145.20
PE24-0859	5655 W PECK LAKE RD	ELECTRICAL	RODCO SERVICES LLC	12/19/2024	06/17/2025	\$198.00
PE24-0860	5617 WHITES BRIDGE RD	ELECTRICAL	AFTERSHOCK ELECTRIC	12/19/2024	06/25/2025	\$198.00
PE24-0861	3175 BELDING RD	ELECTRICAL	BOOKIE, ERIC	12/19/2024	07/05/2025	\$160.00
PE24-0862	514 N STATE ST	ELECTRICAL	CANFIELD PLBG & HTG INC	12/20/2024	06/18/2025	\$60.00
PE24-0863	121 W RIVERSIDE DR	ELECTRICAL	AVL ELECTRIC LLC	12/23/2024	07/01/2025	\$120.00
PE24-0864	1133 YEOMANS ST LOT 203	ELECTRICAL	CAPITOL SUPPLY & SERVICE I	12/23/2024	06/21/2025	\$60.00
PE24-0865	3147 S STATE RD	ELECTRICAL	G & D ELECTRIC, INC	12/26/2024	06/24/2025	\$145.20
PE24-0866	2096 S HAWLEY HWY	ELECTRICAL	SPEER ELECTRIC LLC	12/27/2024	06/28/2025	\$139.20
PE24-0867	9386 E TUPPER LAKE RD	ELECTRICAL	STADEL, DANIEL	12/27/2024	06/25/2025	\$60.00
PE24-0868	502 IONIA ST	ELECTRICAL	BREDICE ELECTRIC LLC	12/30/2024	06/28/2025	\$60.00
PE24-0869	1062 W BIPPLEY RD	ELECTRICAL	BREDICE ELECTRIC LLC	12/30/2024	07/05/2025	\$60.00
PE24-0870	3815 VAN VLECK RD	ELECTRICAL	AMBIA SOLAR, LLC	12/30/2024	06/28/2025	\$60.00
PE24-0871	11327 WARE RD	ELECTRICAL	FLAT RIVER ELECTRIC LLC	12/30/2024	07/05/2025	\$60.00
PE24-0872	10861 STAHL RD	ELECTRICAL	FLAT RIVER ELECTRIC LLC	12/30/2024	06/28/2025	\$198.00
PE24-0873	750 SKYVIEW TRL	ELECTRICAL	CONSOLIDATED ELECTRICAL	12/30/2024	06/28/2025	\$198.00
PE24-0874	7201 W BLUEWATER HWY	ELECTRICAL	SPEER ELECTRIC LLC	12/30/2024	07/05/2025	\$60.00
PE24-0875	1133 YEOMANS ST LOT 189	ELECTRICAL	CAPITOL SUPPLY & SERVICE I	12/30/2024	06/28/2025	\$60.00

PE24-0876	6627 GOULD RD	ELECTRICAL	SGI HEATING & COOLING	12/30/2024	06/28/2025	\$60.00
PE24-0877	1025 S PLEASANT ST	ELECTRICAL	THE SERVICE PROFESSOR INC	12/30/2024	07/01/2025	\$60.00
PM24-0373	1527 W STATE RD LOT 135	MECHANICAL	P & H HEATING AND COOLIN	11/07/2024	05/06/2025	\$60.00
PM24-0501	7204 E GRAND RIVER AVE LOT	MECHANICAL	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PM24-0502	7204 E GRAND RIVER AVE LOT	MECHANICAL	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PM24-0503	7204 E GRAND RIVER AVE LOT	MECHANICAL	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PM24-0507	7204 E GRAND RIVER AVE LOT	MECHANICAL	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PM24-0508	7204 E GRAND RIVER AVE LOT	MECHANICAL	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PM24-0619	7204 E GRAND RIVER AVE LOT	MECHANICAL	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PM24-0634	8374 CAMPBELL RD	MECHANICAL	EXCEL PROPANE CO	10/03/2024	04/01/2025	\$60.00
PM24-0635	8924 CHICORY LN	MECHANICAL	BECKS PROPANE & MARINE I	10/03/2024	05/17/2025	\$60.00
PM24-0636	10621 KIMBALL RD	MECHANICAL	APPLGATE HOME COMFORT	10/03/2024	06/11/2025	\$60.00
PM24-0637	2055 E TUPPER LAKE RD	MECHANICAL	EBERLY, TIMOTHY LEWIS	10/04/2024	04/05/2025	\$60.00
PM24-0638	14060 CHARLOTTE HWY	MECHANICAL	RANDAZZO MECHANICAL	10/04/2024	06/25/2025	\$60.00
PM24-0639	1279 BIANCA LN	MECHANICAL	SPARTAN MECHANICAL	10/07/2024	04/16/2025	\$198.00
PM24-0640	1459 BIANCA LN	MECHANICAL	SPARTAN MECHANICAL	10/07/2024	04/30/2025	\$198.00
PM24-0641	11188 MINKLEY DR	MECHANICAL	THE SERVICE PROFESSOR INC	10/07/2024	04/05/2025	\$60.00
PM24-0642	2136 STRUBLE RD	MECHANICAL	CRYSTAL FLASH/GRAND RAPI	10/07/2024	04/16/2025	\$60.00
PM24-0643	8838 E DAVID HWY	MECHANICAL	SMITH, KYLIE	10/07/2024	06/18/2025	\$60.00
PM24-0644	8691 MOUNTAINMINT CIRCLE	MECHANICAL	WILLIAMS DISTRIBUTING CO	10/07/2024	04/30/2025	\$120.00
PM24-0645	539 PINEVIEW	MECHANICAL	CURTIS, RYAN	10/07/2024	04/23/2025	\$198.00
PM24-0646	533 PINEVIEW	MECHANICAL	CURTIS, RYAN	10/07/2024	04/23/2025	\$198.00
PM24-0647	8190 ORLEANS RD	MECHANICAL	CRYSTAL FLASH/GRAND RAPI	10/07/2024	04/16/2025	\$60.00
PM24-0648	230 E WASHINGTON ST	MECHANICAL	AIRE SERV OF MICHIGAN	10/07/2024	06/11/2025	\$60.00
PM24-0649	236 E WASHINGTON ST	MECHANICAL	AIRE SERV OF MICHIGAN	10/07/2024	06/11/2025	\$60.00
PM24-0650	8975 GOODWIN RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	10/08/2024	04/06/2025	\$60.00
PM24-0651	10698 PETRIE RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	10/08/2024	04/06/2025	\$60.00
PM24-0652	869 E LINCOLN AVE	MECHANICAL	DELAU FIRE & SAFTEY INC	10/08/2024	05/14/2025	\$140.00
PM24-0653	2841 BONANZA RD	MECHANICAL	SHAULL HEATING	10/08/2024	06/18/2025	\$198.00
PM24-0654	7204 E GRAND RIVER AVE LOT	MECHANICAL	BBR MOBILE HOME SETUP LL	10/08/2024	05/14/2025	\$60.00
PM24-0655	7204 E GRAND RIVER AVE LOT	MECHANICAL	BBR MOBILE HOME SETUP LL	10/08/2024	05/14/2025	\$60.00
PM24-0656	7204 E GRAND RIVER AVE LOT	MECHANICAL	BBR MOBILE HOME SETUP LL	10/08/2024	06/11/2025	\$60.00
PM24-0657	7204 E GRAND RIVER AVE LOT	MECHANICAL	BBR MOBILE HOME SETUP LL	10/08/2024	06/16/2025	\$60.00
PM24-0658	7204 E GRAND RIVER AVE LOT	MECHANICAL	BBR MOBILE HOME SETUP LL	10/08/2024	04/06/2025	\$60.00
PM24-0659	7204 E GRAND RIVER AVE LOT	MECHANICAL	BBR MOBILE HOME SETUP LL	10/08/2024	07/01/2025	\$60.00
PM24-0660	7117 W BRICKER RD	MECHANICAL	EXCEL PROPANE CO	10/09/2024	04/07/2025	\$60.00
PM24-0661	7204 E GRAND RIVER AVE LOT	MECHANICAL	BBR MOBILE HOME SETUP LL	10/09/2024	06/11/2025	\$60.00
PM24-0662	7204 E GRAND RIVER AVE LOT	MECHANICAL	BBR MOBILE HOME SETUP LL	10/09/2024	05/14/2025	\$60.00
PM24-0663	7204 E GRAND RIVER AVE LOT	MECHANICAL	BBR MOBILE HOME SETUP LL	10/09/2024	07/01/2025	\$60.00
PM24-0664	7651 FRIEND RD	MECHANICAL	FRONTIER HEATING & COOL	10/10/2024	04/23/2025	\$138.00

PM24-0665	197 W NORTH ST	MECHANICAL	FOWLER PLUMBING & HEATI	10/10/2024	06/18/2025	\$198.00
PM24-0666	345 E MAIN ST	MECHANICAL	NURENBERG HEATING AND	10/11/2024	04/16/2025	\$60.00
PM24-0667	1023 WASHINGTON BLVD	MECHANICAL	CRAIG STEVENS HEATING	10/11/2024	04/09/2025	\$60.00
PM24-0668	4750 FLAT RIVER TRL	MECHANICAL	CRAIG STEVENS HEATING	10/11/2024	04/09/2025	\$60.00
PM24-0669	8924 CHICORY LN	MECHANICAL	CRAIG STEVENS HEATING	10/11/2024	04/09/2025	\$60.00
PM24-0670	616 CRAWFORD ST	MECHANICAL	CRAIG STEVENS HEATING	10/11/2024	04/09/2025	\$60.00
PM24-0671	803 BRADFORD DR	MECHANICAL	CRAIG STEVENS HEATING	10/11/2024	04/09/2025	\$60.00
PM24-0672	8924 CHICORY LN	MECHANICAL	CRAIG STEVENS HEATING	10/11/2024	04/09/2025	\$60.00
PM24-0673	3565 S STATE RD	MECHANICAL	LIMBACH	10/15/2024	04/16/2025	\$156.00
PM24-0674	268 ORCHARD ST	MECHANICAL	HOY'S HEATING	10/15/2024	04/16/2025	\$60.00
PM24-0675	12412 JORDAN LAKE RD	MECHANICAL	AIRE SERV OF MICHIGAN	10/15/2024	05/14/2025	\$60.00
PM24-0676	11795 KEEFER HWY	MECHANICAL	AIRE SERV OF MICHIGAN	10/15/2024	05/10/2025	\$60.00
PM24-0677	11652 W GRAND RIVER AVE	MECHANICAL	CRYSTAL FLASH/GRAND RAPI	10/15/2024	06/11/2025	\$144.00
PM24-0678	6595 GOLF'SIDE CT	MECHANICAL	VREDEVOOGD HTG & COOLI	10/15/2024	04/23/2025	\$60.00
PM24-0679	4725 E TUPPER LAKE RD	MECHANICAL	CLS MECHANICAL INC	10/15/2024	04/13/2025	\$60.00
PM24-0680	1355 LEAR CT	MECHANICAL	T.A. KEUSCH HVAC LLC	10/15/2024	04/13/2025	\$60.00
PM24-0681	10660 CUTLER RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	10/15/2024	04/19/2025	\$60.00
PM24-0682	3410 LYONS RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	10/15/2024	04/19/2025	\$60.00
PM24-0683	503 W ELLIS AVE	MECHANICAL	VREDEVOOGD HTG & COOLI	10/15/2024	04/30/2025	\$60.00
PM24-0684	829 WASHINGTON BLVD	MECHANICAL	ENERGY EFFICIENCY RESOU	10/16/2024	04/14/2025	\$60.00
PM24-0685	11 PARSONAGE ST	MECHANICAL	JAROSCH HEATING & COOLI	10/16/2024	06/11/2025	\$138.00
PM24-0686	1527 W STATE RD LOT 79	MECHANICAL	THE SERVICE PROFESSOR INC	10/17/2024	04/15/2025	\$60.00
PM24-0687	904 S JOHNSON RD	MECHANICAL	KOETJE HEATING & COOLIN	10/17/2024	06/01/2025	\$198.00
PM24-0688	7210 VEDDIER RD	MECHANICAL	CHERRY VALLEY STOVE AND	10/18/2024	04/30/2025	\$60.00
PM24-0689	130 MEADOWLARK DR	MECHANICAL	BRAD COLLEY	10/18/2024	04/30/2025	\$60.00
PM24-0690	4210 W TUPPER LAKE RD	MECHANICAL	EXCEL PROPANE CO	10/21/2024	04/19/2025	\$60.00
PM24-0691	3707 TURKEY TRL	MECHANICAL	EXCEL PROPANE CO	10/21/2024	04/19/2025	\$60.00
PM24-0692	9773 MARBLE PINES DR	MECHANICAL	ARTIC INC HTG & CLG	10/21/2024	05/19/2025	\$198.00
PM24-0693	9584 SHILTON RD	MECHANICAL	PIERCEFIELD, JOHN & CYNT	10/21/2024	06/14/2025	\$198.00
PM24-0694	4265 N STATE RD	MECHANICAL	BRAD COLLEY	10/21/2024	04/30/2025	\$60.00
PM24-0695	11513 IVYWOOD LANE	MECHANICAL	POHL OIL COMPANY INC	10/21/2024	05/21/2025	\$60.00
PM24-0696	8783 CHIPMAN RD	MECHANICAL	BECKS PROPANE & MARINE I	10/21/2024	05/14/2025	\$60.00
PM24-0697	197 W NORTH ST	MECHANICAL	DAVARN, AMANDA	10/21/2024	04/23/2025	\$60.00
PM24-0698	10861 STAHL RD	MECHANICAL	LAKEWOOD HVAC	10/22/2024	04/30/2025	\$198.00
PM24-0699	11398 WHITES CROSSING DR	MECHANICAL	ALTO LP GAS COMPANY INC	10/23/2024	04/23/2025	\$60.00
PM24-0700	446 BERESFORD ST	MECHANICAL	BABCOCK, DEVIN	10/23/2024	04/21/2025	\$60.00
PM24-0701	4560 DIVISION ST	MECHANICAL	THE 517 HEATING COMPANY	10/24/2024	04/23/2025	\$60.00
PM24-0702	11766 BELDING RD	MECHANICAL	CRYSTAL FLASH/GRAND RAPI	10/24/2024	05/21/2025	\$60.00
PM24-0703	7547 E EATON HWY	MECHANICAL	VREDWOOD HTG & CLG	10/24/2024	05/14/2025	\$60.00
PM24-0704	2820 COTTAGE DR	MECHANICAL	COOPER MECHANICAL LLC	10/24/2024	04/22/2025	\$60.00

PM24-0705	360 E TUTTLE RD LOT 13	MECHANICAL	CROSSROADS HOUSING INC/	10/24/2024	06/01/2025	\$60.00
PM24-0706	128 CLEVELAND ST	MECHANICAL	BRAD COLLEY	10/25/2024	05/24/2025	\$120.00
PM24-0707	7757 AINSWORTH RD	MECHANICAL	VREDWOOD HTG & CLG	10/25/2024	04/23/2025	\$60.00
PM24-0708	1615 TUPPER LAKE ST LOT 70	MECHANICAL	THE SERVICE PROFESSOR INC	10/25/2024	07/01/2025	\$60.00
PM24-0709	162 S 1ST ST	MECHANICAL	THE SERVICE PROFESSOR INC	10/25/2024	04/23/2025	\$60.00
PM24-0710	475 WOODS RD	MECHANICAL	THE SERVICE PROFESSOR INC	10/25/2024	06/11/2025	\$120.00
PM24-0711	10984 KEIM RD	MECHANICAL	WELTON'S INC	10/25/2024	06/21/2025	\$60.00
PM24-0712	14926 TASKER RD	MECHANICAL	MACDOWELL'S	10/28/2024	05/19/2025	\$60.00
PM24-0713	7651 FRIEND RD	MECHANICAL	MACDOWELL'S	10/28/2024	05/24/2025	\$138.00
PM24-0714	12995 CHARLOTTE HWY	MECHANICAL	HOMEWORKS TRI-COUNTY P	10/28/2024	05/10/2025	\$60.00
PM24-0715	11210 LOOKING GLASS RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	10/28/2024	05/14/2025	\$60.00
PM24-0716	3875 E CLARKSVILLE RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	10/28/2024	05/10/2025	\$60.00
PM24-0717	132 WILSON LN	MECHANICAL	EXCEL PROPANE CO	10/28/2024	04/26/2025	\$60.00
PM24-0718	4560 DIVISION ST	MECHANICAL	EXCEL PROPANE CO	10/28/2024	04/26/2025	\$60.00
PM24-0719	702 MORTON AVE	MECHANICAL	BOROFF MECHANICAL	10/29/2024	05/14/2025	\$120.00
PM24-0720	8691 MOUNTAINMINT CIRCLE	MECHANICAL	SPARTAN MECHANICAL	10/29/2024	06/11/2025	\$198.00
PM24-0721	5800 OSTRUM RD	MECHANICAL	CRAIG STEVENS HEATING	10/30/2024	04/28/2025	\$60.00
PM24-0722	6168 OSTRUM RD	MECHANICAL	LONGS PROPANE	10/30/2024	04/28/2025	\$60.00
PM24-0723	5951 IVAN RD	MECHANICAL	AIRE SERV OF MICHIGAN	11/01/2024	05/14/2025	\$60.00
PM24-0724	734 W WASHINGTON ST	MECHANICAL	VREDEVOOGD HTG & COOL	11/01/2024	05/17/2025	\$60.00
PM24-0725	734 W WASHINGTON ST	MECHANICAL	VREDEVOOGD HTG & COOL	11/01/2024	06/01/2025	\$60.00
PM24-0726	825 MORGAN DR	MECHANICAL	VAN KEMPEN HEATING & CO	11/01/2024	05/14/2025	\$198.00
PM24-0727	3663 KEEFER HWY	MECHANICAL	AIRE SERV OF MICHIGAN	11/01/2024	05/10/2025	\$60.00
PM24-0728	5116 W BLUEWATER HWY	MECHANICAL	DEPENDABLE LP GAS COMPA	11/04/2024	05/14/2025	\$60.00
PM24-0729	5301 FLANNIGAN RD	MECHANICAL	HENEVELD INDUSTRIAL GRO	11/04/2024	06/11/2025	\$126.00
PM24-0730	8312 MAC ARTHUR RD	MECHANICAL	THE SERVICE PROFESSOR INC	11/04/2024	05/03/2025	\$60.00
PM24-0731	7255 BEEHAN RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	11/04/2024	05/14/2025	\$60.00
PM24-0732	13361 CHERRY ST	MECHANICAL	HOMEWORKS TRI-COUNTY P	11/04/2024	05/14/2025	\$60.00
PM24-0733	8966 STOREY RD	MECHANICAL	MICHIGAN CONSOLIDATED	11/04/2024	05/03/2025	\$60.00
PM24-0734	3481 JEFFERSON RD	MECHANICAL	PROFESSIONAL HEATING	11/04/2024	05/14/2025	\$60.00
PM24-0735	8463 HIDDEN TRL	MECHANICAL	WOODMAN PLUMBING CO IN	11/05/2024	05/10/2025	\$138.00
PM24-0736	8463 HIDDEN TRL	MECHANICAL	CANDOR MECHANICAL LLC	11/05/2024	05/04/2025	\$138.00
PM24-0737	10579 E BLUEWATER HWY	MECHANICAL	SCHAFER HEATING & A/C ILL	11/05/2024	05/04/2025	\$252.00
PM24-0738	8815 SCHAEFFER RD	MECHANICAL	POHL OIL COMPANY INC	11/07/2024	06/18/2025	\$60.00
PM24-0739	11100 LOOKING GLASS RD	MECHANICAL	POHL OIL COMPANY INC	11/07/2024	05/21/2025	\$60.00
PM24-0740	973 SKYVIEW TRL	MECHANICAL	PHILO HVAC LLC	11/07/2024	06/01/2025	\$198.00
PM24-0741	983 SKYVIEW TRL	MECHANICAL	PHILO HVAC LLC	11/07/2024	05/19/2025	\$198.00
PM24-0742	388 N HAWLEY HWY	MECHANICAL	EXCEL PROPANE CO	11/07/2024	05/06/2025	\$60.00
PM24-0743	11767 CUTLER RD	MECHANICAL	POHL OIL COMPANY INC	11/07/2024	05/21/2025	\$60.00
PM24-0744	1894 N STATE RD	MECHANICAL	ABSOLUTE HEATING & VENT	11/12/2024	06/18/2025	\$60.00

PM24-0745	5972 W BLUEWATER HWY	MECHANICAL	WHORLEY, MICHAEL	11/12/2024	05/14/2025	\$60.00
PM24-0747	5448 OSTRUM RD	MECHANICAL	STEVENS, CRAIG	11/13/2024	05/12/2025	\$60.00
PM24-0748	10984 KEIM RD	MECHANICAL	CRYSTAL FLASH/GRAND RAPI	11/13/2024	06/18/2025	\$60.00
PM24-0749	5779 PAGE RD	MECHANICAL	H2OASIS INC	11/13/2024	06/18/2025	\$60.00
PM24-0750	2841 BONANZA RD	MECHANICAL	EXCEL PROPANE CO	11/13/2024	05/12/2025	\$60.00
PM24-0751	1942 W TUTTLE RD	MECHANICAL	EXCEL PROPANE CO	11/13/2024	05/12/2025	\$60.00
PM24-0752	1063 E DAVID HWY	MECHANICAL	GARY'S HEATING SERVICE IN	11/13/2024	05/14/2025	\$60.00
PM24-0753	10724 PEWAMO RD	MECHANICAL	MACDOWELL'S	11/13/2024	06/18/2025	\$60.00
PM24-0754	11960 SANDBORN RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	11/13/2024	05/17/2025	\$60.00
PM24-0755	824 6TH AVE	MECHANICAL	SGI HEATING & COOLING	11/13/2024	06/18/2025	\$60.00
PM24-0756	2651 E BLUEWATER HWY	MECHANICAL	ABSOLUTE HEATING & VENT	11/14/2024	06/11/2025	\$60.00
PM24-0757	1459 BIANCA LN	MECHANICAL	BLUE FLAME PROPANE	11/14/2024	05/13/2025	\$60.00
PM24-0758	1279 BIANCA LN	MECHANICAL	BLUE FLAME PROPANE	11/14/2024	05/13/2025	\$60.00
PM24-0759	260 ALDON LN	MECHANICAL	THE SERVICE PROFESSOR INC	11/14/2024	05/13/2025	\$60.00
PM24-0760	2299 LYLE RD	MECHANICAL	THE SERVICE PROFESSOR INC	11/14/2024	06/11/2025	\$60.00
PM24-0761	3690 S STATE RD	MECHANICAL	PRECISION HEATING & COOL	11/14/2024	05/14/2025	\$60.00
PM24-0762	947 S BELLAMY RD	MECHANICAL	GURNEE MECHANICAL	11/15/2024	06/01/2025	\$60.00
PM24-0763	212 WATER ST	MECHANICAL	GURNEE MECHANICAL	11/15/2024	05/17/2025	\$156.00
PM24-0764	510 APPLE TREE DR	MECHANICAL	TOTAL FIRE PROTECTION IN	11/18/2024	05/17/2025	\$651.90
PM24-0765	1853 WOODS RD	MECHANICAL	CRYSTAL FLASH/GRAND RAPI	11/18/2024	05/17/2025	\$60.00
PM24-0766	13670 KEEFER HWY	MECHANICAL	ALTO LP GAS COMPANY INC	11/19/2024	06/01/2025	\$60.00
PM24-0767	12632 CLINTONIA RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	11/19/2024	05/18/2025	\$60.00
PM24-0768	1853 WOODS RD	MECHANICAL	ESI HEATING	11/19/2024	05/18/2025	\$60.00
PM24-0769	14974 SUNFIELD HWY	MECHANICAL	ESI HEATING	11/19/2024	06/11/2025	\$198.00
PM24-0770	14888 BROWN RD	MECHANICAL	AIRE SERV OF MICHIGAN	11/19/2024	06/11/2025	\$60.00
PM24-0771	285 WEEKS RD	MECHANICAL	THE SERVICE PROFESSOR INC	11/19/2024	05/18/2025	\$60.00
PM24-0772	7224 SCOTT RD	MECHANICAL	THE SERVICE PROFESSOR INC	11/19/2024	05/18/2025	\$60.00
PM24-0773	985 E MAIN ST	MECHANICAL	WILSON HEATING AND PLUM	11/19/2024	05/24/2025	\$270.00
PM24-0774	7317 E BLUEWATER HWY	MECHANICAL	WING, JOHN	11/20/2024	05/19/2025	\$198.00
PM24-0775	6488 POTTERS RD	MECHANICAL	EXCEL PROPANE CO	11/20/2024	05/19/2025	\$60.00
PM24-0776	1962 KEEFER HWY	MECHANICAL	THE 517 HEATING COMPANY	11/20/2024	06/11/2025	\$198.00
PM24-0777	1117 EMERSON ST	MECHANICAL	THE 517 HEATING COMPANY	11/20/2024	07/01/2025	\$240.00
PM24-0778	9027 GOODWIN RD	MECHANICAL	THE 517 HEATING COMPANY	11/20/2024	05/19/2025	\$198.00
PM24-0779	806 BRADFORD DR	MECHANICAL	VREDEVOOGD HTG & COOL	11/21/2024	05/20/2025	\$60.00
PM24-0780	1527 W STATE RD LOT 58	MECHANICAL	GRAPIDS HEATING	11/21/2024	05/20/2025	\$60.00
PM24-0781	1133 YEOMANS ST LOT 257	MECHANICAL	CAPITOL SUPPLY & SERVICE I	11/21/2024	06/01/2025	\$60.00
PM24-0782	7200 EMERY RD	MECHANICAL	POHL OIL COMPANY INC	11/21/2024	06/28/2025	\$60.00
PM24-0783	8808 PECKINS RD	MECHANICAL	BRAD COLLEY	11/22/2024	06/01/2025	\$60.00
PM24-0784	836 E MAIN ST	MECHANICAL	BRAD COLLEY	11/22/2024	05/21/2025	\$60.00
PM24-0786	1615 TUPPER LAKE ST LOT 81	MECHANICAL	MCM MI CONSTRUCTION LLC	11/27/2024	06/01/2025	\$60.00

PM24-0787	360 E TUTTLE RD LOT 127	MECHANICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PM24-0788	360 E TUTTLE RD LOT 147	MECHANICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PM24-0789	360 E TUTTLE RD LOT 97	MECHANICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PM24-0790	360 E TUTTLE RD LOT 26	MECHANICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PM24-0791	360 E TUTTLE RD LOT 43	MECHANICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PM24-0792	360 E TUTTLE RD LOT 109	MECHANICAL	CAPITOL SUPPLY & SERVICE I	11/25/2024	06/14/2025	\$60.00
PM24-0793	7040 PENN CT	MECHANICAL	COUNTRYSIDE HEATING & C	11/25/2024	06/11/2025	\$198.00
PM24-0794	9324 SHIMANO DR	MECHANICAL	COUNTRYSIDE HEATING & C	11/25/2024	06/11/2025	\$198.00
PM24-0795	10524 OKEMOS RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	12/11/2024	06/11/2025	\$60.00
PM24-0796	3926 LOCUST DR	MECHANICAL	POHL OIL COMPANY INC	11/26/2024	05/25/2025	\$60.00
PM24-0797	219 W SUPERIOR ST	MECHANICAL	ESI HEATING	11/26/2024	05/25/2025	\$156.00
PM24-0798	1908 N BELLAMY RD	MECHANICAL	H2OASIS INC	12/06/2024	06/11/2025	\$60.00
PM24-0799	11265 S STATE RD	MECHANICAL	WILSON HEATING AND PLUM	11/27/2024	05/26/2025	\$126.00
PM24-0800	1003 5TH AVE	MECHANICAL	WELTON'S INC	12/02/2024	05/31/2025	\$60.00
PM24-0801	343 W LONG LAKE RD	MECHANICAL	VREDEVOOGD HTG & COOLI	12/02/2024	06/11/2025	\$60.00
PM24-0802	309 W WASHINGTON ST	MECHANICAL	LEADING EDGE MECHANICA	12/02/2024	05/31/2025	\$264.00
PM24-0803	1615 TUPPER LAKE ST LOT 81	MECHANICAL	PERMODA AIR TEMPATURE S	12/03/2024	06/01/2025	\$60.00
PM24-0804	296 E MAPLE ST	MECHANICAL	TIMMER REFRIGERATION SE	12/03/2024	06/01/2025	\$372.00
PM24-0805	9281 E BLUEWATER HWY	MECHANICAL	O'MARA PLBG HTG & COOLIN	12/03/2024	06/28/2025	\$60.00
PM24-0806	1608 4TH AVE	MECHANICAL	THE SERVICE PROFESSOR INC	12/03/2024	07/01/2025	\$60.00
PM24-0807	311 S BRIDGE ST	MECHANICAL	THE SERVICE PROFESSOR INC	12/03/2024	06/01/2025	\$60.00
PM24-0808	185 KATHERINE CT	MECHANICAL	ESI HEATING	12/03/2024	06/14/2025	\$60.00
PM24-0809	960 WHITETAIL CT	MECHANICAL	PHILO HVAC LLC	12/03/2024	06/11/2025	\$198.00
PM24-0810	953 SKYVIEW TRL	MECHANICAL	PHILO HVAC LLC	12/03/2024	06/11/2025	\$198.00
PM24-0811	2051 W MUSGROVE HWY	MECHANICAL	AIRE SERV OF MICHIGAN	12/04/2024	06/11/2025	\$60.00
PM24-0812	457 N STATE ST	MECHANICAL	AIRE SERV OF MICHIGAN	12/04/2024	06/02/2025	\$60.00
PM24-0813	1401 E RIVERSIDE DR	MECHANICAL	BLUE FLAME PROPANE	12/05/2024	06/03/2025	\$60.00
PM24-0814	1133 YEOMANS ST LOT 70	MECHANICAL	APCOM ELECTRIC AND POWE	12/05/2024	06/03/2025	\$60.00
PM24-0815	868 W MUSGROVE HWY	MECHANICAL	CANDOR MECHANICAL LLC	12/05/2024	06/03/2025	\$198.00
PM24-0816	4105 W PORTLAND RD	MECHANICAL	C & N HEATING & COOLING	12/05/2024	06/11/2025	\$198.00
PM24-0817	3389 STONE RD	MECHANICAL	T.A. KEUSCH HVAC LLC	12/06/2024	06/04/2025	\$60.00
PM24-0818	3917 E STAGE RD LOT 31	MECHANICAL	MILL STONE SERVICES COMP	12/06/2024	07/05/2025	\$60.00
PM24-0819	9975 THOMPSON RD	MECHANICAL	WELTON'S INC	12/06/2024	06/04/2025	\$156.00
PM24-0821	1527 W STATE RD LOT 135	MECHANICAL	P & H HEATING AND COOLIN	12/10/2024	06/11/2025	\$60.00
PM24-0822	2381 JEFFERSON RD	MECHANICAL	STEVENS, CRAIG	12/10/2024	06/08/2025	\$60.00
PM24-0823	5076 W DAVID HWY	MECHANICAL	STEVENS, CRAIG	12/10/2024	06/08/2025	\$60.00
PM24-0824	296 E MAPLE ST	MECHANICAL	T & S CONCEPTS LLC	12/10/2024	06/11/2025	\$438.00
PM24-0825	254 E MAIN ST	MECHANICAL	ENERGY EFFICIENCY RESOU	12/10/2024	06/08/2025	\$180.00
PM24-0826	1640 W TUTTLE RD	MECHANICAL	SINCLAIR, PHIL	12/10/2024	06/14/2025	\$60.00
PM24-0827	7235 JORDAN LAKE RD	MECHANICAL	DUNHAM SERVICE, LLC	12/10/2024	06/08/2025	\$396.00

PM24-0828	5042 IVAN RD	MECHANICAL	THE SERVICE PROFESSOR INC	12/12/2024	06/10/2025	\$60.00
PM24-0829	211 S CENTER ST	MECHANICAL	PEAK HEATING AND COOLIN	12/12/2024	06/10/2025	\$60.00
PM24-0830	193 E TUPPER LAKE RD	MECHANICAL	EXCEL PROPANE CO	12/12/2024	06/10/2025	\$60.00
PM24-0831	4686 DEER HAVEN PARK DR	MECHANICAL	SCHAAFSMA HEATING & COO	12/16/2024	06/14/2025	\$60.00
PM24-0832	904 S JOHNSON RD	MECHANICAL	HEARTHCREST FIREPLACE &	12/16/2024	07/01/2025	\$120.00
PM24-0833	428 RICE ST	MECHANICAL	AIRE SERV OF MICHIGAN	12/16/2024	06/14/2025	\$60.00
PM24-0834	5892 POTTERS RD	MECHANICAL	CRYSTAL FLASH/GRAND RAPI	12/16/2024	06/14/2025	\$60.00
PM24-0835	465 STAGE RD	MECHANICAL	MONTGOMERY, JIM & HULL,	12/17/2024	06/18/2025	\$0.00
PM24-0836	512 LINCOLN	MECHANICAL	MICHIGAN CONSOLIDATED	12/18/2024	06/16/2025	\$60.00
PM24-0837	9770 CHARLOTTE HWY	MECHANICAL	GARY'S HEATING SERVICE IN	12/18/2024	06/16/2025	\$60.00
PM24-0838	5590 N STATE LOT 9	MECHANICAL	CLAYTON HOMES	12/20/2024	07/05/2025	\$60.00
PM24-0839	4105 W PORTLAND RD	MECHANICAL	DEPENDABLE LP GAS COMPA	12/19/2024	06/17/2025	\$60.00
PM24-0840	5655 W PECK LAKE RD	MECHANICAL	RODCO SERVICES LLC	12/19/2024	06/17/2025	\$138.00
PM24-0841	722 GROVE ST	MECHANICAL	THE SERVICE PROFESSOR INC	12/23/2024	06/21/2025	\$60.00
PM24-0842	4971 W DAVID HWY	MECHANICAL	VREDEVOOGD HTG & COOL	12/23/2024	06/21/2025	\$60.00
PM24-0843	6959 BEECHWOOD DR	MECHANICAL	VREDEVOOGD HTG & COOL	12/23/2024	06/21/2025	\$60.00
PM24-0844	9445 ELMDALE RD	MECHANICAL	CRYSTAL FLASH/GRAND RAPI	12/23/2024	06/21/2025	\$60.00
PM24-0845	5657 BARTONVILLE RD	MECHANICAL	H2OASIS INC	12/23/2024	06/21/2025	\$60.00
PM24-0846	5025 SCOTCH MIST DR	MECHANICAL	H2OASIS INC	12/23/2024	06/21/2025	\$138.00
PM24-0847	1133 YEOMANS ST LOT 203	MECHANICAL	CAPITOL SUPPLY & SERVICE I	12/23/2024	06/21/2025	\$60.00
PM24-0848	6237 DARBY RD	MECHANICAL	OGLE HEATING & COOLING	12/23/2024	07/05/2025	\$198.00
PM24-0849	8739 OBRIEN RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	12/26/2024	07/05/2025	\$60.00
PM24-0850	556 E GRAND RIVER AVE	MECHANICAL	HOMEWORKS TRI-COUNTY P	12/26/2024	07/05/2025	\$60.00
PM24-0851	10099 CUTLER RD	MECHANICAL	HOMEWORKS TRI-COUNTY P	12/26/2024	07/05/2025	\$60.00
PM24-0852	8751 MEADOWRUE DR	MECHANICAL	CRYSTAL FLASH/GRAND RAPI	12/26/2024	06/24/2025	\$60.00
PM24-0853	8685 MOUNTAINMINT CIRCLE	MECHANICAL	COYNE OIL CORPORATION	12/26/2024	06/24/2025	\$60.00
PM24-0854	963 SKYVIEW TRL	MECHANICAL	PHILO HVAC LLC	12/27/2024	07/05/2025	\$198.00
PM24-0855	9386 E TUPPER LAKE RD	MECHANICAL	STADEL, DANIEL	12/27/2024	06/25/2025	\$60.00
PM24-0856	322 BALDIE ST	MECHANICAL	RENUCCI, JORDAN N	12/27/2024	06/25/2025	\$60.00
PM24-0857	5005 E PECK LAKE RD	MECHANICAL	EXCEL PROPANE CO	12/30/2024	06/28/2025	\$60.00
PM24-0858	8742 ARCHER DR	MECHANICAL	SUNRISE HEATING & PLUMBI	12/30/2024	06/28/2025	\$138.00
PM24-0859	9773 MARBLE PINES DR	MECHANICAL	BLUE FLAME PROPANE	12/30/2024	06/28/2025	\$60.00
PM24-0860	1133 YEOMANS ST LOT 189	MECHANICAL	CAPITOL SUPPLY & SERVICE I	12/30/2024	06/28/2025	\$60.00
PM24-0861	6627 GOULD RD	MECHANICAL	SGI HEATING & COOLING	12/30/2024	06/28/2025	\$60.00
PP24-0223	7204 E GRAND RIVER AVE LOT	PLUMBING	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PP24-0224	7204 E GRAND RIVER AVE LOT	PLUMBING	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PP24-0225	7204 E GRAND RIVER AVE LOT	PLUMBING	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PP24-0229	7204 E GRAND RIVER AVE LOT	PLUMBING	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PP24-0230	7204 E GRAND RIVER AVE LOT	PLUMBING	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00
PP24-0293	7204 E GRAND RIVER AVE LOT	PLUMBING	DALTON & ZICK BUILDERS	10/07/2024	04/05/2025	\$60.00

PP24-0299	8491 RIVEREST DR	PLUMBING	ANYTHING PLUMBING ANYTI	10/03/2024	06/14/2025	\$138.00
PP24-0300	904 S JOHNSON RD	PLUMBING	ACTION PLUMBING & MECHA	10/03/2024	05/24/2025	\$258.00
PP24-0301	7204 E GRAND RIVER AVE LOT	PLUMBING	HEDLUND PLUMBING	10/07/2024	04/05/2025	\$60.00
PP24-0302	7204 E GRAND RIVER AVE LOT	PLUMBING	HEDLUND PLUMBING	10/07/2024	05/14/2025	\$60.00
PP24-0303	9027 GOODWIN RD	PLUMBING	SCHRAUBEN, MARTI & KRIST	10/08/2024	05/14/2025	\$198.00
PP24-0304	7204 E GRAND RIVER AVE LOT	PLUMBING	BBR MOBILE HOME SETUP LL	10/08/2024	05/19/2025	\$60.00
PP24-0305	7204 E GRAND RIVER AVE LOT	PLUMBING	BBR MOBILE HOME SETUP LL	10/08/2024	05/19/2025	\$60.00
PP24-0306	7204 E GRAND RIVER AVE LOT	PLUMBING	BBR MOBILE HOME SETUP LL	10/08/2024	06/11/2025	\$60.00
PP24-0307	7204 E GRAND RIVER AVE LOT	PLUMBING	BBR MOBILE HOME SETUP LL	10/08/2024	06/11/2025	\$60.00
PP24-0308	7204 E GRAND RIVER AVE LOT	PLUMBING	BBR MOBILE HOME SETUP LL	10/08/2024	07/01/2025	\$60.00
PP24-0309	7204 E GRAND RIVER AVE LOT	PLUMBING	BBR MOBILE HOME SETUP LL	10/08/2024	07/01/2025	\$60.00
PP24-0310	8958 LENHARDS LANDING	PLUMBING	ALL-FLO PLUMBING LLC	10/08/2024	06/11/2025	\$198.00
PP24-0311	947 W MAIN ST	PLUMBING	JAKEWAY, ANDY	10/09/2024	06/01/2025	\$138.00
PP24-0312	7204 E GRAND RIVER AVE LOT	PLUMBING	BBR MOBILE HOME SETUP LL	10/09/2024	06/11/2025	\$60.00
PP24-0313	7204 E GRAND RIVER AVE LOT	PLUMBING	BBR MOBILE HOME SETUP LL	10/09/2024	05/19/2025	\$60.00
PP24-0314	7204 E GRAND RIVER AVE LOT	PLUMBING	BBR MOBILE HOME SETUP LL	10/09/2024	07/01/2025	\$60.00
PP24-0315	197 W NORTH ST	PLUMBING	FOWLER PLUMBING & HEATI	10/10/2024	06/18/2025	\$198.00
PP24-0316	11 PARSONAGE ST	PLUMBING	LUKAART & DECKER PLB	10/15/2024	06/14/2025	\$138.00
PP24-0317	14974 SUNFIELD HWY	PLUMBING	C & K PLUMBING INC	10/15/2024	06/14/2025	\$138.00
PP24-0318	9031 ROBBINS RD	PLUMBING	GODWIN PLUMBING INC	10/17/2024	05/14/2025	\$60.00
PP24-0319	5906 MORRISON LAKE RD	PLUMBING	ANYTHING PLUMBING ANYTI	10/17/2024	04/16/2025	\$138.00
PP24-0320	10861 STAHL RD	PLUMBING	CARPENTER PLUMBING	10/18/2024	04/20/2025	\$198.00
PP24-0321	868 W MUSGROVE HWY	PLUMBING	SPRAGUE, PARKER	10/21/2024	04/19/2025	\$198.00
PP24-0322	9584 SHILTON RD	PLUMBING	PIERCEFIELD, JOHN & CYNT	10/21/2024	06/15/2025	\$198.00
PP24-0323	7177 RIVERWOOD DR	PLUMBING	ANYTHING PLUMBING ANYTI	10/21/2024	05/24/2025	\$60.00
PP24-0324	446 BERESFORD ST	PLUMBING	BABCOCK, DEVIN	10/23/2024	04/21/2025	\$40.00
PP24-0325	10827 WARE RD	PLUMBING	VAN STRIEN HEATING AND P	10/24/2024	04/30/2025	\$198.00
PP24-0326	12660 S STATE RD	PLUMBING	TAMLYN, MARY	10/24/2024	04/22/2025	\$60.00
PP24-0327	360 E TUTTLE RD LOT 13	PLUMBING	CROSSROADS HOUSING INC/	10/24/2024	06/01/2025	\$60.00
PP24-0328	5180 HOTCHKISS RD	PLUMBING	THE SERVICE PROFESSOR INC	10/25/2024	04/23/2025	\$60.00
PP24-0329	6237 DARBY RD	PLUMBING	CHERRY VALLEY PLUMBING I	10/29/2024	07/05/2025	\$198.00
PP24-0330	702 MORTON AVE	PLUMBING	ANYTHING PLUMBING ANYTI	11/01/2024	05/03/2025	\$138.00
PP24-0331	322 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0332	311 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0333	317 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0334	533 ROOSEVELT AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0335	702 EDNA ST	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0336	1310 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0337	731 WILLIAMS ST	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0338	1315 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00

PP24-0339	722 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0340	516 MILLARD ST	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0341	217 E ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0342	214 E ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0343	517 ROOSEVELT AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0344	624 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0345	1169 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0346	1408 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0347	122 E ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0348	747 MOULTON ST	PLUMBING	WILSON HEATING AND PLUM	11/08/2024	05/07/2025	\$60.00
PP24-0349	465 STAGE RD	PLUMBING	MONTGOMERY, JIM & HULL,	11/12/2024	06/01/2025	\$60.00
PP24-0350	387 STAGE RD	PLUMBING	MONTGOMERY, JIM & HULL,	11/12/2024	06/11/2025	\$60.00
PP24-0351	13574 STATE RD	PLUMBING	REDS PLUMBING SERVICE	11/13/2024	07/05/2025	\$198.00
PP24-0352	7235 JORDAN LAKE RD	PLUMBING	PLUMBING RESOURCE	11/13/2024	05/21/2025	\$207.60
PP24-0353	3486 BENNETT RD	PLUMBING	WEST SHORE HOME LLC	11/15/2024	05/14/2025	\$60.00
PP24-0354	2191 E BLUEWATER HWY	PLUMBING	PINE PLUMBING	11/18/2024	05/17/2025	\$198.00
PP24-0355	5617 WHITES BRIDGE RD	PLUMBING	PAT BRILLINGER PLUMBING	11/18/2024	05/24/2025	\$198.00
PP24-0356	3386 W GRAND RIVER	PLUMBING	GALE PLUMBING & HYDRONI	11/19/2024	05/18/2025	\$420.00
PP24-0357	522 MCKINLEY AVE	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0358	527 MCKINLEY AVE	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0359	1428 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0360	1417 OAKWOOD ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0361	521 ROOT ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0362	739 ROOT ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0363	709 ROOT ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0364	1240 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0365	754 MOULTON ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0366	816 W ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0367	722 MOULTON ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0368	410 E ELLIS AVE	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0369	724 MILLARD ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0370	733 MOULTON ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0371	904 JAY ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0372	732 MOULTON ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0373	814 YORK ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0374	720 MOULTON ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0375	822 JAY ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0376	919 YORK ST	PLUMBING	WILSON HEATING AND PLUM	11/20/2024	05/19/2025	\$60.00
PP24-0377	7317 E BLUEWATER HWY	PLUMBING	WING, JOHN	11/20/2024	05/21/2025	\$198.00
PP24-0378	1615 TUPPER LAKE ST LOT 81	PLUMBING	MCM MI CONSTRUCTION LLC	11/27/2024	06/01/2025	\$60.00

PP24-0379	8685 MOUNTAINMINT CIRCLE	PLUMBING	ADVANCED PLMB & MECHAN	11/25/2024	06/18/2025	\$198.00
PP24-0380	4105 W PORTLAND RD	PLUMBING	AL SMITH & SON INC	12/02/2024	06/11/2025	\$198.00
PP24-0381	2750 S STATE RD	PLUMBING	DHE PLUMBING & MECHANIC	12/02/2024	06/11/2025	\$126.00
PP24-0382	7942 SIERRA DR	PLUMBING	SUPERIOR PLUMBING SERVIC	12/03/2024	06/01/2025	\$198.00
PP24-0383	7920 SIERRA DR	PLUMBING	SUPERIOR PLUMBING SERVIC	12/03/2024	06/01/2025	\$198.00
PP24-0384	7898 SIERRA DR	PLUMBING	SUPERIOR PLUMBING SERVIC	12/03/2024	07/01/2025	\$198.00
PP24-0385	7621 OSTRUM RD	PLUMBING	WEST SHORE HOME LLC	12/04/2024	06/02/2025	\$60.00
PP24-0386	1571 PINCKNEY RD	PLUMBING	REDS PLUMBING SERVICE	12/04/2024	06/11/2025	\$198.00
PP24-0387	3917 E STAGE RD LOT 31	PLUMBING	MILL STONE SERVICES COMP	12/06/2024	07/05/2025	\$60.00
PP24-0389	203 W MAIN ST	PLUMBING	JMH PLUMBING	12/06/2024	07/01/2025	\$138.00
PP24-0390	7295 W CLARKSVILLE RD	PLUMBING	COURSER, STEVEN	12/10/2024	06/11/2025	\$60.00
PP24-0391	8512 NASH CT	PLUMBING	LUKAART & DECKER PLB	12/12/2024	06/18/2025	\$138.00
PP24-0392	1202 JORDAN LAKE ST	PLUMBING	SHEELY PLUMBING INC	12/16/2024	06/14/2025	\$156.00
PP24-0393	3481 JEFFERSON RD	PLUMBING	FRANK COLLINS JR	12/18/2024	06/16/2025	\$60.00
PP24-0394	5590 N STATE LOT 9	PLUMBING	CLAYTON HOMES	12/20/2024	07/05/2025	\$60.00
PP24-0395	874 THIRD AVE	PLUMBING	BERGSMA PLUMBING LLC	12/18/2024	07/05/2025	\$510.00
PP24-0396	5655 W PECK LAKE RD	PLUMBING	RODCO SERVICES LLC	12/19/2024	06/17/2025	\$138.00
PP24-0397	7618 KRUPP RD	PLUMBING	BERGSMA PLUMBING LLC	12/20/2024	06/18/2025	\$60.00
PP24-0398	8463 HIDDEN TRL	PLUMBING	LOWELL PLUMBING LLC	12/23/2024	07/01/2025	\$198.00
PP24-0399	8866 BREEZY PT	PLUMBING	SHEELY PLUMBING INC	12/26/2024	07/05/2025	\$198.00
PP24-0400	10579 E BLUEWATER HWY	PLUMBING	CICOTTE PLUMBING & DRAIN	12/26/2024	06/24/2025	\$144.00
PP24-0401	9386 E TUPPER LAKE RD	PLUMBING	STADEL, DANIEL	12/27/2024	06/25/2025	\$60.00
PP24-0402	750 SKYVIEW TRL	PLUMBING	SUPERIOR PLUMBING SERVIC	12/30/2024	06/28/2025	\$198.00
PSE23-0039	8770 LAKEVIEW DR	SOIL EROSION	WALSH, KENNETH L & CATH	10/07/2024	10/08/2025	\$270.00
PSE24-0012	3386 W GRAND RIVER	SOIL EROSION	HENNEY, JEREMY S	10/23/2024	10/24/2025	\$270.00
PSE24-0025	10698 PETRIE RD	SOIL EROSION	ELIZABETH KENYON & STEV	10/23/2024	11/04/2025	\$270.00
PSE24-0027	7351 MORRISON LAKE RD	SOIL EROSION	HERBRUCK POULTRY RANCH	10/23/2024	11/04/2025	\$540.00
PSE24-0032	1018 LAKEVIEW DR	SOIL EROSION	MILLER, RICHARD A & BILLIE	10/23/2024	11/05/2025	\$270.00
PSE24-0035	3386 W GRAND RIVER	SOIL EROSION	JEMZ HOLDINGS, LLC	11/19/2024	11/19/2025	\$270.00
PSE24-0037	8866 BREEZY PT	SOIL EROSION	THELEN, TIMOTHY & CONST	10/23/2024	11/04/2025	\$270.00
PSE24-0039	7963 E GRAND RIVER AVE	SOIL EROSION	TRI-COUNTY ELECT COOP	10/23/2024	10/29/2025	\$270.00
PSE24-0040	510 APPLE TREE DR	SOIL EROSION	VOICOR FINISHING	10/09/2024	10/25/2025	\$270.00
PSE24-0041	2191 E BLUEWATER HWY	SOIL EROSION	MCPHERSON, MITCHELL	10/15/2024	10/25/2025	\$270.00
PSE24-0042	874 THIRD AVE	SOIL EROSION	STUART VENTURES	12/11/2024	12/11/2025	\$270.00
PSE24-0044	121 W RIVERSIDE DR	SOIL EROSION	QUIST JEFFREY M & JULIE A T	11/20/2024	11/22/2025	\$270.00
PSE24-2102	6899 W PORTLAND RD	SOIL EROSION	J&D MORRISON LAKE STORA	12/03/2024	12/03/2025	\$270.00
PSE24-2103	7428 CEDAR RIDGE DR	SOIL EROSION	GALEY, JESSICA & JASON	12/03/2024	12/03/2025	\$270.00
PSE24-2104	8188 S STATE RD	SOIL EROSION	MAIME PROPERTIES LLC	12/12/2024	12/12/2025	\$270.00

Number of Permits: 753

Total Billed: \$143,976.90

Population: All Records

Permit.DateIssued Between 10/1/2024 12:00:00 AM AND
12/31/2024 11:59:59 PM

February 2025 Departmental Report

Ionian County Animal Care & Control

In 2024 we took in 1,551 animals. 936 being cats and kittens, and 581 being dogs and puppies. We also had 34 other animals come in including ducks, chickens, rabbits, guinea pigs. We also had a tortoise that came in as a stray (twice) that was safely returned to its owner both times, and a pony that was transferred to a rescue.

We adopted out 1,071 animals in 2024, which is a 197-animal increase compared to 2023.

Of the 581 dogs, 312 were strays, and 269 owner surrendered dogs. 151 of the stray dogs we took in were returned to their owners, leaving 161 dogs unclaimed. Meaning that over 50% of the stray dogs taken in, went unclaimed. We transferred 155 animals to various rescue partners.

We have remained steadily throughout the years at a 7% euthanasia rate, which maintains our “no-kill” animal shelter status.

We participated in 4 Bissell Pet Foundation ‘Empty the Shelters’ events. We had a great turn out, with 393 animals finding homes.

In December, we had a \$5,000 donation. The donor asked to have adoption fees sponsored for the month of December. We had a great turn out, with 28 dogs and 110 cats in the shelter finding homes. Every single adoptable cat at the shelter was adopted out.

We also had a very generous \$30,000 donation made to us. They requested that \$20,000 be used for shelter spay/neuter surgeries and \$10,000 be used for public spay/neuter.

We closed out a \$5,000 MDARD grant that covered spay/neuter surgeries for shelter animals as well.

We participated in a Bissell Pet Foundation “Fix the Future” event, where Bissell offers to fix public and shelter animals for free. We were able to take several shelter dogs and public dogs to the event.

Animal Control took 506 complaints in 2024, and investigated 212 animal bites, with the health department investigating an additional 14 bat bites. Of those bites, was 1 positive rabies specimen reported in the city of Ionia. We investigated numerous animal cruelty cases, some being the worst we’ve yet to come across. These cases resulted in 12 different individuals being charged with cruelty/neglect in 2024, which is a significant increase in people charged compared to the year prior. Animal Control also wrote \$6,340 in citations throughout the year.

We are currently using three different vet clinics to sterilize our shelter animals. Sterner Vet in Ionia, Arrow Vet in Lowell, and Fur Wellness with Grand Rapids.

We were able to order a cat cage bank from UltraLite products for our lobby with donated money. They have been a great addition in helping showcase adoptable cats as well as serve as a space to house the more vulnerable cats separately. We also had Shoreline steel cat cages donated from PetSmart, which we are currently using as quarantine cages.

Early in the year we partnered with Amazon, which has been donating pallets of pet supplies and food that they are unable to sell. This has been a great asset and supplement to our free pet food bank, which has been highly utilized by the public.

We have been opening on a few Saturdays to see how successful they are. So far, we have had a great community response with many adoptions and a steady flow of traffic.

We had our MDARD annual inspection in March. The only NSA was that the floors need to be replaced due to cracking and in one dog kennel where the paint was chipping due to a court case dog that was held for 1 year.



MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANIMAL INDUSTRY DIVISION
P.O. BOX 30017, LANSING, MICHIGAN 48909
(800) 292-3939 • www.michigan.gov/mdard

Work Order No: 132228	SPECIAL REPORT		Date of Report: 3-18-2024
Business/Organization/Person: Ionia County Animal Shelter		Inspector(s): Dr. Melissa Blievernicht	
Photo Number: IMG_0767 Date Taken: 3-1-24 Taken by: M Blievernicht Description: Paint has been worn away from wall in isolation kennel revealing absorbent concrete surface underneath.			
Photo Number: IMG_0764 Date Taken: 3-1-24 Taken by: M Blievernicht Description: Cracks in flooring in dog kennel are being patched as needed with clear epoxy material to maintain nonabsorbent surface.			

REQUIREMENT		ASSESSMENT	
Facilities & Operations		Category	Score
1. Buildings/grounds; clean, in good repair, and safe		Priority	SAT
2. Indoor housing: Elimination of excess water, drains in good repair; closed systems w/traps		Priority	SAT
3. Housing facilities structurally sound, good repair, contain/protect animals, keep others out		Critical	SAT
4. Interior building surfaces of indoor housing facilities are nonabsorbent & readily sanitized		Priority	NSAT
5. Indoor housing sufficiently heated for health & comfort of animals		Priority	SAT
6. Indoor housing provides fresh air for health & comfort of animals, reduce odors & moisture		Critical	SAT
7. Number of animals in enclosures doesn't prevent proper ventilation & sanitation		Priority	SAT
8. Indoor housing; has ample light of good quality during the entire working period		Core	SAT
9. Effective pest control program established & maintained		Priority	SAT
10. Outdoor housing; protection from sun and rain, adequate drainage		Priority	SAT
11. Outdoor dog houses w/chains; properly fitted collar, appropriate chains, perimeter fence		Priority	SAT
Primary Enclosures		Category	Score
12. Structurally sound, good repair, protect from injury, keep predators out, stay dry & clean		Critical	SAT
13. Primary enclosure floor protects feet & legs from injury		Priority	SAT
14. If hosing/flushing to clean; animals must be removed, all must remain dry & clean		Priority	SAT
15. Excreta removed often enough to prevent odors/contamination/disease hazards		Priority	SAT
16. Sufficient space; turn about freely, easily stand, sit, & lie in a comfortable, normal position		Critical	SAT
17. Resting perch for each cat if more than 1 cat per cage		Core	SAT
18. Adequate litter for cats; amount and size of litter pan		Core	SAT
19. Not housed together; different species, females in estrus with intact males		Critical	SAT
20. Puppies/kittens not housed w/adults other than their dam		Core	SAT
21. Animals housed in compatible groups, vicious animals housed individually		Critical	SAT
22. Method to isolate animals with symptoms of communicable disease to prevent spread		Critical	SAT
Animal Health & Husbandry		Category	Score
23. Primary enclosure (PE) maintained for convenient access to clean water		Critical	SAT
24. PE cleaning/sanitizing frequency prevents accumulation of debris/excreta, disease hazard		Critical	SAT
25. PE has convenient access to clean food; durable/clean receptacle; minimal contamination		Critical	SAT
26. Quality/uncontaminated food; ok for age, size, species of animal, refrigerated if needed		Critical	SAT
27. Food and bedding stored so as to prevent contamination or infestation		Priority	SAT
28. Sufficient Employees: Full Time <u>3</u> Part Time <u>3</u> Volunteer hours/week <u>35</u>		Priority	SAT
29. Veterinary services available and sought whenever a health hazard arises		Critical	SAT
30. Washrooms, basins, or sinks are provided to maintain cleanliness of the animal caretakers		Priority	SAT
31. Adequate removal/disposal of wastes, bedding, & debris. Minimize vermin, odors, disease		Core	SAT
32. Vehicles structurally sound, adequately ventilated w/fresh air, protect from elements		Priority	SAT
33. Vehicle interior/cargo holds are clean and comply with applicable PE requirements		Priority	SAT
34. Group transport must comply with requirement numbers 19 & 20		Priority	SAT
Record Keeping & Documentation		Category	Score
35. Intake records include; name/address of surrenderer, location found if stray, date of acquisition, animal description (breed/sex/color/approximate weight & age), kept for 2 years		Core	SAT
36. Strays are reported to proper authorities within 48 hours		Critical	SAT
37. Imported dogs & cats have correctly filled out ICVIs including medication & immunizations		Priority	NA
38. Imported puppies/kittens appropriate age (dogs ≥ 6 wks, if 6-8 wks w/dam, kittens ≥ 8 wks)		Core	NA
39. If indicated, imported dog/cat treated for parasites & not contagious at time of import		Priority	NA
40. Dog/cat received required vaccinations prior to import		Priority	NA
41. Disposition records include; date and method of disposition, name & address of adopter, purchaser, or transfer partner		Core	SAT
42. Spay/neuter contracts used when applicable and include good faith deposits		Critical	SAT
43. Spay/neuter contracts contain required liquidated damages statement		Core	SAT
44. Animals transferred between registered shelters have required statements and elements		Core	SAT
45. Imported ferrets have ICVI/IHC with required vaccinations; ferret health advisory sheet		Priority	SAT
46. MDARD promptly notified of any changes in veterinary service of record		Core	SAT
Housing; Dog Kennels/Cages: <u>34</u> Cat cages: <u>42</u> Community animal rooms: <u>1</u>			
Scoring: SAT- Satisfactory NSAT- Not Satisfactory NA-Not Applicable NI-Not Inspected			



OFFICE OF THE IONIA COUNTY CLERK

Greg Geiger, County Clerk

February 11, 2025

Chairman Shattuck,

Enclosed you will find the annual report of the Ionia County Clerk's office. For your convenience I have structured the report in the form of executive summaries focused on the three main pillars of the Clerk's Office.

As a general overview, I am pleased to report that the Clerk's Office is running smoothly. In this past year we have focused on enhancing the quality of service to the public as well as improving the atmosphere in which they are served. Another area of focus for us in the coming year will be cross training, this will give us seamless coverage of duties even in our most complex tasks.

I would like to thank the Board for another year of support, guidance, and leadership, and I look forward to our continued cooperation and success in the coming months.

Respectfully,

Greg Geiger, County Clerk



OFFICE OF THE IONIA COUNTY CLERK

Greg Geiger, County Clerk

Part I: Clerk of the Circuit Court

The largest and ironically least understood function of the Clerk's Office is our role as Clerk of the Circuit Court. The duty arose from the original structure of Michigan's legal system. When the Circuit Courts were established, the Circuit Judge would literally "ride the circuit" moving from county to county, being gone months at a time. Obviously, Judges could not carry their offices and cases across the state, so instead, the Clerk of each county was delegated with the responsibility of maintaining the legal filings until the Judge returned. When the Judge did arrive, the Clerk served as part of the judicial staff, tasked with journaling the day-to-day events of the Court. Over 150 years later, we proudly continue to provide those two functions.

Under the supervision of the Honorable Judge Schafer and the Honorable Judge Kreeger, our office and the judicial staff have formed a strong and cohesive unit with the goal of supporting the court as it dispenses justice fairly and efficiently. This past year we successfully completed the State Court Administrative Office time study audit and the sperate financial audit. We continue to enhance our abilities and knowledge. As the courts continue to evolve it is essential that we maintain the highest standards of training and preparedness.

Part II: Chief Election Officer

The most high-profile function of the Clerk's Office is that of the Chief Election Officer. We are responsible for the execution of all elections held within Ionia County. Our duty is to coordinate the work of the local municipal Clerks and their election staff with the local, state, and federal governments, third party vendors, and voters. This is all accomplished within the framework of the United States and Michigan Constitutions and their respective laws.

With over 48,000 voters, 200 volunteers, and thousands of statutes, it is an immense and solemn responsibility, but one that we are privileged to fulfill. Through dedication, cooperation, and patience, we have developed a robust and secure election framework within Ionia County, a framework in which all citizens of our county should take pride. In 2024 we successfully executed four separate elections spanning a total of 31 election days and tens of thousands of voters. We are both humbled and proud to report excellence as it relates to the accuracy of elections in our County. This year marked the 5th straight year in which no precinct was out of balance and no ballot was left unaccounted for. This precision is our duty to the voters and is vital to our American Democracy.

Part III: Record Steward

The preservation of the County's history is the oldest responsibility of the Clerk's Office. From the earliest moments in Michigan's history, County Clerks have been charged with protecting the records of our citizens and their governments. From birth and death to marriage and divorce,



OFFICE OF THE IONIA COUNTY CLERK

Greg Geiger, County Clerk

from resolutions and oaths to veterans and folded flags, it is our honor to ensure that the legacy of this county is handed down to future generations.

Over the past year we have streamlined our vital records processes to speed up turnaround times and dedicated additional staff time and resources to ensure that our customers are getting everything they need with as little red tape as possible.