

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
JULY 8, 2025 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Appointment to the Community Mental Health Services Board (The Right Door)
 - Karen Bota, 3-year term
 - B. Request approval to purchase Metal Culverts – Linda Pigue
 - C. Request approval for Courthouse signage – Scott DeRuischer
 - D. Request approval and signature on Contract Amendment – Carol Hanulcik
 - E. Request approval of budget amendments – Carol Hanulcik
 - F. Request ratification of signatures on agreement for annual fundraiser- Carol Hanulcik
- IX. Department Reports**
 - A. Sheriff Department
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners
 - C. County Administrator

- XI. Reports of Special or Ad Hoc Committees**
- XII. Public Comment (3-minute time limit per speaker)**
- XIII. Closed Session**
 - A. NONE**
- XIV. Adjournment**

Board and/or Commission Vacancies

- **Community Corrections Advisory Board- Ionia Community Mental Health Representative**
- **Land Bank Authority**
- **Mid-West Michigan Trail Authority- Ionia County Representative**

Appointments for consideration in the month of July 2025:

- **NONE**

Appointments for consideration in the month of August 2025:

- **Substance Use Disorder Oversight Policy Board**



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

June 24, 2025, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz, County Commissioner Larry Tiejema, County Commissioner Phil Hesche, County Commissioner Gordon Kelley, County Commissioner Jack Shattuck, County Commissioner Terence Frewen

Members Absent:

Others Present: County Administrator Chad Shaw, County Clerk Greg Geiger.

- I. Call to Order
Shattuck called the meeting to order at 3:00 pm.
- II. Pledge of Allegiance
Shattuck led the Pledge of Allegiance.
- III. Invocation
Hodges led the invocation.
- IV. Approval of Agenda
Board discussed agenda and added items regarding the Road Department and the Board Vice Chair position.
Motion to Approve Agenda as Amended
Moved by Tiejema
Supported by Frewen
Motion carried by voice vote
- V. Public Comment
No public comment.
- VI. Action on Consent Calendar
Board approved the consent calendar by unanimous consent.
- VII. Unfinished Business
No unfinished business.



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

VIII. New Business

Board discussed appointment of Amanda Helmen to the Park Advisory Board for a two-year term.

Motion to Appoint

Moved by Frewen

Supported by Kelley

Motion carried by voice vote

Board discussed approval of MGT Contract for services related to Title IV funding. Friend of the Court Referee Rebecca Shermak presented the contract and recommended approval.

Motion to Approve Contract with MGT

Moved by Frewen

Supported by Hodges

Motion carried by voice vote

Board discussed approval of Medical Director Sharing Agreement. Health Department Director Haleigh Leslie presented the agreement and recommended approval.

Motion to Approve

Moved by Hodges

Supported by Tiejema

Motion carried by voice vote

Board discussed approval of Agreement with the Michigan Department of Health and Human Services. Health Department Director Haleigh Leslie presented the agreement and recommended approval.

Motion to Approve Agreement with MDHHS and Authorize Signature

Moved by Kelley

Supported by Frewen

Motion carried by voice vote

Board discussed approval of contract renewal with Catch Basin Cleaning. Road Department Director Linda Pigue presented the contract and recommended approval.

Motion to Approve Contract

Moved by Kelley

Supported by Frewen

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

Board discussed approval of disposal of surplus equipment. Road Department Director Linda Pigue presented the request and recommended approval.

Motion to Sale of Surplus Equipment

Moved by Frewen

Supported by Tiejema

Motion carried by voice vote

Board discussed Resolution for TAP Grant. Road Department Director Linda Pigue presented the grant and recommended adoption.

Motion to Approve Resolution and Authorize Signature

Moved by Tiejema

Supported by Wirtz

Motion carried by roll call vote

Yes – Hodges, Wirtz, Tiejema, Hesche, Kelley, Shattuck, Frewen

No –

Board discussed approval of Central Dispatch Telephone System Upgrade. Central Dispatch Director Lance Langdon presented the request and recommended approval

Motion to Approve Quote from Central Square with \$5000 Contingency Budget

Moved by Frewen

Supported by Kelley

Motion carried by voice vote

Hodges Dissented

Wirtz Dissented

Board discussed approval of opioid funding. Shaw presented the request and recommended approval.

Motion to Approve

Moved by Hodges

Supported by Tiejema

Motion carried by voice vote

Board discussed approval of Road Department Reclassification. Shaw presented the request and recommended approval.

Motion to Approve Reclassification

Moved by Tiejema

Supported by Hodges

Motion carried by voice vote

Shattuck Dissented



IONIA COUNTY BOARD OF COMMISSIONERS

Jack Shattuck, Chairman

Board discussed appointment of new Vice Chair.

Motion to Appoint Frewen as Vice Chair

Moved by Tiejema

Supported by Hesche

Motion carried by voice vote

IX. Department Reports

Linda Pigue presented a written and oral report from the Road Department.

X. Reports of Officers, Boards, and Standing Committees

Wirtz commented on the Long Lake Improvement Board.

Tiejema commented on the AAAWM meeting.

Frewen commented on Finance Meeting and Facilities Meeting.

Kelley commented on Facilities Meeting, Personnel Meeting, Eight Cap Meeting.

Hesche commented on HealthBar Clinic.

Shaw commented on County Picnic, Finance Director, Roadside Park.

XI. Reports of Special or Ad Hoc Committees

No reports of special or ad hoc committees.

XII. Public Comment

No public comment.

XIII. Closed Session

Public commented on HealthBar Clinic.

XIV. Adjournment

Board discussed adjournment.

Motion to Adjourn

Moved by Kelley

Supported by Hodges

Motion carried by voice vote

Jack Shattuck, Chairman

Greg Geiger, County Clerk

IONIA COUNTY

Application for Committee or Board Position

Name: Karen Bota

Address: [REDACTED]

Telephone Number: [REDACTED]

Email: [REDACTED]

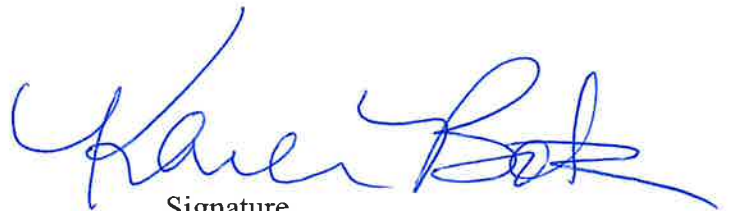
Board, Council, or Committee Position Desired: Board member, The Right Door for Hope, Recovery and Wellness

Please give a brief resume of your qualifications for the desired position.

I believe my background equips me to contribute meaningfully to the Board's mission and to serve as a thoughtful, responsible steward of its goals.

As a resident of Ionia County for 17 and a half years, I have held a variety of professional and volunteer positions at the Sentinel-Standard and the Daily News, RAVE, Bellamy Creek Correctional Facility and now Ionia County Probate Court – all of which have deepened a long-time passion for working with individuals who struggle with mental health issues, as well as an understanding of the challenges faced by individuals and families affected by mental illness.

I would bring to my board role my ability to collaborate effectively in a leadership role as well as a deep commitment to mental health advocacy, a compassionate, solution-oriented perspective, and a strong desire to improve access to quality care in our community. I am dedicated to promoting mental health awareness, reducing stigma, and helping shape policies that support inclusive, evidence-based services for all.



Signature

Please mail completed application to: Ionia County Administration Office 3rd Floor 101 Main Street Ionia, MI 48846 Fax: 616.527.5380 Email: jelliott@ioniacounty.org

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Title: Metal Culverts

Date: July 8, 2025

CONTACT: Linda Pigue, Managing Director

DESCRIPTION:

The Road Department obtained 3 quotes for 15 inches by 40 foot 16 gauge galvanized steel culverts and is requesting approval to acquire the product from Cadillac Culvert Inc. This acquisition should meet our needs for most, if not all, of the summer construction season.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

None

FINANCIAL ANALYSIS:

The culverts will be placed in inventory and expensed as used and is included in the Departments' budget.

LEGAL REVIEW:

None

DEADLINE:

July 8, 2025

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board authorization to make the acquisition.

ADMINISTRATOR'S RECOMMENDATION:

Administrator recommends approval.

Cadillac Culvert Inc.

Cadillac, MI 49601

Phone # 231-775-3761

Fax # 231-775-0072

Date	Quote #
6/19/2025	11602

Name / Address
IONIA CO. ROAD COMMISSION PO BOX 76 170 E. RIVERSIDE DR. IONIA, MI 48846-8609

Ship To
IONIA CO. ROAD COMMISSION PO BOX 76 170 E. RIVERSIDE DR. IONIA, MI 48846-8609

PURCHASER / CONTRACTOR AGREES TO PROVIDE NECESSARY EQUIPMENT TO OFF-LOAD MATERIALS IN A SAFE AND TIMELY MANNER. CADILLAC CULVERT WILL NOT ALLOW PRODUCT TO BE ROLLED OR PUSHED OFF THE TRAILER. ANY DAMAGED MATERIAL REPLACEMENT WILL BE AT THE EXPENSE OF PURCHASER /CONTRACTOR. ONE (1) HOUR WILL BE ALLOWED FOR OFFLOADING, AFTER WHICH A DETENTION TIME FEE WILL BE CHARGED @ 150.00 PER HOUR.

Terms	Rep
NET 30	

Description	Cost per foot or e...	Qty	U/M	Total
54" (60" x 48") CMP 12 GA GALV ARCH X 38'	3,112.00	1		3,112.00
54" (60" x 48") CMP 12 GA POLYMER ARCH X 38'	5,010.30	1		5,010.30
LIFT BRACKETS	50.00	2		100.00
DELIVERY SERVICE CHARGE (included)	0.00	1		0.00
QUOTED PRICE GOOD FOR 30 DAYS ALLOW 2-3 WEEKS FOR DELIVERY				
15" CMP 16 GA. GALV. RR X 40'	360.00	36		12,960.00
DELIVERY INCLUDED.....	$\uparrow$ 9.00 per foot			
$36 \times 40' = 1,440 \text{ Feet}$ $12,960 / 1,440 = \$9.00 / \text{Foot}$				
			Total	52,182.30



BRIDGE AND SUPPLY COMPANY
400 Stoney Creek Dr., P.O. Box 151, Sandusky, MI 48471
(810) 648-3000, Fax: (810) 648-3549
9610 County Road 14, Wauseon, Ohio 43567
(419) 335-3200, Fax: (419) 335-3201

QUOTATION

TO:

IONIA COUNTY ROAD COMMISSION
170 E. RIVERSIDE DRIVE
P.O. BOX 76
IONIA, MI 48846

SHIP TO:

IONIA COUNTY ROAD COMMISSION
170 E. RIVERSIDE DRIVE
IONIA, MI 48846

ATTN: TANNER ROE 616-902-2533

Quote No.	Date	Cust No	Sales Person	Job Name	Delivery	Expiration
0023066	6/20/2025	100390	TINA POZSGAY	TRUCKLOAD 15"		30 DAYS
Item	Quantity	UM	Part	Description	Price \$	Extension \$
001	1,680.00	FT	1PC2GV16GA15	15" CSP 16GA 2-2/3 GLV Pc(s): 42 Lgth: 40' 0" Total Weight: 18,312.00 Total for Quote \$	9.25 <i>price/foot</i>	15,540.00 15,540.00
				The above price includes delivery to your yard or job site. Pricing will remain firm for 30 days. Thank you for the opportunity to quote you on this project. We hope to be of service to you in the near future. Sincerely, Tina Pozsgay, Sales Representative Email: tinap@jensenbridge.com Mobile: 810-404-5835		



St. Regis Culvert Inc.
202 Morrell Street
Charlotte MI 48813
Phone: 800-527-4604
Fax: 517-543-2313
www.stregisculvert.com

Sales Quotation

Quote To:

IONIA CO ROAD COMM
PO BOX 76

IONIA MI 48846
USA

Attn: TANNER ROE

Phone: 616-902-2533

Fax:

Email: troe@ioniacountyroads.org

Information

Quotation Number 6964
Document Date 06/23/25
Valid Until: 07/08/25



Payment Terms: Net 30 Days
Ship Via: St Regis Culvert

Project Name:

Item	Material/Description	Quantity	UoM	Unit Price	Amount
SP151640	15" 16 GA SPIRAL GALV 40 FT	1,440	FT	\$ 23.9500	\$ 34,488.00
36@40'				price/foot	

Delivery included
Firm 15 days
2-4 weeks ARO

Total NITF \$ 34,488.00
Freight

Total Amount \$ 34,488.00

Quoted by:



Brian Caldwell Sales Representative

bcaldwell@stregisculvert.com

IONIA COUNTY BOARD OF COMMISSIONERS

REQUEST FOR DISCUSSION/ACTION

Courthouse Signage
July 8, 2025

CONTACT:

Scott DeRuischer – Facilities Director
616-527-5345

DESCRIPTION:

I have received quotes and designs from 2 signage companies that I have been working with on signage for the Ionia County Court Complex. I had originally reached out to four different companies, with one of them never returning my calls and a second one that sent me multiple sign designs from suppliers and asked me to pick out the signs I liked and to let them know what design and wording I wanted on them. Not exactly what I was looking for when I contacted them. So, in the end it was Johnson Sign and Valley City Sign that sent designers to the courthouse to do a complete walkthrough of the building to provide us with a complete design and installation package. As you can see from the included proposals, the sign designs and presentations are vastly different. Valley City Sign is the more expensive proposal, and I know typically we try to go with the lowest price, but in this case, it is my recommendation that we use Valley City Signs. I think the Valley City Signs look more professional, the sales and design teams were more professional and much easier to work and communicate with. Valley City Sign sent their salesperson out multiple times to meet with me and walk through the buildings to review the designs and make sure they had everything right. Johnson Sign was onsite one time and had missed 19 signs in their original quote so, I had to go back to them to have them add in the missing signs and adjust their quote accordingly. I feel Valley City Signs is the better option and I am asking for your approval to contract with Valley City Sign.

OTHER DEPARTMENTS/AGENCIES AFFECTED

All departments, Courts and public in the Ionia County Court Complex

FINANCIAL ANALYSIS

Funding for this project will come from the Interior Building Signage – Committed Projects Fund

LEGAL REVIEW:

N/A

DEADLINE:

As soon as possible

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request the Board of Commissioners approval and necessary signatures to contract with Valley City Sign in the amount of \$25,818.00 for the wayfinding and interior space identification signage for the Ionia County Court Complex, with the funding for this project coming from the Interior Building Signage – Committed Projects Fund

ADMINISTRATOR'S RECOMMENDATION:

The administrator recommends approval of this request.



2240 Lansing Ave., Jackson, MI 49202
2900 Alpha Access St., Lansing, MI 48910
663 S. Mansfield St., Ypsilanti, MI 48197
1965 Pine Creek Rd., Manistee, MI 49660
3750 Fortune Blvd., Saginaw, MI 48603
517-784-3726 | www.johnsonsign.com

JOB NAME:
IONIA COUNTY

LOCATION:
100 WEST MAIN ST
IONIA, MI 48846

ACCOUNT REP: JS

DESIGNER: JS

REVISION:

NOTES:
ALUMINUM LETTERS

FILE NAME:
251036-01 DESIGN 1

SCALE:
3/4"=1'

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IONIA COUNTY COURT COMPLEX



(1) SET OF 1/4" THICK ALUMINUM LETTERS PAINTED SATIN BLACK & STUD MOUNTED FLUSH TO EXTERIOR STONE WALL.



THIS SIGN IS INTENDED TO BE MANUFACTURED IN ACCORDANCE WITH ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING & BONDING OF THE SIGN. SIGN WILL BEAR UL LABEL(S).

JOHNSON SIGN CO.
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PERMANENT ELECTRIC
TO SIGN LOCATION

CUSTOMER APPROVAL: _____

DATE: _____



3035 West 24th Street, Jackson, MI 49202



2240 Lansing Ave., Jackson, MI 49202
2900 Alpha Access St., Lansing, MI 48910
663 S. Mansfield St., Ypsilanti, MI 48197
1965 Pine Creek Rd., Marquette, MI 49860
3750 Fortune Blvd., Saginaw, MI 48603
517-784-3720 | www.johnsonsign.com

JOB NAME:
IONIA COUNTY

LOCATION:
100 WEST MAIN ST
IONIA, MI 48846

ACCOUNT REP: JS

DESIGNER: JS

REVISION: _____

NOTES:
INTERIOR WAYFINDING

& ADA ROOM SIGNS

FILE NAME:
251036-02 DESIGN A

SCALE:
1"=1'

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44 " 7 " 5 " **64A DISTRICT COURT COUTROOM**



3/8" THICK ACRYLIC LETTERS w/ SATIN PAINTED FINISH MOUNTED FLUSH TO WOOD

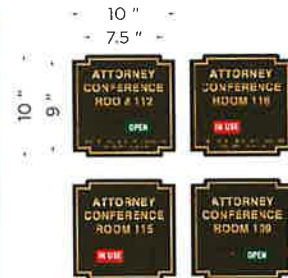
88.15 " **64A DISTRICT COURT**



3/8" THICK ACRYLIC LETTERS w/ SATIN PAINTED FINISH MOUNTED FLUSH TO WALL, 1/8" THICK ACRYLIC PANELS w/ RAISED GOLD LETTERING MOUNTED FLUSH TO WALL



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER, RAISED BRAILLE & (2) WITH SLIDER FOR ROOM USAGE, MOUNTED FLUSH TO WALLS



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER MOUNTED FLUSH TO WALL



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JOHNSON SIGN CO. DOES NOT PROVIDE PRIMARY ELECTRIC TO SIGN LOCATION.

CUSTOMER APPROVAL: _____

DATE: _____



INTERNATIONAL SIGN ASSOCIATION

48,25 "

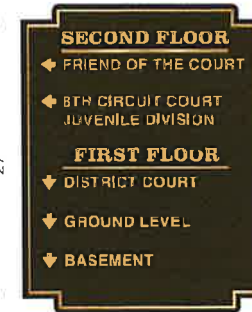
FRIEND OF THE COURT COUTROOM



3/8" THICK ACRYLIC LETTERS w/ SATIN PAINTED
FINISH MOUNTED FLUSH TO WOOD



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING
& BORDER MOUNTED FLUSH TO WALL



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING
& BORDER, RAISED BRAILLE & (3) WITH SLIDER FOR
ROOM USAGE, MOUNTED FLUSH TO WALLS



2240 Lansing Ave., Jackson, MI 49202
2800 Alpha Access St., Lansing, MI 48910
663 S Mansfield St., Ypsilanti, MI 48197
1965 Pine Creek Rd., Manistee, MI 49660
3750 Fortune Blvd., Saginaw, MI 48603
517-784-3720 | www.johnsonsignco.com

JOB NAME:
IONIA COUNTY

LOCATION:
100 WEST MAIN ST
IONIA, MI 48846

ACCOUNT REP: JS

DESIGNER: JS

REVISION:

NOTES:
INTERIOR WAYFINDING
& ADA ROOM SIGNS

FILE NAME:
251036-02 DESIGN B

SCALE:
1"=1'

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SIGN WILL BEAR UL LABEL(S).

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DATE: _____





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 3750 Fortune Blvd., Saginaw, MI 48603
 517-784-3720 | www.johnsonsign.com

JOB NAME:
 IONIA COUNTY

LOCATION:
 100 WEST MAIN ST
 IONIA, MI 48846

ACCOUNT REP: JS

DESIGNER: JS

REVISION:

NOTES:
 INTERIOR WAYFINDING
 & ADA ROOM SIGNS

FILE NAME:
 251036-02 DESIGN C

SCALE:

1"=1'

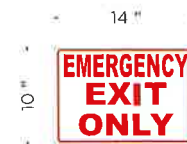
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1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER MOUNTED FLUSH TO WALL



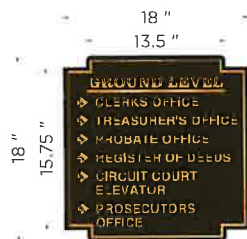
1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER MOUNTED FLUSH TO WALL



QTY. 4- ALUMINUM PANELS w/ VINYL GRAPHICS MOUNTED FLUSH TO WALL



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER MOUNTED FLUSH TO WALL



QTY. -1 EACH ALUMINUM PANELS w/ VINYL GRAPHICS MOUNTED FLUSH TO WALL



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CUSTOMER APPROVAL: _____

DATE: _____





1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER, RAISED BRAILLE, MOUNTED FLUSH TO WALL



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER MOUNTED FLUSH TO WALL



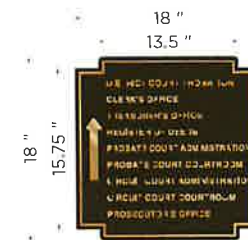
QTY. 2- ALUMINUM PANEL
w/ VINYL GRAPHICS
MOUNTED FLUSH
TO WALL



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER MOUNTED FLUSH TO WALL



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER MOUNTED FLUSH TO WALL



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IONIA COUNTY

LOCATION:
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DESIGNER: JS

REVISION: _____

NOTES:
INTERIOR WAYFINDING
& ADA ROOM SIGNS

FILE NAME:
251036-02 DESIGN D

SCALE:
1"=1'

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SIGN WILL BEAR UL LABEL(S).

JOHNSON SIGN CO.
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TO SIGN LOCATION

CUSTOMER APPROVAL: _____

DATE: _____





DOUBLE FACED 1/4" THICK ACRYLIC PANELS w/ GOLD VINYL LETTERING & BORDERS. MOUNT TO METAL CEILING RAILS



QTY.-1 ALUMINUM PANELS w/ VINYL GRAPHICS MOUNTED FLUSH TO WALL



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER, RAISED BRAILLE. MOUNTED FLUSH TO WALL



1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER, RAISED BRAILLE. MOUNTED FLUSH TO WALL



1/8" THICK ACRYLIC PANEL w/ GOLD VINYL LETTERING & BORDER. MOUNT FLUSH TO WALL



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& ADA ROOM SIGNS

FILE NAME:
251036-01 DESIGN E

SCALE:
1"=1'

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JOHNSON SIGN CO. DOES NOT PROVIDE WARRANTY FOR SIGN LOCATION. SIGN LOCATED BY: OWNER

CUSTOMER APPROVAL: _____

DATE: _____



Interior Sign, Sign Association



36"
30"
10"
8"
1/8" THICK ACRYLIC PANEL w/ GOLD VINYL LETTERING & BORDER. TO HANG FROM CEILING



18"
13.5"
14"
12"
1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER, RAISED BRAILLE, MOUNTED FLUSH TO WALL



18"
13.5"
14"
12"
1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER, RAISED BRAILLE & REMOVABLE NAME PLATE, MOUNTED FLUSH TO WALL



18"
13.5"
14"
12"
1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER, RAISED BRAILLE & REMOVABLE NAME PLATE, MOUNTED FLUSH TO WALL



18"
13.5"
14"
12"
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18"
13.5"
14"
12"
1/8" THICK ACRYLIC PANEL w/ RAISED GOLD LETTERING & BORDER, RAISED BRAILLE & REMOVABLE NAME PLATE, MOUNTED FLUSH TO WALL



2240 Lansing Ave., Jackson, MI 49202
2900 Alpha Access St., Lansing, MI 48910
663 S Mansfield St., Ypsilanti, MI 48197
1865 Pine Creek Rd., Marquette, MI 49860
3750 Fortune Blvd., Saginaw, MI 48603
517-784-3720 | www.johnsonsign.com

JOB NAME:
IONIA COUNTY

LOCATION:
100 WEST MAIN ST
IONIA, MI 48846

ACCOUNT REP: JS

DESIGNER: JS

REVISION:

NOTES:
INTERIOR WAYFINDING
& ADA ROOM SIGNS

FILE NAME:
251036-02 DESIGN F

SCALE:
1"=1'

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THIS SIGN IS INTENDED TO BE MANUFACTURED IN ACCORDANCE WITH ARTICLE 640 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING & BONDING OF THE SIGN. SIGN WILL BEAR UL LABEL(S).

JOHNSON SIGN CO. DOES NOT PROVIDE PRIMARY ELECTRICAL TO SIGN LOCATION
E.L. JACKSON, JR., 1988

CUSTOMER APPROVAL: _____

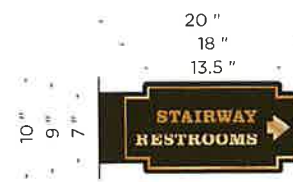
DATE: _____



International Sign Association



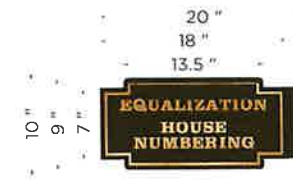
1/8" THICK ACRYLIC PANEL
w/ RAISED GOLD LETTERING
& BORDER, RAISED BRAILLE.
MOUNTED FLUSH TO WALL



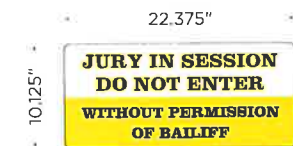
DOUBLE FACED 1/4" THICK ACRYLIC
PANELS w/ GOLD VINYL LETTERING
& BORDERS. MOUNTED TO WALL
w/ METAL BRACKET



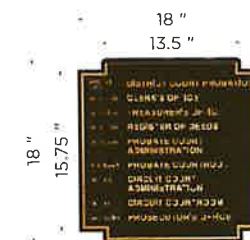
1/8" THICK ACRYLIC PANEL
w/ RAISED GOLD LETTERING
& BORDER, RAISED BRAILLE.
MOUNTED FLUSH TO WALL



DOUBLE FACED 1/4" THICK ACRYLIC
PANELS w/ GOLD VINYL LETTERING
& BORDERS. MOUNTED TO WALL
w/ METAL BRACKET



3mm ACM PANEL w/
PRINTED GRAPHICS



1/8" THICK ACRYLIC PANEL w/
RAISED GOLD LETTERING &
BORDER MOUNT FLUSH TO WALL



2240 Lansing Ave., Jackson, MI 49202
2900 Alpha Access St. Lansing, MI 48910
663 S Mansfield St., Ypsilanti, MI 48197
1965 Pine Creek Rd. Marquette, MI 49860
3750 Fortune Blvd, Saginaw, MI 48603
517-784-3720 | www.johnsonsign.com

JOB NAME:
IONIA COUNTY

LOCATION:
100 WEST MAIN ST
IONIA, MI 48846

ACCOUNT REP: JS

DESIGNER: JS

REVISION:

NOTES:
INTERIOR WAYFINDING
& ADA ROOM SIGNS

FILE NAME:
251036-01 DESIGN G

SCALE:

1"=1'

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PROPER GROUNDING & BONDING OF THE SIGN.
SIGN WILL BEAR UL LABEL(S).

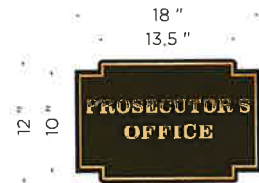
JOHNSON SIGN CO.
DOES NOT PROVIDE
PRIMARY ELECTRICAL
TO SIGN LOCATION

CUSTOMER APPROVAL: _____

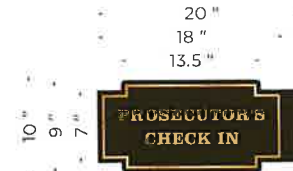
DATE: _____



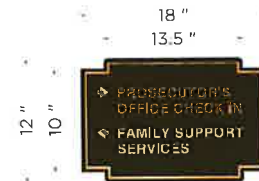
INTERNATIONAL DESIGN ASSOCIATION



1/8" THICK ACRYLIC PANEL
w/ RAISED GOLD LETTERING
& BORDER, RAISED BRAILLE.
MOUNTED FLUSH TO WALL



SINGLE FACED 1/4" THICK ACRYLIC
PANELS w/ GOLD VINYL LETTERING
& BORDERS, MOUNTED TO WALL
w/ METAL BRACKET



1/8" THICK ACRYLIC PANEL w/
RAISED GOLD LETTERING &
BORDER, MOUNTED FLUSH TO WALL



2240 Lansing Ave., Jackson, MI 49202
2900 Alpha Access St., Lansing, MI 48910
663 S. Mansfield St., Ypsilanti, MI 48197
1965 Pine Creek Rd., Manistee, MI 49660
3750 Fortune Blvd., Saginaw, MI 48603
517-784-3720 | www.johnsonsign.com

JOB NAME:
IONIA COUNTY

LOCATION:
100 WEST MAIN ST
IONIA, MI 48846

ACCOUNT REP: JS

DESIGNER: JS

REVISION: _____

NOTES:
INTERIOR WAYFINDING
& ADA ROOM SIGNS

FILE NAME:
251036-01 DESIGN H

SCALE:
1"=1'

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written consent.



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IN ACCORDANCE WITH ARTICLE 600 OF THE
NATIONAL ELECTRICAL CODE AND/OR OTHER
APPLICABLE LOCAL CODES. THIS INCLUDES
PROPER GROUNDING & BONDING OF THE SIGN.
SIGN WILL BEAR UL LABEL(S).

JOHNSON SIGN CO.
DO NOT PROVIDE
DIAGNOSTIC ELECTRIC
TO SIGN LOCATION

CUSTOMER APPROVAL: _____

DATE: _____



INTERNATIONAL SIGN ASSOCIATION



JOHNSON SIGN CO.

JACKSON • 2240 Lansing Ave, Jackson, MI 49202
LANSING • 2900 Alpha Access St, Lansing, MI 48910
YPSILANTI • 663 S. Mansfield St, Ypsilanti, MI 48197
MANISTEE • 1965 Pine Creek Rd, Manistee, MI 49660

PROPOSAL

251036-02

Date: 06/11/2025

Expires: 06/26/2025

Drawing Numbers:

Project: Ionia County
100 W. Main St.
Ionia, MI 48846

Client: Ionia County
100 W. Main St.
Ionia, MI 48846

Contact: Scott DeRuischer 616-902-6341 sderuischer@ioniacounty.org

We are pleased to offer this proposal for the following services at the above location.

Project Description:	Item Total:
1: Furnish & Install the Following:	
A. Multiple interior ADA signs with raised letters, braille & borders. Signs with letters & borders. Signs with vinyl lettering & borders. Interior dimensional acrylic letters & Exterior dimensional aluminum letters.	\$15,700.00
B. Installation labor	\$5,500.00
Deposit Rate: 50%	Subtotal: \$21,200.00
Deposit: \$11,071.00	Tax: \$942.00
	Total: \$22,142.00

THIS PRICE DOES NOT INCLUDE ELECTRICAL RAN TO SIGN LOCATION, PERMITS & PROCUREMENT, OR TAX UNLESS SPECIFICALLY STATED.

WARRANTY: "JSC PEACE OF MIND" 3 YEAR FULL COVERAGE WARRANTY FOR PARTS AND LABOR FROM DATE OF INSTALLATION.

NOTE: WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED. ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE CUSTOMER.

TERMS AND CONDITIONS

1. UPON DEFAULT IN THE PAYMENT OF ANY SUMS HEREIN AGREED, JOHNSON SIGN COMPANY MAY, AT ITS OPTION, DECLARE THE ENTIRE BALANCE PRICE FULLY DUE AND PAYABLE WITHOUT FURTHER NOTICE TO CUSTOMER; AND WHEN DECLARED, CUSTOMER AGREES TO PAY INTEREST ON SAID BALANCE, WHEN DECLARED DUE AT THE RATE OF 1.5% PER MONTH. CUSTOMER FURTHER AGREES TO PAY ALL REASONABLE COSTS OF

Salesperson: Jason Sestak

Buyer _____ Seller _____



JOHNSON SIGN CO.

JACKSON • 2240 Lansing Ave, Jackson, MI 49202
LANSING • 2900 Alpha Access St, Lansing, MI 48910
YPSILANTI • 663 S. Mansfield St, Ypsilanti, MI 48197
MANISTEE • 1965 Pine Creek Rd, Manistee, MI 49660

PROPOSAL

251036-02

Date: 06/11/2025

Expires: 06/26/2025

Drawing Numbers:

Project: Ionia County
100 W. Main St.
Ionia, MI 48846

Client: Ionia County
100 W. Main St.
Ionia, MI 48846

Contact: Scott DeRuischer 616-902-6341 sderuischer@ioniacounty.org

COLLECTION OF SAID BALANCE INCURRED BY JOHNSON SIGN COMPANY, INCLUDING ATTORNEY'S FEES.

2. JOHNSON SIGN COMPANY WILL SECURE ALL NECESSARY PERMITS FROM THE LOCAL MUNICIPALITY. PERMITS & PROCUREMENT WILL BE ADDED TO THE FINAL INVOICE. THE CUSTOMER IS RESPONSIBLE FOR SECURING APPROVAL OF THE SIGN(S) FROM THE BUILDING OWNER AND/OR LANDLORD.
3. BOTH PARTIES HERETO AGREE THAT THE TITLE TO SAID SIGN SHALL REMAIN WITH JOHNSON SIGN COMPANY UNTIL PAID FOR IN FULL BY CUSTOMER. IF CUSTOMER FAILS TO PAY REMAINING BALANCE WITHIN TERMS, JOHNSON SIGN COMPANY IS AUTHORIZED TO REMOVE SIGNS AND KEEP IN POSSESSION UNTIL CUSTOMER PAYS FULL BALANCE.
4. ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL BE BINDING UPON ANY SUCCESSORS, ASSIGNEES OR OTHER LEGAL REPRESENTATIVES OF THE RESPECTIVE PARTIES BUT NO ASSIGNMENT SHALL BE MADE BY THE CUSTOMER WITHOUT THE CONSENT IN WRITING OF THE COMPANY UNLESS FULL PAYMENT OF THE TOTAL CONSIDERATION HAS BEEN MADE.
5. WHEN EXCAVATION IS NECESSARY, JOHNSON SIGN COMPANY WILL CONTACT APPROPRIATE AGENCY TO LOCATE PUBLIC UTILITIES. LOCATION OF PRIVATE UTILITIES IS SOLE RESPONSIBILITY OF THE CUSTOMER. IN THE EVENT ROCK OR UNFORESEEN OBJECTS ARE ENCOUNTERED IN THE EXCAVATION PROCESS, TO THE POINT WHERE SPECIAL EQUIPMENT IS REQUIRED OR MOVING EXCAVATION LOCATION, ADDITIONAL MONIES MAY BE REQUIRED BY JOHNSON SIGN COMPANY.
6. JOHNSON SIGN COMPANY IS NOT RESPONSIBLE FOR UNFORESEEN STRUCTURE OR SUITABLE ACCESS BEHIND WALL. IT IS THE RESPONSIBILITY OF THE CUSTOMER TO PROVIDE ADEQUATE ACCESS BEHIND WALL AND LOCATE STRUCTURE SUCH STEEL BEAMS, ETC. IN THE EVENT THAT UNFORESEEN STRUCTURES ARE LOCATED BEHIND WALL OR INSUFFICIENT ACCESS IS SUPPLIED, ADDITIONAL MONIES MAY BE REQUIRED BY JOHNSON SIGN COMPANY.
7. JOHNSON SIGN COMPANY IS NOT RESPONSIBLE FOR DAMAGE OF SIGN CAUSED FROM NATURAL DISASTER, SEVERE WEATHER, VANDALISM, OR ACCIDENTS.
8. DUE TO UNAVAILABLE MATERIALS, JOHNSON SIGN COMPANY HAS THE RIGHT TO SUBSTITUTE MATERIALS WITH SIMILAR MATERIALS BASED ON AVAILABILITY.
9. SIGNS THAT WE REMOVE ARE EITHER SCRAPPED OR RECYCLED UNLESS SPECIFIED IN WRITING OR A STORAGE AGREEMENT HAS BEEN AGREED UPON BETWEEN JOHNSON SIGN COMPANY AND CUSTOMER.

Salesperson: Jason Sestak

Buyer's Acceptance _____ Title _____ Date _____

Seller's Acceptance _____ Title _____ Date _____



VALLEY CITY
SIGN





PHOTOSCAN #182,579_PS

SCALE: NA

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **4.09.25**

SALES: **(42)MC**

HOURS: **.5**

REVISIONS:



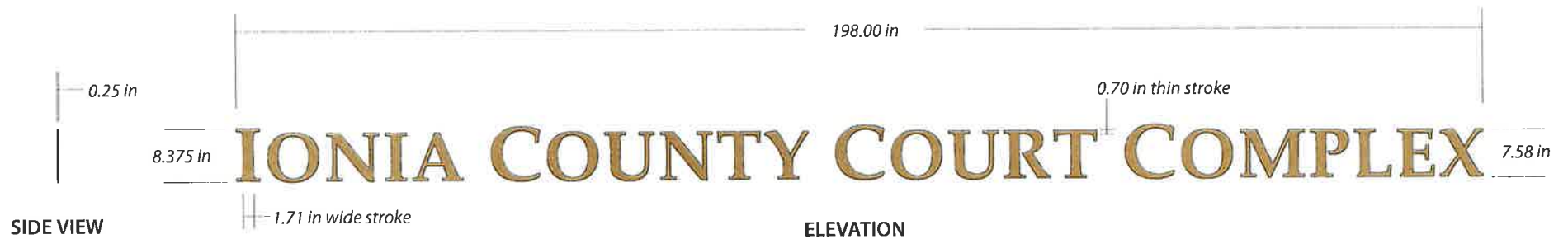
CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN

5000 Valley River Drive | Cornsbrook Park, MI 49521 | PH 616.784.5711 | FX 616.784.8690 | info@valleycitysign.com



DRAWING #182,579A
ONE (1) SET OF CUT-OUT PLATE EXTERIOR LETTERS

SCALE: 1/2" = 1'-0"

PROJECT: **Ionia County**
 PHOTOSCAN (S): **Yes** DESIGNER: **SV**
 DATE: **6.18.25** SALES: **51(MF)**
 HOURS: **.50+.25** REVISIONS: **JV**



CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN 5000 Walnut River Drive | Cambridge Park, MI 49321 | PH: 616.784.6733 | FX: 616.784.8280 | www.valleycitysign.com



CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN 5000 Voss-Holter Drive | Commerce Park, MI 49321 | PH: 616-784-5711 | FX: 616-784-8280 | www.valleycitysign.com

PHOTOSCAN #182,560A_PS

SCALE: NA

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

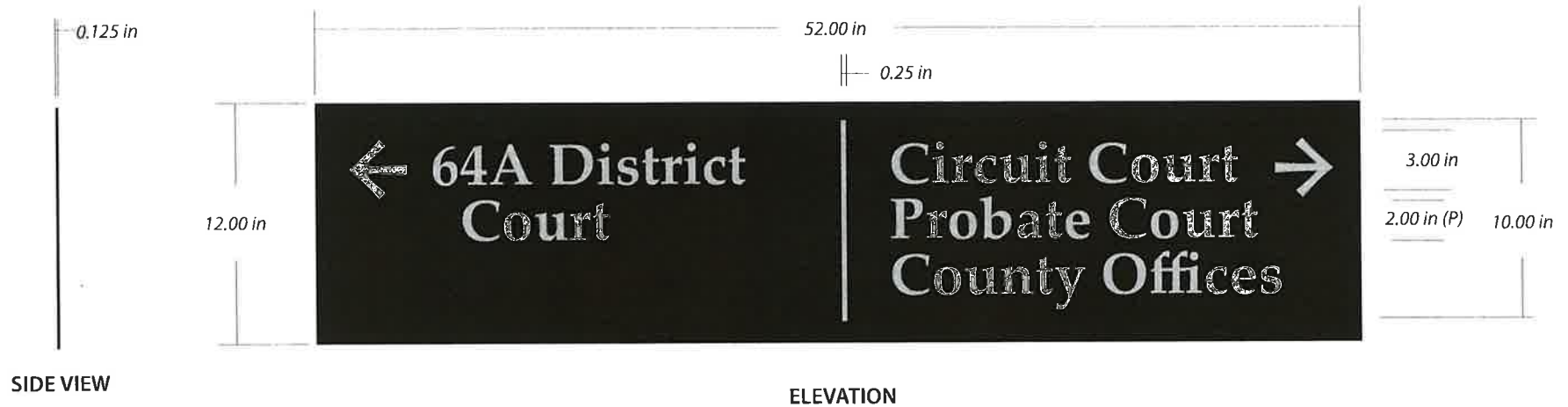
DESIGNER: **SV**

DATE: **4.18.25**

SALES: **(42)MC**

HOURS: **.5+25**

REVISIONS: **SV**



DRAWING #182,560B
ONE (1) INTERIOR WALL INFORMATION
SIGN PANEL

SCALE: 1 1/2" = 1'-0"

PROJECT: Ionia County	DESIGNER: SV
PHOTOSCAN (S): Yes	SALES: 51(MF)
DATE: 6.18.25	REVISIONS: SV,JV
HOURS: .5+.25	



CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN 5000 West River Drive | Cornstock Park, MI 49321 | Ph 616.784.5711 | Fx 616.784.8280 | www.valleycitysign.com



PHOTOSCAN #182,563C_PS

SCALE: 3/4" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **6.18.25**

SALES: **51(MF)**

HOURS: **.5+.25+.25**

REVISIONS: **SV(2),JV**



CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN

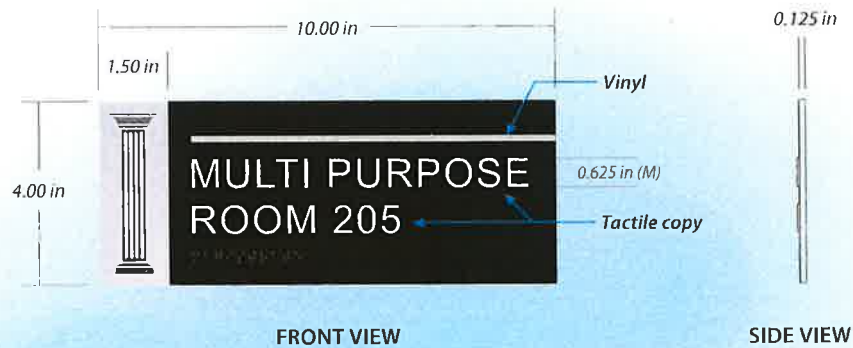
5009 West River Drive

Comstock Park, MI 49321

Ph: 616.784.5711

F: 616.784.2380

www.valleycitysign.com



#902 Chemetal vertical grain	ADA Alternative Silver Grey Applique 311-308 (1/32" thick)	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Arial Regular Font (ADA compliant)
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DRAWING #182,563C

TWO (2) S/F ADA ROOM ID SIGNS

SCALE: 3" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **6.18.25**

SALES: **51(MF)**

HOURS: **.5+.5+.25+.50**

REVISIONS: **5V(2),JV**



CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN

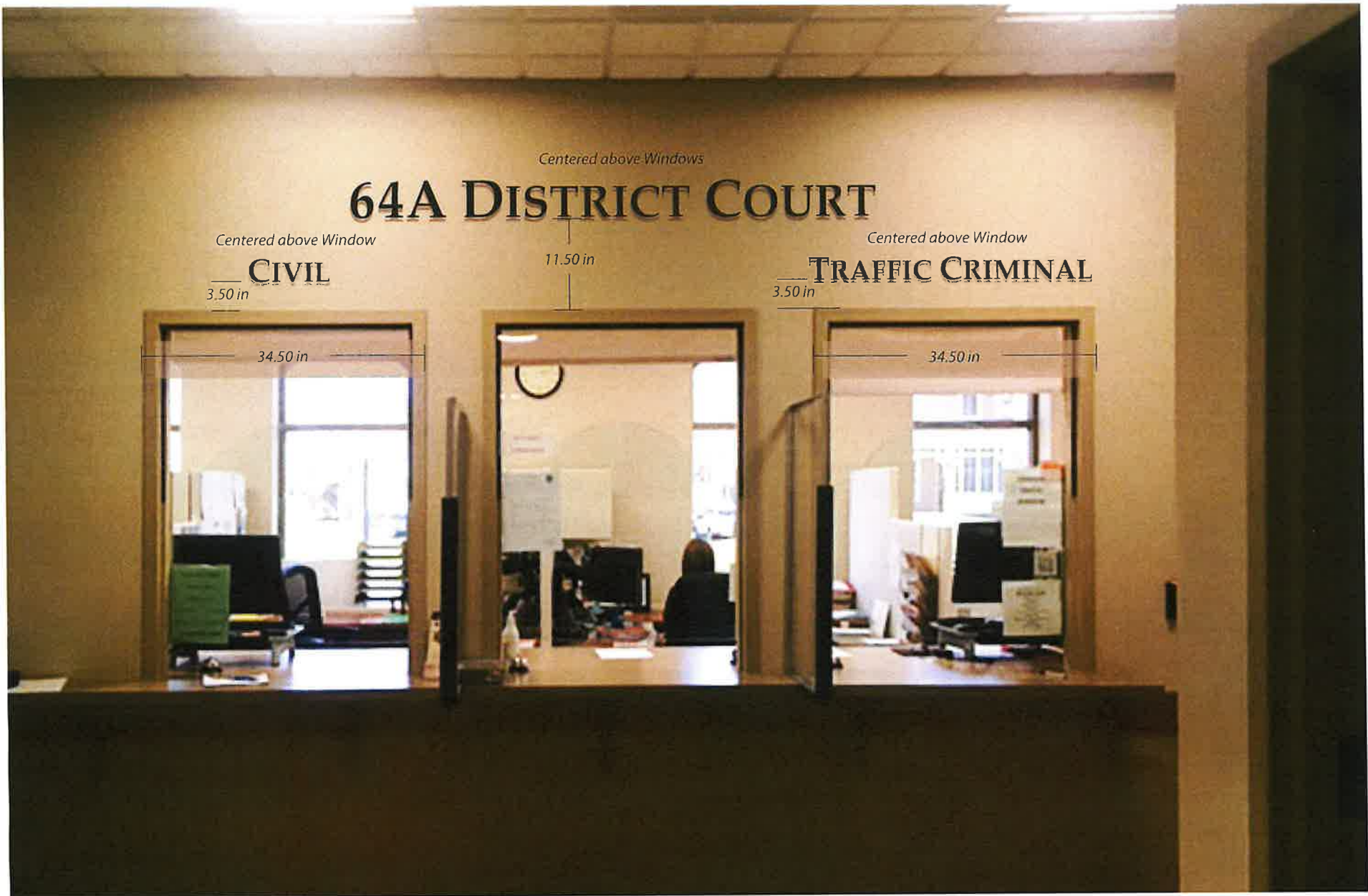
5000 West River Drive

Clarksburg Park, MI 49321

PH: 616.794.5711

F: 616.784.6260

www.valleycitysign.com



PHOTOSCAN #182,564_PS

SCALE: 3/4" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **4.08.25**

SALES: **(42)MC**

HOURS: **.5**

REVISIONS:



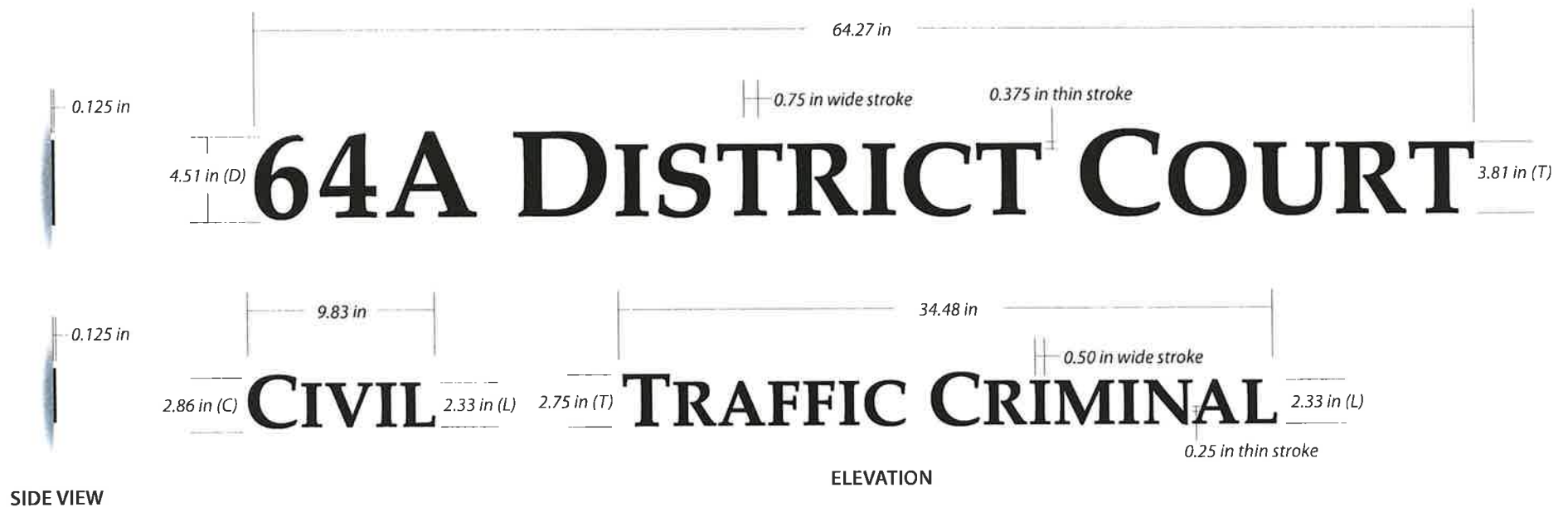
CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN

Donna Wiedner, Design | Gangesville Park, MI 49321 | PH 616.784.5711 | FX 616.784.0280 | www.valleycitysign.com



CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN | 6000 West River Drive | Greenwood Park, MI 48321 | PH: 616.794.5211 | F: 616.784.8288 | www.valleycitysign.com



DRAWING #182,564A

ONE (1) OF EACH, INTERIOR CUT-OUT PLATE LETTERS

SCALE: 1.1/2" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **No**

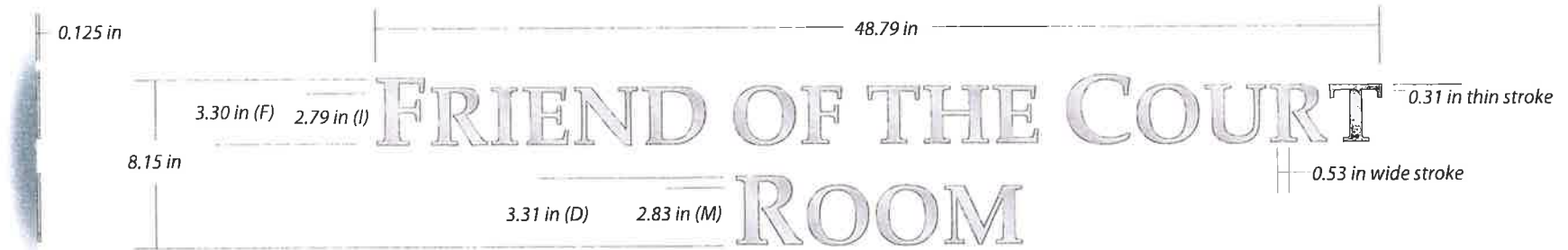
DESIGNER: **SV**

DATE: **6.18.25**

SALES: **51(MF)**

HOURS: **.50+.25**

REVISIONS: **JV**



SIDE VIEW

ELEVATION



DRAWING #182,562C

ONE (1) SET OF INTERIOR CUT-OUT PLATE LETTERS

SCALE: 3/4" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **6.18.25**

SALES: **51(MF)**

HOURS: **.5+.25+.25+.25**

REVISIONS: **SV(2),JV**



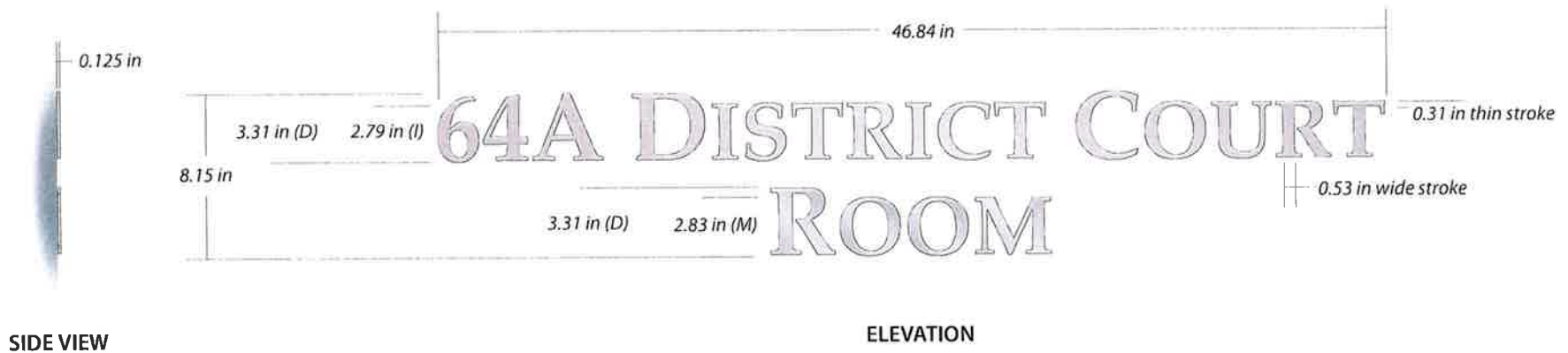
CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN

5000 West River Drive | Colchester Park, ME 03021 | PH 603.784.5711 | FX 603.784.8280 | info@valleycitysign.com



DRAWING #183,054 **ONE (1) SET OF INTERIOR CUT-OUT PLATE LETTERS**

SCALE: 3/4" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes** DESIGNER: **JV**

DATE: **6.18.25** SALES: **51(MF)**

HOURS: **.25** REVISIONS:



CUSTOMER SIGNATURE:

DATE:

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PROPERTY OF VALLEY CITY SIGN

6400 Grand River Drive | Comstock Park, MI 49321 | Ph 616.794.5711 | Fx 616.794.8280 | www.valleycitysign.com



SCALE: 1/2" = 1'-0"



SCALE: 3/8" = 1'-0"



CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN 5099 West River Drive Cornstock Park MI 49321 | PH: 616.784.5711 | FX: 616.784.8280 | www.valleycitysign.com

PHOTOSCAN #182,562B_PS

SCALE: 1/2" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

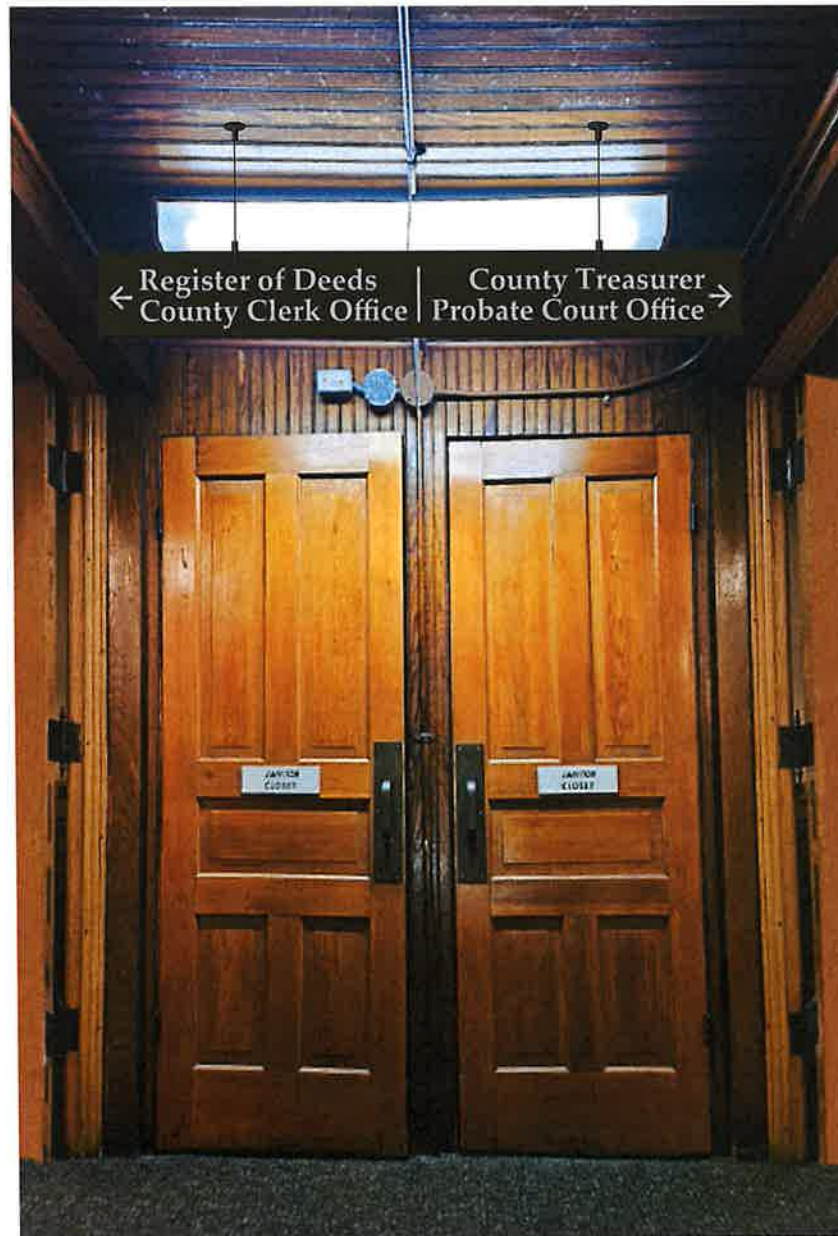
DESIGNER: **SV**

DATE: **4.29.25**

SALES: **(42)MC**

HOURS: **.5+.25+.25**

REVISIONS: **SV(2)**



Centered in front of doors,
adjust cable as needed.



CUSTOMER SIGNATURE: _____

DATE: _____

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PHOTOSCAN #182,573_PS

SCALE: NA

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

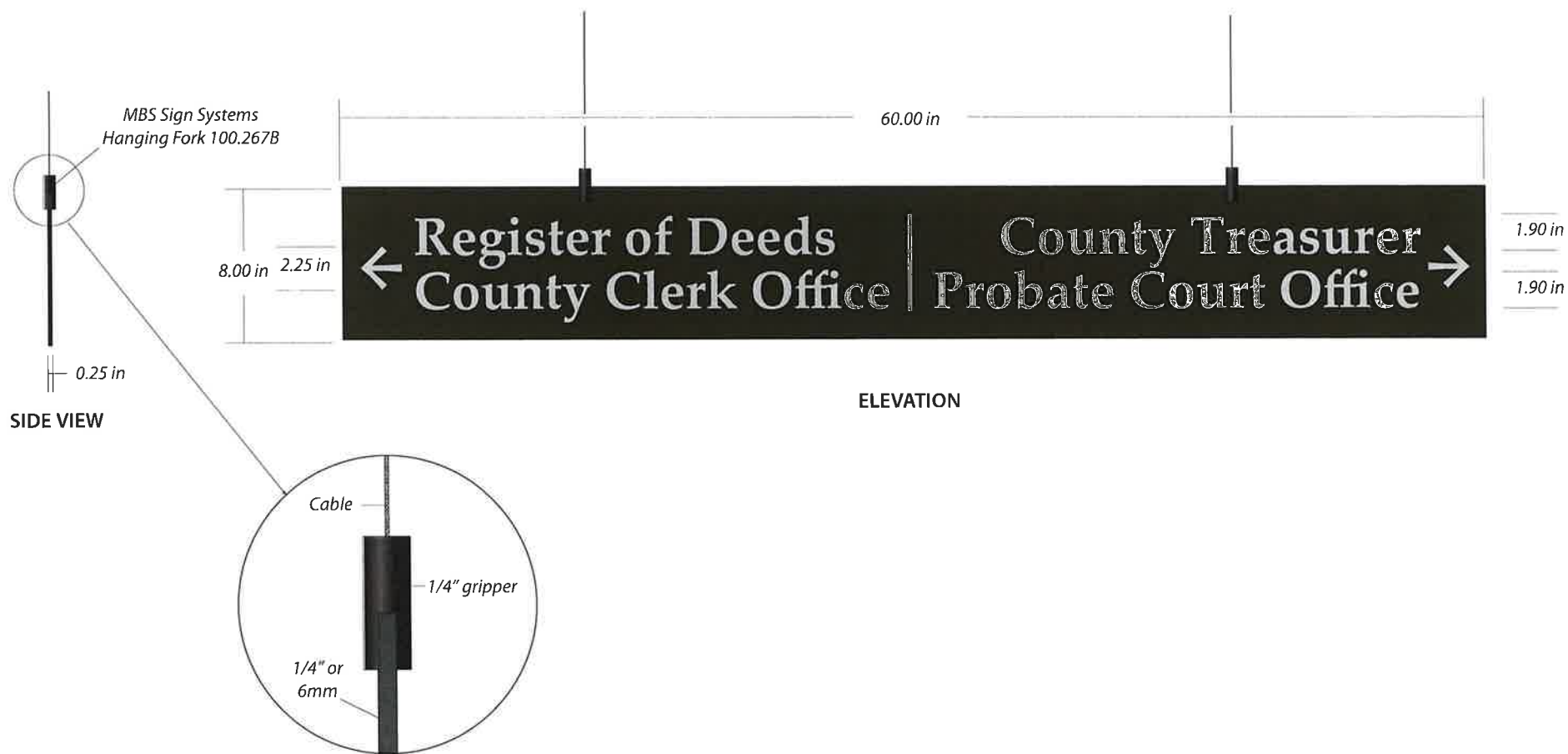
DESIGNER: **SV**

DATE: **4.18.25**

SALES: **(42)MC**

HOURS: **.5**

REVISIONS:



DRAWING #182,573

ONE (1) SUSPENDED CEILING DIRECTIONAL SIGN PANEL

SCALE: 1 1/2" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes** DESIGNER: **SV**

DATE: **4.18.25** SALES: **(42)MC**

HOURS: **.5+.5** REVISIONS: **SV**

CUSTOMER SIGNATURE:

DATE:



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PHOTOSCAN #182,572_PS

SCALE: NA

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **4.08.25**

SALES: **(42)MC**

HOURS: **.5**

REVISIONS:



SIDE VIEW

ELEVATION



SCALE: 3" = 1'-0"

DRAWING #182,572

ONE (1) INTERIOR WALL INFORMATION SIGN PANEL

SCALE: 1 1/2" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **4.08.25**

SALES: **(42)MC**

HOURS: **.5**

REVISIONS:



CUSTOMER SIGNATURE: _____

DATE: _____

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PHOTOSCAN #182,570_PS

SCALE: 3/4" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **4.08.25**

SALES: **(42)MC**

HOURS: **.75**

REVISIONS:



DRAWING #182,570A

**TWO (2) INTERIOR DIRECTIONAL SIGNS,
ONE (1) OF EACH LAYOUT**

SCALE: 1.1/2" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **No**

DESIGNER: **SV**

DATE: **6.18.25**

SATIS: **51(MF)**

HOURS: **.75**

REVISIONS: **JV**



CUSTOMER SIGNATURE:

DATE:

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PROPERTY OF VALLEY CITY SIGN

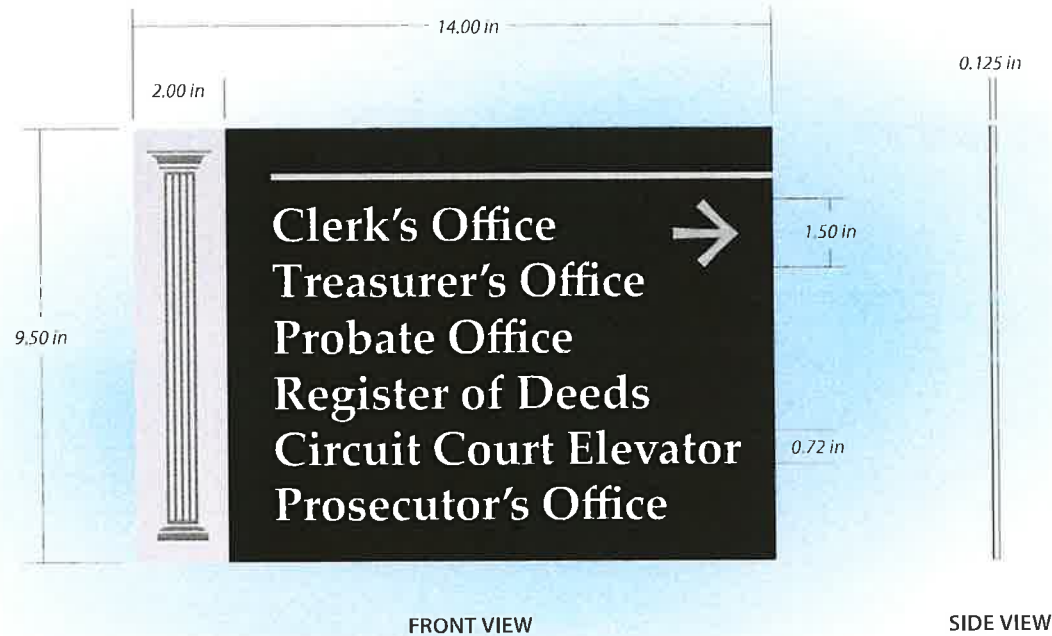
5009 West River Drive

Constock Park, MI 49321

Ph 616.784.5711

Fx 616.784.8260

www.valleycitysign.com



COPY SCHEDULE
SCALE: 1 1/2" = 1'-0"

#902 Chemetal vertical grain	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Palatino Bold Font
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DRAWING #182,559B
TWO (2) S/F ADA DIRECTIONAL WALL SIGNS
SCALE: 3" = 1'-0"

PROJECT: Ionia County	DESIGNER: SV
PHOTOSCAN (S): No	SALES: 51(MF)
DATE: 6.18.25	REVISIONS: JV(2)
HOURS: 1.5+50	



CUSTOMER SIGNATURE: _____

DATE: _____

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White Scotchcal #7725-10	Geranium Scotchcal #7725-63	MAP to match 3M Geranium	MAP Dark Bronze #41-313	Arial Bold font
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DRAWING #182,569A

THIRTEEN(13) INTERIOR INFORMATIONAL SIGNS

SCALE: 1 1/2" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **No**

DESIGNER: **SV**

DATE: **4.18.25**

SATIS: **(42)MC**

HOURS: **.75+.25**

REVISIONS: **SV**



CUSTOMER SIGNATURE: _____

DATE: _____

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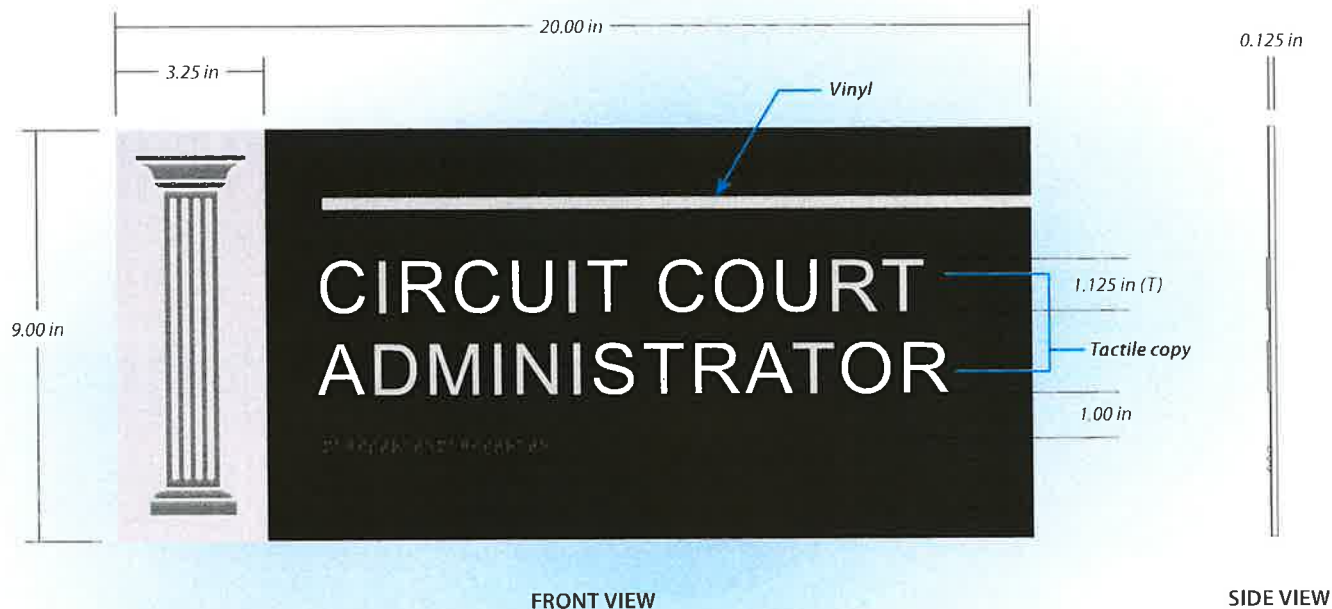
EMERGENCY
MANAGEMENT

BUILDINGS
AND GROUNDS

MAPPING AND
DESCRIPTION

EQUALIZATION -
HOUSE
NUMBERING

CHECK-IN



COPY SCHEDULE

SCALE: 1" = 1'-0"

#902 Chemetal vertical grain	ADA Alternative Silver Grey Applique 311-308 (1/32" thick)	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Arial Regular Font (ADA compliant)
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DRAWING #182,571D

SIX (6) S/F ADA ROOM ID SIGNS

SCALE: 3" = 1'-0"

PROJECT: Ionia County

PHOTOSCAN (S): No

DESIGNER: SV

DATE: 6.19.25

SALES: 51(MF)

HOURS: 1.0+.5+.25+.5+.25

REVISIONS: SV(3),JV



CUSTOMER SIGNATURE: _____

DATE: _____

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PHOTOSCAN #182,561D_PS

SCALE: 3/4" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **6.19.25**

SALES: **51(MF)**

HOURS: **.5+.25+.25+.25**

REVISIONS: **SV(3),JV**



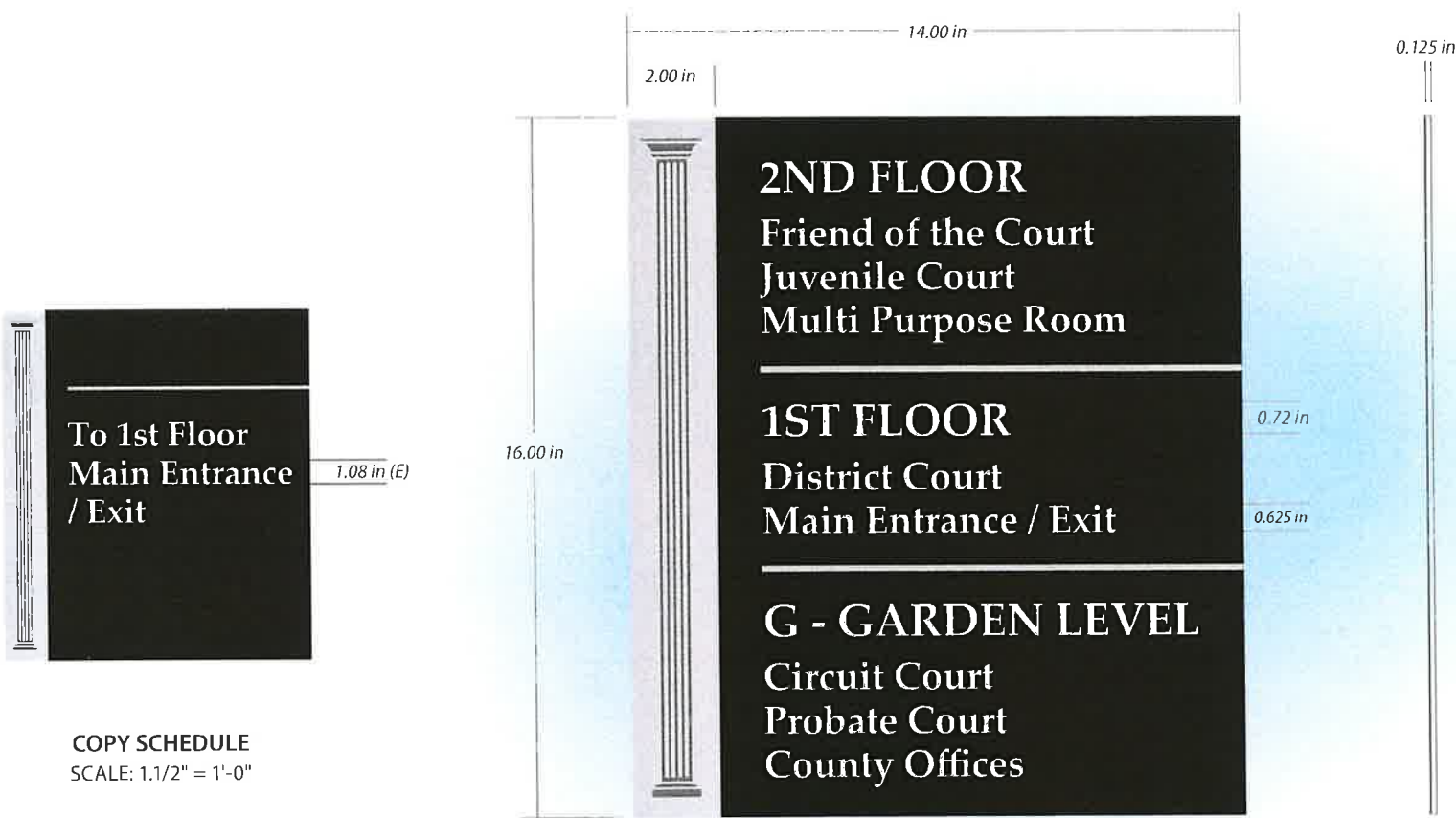
CUSTOMER SIGNATURE: _____

DATE: _____

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FRONT VIEW - 3x Req'd

SIDE VIEW

#902 Chemetal vertical grain	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Palatino Bold Font
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DRAWING #182,561E
FOUR (4) S/F ADA DIRECTORY WALL SIGNS
 SCALE: 3" = 1'-0"

PROJECT: **Ionia County**
 PHOTOSCAN (S): **No** DESIGNER: **SV**
 DATE: **6.19.25** SALES: **51(MF)**
 HOURS: **.5+.25+.25+.5+.25+.25** REVISIONS: **SV(4),JV**

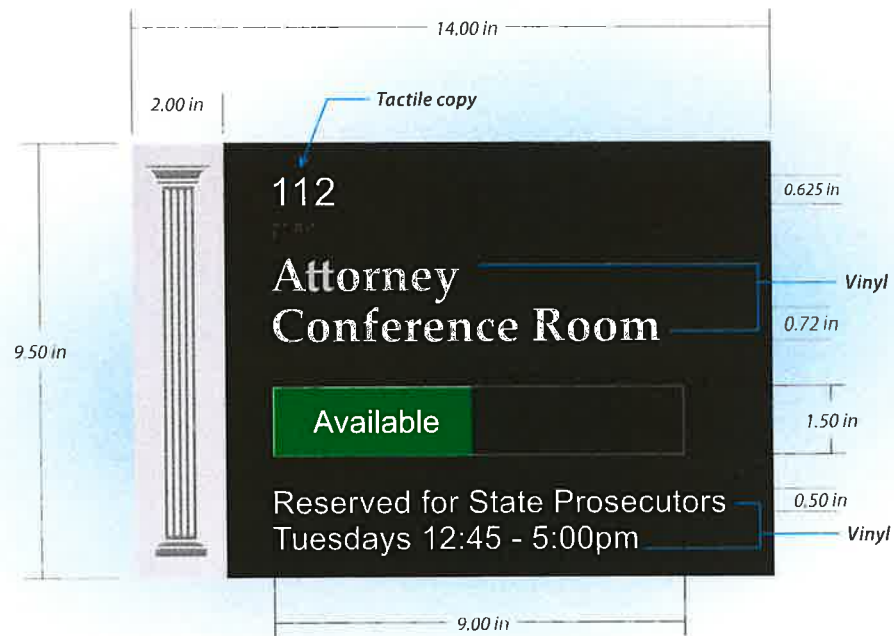


CUSTOMER SIGNATURE: _____

DATE: _____

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SIDE VIEW

FRONT VIEW

COPY SCHEDULE

SCALE: 1 1/2" = 1'-0"

Available Occupied	#902 Chemetal vertical grain	Sliding panel	ADA Alternative Dark Brown Applique 311-803 (1/32" thick)	ADA Alternative Silver Grey Applique 311-308 (1/32" thick)	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Palatino Bold Font	Arial Regular Font (ADA compliant)
Digital Prints Req'd on opaque white w/ matte overlamine									

CUSTOMER SIGNATURE: _____

DATE: _____

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DRAWING #182,565B

FOUR (4) S/F ADA ROOM ID SIGNS

SCALE: 3" = 1'-0"

PROJECT: **Irona County**

PHOTOSCAN (S): **No**

DATE: **6.18.25**

HOURS: **1.0+25+5.0**

DESIGNER: **SV**

SALES: **51(MF)**

REVISIONS: **SV,JV**





COPY SCHEDULE
SCALE: 1 1/2" = 1'-0"

FRONT VIEW

SIDE VIEW

Available Occupied	#902 Chemetal vertical grain	Sliding panel ADA Alternative Dark Brown Appique 311-803 (1/32" thick)	ADA Alternative Silver Grey Appique 311-308 (1/32" thick)	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Palatino Bold Font	Arial Regular Font (ADA compliant)
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CUSTOMER SIGNATURE:

DATE:

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DRAWING #182,566C

THREE (3) S/F ADA ROOM ID SIGNS

SCALE: 3" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **No**

DESIGNER: **SV**

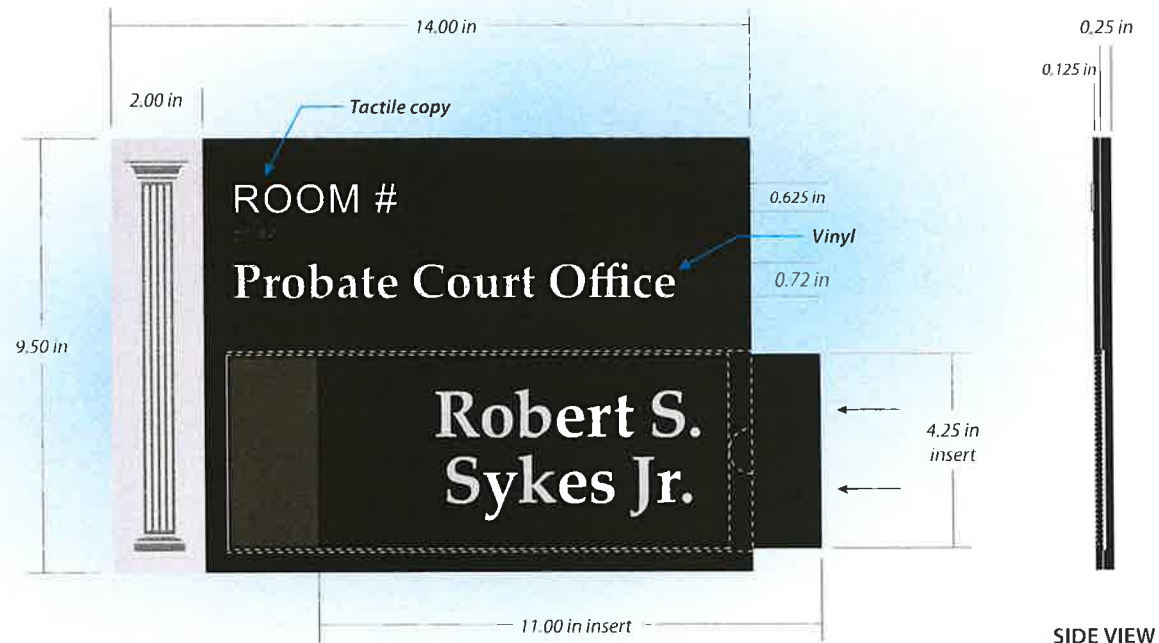
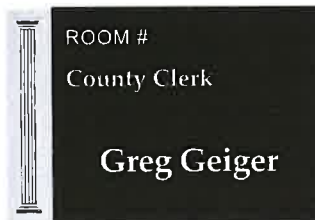
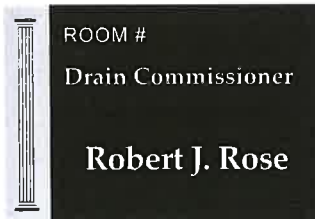
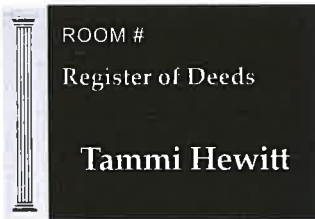
DATE: **6.19.25**

SALES: **51(MF)**

HOURS: **1.0+ .25+ .25+ .25**

REVISIONS: **SV(2), JV**





FRONT VIEW

SIDE VIEW

ROOM #s TBD FOR ALL

COPY SCHEDULE

SCALE: 1.1/2" = 1'-0"

Robert S. Sykes Jr.	#902 Chemetal vertical grain	ADA Alternative Silver Grey Applique 311-308 (1/32" thick)	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Palatino Bold Font	Arial Regular Font (ADA compliant)
Digital Printed Paper Inserts, background to match Dark Bronze							

CUSTOMER SIGNATURE:

DATE:

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DRAWING #182,585D

FIVE (5) S/F ADA ROOM ID SIGNS W/ INSERT

SCALE: 3" = 1'-0"

PROJECT: Ionia County

PHOTOSCAN (S): No

DESIGNER: SV

DATE: 6.19.25

SALES: 51(MF)

HOURS: 1.0+.25+.5+.25+.50

REVISIONS: SV(3),JV





CIRCUIT
COURT ROOM

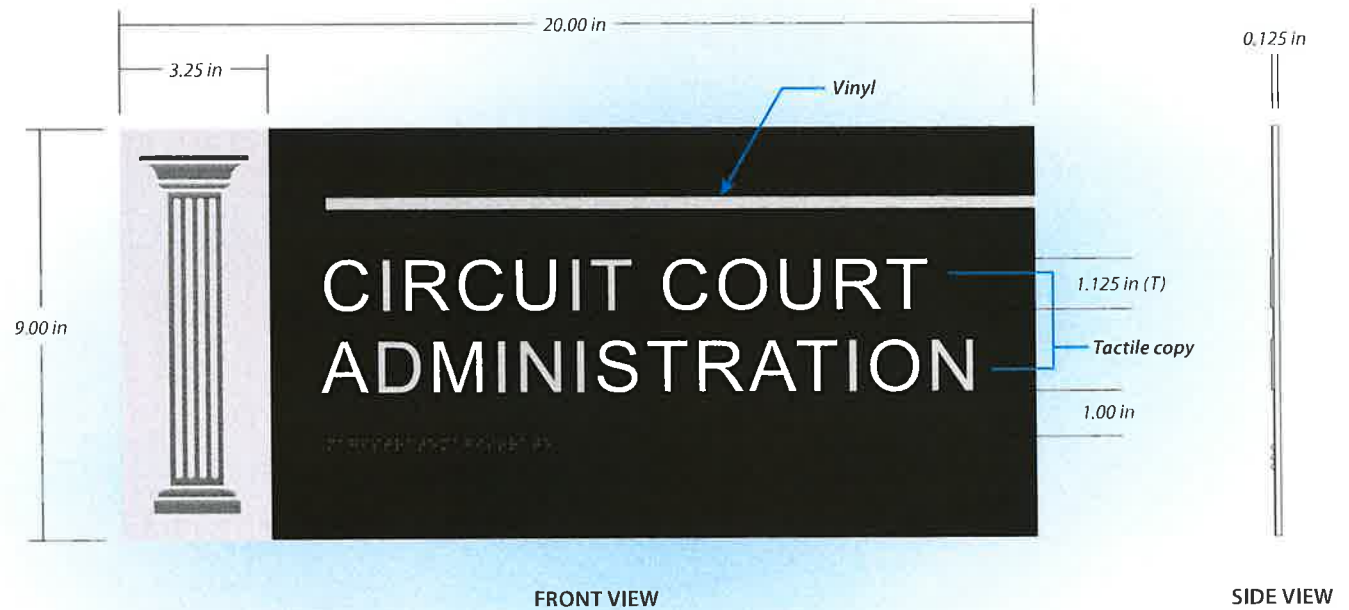
2x Req'd



PROBATE
COURT ROOM



JURY ROOM



COPY SCHEDULE

SCALE: 1" = 1'-0"

#902 Chemetal vertical grain	ADA Alternative Silver Grey Appique 311-308 (1/32" thick)	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Arial Regular Font (ADA compliant)
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DRAWING #182,576B

FIVE (5) S/F ADA ROOM ID SIGNS

SCALE: 3" = 1'-0"

PROJECT: Ionia County

PHOTOSCAN (S): No

DATE: 6.19.25

HOURS: 1.0+.25+.50

DESIGNER: SV

SALES: 51(MF)

REVISIONS: SV,JV



CUSTOMER SIGNATURE: _____

DATE: _____

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PHOTOSCAN #182,575B_PS

SCALE: NA

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

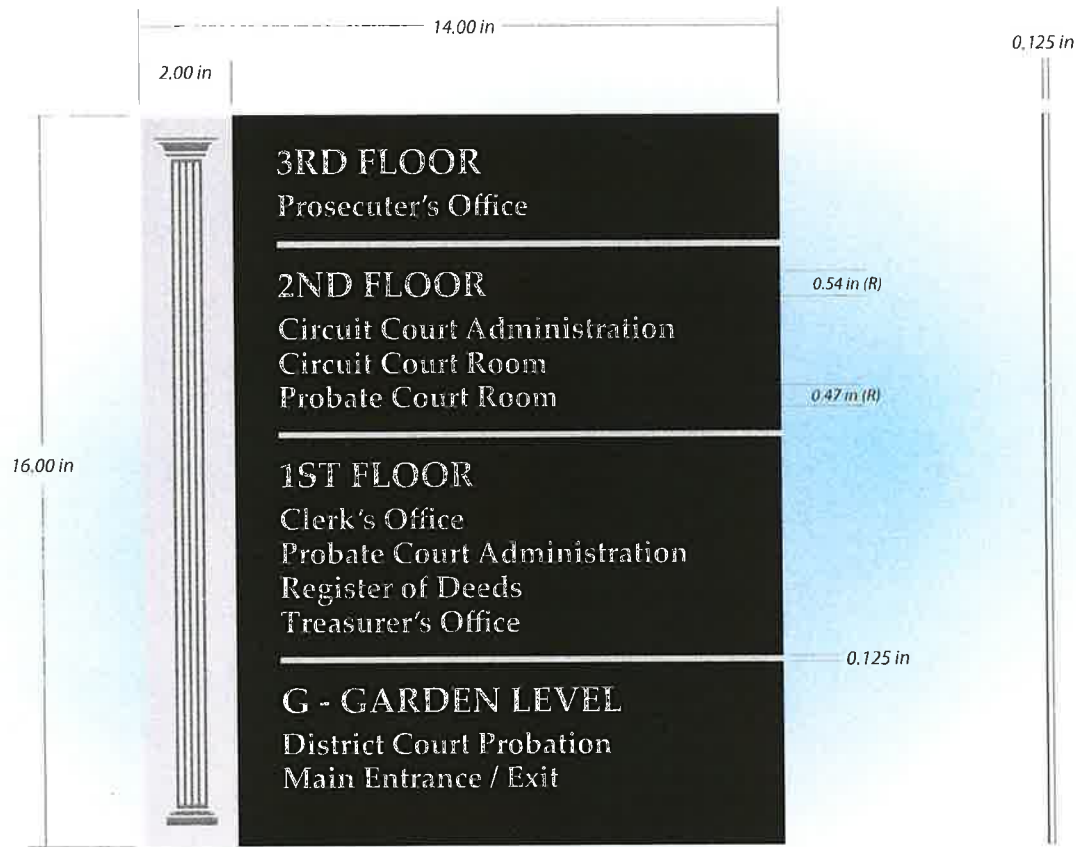
DESIGNER: **SV**

DATE: **6.19.25**

SALES: **51(MF)**

HOURS: **.5+.25+.25**

REVISIONS: **SV,JV**



FRONT VIEW - 4x Req'd

SIDE VIEW

#902 Chemetal vertical grain	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Palatino Bold Font
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DRAWING #182,575B

FOUR (4) S/F ADA DIRECTORY WALL SIGNS

SCALE: 3" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **Yes**

DATE: **6.19.25**

HOURS: **.5+.25+.25**

DESIGNER: **SV**

SALES: **51(MF)**

REVISIONS: **SV,JV**



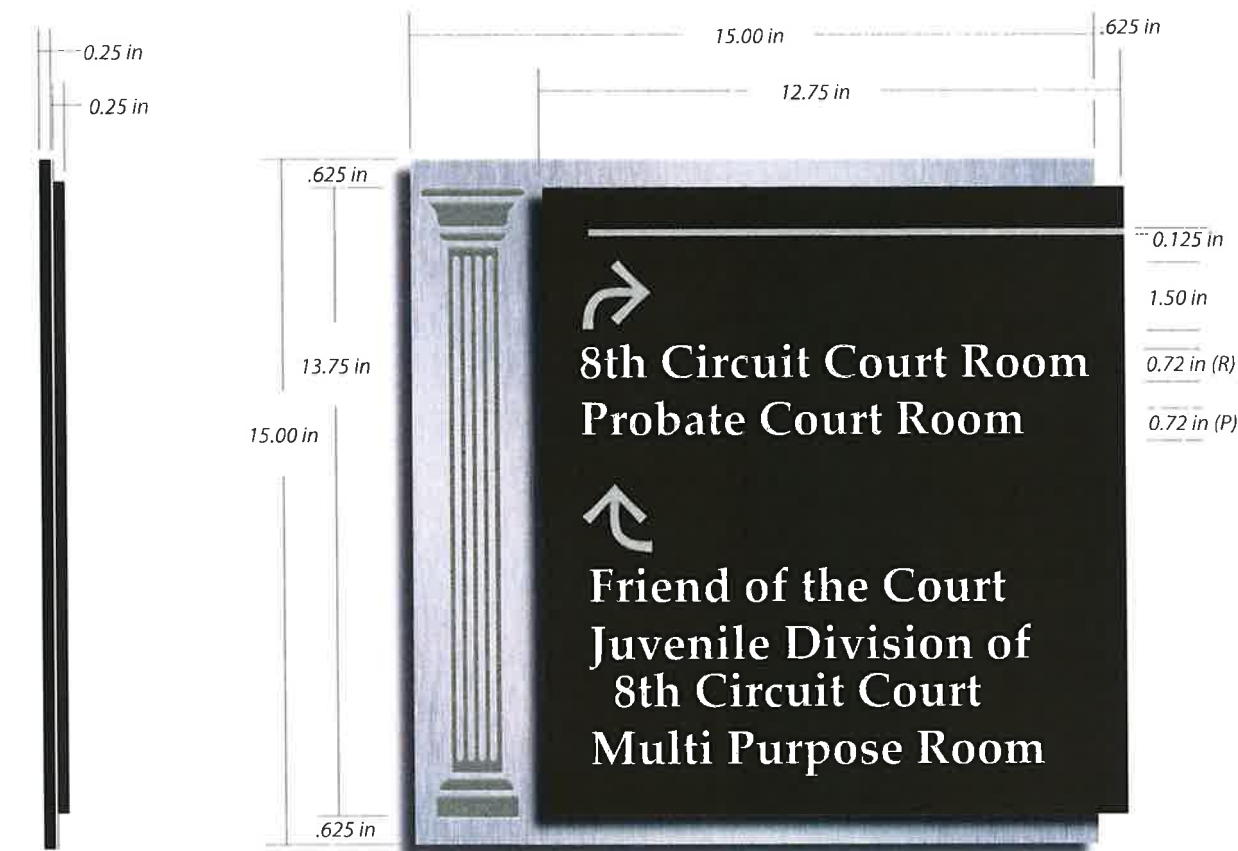
CUSTOMER SIGNATURE: _____

DATE: _____

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5000 West River Drive | Gablebrook Park, MI 49321 | Phone: 734.671.1111 | Fax: 734.625.0101 | valleycitysign.com



SIDE VIEW

ELEVATION

#902 Chemetal vertical grain	NEW Mid Gray Scotchcal #7725-61	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Palatino Bold Font
---------------------------------	--	---------------------------------------	----------------------------	-----------------------

DATE:

DRAWING #182,586A

ONE (1) INTERIOR WALL INFORMATION SIGN PANEL

SCALE: 3" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **No**

DESIGNER: **SV**

DATE: **4.29.25**

SALES: **(42)MC**

HOURS: **.5+.25**

REVISIONS: **SV**

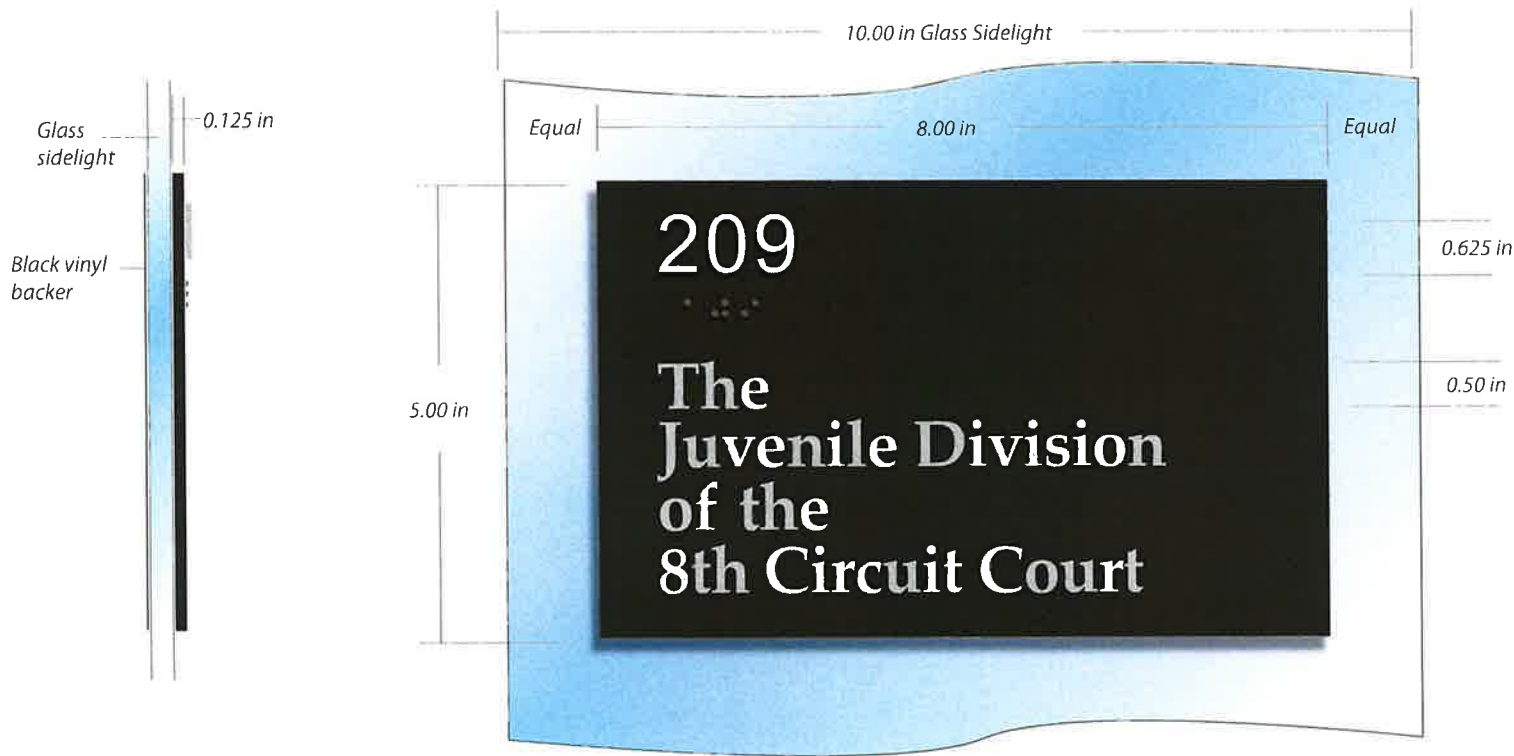


CUSTOMER SIGNATURE _____

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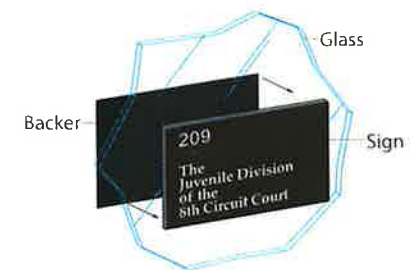
PROPERTY OF VALLEY CITY SIGN

5009 West River Drive | Conisbuck Park, MI 49321 | Tel: 616.784.5711 | Fax: 616.784.8280 | Website: www.valleycitysign.com



SIDE VIEW

ELEVATION



Rowmark Applique Silver Grey 311-308	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Matte Black Scotchcal #7725-22	Palatino Bold Font	Arial Regular ADA font
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CUSTOMER SIGNATURE: _____

DATE: _____

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DRAWING #182,568A

ONE (1) ADA INTERIOR ROOM SIGN MOUNTED ON GLASS

SCALE: 6" = 1'-0"

PROJECT: Ionia County

PHOTOSCAN (S): No

DESIGNER: SV

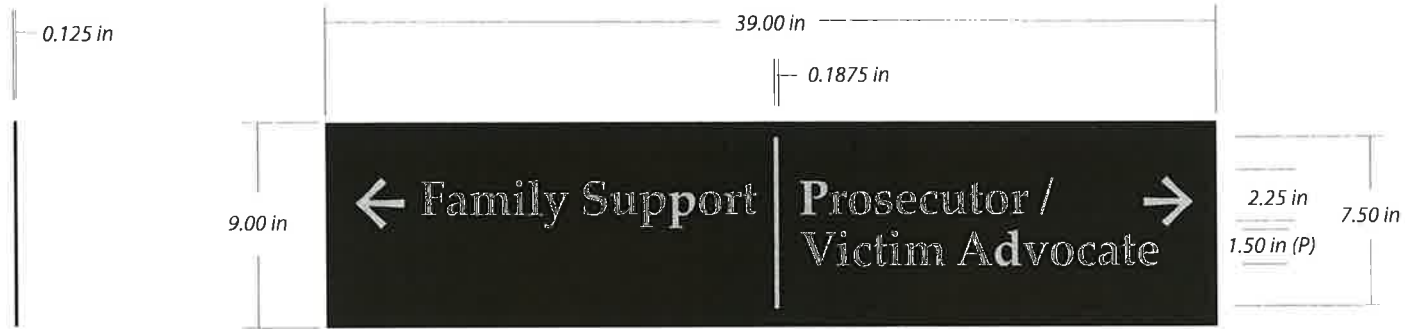
DATE: 4.18.25

SALTS: (42)MC

HOURS: .5+.5

REVISIONS: SV





SIDE VIEW

ELEVATION



DRAWING #182,577A

ONE (1) INTERIOR WALL INFORMATION SIGN PANEL

SCALE: 1.1/2" = 1'-0"

PROJECT: **Ionia County**

PHOTOSCAN (S): **No**

DESIGNER: **SV**

DATE: **6.18.25**

SALES: **51(MF)**

HOURS: **.5**

REVISIONS: **JV**



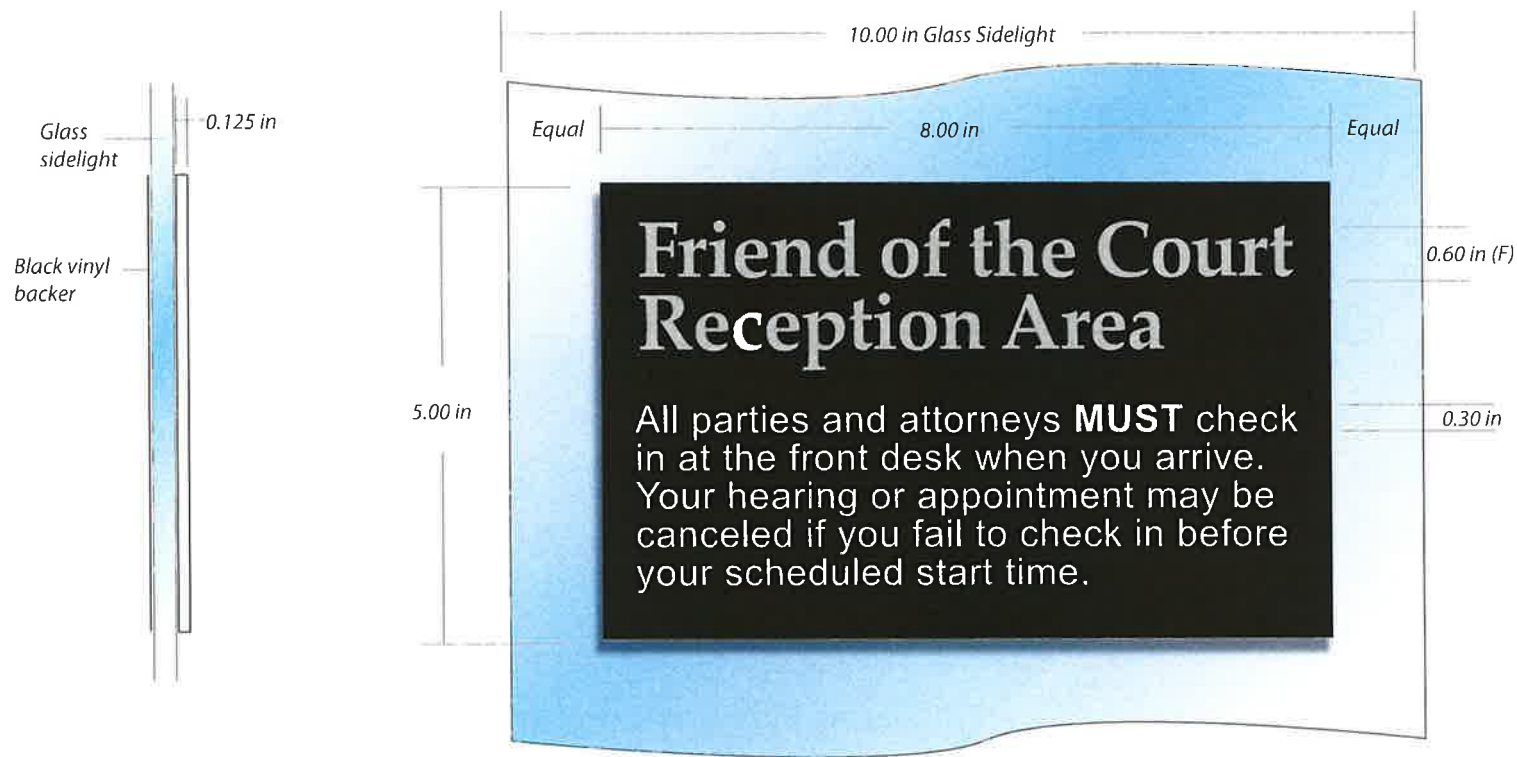
CUSTOMER SIGNATURE: _____

DATE: _____

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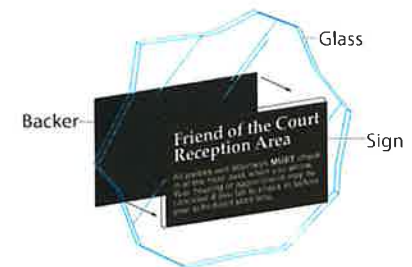
PROPERTY OF VALLEY CITY SIGN

5000 West River Drive | Cambridge Park, MI 49321 | PH 616.784.5711 | FX 616.784.8260 | WWW.VCYSIGN.COM



SIDE VIEW

ELEVATION



Vinyl Backer				
Matte Black Scotchcal #7725-22	Satin Alum. Scotchcal #7725-120	MAP Dark Bronze #41-313	Palatino Bold Font	Arial Regular Font (ADA compliant)

DRAWING #182,567A
ONE (1) GLASS MOUNTED SIGN PANEL
 SCALE: HALF SIZE

PROJECT: **Ionia County**
 PHOTOSCAN (S): **No** DESIGNER: **SV**
 DATE: **6.18.25** SALES: **51(MF)**
 HOURS: **.50+.25** REVISIONS: **JV**



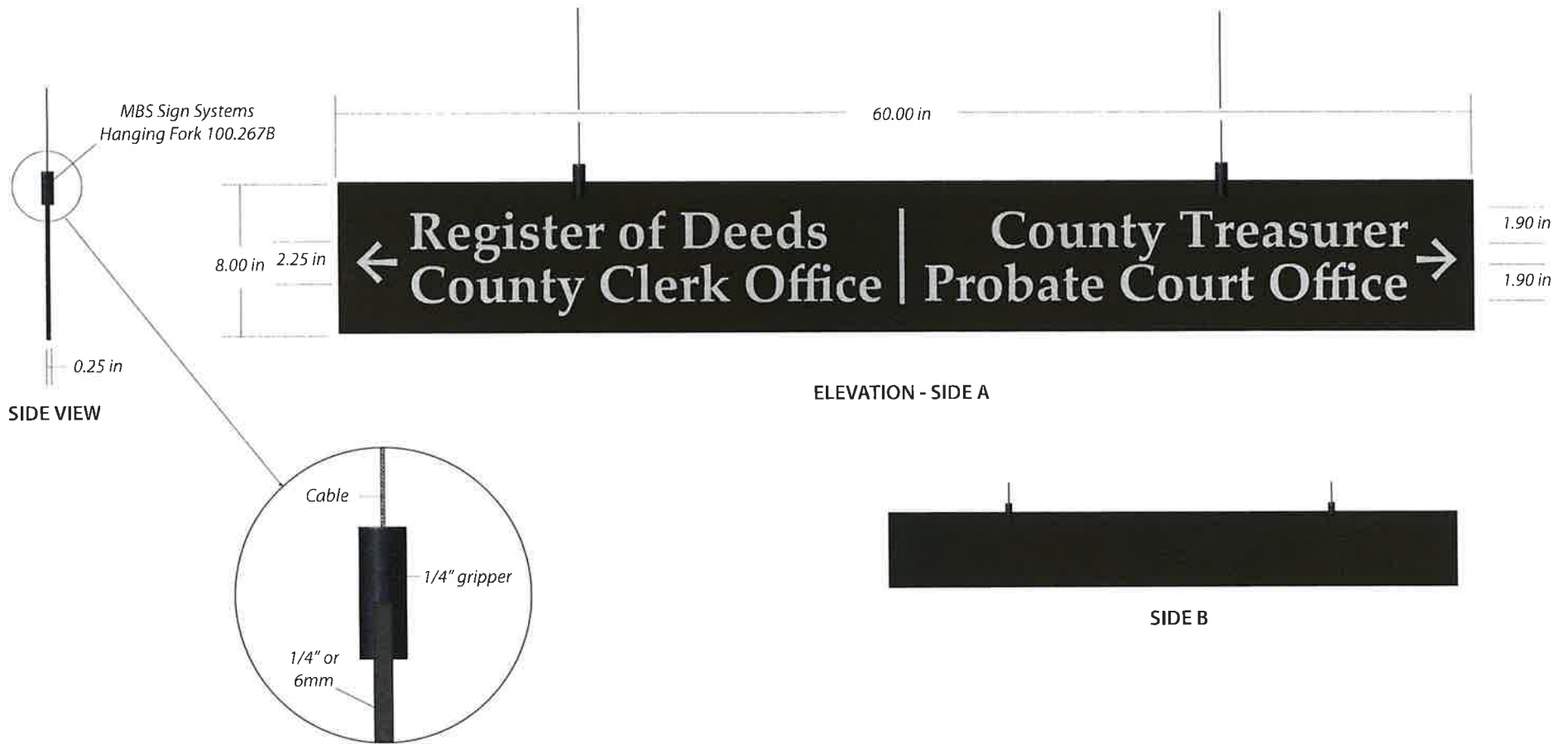
CUSTOMER SIGNATURE:

DATE:

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PROPERTY OF VALLEY CITY SIGN

15009 West River Drive | Coniglio Park, MI 49321 | Ph 616/284-5711 | Fx 616/284-8250 | info@valleycitysign.com



DRAWING #182,573B

ONE (1) S/F SUSPENDED CEILING DIRECTIONAL SIGN PANEL

SCALE: 1 1/2" = 1'-0"

PROJECT: **Ionia County**
 PHOTOSCAN(S): **Yes** DESIGNER: **SV**
 DATE: **6.18.25** SALES: **51(MF)**
 HOURS: **.5+.5+.25** REVISIONS: **SV,JV**



CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN 5000 West River Drive | Cornish, ME 04921 | Tel: 603.781-5711 | Fax: 603.784-8260 | 4 Lakes College - 2020-2021

Working Location: Ionia County
100 W Main Street

Quote QTE00047261

Ionia County
100 W Main Street

Ionia MI 48846

Ionia MI 48846

Contact: Scott De Ruischer
Salesperson: Melissa Freas
Date: 6/23/2025

Qty	Item Number	Drawing # / Description	Unit Price	Extended Price
	TERMS	CREDIT LINE	Subtotal	\$25,818.00
	50% Down, Bal N30	\$16,000.00	Permits	\$0.00
			Tax	\$0.00
	NOTES		Total	\$25,818.00

Installation costs based upon normal conditions.

Pricing is valid for 30 days* from date of quote, unless noted above.

* Pricing based on transportation and tariff rates at the time of the quote subject to change

Message Systems pricing is valid for 30 days from date of quote.

I authorize Valley City Sign to fill out any application necessary to obtain a sign permit for this project.

By signing below, I agree to the attached terms and conditions, or as previously agreed to.

Name/Title

Signed By

Date

Purchase Order #

(If a purchase order is not required, please enter "N/A")

Valley City Sign _____

5009 West River Drive, Comstock Park, MI 49321

(616) 784-5711

Fax (616) 784-8280

**IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION**

Request for board approval and board chair signature on Contract Amendment No.
61.54-FY25.2 from AAAWM; and approval of accompanying Budget Amendment.
July 8, 2024

CONTACT:

Carol Hanulcik, Director, Ionia County Commission on Aging

DESCRIPTION:

This AAAWM contract amendment awards ICCOA an additional, \$10,913 (net) in potential FY 2025 funding. The corresponding budget amendment adds this funding to ICCOA's 2025 budget and amends the GL #s where needed (ie where there are changes from federal to state funding).

OTHER DEPARTMENTS/AGENCIES AFFECTED:

none

FINANCIAL ANALYSIS:

The additional funding will supplement Senior Millage, donations, billed services, etc, to support various ICCOA programs and services.

LEGAL REVIEW:

none

DEADLINE:

AAAWM requested we return a signed copy by July 10, 2025.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I move to approve the request of the Commission on Aging Director, to sign AAAWM contract amendment 61.54-FY25.2 and to approve the corresponding Budget Amendment.

DEPARTMENT HEAD RECOMMENDATION:

I recommend board approval.

ADMINISTRATOR'S RECOMMENDATION: Administrator recommends approval of this request.

CONTRACT AMENDMENT**STATEMENT OF PURPOSE**

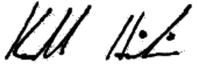
The **Area Agency on Aging of Western Michigan, Inc. (AAAWM)**, a Michigan non-profit Corporation, and **Ionia County Board of Commissioners (Service Partner)**, a public agency, entered into Contract numbered 61.54 in which the Service Partner undertook to provide certain services with state and federal funding for the period ending 9/30/2025. The parties now agree to amend the provisions of that contract.

AGREEMENT OF PARTIES

As of 6/23/2025, AAAWM and the Service Partner agree:

1. That the amount of funds the AAAWM agrees to pay, for the budget period October 1, 2024 - September 30, 2025, as provided in the Contract of 10/01/2022 through 09/30/2025 shall not exceed **\$553,785.00 (Five hundred fifty-three thousand seven hundred eighty-five and 00/100 dollars)**.
2. Service Partner is to provide services funded through this contract during each of the twelve (12) months of the fiscal year unless a waiver has been granted.
3. That the amount the Service Partner agrees to provide as Local Match, for the budget period October 1, 2024 - September 30, 2025, as specified in the Contract of 10/01/2022 through 09/30/2025, shall not be less than **\$57,461.00 (Fifty-seven thousand four hundred sixty-one and 00/100 dollars)**.
4. That the amount of Nutrition Services Incentive Program (NSIP) funds the AAAWM agrees to pay, for the budget period October 1, 2024 - September 30, 2025, shall not exceed **\$36,638.00 (Thirty-six thousand six hundred thirty-eight and 00/100 dollars)**.
5. That Service Budget Attachments I-C, I-D, I-E and I-G (dated 08/16/2024) are deleted, and Service Budget Attachments I-C, I-D, I-E and I-G (dated 06/05/2025) are added.
6. The Older Americans Act Funding Distribution Schedule (Attachment II) is deleted and Older Americans Act Funding Distribution Schedule (Attachment II), dated 06/23/2025, is added.

AREA AGENCY ON AGING OF WESTERN MICHIGAN, INC.
A MICHIGAN NON-PROFIT CORPORATION

By: 
Kendrick Heinlein, Chief Executive Officer

6/13/2025
Date

By: _____
Person Authorized to Sign for Service Partner

Date

Name: _____

Title: _____

UNIT RATE BUDGET

Older Americans Act FY2025

Partner: Ionian County Commission on Aging

Service: Home Delivered Meals

Date: 06/05/2025 **Budget Period:** 10/1/24-9/30/25

Prepared by: Carol Hanulcik

(Use whole dollar amounts unless otherwise specified)

I. FUNDING SUMMARY			
1.	Federal / State Funds Awarded		\$270,969
2.	One-time Funds Awarded		\$0
3.	TOTAL AAAWM FUNDING:		\$270,969
II. UNIT COST ANALYSIS			
(Per Unit: Dollars and Cents - 2 decimal places)			
4.	Administration & Fundraising Expenses		\$1.18
5.	Delivery & Direct Service Cost		\$4.01
6.	Raw Food		\$2.07
7.	Other (Occupancy, Communication, etc.)		\$0.40
8.	Total Cost BEFORE:		\$7.66
9.	Less Program Income		\$1.22
10.	Less NSIP		\$0.58
11.	Less 10% Unit Match		\$0.59
12.	Unit Rate to be Paid by AAAWM to Service Partner:		\$5.27
III. OTHER RESOURCES			
13.	Projected Program Income		\$65,000
14.	Other Resources		\$15,000
IV. LOCAL MATCH			
Required Match Amount: \$30,108			
	Source of Local Match	Cash	In-Kind
15.	Senior Millage	\$30,108	\$0
16.			\$0
17.			\$0
18.			\$0
19.	Total Match:	\$30,108	\$0
(total match on line 19 must be equal to/greater than Required Match Amount above)			
V. UNITS & CLIENTS			
20.	Total Number of Units to be Provided		51,417.00
21.	Estimated Number of Clients to Receive Service		525

VI. PROGRAM COST NARRATIVE

(Complete this section by describing the basis for unit rate expenses in each category)

A. Administration & Fundraising:

Portion of Nutrition Director and Admin Aide salaries for supervision, data entry, recruiting.

B. Direct Service Cost:

Wages for drivers, cooks, assessments, delivery expenses, packaging.

C. Equipment & Supplies:

Food cost.

D. Other:

Memberships, license fees, software cost, fundraising, kitchen maintenance.

UNIT RATE BUDGET

Older Americans Act FY2025

Partner: Ionia County Commission on Aging
Service: Homemaker
Date: 06/05/2025 **Budget Period:** 10/1/24-9/30/25
Prepared by: Carol Hanulcik

(Use whole dollar amounts unless otherwise specified)

I. FUNDING SUMMARY			
1.	Federal / State Funds Awarded		\$72,000
2.	One-time Funds Awarded		\$0
3.	TOTAL AAAM FUNDING:		\$72,000
II. UNIT COST ANALYSIS			
(Per Unit: Dollars and Cents - 2 decimal places)			
4.	Administration & Fundraising Expenses		\$2.00
5.	Direct Service Cost		\$20.28
6.	Equipment & Supplies		\$0.00
7.	Other (Occupancy, Communication, etc.)		\$0.02
8.	Total Cost BEFORE Match:		\$22.30
9.	Less 10% Unit Match		\$2.23
10.	Unit Rate to be Paid by AAAM to Service Partner:		\$20.07
III. OTHER RESOURCES			
11.	Projected Program Income		\$11,000
12.	Other Resources		
IV. LOCAL MATCH			
Required Match Amount: \$8,000			
	Source of Local Match	Cash	In-Kind
13.	Senior Millage	\$8,000	\$0
14.			\$0
15.			\$0
16.			\$0
17.	Total Match:	\$8,000	\$0
(total match on line 17 must be equal to/greater than Required Match Amount above)			
V. UNITS & CLIENTS			
18.	Total Number of Units to be Provided		3,587.00
19.	Estimated Number of Clients to Receive Service		220

VI. PROGRAM COST NARRATIVE

(Complete this section by describing the basis for unit rate expenses in each category)

A. Administration & Fundraising:

Portion of administrative wages for In Home Services Director for scheduling, donation requests, documentation, recruiting.

B. Direct Service Cost:

Aide wages, benefits, supplies, mileage, plus a portion of caseworker wages and mileage for assessments.

C. Equipment & Supplies:

D. Other:

Portion of cell phone stipend.

UNIT RATE BUDGET

Older Americans Act FY2025

Partner: Ionia County Commission on Aging
Service: Respite
Date: 06/05/2025 **Budget Period:** 10/1/24-9/30/25
Prepared by: Carol Hanulcik

(Use whole dollar amounts unless otherwise specified)

I. FUNDING SUMMARY			
1.	Federal / State Funds Awarded		\$43,000
2.	One-time Funds Awarded		\$0
3.	TOTAL AAAWM FUNDING:		\$43,000
II. UNIT COST ANALYSIS			
(Per Unit: Dollars and Cents - 2 decimal places)			
4.	Administration & Fundraising Expenses		\$2.00
5.	Direct Service Cost		\$20.28
6.	Equipment & Supplies		\$0.00
7.	Other (Occupancy, Communication, etc.)		\$0.02
8.	Total Cost BEFORE Match:		\$22.30
9.	Less 10% Unit Match		\$2.23
10.	Unit Rate to be Paid by AAAWM to Service Partner:		\$20.07
III. OTHER RESOURCES			
11.	Projected Cost Share		\$3,500
12.	Projected Program Income		\$350
IV. LOCAL MATCH			
Required Match Amount: \$4,778			
	Source of Local Match	Cash	In-Kind
13.	Senior Millage	\$4,778	\$0
14.			\$0
15.			\$0
16.			\$0
17.	Total Match:	\$4,778	\$0
(total match on line 17 must be equal to/greater than Required Match Amount above)			
V. UNITS & CLIENTS			
18.	Total Number of Units to be Provided		2,143.00
19.	Estimated Number of Clients to Receive Service		60

VI. PROGRAM COST NARRATIVE

(Complete this section by describing the basis for unit rate expenses in each category)

A. Administration & Fundraising:

Portion of administrative wages for In Home Services Director for scheduling, income/cost share, documentation, recruiting.

B. Direct Service Cost:

Aide wages, benefits, supplies, mileage, plus a portion of caseworker wages and mileage for assessments.

C. Equipment & Supplies:

D. Other:

Portion of cell phone stipend.

UNIT RATE BUDGET

Older Americans Act FY2025

Partner: Ionia County Commission on Aging
Service: Transportation (Assisted)
Date: 06/05/2025 **Budget Period:** 10/1/24-9/30/25
Prepared by: Carol Hanulcik

(Use whole dollar amounts unless otherwise specified)

I. FUNDING SUMMARY			
1.	Federal / State Funds Awarded		\$42,000
2.	One-time Funds Awarded		\$0
3.	TOTAL AAAM FUNDING:		\$42,000
II. UNIT COST ANALYSIS			
(Per Unit: Dollars and Cents - 2 decimal places)			
4.	Administration & Fundraising Expenses		\$5.55
5.	Direct Service Cost		\$24.36
6.	Equipment & Supplies		\$0.27
7.	Other (Occupancy, Communication, etc.)		\$0.25
8.	Total Cost BEFORE Match:		\$30.43
9.	Less 10% Unit Match		\$3.04
10.	Unit Rate to be Paid by AAAM to Service Partner:		\$27.39
III. OTHER RESOURCES			
11.	Projected Program Income		\$1,500
12.	Other Resources		
IV. LOCAL MATCH			
Required Match Amount: \$4,667			
	Source of Local Match	Cash	In-Kind
13.	Senior Millage	\$4,667	\$0
14.			\$0
15.			\$0
16.			\$0
17.	Total Match:	\$4,667	\$0
(total match on line 17 must be equal to/greater than Required Match Amount above)			
V. UNITS & CLIENTS			
18.	Total Number of Units to be Provided		1,533.00
19.	Estimated Number of Clients to Receive Service		65

VI. PROGRAM COST NARRATIVE

(Complete this section by describing the basis for unit rate expenses in each category)

A. Administration & Fundraising:

Budgeting, driver scheduling, grant writing, recruiting, data entry.

B. Direct Service Cost:

Staff wages or volunteer stipend or mileage, client intake and trip scheduling, fuel costs, maintenance.

C. Equipment & Supplies:

Software expense, service fees for tablets.

D. Other:

Communication costs.

Area Agency on Aging of Western Michigan
Older Americans Act (OAA) Funding Distribution
Contract Period: October 1, 2024 – September 30, 2025

Funding as of: June 23, 2025

Partner: Ionia County Commission on Aging

Service:	Funding Source	CFDA	Award Amount	Change in Funding	Adjusted Award
1. Congregate Meals	IIIC-1	93.045	\$61,583	\$0	\$61,583
2. Home Delivered Meals	IIIC-2	93.045	\$190,003	\$966	\$190,969
	SHDM	N/A	\$80,000		\$80,000
		Total for Service:	\$270,003	\$966	\$270,969
3. Congregate & Home Delivered NSIP	NSIP**	93.053	\$53,691	(\$17,053)	\$36,638
4. Disease Prevention/Health Promotion	IIID	93.043	\$15,876	\$0	\$15,876
5. Homemaker	IIIB	93.044	\$2,000	(\$2,000)	\$0
	SIH	N/A	\$58,000	\$14,000	\$72,000
		Total for Service:	\$60,000	\$12,000	\$72,000
6. Respite	IIIE	93.052	\$8,000	(\$8,000)	\$0
	SAC	N/A	\$2,000		\$2,000
	SIH	N/A	\$0	\$8,000	\$8,000
	SRC	N/A	\$10,000	\$8,000	\$18,000
	Tobacco	N/A	\$15,000		\$15,000
		Total for Service:	\$35,000	\$8,000	\$43,000
7. Senior Center Staffing	IIIB	93.044	\$11,719	\$0	\$11,719
8. Transportation - Assisted	IIIB	93.044	\$35,000	\$7,000	\$42,000
Total Funding:			\$542,872	\$10,913	\$553,785

**The NSIP amount is now expected to be FINAL

6/30/2025

Purpose/Description of Request:

To record additional funding received through AAAWM, under Contract No 61.54-FY25.2 and to correct revenue types (GL #s) for funding received under this award (Note - \$16,088 of the \$17,053 NSIP reduction was already incorporated into ICCOA's original 2025 budget).

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
273	672.002	501.000	FEDERAL GRANTS (TRANSPORTATION)		5,950.00
273	672.102	501.000	FEDERAL GRANTS (TRANSPORTATION)		1,050.00
273	672.103	501.000	FEDERAL GRANTS (HOMEMAKER)	15,000.00	
273	672.103	539.000	STATE GRANTS (HOMEMAKER)		15,000.00
273	672.103	539.000	STATE GRANTS (HOMEMAKER)		12,000.00
273	672.104	501.000	FEDERAL GRANTS (RESPITE)	11,250.00	
273	672.104	539.000	STATE GRANTS (RESPITE)		11,250.00
273	672.104	539.000	STATE GRANTS (RESPITE)		8,000.00
273	672.203	501.002	NSIP (CONGREGATE MEALS)	3,760.00	
273	672.301	501.002	NSIP (HOME DELIVERED MEALS)		3,760.00
273	672.301	501.002	NSIP (HOME DELIVERED MEALS)	965.00	
273	672.301	501.000	FEDERAL GRANTS (HOME DELIVERED MEALS, IIIC-2)		966.00

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
			There is not a corresponding increase in expenditures for the additional funding received. These dollars will decrease the amount of senior millage dollars needed for these services, and/or reduce the amount we need to draw from our fund balance, for services in 2025.		
TOTALS				\$30,975.00	57,976.00
Amendment Balance (must be zero)					-\$27,001.00

Department Head Approval

Date _____

Finance Office Use Only

Finance Officer Review

County Administrator Approval

Board Approval

Date _____

Date _____

Date _____

06/27/2025 REVENUE AND EXPENDITURE REPORT FOR COUNTY OF IONIA
PERIOD ENDING 06/30/2025

		END BALANCE	2025 ORIGINAL	2025 AMENDED BUDGET		2025
		12/31/2024	BUDGET	current	BA 07082025	AMENDED BUDGET after Budget Amend
Dept 672.002 - COA - MDOT TRANSPORTATION						
Account Type: Revenue						
273-672.002-401.003	PROPERTY TAX - SENIOR MILLAGE	116,458.61	152,469.00	152,469.00		
273-672.002-501.000	FEDERAL GRANTS	24,901.29	29,750.00	29,750.00	5,950.00	35,700.00
273-672.002-539.270	MDOT GRANT - OPERATING (COA)	56,928.00	36,928.00	36,928.00		
273-672.002-539.271	MDOT GRANT - EQUIPMENT (COA)	63,839.15	206,641.00	213,241.00		
273-672.002-600.440	MEDICAID WAIVER	2,738.62	3,500.00	3,500.00		
273-672.002-671.301	FUNDRAISING	684.50	500.00	500.00		
273-672.002-671.303	FARES - PAID BY CLIENT	13,120.95	15,500.00	15,500.00		
273-672.002-671.311	CANCER FUND - MDOT DRIVERS	460.00	1,000.00	1,000.00		
273-672.002-675.001	OTHER GRANT FUNDING	3,678.55	5,500.00	5,500.00		
Total Revenue:		282,809.67	451,788.00	458,388.00	5,950.00	464,338.00
Dept 672.102 - COA - TITLE III B TRANSPORTATION						
Account Type: Revenue						
273-672.102-401.003	PROPERTY TAX - SENIOR MILLAGE	7,191.71	7,033.00	7,033.00		
273-672.102-501.000	FEDERAL GRANTS	4,394.35	5,250.00	5,250.00	1,050.00	6,300.00
273-672.102-671.300	CONTRIBUTIONS & DONATIONS	369.50	250.00	250.00		
Total Revenue:		11,955.56	12,533.00	12,533.00	1,050.00	13,583.00
Dept 672.103 - COA - TITLE III B HOMEMAKER						
Account Type: Revenue						
273-672.103-401.003	PROPERTY TAX - SENIOR MILLAGE	135,909.93	150,742.00	150,742.00		
273-672.103-501.000	FEDERAL GRANTS	14,000.00	15,000.00	15,000.00	(15,000.00)	0.00
273-672.103-539.000	STATE GRANTS	64,334.75	45,000.00	45,000.00	27,000.00	72,000.00
273-672.103-671.300	CONTRIBUTIONS & DONATIONS	15,868.55	17,500.00	17,500.00		
Total Revenue:		230,113.23	228,242.00	228,242.00	12,000.00	240,242.00
Dept 672.104 - COA - TITLE III B RESPITE						
Account Type: Revenue						
273-672.104-401.003	PROPERTY TAX - SENIOR MILLAGE	72,884.53	97,468.00	97,468.00		
273-672.104-501.000	FEDERAL GRANTS	3,827.00	5,250.00	11,250.00	(11,250.00)	0.00
273-672.104-539.000	STATE GRANTS	42,577.52	29,750.00	23,750.00	19,250.00	43,000.00
273-672.104-600.216	COST SHARE	7,751.89	6,350.00	6,350.00		
273-672.104-671.300	CONTRIBUTIONS & DONATIONS	309.75	500.00	500.00		
Total Revenue:		127,350.69	139,318.00	139,318.00	8,000.00	147,318.00

06/27/2025 REVENUE AND EXPENDITURE REPORT FOR COUNTY OF IONIA
PERIOD ENDING 06/30/2025

		2025	2025	2025
		END BALANCE	ORIGINAL	AMENDED BUDGET
GL NUMBER	DESCRIPTION	12/31/2024	BUDGET	current
				BA 07082025
				after Budget Amend
Dept 672.203 - COA - TITLE III C1 MEAL PREP				
Account Type: Revenue				
273-672.203-401.003	PROPERTY TAX - SENIOR MILLAGE	41,807.28	35,254.00	35,254.00
273-672.203-501.000	FEDERAL GRANTS	36,950.30	36,950.00	36,950.00
273-672.203-501.002	NSIP	0.00	3,760.00	3,760.00
273-672.203-671.300	CONTRIBUTIONS & DONATIONS	16,617.35	18,550.00	18,550.00
Total Revenue:		95,374.93	94,514.00	94,514.00
				(3,760.00)
				0.00
Dept 672.301 - COA - HOME DELIVERED MEALS PREP				
Account Type: Revenue				
273-672.301-401.003	PROPERTY TAX - SENIOR MILLAGE	125,952.18	121,886.00	121,886.00
273-672.301-501.000	FEDERAL GRANTS	113,701.80	100,229.00	100,229.00
273-672.301-501.002	NSIP	33,449.74	33,843.00	33,843.00
273-672.301-539.000	STATE GRANTS	34,286.25	42,955.00	42,955.00
273-672.301-600.440	MEDICAID WAIVER	14,071.24	15,550.00	15,550.00
273-672.301-671.300	CONTRIBUTIONS & DONATIONS	69,708.67	65,000.00	65,000.00
273-672.301-671.301	FUNDRAISING	1,400.70	2,000.00	2,000.00
273-672.301-671.302	UNITED WAY	157.10	150.00	150.00
273-672.301-671.313	CANCER FUND - MEALS	5,562.48	6,000.00	6,000.00
273-672.301-671.314	BAYER GRANT FOR MEALS ON WHEELS	5,000.00	0.00	0.00
273-672.301-671.315	COMMUNITY SUPPORT DONATIONS (NON-CLIENT)	1,147.06	0.00	0.00
Total Revenue:		404,437.22	387,613.00	387,613.00
				3,761.00
				391,374.00
T change to budget				27,001.00

IIC2 funding is split over several ICCOA Depts for HDMS (301, 302, 303, 304)

53,691	original 2025 NSIP award, w/note on reduction
37,603	NSIP amt incl in ICCOA 2025 budget
16,088	T adjustment (decrease) already incorporatated into ICCO Budget
10,913	increase per contract amend
16,088	add back adjustment already taken
27,001	T change to ICCOA budget at this time

There is no corresponding increase in expendutres for the additional funding. This addtl funding will decrease the amount of senior millage dollars, and/or draw from the ICCOA fund balance, to fund services in FY 2025

**IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION**

Request Board of Commissioners approval for two budget amendments.
July 8, 2024

CONTACT:

Carol Hanulcik, Director, Ionia County Commission on Aging

DESCRIPTION:

ICCOA requests board approval for two budget amendments - to record the Direct Care Worker Premium earned January through March 2025 and to fund the Blue Skies Adult Day Program for 2025.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

none

FINANCIAL ANALYSIS:

The DCW funding is earned at a rate of \$3.84 per hour of covered, direct client care services delivered. \$3.40 is paid directly to aides and .44 to agencies. The amendment to fund the Blue Skies Adult Day Program recognizes a portion of the additional Senior Millage funds received to date, over 2025 budget, and estimates costs through December 2025.

LEGAL REVIEW:

none

DEADLINE:

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I move to approve the request of the Commission on Aging Director, to approve the Budget Amendments submitted for the Direct Care Premium funding received and to fund the Blue Skies Adult Day Program.

DEPARTMENT HEAD RECOMMENDATION:

I recommend board approval.

ADMINISTRATOR'S RECOMMENDATION: Administrator recommends approval of this request.

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST

3/31/2025

Department Commission on Aging

Requestor: Carol Hanulcik

Purpose/Description of Request:

To reflect Direct Care Worker Premium earned from January-March 2025 and received from AAAWM and to fund Adult Day Services Program for 2025.

Revenue Line Items

				Debit	Credit
Fund	Activity	Account	Description	<i>Decrease</i>	<i>Increase</i>
273	672.103	539.000	STATE GRANTS (homemaker)		3,566.40
273	672.104	539.000	STATE GRANTS (respite)		2,173.44

Appropriation Line Items

				Debit	Credit
Fund	Activity	Account	Description	<i>Increase</i>	<i>Decrease</i>
273	672.103	701.020	WAGES - CLASSIFIED SUPPORT (In Home Aides)	-	
273	672.104	701.020	WAGES - CLASSIFIED SUPPORT (In Home Aides)	-	

There is no corresponding increase in wages for the additional funding received. These dollars will decrease the amount of senior millage dollars needed for these ICCOA depts, and/or reduce the amount we need to draw from our fund balance, for services in 2025.

TOTALS				-	5,739.84
Amendment Balance (must be zero)					(5,739.84)

APPROVED

Department Head Approval

By Carol Hanulcik at 2:33 pm, 6/27/25

Date

Finance Office Use Only

Finance Officer Review

Date

County Administrator Approval

Date

Board Approval

Date

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST

DCW Premium received			Treasurer's Receipt #, date		
CLS (HM)	1HR (Res)	Total			
Jan	1,312.32	789.12	2,101.44	250000702	2/28/2025
Feb	1,093.44	698.88	1,792.32	250001029	3/28/2025
Mar	1,160.64	685.44	1,846.08	250001399	5/1/2025
Apr					
May					
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
3,566.40			2,173.44	5,739.84	

COUNTY OF IONIA
BUDGET AMENDMENT REQUEST

6/30/2025

Department/Commission on Aging

Requestor: Carol Hanulcik

Purpose/Description of Request:

To transfer Senior Millage funds between COA Depts, to recognize a portion of additional Senior Millage funds received (over 2025 budget) and to fund the Adult Day Services Program.

Revenue Line Items				Debit	Credit
Fund	Activity	Account	Description	Decrease	Increase
273	672.105	401.003	PROPERTY TAX - SENIOR MILLAGE	\$5,019.77	
273	672.108	401.003	PROPERTY TAX - SENIOR MILLAGE		5,019.77
273	672.003	401.003	PROPERTY TAX - SENIOR MILLAGE		3,638.00
273	672.003	401.003	PROPERTY TAX - SENIOR MILLAGE	\$3,638.00	
273	672.108	401.003	PROPERTY TAX - SENIOR MILLAGE	\$	3,638.00
273	672.108	671.301	FUNDRAISING		1,000.00
273	672.108	600.216	COST SHARE (new GL)		250.00
273	672.108	671.300	CONTRIBUTIONS & DONATIONS		250.00

Appropriation Line Items				Debit	Credit
Fund	Activity	Account	Description	Increase	Decrease
273	672.108	701.010	WAGES - CLASSIFIED, MANAGEMENT	2,275.00	
273	672.108	701.020	WAGES - CLASSIFIED, SUPPORT	1,300.00	
273	672.108	715.001	BENEFITS - FICA	275.00	
273	672.108	850.153	OPERATING - TRAINING	59.00	
273	672.108	850.199	OPERATING - MEMBERSHIPS	349.00	
273	672.108	850.800	OPERATING - UTILITIES (Reimbursement to EUMC)	880.00	

TOTALS				\$13,795.77	\$13,795.77
Amendment Balance (must be zero)					-

Department Head Approval _____

APPROVED

By Carol Hanulcik at 3:46 pm, 6/27/25

Date _____

Finance Office Use Only

Finance Officer Review _____

Date _____

County Administrator Approval _____

Date _____

Board Approval _____

Date _____

**IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION**

Request Board of Commissioners ratify ICCOA signatures on agreements for annual fundraiser.
July 8, 2024

CONTACT:

Carol Hanulcik, Director, Ionia County Commission on Aging

DESCRIPTION:

ICCOA requests board ratification of agency signatures on two agreements for their annual fundraiser – Elvis Tribute artist Jake Slater as Elvis at the Ionia Theatre on August 10, 2025.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

none

FINANCIAL ANALYSIS:

LEGAL REVIEW:

none

DEADLINE:

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I move to approve the request of the Commission on Aging Director, to ratify ICCOA signatures on two agreements for their annual fundraiser, Jake Slater as Elvis at the Ionia Theatre.

DEPARTMENT HEAD RECOMMENDATION:

I recommend board approval.

ADMINISTRATOR'S RECOMMENDATION: Administrator recommends approval of this request.

Hanulcik, Carol

From: Michael Bacigalupo <michaelbacigalupo@msn.com>
Sent: Saturday, June 28, 2025 9:55 AM
To: Hanulcik, Carol
Subject: Re: Jake Slater Show August 11, 2024
Attachments: Request for Taxpayer.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

This email serves as a contract between the Ionia Commission on Aging and the Josh Ramses Band for a performance with Jake Slater at the Ionia Theatre On August 10, 2025.

The performance fee for the band is \$2000.00.

Please make a check payable to:

Michael Bacigalupo
206 Sharpe St
Essexville, Michigan 48732.
2025 W9 is attached

Thank you

Mike Bacigalupo

From: Hanulcik, Carol <chanulcik@ioniacounty.org>
Sent: Friday, June 27, 2025 3:31 PM
To: Michael Bacigalupo <michaelbacigalupo@msn.com>
Subject: RE: Jake Slater Show August 11, 2024

Hi Mike,

I am reaching out to see if you had an agreement to send me for the event this year. Please let me know and please confirm your address: 206 Sharpe St, Essexville MI 48732.

Thanks, really looking forward to the event this year!!

Carol

Carol Hanulcik
Director
Ionia County Commission on Aging
[\(616\) 527-5365](tel:6165275365)

From: Michael Bacigalupo <michaelbacigalupo@msn.com>
Sent: Monday, July 8, 2024 12:04 PM
To: Hanulcik, Carol <chanulcik@ioniacounty.org>
Subject: Re: Jake Slater Show August 11, 2024

This is a statement of agreement between Keeping The Memory Alive LLC, and The Ionia County Commission on Aging of Ionia, MI.

Elvis Tribute Artist Jake Slater in cooperation with Keeping The Memory Alive LLC will perform on August 10th, 2025. Showtime for this event will be 4PM. Meet & Greet at 2PM

Elvis Tribute Artist Jake Slater will perform a 2 set band backed Elvis Tribute Show

Performance Location: Ionia Theatre, Ionia, MI.

A clean dressing area will need to be provided

Keeping The Memory Alive will have Jake Slater merchandise on hand for interested parties.

This performance will take place rain or shine. A rain location may be needed if the event is outdoors. Please make us aware of a rain location if needed:_____

Keeping The Memory Alive is not responsible for Acts of God and or Nature. If said event is canceled for any reason within 30 days prior to the agreed upon date the entire fee for this event shall be paid in full to Keeping The Memory Alive LLC within 7 Business Days of cancelation unless an applicable date is decided upon for re-scheduling. (The newly re-scheduled performance date must be within 30 days of the original agreed upon date. Any re-scheduled date shall be decided and agreed upon by both parties within 7 Business Days of cancelation.) If said event is canceled indefinitely by the client within the 30 days prior to said event the Total Event Fee is due to Keeping The Memory Alive LLC within 7 Business Days of cancelation. Failure to do so will bring about legal action.

The breakdown/fee for this event goes as follows:

-Elvis Tribute Performance: \$800.00

-Mileage Fee: N/A

-Hotel: N/A

-Total Event Fee: \$800.00

Payment for this event will be paid in full on the day of said performance. No Exceptions. (If payment is not received on the day of the performance an additional fee of \$250.00 will be added to the original Event Fee and shall be paid to Keeping The Memory Alive LLC in full within 7 business days of said performance. A second fee of \$250.00 will be added if payment is delayed more than 7 business days.) By signing this, Keeping The Memory Alive LLC Show Contract, all said parties agree to all of these terms.

Keeping The Memory Alive LLC is an independent contractor and assumes all responsibility for any required tax withholdings. If a W9 is required by the client to allow payment completion it must be mailed promptly to and received by Keeping The Memory Alive LLC along with a signed copy of this Show Contract at least 7 business days prior to the performance date. It will then be promptly filled out and sent to the return address of said institution for filing.

Tax ID# 26-4661151

Signed:_____Jake Slater_____

Signed:

Keeping The Memory Alive LLC.
Client
Elvis Tribute Artist Jake Slater

Ionia Commission on Aging /

Date

Received: _____

*This contact should be signed and returned to: Keeping The Memory Alive LLC.
10781 Finch Creek Rd.
Bellaire, MI 49615



133 East Adams Street
Ionia, MI 48846

IONIA COUNTY OFFICE OF THE SHERIFF

CHARLIE D. NOLL, SHERIFF
ANDREW A. BUCHOLTZ, UNDERSHERIFF
CAPT. ANDREW DINEHART, JAIL

Phone	(616) 527-5737
Admin	(616) 527-5383
Jail	(616) 527-5390
Fax	(616) 527-9102

Department Report

IONIA COUNTY SHERIFF'S OFFICE Talking Points

SHERIFF'S OFFICE

Jail Population: Our inmate population has been holding steady over the last several months. We have been maintaining a population of 90-100.

We are pleased to announce that we passed our DOC jail inspection at the beginning of March. We are good for another year.

Building Issue at the Ionia County Sheriff's Office. We have been operational without too many large problems. We did have some heat pump issues in January but those were quickly taken care of. With the heat, our cooling tower has been doing a good job keeping up.

Our maintenance staff Tom Loudonbeck has been off due to injury for over a month. He is slowly healing, and we are happy to have him back soon. This has led to several issues that have been taken care of by Scott and contractors.

SHERIFF'S OFFICE STAFF

Projects: Our jail door control system is still an on going project that keeps running into snags. Our IT department is heading this up.

We are in the process of testing and exploring radios to make a decision on which way to go in the future by T/E different brands and styles. We are required to have a plan in place by October 2026 to have all of our radios encryption enable for LEIN traffic.

Correctional Facility Staffing: With the changes in staffing, we still have 5 open positions, not counting the two being held for budgetary issues of 2020. Our incentivization has seemed to help in hiring some staff.

Mental Health: We continue to see a strong need for mental health access in our facility. Jennifer Zimkowski has been assigned to our facility by the right door. She has been working hard and fitting in well with the staff.

Uniform Services Staffing: We are currently down 2 road patrol positions. We have selected Jesse Evans (currently working in the jail) and Kyle Card. They are currently in GVSU's academy and will graduate in the middle of August. We have also extended a conditional offer to Alex Melinn and we are looking to have him start by middle of July.

We have hired Chyanne Overbeck who is in FTO and is working hard! We expect to have her solo in the middle of August.

Medical Issues: We are still seeing a large increase in our jail population with major mental health concerns and addiction-related related medical issues. Our medical and mental health staff are working hard to make sure they are being treated and staying healthy. Unfortunately, with the increase in addiction-related housing, we have seen an increase to our medical budget spending. Additionally, the price of prescription medication has seen a rise. This is a combination of price adjustments as well as the type of inmate that we are seeing on different medications.

Vehicle update: Since the last report, we have received all of our vehicles to get our fleet back to where it was. We are in the process of uplifting our last Durango.

Calls for Service:

3-6-25 to 6-24-25	2488
Assaults	33
B&E/Burglary	13
Child abuse/neglect	25
Domestic	49
Veh. Theft	5
Fraud	36
Hit & run	1
Larceny	20
Retail Fraud	24
MDOP	16
Warrant arrest	149
OWI	16
CSC	18
Suicide	2
Traffic Misd	26
Drug/Narcotic	9
Gen Assist	393
Abandon veh	29

Accidents	230
Serious Accidents	28
Alarms	67
Civil	179
Non-Criminal	174
K-9	8
R&O	10
Weapons off	4
Disorderly	14
Trespassing	8
Suspicious sit.	346
Public Relations	10
Mental Health	40
Deceased people	8

Kitchen Status: We have had some turnover in the kitchen staffing. Canteen has been doing the best they can to get us replacement staff, and we have been able to keep things running smoothly.

Respectfully,

Sheriff Charlie Noll
Ionia County Sheriff's Office