IONIA COUNTY BOARD OF COMMISSIONERS

Organizational Meeting Agenda
January 13, 2026
3:00 p.m.

I. Call to Order by County Clerk
II. Pledge of Allegiance
III. Public Comment
(3 minute time limit per speaker – please state name/organization)
IV. Organization of Board of Committees
   A. Selection of Chairperson
   **Meeting turned over to newly elected chairperson*
   B. Selection of Vice-Chairperson
   C. Review and Adoption of Board Rules
   **Discussion and adoption of board and committee meeting dates and times*
V. Approval of Agenda

VI. Action on Consent Calendar
   A. Approve minutes of the previous meeting(s)
VII. Appointments
   A. Appointments to Standing Committee(s)
      1. Audit Committee- Terry Frewen, Larry Tiejema, Scott Wirtz
      2. Facilities Committee- Gordon Kelley, David Hodges, Scott Wirtz
      3. Finance Committee- Terry Frewen, David Hodges, Larry Tiejema
      4. Grievance Hearing Committee- BOARD CHAIR, VICE-CHAIR, ONE COMMISSIONER
      5. Personnel Committee – Gordon Kelley, Phil Hesche, Jack Shattuck
   B. Commissioner Appointment to Boards/Commissions
      1. Airport Board- Terry Frewen, one year term
      2. Area Community Services Employment and Training Council – One appointment, Board Chair or their Designee
         - Scott Wirtz – one year term
      3. Bargaining Committee Representative – One Commissioner
         - Gordon Kelley - one year term
      4. Board of Public Works- Two Commissioner
         - Jack Shattuck-three year term
         - Phil Hesche- three year term
      5. Commission on Aging Board – One Commissioner
         - Larry Tiejema- one year term
      6. Community Corrections Advisory Board – One Commissioner
         - Scott Wirtz - one year term
      7. Community Mental Health Services Board- One Commissioner
         - David Hodges-three year term
      8. Department of Human Services Board – One Commissioner
         - Terry Frewen – one year term
      9. Emergency Management Advisory Council- Board Chair
      10. Ionia County Economic Alliance-One Commissioner
         - Jack Shattuck-three year term

11. Lake Boards- Three Commissioner
    - Long Lake Board- Scott Wirtz- one year term
    - Jordan Lake Board- Jack Shattuck – one year term
    - Morrison Lake Board- Phil Hesche - one year term
12. MAC Workers' Compensation Board – One Commissioner
    - Jack Shattuck – one year term
13. Mid-West Trail Authority – Two Commissioners
    - Larry Tiejema-two year term
    - Scott Wirtz – two year term
14. MSU Extension District Extension Council-One Commissioner
    - David Hodges-two year term
15. Park Advisory Board- One Commissioner
    - Jack Shattuck- two year term
16. Road Department Staff Meetings – Three Commissioner liaisons
    - Gordon Kelley- three year term
    - Dave Hodges – one year term
    - (Phil Hesche remains on for two years)
17. Southwest Michigan Alliance for Region Three (SMART) – Two Commissioner
    - Phil Hesche – one year term
    - Terry Frewen- one year term
18. Tax Allocation Board – One Commissioner (Chair of the Finance Committee)
19. West Michigan Regional Planning Committee-One Commissioner
    - David Hodges – one year term

C. Legal Counsel
1. Cohl, Stoker, and Toskey, P.C

D. Department Heads
1. Administrative Health Officer
    - Haleigh Leslie – one year appointment
2. Building Codes Official
    - Nick Keck- one year appointment
3. Equalization Director
    - Anthony Meyaard-one year appointment
4. Medical Examiner
    - Dr. Michael Markey U of M Sparrow, four year term

VIII. Unfinished Business

A.

IX. New Business

A. Reappointment to Airport Zoning Board
1. Jeff Montgomery, one-year term
2. Matt Kuhns, two-year term
3. Scott Wirtz, two-year term

B. Reappointment to Board of Public Works - No one replied about reappointment

C. Reappointment to the Park Advisory Board
1. David Hodges, two year term
2. Ally Cook, two year term
3. Bernard Russell, two year term

X. Reports of Officers, Boards, and Standing Committees

A. Chairperson

B. Board of Commissioner Report

C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Executive Session

A.

XIV. Adjournment

Board and/or Commission Vacancies

- **Community Corrections Advisory Board-Ionia Community Mental Health Representative**
- **Construction Board of Appeals**
- **Board of Public Works**
- **Land Bank Authority**
- **Midwest Michigan Trail Authority**
- **WMRPC Comprehensive Economic Development Strategy Committee**

Appointments for consideration in the month of January 2025:

- **Area Agency on Aging of Western Michigan Board of Directors**
- **Community Corrections Advisory Board- Ionia Community Mental Health Representative**
- **Park Advisory Board**

Appointments for consideration in the month of February 2025:

Notice is hereby given that the Ionia County Board of Commissioners' regular monthly meetings during 2026 will be held according to the following schedule. The meetings will be held in the Commissioners' board room, 3rd floor, Ionia County Courthouse, unless otherwise noticed.

Board Meetings

Tuesday, January 13, 2026 at 3:00 p.m.
Tuesday, January 27, 2026 at 3:00 p.m.

Tuesday, February 10, 2026 at 3:00 p.m.
Tuesday, February 24, 2026 at 3:00 p.m.

Tuesday, March 10, 2026 at 3:00 p.m.
Tuesday, March 24, 2026 at 3:00 p.m.

Tuesday, April 14, 2026 at 3:00 p.m.
Tuesday, April 28, 2026 at 3:00 p.m.

Tuesday, May 12, 2026 at 3:00 p.m.
Tuesday, May 26, 2026 at 3:00 p.m.

Tuesday, June 9, 2026 at 3:00 p.m.
Tuesday, June 23, 2026 at 3:00 p.m.

Tuesday, July 14, 2026 at 3:00 p.m.
Tuesday, July 28, 2026 at 3:00 p.m.

Tuesday, August 11, 2026 at 3:00 p.m.
Tuesday, August 25, 2026 at 3:00 p.m.

Tuesday, September 8, 2026 at 3:00 p.m.
Tuesday, September 22, 2026 at 3:00 p.m.

Tuesday, October 13, 2026 at 3:00 p.m.
Tuesday, October 27, 2026 at 3:00 p.m.

Tuesday, November 10, 2026 at 3:00 p.m.
Tuesday, November 24, 2026 at 3:00 p.m.

Tuesday, December 8, 2026 at 3:00 p.m.
Tuesday, December 22, 2026 at 3:00 p.m

BYLAWS
OF THE BOARD OF COMMISSIONERS
OF IONIA COUNTY, MICHIGAN

1. AUTHORITY

1.1 Bylaws

The Ionia County Board of Commissioners shall adopt bylaws pursuant to Section 46.11 of the Compiled Laws of Michigan as amended at the first meeting held in January.

1.2 Amendment of the Bylaws

The Ionia County Board of Commissioner shall not amend the bylaws except on the two-thirds vote of the members elected and serving.

1.3 Policy Prerogative

The Ionia County Board of Commissioners shall set the policies and procedures as permitted by Compiled Laws of Michigan.

1.4 County Administrator

The policies and procedures described above shall be executed by the Ionia County Board of Commissioners through the Ionia County Administrator as their designee who shall serve at the pleasure of the Ionia County Board of commissioners.

1.5 Department Directors

The Ionia County Administrator may appoint directors of the various departments within the County to further implement the policies and procedures described above. Directors of the various departments shall serve at the pleasure of the Ionia County Administrator.

2. MEETINGS

2.1 Organizational Meeting

The first meeting in each calendar year shall be the organizational meeting. At each such meeting, the county clerk shall preside. The county clerk shall first administer the oath of office to any commissioners to whom the oath has not previously been administered.

2.1.1 Election of Chairperson

The clerk shall then proceed to the election of the chairperson of the board. The clerk shall call for nominations for the office of chairperson and when nominations are closed by majority vote or no other nominations are forthcoming, the clerk shall order the roll of commissioners to be called unless by majority vote, the board decides to elect the chairperson by secret ballot. The clerk shall continue to preside until one nominee receives a majority of the votes of the members elected and serving. That nominee shall be declared chairperson.

2.1.2 Election of Vice-Chairperson

The newly elected chairperson shall assume the chair and proceed with the election to the office of vice-chairperson.

2.1.3 Bylaws

The board shall then review, and shall either amend or ratify, the current bylaws of the Board of Commissioners. Such action shall be by majority vote of the members elected and serving.

2.1.4 Additional Agenda

The Board of Commissioners may proceed to other agenda matters as they shall decide.

2.2 Regular Meetings

The county board shall meet on the second, and fourth Tuesday of each month. If any regularly scheduled meeting falls on one of the legal county holidays (as established by board policy), the board will meet on the next business day that is not a holiday.

2.3 Special Meetings

2.3.1 By Petition of Members

The Board of Commissioners shall meet in a special session upon the written petition to the county clerk signed by one-third or more of the members. The petition for a special meeting shall specify the time, date, place, and purpose of the meeting, with notice given to each Commissioner as provided in Rule 3.3.

2.3.2 By Call of Chair

As an alternate means of calling meetings other than the regularly scheduled meetings, the chairperson of the Board of Commissioners, with notice as provided in Rule 3.3, may convene a meeting of the Board upon his/her discretion.

2.4 Place of Meetings

Meetings of the Board of Commissioners convened shall be held in the commissioner's meeting room on the third floor of the Ionia County Administrative Building unless public notice of the meeting states a different location. Whenever the regular meeting place of the Board of Commissioners shall appear inadequate for members of the public to attend, the chairperson may change the meeting location to a larger facility in the county. A notice of such change shall be prominently posted on the door of the regular meeting place.

2.5 Time of Regular Meetings

Regular meetings each month shall begin at 3:00 p.m. The board shall not begin considering any matter on the agenda not yet under consideration three hours past the beginning of the meeting, except upon the unanimous consent of the members present. Matters on the agenda and not yet acted upon at the time of adjournment will be placed on the agenda of the next regular meeting or special meeting if one is called.

3. PUBLIC NOTICE OF MEETINGS

The county clerk shall provide the proper notice for all meetings of the Board of Commissioners. Such notice shall include, but not necessarily be limited to, the following:

3.1 Regular Meetings

The clerk or their designee shall post a notice within 10 days after the first meeting of the county board in each calendar year indicating the date, time, and place of the board's regularly scheduled meeting.

3.2 Special Meetings

If the board shall schedule a special meeting under Rule 2.3, the clerk or their designee shall post a notice of such meeting immediately No meeting shall be held until the notice shall have been posted at least 18 hours per the Open Meetings Act.

4. QUORUM, ATTENDANCE

4.1 Quorum

A majority of the members of the County Board of Commissioners shall constitute a quorum for the transaction of the ordinary business of the County, and questions which arise at meetings shall be determined by the votes of a majority of the members present, except upon the final passage or adoption of a measure or resolution, or the allowance of a claim against the County, in which case a majority of the members elected and serving shall be necessary.

4.2 Attendance

No member of the county board may absent himself or herself from any meeting of the board or any scheduled committee meeting without good cause. A board member who expects to be absent from a board meeting shall promptly notify the chairperson of the board, or for a committee meeting, the chairperson of the committee, of his/her anticipated absence.

5. MEETING AGENDAS

5.1 Agenda for Regular Meetings.

The county administrator, after first reviewing pending matters and requests, shall prepare a draft of the agenda of business for all regularly scheduled commission meetings. The chairperson of the board shall review and add or delete matters or refer matters to a board committee for review and report as he/she considers proper.

5.1.1 Agenda Items.

Any commissioner, chairperson of a committee, board, or other commission of the county, county elected department head, or other person, desiring to place a matter on the agenda shall notify the board of such item by providing a written statement of the matter to be considered to the county administrator's office. Supporting data or other information which will assist the board in its consideration of such matter may be included and is encouraged.

5.1.2 Time To Submit Agenda Items.

So that sufficient time will be available for preparation and delivery of the proposed agenda as required herein, agenda item requests must be received by the administrator's office by 5:00 p.m. on the Tuesday preceding the next regular meeting of the board. Items not received by the stated deadline may still be considered by the board if that item is presented to the board at the meeting as an addition to the agenda by the chairperson and consideration thereof is approved by a majority of the members present.

5.2 Agenda for Special Meetings

Whenever the board is called into session pursuant to Rule 2.3.1, the agenda shall be included in the notice of the meeting and no other matter shall be considered.

5.3 Distribution of Agenda and Materials

Upon the completion of the agenda, the administrator shall immediately distribute copies of the agenda together with copies of reports, explanations, etc., that relate to the matters of business on the agenda. Commissioners shall be entitled to receive such materials not later than the Saturday preceding the next regular meeting.

5.4 Consent Calendar - Defined

The consent calendar shall consist of those matters which the commission has determined to be "routine" and are usually matters about which the board commonly concurs. Among such matters are the approval of minutes, approval of bills for payment, appointment of persons to budgeted and classified positions, and other matters that the Board of Commissioners is required by statute or board rule to approve.

5.5 Consent Calendar - Procedure

The agenda shall contain a list of consent calendar matters, as defined in rule 5.4, under the heading of "consent calendar" and shall have attached any supportive or informational materials associated with the consent calendar which have been submitted. At a meeting of the commissioners where a consent calendar has been prepared, any commissioner shall have the right to have removed from the consent calendar any items on which such commissioner has questions or wishes to debate. The chairperson shall then direct the clerk to remove such matter(s) and place them in an appropriate place on the meeting's agenda. A vote shall not be required to remove a matter from the consent calendar. The chairperson shall adopt the consent calendar, absent objection by any commissioner.

5.6 Order of Business

The agenda shall be arranged in the following order:

a. Call to order
b. Pledge of allegiance
c. Invocation
d. Approval of the agenda
e. Public comment (three minutes per speaker)
g. Action on consent calendar
h. Unfinished business
i. New business
j. Reports of officers, Commissioners' boards, and standing committees
k. Reports of special or ad hoc committees
l. Public comment (three minutes per speaker)
m. Closed Sessions
n. Adjournment

6. CONDUCT OF MEETINGS

6.1 Chairperson

The person elected chairperson in the first meeting each year of the Board of Commissioners shall preside at all meetings of the board. In the absence of the chairperson, the person elected vice-chairperson shall preside. If neither the chairperson nor the vice-chairperson is present, the clerk shall preside until the commissioners present elect a commissioner to preside during the absence of the chairperson or vice-chairperson.

6.2 Form of Address

Board members wishing to speak shall first be recognized by the chairperson and each person who speaks shall address the chairperson or the board. Other persons at the meeting shall not speak unless recognized by the chairperson.

6.3 Disorderly Conduct

The chairperson shall call to order any person who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities. Such person shall thereupon be seated until the chairperson shall have determined whether the person is in order. If a person so engaged in presentation shall be ruled out of order, he or she shall not be permitted to speak further at the same meeting except upon special leave by the Board of Commissioners. If the person shall continue to be disorderly and to disrupt the meeting, the chairperson may order the person removed from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting. The chairperson shall have the right to immediately declare a recess of the meeting for such time as may be, in the chairperson's discretion, necessary to deal with disruptive or disorderly behavior.

7. RECORD OF MEETINGS

7.1 Minutes and Official Records of the Board

The county clerk shall be clerk of the board and shall be responsible for maintaining the official record and minutes of each meeting of the board per the Open Meetings Act. The minutes shall include all the actions and decisions of the board with respect to substantive (non-procedural) motions. The minutes shall include the names of the mover and seconder and the vote of the commissioners. The record shall also state whether the vote was by voice or by roll call; when by roll call, the record shall show how each member voted.

The clerk shall maintain in the office of the clerk copies of each resolution and ordinance or other matter acted upon by the board. The official minutes, however, may refer to those matters by an identifying number and the descriptive title of the ordinance, resolution, or other matter.

7.2 Record of Discussion

The clerk shall be responsible for making an electronic recording of each meeting of the Board of Commissioners. The Clerk may make a written record of public comments made by the public during a public hearing. For comments of the public during "Public Comment", the Clerk shall list the name of the contributor(s) and the subject(s) covered, but shall not list the opinion or positions taken by the contributor(s).

7.3 Public Access to Meeting Records

The clerk shall make available to members of the public the records and minutes of the board meetings in accordance with the freedom of information act.

7.5 Publication of Minutes

Publication of the minutes or other report of the proceedings of the board shall be done as may be required by statute.

7.6 Minutes and Records of Committee Meetings

Each committee, with the assistance of the county administrator's office, shall maintain written minutes of its meetings and shall deliver such minutes to the clerk. The clerk shall maintain a separate file for each committee. The minutes of each committee meeting shall include at least the following: the date and place of the meeting, members attending, and all of the actions, decisions and recommendations of the committee with respect to all matters referred to such committee for review and report to the board. Such minutes shall constitute a public record in the meaning of the freedom of information act, and shall be made available to any person as required by law.

8. COMMITTEES

8.1 Appointment

Each year, following the election of the board chairperson, the chairperson shall appoint commissioners to the standing committees listed under Rule 8.3, unless otherwise provided.

8.2 Committee Chairperson

A committee Chairperson will be appointed at each committee's first meeting**8.3 Standing Committees**

Standing committees of the board shall meet as needed at such time and place as a majority of the committee members shall agree. The committee chairperson may call such additional meetings as may be necessary to properly discharge the business of the committee. The standing committees are:

Audit Committee
Facilities Committee
Personnel Committee
Finance Committee
Grievance Hearing Committee

All matters which have not been referred to a standing committee shall be placed on the agenda of a regular board meeting.

8.3.1 Grievance Hearing Committee

The Grievance Hearing Committee is a standing committee organized for the purpose of hearing union employee grievances in accordance with provisions of specific union contracts, or complaints from non-union employees in accordance with the Personnel Policies. Members of the Grievance Hearing Committee shall consist of the Board Chair, Vice-Chair, and another Commissioner appointed by the Board Chair. If any member also serves as the Union Negotiation Bargaining Team Representative, the Board shall appoint another commissioner to serve as the third member of the Grievance Hearing Committee.

8.4 Special Committees

The board chairperson shall also have the right to appoint special committees for specific purposes, with the consent of a majority of the members elected or appointed, but such committees' functions shall not be permanent, and their authority shall cease when their work has been accomplished and their reports submitted to the full Board.

8.5 Chairperson as Member

The board chairperson, or the vice-chairperson in the absence of and by designation of the chairperson, shall be an ex-officio member without vote on all standing and special committees.

8.6 Responsibilities.

Each committee shall thoroughly investigate any matter referred to it by the board or board chairperson and shall report in writing its findings to the board without undue delay.

8.7 Committee Meetings

A majority of the members of a committee shall constitute a quorum. All meetings shall comply with the provisions of the Open Meetings Act.

9. CLOSED SESSION

The vote to meet in closed session shall be recorded in the minutes of the meeting at which the decision was made.

9.1 Two-Thirds Vote

The Board of Commissioners may meet in closed session, closed to members of the public, upon the motion of any member and roll call approval by two-thirds of the members for the following purposes:

- To consider the purchase or lease of real property, until an option to purchase or lease that property is obtained.
- To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the county board.
- To consider material exempt from discussion or disclosure by state or federal statute, including an attorney-client privileged written opinion.
- To review the specific contents of an application for employment to a county position and the applicant requests that the application remain confidential. Whenever the board meets to interview an applicant, it shall be in open session.

9.2 Other Reasons

The board may also meet in closed session for the following reasons without the requirement of a two-thirds vote:

- To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent if the named person requests a closed hearing. If the person rescinds his/her request for a closed hearing the matter at issue shall thereafter be considered only in open public meeting.
- To consider strategy connected with the negotiation of a collective bargaining agreement.

9.3 Minutes, Closed Session

For each closed session, the clerk shall make a separate record of the topics discussed. This record shall not be disclosed to the public except upon the order of a court. The clerk may destroy the minutes after one year and one day have passed after the meeting at which the board approved the minutes of the meeting at which the board voted to hold the executive meeting.

10. MOTIONS AND RESOLUTIONS

10.1 Statement by Chairperson, Motions, and Resolutions

No motion or resolution shall be adopted until the motion is stated by the presiding officer. All motions, except procedural motions and resolutions, may be required to be in writing upon the demand of any member. A request to recess for the purpose of writing out a motion or resolution shall be in order.

10.2 Rank of Motions

The order of precedence of motions shall be:

Privileged Motions
- Fix the time to which to adjourn (or set the time for next meeting)
- Adjourn
- Recess
- Raise a question of privilege
- Call for orders of the day

Subsidiary Motions
- Lay on the table
- Call the previous question (immediately to close debate and making of subsidiary motions except lay on the table)
- Limit or extend the limits of debate
- Postpone to a certain time (postpone definitely)
- Refer to a committee
- Amend the main motion
- Postpone indefinitely
- Clear the floor of all motions

Main Motion

10.3 Non-Debatable Motions
The motions to fix the time of the next meeting, adjourn, recess, point of privilege, call for orders of the day, to table, vote immediately, limit or extend debate shall be ordered and voted upon without debate.

10.4 Procedural Motions

10.4.1 Motion to Reconsider
The motion to reconsider shall be in order on any question the board has decided, but no question shall be reconsidered more than once. The motion to reconsider shall be in order on the same day as the vote to be reconsidered was taken and in the next regular meeting following. The motion to reconsider shall be made only by a member who voted with the prevailing side. A motion to reconsider a motion to amend shall not be in order if the main question has been voted upon. If the board has adopted a motion to reconsider, however, motions to amend shall be in order.

10.4.2 Motion to Clear the Floor
This motion may be made by the chairperson or a member at any time procedural matters have become sufficiently confused. If the motion to clear the floor has been adopted, it shall clear the floor of all motions as though they have been withdrawn. The motion shall not be subject to debate nor, if adopted, to reconsideration.

10.4.3 Temporary Suspension of the Rules
These rules may be suspended temporarily at any time by vote of two-thirds of the members elected and serving to achieve any legal objective of the board in a legal manner.

10.4.4 Appeal Rulings of the Chairperson

Any commissioner may appeal the ruling of the chairperson. On all appeals receiving a second, the question shall be, “Shall the decision of the chairperson stand as the decision of the county board?”

11. VOTING

11.1 Abstaining From Voting

Whenever a question is put by the chairperson, every commissioner present shall vote on the question. Any member may be excused from voting only if that person has a bonafide conflict of interest as recognized by the majority of the remaining members of the Board.

11.2 Roll Call Votes

The names and votes of commissioners shall be recorded on board actions to adopt final measures such as ordinances, resolutions, appointment or election of officers, etc. The election of the board chairperson may be by secret ballot with the approval of a majority of commissioners present. Upon the demand of any of the commissioners, a roll call vote shall be taken on other motions and actions.

11.3 Votes Required

A majority of the members of the County Board of Commissioners shall constitute a quorum for the transaction of the ordinary business of the County, and questions which arise at meetings shall be determined by the votes of a majority of the members present, except upon the final passage or adoption of a measure or resolution, or the allowance of a claim against the County, in which case a majority of the members elected and serving shall be necessary.

11.4 Vote By Board Chairperson

The chairperson of the board shall have the right to vote on all matters brought before the board.

12. PARLIAMENTARY AUTHORITY

Robert’s Rules of Order (Newly Revised) shall govern all questions of procedure not otherwise provided by these rules or by state or federal law. The legal counsel to the board or other person so designated by the board shall serve as the board’s parliamentarian and shall advise the presiding officer regarding rules of procedure.

Adopted by the Ionia County Board of Commissioners on.

Revised January 2026

IONIA COUNTY BOARD OF COMMISSIONERS
Jack Shattuck, Chairman

December 23, 2025, 3:00 p.m.
Minutes

Members Present: County Commissioner Scott Wirtz, County Commissioner Phil Hesche, County Commissioner Gordon Kelley, County Commissioner Jack Shattuck, County Commissioner Terence Frewen

Members Absent: County Commissioner David Hodges, County Commissioner Larry Tiejema

Others Present: County Administrator Chad Shaw, County Clerk Greg Geiger.

I. Call to Order
Shattuck called the meeting to order at 3:00 pm.

II. Pledge of Allegiance
Shattuck led the Pledge of Allegiance.

III. Invocation
Kelley led the invocation.

IV. Approval of Agenda
Board discussed agenda, removed item regarding Pline Road
Motion to Approve Agenda As Amended
Moved by Frewen
Motion carried

V. Public Comment
Don Stump commented on a road.
Gary Gross commented on a road.
Jeff Stump commented on a road.
Richard Unrath commented on a tax bill.
Diane Unrath commented on a tax bill.
Al Almy commented on the Board.
Judy Clark commented on a tax bill.
Bob Van Lente commented on communication.

VI. Action on Consent Calendar
Board approved the consent calendar by unanimous consent.

VII. Unfinished Business

Board discussed contract for Diesel Fuel for the Road Department. Road Department employee Cody Waite presented the contract and recommended awarding the contract.

Motion to Remove from Table
Moved by Frewen
Motion carried

Motion to Approve Purchase of Diesel Fuel
Moved by Frewen
Motion carried

VIII. New Business

Board discussed request to renew and upgrade Inseyets Online Pro. Sheriff Noll presented the request and recommended approval.

Motion to Approve Request to Renew and Upgrade
Moved by Kelley
Motion carried

Board discussed proposal with Restore Consulting. Maintenance Director DeRuischer presented the proposal and recommended approval.

Motion to Approve Contract
Moved by Frewen
Motion carried

Board discussed year end budget amendments. Finance Director Roxy Craton presented the amendments and recommended approval.

Motion to Approve Budget Amendments for General Fund, Road Department, and Commission on Aging.
Moved by Kelley
Motion carried

Board discussed purchase of skid steer for the Road Department. Road Department employee Cody Waite presented the purchase and recommended approval.

Motion to Approve Purchase of Skid Steer
Moved by Kelley
Motion carried

Board discussed purchase of dump trucks for the Road Department. Road Department employee Cody Waite presented the purchase and recommended approval. Board took no action.

Board discussed resolution for MDOT Contract 25-5578. Road Department employee Cody Waite presented the resolution and recommended approval.

Motion to Approve Resolution for MDOT Contract 25-5578
Moved by Frewen
Motion carried by Roll Call Vote
Yes – Wirtz, Hesche, Kelley, Shattuck, Frewen
No –

Board discussed resolution Certifying O'Brien Road as a Primary Road. Road Department employee Cody Waite presented the resolution and recommended approval.

Motion to Approve Resolution Certifying O'Brien Road as a Primary Road
Moved by Frewen
Motion carried Roll Call Vote
Yes – Wirtz, Kelley, Shattuck, Frewen
No – Hesche

Board discussed MER's Surplus and recommended moving funds into MERS accounts. Shaw presented the information

Motion to Approve Transfer of Surplus Funds to Employee Divisions
Moved by Frewen
Motion carried

IX. Department Reports

No Department Reports

X. Reports of Officers, Boards, and Standing Committees

Kelley commented on committees.
Frewen commented on committees and organizational meeting.
Shaw commented on holiday events, committees, projects.

XI. Reports of Special or Ad Hoc Committees

No reports of special or ad hoc committees.

XII. Public Comment

Tim McCallister commented Road Department Staff

XIII. Closed Session

Board discussed entering closed session.

Motion to Enter Closed Session
Moved by Kelley
Motion carried

Closed Session

Motion to Exit Closed Session
Moved by Kelley
Motion Carried

Board discussed approving union contract with Health Department union PERA.
Motion to Approve Union Contract
Moved by Kelley
Motion carried

Board discussed approving union contract with Sheriff's Deputy Union.
Motion to Approve Union Contract
Moved by Kelley
Motion carried

XIV. Adjournment

Board discussed adjournment.
Motion to Adjourn
Moved by Frewen
Motion carried

Jack Shattuck
Jack Shattuck, Chairman

Greg Geiger, County Clerk