

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING**

**APRIL 14, 2026 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND TEAMS

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
- VIII. New Business**
 - A. Reappointment to Economic Development Corporation/Brownfield Redevelopment Authority
 - Jonathan Dinehart, 3-year term
 - B. Reappointment to Ionia County Tax Allocation Board
 - Mary Lou Mulick, 1 year term
 - C. Resolution Adopting Brownfield Plan Amendment #1 MSDB LLC Redevelopment
 - D. Resolution Submitting Millage Proposal for County Wide Library Services
 - E. Public Hearing and Resolution to Annex Certain Lands to the Village of Muir**
 - F. Request Approval of Agreement for Additional Sheriff's Office Services with Boston Township- Sheriff Noll
 - G. Request Approval of Agreement for Sheriff's Office Services with The Village of Clarksville- Sheriff Noll
 - H. Request Approval of Agreement for Additional Sheriff's Office Services with the Township of Orleans – Sheriff Noll
 - I. Request Approval for signatures on 2027-2029 Proposal to Provide Services Under the Older Americans Act – Carol Hanulcik
 - J. Resolution Submitting Emergency Services Millage Proposal

- IX. Department Reports**
A. Circuit Court Family Division Juvenile Division
B. MSU Extension
- X. Reports of Officers, Boards, and Standing Committees**
A. Chairperson
B. Board of Commissioners
C. County Administrator
- XI. Reports of Special or Ad Hoc Committees**
- XII. Public Comment (3-minute time limit per speaker)**
- XIII. Closed Session**
A. None
- XIV. Adjournment**

Board and/or Commission Vacancies

- **Board of Public Works**
- **Community Corrections Advisory Board-Ionia Community Mental Health Representative**
- **Construction Board of Appeals**
- **Economic Development Corporation/Brownfield Redevelopment Authority**
- **Land Bank Authority**
- **Midwest Michigan Trail Authority**
- **WMRPC Comprehensive Economic Development Strategy Committee**

Appointments for consideration in the month of April 2026:

- **Area Agency on Aging of Western Michigan Advisory Council**
- **Economic Development Corporation/Brownfield Redevelopment Authority**
- **Jury Board**

Appointments for consideration in the month of May 2026:

- **NONE**



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

March 24, 2026, 3:00 p.m.
Minutes

Members Present: County Commissioner Scott Wirtz, County Commissioner Phil Hesche,
County Commissioner Gordon Kelley, County Commissioner Jack
Shattuck, County Commissioner Terence M. Frewen

Members Absent: County Commissioner David Hodges

Others Present: County Administrator Chad Shaw, County Clerk Greg Geiger

- I. Call to Order
Frewen called the meeting to order at 3:00 pm.
- II. Pledge of Allegiance
Frewen led the Pledge of Allegiance.
- III. Invocation
Frewen led the invocation.
- IV. Approval of Agenda
Board discussed the agenda and amended appointments to Veteran's Affairs
Committee
Motion to Approve the Agenda as Amended
Moved by Shattuck
Motion carried by voice vote
- V. Public Comment
Shane Houghton commented on Veterans' Service Office.
Eric Calley commented on Veterans' Service Office.
Tim Ross commented on Veterans' Service Office.
- VI. Action on Consent Calendar
Board amended Shattuck's per diem and milage.
Board approved the consent calendar by unanimous consent.
- VII. Unfinished Business
No unfinished business.



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

VIII. New Business

Board discussed a presentation from Steve Currie, Executive Director of the Michigan Association of Counties, on county-related legislative and policy matters.

Board discussed a call to special election. County Administrator Chad Shaw presented the matter and recommended approval.

Motion to call a Special Election to Fill the Vacancy in District 3 with a Primary Election to be held August 4, 2026, and a General Election to be held November 3, 2026, in accordance with MCL 46.413

Moved by Kelley

Motion carried by voice vote

Board discussed the renewal of the Motorola Service Agreement. Lance Langdon presented the agreement and recommended approval.

Motion to Approve the Motorola Service Agreement Renewal and Authorize Director Langdon to Sign

Moved by Shattuck

Motion carried by voice vote

Board discussed a request for approval of the Fiscal Year 2027 Michigan Indigent Defense Commission Grant for the Public Defender Office. Walter Downes presented the grant and recommended approval.

Motion to Approve the FY27 MIDC Grant for the Public Defender's Office

Moved by Shattuck

Motion carried by voice vote

Board discussed a resolution certifying the county road system mileage pursuant to Act 51. Cody Waite presented the resolution and recommended approval.

Motion to Approve the Resolution for Act 51 Certifying County Road System Mileage

Moved by Kelley

Motion carried by roll call vote

Yes — Wirtz, Kelley, Shattuck, Frewen

No — Hesche



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

Board discussed a resolution approving and authorizing the signing of Michigan Department of Transportation Contract No. 26-5032 for the Bell Road Bridge over Duck Creek. Cody Waite presented the resolution and recommended approval.

Motion to Approve the Resolution Authorizing Signing of MDOT Contract 26-5032

Moved by Wirtz

Motion carried by roll call vote

Yes — Wirtz, Hesche, Kelley, Shattuck, Frewen

No —

Board discussed a request for approval of a motor-grader rental agreement. Cody Waite presented the request and recommended approval.

Motion to Approve the Motor-Grader Rental Agreement

Moved by Shattuck

Motion carried by voice vote

Board discussed a request for approval of as-needed construction services. Cody Waite presented the request and recommended approval.

Motion to Approve As-Needed Construction Services From Buck Garland

Moved by Wirtz

Motion carried by voice vote

Board discussed a request to sign an updated agreement with the Easton United Methodist Church for the Blue Skies Adult Day Program. Carol Hanulcik presented the agreement and recommended approval.

Motion to Approve the Updated Agreement with Easton United Methodist Church for the Blue Skies Adult Day Program

Moved by Kelley

Motion carried by voice vote

Board discussed a request for approval to sign a Letter of Intent for the County Veteran Service Grant and to authorize the creation of a County Veterans' Affairs and Veterans' Service Office. County Administrator Chad Shaw presented the request and recommended approval.

Motion to Approve the Letter of Intent for the County Veteran Service Grant and Creation of the County Veterans' Affairs/Veterans' Service Office

Moved by Kelley

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

Board discussed a request to form the Ionia County Veterans Affairs Committee.

Motion to Approve the Formation of the Ionia County Veterans Affairs Committee

Moved by Shattuck

Motion carried by voice vote

Board discussed appointments to the Ionia County Veterans Affairs Committee. Appointments considered include Joel Vanslambrouck, Shane Houghton, and Patrick Dixon, Christina Kremm

Motion to Approve Appointments to the Ionia County Veterans Affairs Committee

Moved by Wirtz

Motion carried by voice vote

IX. Department Reports

Board received a report from the Public Defender Department.

Board received a written report from the Register of Deeds Department.

X. Reports of Officers, Boards, and Standing Committees

Frewen commented on committee meetings and on the ICEA.

Kelley commented on committee meetings, WMRPC Data Centers, and cost increases.

Hesche commented on veterans' service office.

Shaw commented on veterans' service office, long term building plan.

XI. Reports of Special or Ad Hoc Committees

No reports of special or ad hoc committees.

XII. Public Comment

Gina Johnsen commented on legislative proposals.

XIII. Closed Session

No Closed Session



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

XIV. Adjournment

Board discussed adjournment.

Motion to Adjourn

Moved by Shattuck

Motion carried by voice vote

Terence M. Frewen, Chairman

Greg Geiger, County Clerk



OFFICE OF THE IONIA COUNTY CLERK
Greg Geiger, County Clerk

April 3, 2026

To the Ionia County Board of Commissioners,

I would respectfully recommend that the Ionia County Board of Commissioners appoint Mary Lou Mulick as the citizen representative to the Ionia County Tax Allocation Board for 2026 term.

Respectfully,

Greg Geiger
Ionia County Clerk

IONIA COUNTY, MICHIGAN

**RESOLUTION ADOPTING A BROWNFIELD PLAN AMENDMENT #1
MSDB LLC REDEVELOPMENT, IONIA COUNTY, MICHIGAN
BY THE COUNTY OF IONIA
PURSUANT TO AND IN ACCORDANCE WITH
THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS
OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the Board of Commissioners of Ionia County, Michigan, held in the Board of Commissioners Chambers, Ionia County Administration Building located at 101 West Main Street, Ionia MI 48846 on the ____ day of __ 2026 at __ PM.

PRESENT:

ABSENT:

MOTION BY:

SUPPORTED BY:

WHEREAS, Ionia County, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has established the Brownfield Redevelopment Authority of Ionia County (the "Authority") and have designated that all related activities shall proceed through the Authority; and

WHEREAS, the Authority, pursuant to and in accordance with Section 13 of the Act, has reviewed, and recommended for adoption by the Ionia County Board of Commissioners, the Brownfield Plan Amendment #1 (the "Plan") attached hereto, to be carried out within the Village of Saranac, relating to the development of property located at 234 S Vosper Street, Saranac, MI, (the "Site"), as shown in Figures 1 and 2 of the Plan and more particularly described in the legal description of the property contained within the attached Plan; and

WHEREAS, the Ionia County Board of Commissioners have reviewed the Plan, and have been provided with a reasonable opportunity to express their views and recommendations regarding the Plan and in accordance with Section 14(5) of the Act; and

WHEREAS, the Ionia County Board of Commissioners have noticed and held a public hearing in accordance with Section 14 (1, 2, 3, 4, and 5) of the Act, and

WHEREAS, the Authority and the Saranac Village Council have passed a resolution supporting the adoption of the Plan;

WHEREAS, the Ionia County Board of Commissioners have made the following determinations and findings:

1. The Plan constitutes a public purpose under the Act;
2. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
3. The proposed method of financing the costs of the eligible activities, as described in the Plan, was feasible and the Authority has the ability to arrange the financing;
4. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act; and
5. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

WHEREAS, as a result of the review of the Plan the Ionia County Board of Commissioners concur with the adoption of the individual Plan.

NOW, THEREFORE BE IT RESOLVED THAT:

1. **Plan Support.** Pursuant to the authority vested in the Ionia County Board of Commissioners, by the Act, the Plan is hereby supported in the form attached to this Resolution.
2. **Severability.** Should any section, clause, or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
3. **Repeals.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

AYES:

NAYES:

ABSTAINED:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

)§

IONIA COUNTY)

I, the undersigned, the fully qualified and acting Clerk of Ionia County, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Ionia County Board of Commissioners at a regular meeting held on the __ day of __ 2026, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature
this __ day of __ 2026.

Greg Geiger, Ionia County Clerk

**BOARD OF COMMISSIONERS
COUNTY OF IONIA, MICHIGAN**

**RESOLUTION SUBMITTING MILLAGE PROPOSAL
FOR COUNTY-WIDE LIBRARY SERVICES**

At a regular meeting of the Board of Commissioners of the County of Ionia, State of Michigan, held at the Ionia County Courthouse, 101 West Main Street, Ionia, on the 14th day of April, 2026, at 3:00 p.m.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and seconded by Member _____:

WHEREAS, the County of Ionia (“County”) Board of Commissioners has the powers granted by Act 138 of the Public Acts of Michigan of 1917, as amended, and Act 156 of the Public Acts of Michigan 1851, as amended, including the authority to levy a tax to raise funds permitted and authorized by law for library purposes; and

WHEREAS, in 1998, the County placed a proposal on the ballot to provide funds for local public libraries in the County (the “Library Millage”); and;

WHEREAS, the Library Millage was approved by County electors and has been renewed by County electors since 1998, having last been renewed by County electors in 2016 for a ten-year period (2018 through and including 2027); and

WHEREAS, the current Library Millage expires with the 2027 tax levy; and

WHEREAS, the Board of Commissioners determines that it is in the best interests and welfare of the County and its residents that revenue be authorized for the purpose of continuing to provide funds for library services to the people of the County and for all library purposes authorized by law, the proceeds of which will be distributed to Alvah N. Belding Memorial

Library, Ionia Community Library, Lake Odessa Community Library, Lyons Township District Library, Portland District Library, and Saranac Clarksville District Library pursuant to a library services contract; and

WHEREAS, the Board of Commissioners determines that it is in the best interests of the County to submit a ballot proposal to County electors for the renewal of the levy of 1.2212 mills for the above-stated purposes for a period of ten (10) years, 2028 through 2037, both inclusive, at a special County election coinciding with the State primary election to be held on Tuesday, August 4, 2026, pursuant to State law.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The County Board of Commissioners resolves to present to the electors of Ionia County the renewal of the Library Millage as described in the millage language attached hereto as Exhibit A at the August 4, 2026 election and, therefore, the County Board of Commissioners approves the ballot language attached as Exhibit A and certifies it for inclusion on the August 4, 2026 ballot.

2. The Chairman of the Board is authorized and directed to promptly submit this resolution along with the above ballot language to the County Clerk for inclusion on the August 4, 2026 ballot.

3. Any resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Greg Geiger, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF IONIA)

I, Greg Geiger, Clerk of the County of Ionia do hereby certify that the foregoing resolution was duly adopted by the Ionia County Board of Commissioners at the regular meeting held _____, 2026, and is on file in the records of this office.

Greg Geiger, County Clerk

EXHIBIT A

COUNTY OF IONIA, MICHIGAN

PROPOSAL NO. 1

MILLAGE RENEWAL PROPOSITION

1.2212 MILLS FOR COUNTY-WIDE LIBRARY SERVICES

Shall the County of Ionia renew the previously authorized millage of 1.2212 mills per year (\$1.2212 per \$1,000 of taxable value) upon all taxable real and personal property in the County for a period of 10 years, 2028-2037, both inclusive, subject to reduction as provided by law, for the purpose of providing funds for library services to the people of the County and for all library purposes authorized by law?

It is estimated that a levy of 1.2212 mills would provide revenue of \$2,883,925 in the first calendar year. The revenue from this millage levy will be disbursed by the County to the Alvah N. Belding Memorial Library, Ionia Community Library, Lake Odessa Community Library, Lyons Township District Library, Portland District Library, and Saranac Clarksville District Library within the County. A portion of the revenues collected may be required to be distributed to the Local Development Financing Authority of the City of Belding, the City of Ionia Brownfield Redevelopment Authority, and the County of Ionia Brownfield Redevelopment Authority.

Yes ___
No ___

EXHIBIT A

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LIBRARY	TOWNSHIP/CITY/VILLAGE	PERCENTAGE
Alvah N. Belding Memorial Library	Otisco Township	100%
	City of Belding	100%
	Keene Township	50%
	Orleans Township	100%
Ionia Community Library	Ionia Township	100%
	City of Ionia	100%
	Ronald Township	100%
	Easton Township	100%
	Berlin Township	50%
	Orange Township	50%
	North Plains Township	50%
Lake Odessa Community	Village of Lake Odessa	100%
	Odessa Township	100%
	Sebewa Township	50%
Lyons Township District Library	Village of Lyons	100%
	Lyons Township	100%
	North Plains Township	50%
Portland District Library	City of Portland	100%
	Portland Township	100%
	Orange Township	50%
	Danby Township	100%
	Sebewa Township	50%
Saranac Clarksville District Library	Village of Saranac	100%
	Boston Township	100%
	Village of Clarksville	100%
	Campbell Township	100%
	Keene Township	50%
	Berlin Township	50%

LIBRARY SERVICES CONTRACT

THIS AGREEMENT is entered into as of this _____ day of _____, 2026, by and among the County of Ionia (the "County"), the Alvah N. Belding Memorial Library ("Belding"), the Ionia Community Library ("Ionia"), the Lake Odessa Community Library ("Lake Odessa"), the Lyons Township District Library ("Lyons"), the Portland District Library ("Portland"), and the Saranac Clarksville District Library ("Saranac"). Belding, Ionia, Lake Odessa, Lyons, Portland, and Saranac are referred to collectively in this Agreement as the "Libraries", and each as a "Library". The Libraries and the County are referred to collectively in this Agreement as the "Parties", and each as a "Party".

Belding is a public library established under Act 164, Michigan Public Acts of 1877, as amended. Ionia, Portland, Lyons, Lake Odessa, and Saranac are each district libraries established under Act 24, Michigan Public Acts of 1989, as amended. Each of the Libraries is eligible, either on its own, or through its incorporating municipalities, to levy millage for the support of library operations. Each of the Libraries is a public library recognized by the State of Michigan as eligible to receive penal fines collected for the breach of the penal laws of this State within the County, in accordance with the provisions of Act 59, Michigan Public Acts of 1964, as amended.

The County previously determined that it was in the best interest of the County to provide public library services to all residents of the County by entering into a Library Services Contract (the "Contract") rather than establishing a separate county library. The County previously agreed to place and did place a ballot proposition requesting authorization to levy 1.2339 mills for a 10-year period (2018 through and including 2027) (the "Prior Library Millage") to the electors of the County at the August, 2016 primary election, which Prior Library Millage was approved by County electors.

It is necessary to seek County approval of a new ballot proposal for the renewal of the Prior Library Millage for an additional 10-year period, and if such millage is renewed by County electors, to provide for the distribution of the proceeds of that renewed millage by the County to the Libraries in accordance with this Library Services Contract.

1. Question to be Submitted to County Electors. The Parties agree to request the County to place the following millage renewal question (in substantially the following form) on the 2026 August primary election (the "Library Millage"):

Shall the County of Ionia renew the previously authorized millage of 1.2212 mills per year (\$1.2212 per \$1,000 of taxable value) upon all taxable real and personal property in the County for a period of 10 years, 2028-2037, both inclusive, subject to reduction as provided by law, for the purpose of providing funds for library services to the people of the County and for all library purposes authorized by law?

It is estimated that a levy of 1.2212 mills would provide revenue of \$2,883,925 in the first calendar year. The revenue from this millage levy will be disbursed by the County to the Alvah N. Belding Memorial Library, Ionia Community Library, Lake Odessa Community Library, Lyons Township District Library, Portland District Library, and Saranac Clarksville District Library within the County. A portion of

the revenues collected may be required to be distributed to the Local Development Financing Authority of the City of Belding, the City of Ionia Brownfield Redevelopment Authority, and the County of Ionia Brownfield Redevelopment Authority.

Yes ___

No ___

2. Determination of Allocable Share of Operating Millage. The Parties agree that the area of the County served by each Library is as described in Exhibit A attached to this Agreement and made a part hereof (the "Service Areas"), which Service Areas may be altered from time to time by agreement among some or all of the Parties or by operation of law. The Ionia County Treasurer ("County Treasurer") shall not recognize a change in Service Area for any Library unless the County Treasurer has received an executed copy of an agreement among the Libraries whose Service Area has been changed, agreeing to such change. The "Allocable Share of Operating Millage" for each Library shall equal the sum of (1) the tax revenues collected by the city and township treasurers from the Library Millage levied by the County on the real property located in each Service Area and remitted to the County Treasurer, and (2) interest accrued on the tax revenues described in (1) and held by the County Treasurer until distribution to each Library.

Annually, on or before December 1, the County Treasurer will provide to the Library Director of each Library a statement of the budgeted revenues to be received from each Service Area from the levy by the County of the Library Millage.

3. Budget Notification; Certification of the Levy by the County. On or before the last day of October of each year, each Library shall submit to the County Treasurer a copy of its operating budget for the fiscal year beginning after the December 1 levy, including a statement of the estimated revenues to be received from the Library Millage and a statement of the estimated expenditures of the Library, as required pursuant to the Uniform Budgeting and Accounting Act (the "Library Millage Budget"). The Parties agree that the budgeted numbers used by each Library shall be estimated based on the Taxable Value of all taxable property in the Service Area as finally equalized by the State by the end of May of each calendar year, and that the actual revenues received from the levy of the Library Millage will likely vary from the estimates used by each Library in its budget. The County agrees that it will certify the maximum Library Millage permitted by law each year, and hold such hearings as may be required pursuant to the Truth in Taxation Act in order to levy the entire authorized Library Millage, subject only to constitutionally required millage reduction fractions as set forth in Section 34d of the General Property Tax Act.

4. Levy of Library Millage. Each December 1, beginning December 1, 2028, and ending December 1, 2037, the County will levy the maximum Library Millage permitted by law, subject to any Constitutional rollback requirements. The Parties recognize and agree that the County receives the proceeds of County millages from the treasurers of the various cities and townships located within the County in accordance with Michigan laws governing the collection and distribution of property taxes.

5. Payment of Allocable Shares. The County agrees to distribute annually to each Library its Allocable Share of Operating Millage of the proceeds of the December 1 levy of the Library Millage, to the extent received from the local treasurers, within ten (10) days of the statutory annual settlement with the local treasurers or within twenty (20) days of receipt of bonded funds by the County revolving tax fund, whichever occurs later. In the event the County establishes a revolving delinquent tax fund for that year, the payment shall include the Allocable Share of Operating Millage of the uncollected real property Library Millage from the County revolving tax fund, subject to any adjustments provided for in paragraph 6 below. In the event the County does not establish a revolving delinquent tax fund for any year, the County will distribute to each Library its Allocable Share of the delinquent tax dollars thereafter received by the County for the Library Millage on a monthly basis.

6. Adjustment in Payments. The Parties agree that in the event a decision is rendered by the Michigan Tax Tribunal or other court of competent jurisdiction, reducing the true cash value of any property located in the County and requiring the refund of taxes paid by the owners of that property, the amount refunded will be subtracted from the next payment of Allocable Share of Operating Millage to be distributed to the Library for the Service Area in which the property receiving the refund is located. In the event any taxes for which reimbursement has been provided through the County revolving tax fund are thereafter canceled or determined to be uncollectible, the amount of such taxes and interest attributable to the Library Millage shall be deducted from the next payment of the Allocable Share of Operating Millage to the Library for the Service Area in which the subject property is located.

7. Provision of Library Services. Beginning on December 1, 2028, each Party shall grant to any resident of the County the Library Services that are granted to any resident of that Party's legal Service Area, unless such Library Services are restricted by or in violation of any of the Library's licensing agreements, library cooperative agreements, or other agreements with vendors.

8. Enforcement. In the event of failure by any of the Parties to perform its obligations under this Agreement, the other Parties, and any of them separately or together, may seek such remedies as shall be available to them under the laws of the State of Michigan, including mandamus.

9. Effective Date and Term. This Agreement shall become effective on December 1, 2028 (the day after the Library Services Agreement dated August 4, 1999 terminates) and shall continue for the term of the Library Millage, which for the purposes of this Agreement shall be November 30, 2037.

10. Certification. The persons signing this Agreement on behalf of the Parties hereto certify by said signatures that they are duly authorized to sign on behalf of said Parties and that this Agreement has been authorized by said Parties.

11. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the

signature of any Party to any counterpart shall be deemed a signature to and may be appended to any counterpart.

IN WITNESS WHEREOF, the Parties have each caused this Agreement to be duly executed as of the date first written above.

COUNTY OF IONIA

ALVAH N. BELDING MEMORIAL
LIBRARY

By: _____

By: _____

IONIA COMMUNITY LIBRARY

LAKE ODESSA COMMUNITY LIBRARY

By: _____

By: _____

LYONS TOWNSHIP DISTRICT LIBRARY

PORTLAND DISTRICT LIBRARY

By: _____

By: _____

SARANAC CLARKSVILLE DISTRICT LIBRARY

By: _____

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IONIA COUNTY LIBRARIES

ALVAH N BELDING MEMORIAL LIBRARY



302 E. Main Street,
Belding
(616) 794-1450

Visit our website @
alvahnbeldinglibrary.org or
use the QR code



LAKE ODESSA COMMUNITY LIBRARY



1007 Fourth Avenue,
Lake Odessa
(616) 374-4591

Visit our website @
lakeodessalibrary.org or
use the QR code



LYONS TOWNSHIP DISTRICT LIBRARY



240 E. Bridge Street
Lyons
(989) 855-3414

Visit our website @
lyons.michlibrary.org or use
the QR code



IONIA COMMUNITY LIBRARY



126 E. Main St.
Ionia
(616) 527-3680

Visit our website @
ioniacommunitylibrary.org or
use the QR code to get to our
kids programming.



PORTLAND DISTRICT LIBRARY



334 Kent Street
Portland
(517) 647-6981

Visit our facebook page @
[facebook .com/PortlandDistrictLibrary](https://facebook.com/PortlandDistrictLibrary)
or use the QR code



SARANAC CLARKSVILLE DISTRICT LIBRARY



Saranac Location:
61 North Bridge Street
(616) 642-9146
Clarksville Location:
165 North Main Street
(616)693-1001

Visit our website @
saraclark.michlibrary.org
or use the QR code



IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION
Agreement for Additional Sheriff's Office Services
Between the Township of Boston and the County of Ionia

04/14/2026

CONTACT:
Sheriff Noll

DESCRIPTION:
Three-year agreement to provide additional Sheriff's Office services to Boston Township.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

[Click here to enter text.](#)

FINANCIAL ANALYSIS:

1750 hours per year over the term of the contract

April 1, 2026 through March 31, 2027	\$6,495.42 per month (\$44.54 per hour)
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April 1, 2027 through March 31, 2028	\$6,625.21 per month (\$45.43 per hour)
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April 1, 2028 through March 31, 2029	\$6,757.92 per month (\$46.34 per hour)
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The above listed rates were calculated with a 2% increase each year. However, the actual rate increase each year will be based on actual costs, but will be no more than the 2% increase, whichever is lower.

LEGAL REVIEW:

[Click here to enter text.](#)

DEADLINE:

04/14/2026 Board meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners approve the 3-year agreement with Boston Township for additional Sheriff's Office services.

ADMINISTRATOR'S RECOMMENDATION:

Administrator Recommends Approval of this Request.

**AGREEMENT
FOR
ADDITIONAL SHERIFF'S OFFICE SERVICES
BETWEEN
THE TOWNSHIP OF BOSTON
AND
THE COUNTY OF IONIA**

THIS AGREEMENT, is made this 11 day of March between **BOSTON TOWNSHIP, IONIA COUNTY** (Township) and the **COUNTY OF IONIA** (County), with reference to the following facts and circumstances.

RECITALS:

- A. Pursuant to the authority granted in the MCLA 41.181; MSA 5.45(1); Township may contract with sheriff offices within the State of Michigan to provide special police protection within the Township and to enforce local ordinances.
- B. In addition to the County funded police protection already being provided to the Township by the Ionia County Sheriff's Office (Office), the Township wishes to contract for certain additional services on the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED**, as follows:

- 1. **DUTIES OF THE COUNTY.** The County, through the Office, shall provide the Township with the following:
 - A. One (1) deputy with a fully equipped Sheriff's Office patrol vehicle to conduct community policing activities within the Township for a total of 1750 hours per year over the term of this Agreement. The Township reserves the right to approve the deputy's work schedule.
 - B. The deputy position will at all times be staffed by the County and the Office with staff that are qualified and trained in accordance with all requirements of a full-time police officer.
 - C. The deputy assigned to the Township shall give monthly activity reports to the Township Board.
 - D. Continuing officer training of the deputy shall be the County's responsibility provided under this Agreement. Time allocated for deputy training activities shall not be subtracted from the hours allocated pursuant to this Agreement, unless the County provides the Township with another deputy to replace the assigned deputy during such training.
 - E. Time spent by the deputy in court for enforcement of matters arising out of community policing activities in the Township under this Agreement shall be provided as needed. Such court time shall be subtracted from the hours of service to be provided under this Agreement at an amount consistent with the rate at which the deputy would be paid under the current collective bargaining agreement between the County and the Police Officers Association of Michigan (e.g. one hour for each hour of regular pay the deputy receives; one and one-half (1

½) hours for each hour of overtime pay the deputy receives). The Township shall not be obligated to pay for any time spent in court by the deputy for matters unrelated to community policing activities in the Township.

- F. The vehicle to be used by the deputy assigned to the Township shall have traditional Office markings as well as additional markings identifying it as a Township Sheriff's vehicle.

2. **DUTIES OF THE TOWNSHIP.** The Township shall pay the County for services they receive under this Agreement in accordance with the following schedule and rates:

April 1, 2026 through March 31, 2027	\$6,495.42 per month (\$44.54 per hour)
April 1, 2027 through March 31, 2028	\$6,625.21 per month (\$45.43 per hour)
April 1, 2028 through March 31, 2029	\$6,757.92 per month (\$46.34 per hour)

The above listed rates were calculated with a 2% increase each year. However, the actual rate increase each year will be based on actual costs, but will be no more than the 2% increase, whichever is lower.

Each monthly payment shall be made to the County Treasurer by the 15th day of each month. If the total number of hours allocated for community policing activities exceeds the 1750 hours allocated due to increased community policing activities prior to the termination of this Agreement, the County may, at the Township's election, continue to provide community policing services, provided that the Township shall be obligated to reimburse the County for the hours in excess of 1750 hours at the rate as specified in this Agreement. At each anniversary date of this Agreement, the County shall provide the Township with an invoice detailing the deputy's hours and days worked in excess of the hours provided in this Agreement. The Township shall pay the invoiced amounts to the County within thirty (30) days of receipt of the invoice.

3. **LIABILITY INSURANCE.** The County shall provide and carry all liability insurance to cover the operation of the patrol car for the protection of the Township and all personnel assigned to the patrol car, at levels at least equivalent to that maintained for the general road patrol operations and personnel for the Ionia County Sheriff's Office. The Township and its Board members shall be listed as additional named insured on any such policy of insurance.

4. **OWNERSHIP OF EQUIPMENT.** It is understood that there will be the need to purchase various pieces of equipment and supplies during the term of the Agreement. The County shall purchase any replacement equipment required for the performance of the services to be provided under this Agreement. The County shall be responsible for all repair or replacement of required equipment.

5. **OVERHEAD EXPENSES.** The Township shall not be required to pay as part of their obligation any overhead costs, including costs for supervision of the unit, or supervision of the personnel, accounting, fiscal control, or any similar costs, which shall be paid by the County.

6. **OPERATIONAL CONTROL.** The Office shall have the sole and absolute control over the supervision, compensation, training, discipline, operation and conduct of the deputy, and the patrol car shall be operated by a deputy under the direction of the Sheriff's Office. Said deputy sheriff shall be hired or terminated by the Sheriff under the same terms and conditions of employment as any other deputy sheriff, and at all times is an employee of Ionia County. The County shall provide a thirty (30) day notice of termination of liability insurance to the Township and the County will provide proof of insurance and certified copies of the insurance to the Township upon request. Sheriff Deputies are not

and shall not be considered an employee, agent, officer or a representative of the Township for the purposes of this Agreement or while providing any services under this Agreement.

7. **AGREEMENT TERM AND TERMINATION.** This Agreement shall commence on April 1, 2026, and shall continue through March 31, 2029, at which time this Agreement shall terminate.

Notwithstanding any other provision in this Agreement to the contrary, either the County or the Township shall have the right to notify the other party of its intent to terminate this Agreement prior to its specified termination date, provided that at least thirty (30) days notice is given in writing. In the event of such termination, the Township, as required in Section 2, shall pay the County for the sum due for services provided under this Agreement up to the effective date of termination. In the event termination results in performance of services during only part of a month, the Township shall pay the County on a prorated basis for the services received during that month at the rate as specified in this Agreement.

8. **LIASON.** The Office shall report in writing to the Township monthly with respect to activities of the deputy. In addition, the deputy designated by the Sheriff to be assigned to the Township shall meet with the Township at such Board meetings and at other reasonable times as requested by the Township to discuss the activities of the deputy, operational issues which may arise, and other matters the Township deems relevant with respect to the operation of the deputy and this Agreement.

9. **INSPECTION OF THE BOOKS.** The Township or its designated agents, accountants or attorneys shall have the right, on reasonable notice to the County and the Office, to inspect the books and records of the County and the Office with respect to the services provided and all financial matters included within this Agreement.

10. **NONDISCRIMINATION.** In carrying out the terms of this Agreement, the parties hereto shall adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination. The parties hereto, as required by law, shall not discriminate against persons to receive services under this Agreement or against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. Breach of this covenant shall be regarded as a material breach of this Agreement.

11. **MISCELLANEOUS.**

- A. This Agreement sets forth the entire agreement between the parties and shall be construed in accordance with the laws of the State of Michigan.
- B. Any written notice given pursuant to the terms of this Agreement shall be addressed to:
 - 1. Ionia County Board of Commissioners
 - 2. Ionia County Sheriff Office
 - 3. Boston Township
- C. This Agreement shall inure to the benefit of, and be binding upon the parties, their successors and assigns.

- D. No failure or delay on the part of any of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.
- E. Modifications, amendments or waivers of any provision of this Agreement or services to be performed hereunder, shall be made only by the written mutual consent of the parties hereto signed by their authorized representatives.
- F. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.
- G. If any provision of this Agreement is held to be invalid, the remainder of this Agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was declared invalid.

12. **CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT.** The persons signing on behalf of the parties to this Agreement certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the County of Ionia has caused this Agreement to be executed by its Chairperson and the Clerk of the Board of Commissioners and the Sheriff of Ionia County and the Township of Boston has caused this Agreement to be executed by its Supervisor and Clerk.

BOSTON TOWNSHIP

By: Dennis B. Bowen 3/11/2026
Dennis Bowen, Supervisor Date

By: Susan Landman 3/11/2026
Susan Landman, Clerk Date
Lynn Hauthman

COUNTY OF IONIA

By: Jack Shattuck Chairman Date
County Board of Commissioners
Terry Frewen

By: _____ Date
Greg Geiger
County Clerk

By: _____ Date
Charlie Noll, Sheriff

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Agreement for Sheriff's Office Services Between
The Village of Clarksville
And the County of Ionia
4/14/26

CONTACT:

Sheriff Charlie Noll

DESCRIPTION:

Renew agreement with the Village of Clarksville to provide contracted patrol within the Village; up to 12 hours per month starting April 1, 2026 through March 31, 2027.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

[Click here to enter text.](#)

FINANCIAL ANALYSIS:

The Village of Clarksville will be billed \$44.54 per hour for actual hours performed by the Sheriff's Office in the service of this agreement, up to 12 hours per month.

LEGAL REVIEW:

[Click here to enter text.](#)

DEADLINE:

04/14/2026 Board meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners approve the agreement for Sheriff's Office Services between the Village of Clarksville and the County of Ionia.

ADMINISTRATOR'S RECOMMENDATION:

County Administrator Recommends Approval of this Request.

**AGREEMENT FOR SHERIFF'S OFFICE SERVICES BETWEEN
THE VILLAGE OF CLARKSVILLE
AND THE COUNTY OF IONIA**

THIS AGREEMENT is made on this **1st day of April 2026 to March 31, 2027**, between the **Village of Clarksville** (Village) and the **COUNTY OF IONIA** (County), with reference to the following facts and circumstances.

1. DUTIES OF THE COUNTY. The County, through the Sheriff's Office, shall provide the Village with the following:

- A. A deputy with a fully equipped Sheriff's Office patrol vehicle will conduct policing activities within the village, which shall include, but not be limited to, vehicle patrol, foot patrol of downtown business area, and enforcement of ordinances of the Village of Clarksville and the laws of the State of Michigan, within the corporation limits of the village.
- B. The total hours scheduled for the Village in the performance of this Agreement, commencing April 1, 2026, shall be up to 12 hours per month.
- C. Deputies assigned to the Village in the performance of this Agreement shall remain in the village at all times (this includes lunch hours and breaks) with the exception of times when outside of the village working on a village generated incident including arrest transports. If the Deputy is removed from the village to respond to an emergency, the time outside the village would not be charged to the village.
- D. The deputy position will at all times be staffed by the County and the Sheriff's Office with staff that are qualified and trained in accordance with all requirements of an MCOLES certified police officer.

2. DUTIES OF THE VILLAGE - The village/township agrees to the following:

- A. The village will remit monthly payments for actual hours performed by the Sheriff's Office in the service of this Agreement, according to a monthly invoice submitted by the County in accordance with the hourly rates as follows:

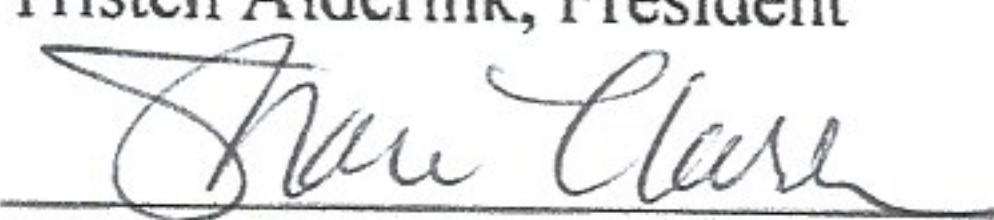
April 1, 2026 through March 31, 2027

\$44.54

Rates are calculated with a 2% increase each year. However, the actual rate increases each year will be based on actual costs, but will be no more than the 2% increase, whichever is lower.

IN WITNESS WHEREOF, the County of Ionia has caused this Agreement to be executed by the Chairperson and the Clerk of the Board of Commissioners and the Sheriff of Ionia County and the Village of Clarksville has caused this Agreement to be executed by its President and Clerk.

VILLAGE OF CLARKSVILLE

By:  3/2/26
Tristen Alderink, President Date
By:  3/2/26
Shari Clark, Clerk Date

COUNTY OF IONIA

By: Terry Frewen
Chairperson Date
County Board of Commissioners
By: Greg Geiger
County Clerk Date
By: Charlie Noll
Sheriff Date

IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION
Agreement for Additional Sheriff's Office Services
Between the Township of Orleans and the County of Ionia

04/14/2026

CONTACT:

Sheriff Noll

DESCRIPTION:

Three-year agreement to provide additional Sheriff's Office services to Orleans Township.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

[Click here to enter text.](#)

FINANCIAL ANALYSIS:

866 hours per year over the term of the contract

April 1, 2026 through March 31, 2027	\$3,214.45 per month (\$44.54 per hour)
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April 1, 2027 through March 31, 2028	\$3,278.68 per month (\$45.43 per hour)
--------------------------------------	---

April 1, 2028 through March 31, 2029	\$3,344.36 per month (\$46.34 per hour)
--------------------------------------	---

The above listed rates were calculated with a 2% increase each year. However, the actual rate increase each year will be based on actual costs, but will be no more than the 2% increase, whichever is lower.

LEGAL REVIEW:

[Click here to enter text.](#)

DEADLINE:

04/14/2026 Board meeting

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Ionia County Board of Commissioners approve the 3-year agreement with Orleans Township for additional Sheriff's Office services.

ADMINISTRATOR'S RECOMMENDATION:

Administrator Recommends Approval of this Request.

**AGREEMENT
FOR
ADDITIONAL SHERIFF'S OFFICE SERVICES
BETWEEN
THE TOWNSHIP OF ORLEANS
AND
THE COUNTY OF IONIA**

THIS AGREEMENT, made this ____ day of _____, between **ORLEANS TOWNSHIP**, (Township) and the **COUNTY OF IONIA** (County), with reference to the following facts and circumstances.

RECITALS:

- A. Pursuant to the authority granted in the MCLA 41.181; MSA 5.45(1); township may contract with sheriff offices within the State of Michigan to provide special police protection within the township and to enforce local ordinances.
- B. In addition to the County funded police protection already being provided to the Township by the Ionia County Sheriff's Office (Office), the Township wishes to contract for certain additional services on the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED**, as follows:

- 1. **DUTIES OF THE COUNTY.** The County, through the Office, shall provide the Township with the following:
 - A. One (1) deputy with a fully equipped Sheriff's Office patrol vehicle to conduct community policing activities within the Township. The total hours for the Township shall be 866 hours per year over the term of this Agreement. The Township reserves the right to approve the deputy's work schedule. If the total number of hours allocated for community policing activities exceeds the 866 hours allocated due to increased community policing activities prior to the termination of this Agreement, the County may, at the Township election, continue to provide community policing services, provided that the Township shall be obligated to reimburse the County for the hours in excess of 866 hours at the rate specified in this agreement. At the termination of this Agreement as provided in Section 7, the County shall provide the township with an invoice detailing the deputy's hours and days worked in excess of the 866 hours provided in this Agreement. The Township shall pay the invoiced amounts to the County within thirty (30) days of receipt of the invoice.
 - B. The deputy position will at all times be staffed by the County and the Office with staff who are qualified and trained in accordance with all requirements of a full-time police officer.
 - C. The deputy assigned to the Township will give monthly activity reports to the Board of the Township.
 - D. The Board of the Township will have regular opportunities to direct policing activity through the Sheriff's Office chain of command.
 - E. Continuing officer training of the deputy shall be the County's responsibility provided under this Agreement. Time allocated for deputy training activities shall not be subtracted from the

866 hours allocated pursuant to this Agreement, unless the County provides the Township with another deputy to replace the assigned deputy during such training.

F. Time spent by the deputy in court for enforcement of matters arising out of community policing activities in the Township under this Agreement shall be provided as needed. Such court time shall be subtracted from the 866 hours of service to be provided under this Agreement at an amount consistent with the rate at which the deputy would be paid under the current collective bargaining agreement between the County and the Police Officers Association of Michigan (e.g. one hour for each hour of regular pay the deputy receives; one and one-half (1 ½) hours for each hour of overtime pay the deputy receives). The Township shall not be obligated to pay for any time spent in court by the deputy for matters unrelated to community policing activities in the Township.

G. The vehicle to be used by the deputy assigned to the Township shall have traditional Office markings.

2. **DUTIES OF THE TOWNSHIP.** The Township shall pay the County monthly for services they receive under this Agreement according to the following schedule and rates:

April 1, 2026 through March 31, 2027	\$3,214.45 per month (\$44.54 per hour)
April 1, 2027 through March 31, 2028	\$3,278.68 per month (\$45.43 per hour)
April 1, 2028 through March 31, 2029	\$3,344.36 per month (\$46.34 per hour)

The above listed rates were calculated with a 2% increase each year. However, the actual rate increase each year will be based on actual costs, but will be no more than the 2% increase, whichever is lower.

Each monthly payment shall be made to the County Treasurer by the 25th day of each month.

3. **LIABILITY INSURANCE.** The County shall provide and carry all liability insurance to cover the operation of the patrol car for the protection of the Township and all personnel assigned to the patrol car, at levels at least equivalent to that maintained for the general road patrol operations and personnel for the Ionia County Sheriff's Office. The Township and their Board members shall be listed as additional named insured on any such policy of insurance.

4. **OWNERSHIP OF EQUIPMENT.** It is understood that there will be the need to purchase various pieces of equipment and supplies during the term of the Agreement. The County shall purchase any replacement equipment required for the performance of the services to be provided under this Agreement. Items purchased by the Township under the C.O.P.S. Agreement shall remain the property of the Township until such time the Township chooses to dispose of the property. The County, on behalf of the Office, shall have the first option to purchase from the Township the equipment purchased under the C.O.P.S. Agreement.

5. **OVERHEAD EXPENSES.** The Township shall not be required to pay as part of their obligation any overhead costs, including costs for supervision of the unit, or supervision of the personnel, accounting, fiscal control, or any similar costs, which shall be paid by the County.

6. **OPERATIONAL CONTROL.** Subject to compliance with the provisions of this Agreement, the Office shall have the sole and absolute control over the supervision, operation and conduct of the deputy, and the patrol car shall be operated by a deputy under the direction of the Sheriff. Said deputy sheriff shall be hired or terminated by the Sheriff under the same terms and conditions of employment as

any other deputy sheriff and is an employee of Ionia County. The County shall provide a thirty (30) day notice of termination of liability insurance to the township and the County will provide proof of insurance and certified copies of the insurance to the Township upon request. Sheriff deputies shall not be considered an employee, agent, officer or a representative of the Township for the purposes of this Agreement.

7. **AGREEMENT TERM AND TERMINATION.** This Agreement shall commence on April 1, 2026, and shall continue through March 31, 2029, at which time this Agreement shall terminate.

Notwithstanding any other provision in this Agreement to the contrary, either the County or the Township shall have the right to notify the other party of its intent to terminate this Agreement prior to March 31, 2029, provided that at least thirty (30) days notice is given in writing. In the event of such termination, the Township, as required in Section 2, shall pay the County for the sum due for services provided under this Agreement up to the effective date of termination. In the event termination results in performance of services during only part of a month, the Township shall pay the County for the services they received during that month at the rate as specified in this Agreement.

8. **LIASON.** The Office shall report in writing to the Township monthly with respect to activities of the deputy. In addition, the deputy designated by the Sheriff to be assigned to the Township shall meet with the Township at such Board meetings and at other reasonable times as requested by the Township to discuss the activities of the deputy, operational problems which have arisen, and other matters the Township deem relevant with respect to the operation of the deputy and this Agreement.

9. **INSPECTION OF THE BOOKS.** The Township or their designated agents, accountants or attorneys shall have the right, on reasonable notice to the County and the Office, to inspect the books and records of the County and the Office with respect to the operation of the unit and all financial matters included within this Agreement.

10. **NONDISCRIMINATION.** In carrying out the terms of this Agreement, the parties hereto shall adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination. The parties hereto, as required by law, shall not discriminate against persons to receive services under this Agreement or against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. Breach of this covenant shall be regarded as a material breach of this Agreement.

11. **MISCELLANEOUS.**

- A. This Agreement sets forth the entire agreement between the parties and shall be construed in accordance with the laws of the State of Michigan.
- B. Any written notice given pursuant to the terms of this Agreement shall be addressed to:
 - 1. Ionia County Board of Commissioners
 - 2. Ionia County Sheriff's Office
 - 3. Orleans Township
- C. This Agreement shall inure to the benefit of, and be binding upon the parties, their successors and assigns.

- D. No failure or delay on the part of any of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.
- E. Modifications, amendments or waivers of any provision of this Agreement or services to be performed hereunder, shall be made only by the written mutual consent of the parties hereto signed by their authorized representatives.
- F. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.
- G. If any provision of this Agreement is held to be invalid, the remainder of this Agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was declared invalid.

12. CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT. The persons signing on behalf of the parties to this Agreement certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the County of Ionia has caused this Agreement to be executed by its Chairperson and the Clerk of the Board of Commissioners and the Ionia County Sheriff and the Township of Orleans has caused this Agreement to be executed by its Supervisor and Clerk.

ORLEANS TOWNSHIP

By: _____
Scott Rudlaff, Supervisor Date

By: _____
Melissa Harper, Clerk Date

COUNTY OF IONIA

By: _____
Terry Frewen, Chairman Date
County Board of Commissioners

By: _____
Greg Geiger Date
County Clerk

By: _____
Charlie Noll, Sheriff Date

**IONIA COUNTY COMMISSION ON AGING
REQUEST FOR DISCUSSION/ACTION**

Request for signatures on 2027-2029 Proposal to Provide Services Under the Older Americans Act, Administered by the Area Agency on Aging of Western Michigan
April 14, 2026

CONTACT:

Carol Hanulcik, Director

DESCRIPTION:

Every three years, the Ionia County Commission on Aging (ICCOA) submits a proposal to the Area Agency on Aging of Western Michigan to provide services under the Older Americans Act. This proposal determines the services that will be delivered by ICCOA and eligible for reimbursement by AAAWM. It also sets the number of service hours, meals and transportation trips that will be reimbursed and updates reimbursement rates. The proposal also includes our funding request for FY 2027.

NOTE: This funding request application is being finalized and may be amended prior to submission. The full proposal will be available by April 14.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

none

FINANCIAL ANALYSIS:

Older Americans Act Funding is crucial to COA providing services. Funding received accounts for approximately one third of our agency's budget.

LEGAL REVIEW:

none

DEADLINE:

Our proposal is due before 5pm on Friday, April 17, 2026.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

I move to approve the request from the Commission on Aging Director for Board Chair Frewen's signature on the 2023-2025 Proposal to Provide Services Under the Older Americans Act, Administered by the Area Agency on Aging of Western Michigan. ICCOA will forward the signed proposal to AAAWM.

DEPARTMENT HEAD RECOMMENDATION:

I recommend board signature on the proposal.

ADMINISTRATOR'S RECOMMENDATION:

Administrator Recommends Approval of this Request.



Older Americans Act 2027-2029 Proposal

1.

To provide services under the Older Americans Act administered by the Area Agency on Aging of Western Michigan, Inc.

Deadline for Submission

Friday, April 17, 2026, by 5:00 pm. You will receive a confirmation email upon successful submission.

You will have the opportunity to review all of your responses before final submission.

General Information: View Document

A Proposal Workshop is scheduled for Tuesday, March 24, 2026, from 10:00 am to 11:00 am. Questions regarding the Request for Proposal will not be answered outside of this workshop. The link to the Zoom meeting is here: <https://us06web.zoom.us/j/89153895519>.

Please note:

As you prepare to complete this FY 2027-2029 proposal, keep in mind that funding decisions are based on the proposal document, the oral presentation scheduled for May 12-13, 2026, at AAAMW, and the service priorities set by the Proposal Review Committee and AAAMW staff.

ALL fields are required for this proposal to be considered complete, so please review your form closely before submission and indicate N/A if the section does not apply to you. All Proposers are required to complete tabs A-E, N, and O. Tabs F-M are to be completed in addition as required for each of the specific proposed services.

Proposal Content

I. Introduction

II. Proposal

A. Agency Information

- 2.

You can only propose for a service from the following list:

- 3.

1. Adult Day	10. Counseling*	19. Legal Assistance*
2. Assistive Devices and Technologies*	11. Dementia Friends	20. Medication Management
3. Caregiver Education	12. Disease Prevention/Health Promotion (DP/HP)	21. Ombudsman
4. Caregiver Supplemental	13. Kinship Caregiver Support Services	22. Options Counseling
5. Caregiver Support Groups	14. Kinship Caregiver Supplemental	23. Outreach & Assistance
6. Caregiver Training	15. Home Delivered Meals*	24. Programs for Prevention of Elder Abuse, Neglect, and Exploitation
7. Care Management	16. Home Support	25. Respite Care

8. Community Living Supports

17. Homemaker (outside of Kent County)

26. Senior Center Staffing

9. Congregate Meals

18. Information & Assistance

27. Transportation*

4.

Note: Services marked with an * are eligible for also serving caregivers of an older adult 60 years+

5.

A. Agency Information

Agency Contact Details

6. Agency Name

Ionia County Commission on Aging

7. Phone Number

(616) 527-5365

8. Website (if applicable):

<https://ioniacounty.org/health/commission-on-aging/>

9. Fax:

6165275955

10. Organization Email

iccoa@ioniacounty.org

11. Organization Address

115 Hudson St, Ionia, Michigan, 48846

12. Executive Director Name

Carol Hanulcik

13. Executive Director Phone Number

(616) 527-5366

14. Executive Director Email

chanulcik@ioniacounty.org

15. Proposal Contact Name

Carol Hanulcik

16. Main Proposal Contact Email

chanulcik@ioniacounty.org

17. Phone Number

(616) 527-5366

18. Finance Contact Name

Roxana Craton

19. Finance Contact Email

rcraton@ioniacounty.org

20. Phone Number

(616) 527-5324

21. Proposing Agency Board Chair Name¹

Terence Michael Frewen

22. Board Chair Term Expiration

12/31/2026

23. Board Chair Mailing Address

101 W Main St, Ionia, Michigan, 48846

24. Board Chair Email

tfrewen.ioniacountycommissioner@gmail.com

25. Board Chair Phone Number

(517) 256-4321

26. Tax ID Number

386004857

27. Year Incorporated

1837

28. Is the proposing agency a minority agency?²

No

29. Legal Status of proposing agency:

Public Agency

30. If other:

31.

¹ A for-profit agency should list the Company President's contact information instead.

² A minority agency is a nonprofit minority organization that has a controlling board comprised of at least 51% minority individuals or a business entity that is at least 51% owned by one or more individuals who are African American, of Hispanic origin, American Indian/Native Alaskan/Native Hawaiian, Asian American/Pacific Islander minority. A minority agency can also be a publicly owned business having at least 51% of its stock owned by one or more minority individuals and having its management and daily business controlled by one or more minority individuals.

32.

Service Information

33. How Many Services is your Organization Proposing for in Total?

8

34.

Please note that this table is a summary of the full proposal request (all services). If you are proposing for multiple services, you will be prompted to complete an additional form for each service after submission.

35. Proposed Services and Funding Requested Summary:

	Proposed Service ³	Funding Request in Whole Dollars	Is this a new service for the agency?	Geographic Area Where Service Will Be Provided ⁴
Ser vice 1	Adult Day	39,996	yes	Ionia County
Ser vice 2	Congregate Meals	61,222	no	Ionia County
Ser vice 3	Disease Prevention/Health Promotion	13,303	no	Ionia County
Ser vice 4	Home Delivered Meals	270,003	no	Ionia County
Ser vice 5	Homemaker	60,000	no	Ionia County
Ser vice 6	Respite	35,000	no	Ionia County
Ser vice	Transportation	35,000	no	Ionia County

7				
8	Senior Center Staffing	9,844	no	Ionia County

36.

³ See list of approved services on 2027 OAA Services Tab.

⁴ Geographic Area can be a county, part of a county, or more than one county within Region 8.

37.

B. Organization Summary

About Your Agency

38.

Attach each of the items listed below to your proposal.

Organizational Chart

List of Board of Directors with their affiliations

Agency or Service Brochures (if available)

Annual Report (if available)

39. File Upload - Attach items here.

ICCOA S...7e73a0f

DPHP br...35e51f5

Blue Sk...cdacf89

ICCOA B...fe2af92

Organiz...8d75357

Organiz...f0924b3

40.

Mission

41. 1. Describe your organization's mission.

The goal of the Ionia County Commission on Aging is to strengthen the well-being of all Ionia County Senior Citizens and to be the cornerstone of support services for their continued independence.

Our vision for the future is encapsulated in our Senior Center in downtown Ionia. To respect our past, and plan for the future, our facility is a welcoming destination for social interaction, enriching programming and a hub for information, where seniors have a voice and a hand in both content and community.

42. 2. List all of your organization's current professional accreditations, certifications, awards, and memberships in associations.

Memberships:

- National Association of Nutrition and Aging Services Programs (NANASP)
- Meals on Wheels America, Meals on Wheels Connect
- Michigan Public Transit Association (MPTA)
- America's Volunteer Driver Center (AVDC)
- Memory Cafe Alliance
- National Adult Day Services Association (NADSA)
- Michigan Association of Senior Centers (MASC)
- Michigan Directors of Services to the Aging (MDSA)
- Ionia County Local Advisory + Coordination Committee for Public Transportation
- Ionia County Health and Human Services Leadership Group
- Ionia County Community Collaborative (IC3)
- Feeding American West Michigan
- Chamber of Commerce

Certifications and Accreditations:

- Serve Safe Allergens and Food Safety Management Certifications (both cooks/kitchen managers)
- PASS Certification (Passenger Service and Safety) + Chauffeur endorsements, all transportation drivers
- CPR/AED/BBP Certification for multiple staff.
- SHIP – Two Certified SHIP Counselors on staff.
- AARP Tax-Aide VITA/TCE Program Certified Tax Preparation volunteers.
- Staff Certifications for Arthritis Exercise, Drums Alive, EnhanceFitness®, A Matter of Balance, Tai Chi, Senior Fitness, Personal Training.
- All caseworkers and Direct Care Staff are trained Dementia Friends (along with several other staff).

43.

Targeting

44. 1. How does your organization ensure that minority and low-income older adults are aware of and able to access services?
Reference Census demographics in the answer.

In order to reach those who need us most, we make every effort to participate in as many community outreach events as possible. From a table at the Ionia Free Fair to speaking to a retirees' group to speaking about our services to other local social services agencies. Our ICCOA board is also helpful with their many connections to groups and services supporting seniors in our area. All efforts regularly lead to referrals from individuals or other agencies for clients who need our help, of which there are many in our area. For individuals who received a service from our agency so far this FY, clients average just 148.7% of the federal poverty level, with 68.9% of these clients below the poverty level. US Census QuickFacts indicate 10.5% of persons live in poverty in our county.

45. 2. Does your organization employ bilingual staff? If yes, please describe what language(s) and their role in reaching clients with language barriers. If not, describe how you ensure services are provided to limited English-speaking clients.

We have one staff member who has Spanish language skills, and we do have a protocol for communicating with clients who are not able to converse in English. An agreement with our local MDHHS provides that Spanish speakers may be helped by this agency if they are mutual clients. Also, a local contact, who provides translation as a service to our local Latino community, can be called. We have a contingency to establish a Linguistica International account when it is needed. However as of yet we have not seen a need for this.

46. 3. Are agency brochures and/or service information printed in any languages besides English?

No

47. 6. Describe how clients will be prioritized if service demand exceeds capacity.

We employ a prioritization tool which identifies factors such as social and economic need, and chronic health conditions, which is used during initial assessment and updated during reassessment. This tool provides a prioritization score which helps us to schedule clients when all requests for services cannot be filled. The scores are also included in unmet needs and waiting list reports which are reviewed regularly by our Program Heads, with caseworkers and our agency director. Regular Outreach Meetings with staff also help share updated client need information and to identify other referrals for clients with additional needs.

48. Upload a copy of the prioritization procedure or tool used.

Initial...8eb8351

49.

Volunteer Use

50.

This applies to the entire organization, not just to the proposed service(s).

Were volunteers utilized in your agency last year?

51. If yes, how many?

50

52. If none, why?

53.

C. Agency Budget

Fill in the information below. This budget should reflect all revenue and expenses for all programs of the agency for your current fiscal year. If your organization does not provide service(s) to older adults as its primary function, please use information from the senior services department of your agency.

54.

Agency Budget Glossary

55.

REVENUES:

Program Income: Program income includes all voluntary contributions made toward the cost of service by or on behalf of a client for a service. See the **AAAWM Policies and Procedures Manual** for a complete definition.

Cost Share: Cost Share is a co-payment assessed to a service recipient or client to offset the cost of service(s) provided. See the **AAAWM Policies and Procedures Manual** for a more complete definition.

Private Pay: All income received as a result of clients paying the entire cost of their service.

Match: All funds requested are required to have a 10% match. Match can either be in-kind or cash; however, cash cannot be other Federal funds.

EXPENDITURES:

Administration: Expenses may include, but are not limited to: wages of administrative staff, such as supervision, financial, data entry, and administrative support, which contribute to the delivery of a typical unit of service. Expenses for activities such as coordinating with the AAWM, budgeting, scheduling staff, grant writing, collaboration with other agencies, legislative advocacy, staff recruitment, collection of cost sharing (if applicable) and client contributions, quality assurance and accountability are also allowable.

Direct Service Cost: Expenses included in the cost of directly providing the service(s). This may include wages of direct service staff, direct staff training, direct service supplies, direct service mileage reimbursement, general intake, client assessment, re-assessment, and service plan development. No program administration activities are allowable in this section.

Equipment: Equipment is defined as an item with an acquisition cost of \$1,000 or more. For nutrition services only, equipment is defined as an item with a usable life of one (1) year or more, regardless of acquisition cost.

Other: Program costs that cannot be attributed to any other line item.

Proposed Unit Rate: The Unit Rate will be the funding amount at which the program will be reimbursed per unit of service provided. This unit rate may be negotiated prior to the finalization of the contract.

56.

Name	Value
year	1/1/26
year	12/31/26

57. Is this a...

full agency budget

58. Total Revenues:

2115201

59. Total Expenditures:

2115201

60. Revenues:

	Percentage
Older Americans Act	25
Medicaid Waiver	1
United Way	0
Agency Fundraisers	1
Community Foundations	0
Other Government Sources (List)	8
Client Contributions (Program Income/Cost Share))	6
Private Pay	0
Other (List Below):	59

61. Expenditures:

	Percentage
Administration	11
Direct Service Cost	72
Equipment	3
Other (List)	14

62. Revenue Percentage Calculation:

100

63. Expenditures Percentage Calculation:

100

64. Clarify any items under Revenues or Expenditures that are listed as "Other".

Other revenues include Ionia County Senior Millage, client paid transportation fares, fund balance, billed services and interest.

Other expenditures include office supplies, building and equipment maintenance, indirect cost allocation cost (including insurance, IT, accounting), utilities, memberships, fundraising costs and advertising.

65.

Fund Development

66.

List and explain additional funding opportunities your agency has pursued in the past 12 months. Include all grants written and/or agencies that were contacted, the amount of funding requested, the reason for the request, and the results of your efforts in your response. Be specific.

67. Fundraising

Funding Org/Effort	Funding Request	Funding Cycle Date ¹	Funding Cycle Date - End	Results ²	Reason For Request (Be Concise)
MDOT/Vehicles	264000	10-01-2026	09-30-2027	pending	Replacement of 3 transportation vehicles
IDART/Transportation	36928	10-01-2026	09-30-2027	pending	Transportation operations cost.
RTAP/Transportation	5500	10-01-2025	09-30-2026	successfully granted \$5,500	Funding for transportation training and travel
MOWA/Target Circle	2368.39	01-01-2026	12-31-2026	yes, \$2,366	Unrestricted funds supporting Meals on Wheels America members/providers
Reliance/MATF	5900	10-01-2025	09-30-2026	yes, \$5,900	One-time funds for our Adult Day Program, for equipment and building work.

68.

¹ Funding Cycle Dates are to include the length of the grant or to be used in a specific fiscal year.

e.g., 10/1/2026 – 09/30/2027.

² Results can be answered as yes, no, denied, pending, etc. If yes, specify amount of funding in the results column.

69. 1. Describe the methods to be used to encourage client contributions (program income/cost share) for all services.

Clients are encouraged to make donations in welcome letters when services begin for services such as Home Delivered Meals and In Home Services and with postings at congregate meal sites. At the close of each month, we also mail out client contribution letters and cost share billing, where applicable. Clients are encouraged to donate in other ways as well, such as by donating equipment (walkers, wheelchairs) and supplies (such as pull-ups) to redistribute to others.

70. 2. Describe any changes to the revenue sources in the Agency Budget that are anticipated for your organization's next budget year.

None are anticipated currently.

71.

D. Service Design & Description

If you are planning to propose for additional services, you must first submit your initial request here. After submission, you will be prompted to complete an additional proposal form.

72. Proposed Service:

1. Adult Day

73. Will your organization be proposing for an additional service?

Yes (You will be prompted to complete an additional proposal form after submission).

74. Service Funding:

39996

75. Start-up Funding:

76. Total Funding Requested:

39996

77. Proposed # of Units:

1935

78. Proposed # of Clients:

30

79. Unit Rate¹

20.67

80. Program Income (estimated):

1000

81. Estimated Cost-share (if applicable):

3500

82.

¹ The Unit Rate will be the rate at which the program will be reimbursed for each unit of service provided.

83. 1. Define Unit (See service standards listed in the AAAWM Policies and Procedures Manual).

1 hour of daytime Adult Day Service for individuals with memory issues (cognitively impaired).
Unit includes meals/snacks and transportation.

84. 2. Could this service be provided in a reduced capacity if not funded at the above request?

No

85. 2a. Explain your answer:

We project we will deliver over 4,000 hours of Adult Day services in fiscal year 2027, based on services provided twice per week. We are requesting funding for delivery of under half of these units. However, we would not be able to reduce delivery beyond this number. To meet demand, we are looking to expand service to three days per week.

86. 3. Describe how this service is delivered, using a real client example. At a minimum, incorporate the following in your response: How the client will find out about and access the service, intake process, how the service will be delivered, frequency of the service, termination from the service (if applicable), other.

A client will typically learn of the service through a caseworker who could be assessing the client for another service (such as Respite), or through our Memory Cafe, website, Caregiver Support Group, advertising or other outreach to the community. We have found that current outreach is working very well as the program continues to add new clients. If a client/caregiver expresses interest, staff from the program would do an initial call followed by an assessment to determine eligibility and note client needs and interests. Based on client preferences, meals and transportation would be arranged, and a client would be scheduled to begin attending the program. As for termination, a client may leave at any time. If our agency finds a client is no longer eligible, we will look to provide referral to another program or service, such as Respite Services in the home. Clients would be informed in writing and offered a chance to appeal as well.

87. 4. Does your organization currently provide this service:

Yes

88. 4a. If yes, provide the following information: List the outcomes achieved for the most recent year data available. Include the timeframe of the outcomes. Describe the tool or form that was used to measure the outcomes. How were/are the results used?

Our program launched in November 2025 with local funding. We will conduct our first survey before June 2026. The number of clients has doubled since launch, and we are adding a second day starting April 28, which shows us clients are very satisfied with the service to date.

89. 5. List the outcome measurements planned for FY 2027 for this service.

We hope to achieve these results at the close of FY 2027:
100% of respondents will reply that our Adult Day Program is safe for participants
100% of respondents will reply that they had a say in the participant's Service Plan
100% of respondents will state that participation helped reduce "caregiver burnout"

90. 6. Describe any other quality measures your organization will use for this service.

We will also solicit direct client feedback during reassessments for the program and will gather feedback should any clients terminate services. Meals and transportation services, provided in conjunction with Adult Day Services, will also be surveyed separately at least once per year.

91. 7. Describe any changes in this service over the past three (3) years and any planned changes for this service that will affect its frequency, quality, or delivery.

Our program launched in November 2025. The number of clients has doubled since launch and we are adding a second day starting April 28, 2026. We are planning to launch a third day of services, on Wednesdays, by the end of FY 26 or in FY 27.

92. 8. Will any part of this service be subcontracted?

No

93. 9. Start-up for a new service is expected to begin by October 1, 2026. If the requested funding for the service includes start-up costs, please address the following with timeframes and the title of the staff person responsible for each task. Start-up costs are to be included in the total funds requested. Will you need start-up funds?

No

94.

E. Service Budget

This should reflect your FIRST service request. After submission, you will be prompted to complete an additional proposal form. We expect all services to request client donations and cost-share when applicable. The Consumer Price

Index and Inflation rates will be considered when looking at an increase in unit rates.

95.

Unit Service Rate Budget Glossary

96.

REVENUES:

Total Funds Requested: Funds listed here should equal the amount requested in Section A.

For Nutrition budget only:

NSIP is the Nutrition Services Incentive Program reimbursement provided by the Federal government based on meals served in the previous fiscal year. The final award is based on a formula calculated by AAAWM.

Match: All funds requested are required to have a 10% match. Match can either be in-kind or cash; however, cash cannot be other Federal funds.

Program Income:

Program income includes all contributions made toward the cost of service by or on behalf of a client for a service. See the **AAAWM Policies and Procedures Manual** for a complete definition.

EXPENDITURES:

Administration & Fundraising Expenses: Expenses may include, but are not limited to: wages of administrative staff, such as supervision, financial, data entry, and administrative support, which contribute to the delivery of a typical unit of service. Expenses for activities such as coordinating with the AAAWM, budgeting, scheduling staff, grant writing, collaboration with other agencies, legislative advocacy, staff recruitment, collection of cost-sharing (if applicable) and client contributions, quality assurance and accountability are also allowable.

Delivery and Direct Service Cost: Expenses included in the cost of directly providing the service(s). This may include wages of direct service staff, direct staff training, direct service supplies, direct service mileage reimbursement, general intake, client assessment, re-assessment, and service plan development. No program administration activities are allowable in this section.

Raw Food: All costs of acquiring foodstuff to be used in the program.

Equipment: Equipment is defined as an item with an acquisition cost of \$1,000 or more. For nutrition services only, equipment is defined as an item with a usable life of one (1) year or more, regardless of acquisition cost.

Other: Program costs that cannot be attributed to any other line item.

Proposed Unit Rate: The Unit Rate will be the funding amount at which the program will be reimbursed per unit of service provided. This unit rate may be negotiated prior to the finalization of the contract.

97.

Unit Rate Service Budget

October 1, 2026, to September 30, 2027

Complete this section separately for **EACH** service proposed.

98. Service Funding Requested:

39996

99. 1. Fill in the following table:

	Explain each expense	Dollar Amount
Administration & Fundraising Expenses	Portion of wages for managing staff, donations/cost share collection, documentation, reporting.	2.00
Direct Service Cost	Direct care staff wages/benefits, meals/snacks, transportation.	17.48
Equipment & Supplies	Program supplies.	.21
Other (occupancy, communication, etc.)	Facility/utilities cost.	.98

100. Proposed Unit Rate¹:

20.67

101. Number of Units to be Provided:

1935

102.

¹ The Unit Rate will be the rate at which the program will be reimbursed per unit of service. Please note: OAA funding requires partners to have a 10% match (this breakout is shown on the contract budget once an organization is funded).

103. 2. If you are a current service partner, explain any changes in this unit rate from the FY 2026 unit rate.

n/a

104.

Program Income & Cost-Share

105. 3. Describe the method(s) that will be used to encourage clients to contribute toward the cost of their service.

Monthly cost share statements along with requests for donations will be mailed to clients each month, as we do for Respite Services. Having said that, this program is designed to help serve seniors who are unable to pay for services needed out of pocket.

106.

F. Disease Prevention/Health Promotion

Answer the following questions ONLY if you are proposing for Disease Prevention/Health Promotion services.

107.

Complete this section separately for **EACH** Disease Prevention/Health Promotion (DP/HP) service proposed.

Your program **must be** one (1) of the approved, evidence-based services listed **here**.

If you are proposing for multiple DP/HP services, you will be prompted to complete an additional form after submission.

108. Service:

12. Disease Prevention/Health Promotion

109. 1. Define a unit of service (See service standards listed in the AAAMW Policies and Procedures Manual).

One Arthritis Exercise class.

110. 2. Identify staff credentials and/or experience.

Two staff members are certified/trained in Arthritis Exercise instruction, in CPR/AED First Aid and group fitness instruction or personal training, along with certification in A Matter of Balance and EnhanceFitness.

111. 3. Is this a program that utilizes professional volunteers or trained peer leaders? If yes, please describe.

Not currently but we are always on the lookout for volunteers.

112. 4. How will you recruit participants?

Participants learn of our services through our website, Facebook, agency newsletter, advertising, flyers, through caseworkers and regular community outreach. We also plan well in advance before hosting classes to help reach more participants.

113. 5. List planned dates, times, and locations the classes will be held. Be specific.

Arthritis Exercise will be hosted twice per week, in our Ionia Senior Center, and simultaneously on Zoom. Classes are held in the morning, prior to our Congregate Meal in Ionia.

114. 6. Will this program eventually become self-sufficient?

No

115. 7. How many clients are needed in the program in order to be considered successful and cost-effective?

Approximately 7-12 clients, attending regularly, would indicate the class is successful and cost-effective.

116. 8. Please list your organization's procedure for raising program income/client contributions to help support the DP/HP program?

Our suggested donation is posted in our newsletter and on flyers and we post a flyer near our sign-up sheet to encourage donations.

117. 9. If your organization currently provides this service or has provided it in the past, describe any challenges you've faced, and the strategies used to overcome them. Be sure to indicate whether these strategies were successful.

A challenge we faced was declining participation in winter months. We found a solution by offering the class on Zoom for those days clients don't want to brave the weather to attend. This was especially helpful for our 80+ participants for whom this class is especially popular,

118.

G. Caregiver Support

Answer the following questions ONLY if you are proposing for any of the following Caregiver Support services:

119.

- | | |
|---------------------------|--|
| 1. Adult Day | 5. Counseling (specific to caregivers) |
| 2. Caregiver Education | 6. Kinship Caregiver Supplemental |
| 3. Caregiver Supplemental | 7. Kinship Caregiver Support |
| 4. Caregiver Training | 8. Respite |

120. Service:

1. Adult Day

121. 1. Define a unit of service (See service standards listed in the AAAWM Policies and Procedures Manual).

1 hour of daytime Adult Day Service for individuals with memory issues (cognitively impaired). Unit includes meals/snacks and transportation.

122. 2. Identify staff credentials and/or experience.

The program director also oversees our Homemaker and Respite Programs and has over 10 year's experience in the field of aging. She is a graduate of Eastern MI University and has completed numerous continuing education trainings in the field such as Dementia Friends, Effective Communication Strategies for Alzheimer's and Alzheimer's/Dementia Related Behavior. All direct care staff are CPR/AED certified, have completed Dementia Friends training and are experienced Direct Care Workers, also providing services in the home such as Respite and

Homemaker services. We are also members of Impart Alliance and NADSA (National Adult Day Services Association).

123. 3. Is this a program that utilizes professional volunteers or trained peer leaders? If yes, please describe.

None at this time but we are actively recruiting for volunteers to assist the program.

124. 4. How will the program be promoted or advertised?

Information on our Adult Day Program is shared by caseworkers, in our newsletter, at our Senior Center in brochures and resource guides, in advertising, on our website and on Facebook, with community partners and at regular outreach events. We also host a weekly Memory Cafe, for care recipients to attend with caregivers, and a monthly Caregiver Support Group that both provide a channel to our Adult Day Program.

125. 5. Will this program eventually become self-sufficient?

No

126. 6. How many clients are needed in the program in order to be considered successful and cost-effective?

Approximately 7-10 clients per day, attending regularly, would indicate the program is successful and cost-effective. Our agency has a considerable waiting list for Direct Care Services provided in the home. We see our Adult Day Program as a way to help address this unmet need, while adding additional benefits.

127. 7. If your organization currently provides this service or has provided it in the past, describe any challenges you've faced, and the strategies used to overcome them. Be sure to indicate whether these strategies were successful.

Our program purchases meals from our congregate meal program. Adult Day participants requested some menu changes, to accommodate their needs, and we were able to incorporate those changes into our menu options for congregate and Home Delivered Meals. This collaboration between programs ended up benefitting clients in all 3 programs

128.

H. Senior Center Staffing

Answer the following questions ONLY if you are proposing for Senior Center Staffing services.

129.

The National Institute of Senior Centers defines a senior center as a place where "older adults come together for services and activities that reflect their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in and with the center and the community."

Not only do senior centers offer helpful resources to older adults, but they also serve the entire community with information on aging; support for family caregivers, training professionals, lay leaders, and students; and

development of innovative approaches to addressing aging issues.

While senior centers typically provide nutrition, recreation, social, and educational services, and comprehensive information and referral, many centers are adding new programs such as fitness activities, internet training, and intergenerational programming to meet the needs and interests of the new generation of older adults.

130.

Complete this section separately for **EACH** Senior Center Staffing service proposed.

If you are proposing for multiple Senior Center Staffing services, you will be prompted to complete an additional form after submission.

131. 1. Explain how your organization plans to offer senior center activities to attract the wide spectrum of seniors with varied interests. Include which activities are offered.

Annual surveys figure prominently in our programming choices for Senior Sencer Staffing services, along with direct client feedback on services provided. Clients also bring ideas directly to us. When we try new programming that is successful, we look to repeat it at satellite sites and on an annual or quarterly basis, such as our Tech-Savvy Senior Workshops. Finally, we've learned adding a congregate meal with programming can add real value to programming and make it special.

132. 2. How will you market and promote the programs being offered at your senior center(s)?

We support our programming through our newsletter, flyers, Facebook, local media coverage, advertising and free listings. We also try to plan well in advance so there's ample time to get the word out.

133. 3. How will you measure if the programs have been successful?

Attendance, direct client feedback and annual surveys all figure in as to whether a program is successful or not. We listen to clients and try to set a varied calendar to engage as many as possible, but a Caregiver Support Group with just a handful attendees is also considered successful.

134.

I. General Nutrition Programs

Answer the following questions ONLY if you are proposing for Congregate or Home Delivered Meal services.

135. 1. How is your organization currently funded to provide nutrition services for older adults? List all funding sources, including the names of agencies, contacts, and phone numbers.

Nutrition Services are funded with these resources:

Ionia County Senior Millage, Ionia County Treasurer Judy Clark, (616) 527-5329
 AAAWM, Lindsay Sipress, (616) 456-5664 (OAA grant funding and NSIP)
 Reliance Community Care Partners, Vicki Holmes, (616) 954-1575 (Medicaid waiver billed services)
 AAAWM POS, Kendall Banks, (616) 4988-5096 (Medicaid waiver billed services)
 Ionia Community Awareness, Diane Grummet, (616) 723-3105 (billed services)
 Meals on Wheels America, <https://www.mealsonwheelsamerica.org/>, we are a member and receive funding from time to time.

Additional revenues come from client contributions and donations, community donations/support both in dollars and produce, and fundraising. Annually we receive small contributions from the United Way (<\$200 total, online notification only).

136. 2. Do menus have choices/alternatives available to accommodate client preferences?

Yes

137. 2a. If yes, explain how this is accomplished and to what extent?

Each week we set an alternate entree choice for several days. Menus and an "option sheet" are shared with clients in advance, clients make their choices and the sheet is returned by their meal driver.

138. 3. List and describe locations where meals are prepared. (Please attach a copy of food service license below).

All meals are prepared in our Ionia Kitchen, adjacent to our Ionia Senior Center and administrative offices.

139. 3a. File Upload (Upload your food license here).

License_expiry 04302026.pdf (97.9KB)

140. 4. At minimum, one employee per food service (a location that prepares and serves food) is required to hold a current ServSafe Manager Certification (or equivalent). Complete the following table:

	Food Service Location	Name and Title of Certified Individual	Certification Type	Certification Expiration Date
1.	Ionia	Kylie Ely, Cook/Kitchen Manager	ServSafe Food Protection Manager Certification	1/8/2030
2.	Ionia	Lacey Jenks (Young), Cook/Kitchen Manager	ServSafe Food Protection Manager Certification	6/2/2028
3.				
4.				
5.				
6.				
7.				

141. 5. How is food sourced for the program? Please describe the use of vendors, as well as any donated products from farms, Feeding America, or other partners.

Food is sourced from trusted vendors, predominantly Gordons Food Service and we also maintain a Feeding America West Michigan account. We are very lucky to have strong community support and receive donations from local farmers during the growing season which helps extend our budget.

142. 6. Nutrition partners are required to have all menus approved by a Registered Dietitian (RD)/Registered Dietitian Nutritionist (RDN), an individual who is registration is eligible, or a Registered Nutrition and Dietetic Technician (NDTR), as well as provide nutrient analysis for a menu item when requested by ACLS, AAWM, a participant, a participant's family member, or a medical provider. From the options below, select which method of compliance will be utilized:

We use software from Gordons Food Service, which recently changed from Cycle Menu Management to NetMenu

143. 7. Attach the current menu accompanied by materials outlined in the method of compliance selected above (written RD approval, corresponding standardized recipes, or nutrient analysis reports).

144.

Meals Services Unit Rate Service Budget

October 1, 2026 - September 30, 2027

Fill out one budget for **EACH** proposed Meal service. **If you are proposing for multiple Meal services, you will be prompted to complete an additional form after submission.**

See the **AAWM Policies and Procedures Manual** or **Section E. Service Budget** for definitions.

145. Service Funding Requested:

\$61,222

146. This information is for...

Congregate Meals

147. 1. Fill in the following table:

	Explain each expense	Dollar Amount
Administration & Fundraising Expenses	Portion of administrative cost (wages and benefits for program director and admin support).	1.05
Delivery & Direct Service Cost	Site host wages, food prep costs, packaging.	5.75
Raw Food	Food cost.	3
Other (occupancy, communication, etc.)	Occupancy, license fees	.21

148. Proposed Unit Rate¹:

6.68

149. Number of Units to be Provided:

9165

150. Program Income (estimated):

18550

151.

¹ The Unit Rate will be the rate at which the program will be reimbursed per unit of service. Please note: OAA funding requires partners to have a 10% match and NSIP (this breakout is shown on the contract budget once an organization is funded).

152.

J. Congregate Meals

Answer the following questions **ONLY** if you are proposing for Congregate Meal services.

153.

Complete this section separately for **EACH** Congregate Meal service proposed.

If you are proposing for multiple Congregate Meal services, you will be prompted to complete an additional form after submission.

154. 1. Complete the table to include all sites where congregate meals are served.

	Food Preparation Location	Hours of Operation	Meals Served	Avg. Monthly OAA Eligible Meals
1.	Ionia County COA, 115 Hudson St, Ionia MI 48846	M-F, 8:30-5pm	T-Th	764
2.				
3.				
4.				
5.				
6.				
7.				

155. 2. Are there any changes planned to the number of congregate meals site (openings or closings), days open, or hours for FY 2027?

No

156. 3. Provide 2-3 specific examples of activities and programs that are regularly conducted at the congregate meal site(s).

Our annual plan for our Congregate Program includes a quarterly Lunch and Learn at each of our Congregate Sites, a monthly Nutrition Information presentation at each site and other local

programming that is more site specific, such as a presentation from a local group or library. At least one of the quarterly Lunch and Learns typically includes presentations on our other services offered, such as DPHP programming, to help raise awareness of other services we offer.

157. 4. In what ways are congregate meal sites promoted to the community? What efforts were made in the last year to expand awareness and boost participation at the site(s)?

We promote our congregate sites through our monthly newsletter, advertising, our website, free listings and editorial coverage in local media, Facebook and through direct client outreach at events such as Senior Day at the Ionia Free Fair (which also includes a congregate meal!).

158. List the suggested meal donation dollar amount. How is this communicated to individuals?

Our suggested meal donation amount is \$3. The suggested donation amount is posted at our sites and in our newsletter.

159.

K. Home Delivered Meals

Answer the following questions ONLY if you are proposing for Home Delivered Meal services.

160.

Complete this section separately for **EACH** Home Delivered Meal service proposed.

If you are proposing for multiple Home Delivered Meal services, you will be prompted to complete an additional form after submission.

161. 1. How are your meals packaged and delivered (hot, frozen, or a combination)? What factors determine the packaging format you use?

Our Home Delivered Meals may be delivered hot, cold, frozen and/or shelf stable. While hot meals remain the core of the program, and very popular with most of our clientele, we have other options for several reasons:

>For clients who qualify for two meals per day, a cold meal is the typical second meal offered.

>Frozen meals are often substituted for hot meals for those clients who require a meal delivery accommodation. For instance, if they must leave their home for multiple medical appointments, that makes daily hot meal delivery unfeasible.

>We deliver shelf stable meals in advance of winter weather, for those days we may not be able to deliver.

>Weekend meals, for those clients who qualify, are also generally frozen meals.

>Finally, where routes may extend beyond a safe meal delivery window for hot meals, cold or frozen meals may be substituted. As need grows, hot meal delivery to an increasing number of

clients can be a challenge. We work to extend hot meal delivery, to those clients who most need a daily check in, and would have the most difficulty reheating a meal.

162. 2. Describe your delivery model, including how often clients receive deliveries and what determines your schedule. In your response, include information about your drivers (employees or volunteers), the type of vehicles used, whether drivers use personal or agency-owned vehicles, and the number of vehicles typically involved in meal delivery.

Our agency delivery 5 days per week, with hot meals continuing to be our core service. Depending on need, clients may receive up to 2 meals per day, Monday through Friday, typically one hot + one cold meal. And if client is determined eligible for weekend meals, these would be delivered during the week as well, as frozen meals typically. Our fleet of 8 vehicles runs 7 routes (1 vehicle is back up) and all vehicles are agency-owned minivans. Several were transitioned from our Transportation Fleet at little to no cost. We are currently in the process of transitioning just onboarding a new HDM volunteer,

163. 3. Describe how your program determines client eligibility for additional meals (beyond standard service), including the criteria used, how quantities are decided, and how funding limitations influence these decisions. Do you currently provide additional meals for clients who meet these criteria?

We offer extended eligibility to disabled individuals living at home with a senior who is eligible for Home Delivered meals as well as spouses, when it benefits the senior participant. For our program these are limited numbers.

164. 4. Describe your program's emergency preparedness plan, including how you ensure client safety and access to meals during emergencies or unforeseen interruptions. In your response, outline any procedures used to check in with clients on non-delivery days, including when and how those contacts are initiated.

Our agency delivers 3 shelf-stable meals to HDM clients so that should there be an interruption in service due to weather, for instance, they will have meals available. Route closures are tracked and clients who do not receive more than one delivery are called to check that they still have shelf stable meals available. Drivers also check in with clients on whether additional meals are needed. Our emergency plan, for closures longer than a day or two, would include purchasing frozen meals from another provider and/or a combination of frozen meals and relocation to another kitchen in our area. (This plan incorporates continuing Congregate Meal service as well)

165. 5. List the suggested meal donation dollar amount. How is this communicated to individuals?

Our suggested donation for Home Delivered Meals is \$3. This is shared with clients in our welcome letter as well as in our newsletter. It is also shared in monthly contribution requests.

166.

L. Elder Abuse Prevention Education

Answer the following questions ONLY if you are proposing for Elder Abuse Prevention Education services.

167.

Complete this section separately for **EACH** Elder Abuse Prevention Education service proposed.

If you are proposing for multiple Elder Abuse Prevention Education services, you will be prompted to complete an additional form after submission.

168.

1. The Elder Abuse Prevention Education (EAPE) partner would have a significant leadership role in the Kent County Elder Abuse Coalition (a partnership between law enforcement, the prosecutor's office, community agencies, and concerned citizens), planning and leading at least nine (9) meetings per year.

169. 1a. List monthly meeting topic ideas, presenters, and location(s).

n/a

170. 1b. Describe the role your organization would play with the Kent County Elder Abuse Coalition.

n/a

171. 1c. Describe any plans or projects your organization would like the Kent County Elder Abuse Coalition to implement.

n/a

172.

3. The EAPE partner would maintain a list of speakers consisting of Kent County Elder Abuse Coalition partnering professionals, including, but not limited to: the EAPE partner agency, Adult Protective Services, Kent County Prosecutor's Office, and local law enforcement, who would provide a minimum of eight (8) outreach presentations to various communities in Region Eight (8). These should include locations with diverse income and ethnic environments. EAPE presentation topics could include, but are not limited to: The Basics of Abuse, Financial Exploitation/Scams Common to Seniors, Caregiver Stress, Understanding Dementia and Mental Health Issues, and Senior Bullying.

173. 3a. Describe any collaboration efforts your organization currently has with the Kent County Elder Abuse Coalition.

n/a

174. 3b. List quarterly presentation ideas and/or locations. Include specifics on audience type (professionals, consumers, etc.).

n/a

175. 4. Describe how your organization would stay informed about the latest information and/or resources related to elder abuse.

n/a

176. 5. Would your agency seek other revenue sources for this program? If yes, how?

n/a

177. 6. Identify EAPE staff credentials and/or experience.

n/a

178. 7. Would the program utilize professional volunteers or trained peer leaders. If yes, please describe.

n/a

179.

M. Transportation

Answer the following questions ONLY if you are proposing for Transportation services.

180.

Complete this section separately for **EACH** Transportation service proposed.

If you are proposing for multiple Transportation services, you will be prompted to complete an additional form after submission.

181. 1. Define a unit of service (See service standards listed in the AAAWM Policies and Procedures Manual).

A single one-way trip, per person.

182. 2. Are your drivers appropriately licensed and vehicles inspected annually?

Yes

183. 3. Do you operate on a fixed route?

No

184. 4. How many clients do you plan to serve?

235

185. 5. How many vehicles are in your fleet?

7

186. 6. Do you use volunteer drivers?

Yes

187. 6a. If yes, will they be providing transportation in their own vehicles?

No

188. 7. In which counties will you be providing transportation?

Ionia

189. 8. What methods do you use to collect program income?

Drivers collect donations at the time of service delivery. Non-OAA trips are charged a fare.

190. 9. Do you have the ability to provide on-demand transportation?

Yes

191. 10. Have you had driver shortages in the past year?

Yes

192. 10a. If yes, how did you address them?

Current staff levels are close to our allocated (budgeted) hours for paid drivers, but we have seen a reduction in the numbers of volunteer drivers compared to prior years. We attempt to recruit drivers continuously and work with their schedules, to make volunteering more feasible for them. This is also one of the reasons we have our volunteers use our fleet vehicles, rather than their own vehicles.

193. 11. If your organization currently provides this service or has provided it in the past, describe any challenges you've faced and the strategies used to overcome them. Be sure to indicate whether these strategies were successful.

The challenge of providing both local and out of county transportation can be a challenge, but trips outside our county to medical services not provided in-county is crucial for the health of Ionia County residents. We continue to collaborate with our local Dial-A-Ride to refer clients who we're unable to transport because a driver is out for the afternoon to take a client to another county. We have been very successful dealing with the challenge to provide excellent assistance to seniors who need extra help boarding vehicles, using walkers or wheelchairs and so forth. Our drivers are highly trained, all have chauffeur license credentials and our fleet nearly 100% accessible (with ramps). We hope to move to 100% this year.

194.

N. Attachments

Attach the following documents accordingly. If you are a new proposing organization, you have additional documents that must be attached.

195.

All Proposers

Requirements:

Signed Agency Agreement. Download the agreement [here](#).

Signed Assurance/Certification. Download the document [here](#).

New Proposers

Additional Requirements:

Single audit or financial audit.

Collaboration letters (Three (3) minimum). Download the template **here**. Download the instructions **here**.

Third-party assessment (Attached two (2) more collaboration letters if a third-party assessment is unavailable).

196. Upload Requirements here:

197.

O. Authorized Signature

This is the final section before submission.

198. Acknowledgement

I certify that all information contained in this OAA Proposal is accurate and complete to the best of my knowledge.

Key agency staff have read the Area Agency on Aging of Western Michigan (AAAWM) Policies and Procedures Manual¹.

On behalf of my applying organization, I agree, if chosen as a grantee, to follow all terms and conditions contained within the AAAWM Policies and Procedures Manual. I also agree to have key staff attend the FY27 AAAWM Annual Partner Meeting and Annual Reporting Training prior to the start of the new fiscal year (October 1, 2026).

199.

¹ Read the Area Agency on Aging of Western Michigan (AAAWM) **Policies and Procedures Manual**.

200. Signature¹

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201. Date of Confirmation

04/07/2026

202. Name

203. Title

204. ¹ Do you require a board chair signature? Please indicate below.

Yes

205.

Please provide an estimated date by which you will submit the board sign-off. A proposal cannot be released to the organization until this page is signed.

206.

If so, please download the signature form **here**.

Please submit it separately to **proposal@aaawm.org**.

207. Expected Submission Date

04/14/2024

208.

Please note that ALL fields are required for this proposal to be considered complete, so please indicate N/A if the section does not apply to you.

209.

Please review your proposal closely before submitting. You will be given the opportunity to download and print your completed proposal.

If you are proposing for multiple services, you will be prompted to complete an additional form after submission.



PROPOSING AGENCY AGREEMENT (All Proposers Complete Once)

AGREEMENT BETWEEN PROPOSING AGENCY AND AREA AGENCY ON AGING OF WESTERN MICHIGAN, INC. UPON SUBMISSION OF A FY 2027-2029 PROPOSAL FOR FUNDING

IONIA COUNTY COMMISSION ON AGING

(Proposing Agency's Legal Name)

understands and agrees that the following provisions are part of its official proposal and as such become binding on it subsequent to the award of any funds by the Area Agency on Aging of Western Michigan, Inc. (AAAWM).

Proposing Agency:

AUTHORITY

1. Warrants that it possesses legal authority to apply for funding; has officially adopted or passed a resolution, motion or similar action, authorizing completion of the proposal including all understandings and assurances and authorizing its official representative to act in connection with submitting the proposal and providing any additional information required.
2. Agrees to submit to AAAWM all information requested about names of persons with an ownership or control interest in the Proposing Agency, any actual or potential conflict of interest, past business transactions, current or pending legal action against the Proposing Agency, and certain other disclosing entities. Further, agrees to disclose whether any persons with an ownership or controlling interest in the Proposing Agency have been convicted of a criminal offense related to their involvement in any programs under Titles III, XVIII, XIX, or XX of the Social Security Act since the inception of these programs. The AAAWM may refuse to consider the proposal of any Proposing Agency that does not comply. Subsequently, AAAWM may immediately terminate a contract granted if a Proposing Agency does not comply with any future requests.
3. Upon award of funds, if a non-governmental Proposing Agency, agrees to submit copies of its Articles of Incorporation and Bylaws prior to signing a contract.

COMPLIANCE WITH LOCAL, STATE AND FEDERAL LAWS/REGULATIONS

4. Agrees that services will be carried out according to the regulations, policies, procedures, terms and conditions of its proposal as approved by AAAWM in making an award of funds.

5. Agrees to comply with all applicable laws, regulations, policies, minimum standards and procedures established by AAAWM, Aging and Adult Services Agency (AASA), and the United States Administration on Aging (AOA) in the execution of a contract award, including the "Code of Ethics" adopted by AAAWM.
6. Agrees to operate in full compliance with all applicable state and local standards including fire, health, safety and sanitation standards, prescribed in laws or regulations.

7. Agrees to conform to applicable provisions of the Older Americans Act, and Title 45 of the Code of Federal Regulations, Part 74 “Administration of Grants”, August 2, 1978, (Subpart O – Property), as amended, in the acquisition, transfer, replacement, or disposition of real property, equipment, or supplies.
8. Agrees to not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, height, weight, or marital status pursuant to P.A. 453 of 1976, Section 209. The Proposing Agency shall also comply with the provisions of the Michigan Persons With Disabilities Civil Rights Act, P.A. 220 of 1976, and Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat. 394 which states that no employee or client or otherwise qualified disabled individual shall, solely by reason of his or her disability, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The Proposing Agency shall comply with the Americans with Disabilities Act of 1990 (ADA), P.L. 101-336, 104 Stat. 328 (as amended by the ADA Amendment’s Act of 2008 P.L. 110-325), which prohibits discrimination against individuals with disabilities and provides enforcement standards. Further, the Proposing Agency shall comply with all other Federal, State or local laws, regulations and standards, and any amendments thereto, as they may apply to the performance of this Agreement.
9. Agrees to obtain and maintain public liability insurance in amounts necessary to cover all claims which may arise out of the Proposing Agency’s operations under the terms of the contract and provide proof of such insurance coverage to AAAWM prior to the effective date of the contract. Unemployment compensation coverage and workers compensation insurance shall be maintained in accordance with applicable federal and state laws and regulations.
10. Certification: Service Partner certifies that it has not been suspended or debarred by the U.S. government from receiving federal dollars.

COOPERATION WITH THE AGING NETWORK

11. Agrees to not make any statement attributable to or on behalf of AAAWM without prior written approval from AAAWM.
12. Agrees to engage in service activity promotion through the various news and public media; and agrees to acknowledge the sponsorship of AAAWM and Older Americans Act on all announcements and public information materials.

13. Agrees to cooperate with AAAWM in its efforts toward developing a comprehensive and coordinated system of services by participating in joint planning efforts and referral networks, and other activities to meet this goal.
14. Agrees to facilitate referrals by giving other service agencies minimum eligibility criteria for each service.
15. Agrees to establish linkages with other area service partners, including volunteer organizations for continuity of services especially in order to address the comprehensive range of needs any recipient may present.

FUND USE, AUDITS, ASSESSMENTS

16. Agrees to seek other sources of funding for the services and to demonstrate effective planning for progressive project maintenance through its own resources.
17. Agrees to not use local matching funds, for this proposal, which match other state or federal grants of other contracts. Proposing Agency also agrees that federal cash or in-kind resources acquired during current or prior years may not be used to match funds provided under this proposal unless otherwise specifically authorized by state and/or federal statute.
18. Agrees that state and/or federal funds made available will in no event supplant existing state, local, and/or federal funds already in use by the Proposing Agency and which are supporting services.
19. Agrees to submit a copy of the single audit, if they are required to have one by the "Single Audit Act of 1984" as it applies (see O.M.B. circular A-128 & A-133). A "single audit" is required from an organization receiving at least \$500,000 a year in Federal (and related State) awards from all grantors (not just AAAWM). If an organization is not subject to the "single audit act", then only a financial audit will be required. A copy of the "single audit" report or the financial audit report (as it applies) shall be forwarded to AAAWM within nine (9) months of the end of the period audited. Audits shall usually be performed annually but not less frequently than every two years.
20. Agrees to cooperate and assist in efforts taken by the AAAWM, AASA, AOA, or any other agency or organization duly authorized by any of the preceding to evaluate the effectiveness, feasibility, and cost of the proposed service.
21. Agrees to maintain such books, accounts, vouchers, and all other documentation necessary to permit expeditious determination and disposition of all monies received from AAAWM as well as the nature and amount of all charges claimed against such funds.

22. Agrees that AAAWM, AASA, Michigan Department of Community Health, AOA, Department of Health and Human Services (HHS), or any of their authorized representatives shall have the right of access to any books, documents, papers, or other records of the Proposing Agency, in order to make audits, examinations, excerpts, and transcripts, so long as such is in conformity with the Privacy Act of 1974. Proposing Agency agrees to retain all books, records, and other documents relevant to this contract for a period of three (3) years. The retention period starts on the day the Proposing Agency submits to AAAWM its last expenditure report for the proposed service.
23. Agrees to comply with all program and fiscal reporting established in its contract and the AAAWM Policies and Procedures Manual, and to cooperate with AAAWM assessment of proposed service performance.

CLIENT SERVICES

24. Agrees that all persons 60 years of age or older, who meet the criteria established for contracted services, shall be eligible for any or all services, with preference given to providing services to older individuals with the greatest economic needs, with particular attention to frail/disabled elderly and to individuals with dementia.
25. Agrees that a standard client intake procedure for all services will be established and maintained at the Proposing Agency level. The intake procedure must enable the Proposing Agency to report required information to AAAWM.
26. Agrees that the confidentiality will be protected at all times in conformance with AAAWM policies and any applicable laws.
27. Agrees that: (a) cost sharing determination shall be included in the eligibility of an older person for specified services; (b) cost sharing requirements must be tracked and billed; and (c) all client contributions and cost share income (where applicable) received by the proposing agency will be utilized on a monthly basis to expand the service by providing additional units.
28. Agrees to: (a) afford all individuals, not required to cost share, the opportunity to freely and voluntarily contribute to all or part of the cost of the services provided; (b) protect the privacy of each older person with respect to his/her contribution; (c) establish procedures to safeguard and account for all contributions; and (d) use client contributions for each respective service to expand services.
29. Agrees to establish and follow procedures for obtaining the views of service recipients about the services they receive.
30. Agrees to have a grievance procedure in place to address complaints by individual recipients and to make that procedure known to the recipients.

PROPOSING AGENCY MANAGEMENT

31. Agrees to allow designated AAAWM staff to attend advisory councils, community groups and committees created for, and specifically relating to, the proposed service, and further agrees to provide AAAWM with advance notice of such meetings.
32. Agrees to provide for training, as necessary, to enable paid and volunteer personnel to perform effectively in their positions.
33. Agrees to establish safeguards to prohibit employees from using their positions for any purpose that is, or gives the appearance of being,

motivated by a desire for private gain for themselves or others and, further, to abide by the "Code of Ethics" adopted by AAAWM.

34. Agrees not to assign the contract or enter into subcontracts without obtaining prior written approval of AAAWM. When subcontracts are proposed, agrees to use bidding procedures that conform to the Federal Procurement Standards as outlined in Title 45 of the Code of Federal Regulations, Part 74 "Administration of Grants". Assignees or subcontractors shall be subject to all conditions and provisions of the contract. The Proposing Agency shall be responsible for the performance of all assignees or subcontractors. The AAAWM shall annually monitor and assess the performance of subcontractors. The Proposing Agency shall submit copies of subcontracts to AAAWM, for review and approval. Following approval a copy of the signed contract must be sent to AAAWM before service begins.

SPECIFIC CONTRACT TERMS

35. Agrees that the conditions, under which AAAWM would place the Proposing Agency on probation, suspension, or termination, shall be specified in the contract language. Actions to be undertaken by AAAWM and the Proposing Agency in these circumstances shall also be specified in the contract language.
36. Agrees that the method of amending the contract shall be specified in the contract language. The circumstances under which funds may be reprogrammed and redistributed by AAAWM will also be specified in the contract language.
37. Agrees, when providing services, to give priority to AAAWM Care Management clients, as long as the requirements of paragraph #24 are met.

Signature of Policy Board Chairperson or duly authorized person. Attach Policy Board Resolution.

Signature

Date

Typed Name

Title

ASSURANCES/CERTIFICATION OF COMPLIANCE (All Proposers Complete Once)

Assurance of Compliance
With
Title VI of The Civil Rights Act of 1964
Section 504 of the Rehabilitation Act of 1973
And
The Drug Free Workplace Act of 1988

IONIA COUNTY COMMISSION ON AGING

(Proposing Agency's Legal Name)

Agrees that it will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all requirements and regulations of the Department of Health and Human Services issued pursuant to such laws. The Proposing Agency assures that no person shall on the grounds of race, color, religion, sex, age, national origin, marital status, height, weight, or handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any project or activity for which the Proposing Agency receives financial assistance from the Area Agency on Aging of Western Michigan, Inc.; and agrees that it will immediately take any measures necessary to effectuate this assurance.

Certifies that it will comply with the Drug Free Workplace Act of 1988 and provide a drug free workplace by carrying out the requirements of the Act.

The Drug Free Workplace Act of 1988 requirements include:

- (A) publish a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken against employees for violations of such prohibition;
- (B) establish a drug-free awareness program to inform employees about -
 - (i) the dangers of drug abuse in the workplace;
 - (ii) the policy of maintaining a drug-free workplace;
 - (iii) any available drug counseling, rehabilitation, and employee assistance programs; and
 - (iv) the penalties that may be imposed upon employees for drug abuse violations;
- (C) require that each employee, to be engaged in the performance of the contract, be given a copy of the statement required by subparagraph (A);
- (D) notify employees in the statement required by subparagraph (A), that, as a condition of employment on the contract, the employees will -
 - (i) abide by the terms of the statement; and
 - (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- (E) notify AAAWM within 10 days after receiving notice under subparagraph (D)(ii) from an employee or otherwise receiving actual notice of such conviction;

- (F) impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted; and
- (G) make a good faith effort to continue to maintain a drug-free workplace through implementation of subparagraphs (A), (B), (C), (D), (E), and (F).

The Proposing Agency recognizes and agrees that if a contract be extended, it will be in reliance on the representations and agreements made in these assurances/certification, and that the Area Agency on Aging of Western Michigan, Inc., the Aging and Adult Services Agency (AASA), or the United States Government, shall have the right to seek judicial enforcement of these assurances/certification. These assurances/certification are binding on the Proposing Agency, its successors, transferees, and assignees.

Project Director's Signature

Chairperson of Policy Board's Signature
(Or duly authorized person - attach Policy Board resolution)

Carol Hanulcik

Project Director - Typed Name

Chairperson of Policy Board - Typed Name

4/7/26

Date

Date

**BOARD OF COMMISSIONERS
IONIA COUNTY**

RESOLUTION SUBMITTING MILLAGE PROPOSAL

At a regular meeting of the Board of Commissioners of Ionia County, State of Michigan, held in the _____ on _____, 2026, at _____ p.m., prevailing Eastern Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and supported by _____:

WHEREAS, the Ionia County ("County") Board of Commissioners has the powers granted by 1851 Act 156 and Michigan law; including the authority to levy a tax to raise funds permitted and authorized by law for emergency service (law enforcement, fire, and ambulance) purposes; and

WHEREAS, the Board of Commissioners determines that it is in the best interests and welfare of the County and its residents that revenue be authorized for the purpose of providing funds for emergency services to the people of the County, the proceeds of which will be distributed to the townships and cities in the County pursuant to a contract; therefore, the County has determined to request from voters of the County a new additional millage in an amount not to exceed 1.0 mill for the above purposes for a period of five (5) years, beginning with the 2026 levy; and

WHEREAS, the Board of Commissioners determines that it is in the best interests of the County that such millage be voted on at an election to be held in the County on August 4, 2026.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The County Board of Commissioners resolves to present to the electors of Ionia County a millage as described in the proposal attached as Exhibit A at the August 4, 2026 election and, therefore, the County Board of Commissioners approves the ballot language attached as Exhibit A and certifies it for inclusion on the August 4, 2026 ballot.

2. The Chair of the Board is authorized and directed to promptly submit this resolution along with the above ballot language to the County Clerk for inclusion on the August 4, 2026 ballot.

3. Further, any resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF IONIA)

I, _____, Clerk of the County of Ionia do hereby certify that the foregoing resolution was duly adopted by the Ionia County Board of Commissioners at the regular meeting held _____, 2026 and is on file in the records of this office.

Ionia County Clerk

EXHIBIT A

County of Ionia

Emergency Services Millage Proposal

Shall the limitation upon the amount of taxes which may be assessed in one (1) year within the County of Ionia, Michigan, be increased and the County of Ionia be authorized to levy annually a new additional millage in an amount not to exceed 1.0 mill (\$1.00 per each \$1,000.00 of taxable value) for a period of five (5) years, 2026 through 2030, inclusive, for the purpose of providing funds for emergency services (law enforcement, fire, and ambulance service) for the people of the County, the proceeds of which will be distributed pursuant to a contract to the townships, villages, and cities in the County (may include the Townships of Berlin, Boston, Campbell, Danby, Easton, Ionia, Keene, Lyons, North Plains, Odessa, Orange, Orleans, Otisco, Portland, Ronald, and Sebewa; the Villages of Clarksville, Hubbardston, Lake Odessa, Lyons, Muir, Pewamo, and Saranac; and the Cities of Belding, Ionia, and Portland) and to Ionia County? The estimate of the revenue the County will collect if the millage is approved and levied in the first year (2026) calendar year is approximately \$2,375,000 for emergency services in Ionia County.

A small portion of the revenue collected may be required by law to be distributed to the Downtown Development Authorities of the Cities of Portland, Ionia, Belding and the Village of Lake Odessa; the Local Development Financing Authority of the City of Ionia; and the Brownfield Redevelopment Authorities of Ionia County, the City of Ionia, and the Village of Lyons.

Yes ☐

No ☐

LOCAL UNIT EMERGENCY SERVICES CONTRACT

THIS AGREEMENT is entered into as of this _____ day of _____, 2026, by and among the County of Ionia (the "County"), and [insert parties], referred to collectively in this Agreement as the "Local Units", and each as a "Local Unit". The Local Units and the County are referred to collectively in this Agreement as the "Parties", and each as a "Party".

The Local Units are cities, villages, and townships in Ionia County. Each of the Local Units is eligible to levy a millage for the support of ambulance, fire, and law enforcement operations. The County has determined that it is in the best interests of the County to provide emergency services to all residents of the County by executing this Local Unit Emergency Services Contract (the "Contract"). The County has therefore agreed to place a ballot proposition requesting authorization to levy the Emergency Services Millage to the electors of the County at the August 4, 2026, election, and to levy the Emergency Services Millage in accordance with this Contract in the event the Emergency Services Millage is approved by a majority of the qualified electors of the County.

1. Question to be Submitted to County Electors. The County shall place the following question (in substantially the following form) on the August 4, 2026, election:

[Insert Final Proposal]

2. Determination of Allocable Share of Emergency Services Millage. The Parties agree that the jurisdictional boundaries of each Local Unit shall be that Local Unit's service area ("Service Area"). The Service Area for a Local Unit that is a township shall exclude the Service Area for an incorporated village within the township. The "Allocable Share of Emergency Services Millage" for each Local Unit shall equal the sum of (1) the 1.0 mill (as reduced by Headlee) tax revenues collected by the city and township treasurers from the Emergency Services Millage levied by the County on each Service Area and remitted to the County Treasurer, and (2) interest accrued on the tax revenues described in (1) and held by the County Treasurer until distribution to each Local Unit.

3. Budget Notification. On or before the last day of October of each year, each Local Unit shall submit to the County Treasurer a copy of its operating budget for the fiscal year beginning after the December 1 levy, including a statement of the estimated revenues to be received from the Emergency Services Millage and a statement of the estimated expenditures of the Local Unit, as required pursuant to the Uniform Budgeting and Accounting Act. The Parties agree that the budgeted numbers used by each Local Unit shall be estimated based on the Taxable Value of all taxable property in the Service Area as finally equalized by the State by the end of May of each calendar year, and that the actual revenues received from the levy of the Emergency Services Millage will likely vary from the estimates used by each Local Unit in its budget.

4. Certification and Levy of Emergency Services Millage. The County agrees that it will certify on the L-4029 the maximum Emergency Services Millage permitted by law each year,

and to hold such hearings as may be required pursuant to the Truth in Taxation Act in order to levy the entire authorized Emergency Services Millage, subject only to constitutionally required millage reduction fractions as set forth in Section 34d of the General Property Tax Act. Each December 1, beginning December 1, 2026, and ending December 1, 2030, the County will levy the maximum Emergency Services Millage permitted by law, subject to any Constitutional rollback requirements. The Parties recognize and agree that the County receives the proceeds of County millages from the treasurers of the various cities and townships located within the County in accordance with Michigan laws governing the collection and distribution of property taxes.

5. Payment of Allocable Shares. The County agrees to distribute annually to each Local Unit its Allocable Share of Emergency Services Millage of the proceeds of the December 1 levy of the Emergency Services Millage, to the extent received from the local treasurers, within ten (10) days of the statutory annual settlement with the local treasurers or within twenty (20) days of receipt of bonded funds by the County revolving tax fund, whichever occurs later. In the event the County establishes a revolving delinquent tax fund for that year, the payment shall include the Allocable Share of Emergency Services Millage of the uncollected real property Emergency Services Millage from the County revolving tax fund, subject to any adjustments provided for in paragraph 6 below. In the event the County does not establish a revolving delinquent tax fund for any year, the County will distribute to each Local Unit its Allocable Share of the delinquent tax dollars thereafter received by the County for the Emergency Services Millage on a monthly basis.

6. Adjustment in Payments. The Parties agree that in the event a decision is rendered by the Michigan Tax Tribunal or other court of competent jurisdiction, reducing the true cash value of any property located in the County and requiring the refund of taxes paid by the owners of that property, the amount refunded will be subtracted from the next payment of Allocable Share of Emergency Services Millage to be distributed to the Local Unit for the Service Area in which the property receiving the refund is located. In the event any taxes for which reimbursement has been provided through the County revolving tax fund are thereafter canceled or determined to be uncollectible, the amount of such taxes and interest attributable to the Emergency Services Millage shall be deducted from the next payment of the Allocable Share of Emergency Services Millage to the Local Unit for the Service Area in which the subject property is located.

7. Provision of Local Unit Services. The Local Units agree that the proceeds from the Emergency Services Millage shall only be used for Emergency Services, as defined in the ballot proposal. If any township, village, or city within the County does not sign this Agreement or declines in writing to accept all or a portion of any annual payment, the County may use that city, village, or township's Allocable Share of Emergency Services Millage (or portion thereof) for any County Emergency Service.

8. Enforcement. In the event of failure by any of the Parties to perform its obligations under this Agreement, the other Parties, and any of them separately or together, may seek such remedies as shall be available to them under the laws of the State of Michigan, including mandamus.

9. Effective Date and Term. This Agreement shall become effective on the date the last Local Unit approves the Agreement or August 1, 2026, whichever is later, and shall continue

for the term of the Emergency Services Millage, which for the purposes of this Agreement shall be November 30, 2031.

10. Certification. The persons signing this Agreement on behalf of the Parties hereto certify by said signatures that they are duly authorized to sign on behalf of said Parties and that this Agreement has been authorized by said Parties.

11. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the signature of any Party to any counterpart shall be deemed a signature to and may be appended to any counterpart.

IN WITNESS WHEREOF, the Parties have each caused this Agreement to be duly executed as of the date first written above.

COUNTY OF IONIA

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38242:00006:202543884-1

2025

ANNUAL REPORT

8TH CIRCUIT COURT

FAMILY DIVISION

JUVENILE DIVISION AND YOUTH SERVICE BUREAU

**FAMILY DIVISION OF THE 8TH CIRCUIT COURT
JUVENILE DIVISION – YOUTH SERVICE BUREAU STAFF**

Presiding Judge	Honorable Robert S. Sykes, Jr.
Director of Juvenile Services	Mark Jewell
In-Home Probation Officer	Mariah van Overbeek
Probation Officers	Kristine Purnhagen Sara Wassenaar
Youth Service Bureau Caseworkers	Kristin Yalacki Amber Richardson
Juvenile Register	Shirley Austin
Deputy Register	Jean Hoskins

2025 STATISTICS FOR 8TH CIRCUIT COURT-JUVENILE DIVISION

154 Juveniles appeared before the Juvenile Division regarding delinquency.

187 DL petitions were filed in 2025. There were 96 petitions filed on 56 juveniles who had previously offended (43 of whom committed their first offense prior to 2025) and 91 new petitions.

There was a total of 246 charges that broke down as follows:

DELINQUENCY CHARGE BREAKDOWN	2023	2024	2025
<u>FELONIES:</u>			
Assault	8	5	1
Resisting & Obstructing Police	4	5	9
B&E (Home Invasion) w/intent	3	3	3
CSC - Felony	10	10	11
CSAM/Distributing Obscene Material	1	5	3
Accosting a Child for Immoral Purposes	0	1	0
Larceny/Stolen Property	1	9	4
MDOP	5	4	4
MDOB	4	2	4
UDAA	8	12	3
Weapons Violation (Dangerous Weapon/CCW)	4	3	4
Interfering w/ Elec. Comm.	1	0	1
Arson	1	1	0
OWI Causing Serious Injury	0	0	1
Obstruction of Justice	0	0	2
Fleeing & Eluding	1	4	0

Stealing/retaining Financial Trans. Device	1	4	0
False report of a Felony	3	2	0
School Threat	1	0	0
Reckless Driving w/Serious Injury	0	1	0
Reckless Causing Death	0	1	0
Operating w/License Suspended Causing Death	0	1	0
Operating w/License Suspended w/serious Injury	0	1	0
Lying to a Police Officer	<u>1</u>	<u>0</u>	<u>0</u>
FELONY TOTALS:	57	74	50

MISDEMEANORS/CIVIL INFRACTIONS/STATUS OFFENSES:

Assaults / Domestic Violence	28	41	43
Alcohol related	12	13	15
Disorderly/Jostling	3	2	8
Larceny/Stolen Property	2	4	5
MDOP / MDOB	20	6	21
Retail Fraud	12	20	7
Tobacco	2	2	1
Weapons Violation	3	2	0
Trespass	1	1	1
Illegal Entry / Breaking & Entering	3	12	8
Traffic	18	18	15
Fleeing & Eluding	2	1	0
Drug Offenses	31	17	34
Malicious Use of Service by Comm. Carrier	1	0	1
School Threat	1	6	5
Arson	0	1	0

Obscenity	0	0	1
Stalking-Domestic Relationship	0	0	1
False Information / Lying to a Peace Officer	0	1	0
_Curfew	9	1	14
Truancy	11	12	16
Runaway	5	4	0
MISDEMEANOR TOTALS:	164	164	196

STANDARD & INTENSIVE PROBATION:

During 2025, 48 juveniles were placed on standard probation with 4 of them being transferred to intensive probation.

DISPOSITIONS

Admission	69
No Contest Plea	1
Direct Waiver	0
Designated Waiver	2
Dismissed by prosecuting attorney/Court	34 (12/22)
Dismissed as Incompetent	5
Consent Calendar	80
Transferred to county of residence	20
Diversion-not authorized	18
Not Yet Disposed	<u>17</u>
TOTAL	246

OCYS BASIC GRANT

The Basic Grant was established by Act 280 of the Public Acts of 1978. The grant was raised from \$15,000 to \$56,520 in 2023 and is totally reimbursed by the Office of Children and Youth Services. The grant is provided to counties with populations under 75,000 to: 1) supplement existing juvenile justice services, 2) provide for the development of new juvenile justice services, and 3) provide for development of prevention and diversionary services.

In 1990, the Court began utilizing the Basic Grant to assess minors under the jurisdiction of the Court for underlying mental health issues. In 2024, there were 43 youths who were assessed through this program.

2025 CHILD PROTECTION PROCEEDINGS

25 child protection petitions were filed, which involved 36 children.

18 children were removed from their parent(s)' care. 5 children (some of whom came under Court jurisdiction prior to 2025) were returned to their parent(s)' care and 1 child was re-removed.

5 children (some of whom came under Court jurisdiction prior to 2025) were made permanent wards following the release or termination of their parents' rights.

5 children were placed in guardianship.

Out of the 25 petitions filed involving 36 children, 5 petitions were dismissed involving 10 children.

16 Adoption finalization hearings

3 Permanent Court Wards were adopted 7 children were adopted by stepparents

3 children were adopted via direct placement 3 adults were adopted

YOUTH SERVICE BUREAU:

The Youth Service Bureau provides a viable and productive alternative for dealing with youth who have either undertaken criminal-type behavior for the first time or who may be experiencing difficulties at home and/or school. These are the type of youth who generally do not belong in the Juvenile Justice System, and can be best served by providing support, guidance, counseling, etc., in a supportive environment. The Youth Service Bureau provides the youth with a second chance without suffering the stigma of a Court record and the label of "delinquent" to follow them back into their respective communities.

The Youth Service Bureau has continued to prove to be cost efficient. The diversionary process by nature is designed to keep children out of the juvenile justice system.

YOUTH SERVICE BUREAU ANNUAL REPORT – 2025

TOTAL CHILDREN SERVED: 179

TOTAL CHILDREN RE-REFERRED: 27

<i>SOURCE:</i>		<i>OUTCOME:</i>	
Court	0	Successful Intervention	26
Schools	125	Successful Intervention W/ Infractions	22
Police Agencies	0	Little to No Success	17
DHHS	5	Court Involvement	3
Parent/Guardian	4	No Response	65
TRD	2	Still Providing Services	2
County Prosecutor	42	Rejected	44
City Prosecutor	1	Relocated	0
<i>SEX: Male – 94 Female – 85</i>		<i>REASON FOR REFERRAL:</i>	
<i>AGE:</i>		Criminal Sexual Conduct	2
		School Truancy (10 yo and over)	108
6 and under	7	Educational Neglect (Under 10 yo)	14
7 to 10 years	23	Support (10 yo and over)	16
11 years	15	Resist & Obstruct Police	1
12 years	29	MDOP/MDOB	6
13 years	39	Assault & Battery	6
14 years	30	Malicious Use of Telecom	1
15 years	13	School Threats	1
16 years	12	Runaway	7
17 years & over	11	Domestic Assault	9
		Obscenity	1
		Multiple Charges	1
		BB Gun Violation	1
		MIP Marijuana	4
		MIP Alcohol	1

CHILD CARE FUND NARRATIVE

Expenditures from the Child Care Fund were made in the following areas:

Foster Care: The Court places minor children who have been subjected to neglect or abuse at by their parent(s), guardian, or custodian. The Court, on occasion, also places juvenile delinquents into licensed foster homes to modify behaviors that would then enable them to return home to their parents' care and custody. In 2025, \$1,944.98 was expended for licensed foster care, which is about an 88% decrease from the amount in 2024 of \$15,641.77

Institutional Care: Institutional placements may be ordered for youth whose delinquency poses a danger to the community, or for neglect/abuse wards whose behaviors are too concerning or dangerous to be maintained in foster care placement. Residential placements may range from a few days to several months.

In 2025, \$79,709.92 was expended for Institutional Care. This decreased by about 17% from the amount spent of \$96,226.78 in 2024. The average daily cost to Ionia County for 2025 was \$199.27.

Chargebacks: The State of Michigan implemented "State Pays First" in 2020. Chargebacks are expenditure for those youth who have been both committed and referred to the Department of Health & Human Services for placement. The County is "charged back" 50% of this cost of care.

Total Child Care Fund expenditures in 2025 for the county amounted to \$236,149.49. This is an increase of about 32% from the 2024 expenditure of \$161,014.56. The Court continues to monitor these expenditures closely and works diligently with other agencies in the community to address the issues that affect the Child Care Fund.

In-Home Care: The reimbursement rate for In-Home Care Expenditures increased from 50% to 75% in October 2023. As part of the Juvenile Justice Reform Laws that took effect in October 2024, several programs that are already being provided (including all caseworkers' wages and benefits) became eligible for 75% reimbursement going forward. Thus, the increase in in-home care expenses is misleading as it reflects money paid by Ionia County for wages in the past that are now 75% reimbursable.

The Court is placed in the position of having to balance the need for rehabilitation versus public safety. Often the public, victims, schools, law enforcement, etc., place significant pressure on the Court to respond in certain ways to a specific offender. It is in these cases that the Court must make those difficult decisions. The Juvenile Division is the only court that is responsible financially for any placement that is made.

2025 CHILD CARE FUND REPORT-PLACEMENT OF CHILD PROTECTION WARDS & DELINQUENT JUVENILES

<u>PLACEMENT TYPE</u>	<u># OF YOUTH</u>	<u># OF DAYS</u>	<u>FINAL COST TO IONIA COUNTY</u>
Licensed Foster Care (NA)	3	118	\$1,944.98
Private Agency Foster Care (NA)	0	0	\$0
TOTAL FOSTER CARE	3	118	\$1,944.98
Independent Living Care (DL)	1	336	\$28,299.39
Other County Detention (DL)	1	9	\$1,305.00
Private Institution in State (DL)	1	210	\$49,282.96
Private Institution in State (NA)	1	181	\$29,121.96
TOTAL INSTITUTIONAL CARE	3	400	\$79,709.92
TOTAL FOSTER CARE, INSTITUTIONAL & INDEPENDENT LIVING EXPENSES			\$109,954.29
IN-HOME CARE EXPENSES (DL):			\$126,195.20
MISCELLANEOUS EXPENSES (NA)			\$158.08

2025 CCF Total Expenditures: \$236,149.49

These totals reflect only those youth that are paid for through the Child Care Fund.

This does not reflect children who were eligible for federal Title IV E funding.

IONIA COUNTY ANNUAL REPORT

50 E Sprague Rd, Ionia, MI 48846 | (616)527-5357

- William V. Hendrian, District 8 Director
- Shawn Frisbie, 4-H Program Coordinator
- Katie Ockert, Natural Resources Educator
- Karen Balice-Gregory, Support Staff



Message from the Director

In 2025, Ionia County MSU Extension made impacts in agriculture and agribusiness education, health and nutrition programming, community vitality, food systems, and environmental planning, and children and youth programming and resources (including 4-H). What follows are the numbers that made up the programs and some short highlights and pictures that capture just a taste of the rich involvement our educators and instructors have in the local community that create the public value that is MSU Extension.

Impact



1356 residents of Ionia County attended MSU Extension programs.



Ionia County residents attended **288** Extension programs.



There were **379** youth enrolled in 4-H for the 2024-2025 program year.



There were **151** volunteers from the local community.

Overall Impact



MSU Extension employees participated in **11** Ionia community coalitions.



305 Ionia County participants in AABI programs

739 Ionia County participants in CYI programs

161 Ionia County participants in HNI programs

203 Ionia County participants in CEFI programs



1356 residents of Ionia County attended MSU Extension programs.



200 client consultations



38 Ionia County residents submitted questions and received answers from *Ask Extension*



MSU Extension made a total of **206,346,096** contacts through social media, web activity, e-newsletters and handouts statewide.

Economic Development, Environmental Conservation, and Agricultural Productivity



72,517 participants in community, food, and environment programs from across Michigan



305 people from Ionia County participated in agriculture programs.



476 virtual programs were offered related to Financial Education, Food Systems, Water and Environmental Quality, Government and Businesses.



\$244.2 billion annual impact of food and agriculture on Michigan's economy



16 commercial and farm soil test samples were sold in Ionia County.

23 homeowner soil test samples sold in Ionia County.

Public Health, Nutrition, and Youth Programming



There were 79 Ionia County participants in nutrition and physical activity programs.



161 county residents who participated in health and nutrition programs.



11,944 people participating in Food Safety programs including ServSafe statewide.



1185 youth participants in 4-H



Ionia County 4-H volunteers had a \$4,930.50 dollar value based on their efforts.



133,301 total youth participants statewide in 4-H related programs or activities.



13,661 statewide volunteers



Small Changes, Make Big Impacts



Community Nutrition Instructor, Joanna Urban partnered with **The Right Door of Ionia** to deliver an impactful wellness program designed to help residents prevent obesity, diabetes, and other chronic diseases. The session focused on practical, achievable lifestyle changes, including reducing saturated fats and added sugars, understanding how daily choices influence long-term health, and incorporating more movement into everyday routines. Joanna guided participants through evidence-based strategies in a supportive and approachable way, helping attendees feel confident about taking the next steps toward healthier living. A total of 37 community members attended this educational event

Seeds in Action



Michigan veteran families participating in MSU Extension's **Seeds in Action** initiative used provided seed packets to grow produce at home. Their harvests supported healthy eating, reduced food waste, and encouraged community engagement. One family created a homemade seasoning blend from tomatoes and other vegetables, while another grew an abundant squash crop and donated excess produce to veterans; one squash earned second place at the Michigan State Fair. Program leaders note that these experiences show how gardening promotes nutrition, community connection, and over all well-being for veterans and their families

4-H Hunting and Conservation SPIN Club

Youth participants learned essential firearm safety skills, including safe handling, responsible transportation, and secure storage—foundational practices they can rely on for life. The program also introduced ethical hunting and conservation, helping youth understand wildlife management, fair chase principles, and the importance of protecting natural resources. Participants reported increased confidence in safe firearm use and gained insight into hunting’s historical role and ethical food sourcing. All youth completed the Michigan Hunter Safety course, with 100% passing and scoring above 90%. They also enjoyed hands-on activities such as wildlife identification, the Panther Game, and virtual hunting simulations.



Ionia County 4-H Dairy Camp

The Ionia County Dairy Camp gave youth an unforgettable learning experience during their visit to the Critter Barn, where they met Executive Director Tony McCaul—an Ionia County 4-H alum and Michigan State University graduate. Tony shared the mission of the Critter Barn and explained how his years in 4-H helped shape the passion and purpose behind his career, noting that he wouldn’t be doing—and loving—the work he does today without those early experiences. This year’s camp proved especially meaningful, drawing an impressive 73 participants after opening registration to all Ionia County 4-H youth. Campers spent the week enjoying hands-on activities, crafts, laughter, and memorable interactions, including a visit from a veterinarian and a presentation from the local VFW on how to properly fold a flag. The highlight for many was the engaging and educational trip to the Critter Barn, which left a lasting impression and contributed to what organizers described as one of the most special camps yet

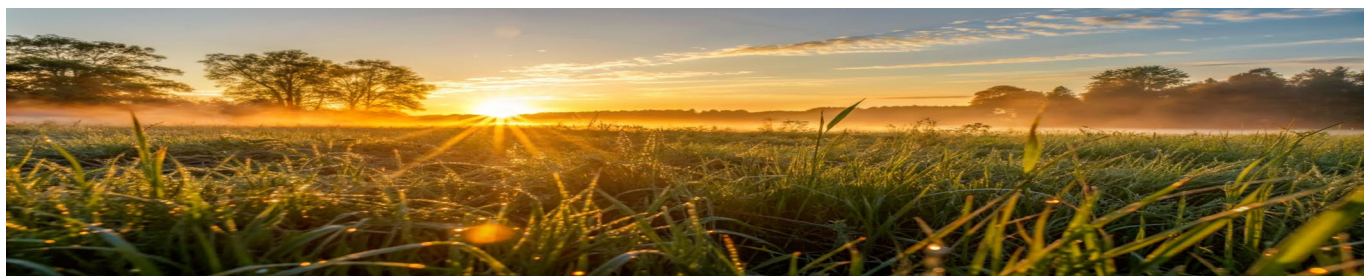


Preserving Apples Workshop

On October 26, MSU Extension Educators, Shannon Stover and Katie Ockert led a hands-on apple preservation workshop at the MSU Extension Ionia office. The session welcomed 16 participants and included an overview of MSU Extension programs, a brief presentation on Michigan apple varieties, and instruction on safe preservation practices such as proper water-bath canning.

Participants worked in small groups to wash, peel, core, and slice apples in preparation for applesauce. They also practiced filling jars and took part in a simulated canning experience.

Each participant left with a jar of refrigerator applesauce packaged in an MSU Extension–branded potholder. The workshop offered a practical, engaging opportunity for community members to build food preservation skills using locally grown Michigan apples.



MSU Extension Virtual Breakfast Series

During the 2025 growing season, 79 Ionia County growers participated in MSU Extension’s **Virtual Breakfast series**, a free weekly online program designed to keep growers informed on timely agricultural issues and emerging research.

The series delivered practical, research-based guidance on a wide range of farm management topics, including weed control, market updates, nematode management, drone use, and cover crop integration—each chosen to address real-time challenges faced by Michigan growers.

By offering expert-led education in a convenient virtual format, the program allowed participants to access high-value information without leaving their farms, saving time during the busiest parts of the season. Growers benefited from direct interaction with MSU Extension specialists, opportunities for Q&A, and insights that supported informed decision-making on crop health, pest management, and overall productivity.

Agrivoltaics in Ionia County

Extension Educator, Charles Gould, pictured below, reviews slides with Ionia County and Township leaders about Agrivoltaics. All potential solar projects require some ground cover. The ground cover can be for pollinator habitat, turfgrass, pasture, or a crop. There are significant benefits in considering agricultural purposes when putting together a plan. Charles recommends getting an assessment done and considering all of the options before any project is considered. There are several successful examples of management decisions that combine agricultural activities as part of a solar plan. For example, Charles has worked with sheep producers to help them successfully graze solar sites in Michigan.

One producer formed a solar grazing committee within the Michigan Sheep Producers Association (MSPA) to educate its members and promote solar grazing.

Charles Gould provides relevant expertise in the areas of renewable energy and energy conservation to Michigan Farmers and Agribusinesses that help them be sustainable now and into the future.



Farm Depot's Pesticide Clinic

MSU Extension hosted a Pesticide Applicator Clinic at Ionia's Farm Depot in December 2025, with 148 participants attending the two-day event.

MSU Extension educators Nicole Ritchie, Madiline Celovsky, and Steve Whittington provided an overview of the EPA's **Bulletins Live! Two** program, which is part of the Endangered Species Protection Program. This system provides field-specific pesticide use requirements designed to protect threatened and endangered species and their habitats.

Educators explained when pesticide applicators are required to use **Bulletins Live! Two** and demonstrated how to navigate the system to determine if a bulletin applies to a specific product or field. These requirements resulted from litigation involving the EPA and are tied to the regular review of pesticides, which occurs approximately every 10 to 15 years. When a pesticide is found to pose potential risks, manufacturers must include additional use restrictions through a bulletin.

Applicators are required to review their products annually to determine if bulletins apply and must follow both the pesticide label and any bulletin instructions. Printed bulletins must be available during application to remain in compliance with the Endangered Species Act. The event primarily served agricultural producers and provided Restricted Use Pesticide (RUP) credits. MSU Extension educators and Michigan State University faculty support this annual process to help applicators understand requirements and maintain compliance.



County Partnerships & Coalitions:

Ionia Great Start Collaborative
Ionia Free Fair Board of Directors
Ionia County 4-H Horse Leaders Committee
Ionia County Food Policy Council
Ionia County 4-H Dairy Goat Committee
Ionia County 4-H Small Animal Committee
Ionia County 4-H Stills Committee
Ionia County 4-H Food Booth
Ionia County 4-H Large Animal Livestock Committee
Ionia County 4-H Dairy Cow Committee
Ionia County 4-H Advisory Council

Clarksville Research Center

The Clarksville Research Center (CRC), located at 9302 Portland Rd, Clarksville, hosts research on small fruits and tree fruits as well as potatoes, chestnuts and a variety of other crops. Research at the 440-acre site includes variety development, fruit thinning and growth regulators, dwarf rootstocks for fruit trees, integrated pest management, organic production systems and new pruning practices to help make production more profitable, efficient and environmentally friendly.

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District Directors

MSU Extension is structured into 14 districts. Programming and staffing occurs across district lines as dictated by community needs. The districts simply provide a mechanism for organizing and reporting on our relationships with community-based partners.

