

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING**

AUGUST 25, 2026 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN

THIS MEETING WILL BE HELD IN PERSON AND TEAMS

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage
 - C. Approve payments of Common Cash and General Fund Payroll for the month of July 2026- \$ 2,229,583.40
 - D. Approve payments of Health Department payroll and accounts payable for the month of July 2026-\$ 308,022.90
 - E. Approve payments of Road Department payroll and accounts payable for the month of July 2026- \$ 4,388,015.55
 - F. Approval of payments from Trust and Agency for the month of July 2026-\$ 369,015.24
- VII. Unfinished Business**
- VIII. New Business**
 - A. Request Approval for signature on contract for back Indexing Project – Tammi Hewitt/Chad Shaw
 - B. Request Approval to contact with Brickworks for the Administration Building Façade Restoration – Scott DeRuischer
 - C. Request Approval of Agreement for Kindergarten Oral Health Assessment program- Haleigh Leslie
- IX. Department Reports**
 - A. MSU Extension
- X. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

- A. None

XIV. Adjournment

Board and/or Commission Vacancies

- Board of Public Works
- Community Corrections Advisory Board-Ionia Community Mental Health Representative
- Construction Board of Appeals
- Economic Development Corporation/Brownfield Redevelopment Authority
- Land Bank Authority
- Midwest Michigan Trail Authority
- WMRPC Comprehensive Economic Development Strategy Committee

Appointments for consideration in the month of August 2026:

- None

Appointments for consideration in the month of September 2026:

- Commission On Aging Board



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

July 28, 2026, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz,
County Commissioner Phil Hesche, County Commissioner Gordon
Kelley, County Commissioner Terence M. Frewen

Members Absent: County Commissioner Jack Shattuck

Others Present: County Administrator Chad Shaw, County Clerk Greg Geiger

- I. Call to Order
Frewen called the meeting to order at 3:00 pm.
- II. Pledge of Allegiance
Frewen led the Pledge of Allegiance.
- III. Invocation
Hodges led the invocation.
- IV. Approval of Agenda
Board discussed the agenda.
Motion to Approve the Agenda
Moved by Hodges
Motion carried by voice vote
- V. Public Comment
Carmen Kopen commented on potential development in Lake Odessa.
Haylie Cobb commented on potential development in Lake Odessa.
- VI. Action on Consent Calendar
Board approved the consent calendar by unanimous consent.
- VII. Unfinished Business
No unfinished business.



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

VIII. New Business

Board discussed the Public Hearing for Michigan Community Development Block Grant (CDBG) Funding for Emergency Repair/Program Income.

Motion to Enter Public Hearing

Moved by Kelley

Motion carried by voice vote

Public hearing opened, Board discussed overview of grant. Board posed questions to Grant Administrator. Board discussed future grant projects.

Motion to Exit Public Hearing

Moved by Hodges

Motion carried by voice vote

Board discussed the request for approval to use Community Development Block Grant (CDBG) program income funds.

Motion to Approve the Use of CDBG Program Income Funds

Moved by Kelley

Motion carried by voice vote

Board discussed a resolution requesting approval of the 2026-2031 State Trunkline Maintenance Signatory. Heather Melchert presented the resolution and recommended approval.

Motion to Approve the Resolution

Moved by Kelley

Motion carried by roll call vote

Yes — Hodges, Wirtz, Kelley, Frewen

No — Hesche

Board discussed a resolution to authorize contract signatories for Contract 26-2568. Heather Melchert presented the resolution and recommended approval.

Motion to Approve the Resolution

Moved by Kelley

Motion carried by roll call vote

Yes — Hodges, Wirtz, Kelley, Frewen

No — Hesche



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

Board discussed the request for approval to purchase three pickup trucks for the Ionia County Road Department. Heather Melchert presented the request and recommended approval.

Motion to Approve the Purchase of Three Pickup Trucks for the Ionia County Road Department

Moved by Hodges

Motion carried by voice vote

Board discussed a request to amend the 2026 Road Department budget. Heather Melchert presented the amendment and recommended approval. Board took no action.

IX. Department Reports

Board received report from the Building Department.

Board received report from the Public Defender.

X. Reports of Officers, Boards, and Standing Committees

Frewen commented on the primary election and early voting, township meeting, blight enforcement, village meeting, apartment project, finance committee meeting and upcoming budget.

Hesche commented on Veterans' Service office, rails to trails meeting, and personnel meeting.

Kelley commented on brownfield redevelopment committee and the M66 corridor committee.

Hodges commented on political candidates and MSU extension.

XI. Reports of Special or Ad Hoc Committees

No reports of special or ad hoc committees.

XII. Public Comment

Carmen Kopen commented on potential development in Lake Odessa.

XIII. Closed Session

No Closed Session



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

XIV. Adjournment

Board discussed adjournment.

Motion to Adjourn

Moved by Hodges

Motion carried by voice vote

Terence M. Frewen, Chairman

Greg Geiger, County Clerk



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

August 11, 2026, 3:00 p.m.
Minutes

Members Present: County Commissioner David Hodges, County Commissioner Scott Wirtz,
County Commissioner Phil Hesche, County Commissioner Gordon
Kelley, County Commissioner Terence M. Frewen

Members Absent: County Commissioner Jack Shattuck

Others Present: County Administrator Chad Shaw, County Clerk Greg Geiger

I. Call to Order

Frewen called the meeting to order at 3:00 pm.

II. Pledge of Allegiance

Frewen led the Pledge of Allegiance.

III. Invocation

Kelley led the invocation.

IV. Approval of Agenda

Board discussed the agenda and added item regarding jail healthcare program.

Motion to Approve the Agenda as Amended

Moved by Hodges

Motion carried by voice vote

V. Public Comment

No Public Comment

VI. Action on Consent Calendar

Board postponed approval of previous minutes to next meeting.

VII. Unfinished Business

No unfinished business.



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

VIII. New Business

Board discussed the approval to sign the 2026-2031 State Trunkline Contract. Road Department representative Tanner Roe presented the contract and recommended approval.

Motion to Authorize Road Department Director to Sign Contract and Submit to MDOT

Moved by Kelley

Motion carried by voice vote

Board discussed approval for the Road Department to contract with Northpoint Financial. Road Department representative Tanner Roe presented the item and recommended approval.

Motion to Approve Contract with Northpoint Financial

Moved by Hodges

Motion carried by voice vote

Board discussed the approval to replace the truck garage roof at the Ionia County Road Department. Road Department representative Tanner Roe presented the item and recommended approval.

Motion to Approve

Moved by Wirtz

Motion carried by voice vote

Board discussed Amendment #5 to the Agreement between the Michigan Department of Health and Human Services and Ionia County. Health Department Director Haleigh Leslie presented the amendment and recommended approval.

Motion to Approve

Moved by Hodges

Motion carried by voice vote

Board discussed contract with ATC healthcare for the Jail. Sheriff Noll presented the contract and recommended approval.

Motion to Approve

Moved by Wirtz

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

Terence M. Frewen, Chairman

- IX. Department Reports
Board received report from the Health Department.
- X. Reports of Officers, Boards, and Standing Committees
Frewen commented on Danby Township meeting, zoning and assessments.
Hesche commented on M66 road project and potential test.
Kelley commented on M66 road project and public hearing.
Wirtz commented on M66 road project.
Shaw commented on new finance director, budget meetings, local bridge, employee health insurance, veteran service office, recent election and sheriff's tactical team.
- XI. Reports of Special or Ad Hoc Committees
No reports of special or ad hoc committees.
- XII. Public Comment
Greg Geiger commented on the recent election and financial officers wages.
Frewen commented on donation for the Veteran's service office.
Carmen Koppen commented on finances of potential development in Lake Odessa.
- XIII. Closed Session
No Closed Session
- XIV. Adjournment
Board discussed adjournment.
Motion to Adjourn
Moved by Hodges
Motion carried by voice vote


Terence M. Frewen, Chairman


Greg Geiger, County Clerk



IONIA COUNTY BOARD OF COMMISSIONERS

Terry Frewen, Chairman

August 18, 2026

Finance Committee Minutes

Members Present: County Commissioner David Hodges

County Commissioner Scott Wirtz

Members Absent: County Commissioner Terry Frewen

Other Present: County Administrator Chad Shaw, Administrative Assistant Jami Elliott, Road Department Director of Operations Heather Melchert, Sydney Sheaks Northpoint Financial Services Consultant

I. Call to Order

Frewen called the meeting to order

II. Approval of Agenda

Approve minutes of previous meeting, July 21 2026

Motion to Approve Agenda

Moved by Wirtz

Supported by Hodges

Agenda approved by voice vote

III. Public Comment

No Public Comment.

IV. Finance reports for July 2026

General fund expenditures are close to the expected 58.3% point for seven months of the year. The balance will improve when property -tax revenue and transfers are recorded

V. Discussion of the Road Department fund balance

The Road Department remains in a strong cash position. Sydney is looking into the restricted funds.

VI. Adjournment

Motion to adjourn

Moved by Hodges

Supported by Wirtz

Motion carried by voice vote



IONIA COUNTY BOARD OF COMMISSIONERS

Terry Frewen, Chairman

August 18, 2026

Facilities Committee Minutes

Members Present: County Commissioner Gordon Kelley
County Commissioner Scott Wirtz
County Commissioner David Hodges

Members Absent:

Other Present: Facilities Director Scott DeRuischer, Administrator Chad Shaw, Administrative Assistant Jami Gallagher, Road Department Director of Operations Heather Melchert

I. Call to Order

Kelley called the meeting to order at 2:30 p.m.

II. Approval of Agenda

Committee discussed agenda.

Motion to Approve Agenda

Moved by Hodges

Supported by Wirtz

Agenda approved by voice vote

III. Approve minutes of previous meeting, July 21, 2026

Motion to Approve Agenda

Moved by Hodges

Supported by Wirtz

Agenda approved by voice vote

IV. Public Comment

No public comment

V. Discussion on Jail Needs- Land use of Existing Property near Hospital and Animal Shelter

Gordon is checking more into the location and about water and sewer

VI. Roads Facilities Needs

Heather's team is finishing up with another project and going to put together "Group" to discuss Road Department Facilities Needs. Road Department needs to have facilities bid got through our Facilities Director.

VII. Administration Building Masonry

Bids are in and Our Engineer for the project recommends Brickworks due to the lower pricing. Money for this project is coming out of the leftover

amount from the portico. Committee Recommends taking it to the Board for approval of a net estimate cost of \$300,000

Motion to Approve

Moved by Hodges

Supported by Wirtz

Approved by voice vote

VIII. Scope of Work from OPTERRA

Design and Build our for COA is now an option on the scope of work. OPTERRA is working on hiring architect and engineering firm to start working on all of this.

IX. Board Room Renovations

On Hold but need to make it ADA

X. Facilities Capital Improvements/Expenditures List/Wishes/Budget

Will be coming up at Budgets

XI. Update from Facilities Director

Signage for our parking lots due to the Billy Strings Concert

Met with EGLE at the Animal Shelter, need to have meters on the system to track how much animal feces verses human feces is going into the waste treatment system.

XII. Adjournment 3:22

Motion to adjourn

Moved by Wirtz

Supported by Hodges

Motion carried by voice vote

County of Ionia
Request for Per Diem and Mileage

Commissioner Frewen

July, 2026

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Afternoon Meeting	07/14/2026	2	\$50.00	38.6	\$29.34
Commissioners Afternoon Meeting	07/28/2026	2	\$50.00	38.6	\$29.34
					\$0.00
Special Board Meeting					\$0.00
					\$0.00
Audit Committee	07/14/2026	1	\$50.00	0	\$0.00
Finance Committee	07/21/26	1	\$50.00	0	\$0.00
Grievance Committee	07/06/2026	1	\$50.00	38.6	\$29.34
					\$0.00
Airport Board	07/14/2026	1	\$50.00	0	\$0.00
DHHS Board Meeting	07/02/26	1	\$50.00	38	\$28.88
SMART					\$0.00
Tax Allocation					\$0.00
Elected Officials Meeting	7/13/2026	1	\$50.00	2	\$1.52
Personel Meeting					\$0.00

117.2

Total Per Diem Requested:

\$400.00

Total Mileage Requested:

\$118.41

\$518.41



Signed Terence M. Frewen

Date

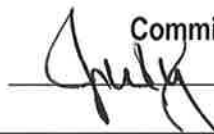
08/12/26

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2026 is 72.5 cents

Mileage for 2024 is 70 cents

County of Ionia Request for Per Diem and Mileage


 Commissioner Hesche
 _____ 2026

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	7.14				24
Commissioners Meeting	7.28				24
Special Board Meeting					
Two Mtg	7.13				35
Grievance Hearing Committee					
Personnel Committee	7.16				
Board of Public Works					
Lake Board-Morrison Lake					
Mid West Trail Authority	7.23				82
Road Department Meeting	7.6				24
SMART Rd Dept.	7.20				24
Comm on Aging	7.16				24
Other					

Total Per Diem Requested: 400.00

Total Mileage Requested: 237 @ .76 180.12



 Signed

July 27, 2026

 Date

County of Ionia Request for Per Diem and Mileage

Commissioner Hodges

July

2026

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	7-14		50.00	38	
Commissioners Meeting	7-28		50.00	38	
mental-suicide	7-7		50.00	38	
Special Board Meeting					
Facilities Committee	7-21		50.00		
Finance Committee	7-21		50.00	38	
Audit meeting	7-14		50.00	38	
Community Mental Health	7-27		50.00	38	
MSU Extension Council					
Park Advisory Board					
Road Staff Liaison					
West Michigan Regional Planning Comm					
Other:					
				228	

Total Per Diem Requested:

\$ 350.00

Total Mileage Requested:

\$ 173.28

Signed

David R. Hodges

Date

8-1-26

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2025 is 72.5 cents per mile.

County of Ionia Request for Per Diem and Mileage

Commissioner Kelley
July 2026

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	7/14	1-1/2	50		
Commissioners Meeting	7/28	1-1/2	50		
Special Board Meeting					
Road Department Advisory	7/6	1	50		
Road Department Advisory	7/20	1	50		
Facilities Committee	7/21	1	50		
Grievance Committee	7/6	1-1/2	50		
Personnel Committee	7/16	45 min	50		
Brownfield Redevelopment Authority	7/28	1	50		
Eight-CAP Governing Board	7/24	2-1/2	50		
ICEA					
West Michigan Regional Planning Comm					
M-66 Corridor Committee	7/31	1-1/2	50		
Other:					
Greater Ionia Development					
Ionia City Brownfield Redevelopment Auth	7/13	ABSENT			
Township Officials	7/13	1-1/2	50	31	23.56

Total Per Diem Requested: 550-

Total Mileage Requested: 23.56

Signed Kelley

Date 8/5/2026

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2025 is ~~72.5~~ cents per mile.

0.76

County of Ionia
Request for Per Diem and Mileage

Commissioner Wirtz

July 2026

Board/Commission	Date	Hours	Per Diem	Miles	Mileage
Commissioners Meeting	7-14-26		50	13	9.43
Commissioners Meeting	7-28-26		50	13	9.43
Special Board Meeting					
Audit Committee	7-14-26		50		
Finance Committee	7-21-26		50	13	9.43
Facilities Committee	7-21-26		50		
Airport Board	7-14-26		50		
Airport Zoning Board					
ACSET					
Community Correction Advisory Board	7-17-26		50	13	9.43
Long Lake Board					
Mid West Trail Authority	7-23-26		50		
Other:					
Road Dept. Meeting	7-6-26		50	15	10.88
	7-20-26		50	15	10.88
Union Negotiations	7-30-26		50	13	9.43

Total Per Diem Requested: \$550

Total Mileage Requested: \$168.91

Signed Scott Wirtz

Date 8-6-26

Per Diem Rates: \$50 for meetings up to three hours; \$75 for meetings more than three hours

Mileage for 2025 is 72.5 cents per mile.

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

REGISTER OF DEEDS Request for Signature
WRITTEN ONLY

08/25/2026

CONTACT:

Tammi Hewitt, Register of Deeds
616-527-5320
thewitt@ioniacounty.org

DESCRIPTION:

Request approval to sign the proposed contract for the back Indexing Project to have a complete 40-year search online.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

This project does not affect the budget as it will be paid for with the automation funds that are available. It is a one time fee that will update our online records for the public and searchers back to a 40 year search.

LEGAL REVIEW:

N/A

DEADLINE:

ASAP to get our 40 year search online for the public.

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Approve the Proposed quote for the back indexing project to update our records 10 more years to get our online information back to a 40 year search.

ADMINISTRATOR'S RECOMMENDATION: Administrator Recommends Approval.



'HISTORICAL'

Presented to:

**Tami Hewitt- Ionia County Register of Deeds
100 W Main Street
Ionia, MI 48846**

Presented by:



FIDLAR TECHNOLOGIES, INC.

August 20, 2026

Ryan Mumey
Partner Relationship Manager
Cell: (563) 895-0739
Email: ryanm@fidlar.com

This Statement of Work is an Addendum to the Computer System and Software License Sales Agreement 'Lifecycle Agreement' dated February 25th, 2025. Except as amended by this addendum, the terms and conditions of that Agreement, which are incorporated herein and made a part hereof, shall continue in full force. All legal verbiage from that agreement and the schedules included within, apply to this Statement of Work.

This add-on service integrates seamlessly with the existing Fidlar Land Records System. The CONDOR 'HISTORICAL' Indexing Services solution works within project parameters to index party names, legal descriptions and other data elements. CONDOR will incorporate this information into your Land Records System.

The County reserves the right to terminate this service at any time, for any reason or no reason at all, by giving Fidlar 10-day prior written notice of termination.

Your 'HISTORICAL' Indexing Services solution includes the following services and investment:

***Avid Full** is all Index Fields ***Avid Lite** all index data excluding legal descriptions

***Apex Full** is more than 5 entries ***Apex Lite** is 5 or less entries

- X Full Typed Document Indexing Avid / Apex - \$1.50/Document
- Lite Typed Document Indexing Avid / Apex - \$1.00/Document
- Full Handwritten Document Indexing Avid / Apex - \$3/Document
- Lite Handwritten Document Indexing Avid / Apex - \$2.50/Document
- Redaction Services - \$0.30/Document
- One Field Indexing -\$0.60/Document

Project Specifics:

- Fields to be indexed if One Field Indexing
 - o Notes: _____
- Document Range(s) – Including unique series sequences (if applicable)
 - o Notes: **CHECK NOTE SECTION, Years 1980-1990 (exclude 1983)**
- Arrange ranges by priority and if they want it in Ascending or Descending order
 - o Notes: **Descending**
- For documents containing **more than 10 entries** in any of the following categories — **Legals, Parties, or Associated Documents** — please **select one of the following options**:
 - o X Index the first 10 and defer (\$1.50/doc)
 - o For documents containing **more than 10 entries** in any of the following categories — **Legals, Party Entries, or Associated Documents** — **indexing will be charged at a rate of \$1.50 per every additional 10 entries (or part thereof)** per category.
- Include the total price a County is willing to spend (we will invoice on actuals)

These amounts apply for work performed.

 - o **\$53,000.00**

Notes: Exclude Document Types: Land Corner Record (LCR), Death Certificates, Surveys

1980 Liber 445-448 (all pages)

1981: Liber 449-457 (all pages)

1982: Liber 457-461 (all pages)

1984: Liber 465 Page 959 – Liber 470 Page 911

1985: Liber 470 Page 912 – Liber 476 Page 97

1986: Liber 476 Page 98 – Liber 481 page 481

1987: Liber 481 Page 482 – Liber 487 Page 448

1988: Liber 487 page 450 – Liber 494 Page 350

1989: Liber 494 Page 351 – Liber 499 Page 774

1990: Liber 499 Page 776 – Liber 505 Page 407

- County will inform CONDOR management team as to the approximate number of 'HISTORICAL' documents required to be indexed
 - o Once Processed, these documents will go into an Audit queue for the county staff to verify the indexed information.
- Only actual indexed quantities will be invoiced.
- Invoices will be sent monthly based on the previous month's completed work.

In exchange for products and services outlined in this agreement, Ionia County Register of Deeds agrees to pay Fidlar Technologies the total amounts due based on the terms and conditions described above.

ACCEPTED:

IONIA COUNTY, MI REGISTER OF DEEDS

FIDLAR TECHNOLOGIES, INC.

PRINT _____

PRINT _____

SIGN _____

SIGN _____

TITLE _____

TITLE _____

DATE _____

DATE _____

IONIA COUNTY BOARD OF COMMISSIONERS

REQUEST FOR DISCUSSION/ACTION

Administration Building Façade Restoration Services
August 25, 2026

CONTACT:

Scott DeRuischer – Facilities Director
616-527-5345

DESCRIPTION:

With the assistance of Restore Consulting, construction drawings and bidding documents were developed for the restoration of the Administration Building façade. The project was publicly advertised and made available to all interested bidders. Through the sealed bid process, the County received five competitive bids from reputable masonry contractors.

After reviewing the bids and considering the recommendation from Restore Consulting, as well as discussion with the Facilities Committee, we recommend contracting with Brickworks for an amount not to exceed \$236,323.32. This total includes the base bid items, applicable allowances, and alternate items 2A, 3A, and 9A as listed in the Bid Tabulation spreadsheet.

OTHER DEPARTMENTS/AGENCIES AFFECTED

FINANCIAL ANALYSIS

Funding for this phase of the project, in the amount of \$236,323.32, will be drawn from the remaining Courthouse Façade Committed Project Funds.

LEGAL REVIEW:

N/A

DEADLINE:

As soon as possible

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Motion to approve contracting with Brickworks for the Ionia County Administration Building Façade Restoration in an amount not to exceed \$236,323.32. Funding for this project will be provided from the remaining Courthouse Façade Committed Project Funds.

ADMINISTRATOR'S RECOMMENDATION:

Administrator Recommends Approval of this request.

	Added to base scope.
	Removed from scope.
	Base scope not-to-exceed allowance.
	Alternate to be added with change order, as required.

BID FINALIST UPDATE 08-20-2026
IONIA COUNTY ADMINISTRATION BUILDING FAÇADE RESTORATION 2026
101 W Main Street, Ionia, Michigan

Item	Repair Description	Units	Quantity	BRICKWORKS	
				Unit Cost (\$)	Total
1	East Entrance Arched Opening - Repoint lower granite mortar joints. Gently remove delaminating layers of sandstone arch and repoint all sandstone arch mortar joints with PHL mortar. Gently wash all masonry in repair area.	LS	1	\$8,923.08	\$8,923.08
2	Southeast Corner Upper Wall Masonry - Repoint all stone and brick masonry between arch and top of second-floor window bay with Type N mortar. Replace damaged brick units and reconstruct loose and displaced masonry at SE corner. Gently wash all masonry in repair area.	SF	250	\$22.58	\$5,645.00
2A	Southeast Corner Upper Walls - Repoint all stone and brick masonry between arch and top of second-floor window bay with Type N mortar. Rebuild SE pilaster with new brick units. Gently wash all masonry in repair area. Fully clean and salvage all face brick units. Tightly palletize for future repair needs. Cost is <u>instead</u> of Item 2.	LS	1	\$16,000.00	\$16,000.00
3	East Entrance Infilled Opening - Repair, seal, and recoat EIFS doorway infill with like for like texture. Seal perimeter to adjacent masonry. Color selected by owner.	LS	1	\$5,770.00	\$5,770.00
3A	East Entrance Infilled Opening - Remove EIFS doorway infill and replace with single-wythe modular brick units anchored to the backup wall. Fully grout collar joint. Install 30 lb. felt paper and repair wall sheathing and replace with plywood, if required. Cost is <u>instead</u> of Item 3.	LS	1	\$7,636.23	\$7,636.23
4	North Pediment Masonry and Flashing - Gently remove all spalling stone fragments and clean entrance sandstone with non-marring tools. Repoint all sandstone mortar joints above the entrance pilaster capitals with PHL mortar. Install lead weathercaps in pediment sky-facing joints and between the top of the pediment and the adjacent brick wall (approx. 16 LF total) . Repair and repoint all brick masonry between pediment and center second-floor sill and all other directly adjacent masonry, as required. Gently wash all masonry in repair area.	LS	1	\$10,000.00	\$10,000.00
5	North Basement Doors - Replace lower level HM doors and frames with frosted, tempered door lites and transom windows. Repair concrete jambs and headers, if required. Reinstall all salvageable hardware. Replace weatherstripping, sweeps, and raised threshold plates. Install exterior perimeter sealants. Paint doors and frames, color selected by owner. Excludes interior finishes and electronic latch/strike installation.	EA	2	\$8,295.00	\$16,590.00
6	North Foundation Wall Masonry - Repoint all granite mortar joints at and above lower level steps and landing with Type N mortar. Gently wash all masonry in repair area.	SF	200	\$26.54	\$5,308.00
7	West Lower Wall Masonry - Remove and discard concrete parking stops. Remove and reconstruct all damaged outer brick wythes within 36" of grade with Type N mortar. Remove all sand-lime bricks and reconstruct lower window openings' infill (3). Remove and discard exterior ductwork. Excludes replacement of damaged concealed brick wythes, if any.	LS	1	\$37,138.46	\$37,138.46

BID FINALIST UPDATE 08-20-2026
IONIA COUNTY ADMINISTRATION BUILDING FAÇADE RESTORATION 2026
101 W Main Street, Ionia, Michigan

				BRICKWORKS	
8	West Upper Wall Masonry - Remove and reconstruct all damaged outer brick wythes and cracks within 48" below top of wall with Type N mortar. Salvage and reinstall impacted roofing membrane termination and metal coping. Includes associated roof patching and repair as required for the work. Excludes replacement of damaged concealed brick wythes, if any.	LS	1	\$24,292.31	\$24,292.31
10	NTE Allowance: West Wall Misc. Masonry Crack Repair - Stitch continuous mortar joint cracks with Helifix Heli-Bond wall ties. <u>See A1 for cost to be paid per LF of stitch repair performed against the allowance.</u>	ALLOW	1	\$15,000.00	\$15,000.00
11	NTE Allowance: West Wall Misc. Mortar Repointing - Remove and repoint isolated deteriorated mortar. <u>See A2 for cost to be paid per LF of mortar repair performed against the allowance.</u>	ALLOW	1	\$25,000.00	\$25,000.00
12	NTE Allowance: West Wall Misc. Brick Replacement - Replace isolated damaged brick units not included in lump sum Repair Items 7 and 8. Includes repair to concealed inner brick wythes, if required. <u>See A3 for cost to be paid per brick unit installed against the allowance.</u>	ALLOW	1	\$12,500.00	\$12,500.00
13	West Wall Paint Strip Test - Perform paint stripping testing to remove paint on masonry at an area near ground level at the southern side of the west wall (approximately 8' x 8' area minimum). Includes application of specified paint stripper, cleaning, and neutralizing. Work must be performed per Lead-Safe Repair, Renovation, and Painting protocol.	LS	1	\$1,280.00	\$1,280.00
14	West Wall Repainting - Thoroughly clean and wash the painted masonry wall surfaces and repaint with specified masonry primer and paint. Color selected by owner. Work must be performed per Lead-Safe Repair, Renovation, and Painting protocol.	SF	3,000	\$6.00	\$18,000.00
15	West Wall Concrete Curb - Install 6" tall x 12" wide concrete curb along entire length of the wall, sloped to drain to the exterior. Install backer rod and silicone cove joint sealant between curb and reconstructed masonry wall.	LF	90	\$99.64	\$8,967.60
16	West Wall Vent Hoods - Replace existing through-wall ventilation hoods with similar stainless-steel hoods with dampers. Seal to wall.	EA	3	\$833.33	\$2,499.99
Subtotal - Facade Restoration					\$209,135.67
MOB	Contractor Mobilization - (Max 5% of Subtotal, Paid in 1st Pay Application)	Percent	1	5%	\$10,456.78
GC	Contractor General Conditions - (Max 8% of Subtotal, Split Over Pay Applications)	Percent	1	8%	\$16,730.85
					\$236,323.31

Allowance	Allowance Description	Units	Quantity	Unit Cost (\$)	Total
A10	Item 10 Allowance: West Wall Misc. Masonry Crack Repair Unit Cost - stitch continuous mortar joint cracks with Helifix Heli-Bond wall ties. <u>Cost is per LF of stitch repair performed against the allowance total.</u>	EA	1	\$145.00	\$15,000.00
A11	Item 11 Allowance: West Wall Misc. Mortar Repointing Unit Cost - Remove and repoint isolated deteriorated mortar. <u>Cost is per LF of mortar repair performed against the allowance total.</u>	LF	1	\$23.25	\$25,000.00

BID FINALIST UPDATE 08-20-2026
IONIA COUNTY ADMINISTRATION BUILDING FAÇADE RESTORATION 2026
101 W Main Street, Ionia, Michigan

				BRICKWORKS	
A12	Item 12 Allowance: West Wall Misc. Brick Replacement Unit Cost - Replace isolated damaged brick units <u>not</u> included in lump sum Repair Items 7 and 8. Cost is per new brick unit installed. Includes repair to concealed inner brick wythes, if required. <u>See A3 for cost to be paid per brick unit installed against the allowance.</u>	EA	1	\$25.50	\$12,500.00

Alternate	Alternate Description	Units	Quantity	Unit Cost (\$)	Total
2A	Southeast Corner Upper Walls - Repoint all stone and brick masonry between arch and top of second-floor window bay with Type N mortar. Rebuild SE pilaster with new brick units. Gently wash all masonry in repair area. Fully clean and salvage all face brick units. Tightly palletize for future repair needs. Cost is <u>instead</u> of Item 2.	LS	1	\$16,000.00	\$16,000.00
3A	East Entrance Infilled Opening - Remove EIFS doorway infill and replace with single-wythe modular brick units anchored to the backup wall. Fully grout collar joint. Install 30 lb. felt paper and repair wall sheathing and replace with plywood, if required. Cost is <u>instead</u> of Item 3.	LS	1	\$7,636.23	\$7,636.23
7A	West Lower Wall Granite - Remove and reconstruct all damaged outer brick wythes within 36" above grade with rock-faced granite stone-coursed to match adjacent north elevation, rather than brick. Repair includes all other related items described in Repair Item 7. Cost is <u>instead</u> of Item 7.	LS	1	\$71,000.00	\$71,000.00
9A	West Arches and Crack Repair - Reconstruct rowlock brick segmental window arches, if destabilized. Cost is per opening.	EA	6	\$812.50	\$4,875.00
13A	West Wall Paint Stripping - Remove paint on all west elevation masonry if test paint stripping is successful. Includes application of specified paint stripper, cleaning, and neutralizing. Work must be performed per Lead-Safe Repair, Renovation, and Painting protocol.	SF	3,000	\$5.00	\$15,000.00
14A	West Wall Staining - Thoroughly clean, prepare, and wash the painted masonry wall surfaces and repaint with a vapor permeable potassium silicate stain instead of paint. Color selected by owner. Work must be performed per Lead-Safe Repair, Renovation, and Painting protocol. Cost is <u>instead</u> of Item 14 and <u>in addition</u> to Alt 13A, if selected.	SF	3,000	\$8.33	\$24,990.00



Phone: (586) 868-3234

Fax: (586) 948-9968

www.brickworksmi.com

Brickworks Property Restoration LLC

Prepared For: Ionia County

Project: Administration Building Facade Restoration

Scope of Work

MOB - Contractor Mobilization (5%)

Contractor Mobilization - Max 5% of Subtotal, paid in 1st pay application.

GC - Contractor General Conditions (8%)

Contractor General Conditions - Max 8% of Subtotal, split over pay applications.

Item 1 - East Entrance Arched Opening

1 LS

Repoint lower granite mortar joints. Gently remove delaminating layers of sandstone arch and repoint all sandstone arch mortar joints with PHL mortar. Gently wash all masonry in repair area.

Item 2A - Southeast Corner Upper Wall Masonry

250 SF

Repoint all stone and brick masonry between arch and top of second-floor window bay with Type N mortar. Replace damaged brick units and reconstruct loose and displaced masonry at SE corner. Gently wash all masonry in repair area.

Item 3A - East Entrance Infilled Opening

1 LS

East Entrance Infilled Opening - Remove EIFS doorway infill and replace with single-wythe modular brick units anchored to the backup wall. Fully grout collar joint. Install 30 lb. felt paper and repair wall sheathing and replace with plywood, if required.

Item 4 - North Pediment Masonry and Flashing

1 LS

Gently remove all spalling stone fragments and clean entrance sandstone with non-marring tools. Repoint all sandstone mortar joints above the entrance pilaster capitals with PHL mortar. Install lead weathercaps in pediment sky-facing joints and between the top of the pediment and the adjacent brick wall (approx. 16 LF total). Repair and repoint all brick masonry between pediment and center second-floor sill and all other directly adjacent masonry, as required. Gently wash all masonry in repair area.

Item 5 - North Basement Doors

2

Replace lower level HM doors and frames with frosted, tempered door lites and transom windows. Repair concrete jambs and headers, if required. Reinstall all salvageable hardware. Replace weatherstripping, sweeps, and raised threshold plates. Install exterior perimeter sealants. Paint doors and frames, color selected by owner. Excludes interior finishes and electronic latch/strike installation.

Item 6 - North Foundation Wall Masonry

200 SF

Repoint all granite mortar joints at and above lower level steps and landing with Type N mortar. Gently wash all masonry in repair area.

Item 7 - West Lower Wall Masonry

1 LS

Remove and discard concrete parking stops. Remove and reconstruct all damaged outer brick wythes within 36" of grade with Type N mortar. Remove all sand-lime bricks and reconstruct the infill of lower window openings (3). Remove and discard exterior ductwork. Excludes replacement of damaged concealed brick wythes, if any.

Item 8 - West Upper Wall Masonry

1 LS

Remove and reconstruct all damaged outer brick wythes and cracks within 48" below the top of the wall with Type N mortar. Salvage and reinstall impacted roofing membrane termination and metal coping. Includes associated roof patching and repair as required for the work. Excludes replacement of damaged concealed brick wythes, if any.

A10 - Masonry Crack Repair Unit Cost

Stitch continuous mortar joint cracks with Heli-fix Heli-Bond wall ties. Cost is \$145 per/LF of stitch repair performed on the to not exceed amount \$15,000.

A11 - Mortar Repointing Unit Cost

Remove and repoint isolated deteriorated mortar. Cost is \$23.25 per LF of mortar repair performed on the to not exceed amount \$25,000.

A12 - Brick Replacement Unit Cost

Replace isolated damaged brick units not included in lump sum Repair Items 7 and 8. Cost is \$25.50 each new brick unit installed. Includes repair to concealed inner brick wythes, performed to not exceed the amount of \$12,500.

Item 13 - West Wall Paint Strip Test

64 SF

Perform paint stripping testing to remove paint on masonry at an area near ground level at the southern side of the west wall (approximately 8' x 8' area minimum). Includes application of specified paint stripper, cleaning, and neutralizing. Work must be performed per Lead-Safe Repair, Renovation, and Painting protocol.

Item 14 - West Wall Repainting

3,000 SF

Perform paint stripping testing to remove paint on masonry at an area near ground level at the southern side of the west wall (approximately 8' x 8' area minimum). Includes application of specified paint stripper, cleaning, and neutralizing. Work must be performed per Lead-Safe Repair, Renovation, and Painting protocol.

Item 15 - West Wall Concrete Curb

90 LF

Install 6" tall x 12" wide concrete curb along entire length of the wall, sloped to drain to the exterior. Install backer rod and silicone cove joint sealant between curb and reconstructed masonry wall.

Item 16 - West Wall Vent Hoods

3

Replace existing through-wall ventilation hoods with similar stainless-steel hoods with dampers. Seal to wall.

Total:

\$236,323.31

**IONIA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR DISCUSSION/ACTION**

Kindergarten Oral Health Assessment Agreement (KOHA)

August 25, 2026

CONTACT:

Haleigh Leslie, Health Officer

Aimee Feehan, Personal Health Director

DESCRIPTION:

Agreement for Kindergarten Oral Health Assessment (KOHA) program services between Ionia County Health Department (ICHHD) and My Community Dental Centers, Inc. (MCDC) provides oral health assessments to Ionia County kindergarten or first grade children entering into school prior to their enrollment.

OTHER DEPARTMENTS/AGENCIES AFFECTED:

N/A

FINANCIAL ANALYSIS:

ICHHD to pay MCDC \$68,603 for the one year period of the Agreement. The payments are broken into 4 payments of \$17,150.75 paid quarterly.

LEGAL REVIEW:

N/A

DEADLINE:

N/A

SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):

Request Board approval to renew the Services Agreement between My Community Dental Centers and Ionia County Health Department for Oral Health Services and authorize the signature of Haleigh Leslie, Health Officer.

**Ionia County
FY 2027 KOHA Budget**

Staffing

RDH Salary & Benefits	\$	54,290.00
Admin/Coordinator Support Salary & Benefits	\$	6,000.00

Total	\$	60,290.00
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Supplies	\$	4,430.00
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Travel	\$	1,000.00
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Technology	\$	1,500.00
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Space		In-Kind
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Total	\$	6,930.00
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Education / Outreach /Promotion	\$	250.00
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CE & Meetings	\$	500.00
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Printing	\$	633.00
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Outside Services /Contractual	\$	-
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Total	\$	1,383.00
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Grand Total	\$	68,603.00
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**AGREEMENT FOR KINDERGARTEN ORAL HEALTH ASSESSMENT (KOHA)
PROGRAM SERVICES BETWEEN
IONIA COUNTY FOR THE IONIA COUNTY HEALTH DEPARTMENT
and
MY COMMUNITY DENTAL CENTERS, INC.**

WHEREAS, this Agreement for Kindergarten Oral Health Assessment (KOHA) Program Services ("KOHA Agreement") is entered into by and between Ionia County for the Ionia County Health Department (the "County") and My Community Dental Centers, Inc. ("MCDC"), (each individually a "Party" and collectively the "Parties") with an Effective Date of 10/1/2026; and

WHEREAS, the County has requested and been awarded funding from the State of Michigan to continue to support a Kindergarten Oral Health Assessment Program (the "Program") for the period of 10/1/2026 through 9/30/2027; and

WHEREAS, MCDC has confirmed its ability and willingness to provide services necessary to continue to support this Program from 10/1/2026 through 9/30/2027, and

THEREFORE, MCDC agrees to provide the services described in Exhibit A to this KOHA Agreement through 9/30/2027 as necessary to support the Program, and the County agrees to reimburse MCDC for those services, provided that:

- The County continues to have funds available to support the Program and desires to do so; and
- MCDC wishes to continue providing the agreed upon services to the Program.

Either Party may terminate this KOHA Agreement upon no less than thirty (30) days' written notice to the other Party including a date certain for termination.

The individual or officer signing below certifies that they are authorized to sign this KOHA Agreement and bind his or her respective organization accordingly.

MCDC:

Sign: _____

Print: _____

Title: _____

Date: _____

County:

Sign: _____

Print: _____

Title: _____

Date: _____

Exhibit A – Scope of Work for KOHA Program

1. Background

In December of 2020, PA 261 was enacted to ensure that kindergarten or first grade children entering into school have a dental oral health assessment prior to enrollment. The dental oral health assessment is based on a model that oral health screening aligns with the IO Essential Public Health Services. The County has received grant funding from the State of Michigan Department of Health and Human Services (MDHHS) to support these screening efforts with a focus on children who do not have access to these services through other means and the County wishes to do so through a contracted service provider (MCDC).

2. Scope of Services

MCDC shall:

- Within thirty days of receiving notice from the Ionia County Health Department (ICHHD) that funds are available to provide dental screening services, provide an outreach and marketing plan to inform schools, day care facilities, and families of the dental oral assessment program and sharing said plan with the ICHHD so ICHHD can also assist in promoting MCDC's planned activities through ICHHD's communication venues.
- Inform schools of the screening program and provide them with information that can be disseminated to parents about scheduled dates available for screening and how appointments can be scheduled.
- Provide ICHHD with the appointment availability link to share to the community. MCDC shall provide the relevant marketing content for ICHHD to disseminate in the School and Daycare Newsletter as well as Provider newsletter, no less than twice annually.
- Work collaboratively with school partners to host events and/or publicize events with families when opportunities present themselves.
- Ensure that all dental oral health assessments are performed by a dental hygienist, dental therapist, and/or dentist in adherence to all applicable safety and infection control standards.
- Provide all Personal Protective Equipment (PPE) (i.e., gloves, masks, face shield, etc.) and all clinical supplies/equipment (i.e., mouth mirrors, explorers, tongue depressors, flashlight, cotton swabs, etc.) as needed to perform the screenings.
- Provide information concerning the availability and sources of treatment required to eliminate or mitigate any dental problems identified through a screening. Maintain a list of dental providers accepting referrals. List to be updated no less than annually.
- Record assessment results on standard MDHHS Health Appraisal Forms.

- Input dental data into MDHHS database and comply with all other MDHHS and ICHD program requirements as they are developed.
- For quality assurance purposes, submit a quarterly report to the ICHD documenting:
 - o Marketing material created
 - o Marketing material posted
 - o Number and duration of screening events scheduled at MCDC's office or other location
 - o Number of children screened during each event
 - o Number of children referred for care
 - o Other pertinent data as mutually agreed upon by both parties

Quarterly report shall be sent to ICHD for review no less than 5 business days prior to the due date for MDHHS submission. ICHD will provide requests for edits or clarifications via email to MCDC prior to submission deadline. MCDC will submit the required quarterly report to MDHHS by deadline, cc'ing ICHD Health Officer.

3. Costs and Reimbursements

MCDC shall cover all costs of administering, managing and providing the dental oral health assessment services described herein including, but not limited to, salaries, wages, benefits, travel, equipment and supplies.

Contingent upon satisfactory performance as evaluated by quarterly reports made to the ICHD, and the continued availability of grant funds to support the program through State Fiscal Year 2027, MCDC shall be reimbursed the amounts stated below following the conclusion of each performance period:

Performance Period	Lump Sum Reimbursement Amount
10/1/2026 through 12/31/2026	\$17,150.75
1/1/2027 through 3/31/2027	\$17,150.75
4/1/2027 through 6/30/2027	\$17,150.75
7/1/2027 through 9/30/2027	\$17,150.75

MSU Extension 2026 Semi-Annual Update

We are very thankful for the passage of the millage to support MSU Extension on August 4th. We look forward to being able to maintain regular office hours in 2027 and provide additional opportunities for educational programming from all four MSU Extension Institutes.

The search and hiring process continues on two important Agricultural positions to be placed in the Ionia office. The first is an **Animal Nutrient Management Extension Educator**. This educator will work to provide local as well as statewide leadership and educational programming expertise in environmental issues related to livestock production, including but not limited to manure and nutrient management. The second position is a **Meat Industry Extension Educator**. This educator will work with meat producers and small/medium sized processors in support of producing safe, high-quality meat products by assisting processors with state and federal regulations, creating workforce training activities, like meat cutter training, sanitation, Hazard Analysis and Critical Control Points (HACCP), processing meats, meat cookery, and education on humane animal handling and stunning.

Programming summary: In the first six months of the year Ionia County residents participated in 46 Agriculture and/or Agribusiness programs. They participated in 15 Health and/or Nutrition programs. They participated in 28 Children and/or

Youth Development programs. Finally, they participated in 23 Community, Food and Environment related programs.

4-H Fair summary: Overall entries were up for fair for the 3rd year in a row. This year we had 551 more entries than last year. For all three auctions there were 588 entries with a total of \$740,152.80. This represents an increase of \$74,217.18 over last year's total.

Spotlight on a program: The following is a summary from a program conducted by Tyler August, MSU Extension Government and Community Vitality Educator.

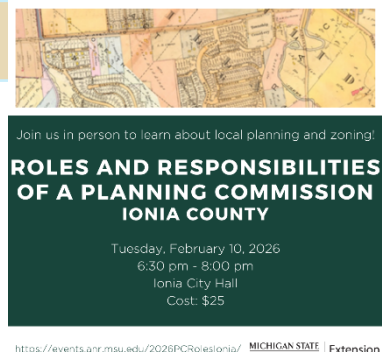
Roles & Responsibilities of a Planning Commission

Ionia County, February 10, 2026

Overview

On Tuesday, February 10, 2026 MSU Extension, in partnership with the City of Ionia, hosted Roles & Responsibilities of a Planning Commission in Ionia County. Extension Educator Tyler Augst delivered this 90-minute training for 23 participants, primarily local planning commission members.

This program is designed to empower local officials and staff with the tools, background and education they need to understand the role and many responsibilities of our important planning commissions. Participants learned about the legal authority for planning and zoning in Michigan, their role at a planning commission meeting, and ethical



decision making. Michigan has over 1,800 local units of government with the authority to implement zoning, but no statewide training requirements for those who serve on planning commissions. MSU Extension's land use program, like this one, seek to fill that gap by educating local leaders.

Participants in the workshop were asked to complete an evaluation immediately after the session. Out of the 23 participants, 8 chose to share their thoughts on the program and its impact (35% response rate). **Participants overwhelmingly found the program valuable and reported that the workshop increased their knowledge on key local government topics.** Results from that evaluation are summarized are below.

Evaluation Summary

Responses (n=8) from the evaluation survey showed that:

- 100% of respondents (8) reported increased knowledge about **planning and policy development, community development, local government regulation, local government administration**, and running **effective meetings**
- 75% of respondents (6) reported that they intend to make a change or improve **planning and policy development**
- 88% (7) found the valuable to their growth and development
 - With 53% (3) reporting it was “very valuable”

Participants were also given the opportunity to share what changes they would make as a result of this program. Those responses are below:

I am brand new to planning commission. I learned a lot and am inspired to keep planning a positive thing in our community

Review policy manual again.
