

IONIA COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING
January 8, 2019
3:00 p.m.

County Clerk, Janae Cooper, called the meeting to order and led with the Pledge of Allegiance. Commissioner Hodges gave the Invocation.

Members present: David Hodges, Larry Tiejema, Jim Banks, Jack Shattuck, Georgia Sharp, Chris Bredice and Scott Wirtz

Others present: Ken Bowen, Jim Valentine, Diane Adams, Elizabeth Walden, Judy Clark, Kyle Butler, Steve Gunn, Kathleen Rubie, Gordon Love, Bob Van Lente, Jeff Montgomery, Brian Simon, Jack Elliott, Carol Hanulcik, Evan Sasiela, Stephanie Fox and Janae Cooper

Organization of Board and Committees

A. Selection of Chairperson

Clerk Cooper opened up nominations for Chairperson of the Board of Commissioners for 2019. Commissioner Shattuck placed the name of David Hodges in nomination. Commissioner Banks seconded the motion. Hearing no other nominations, the Clerk closed the nominations and Hodges was elected as Chair with the following roll call vote: yes- all.

Chair Hodges proceeded to conduct the election of the Vice-Chairperson.

B. Selection of Vice-Chairperson

Chair Hodges called for nominations for Vice-Chairperson for 2019. Commissioner Banks placed the name of Larry Tiejema as Vice-Chairperson in nomination. Supported by Commissioner Wirtz.

Hearing no further nominations, Chair Hodges closed nominations and Tiejema was elected as Vice-Chair to the Ionia County Board of Commissioners for 2019 by the following roll call vote: yes - all.

C. Review and Adoption of Board Rules

Moved by Banks, supported by Tiejema to adopt the Bylaws of the Board of Commissioners of Ionia County as presented as well as adopting the committee meeting times and dates, amending the date from 2018 to 2019. The 2019 schedule will remain the same as the 2018 schedule. Motion carried by voice vote.

Approval of Agenda

Chair Hodges noted the following change to the agenda: *Change Item XIII. from Executive Session to Closed Session.* Moved by Banks, supported by Tiejema to amend the agenda as previously stated. Motion carried by voice vote.

Public Comment

Jack Elliott commented on the Board Meeting times being inaccessible and inconvenient to some constituents--they should all be at 7:00 p.m. Elliott also commented on District Court's Default Notice postcards include Cheryl Pinnow's name on them; she retired months ago. Elliott stated to the Commissioners that they are responsible for our justice system.

Diane Adams, Register of Deeds, stated that she appreciates the 3:00 p.m. meeting times and also commented on the Board setting a rule about the public going through the gate in the Board Room and approaching the Commissioners.

Consent Calendar

- A. Approve minutes of the previous meeting(s)
- B. Approve Closed Session minutes of December 18, 2018

Hearing no objections, the Chair Hodges declared the Consent Calendar approved.

Appointments

- A. Appointments to Standing Committees
 1. Chair Hodges appointed Commissioners Tiejema, Banks and Shattuck to the **Audit Committee**. Motion carried by voice vote.
 2. Chair Hodges appointed Commissioners Banks, Bredice and Hodges to the **Facilities Committee**. Motion carried by voice vote.
 3. Chair Hodges appointed Commissioners Bredice, Tiejema and Hodges to the **Grievance Hearing Committee**. Motion carried by voice vote.
 4. Chair Hodges appointed Commissioners Wirtz, Sharp and Tiejema to the **Personnel Committee**. Motion carried by voice vote.
- B. Commissioner Appointments to Boards/Commissions
 1. Chair Hodges appointed Commissioners Banks, Shattuck and Wirtz to the **Airport Board**. Motion carried by voice vote.
 2. Chair Hodges appointed Commissioner Tiejema to the **Area Agency on Aging of Western Michigan Board of Directors**. Motion carried by voice vote.
 3. Chair Hodges appointed Commissioner Tiejema to the **Area Community Services Employment and Training Council**. Motion carried by voice vote.
 4. Chair Hodges appointed Commissioner Shattuck as the **Bargaining Committee Representative**. Motion carried by voice vote.

5. Chair Hodges appointed Commissioners Bredice and Sharp to the **Board of Public Works**. Motion carried by voice vote.
 6. Chair Hodges appointed Commissioner Wirtz to the **Community Corrections Advisory Board**. Motion carried by voice vote.
 7. Chair Hodges appointed Commissioner Sharp to the **Department of Human Services Board**. Motion carried by voice vote.
 8. Chair Hodges appointed himself to the **Ionia County Economic Alliance**. Motion carried by voice vote.
 9. Chair Hodges appointed Commissioner Wirtz to the **Long Lake Board**, Commissioner Banks to the **Jordan Lake Board** and Commissioner Tiejema to the **Morrison Lake Board**. Motion carried by voice vote.
 10. Chair Hodges appointed Commissioner Shattuck to the **MAC Workers' Compensation Board**. Motion carried by voice vote.
 11. Chair Hodges appointed Commissioner Bredice to the **MSU Extension District Extension Council**. Motion carried by voice vote.
 12. Chair Hodges appointed Commissioner Shattuck to the **Park Advisory Board**. Hodges is an At-Large member. Motion carried by voice vote.
 13. Chair Hodges appointed Commissioner Wirtz to the **Road Commission**. Motion carried by voice vote.
 14. Chair Hodges appointed Commissioner Shattuck and himself to the **Southwest Michigan Alliance for Region Three (SMART)**. Motion carried by voice vote.
 15. Chair Hodges appointed Commissioner Bredice to the **Tax Allocation Board**. Motion carried by voice vote.
- C. Legal Counsel
1. Moved by Tiejema, supported by Banks, to appoint Gordon Love as Legal Counsel for Ionia County. Motion carried by voice vote.
- D. Department Heads
1. Moved by Wirtz, supported by Tiejema, to appoint Ken Bowen as the **Administrative Health Officer**. Motion carried by voice vote.
 2. Moved by Tiejema, supported by Bredice, to appoint Carly Quinn as the **Animal Control Officer**. Motion carried by voice vote.
 3. Moved by Shattuck, supported by Bredice, to appoint Bert Gale as the **Building Codes Official**. Motion carried by voice vote.
 4. Moved by Tiejema, supported by Shattuck, to appoint Jim Valentine as the **Central Dispatch Director**. Motion carried by voice vote.
 5. Moved by Banks, supported by Shattuck, to appoint Anthony Meyaard as the **Equalization Director**. Motion carried by voice vote.

New Business

- A. Steve Gunn from the Ionia Sentinel Standard submitted a request for a Freedom of Information Act (FOIA) Appeal Hearing. Gunn states that the Attorney's report investigating the alleged complaints regarding County Administrator Stephanie Fox should be public information as it was paid for with the public's money and the public has a right to know the story. County Attorney Gordon Love commented that it was okay for the FOIA Coordinator to deny the request, but the Board can now change the opinion as to no longer being Attorney/Client Privilege. Banks stated that he does not see anything that requires disclosure. Moved by Banks, supported by Shattuck to deny the appeal. Love stated that whatever is put into the personnel file is FOIAable. Motion carried by voice vote.
- B. Moved by Banks, supported by Wirtz for the Ionia County Prosecutor's Office to represent local municipalities located within Ionia County concerning enforcement of citations issued under municipal ordinance. Motion carried by voice vote.
- C. Moved by Tiejema, supported by Wirtz to sign the FY 2018 Contract Amendment 61.54-FY19.s, between the Ionia County Commission on Aging and the Area Agency on Aging of Western Michigan (AAAWM); Ionia County Administration would then send on signed copy back to AAWM, retain a signed copy for county records and forward a copy to Ionia County Commission on Aging for their files. Motion carried by voice vote.
- D. Moved by Sharp, supported by Bredice to
- Increase Belding Site Hostess' hours from 3 to 6 hours per week
 - Hire a Portland site Host/ess at 6 hours per week
 - Increase total Meal Delivery hours by approximately 6 hours per week to cover congregate service expansion
 - Hire a second Ionia Site Host/ess at 0 to 4 hours per week.
- Motion carried by voice vote.
- E. Moved by Tiejema, supported by Banks to add one additional part-time Administrative Clerk position at approximately 24 hours per week. Motion carried by voice vote.
- F. Moved by Sharp, supported by Banks to purchase two new Home Delivered Meals vehicles through the State of Michigan MiDeal purchasing program at an approximate total cost of \$42,594. Motion carried by voice vote.
- G. Moved by Banks, supported by Wirtz to approve the contract with the Village of Pewamo for additional patrol hours and authorize signatures. Motion carried by voice vote.
- H. Moved by Banks, supported by Sharp to approve the AT&T Universal Extension Amendment to Service Agreement for the ISDN PRI telephone service for Central Dispatch and to authorize the Chairman of the Board to sign the extension agreement. Motion carried by voice vote.
- I. The Board Acknowledged the following Applications for Appointment:
1. Board of Public Works; two appointments; two-year terms

2. Community Mental Health; one three-year term
3. Parks Advisory Board; one appointment; two-year term
4. Tax Allocation Board; one appointment; one-year term

Chairperson's Report

- Chair Hodges stated that he was thinking about starting a Strategic Planning Committee. He asked the Board to come up with some ideas by mid-March.
- The Chair would like to convert from fluorescent lighting to LED lighting.
- The Chair apprised the Board of a Department Head meeting on Friday, January 11th.
- Chair Hodges stated that he is going to meet with Representative Albert regarding Veterans Funding.
- Change Ad Hoc to Commissioner Reports and go down the line so everyone reports.

Administrator's Report

- County Administrator, Stephanie Fox, stated that the auditors are here until Wednesday and will be back in March for two weeks.
- Fox asked everyone to email her suggestions regarding the new Boardroom.

Special Reports

Wirtz attended the Airport Board Meeting. They have hired a new manager. Another meeting will be held next Tuesday.

Shattuck stated that the Emergency Management Appointment will be taking place tomorrow at 11:00 a.m.

Public Comment

Jack Elliott stated that the Committee-of-the-Whole meetings could be earlier and run the regular meetings later. Elliott stated that public servants need to be concerned with the people they represent and if any public officer is not happy with that they can leave as they are not forced into their job.

The Chair called for a brief recess at 4:21 p.m. At 4:32 p.m. Banks moved to table the Closed Session regarding the Employee Improvement Form to another meeting. Supported by Wirtz. Banks stated that he would like to figure out a way to do this process without doing it during closed session meetings. Sharp stated that the Board has never adopted the form. Banks stated that he would like to meet with the Personnel Committee for further discussion. Motion carried by voice vote.

Adjourn

Moved by Banks, supported by Shattuck to adjourn the meeting at 4:39 p.m.

Motion carried by voice vote.

David Hodges, Chair

Janae K. Cooper, County Clerk

Minutes approved on: