

Ionia County Board of Commissioners
Tuesday, February 12, 2019
Regular Meeting
3:00 p.m.

Vice-Chair Tiejema called the meeting to order and led with the Pledge of Allegiance. Commissioner Sharp gave the Invocation.

Members present: Scott Wirtz, Georgia Sharp, Jack Shattuck, Chris Bredice and Larry Tiejema

Members absent: Jim Banks and Dave Hodges

Others present: Ken Bowen, Rhonda Lake, Deb Thalison, Judy Clark, Charlie Noll, Jack Elliott, Brian Simon, Kyle Butler, Jeff Montgomery, Elisabeth Walden, Mitchell Boatman, Tony Smit, Matt Kuhns, Stephanie Fox and Janae Cooper

Approval of Agenda

The Vice-Chair noted the following additions to the Agenda: Add Item S. Extend Current State of Emergency and Item T. Approve County Administrator Evaluation Form. Moved by Shattuck, supported by Bredice to approve the Amended Agenda. Motion carried by voice vote.

Public Comment

Jack Elliott distributed a handout to the Board of Commissioners of a Disqualification Order signed by Judge Kreeger (and including Judge Schafer) in Montcalm County to be disqualified in the lawsuit against Abraham and Gaffney PC, Dale Abraham, Michael Gaffney, Eric Glashouwer, Steven Kirinovic, Alan Painter, Aaron Stevens and William Tucker, IV as the Plaintiff, Montcalm County is a funding unit for the 8th Circuit Court. (Handout on file in the Clerk's Office).

Kyle Butler spoke in his capacity as the Vice-President of the IMSAFE CAC (Child Advocacy Center). Butler distributed a handout and informed the Board of a Fundraising Event for this organization. (Handout on file in the Clerk's Office).

Action on Consent Calendar

- A. Approval minutes of the previous meeting(s)
- B. Approve per diem and mileage
- C. Approve payment of General Fund payroll and accounts payable for the month of December 2018 - \$971,449.36.
- D. Approve payment of Health Fund bills for December - \$96,958.37.

Hearing no objections, Vice-Chair Tiejema declared the Consent Calendar approved.

Unfinished Business

- A. Review and adoption of Board Rules – Vice-Chair Tiejema proposed adding “text-messaging” as a notification method of Special Meetings under Section 3.3. In addition under Section 5.6, item f. her proposed to remove Did You Know? as being redundant. Moved by Sharp, supported by Wirtz to approve the aforementioned changes. Motion carried by voice vote. County Administrator Stephanie Fox stated that she is currently looking into options for a new recording system.
- B. Appointments
 - 1. Moved by Wirtz, supported by Bredice to appoint Chuck Minkley to the Board of Public Works; one 3-year appointment. Motion carried by voice vote.
 - 2. Moved by Bredice, supported by Shattuck to appoint Ronald Thomas to the Community Mental Health Board; one 3-year appointment. Motion carried by voice vote.
 - 3. Moved by Wirtz, supported by Shattuck to appoint Chuck Babcock, Kathleen Cook and David McCord to the Park Advisory Board; three 2-year appointments. Motion carried by voice vote.

New Business

- A. Moved by Sharp, supported by Wirtz to recognize the change of Chief Deputy Treasurer Ashley Wakeley and all the duties and responsibilities that come with the position including being named on any banking accounts for Ionia County as an authorized signer. Motion carried by voice vote.

Moved by Wirtz, supported by Bredice, that the Ionia County Board of Commissioners adopt the Depository Resolution for Ionia County that authorizes the investment of county funds pursuant to the provisions of Act no. 40 of the Public Acts of Michigan of 1932, as amended (MCL 129.12). The following resolution was adopted by the following roll call vote: yes – all. The Resolution is as follows:

19-001 DEPOSITORY RESOLUTION FOR IONIA COUNTY

WHEREAS, under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of 1932, 1st Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies, including tax monies, belonging to, or held for, the State, County or other political units coming into the hands of the County Treasurer, in one or more Financial Institutions within the State.

THEREFORE, BE IT RESOLVED BY THE IONIA COUNTY BOARD OF COMMISSIONERS, as follows:

1. The Ionia County Board of Commissioners hereby provides for the designation and deposit of all public money including tax money by the Ionia County Treasurer in the following financial institutions:

Independent Bank	Main Street Savings
Sun Trust Robinson Humphrey	MBIA Asset Management
Bank One	Mercantile Bank of Michigan
Charter One Bank	Multi-Bank Securities, Inc.
Chemical Bank	NatCity Investments, Inc.
Comerica Bank	National City Bank
Fifth Third Bank	Republic Bank
Fifth Third Securities	Smith Barney
Flagstar Bank	Traverse City State Bank
Huntington Bank	UBS Financial Services, Inc.
Huntington Capitol Corporation	Union Bank
Irwin Union Bank	Wachovia Securities
JP Morgan Chase	Wolverine Bank
US Bank	Wells Fargo
Michigan One Community CU	Hastings City Bank

2. The Treasurer is authorized to enter into and execute on behalf of the County any contracts with any bank or trust company for the safekeeping or their party custodianship of any of the County's securities as well as any contracts or repurchase agreements with any corporation for the purchase of any such securities which will be the subject of such safekeeping or third party custodianship arrangements, on such terms and conditions as the County Treasurer shall require, and

3. The County Treasurer is authorized to rely on the continuing effect of these Resolutions until amended or repealed by a subsequent resolution of this or a successor Board of Commissioners.

B. Moved by Shattuck, supported by Wirtz to approve filling the position of Abstractor/Mapper for the Mapping and Description (Abstract) Department at a Grade 7, Step 1, effective immediately. Motion carried by voice vote.

C. Moved Wirtz, supported by Bredice to approve of changes to the Health Department fee schedule, effective January 23, 2019. Motion carried by voice vote.

- D. Moved by Shattuck, supported by Wirtz to approve the Memorandum of Understanding Agreement for Medical Director Back-Up coverage Services between Dennis Chernin, M.D. and Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote. Dr. Lowhim is retiring on April 1st. The fee of \$4690 per month for medical director services only comes into play if Ingham County opts out of sharing services with Ionia County. This is solely a back-up plan.
- E. Moved by Sharp, supported by Bredice to approve the Participation and Data Sharing Agreement between Upper Peninsula Health Care Solutions and Ionia County Health Department and authorize the signature of Ken Bowen Health Officer. Motion carried by voice vote.
- F. Moved by Shattuck, supported by Wirtz to approve the Data Use and Non-Disclosure Agreement Concerning Protected Health Information or Other Confidential Information between Michigan Department of Health and Human Services and Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.
- G. Moved by Bredice, supported by Wirtz to approve the presenter agreement between Graves and Associates, LLC and Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.
- H. Moved by Shattuck, supported by Sharp for approval of Amendment #2 of the Agreement between Michigan Department of Health and Human Services FY 18/19 and Ionia County Board of Commissioners on behalf of Ionia County Health Department and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.
- I. Moved by Wirtz, supported by Shattuck to appoint Sheriff Charlie Noll to the Ionia County Office of Community Corrections Advisory Board. Motion carried by voice vote.
- J. Moved by Wirtz, supported by Bredice to approve the 3-year agreement with Easton Township for additional Sheriff's Office services. Motion carried by voice vote.
- K. Moved by Bredice, supported by Shattuck to approve filling the open deputy position. Motion carried by voice vote. Noll stated that he intends to wait until the completion of the May Academy before filling the position.
- L. Moved by Shattuck, supported by Bredice to approve experience credit for Undersheriff Andrew Buholtz, moving him for Grade 17, Step 2 to Grade 17, Step 3, effective immediately. Motion carried by voice vote.

- M. Moved by Bredice, supported by Wirtz to approve the Secondary Road Patrol Budget Amendment. Motion carried by voice vote.
- N. Moved by Shattuck, supported by Wirtz to approve the new Airport Manager Agreement. Motion carried by voice vote. The new Airport Manager, Matt Kuhns will receive, as part of his contract, an increase in pay however he will be doing the mowing and trimming as well as some of the maintenance work, thus creating less work for the the County Maintenance staff.
- O. Moved by Wirtz, supported by Shattuck to approve purchasing a table and chairs for \$200.00, Mowing rollers for \$1800.00 and fuel tanks for \$47,500.00. Motion carried by voice vote.
- P. Moved by Shattuck, supported by Wirtz to appoint David Moons, M.D., Ph.D. as a Deputy Medical Examiner as of March 1, 2019. Motion carried by voice vote.
- Q. Moved by Wirtz, supported by Bredice to approve the proposed AT&T 12 month contract for the trunk line circuit at the courthouse. Motion carried by voice vote.
- R. Moved by Wirtz, supported by Shattuck to approve the Consulting Services Agreement between Ionia County and MGT of America Consulting, LLC. This is required for the Prosecutor's Office and Friend of the Court Office for auditing purposes to remain in compliance. Motion carried by voice vote.
- S. Moved by Wirtz, supported by Bredice, to adopt the Resolution of the Ionia County Board of Commissioners State of Emergency Extension 2019. The Resolution was adopted by the following roll call vote: yes - all. The Resolution is as follows:

19-002
RESOLUTION OF THE
IONIA COUNTY BOARD OF COMMISSIONERS
STATE OF EMERGENCY EXTENSION
2019

WHEREAS, on February 7, 2019, Ionia County including the Cities of Portland and Belding sustained widespread or severe damage caused by an ice storm and an ice jam in the Grand River; and

WHEREAS, on February 7, 2019, under the authority of Section 10(b) of Michigan Public Act 390 of 1976, as amended, Ionia County Board of Commissioners' Vice Chair Tiejema declared a State of Emergency in Ionia County because of widespread severe damage, injury, or loss of life or property (or the imminent threat of the same) as a result from the ice storm and an ice jam in the Grand River; and

WHEREAS, Vice Chair Tiejema's Declaration of State of Emergency allowed extraordinary measures to be taken to alleviate the suffering of the people and to protect or rehabilitate property, including the activation of the Ionia County Emergency Operations Plan and activation of the County's Emergency Operations Center to coordinate response activities, control and maximize the efficient use of resources, and utilize the National Incident Management System; and

WHEREAS, Vice Chair Tiejema's Declaration of State of Emergency by statute expires after seven (7) days unless it is extended with the consent of the governing body of the county; and

WHEREAS, emergency circumstances and conditions have not resolved. The ice jam is still a concern and additional snow and ice accumulation is expected; and

WHEREAS, it is anticipated that the emergency circumstances will abate within fourteen (14) days; and

WHEREAS, the Ionia County Emergency Management Coordinator requests the Board of Commissioners consent to the extension of the Declaration of State of Emergency for an additional fourteen (14) calendar days through midnight, **February 25, 2019**, unless the County Administrator determines sooner that emergency conditions have ended and provides a written NOTICE OF TERMINATION OF EMERGENCY to the Chair of the Ionia County Board of Commissioners confirming the end of the emergency; and

WHEREAS, the Ionia County Board of Commissioners has the authority to consent to this extension of the Declaration of Emergency pursuant to section 10(b) of Michigan Public Act 390 of 1976, as amended, MCL 30.410(b).

NOW, THEREFORE, BE IT RESOLVED that the Ionia County Board of Commissioners hereby authorizes and consents to the extension of the current Declaration of State of Emergency for an additional fourteen (14) calendar days through midnight February 25, 2019, unless the Ionia County Administrator sooner determines that emergency conditions have ended and provides a written NOTICE OF TERMINATION OF EMERGENCY to the Chair of the Ionia County Board of Commissioners confirming the end of the emergency.

T. County Administrator Evaluation Form (on-going business) – Sharp recommended to contract with a neutral party and to move ahead with the evaluation form. Sharp suggested that the form be gone over and do that at the next regular Board of Commissioners Meeting (no the Committee-of-the-Whole Meeting) in Closed Session. The employee will get a choice of discussion taking place in an open or closed session meeting.

Commissioner’s Report(s)

Sharp announced that she signed up for an MSU Webinar on The Impact of State and Federal Changes on County Government.

Administrator’s Report

Stephanie Fox, County Administrator distributed two handouts: Paul Spoelstra’s firm has merged with Milestone Wealth Management and the auditors have merged with Maner Costerisan. (Handouts are on file in the Clerk’s Office).

Special Reports

Sharp stated that the Personnel Committee met prior to the Board Meeting. The next Personnel Committee meeting has not yet been scheduled.

Public Comment

Jack Elliott stated that Stephanie Fox’s pay should not be more than the elected officials. Elliott stated that the County Administrator’s position is unlawful per MCL 45.551-553 and that a County Administrator must be an elected position.

Adjourn

Moved by Wirtz, supported by Shattuck, to adjourn the meeting at 4:03 p.m. Motion carried by voice vote.

Larry Tiejema, Vice-Chair

Janae K. Cooper, Clerk

Minutes approved on: