

IONIA COUNTY BOARD OF COMMISSIONERS

January 7, 2020

Organizational Meeting

Board of Commissioners Room

Ionia County Administrative Building

3:00 p.m.

Members Present: Commissioner Georgia Sharp, Commissioner Jack Shattuck, Commissioner Scott Wirtz, Commissioner Chris Bredice, Commissioner David Hodges and Commissioner Larry Tiejema

Members Absent: Commissioner Jim Banks

Others Present: County Administrator Stephanie Fox, Acting County Clerk Amy Gorham, Robert Cusack, Debbie Thalison, Paul Spitzley, Ken Bowen, Janet Olsen, Bud White, Chris Perry, Karen Banks, Diane Adams, Jack Elliot, Greg Geiger, Charlie Noll, Jim Valentine, Gordon Love, Elisabeth Waldon, Evan Sasiela

I. Call to Order by the County Clerk

Acting County Clerk Amy Gorham called the meeting to order at 3:00 pm.

II. Pledge of Allegiance

Acting County Clerk Amy Gorham led the pledge of allegiance. Commissioner Sharp led the Invocation.

III. Organization of Board and Committees

A. Selection of Chairperson

County Clerk opened the floor for nomination for Chairperson of the Board of Commissioners.

Commissioner Tiejema nominated Commissioner Hodges, nomination was supported by Commissioner Bredice. Hearing no other nominations, the County Clerk closed the floor for nominations. Roll call vote (6-0) elects Commissioner Hodges as Chairperson. Commissioner Hodges assumes the chair and presides over the meeting.

B. Selection of Vice Chairperson

Chairperson Hodges opened the floor for nomination for Vice Chairperson of the Board of Commissioners.

Commissioner Shattuck nominated Commissioner Tiejema, nomination was supported by Commissioner Bredice. Hearing no other nominations, Chairperson Hodges closed the floor for nominations. Roll call vote (6-0) elects Commissioner Tiejema as Vice Chairperson.

C. Review and Adoption of Board Rules

Board discusses changes to Board Bylaws Rule 2.5 (Time of Regular Meetings).

Motion to Change Bylaw 2.5

Moved by Commissioner Shattuck

Supported by Commissioner Bredice

Motion Carried by voice vote

Board discusses changes to Board Bylaws Rule 7.2 and 7.4 (Record of Discussion, Public Access to Meeting Records)

Motion to Change Bylaw 7.2 and 7.4

Moved by Commissioner Tiejema

Supported by Commissioner Shattuck

Motion Carried by voice vote

Board discusses changes to Board Bylaws Rule 2.4 (Place of Meetings).

Motion to Change Bylaw 2.4

Moved by Commissioner Shattuck

Supported by Commissioner Wirtz

Motion Carried by voice vote

Board discusses changes to Board Bylaws Rule 8.8.1 (Committee of the Whole Meetings).

Motion to Change Bylaw 8.8.1

Moved by Commissioner Shattuck

Supported by Commissioner Bredice

Motion Carried by voice vote

Board discusses Adoption of the Bylaws

Motion to Adopt Bylaws

Moved by Commissioner Shattuck

Supported by Commissioner Wirtz

Motion Carried by voice vote

IV. Approval of Agenda

Chairperson Hodges adds item I (Modification of County Clerk Authorized Bank Signatories).

Chairperson Hodges adds item J (Letter from Commissioner Banks).

Chairperson Hodges reads letter of resignation from Commissioner Banks.

Board discusses Commissioner Banks' letter and his service to Ionia County, discusses procedure to appoint new commissioner.

Motion to draft Resolution in Honor of Commissioner Jim Banks

Moved by Commissioner Shattuck

Supported by Commissioner Wirtz

Motion Carried by voice vote

Motion to Adopt Agenda
Moved by Commissioner Bredice
Supported by Commissioner Tiejema
Motion Carried by voice vote

V. Public Comment

Comments by Jack Elliot regarding the meeting time of the Board of Commissioners.
Comments by Robert Cusack regarding the diverse background of the Board Members.

VI. Action on Consent Calendar

- A. Approve Minutes of the Previous Meetings (s)**
- B. Approve Closed Session Minutes of December 10, 2019**
Board reviews closed session minutes of December 10, 2019
- C. Road Department Expenditures of December 26, 2019**
Consent Calendar is approved without objection

VII. Appointments

A. Appointments to Standing Committees(s)

See attachment 1

Motion to Appoint Commissioners to Standing Committees
Moved by Commissioner Tiejema
Supported by Commissioner Wirtz
Motion Carried by voice vote

B. Appointments to Boards/Commissions

See attachment 1

Motion to Appoint Commissioners to Boards/Commissions
Moved by Commissioner Tiejema
Supported by Commissioner Bredice
Motion Carried by voice vote

C. Legal Counsel

Board discussed recommendation by County Administrator Fox to continue to retain the law firm of Cohl, Stoker & Toskey, P.C.

Motion to Appoint Cohl, Stoker & Toskey, P.C.
Moved by Commissioner Wirtz
Supported by Commissioner Bredice
Motion Carried by voice vote

D. Department Heads

Administrative Health Officer – One-year appointment

Motion to Appoint Ken Bowen
Moved by Commissioner Wirtz
Supported by Commissioner Shattuck
Motion Carried by voice vote

Animal Control Officer – One - One-year appointment

Motion to Appoint Carly Quinn

Moved by Commissioner Bredice

Supported by Commissioner Shattuck

Motion Carried by voice vote

Building Codes Official – One-year appointment

Motion to Appoint Bert Gale

Moved by Commissioner Tiejema

Supported by Commissioner Shattuck

Motion Carried by voice vote

Central Dispatch Director – One-year appointment

Motion to Appoint James Valentine

Moved by Commissioner Shattuck

Supported by Commissioner Tiejema

Motion Carried by voice vote

Equalization Director – One-year appointment

Motion to Appoint Anthony Meygaard

Moved by Commissioner Tiejema

Supported by Commissioner Wirtz

Motion Carried by voice vote

VIII. Unfinished Business

A. By-Laws Road Advisory Board

Board of Commissioners discussed the Road Advisory Board, discussed possible changes to the structure of the board and other details. Board discussed the need for continued debate on certain aspects of the board. Board agreed not to make any final decisions today.

B. Request approval of auditor services for 2019 and 2020 with Maner Coserisan

Board discussed Auditor services.

Motion to Approve Auditor Services

Moved by Commissioner Tiejema

Supported by Commissioner Wirtz

Motion Carried by voice vote

IX. New Business

A. Road Department Managing Director Interviews

Interview of Paul Spitzley for 1 year appointment as Road Department Managing Director.

Motion to Appoint Paul Spitzley

Moved by Commissioner Shattuck

Supported by Commissioner Tiejema

Motion Carried by voice vote

B. Request for COA Director salary increase

Discussion of salary increase for the COA Director.

Motion to Approve Salary Increase

Moved by Commissioner Shattuck

Supported by Commissioner Sharp

Motion Carried by voice vote

C. Request to fill District Court Probation Officer

Motion to Fill District Court Probation Officer Position

Moved by Commissioner Shattuck

Supported by Commissioner Wirtz

Motion Carried by voice vote

D. Request approval of Michigan State Police agreement for weight restrictions

Motion to Approve Request

Moved by Commissioner Shattuck

Supported by Commissioner Bredice

Motion Carried by voice vote

E. Resolution for Long Lake Road Bridge project

Discussion regarding the Resolution for Long Lake Bridge Project. See Attachment 2, Resolution #20-001.

Motion to Approve Resolution

Moved by Commissioner Shattuck

Supported by Commissioner Wirtz

Roll call vote (6-0), Resolution Approved

F. Substance Abuse Advisory appointments

Discussion regarding structure of SAA board, County Administrator Fox recommends reconsideration of previous appointments.

Motion to Reconsider

Moved by Commissioner Tiejema

Supported by Commissioner Bredice

Motion Carried by voice vote

Motion to Appoint Anderson, Smith, Hodge, Briggs

Moved by Commissioner Tiejema

Supported by Commissioner Sharp

Motion Carried by voice vote

G. West Michigan Regional Planning Commission Economic Development Strategy appointment – one-one year term

Motion to Appoint Travis Alden

Moved by Commissioner Tiejema

Supported by Commissioner Sharp

Motion Carried by voice vote

- H. Acknowledgement of Applications for Appointment**
Board of Public Works – two three-year appointments
Parks Advisory Board – three two-year appointments
Easton Township Representative
General Public Representative
Lyons Village Representative

Board acknowledges received applications.

- I. Modification of County Clerk Authorized Bank Signatories**

Board discusses the removal of former County Clerk Janae Cooper as authorized bank signatory and addition of appointed County Clerk Greg Geiger as authorized bank signatory.

Motion to modify signatories

Moved by Commissioner Shattuck

Supported by Commissioner Bredice

Motion Carried by voice vote

- J. Letter from Commissioner Banks**

See Approval of Agenda.

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson**

Chairperson Hodges presents report regarding vision for 2020.

- B. Commissioners**

Commissioners present reports regarding various committee assignments.

- C. County Administrator**

County Administrator presents report regarding the progress of the finance department.

XI. Reports of Special or Ad Hoc Committees

No special or Ad Hoc Committee reports.

XII. Public Comment

Comments by Jack Elliot regarding the appointment of legal counsel for the county.

XII. Closed Session

- A. Union Negotiations – Central Dispatch**

Motion to enter Closed Session 4:41 pm

Moved by Commissioner Sharp

Supported by Commissioner Wirtz

Roll call vote (6-0), Motion Carried

Motion to exit Closed Session 4:58 pm

Moved by Commissioner Shattuck

Supported by Commissioner Wirtz

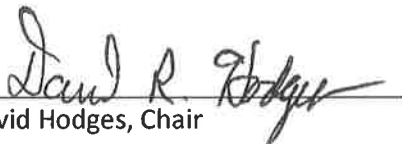
Motion Carried by voice vote

*Motion to enter Closed Session 4:59 pm
Moved by Commissioner Shattuck
Supported by Commissioner Wirtz
Roll call vote (6-0), Motion Carried*

*Motion to exit Closed Session 5:21 pm
Moved by Commissioner Tiejema
Supported by Commissioner Wirtz
Motion Carried by voice vote*

XIV. Adjournment

*Motion to Adjourn at 5:22 pm
Moved by Commissioner Wirtz
Supported by Commissioner Bredice
Motion Carried by voice vote*


David Hodges, Chair


Greg Geiger, Deputy Clerk

Minutes approved on:
1-14-2020

ATTACHMENT 1

Commissioner Appointments to Board & Commissions
Current appointments

Standing Committees

Audit Committee

- Three Commissioners (Commissioners District 3, Tiejema and Shattuck)

Facilities Committee

- Three Commissioners (Commissioners District 3, Bredice and Hodges)

Grievance Hearing Committee

- Three Commissioners- Committee shall consist of the Board Chair, Vice-Chair, and another Commissioner appointed by the Board Chair (Commissioners Bredice, Hodges and Tiejema)

Personnel Committee

- Three Commissioners (Commissioners Sharp, Tiejema and Wirtz)

Boards/Commissions

Airport Board

- Oversees the operation of the Ionia County Airport.
- Three Commissioners'- Two year terms (Commissioners District 3, Shattuck Wirtz)

Area Agency on Aging of Western Michigan Board of Directors

- Makes policy decisions for Area Agency on Aging.
- One Commissioner- Two year term (Commissioner Hodges)

Area Community Services Employment and Training Council

- Promotes and supports workforce development in a multi-County area.
- Board of Commissioners' Chair or their Designee (Commissioner Tiejema)
- **Appointment made annually at Organizational Meeting**

Bargaining Committee Representative

- One Commissioner (Commissioner Shattuck)
- **Appointment made annually at Organizational Meeting**

Board of Public Works

- Oversees the Ionia sewer project and other public improvements, secures bonds for municipalities and oversees management of construction projects.
- Three-year terms. Two Commissioners (Commissioner Bredice expires 2022/ Sharp expire 2021)

Community Corrections Advisory Board

- Develops comprehensive corrections plans each year for funding from the State of Michigan. The Plans identify local policies and practices as well as programs and services which will help achieve their goals to help offenders and open more bed space for more serious offenders.
- One Commissioner – (Commissioner Wirtz)
- **Appointments made annually at Organizational Meeting.**

Department Of Human Services Board

- Joint board made up of three members from Ionia County and three members from Montcalm County, which oversees the administration of the social service programs within the county.
- One Commissioner – (Commissioner Sharp)
- **Appointment made annually at Organizational Meeting.**

Ionia County Economic Alliance

- Works to encourage and facilitate economic development activity in Ionia County.
- One Commissioner –three year term (Commissioner Hodges)

Lake Board

- Responsible to carry out desired improvements of certain inland lakes.
- Three Commissioners
 - Long Lake Board (Commissioner Wirtz)
 - Jordan Lake Board (Commissioner District 3)
 - Morrison Lake Board (Commissioner Tiejema)
 - **Appointments made annually at Organizational Meeting.**

MAC Workers' Compensation Board

- Policy making body that oversees MAC Workers' Comp program.
- One Commissioner (Commissioner Shattuck)
- **Appointment made annually at Organizational Meeting.**

MSU Extension District Extension Council

- Provides advice, direction and support to MSU Extensions in each of Michigan's 13 administrative districts.
- One Commissioner – Two year term (Commissioner Bredece expires January 2021)

Park Advisory Board

- Provides advice and input on improvements on Greenview Point Park and Bertha Brock Park
- one Commissioner – two year term (Commissioner Shattuck)

Road Advisory Board

- Serves as the liaison between the Board of Commissioners and the Ionia County Road Commission.
- One Commissioner – (Commissioners Wirtz, Tiejema and Shattuck)
- **Appointments made annually at Organizational Meeting.**

Southwest Michigan Alliance for Region Three (SMART)

- Serves to promote inter-county relations through mutual corporations and sharing the best practices in the group's membership. Board is made up of representatives from Allegan, Barry, Berrien, Branch, Calhoun, Cass, Eaton, Ionia, Kalamazoo, Kent, Muskegon, Ottawa, St. Joseph and VanBuren Counties.
- Up to two commissioners – (Commissioners Shattuck and Hodges)
- **Appointments made annually at Organizational Meeting.**

Tax Allocation Board

- Allocates appropriate millage rates for County, Townships and Intermediate School Districts.
- One Commissioner – (Commissioner Bredece)
- **Appointment made annually at Organizational Meeting.**

ATTACHMENT 2
RESOLUTION #20-001

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF IONIA

COUNTY OF IONIA

STATE OF MICHIGAN

RESOLUTION TO AUTHORIZE SIGNING CONTRACT

Commissioner _____ moved the adoption of the following resolution:

WHEREAS, the Michigan Department of Transportation wishes to enter into a contract agreement with Ionia County to accomplish the following project:

Contract Number 19-5564

PART A - STATE PARTICIPATION

The removal and replacement of the structure #4035, which carries Long Lake Road over Dickerson Creek, Section 01, T08N, R08W, Otisco Township, Ionia County, Michigan; the reconstruction of the approaches to the structure for approximately 350 feet westerly and 261 feet easterly of the structure; and all together with necessary related work.

PART B - NO STATE PARTICIPATION

Contractor staking work for the structure #4035, which carries Long Lake Road over Dickerson Creek, Section 01, T08N, R08W, Otisco Township, Ionia County, Michigan; and all together with necessary related work.

NOW, THEREFORE, BE IT RESOLVED, that David Hodges, Chairperson and Paul Spitzley, County Highway Engineer shall be authorized to sign the agreement for Ionia County.

BE IT FURTHER RESOLVED, that true copies of this resolution will be sent to the Michigan Department of Transportation.

The motion was supported by Commissioner _____ and carried on a voice vote.

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, _____, Clerk of the Board of Ionia County Commissioners, do hereby certify that the above and foregoing is a true and correct copy of an excerpt from the minutes of a meeting of said Board held on _____, A.D., 2020, as appears of record in the office of said Board; that I have compared the same with the original and it is a true transcript therefrom.

IN WITNESS WHEREOF, I have hereunto set my hand at Ionia, Michigan, this ____ day of _____ A.D., 2020.

Clerk of the Board