

IONIA COUNTY BOARD OF COMMISSIONERS

December 11, 2018

Regular Meeting

3:00 p.m.

The Chair called the meeting to order and led with the Pledge of Allegiance. Commissioner Sharp gave the Invocation.

Members present: David Hodges, Larry Tiejema, Georgia Sharp Scott Wirtz, Jack Shattuck and Jim Banks (arrived at 3:05 p.m.)

Members absent: Brenda Cowling-Cronk

Others present: Jack Elliott, Brian Simon, Kyle Butler, Deb Thalison, Chris Bredice, Charlie Noll, Jeff Montgomery, Jim Valentine, Judy Clark, Ken Bowen, Mitchell Boatman, Deb Smith, Stephanie Fox and Janae Cooper

Approval of the Agenda

The Chair noted the following additions to the Agenda: Item L. #6 add Road Commission and Item M. Clerk's request to use CPL Fund Money as allowed by Law. Moved by Wirtz, supported by Tiejema to approve the agenda as presented. Motion carried by voice vote.

Action on the Consent Calendar

- A. Approve minutes of the previous meeting(s)

Hearing no objections, the chair declared the Consent Calendar as approved.

Public Comment

Jack Elliott distributed a copy of an excerpt from Black's Law Dictionary. Elliott discussed separation of powers, charters and ordinances.

New Business

- A. Moved by Banks, supported by Wirtz to approve Amendment 1 of the Agreement between Michigan Department of Health and Human Services FY 18/19 and Ionia County Board of Commissioners on behalf of Ionia

County Health Department and authorize the signature of Ken Bowen, Health Officer. Motion carried by voice vote.

- B. Moved by Tiejema, supported by Sharp to approve the Intergovernmental Contract for the Establishment of a Substance Use Disorder Oversight Policy Board between Mid State Health Network and Ionia County and authorize the signature of Stephanie Fox, Administrator or authorized designee.
- C. Moved by Banks, supported by Hodges to approve to fill the vacant Public Health Nurse II position, 0.40 FTE, Grade 12, Step 1. Motion carried by voice vote.
- D. Moved by Banks, supported by Wirtz to approve to fill the Legal Secretary vacancy in the Prosecutor's Office. Motion carried by voice vote.
- E. Moved by Tiejema, supported by Banks to approve the request made by the Ionia County Prosecutor's Office to represent local municipalities located within Ionia County concerning enforcement of citations issued under municipal ordinance. Motion carried by voice vote.
- F. Moved by Banks, supported by Hodges to approve filling the open full-time and part-time corrections officer positions. Motion carried by voice vote.
- G. Moved by Banks, supported by Tiejema to approve the Maintenance and Support Agreement with Tyler Technologies/New World Records Management Software. Motion carried by voice vote. The contract increased by 4% from last year. The Board authorized a one-year non-continuing agreement.
- H. Moved by Banks, supported by Hodges to approve the contact with Stevens Kirinovic & Tucker for one year only and then reinvestigate bids. Motion carried by voice vote.
- I. Fox distributed the 2018 Budget Amendment for review. Fox will seek approval at the next meeting.
- J. Chair Shattuck discussed doing away with the Committee-of-the-Whole meeting and going back to Committee Structures. This was the structure many years ago where small groups of commissioners would be on certain boards, and then report back to the full board. A decision will be made at the Organizational Meeting in January.
- K. Moved by Banks, supported by Tiejema to cancel the December 18th Committee-of-the-Whole meeting at 3:00 p.m. and change it to a Regular Board meeting convening at 7:00 p.m. at Central Dispatch. The Regular Board Meeting scheduled for Wednesday, December 26th at 7:00 p.m. is cancelled. The Airport Board Meeting will also need to be rescheduled to 5:30 p.m. on December 18th.

- L. The following Applications for Appointment were acknowledged:
 - a. Central Dispatch Board of Directors
 - b. EightCap Governing Board
 - c. Substance Abuse Initiative
 - d. West Michigan Regional Planning Commission
 - e. West Michigan Regional Planning Commission Comprehensive
 - f. Road Commission
- M. County Clerk, Janae Cooper and CPL (Concealed Pistol Licensing) Clerk Deb Smith went before the Board to request to use excess funds as well as incoming funds in the CPL account as prescribed by law. The account has an excess \$66,450. The Firearm Laws of Michigan (28.425x(2)(a-d) shall limit the use of these funds by the County Clerk only for the cost of administering this act. Cooper proposed a \$1.00 per hour wage increase for all Clerk's Office staff as everyone in the office processes CPL's. Tiejema asked if the Clerk's Office works overtime and the answer from the Clerk was yes, is not uncommon. Cooper stated that her staff receives comp time, which becomes a vicious circle; it defeats the purpose. Tiejema stated that it is a violation of state law to not pay overtime. Cooper questioned the Board as to their intentions for the funds extremely limited use with no response. Chair Shattuck questioned using the fund to hire additional staff to compensate the work load in the Clerk's Office. Cooper stated that she would be amenable to that. Chair Shattuck referred the matter to the Personnel Board for further discussion.

Administrator's Report

County Administrator, Stephanie Fox stated that the Department Head Meeting will be Friday at 10:00 a.m. and that new commissioner training will be held at noon with a tour of the building following.

Special Reports

Sharp stated that she will be recommending an employee improvement form during closed session.

Wirtz stated that interviews for the Airport Manager were conducted and an offer will be made at the next meeting.

Public Comment

Jack Elliott commented on the Board's inconsistency with pay raises. Elliott disagreed on the committee meeting structure as there is no way for the public

to know what is going on. Elliott additionally stated that townships don't have the authority for ordinances.

Closed Session

Shattuck called for a brief recess at 4:23 p.m. to go into Closed Session.

Moved by Banks, supported by Hodges to go into Closed Session for the purpose of Union Negotiations for the Public Health Professional Unit. The motion carried by the following roll call vote: yes-all.

Moved by Sharp, supported by Wirtz to go out of Closed Session at 4:32 p.m. Motion carried by voice vote.

Moved by Banks, supported by Tiejema to go into Closed Session for the purpose of Union Negotiations for the Public Health Clerical and Technical Unit. The motion carried by the following roll call vote: yes-all.

Moved by Banks, supported by Hodges to go out of Closed Session at 4:33 p.m. Motion carried by voice vote.

Moved by Banks, supported by Hodges to go into Closed Session for the purpose of Union Negotiations for District Court. The motion carried by the following roll call vote: yes-all.

Moved by Banks, supported by Wirtz to go out of Closed Session at 4:39 p.m. Motion carried by voice vote.

Moved by Banks, supported by Hodges to go into Closed Session for the purpose of Union Negotiations for District Court. The motion carried by the following roll call vote: yes-all.

Moved by Banks, supported by Hodges to go out of Closed Session at 4:43 p.m. Motion carried by voice vote.

Moved by Banks, supported by Hodges to go into Closed Session for the purpose of Union Negotiations for Corrections and Clerks. The motion carried by the following roll call vote: yes-all.

Moved by Banks, supported by Hodges to go out of Closed Session at 4:45 p.m.

Motion carried by voice vote.

Moved by Sharp, supported by Wirtz to go into Closed Session for the purpose of reviewing the Employee Improvement Form/Evaluation. The motion carried by the following roll call vote: yes-all.

Moved by Hodges, supported by Banks to go out of Closed Session at 4:53 p.m. Motion carried by voice vote.

Adjourn

Moved by Banks, supported by Tiejema, to adjourn the meeting at 4:55 p.m. Motion carried by voice vote.

Jack Shattuck, Chair

Janae K. Cooper County Clerk

Minutes approved on:
