

# COUNTY OF IONIA

Position Opening  
**“Pending Board Approval”**

Title: **Facilities Manager**

Starting Salary: \$63,128

Location: Ionia County

**Minimum Qualifications:** Must currently have or be able to obtain (within 90 days) a State of Michigan Mechanical license. Must have 5-10 years HVAC service and installation experience. Must be able to pull mechanical permits on behalf of Ionia County. A valid Michigan driver’s license is also required.

**General Summary:** The Facilities Manager is a working position, responsible for the installation, repairs, and maintenance to a variety of equipment including air conditioning, electric motors, heating units, heat pumps, compressors, commercial furnaces, boilers, burners, intake and exhaust fans, humidifiers, HVAC controls, split systems and package units in all county buildings. Responsible for the staff, operations, and activities of the department that include safety and security, efficiency and comfort, and maintenance/preventative maintenance of County buildings, grounds and equipment. Supervision of employees and the ability to work effectively as a team leader. This position is on call 24 hours/day; responds to emergencies. Performs all related essential duties as required.

Please send an application, résumé and cover letter to:

Ionia County Administration Office

101 West Main Street  
Ionia, MI 48846

Posting will remain open until filled.

**Ionia County is an Equal Opportunity Employer**