

**COUNTY OF IONIA  
POSITION OPENING  
Commission on Aging**

**Title: Food Service Cook**

**Starting Pay:** Grade 5 Step 1 \$12.59/hour + County benefit package.  
*One Full-Time Position Open*

**Minimum Qualifications:** Previous kitchen/cooking experience + current food safety training certification, or ability to become certified, required. High school diploma or GED. A valid Michigan driver's license is required.

**General Summary:** Assign and direct kitchen staff, coordinate work tasks and ensure compliance with all policies and procedures in the preparation of meals for COA sites and homebound clients. Cooking, inventory, placing orders, receiving, cleaning, record keeping, phones and more are all essential tasks for this position. Flexibility to travel to meal sites, and assist with additional tasks as needed, is ideal.

A completed [Ionia County Application for Employment](#) is required.

Please submit it, along with a cover letter and resume, to:

Ionia County Administrative Building  
Human Resources  
101 W. Main Street  
Ionia, MI 48846

You may also contact the Commission on Aging to have an application mailed to you, (616) 527-5365.

Applications will be accepted until position is filled.

Ionia County is an equal opportunity employer.