

REQUEST FOR QUALIFICATIONS (RFQ)

Professional Airport Consulting Services

CLOSING DATE: September 20, 2018

Airport/Location: Ionia County Airport – Ionia, Michigan

Ionia County (Sponsor) intends to select a consultant to assist in airport development projects. Projects are anticipated to be initiated between 2019 and 2023. Interested consulting firms are requested to submit three (3) copies of a Statement of Qualifications (SOQ) no more than thirty (30) pages in length, not including cover letter, table of contents, and section dividers if used to Ms. Stephanie Fox, County Administrator, Ionia County, 100 Main Street, Ionia, MI 48846 no later than 5:00pm on September 20, 2018. The SOQ should demonstrate the consultants' interest in providing airport planning, architectural/engineering design, and construction administration services focused on the Sponsor's current Five-Year Airport Capital Improvement Plan (ACIP). Services will include general consulting and advisement on airport development issues including assistance in the following projects:

- Planning and programming of airport projects
- Runway Vert/Visual Guide System REIL Design/ Construction
- Runway lighting Design/ Construction
- Taxiway Lighting Design/ Construction
- Rehabilitate Apron Terminal Design/ Construction
- Airport pavement preventative maintenance
- Approach clearing
- Fuel Farm Design/ Construction
- Environmental (NEPA) as related to above projects

Services associated with the above project list, such as minor ALP Updates, programming, drainage improvements, environmental review, approach clearing, paint marking, crack sealing, NAVAID/electrical, land acquisition, and/or planning/user survey studies may be performed in association with the listed projects as funding and constructability allow. From time to time projects develop as a result of airport inspections, letters of correction and/or emergency circumstances. The selected consultant may be asked to perform said additional work as part of this procurement action.

This is a Quality Based Selection process, and services for each project will be negotiated independently. SOQ submittals shall exclude fees or costs. Not all of the services or development items listed in this advertisement may be contracted nor eventually required. The Sponsor reserves the right to initiate additional procurement action for any services included in this procurement, but not under contract.

Firms will be ranked in areas such as: familiarity and understanding of the airport needs; corporate history and background in aviation consulting; demonstrated experience with similar projects; key personnel professional qualifications; firms ability to provide contact person with demonstrated aviation experience and overall project coordination; knowledge/familiarity with FAA and State regulations, policies, and procedures; and success of recent projects. Awards or special recognition achieved by the firm should be highlighted.

Firms should demonstrate their reputation with other airports, by providing at least 3 airport references within the State of Michigan. Additional information may be requested from the top selected firm or firms. Interviews may be conducted at the discretion of the Sponsor.

Land acquisition consultant services necessary to acquire easements for approach clearing of existing approaches as depicted in the approved airport layout plan (ALP) is included in this advertisement provided the work is completed by a qualified and properly licensed land acquisition consultant. Land acquisition consultant services necessary for any new development project or new approaches not specifically described in this advertisement shall be performed by the consultant selected under this advertisement and will require the sponsor to advertise for and select a separate qualified and properly licensed land acquisition consultant.

Projects are expected to be completed over several years and funded in full or in part with funds and/or multiple grants from the Federal Aviation Administration, State of Michigan, and/or local sources. The selected firm(s) will be subject to all state and federal requirements.

Questions can be directed to: Ms. Stephanie Fox (616) 527-5300