

# Ionia County Land Bank (ICLB) Residential Side Lot Transfer Application



These requirements must be met to purchase a side lot through the Land Bank Side Lot Program.

### Check All That Apply

- The property requested is vacant real property with no structure on the site.
- The applicant's adjacent household is occupied.
- The applicant has never received a lot through the Side Lot Program. *(Homeowners are eligible to receive one parcel under this program. Additional parcels can be purchased as vacant lots. Priority is given to property that is not large enough for a separate residential or commercial structure.)*
- The applicant does not own any property that is tax delinquent.
- The applicant does not own any property that is subject to any un-remediated citation of violation of state and local ordinance.

**Side Lot Fee** *\*Do not send check until application is approved.*

- City of \_\_\_\_\_ Owner Occupied: \$120.00
- Township of \_\_\_\_\_ Owner Occupied: \$120.00
- Village of \_\_\_\_\_ Owner Occupied: \$120.00
- City of \_\_\_\_\_ Rental Property: \$500.00
- Township of \_\_\_\_\_ Rental Property: \$500.00
- Village of \_\_\_\_\_ Rental Property: \$500.00
- Non-City of Ionia Property: 40% of Land Value *(according to most recent assessment)*

### **Property and Contact Information**

Property Address and/or Parcel ID #:

Name of Applicant:

Mailing Address:

City, State, Zip:

Daytime Phone:

Email:

Alternate Phone:

Fax (optional):

### **Planned Usage Information**

Please list the improvements you plan to make to the requested side lot. *(Check all that apply)*

- Flower Garden
- Other Garden Improvements
- Other
- Vegetable Garden
- Driveway

Please describe your plans for the requested lot once its acquired. *(attach additional sheet(s) or sketches if necessary)*

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At time of purchase, you will be given a quit claim deed. All property is sold As Is. The lot is not subject to subdivision or partition within a five year period following the date of the purchase. After the five year period, it is the responsibility of the purchaser to request a combination of the lot with their existing parcel. All combination requests must be given to the local Assessor. If desired, title insurance is the responsibility of the purchaser.

The information provided in this application is true to the best of my knowledge. I understand that the Land Bank staff will review this request and determine if it is in compliance with Lank Bank policies and procedures and existing Land Bank and neighborhood plans. If this application is approved, I will care for and maintain the property requested.

\* In order to ensure properties will be redeveloped, the Ionia County Land Bank has created a set of requirements that potential buyers must meet. By completing this application, you understand and agree that Ionia County Land Bank will review all applications and will accept those that best return the property to productive use.

**Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please allow at least 30 days for your application to be processed, however, incomplete forms will not be processed. This form is a statement of interest only. By receiving it, the Ionia County Land Bank does not commit to transfer property.

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**Return Form to:** Ionia County Land Bank, 100 Main St., Suite 121, Ionia, MI 49007  
**Email:** jclark@ioniacounty.org **Phone:** 616-527-5329  
**Fax:** 616-527-5387  
<http://www.ioniacounty.org/treasurer/landbank/>

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