



IONIA COUNTY CLERK'S OFFICE
 100 W Main Street, Ionia, MI 48846
 P: 616-527-5322 F: 616-527-8201
clerk@ioniacounty.org

VITAL RECORD REQUEST FORM

Only certified copies of records are released. Certified copies are \$10.00 each, \$5.00 for each additional copy of the same record at the same time.

I am requesting the following type of record:

Birth Record (restrictions apply; proof of identity required, visit www.ioniacounty.org or call 616-527-5322 for more information)

Person's name: _____ Date of Birth: _____

Mother's name: _____ Father's name: _____

Death Record

Decedent's name: _____ Year of Death: _____

Marriage Record

Applicant #1, Full Name (before marriage): _____

Applicant #2, Full Name (before marriage): _____

Year of Marriage: _____

Person Requesting Record (all information below is required):

Name: _____

Address (include City, State and zip): _____

E-mail: _____

Cash (not preferred) Check # _____ *Credit/Debit Card # _____

Name on Card: _____

Address: _____

Security code# _____ Expiration Date: _____ *Amount \$ _____

Signature: _____ Phone # _____

*A service fee is charged on all credit/ debit cards. The service fee varies by the amount paid. Please see our website, www.ioniacounty.org, for further details regarding credit/ debit card payments. By completing the above information you agree to the service fee.

Office Use Only: Information verified by: _____ (initials) Payment received

Record #(s): _____ Security Paper #(s) _____

Record sent to applicant on: _____ Request returned to applicant on: _____

Reason for return: _____