

IONIA COUNTY BOARD OF COMMISSIONERS  
Regular Meeting  
**August 23, 2011**  
7:00 p.m.

The Chair called the meeting to order and led with the Pledge of Allegiance.

Members present: Mason, Lower, Tiejema, Banks, Calley and Shattuck  
Members absent: Vroman

Others present: Lisa McCafferty, Jack Elliott, Jim Valentine, Tom Thelen, Brent Schipper, Jon Szerlag, Marilyn Smith, Stephanie Hurlbut and Janae Cooper

The Chair noted the following addition to the agenda: added item E. under New Business. Moved by Tiejema, supported by Mason, to approve the amended agenda. Motion carried by voice vote.

**Public Comment**

Jack Elliott addressed the Board concerning the County's finances.

**Did You Know?**

Commissioners' Mason, Tiejema and Shattuck stated facts of interest.

**Consent Calendar**

- A. Approve minutes of the previous meeting(s)
- B. Approve per diem and mileage
- C. Approve payment of General Fund payroll and accounts payable for the month of July 2011 - \$1,155,759.76
- D. Approve payment of Health Fund bills - \$121,180.30

Absent any objections, the Chair declared the Consent Calendar approved.

**New Business**

- A. HOME Grant Program
  - 1. Moved by Mason, supported by Lower, to approve the HOME Grant Program Guidelines. Motion carried by voice vote.
  - 2. Moved by Tiejema, supported by Lower, to approve the Affirmative Fair Housing Marketing Plan. Motion carried by voice vote.
  - 3. Moved by Mason, supported by Calley, to approve the Third Party Administrator Management Plan. Motion carried by voice vote.

4. Moved by Lower, supported by Mason, to approve the Administration Agreement. Motion carried by voice vote.
- B. Information Technician, Brent Schipper, requested permission to fill the part-time IT position at 24 hours per week. Moved by Tiejema, supported by Mason, to fill the part-time IT position at 24 hours per week, Grade 9, Step 1. It was the consensus of the Board to review/discuss the possibility of having the position become a full-time position at the upcoming budget meetings. Motion carried by voice vote.
- C. Moved by Mason, supported by Calley, to approve the revisions to the Health Department Fee Schedule pertaining to modern and primitive campground inspections. Motion carried by voice vote.
- D. Moved by Banks, supported by Tiejema, to ratify the Chairperson's signature on the Child Care Fund Budget. Motion carried by voice vote.
- E. Moved by Lower, supported by Tiejema, to approve the Secondary Road Patrol & Traffic Accident Program Application for 2012. Motion carried by voice vote.

### **Interim County Administrator's Report**

1. There will be a budget meeting on September 8<sup>th</sup> at 7:00 p.m.

### **Public Comment**

Jack Elliott addressed the Board concerning the Land Bank Authority.

The Chair called for a brief recess at 7:29 p.m. and reconvened at 7:36 p.m.

Moved by Banks, supported by Tiejema, to enter into Closed Session to discuss union negotiations. Motion carried by the following roll call vote: yes – all.

Moved by Banks, supported by Lower, to adjourn the Closed Session at 7:50 p.m. Motion carried by voice vote.

Moved by Lower, supported by Banks, to enter into Closed Session to discuss union negotiations. Motion carried by the following roll call vote: yes – all.

Moved by Banks, supported by Lower, to adjourn the Closed Session at 8:10 p.m. Motion carried by voice vote.

Moved by Banks, supported by Tiejema, to adjourn the meeting at 8:11 p.m. Motion carried by voice vote.

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Jack Shattuck, Chair

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Janae Cooper, Deputy Clerk