

IONIA COUNTY BOARD OF COMMISSIONERS
Regular Meeting
December 13, 2011
3:30 p.m.

The Chair called the meeting to order and led with the Pledge of Allegiance.

Members present: Mason, Lower, Vroman, Tiejema and Shattuck
Members absent: Banks and Calley

Others present: Tom Thelen, Jim Valentine, Jon Szerlag, Mark Jones, Dwain Dennis,
Dale Miller, Diane Adams, Lisa McCafferty, Stephanie Hurlbut and
Tonda Rich

Approval of Agenda

A. Consideration of additional items

The Chair noted one additional item to be added under E. New Business. Moved by Tiejema, supported by Vroman, to approve the amended agenda. Motion carried by voice vote.

There was no Public Comment.

Consent Calendar

A. Approve minutes of the previous meeting(s)

Absent any objections, the Chair declared the Consent Calendar approved.

New Business

- A. Moved by Vroman, supported by Tiejema, to approve a grade change for the position of Food Service Director from a Grade 10 to a Grade 9, and authorize the Sheriff to fill the position at a Grade 9, Step 3, effective January 7, 2012, and to further authorize backfilling any position openings that may result from the filling of this position. Motion carried by voice vote.
- B. Moved by Tiejema, supported by Lower, to approve the Cooperative Purchasing Agreement for state contracts for a yearly fee of \$270, and to authorize appropriate signatures. Motion carried by voice vote.
- C. Moved by Vroman, supported by Mason, to approve the Memorandum of Agreement as part of the GIS sub-grant process and appoint Jim Valentine as the principal representative to serve as the central point of contact. Motion carried by voice vote.

- D. Moved by Lower, supported by Vroman, to authorize the union county employees, at the discretion of each employee, to receive a payout for paid time off, with 100% paid for vacation time and 50% paid for personal or sick time. Motion carried by voice vote.

- E. Moved by Tiejema, supported by Lower, to approve the grant agreement between the Michigan Department of Transportation and the Ionia County Board of Commissioners for Design of the Rehabilitation and Expansion of the Airport Terminal Building for ADA Compliance at the Ionia County Airport – Contract No. 2012-0271, Federal Project No. F-26-0048-2411, and to authorize the signature of the Chairperson Jack Shattuck. Motion carried by voice vote.

Chairperson’s Report:

- 1. Chair Shattuck stated that the County Administrator position will be on the agenda for December 27, 2011 for discussion/appointment.

County Administrator’s Report:

- 1. A draft of the Anti Fraud Policy will be forthcoming for the Board’s review;
- 2. The county auditors are here

Other Reports

Commissioner Mason updated the Board on the Rail Trail projects (the trail from Ionia to Owosso and from Ionia to Saranac).

Commissioner Tiejema requested the Board consider forming an Audit Review Committee. After a brief discussion, it was the consensus of the Board to establish this committee at the Organizational Meeting in January.

Commissioner Vroman thanked the Administration staff for their “leg work” regarding the airport projects.

Moved by Lower, supported by Tiejema, to adjourn the meeting at 4:03 p.m. Motion carried by voice vote.

Jack Shattuck, Chair

Tonda Rich, Clerk

Minutes approved on: _____
