

IONIA COUNTY BOARD OF COMMISSIONERS
Regular Meeting
June 14, 2011
3:30 p.m.

The Chair called the meeting to order and led with the Pledge of Allegiance.

Members present: Tiejema, Mason, Lower, Vroman, Banks, Calley (arrived at 3:36 p.m.)
and Shattuck

Others present: Tom Thelen, Jon Szerlag, Don Lehman, Lynette Seiler, Mark Howe,
Nancy Hickey, Diane Adams, Jim Valentine, Suana McDaniels, Lisa
McCafferty, Bill Tucker, Stephanie Hurlbut and
Tonda Rich

Approval of Agenda

1. Consideration of additional items

The following items were added to the agenda: Item B. was added to the Consent Calendar; Items L. and M. under New Business and an Executive Session. Moved by Lower, supported by Mason, to approve the amended agenda. Motion carried by voice vote.

There was no Public Comment.

Consent Calendar

- A. Approve minutes of the previous meeting(s)
- B. Approve Closed Session minutes from May 24, 2011

The Closed Session minutes were presented and reviewed by the Board. Hearing no objections, the Chair declared the Consent Calendar approved.

New Business

- A. Bill Tucker, with Abraham & Gaffney, PC, discussed the 2010 Audit and answered various questions from the Board. Moved by Tiejema, supported by Lower, to approve the 2010 Audit Report as presented. Motion carried by voice vote.
- B. Chair Shattuck, on behalf of the Ionia County Board of Commissioners, presented Mark Howe with a Resolution of Appreciation. Moved by Banks, supported by Mason, to adopt the Resolution. The Resolution was adopted by the following roll call vote: yes – all. The Resolution is as follows:

**RESOLUTION
2011-06**

Resolution of the Ionia County Board of Commissioners at a meeting of said Board held on the 14th day of June, 2011 at the Ionia County Courthouse, Ionia, Michigan.

We gather here to pay tribute to **Mark Howe**, who will be leaving his position as the Administrator for the County of Ionia and assuming the role of Manager for the City of Lowell; and

WHEREAS, Mark Howe was the first Administrator for the County of Ionia, appointed by the Board of Commissioners effective January 1, 1998; and

WHEREAS, Mark has served the County of Ionia with his leadership, knowledge and guidance, with honor and distinction for 13 years; and

WHEREAS, Mark has proven to be a productive and successful administrator; and

WHEREAS, Mark has worked in partnership with numerous individuals, committees, and boards to improve county government; and

WHEREAS, Mark has worked collaboratively with numerous organizations to improve the quality of life for county citizens; and

WHEREAS, in recognition of this outstanding service, it is fitting and proper that Mark Howe be highly commended.

NOW, THEREFORE, BE IT RESOLVED that the Ionia County Board of Commissioners, by this Resolution, expresses its deep appreciation to Mark Howe for his faithful and dedicated service as the Ionia County Administrator, and wishes him well in his new role as Manager for the City of Lowell.

- C. Interim County Administrator, Stephanie Hurlbut, stated that the County would save approximately \$360 a month by contracting with Michigan Office Solutions for the maintenance, repairing and toner for the various fax machines and laser printers located throughout the county buildings. Moved by Mason, supported by Tiejema, to approve the maintenance agreement with Michigan Office Solutions for supplies and repair of laser printers and faxes and authorize appropriate signatures. Motion carried by voice vote.

- D. Moved by Tiejema, supported by Mason, to adopt the Resolution Designating the Electrical, Mechanical and Plumbing Official of Ionia County. The Resolution was adopted by the following roll call vote: yes – all. The Resolution is as follows:

**RESOLUTION TO DESIGNATE THE ELECTRICAL OFFICIAL, MECHANICAL OFFICIAL
AND PLUMBING OFFICIAL OF IONIA COUNTY MICHIGAN FOR ADMINISTRATION AND
ENFORCEMENT OF THE ELECTRICAL MECHANICAL AND PLUMBING PROVISIONS OF
THE STATE CONSTRUCTION CODE WITHIN THE CORPORATE LIMITS AND
JURISDICTION OF IONIA COUNTY MICHIGAN
2011-7**

WHEREAS, Ionia County adopted an Ordinance to designate an enforcing agency to discharge the responsibilities of Ionia County under the provisions of the State Construction Code Act, Act 230 of the Public Acts of 1972; and

WHEREAS, Ionia County has designated the Building Official, Electrical Official, Mechanical Official and Plumbing Official of Ionia County as the enforcing agency to discharge the responsibilities of Ionia County under Act 230 of the Public Acts of 1972;

NOW THEREFORE BE IT RESOLVED,

1) That Bert Gale is designated the Electrical Official of Ionia County charged with the duty of issuing all electrical permits, making all inspections and keeping a record of all activities as part of the permanent records of Ionia County, and discharging the responsibilities of the Electrical Official as the enforcing agency for Ionia County, under the provisions of the Michigan Building Codes in accordance with Act 230 of the Public Acts of 1972.

2) That Henry Howard is designated the Mechanical and Plumbing Official of Ionia County charged with the duty of issuing all mechanical and plumbing permits, making all inspections and keeping a record of all activities as a part of the permanent records of Ionia County, and discharging the responsibilities of the Mechanical and Plumbing Official as the enforcing agency for Ionia County, under the provisions of the Michigan Building Codes in accordance with Act 230 of the Public Acts of 1972.

E. Moved by Tiejema, supported by Calley, to approve the AAAWM – Contract Amendment #51.54-4 for the purchase of a laptop computer for the Commission on Aging caseworkers and the necessary software. Motion carried by voice vote.

F. Moved by Mason, supported by Vroman, to approve the Public Health Budget Amendment as presented. Motion carried by voice vote.

G. Moved by Banks, supported by Vroman, to approve the Hills’ Pet Nutrition, Inc. Agreement provided the agreement has a 30-day cancellation clause. Motion carried by voice vote.

H. Moved by Tiejema, supported by Mason, to approve Maximus, Inc. for the preparation of the county-wide Cost Allocation Plan for 2010, 2011 and 2012, for a total cost of \$28,500 and authorize appropriate signatures. Motion carried by voice vote.

- I. Moved by Mason, supported by Tiejema, to approve the amendment to the Medical Reimbursement Plan to comply with Health Care Reform clarifying the definition of “dependent.” Motion carried by voice vote.

J. Budget Amendments

Sheriff's Department – Moved by Mason, supported by Vroman, to approve the budget amendment for the Sheriff's Department to increase the expense line for the Jail. Moved by Lower, supported by Vroman, to amend the motion to state that the expense line would be increased for the Inmate Store. Motion carried by voice vote.

Sheriff's Department – Moved by Tiejema, supported by Vroman, to establish a budget for the Alcohol/Tobacco Compliance checks. Motion carried by voice vote.

Sheriff's Department – Moved by Tiejema, supported by Vroman, to approve the budget amendment for Community Corrections for the additional grant funding that was allocated for administration and education. Motion carried by voice vote.

Friend of the Court – Moved by Vroman, supported by Calley, to approve the budget amendment for the Friend of the Court, 2010-2011 Access and Visitation Grant Appropriation. Motion carried by voice vote.

- K. The Board reviewed the budget calendar and discussed what the budget process should entail. In addition, Commissioner Mason asked for results of the savings where significant changes were made last year, such as the savings in the health care expenses.
- L. Moved by Banks, supported by Lower, to appoint Rick Norman as the Emergency Management Coordinator, effective June 19, 2011. Motion carried by voice vote.
- M. Moved by Mason, supported by Banks, to appoint Stephanie Hurlbut as the Freedom of Information Coordinator for the period of time that she shall serve as the Interim County Administrator, effective June 19, 2011. Motion carried by voice vote.

Reports

Chair Shattuck stated that there will be a medieval event going on at Bertha Brock Park this weekend, an open house for the new School of Missionary Aviation Technology this Friday and a farewell get together for Mark Howe on Thursday at the Commission on Aging from 1 to 3 p.m.

Commissioner Tiejema discussed the vacancy on the substance abuse council.

Chair Shattuck opened up the second Public Comment period.

- Bob Cusack commented on the economy in general.

- Mark Howe recognized Diane Adams, Register of Deeds, who was appointed by Governor Snyder to a statewide Electronic Recording Commission. In addition, Howe thanked the board for the opportunity to work with them over the years.
- Lisa McCafferty stated that the new Animal Control Manager will start on Monday.

The Chair called for a brief recess at 5:16 p.m. and reconvened at 5:20 p.m.

Moved by Banks, supported by Tiejema, to enter into Closed Session to discuss a lawsuit. Motion carried by the following roll call vote: yes – all.

Moved by Mason, supported by Banks, to adjourn Closed Session at 6:20 p.m. and return to regular session. Motion carried by voice vote.

Moved by Banks, supported by Vroman, to approve the recommendation from the County Attorney and authorize her to proceed as recommended. Motion carried by voice vote, with Commissioners Lower, Tiejema and Calley voting no.

Moved by Lower, supported by Vroman, to adjourn the meeting at 6:21 p.m. Motion carried by voice vote.

Jack Shattuck, Chair

Tonda Rich, Clerk

Minutes approved on:
