

IONIA COUNTY BOARD OF COMMISSIONERS

Committee-of-the-Whole

July 16, 2013

4:00 p.m.

Amended

The Chair called the meeting to order and led with the Pledge of Allegiance.

Members present: Lynn Mason, Larry Tiejema, Jim Banks, Brenda Cowling-Cronk, Scott Wirtz and Julie Calley

Members absent: Jack Shattuck

Others present: Diane Adams, Don Lehman, Don Sult, Jim Valentine, Doug DeVries, Judge Suzanne Kreeger, Stephanie Hurlbut and Tonda Rich

Approval of Agenda

Moved by Tiejema, supported by Banks, to approve the agenda as presented. Motion carried by voice vote.

New Business

A. Departmental Reports

1. **Register of Deeds** – Register of Deeds, Diane Adams, presented the 2012 annual report for the Register of Deeds Office. (A copy of the annual report is on file in the Clerk's Office). Adams explained the Automation Fund and how the funds are to be used and answered questions from the Board.

2. **Central Dispatch** – Central Dispatch Director, Jim Valentine, updated the Board on his department. Valentine stated that the new Administrative Assistant, Vanessa Booth, has been doing very well in her new role. In other topics, Valentine discussed staffing and the new surcharge that took effect July 1st. (A copy of the Central Dispatch report is on file in the Clerk's Office).

3. **MSU Extension** – District 8 Coordinator, Don Lehman, updated the Board on MSU Extension and presented the 2013 Annual Report. (A copy of the 2013 MSU Extension Report is on file in the Clerk's Office).

4. **Building Codes** – Don Sult with the Building Department presented the 2nd Quarterly Report for the Building Department and answered various questions from the Board. (A copy of the Building Codes Report is on file in the Clerk's Office).

5. **Emergency Management** – Deputy Emergency Management Coordinator, Doug DeVries, discussed the flooding and the continued assistance that is being done for individuals and the public. DeVries briefly updated the Board on the Emergency Management activities. DeVries further stated that the Sheriff's booth and the emergency booth will be in the Merchant's Building during the Free Fair. (A copy of the Emergency Management Report is on file in the Clerk's Office).

6. **Circuit Court** – Chief Circuit Court Judge, Suzanne Kreeger, updated the Board on Circuit Court and discussed the increased number in jury trials this year, as well as, staffing, technology and the Michigan Indigent Defense Commission. Judge Kreeger discussed the need

for making the part-time bailiff position a full-time position and answered questions from the Board.

Chairperson's Report

- 1) Will be discussing the per diem/mileage for meetings at the budget workshop.
- 2) The next Board of Commissioners meeting will be held in Lake Odessa and if any of the Commissioners will be absent they are to let the Chair know.
- 3) The new Pedestrian bridge is finished at Green View Point Park.

Other Reports

Commissioner Tiejema stated that the bridge on Hawley Highway *is nearing completion*.

County Administrator's Report

- 1) Did a walk-thru of the county buildings;
- 2) Working on the 2014 budget

Moved by Mason, supported by Cowling-Cronk, to adjourn the meeting at 5:35 p.m. Motion carried by voice vote.

Julie Calley, Chair

Tonda Rich, Clerk

Minutes approved on:
