

IONIA COUNTY BOARD OF COMMISSIONERS
Organizational Meeting
January 8, 2013
4:00 p.m.

The County Clerk called the meeting to order and led with the Pledge of Allegiance.

Members present: Mason, Tiejema, Banks, Cowling-Cronk, Wirtz, Shattuck and Calley

Others present: Mary Ellen Snyder, Jack Elliott, Ken and Darlene Thompson, Bob VanLente, Lisa McCafferty, Diane Adams, Cheryl O'Connor, Walter Barnes, Sharyn Overton, Mari Droste, Bob Cusack, Don Ransom, John Bush, Karen Bota, Tom Thelen, Randy Zenk, Don Lehman, Dale Miller, Chris Pelz, Stephanie Hurlbut and Tonda Rich

Organization of Board and Committees

A. Selection of Chairperson

Clerk Rich opened up nominations for Chairperson of the Board of Commissioners for 2013.

Commissioner Shattuck placed the name of Julie Calley in nomination.
Commissioner Mason placed the name of James Banks in nomination.

Moved by Mason, supported by Cowling-Cronk, to close nominations and cast the votes by secret ballot, per the Board By-Laws. Discussion followed concerning the vote being cast by ballot, with Commissioners' Calley, Tiejema and Mason both commenting on the process. Clerk Rich stated that each ballot would have the Commissioners' name on it and that the ballots would become part of the public record. Motion carried by voice vote, with Commissioners' Calley and Tiejema voting no.

Ballots were passed out to the Commissioners. Clerk Rich appointed the County Administrator, Stephanie Hurlbut, as a teller, to tally the votes. The following votes were cast:

- Commissioner Calley received four votes for Chairperson.
- Commissioner Banks received three votes for Chairperson.

Clerk Rich congratulated Chairperson Calley and turned the meeting over to her.

B. Selection of Vice-Chairperson

Chair Calley proceeded to conduct the election of Vice-Chairperson.

Commissioner Tiejema placed the name of James Banks into nomination.

Moved by Shattuck, supported by Tiejema, to close nominations and cast a unanimous vote for Commissioner Banks to serve as Vice-Chairperson. Motion carried by voice vote.

C. **Review and Adoption of Board Rules**

A copy of the Board's By-Laws were presented to the Board with proposed changes outlined by the county attorney. County Administrator, Stephanie Hurlbut, requested the Board to consider changing their 7:00 p.m. meeting time due to the court security hours and proposed the Board to begin that meeting sooner. Discussion followed with concerns voiced by some of the Commissioners stating that the 7:00 p.m. meeting is held so that the public has the option of attending a meeting that does not conflict with regular working hours. Hurlbut stated she will submit what the cost is to have court security available when there is a 7:00 p.m. meeting. It was the consensus of the Board to keep the following meeting schedule and times as they were in 2012, which will be the second Tuesday of each month at 4:00 p.m. and the fourth Tuesday of each month at 7:00 p.m., with a committee-of-the-whole meeting to take place the third Tuesday of each month at 4:00 p.m.

Other discussions concerning the Board's By-Laws included:

- Eliminating 2.4 Emergency Meetings. Hurlbut stated that the Open Meetings Act does not allow for emergency meetings.
- Commissioner Mason stated she was opposed to how 4.1 Quorum, Attendance is worded.

Moved by Banks, supported by Tiejema, to approve the proposed changes of the Board's By-Laws as recommended by the county attorney and to make changes by way of a motion as the items are discussed.

Moved by Mason, supported by Shattuck, to amend section 4.1 Quorum, Attendance, back to the way it read before any changes were made by the county attorney. Commissioner Banks requested that more information be gathered before changing section 4.1 back. Commissioner Mason withdrew her motion.

- Commissioner Shattuck recommended that section 11.3 Votes Required be reviewed and more information gathered as well.
- Grievance Hearing Committee 8.3.1– Moved by Banks, supported by Mason, to amend section 8.3.1 to read (second sentence), "Members of the Grievance Hearing Committee shall consist of the Board Chair, Vice-Chair, and another Commissioner appointed by the Board Chair. If any member also serves as the Union Negotiation Bargaining Team Representative, the Board shall appoint another commissioner to serve as the third member of the Grievance Hearing Committee." Motion carried by voice vote.
- Abstaining from voting 11.1– Commissioner Tiejema requested that the wording of this section be the same as the wording used in the Central Dispatch Board By-Laws. Moved by

Tiejema, supported by Banks, to amend the wording in section 11.1 Abstaining from voting, second sentence, to read as follows: "Any member may be excused from voting only if that person has a bonafide conflict of interest as recognized by the majority of the remaining members of the Board." Motion carried by voice vote.

Chair Calley called for a vote on the original motion. Motion carried by voice vote.

Approval of Agenda

Moved by Shattuck, supported by Banks, to approve the agenda as presented. Motion carried by voice vote.

The Chair opened up the first Public Comment period. Jack Elliot addressed the Board concerning Court Security and the board meeting dates and times. Randall Zenk with the Village of Pewamo discussed the West Michigan Regional Planning Commission. Ken Thompson congratulated Commissioner Calley on her election of Chairperson.

Consent Calendar

A. Approve minutes of the previous meeting(s)

Hearing no objections, the Chair declared the Consent Calendar approved.

Appointments

A. Appointments to Standing Committee(s)

1. Audit Committee – Moved by Shattuck, supported by Wirtz, to appoint Commissioners' Tiejema, Mason and Calley to the Audit Committee. Motion carried by voice vote.
2. Bargaining Committee – Moved by Banks, supported by Tiejema, to appoint Commissioner Shattuck to the Bargaining Committee. Motion carried by voice vote.
3. Facilities Committee – Moved by Shattuck, supported by Mason, to appoint Commissioners' Banks, Shattuck and Cowling-Cronk to the Facilities Committee. Motion carried by voice vote.
4. Grievance Hearing Committee – Moved by Banks, supported by Wirtz, to appoint Commissioner Mason to the Grievance Hearing Committee. Motion carried by voice vote.
5. Personnel Committee – Moved by Mason, supported by Shattuck, to appoint Commissioners' Tiejema, Mason and Banks to the Personnel Committee. Motion carried by voice vote.

B. Commissioner Appointments to Boards/Commissions

1. Airport Board – Moved by Tiejema, supported by Cowling-Cronk, to appoint Commissioners' Banks, Wirtz and Shattuck to the Airport Board. Motion carried by voice vote.

2. Area Agency on Aging of Western Michigan Board of Directors – Moved by Banks, supported by Cowling-Cronk, to appoint Commissioner Tiejema to the Area Agency on Aging of Western Michigan Board of Directors. Motion carried by voice vote.
3. Central Area Michigan Works! Consortium – Moved by Cowling-Cronk, supported by Wirtz, to appoint Commissioners' Banks and Tiejema to the Central Area Michigan Works! Consortium. Motion carried by voice vote.
4. Community Corrections Advisory Board – Moved by Mason, supported by Cowling-Cronk, to appoint Commissioner Wirtz to the Community Corrections Advisory Board. Motion carried by voice vote.
5. Department of Human Services Board – Moved by Tiejema, supported by Mason, to appoint Commissioner Cowling-Cronk to the Department of Human Services Board. Motion carried by voice vote.
6. Green View Point Park Ad Hoc Committee– Moved by Banks, supported by Tiejema, to appoint Commissioner Shattuck to the Green View Point Park Ad Hoc Committee. Motion carried by voice vote.
7. Ionia County Economic Alliance – Moved by Cowling-Cronk, supported by Mason, to appoint Commissioner Banks to the Ionia County Economic Alliance. Motion carried by voice vote.
8. Lake Boards -
 - Long Lake Board
 - Jordan Lake Board
 - Morrison Lake Board
 Moved by Cowling-Cronk, supported by Mason, to appoint Commissioner Wirtz to the Long Lake Board, Commissioner Banks to the Jordan Lake Board and Commissioner Tiejema to the Morrison Lake Board. Motion carried by voice vote.
9. MAC Workers' Compensation Board – Moved by Wirtz, supported by Banks, to appoint Commissioner Shattuck to the MAC Workers' Compensation Board. Motion carried by voice vote.
10. MSU Extension District Extension Council – Moved by Tiejema, supported by Cowling-Cronk, to appoint Commissioner Wirtz to the MSU Extension District Extension Council. Motion carried by voice vote.
11. Park Advisory Board – Moved by Banks, supported by Mason, to appoint Commissioner Shattuck to the Park Advisory Board. Motion carried by voice vote.
12. Pension Advisory Committee – Moved by Tiejema, supported by Mason, to appoint Commissioner Banks to the Pension Advisory Committee. Motion carried by voice vote.
13. Road Commission Board– Moved by Banks, supported by Wirtz, to appoint Commissioner Shattuck to the Road Commission Board. Motion carried by voice vote.
14. Tax Allocation Board – Moved by Banks, supported by Cowling-Cronk, to appoint Chair Calley to the Tax Allocation Board. Motion carried by voice vote.

C. Legal Counsel

Moved by Shattuck, supported by Banks, to appoint Peter Cohl as the county's legal counsel. Motion carried by voice vote.

Discussion took place concerning moving the commissioner appointment to the Central Dispatch Board to the Organizational Meeting.

Moved by Banks, supported by Shattuck, to reappoint Commissioner Tiejema to the Central Dispatch Board. Motion carried by voice vote.

It was the consensus of the Board to move the commissioner appointment to the Central Dispatch Board to the January Organizational meetings.

D. Department Heads

1. Administrative Health Officer – Moved by Mason, supported by Banks, to appoint Lisa McCafferty as the Administrative Health Officer for a one year appointment. Motion carried by voice vote.
2. Animal Control Officer – Moved by Tiejema, supported by Cowling-Cronk, to appoint Ronald Teaker, Gordon Douglas and Robin Anderson as the Animal Control Officers for a two year appointment. Hurlbut explained that according to statute and policy, the terms are for two years. Motion carried by voice vote.
3. Building Codes Official – Moved by Tiejema, supported by Banks, to appoint Don Sult as the Building Codes Official for a one year appointment. Motion carried by voice vote.
4. Central Dispatch Director – Moved by Mason, supported by Tiejema, to appoint James Valentine as the Central Dispatch Director for a one year appointment. Motion carried by voice vote.
5. Equalization Director – Moved by Shattuck, supported by Banks, to appoint Cheryl O'Connor as the Equalization Director for a one year appointment. Motion carried by voice vote.

Unfinished Business

- A. Moved by Mason, supported by Cowling-Cronk, to appoint Sharon Carlson to the Substance Abuse Initiative for District 5 and to appoint Robert Cusack to the Substance Abuse Initiative for District 3. Motion carried by voice vote.

New Business

- A. Moved by Banks, supported by Mason, to adopt the Ranney Lake Resolution that will authorize John Bush, Ionia County Drain Commissioner, to initiate action in Circuit Court that will set the Ranney Lake level. The Resolution was adopted by the following roll call vote: yes – all. The Resolution is as follows:

**RESOLUTION OF THE IONIA COUNTY BOARD OF COMMISSIONERS RANNEY LAKE
2013-01**

WHEREAS, a petition for the establishment of an inland lake level for Ranney Lake was submitted under Part 309 of the Natural Resources and Environmental Protection Act (Inland Lake Levels), MCL 324.30701 *et seq* (Part 307); and

WHEREAS, a Resolution was passed on July 24, 2012, accepting the petition and for the submission of a preliminary study for the establishment of a lake level; and

WHEREAS, after a review of the preliminary study, the Ionia County Board of Commissioners deems it expedient to establish the lake level and to establish a special assessment district pursuant to Part 307.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board authorizes the delegated authority to institute proceedings in the Ionia County Circuit Court to establish an inland lake level consistent with the preliminary study, and to establish and confirm special assessment district boundaries for the established lake level of Ranney Lake, and all costs to do so shall be borne by the special assessment district.
2. The Board of Commissioners does hereby determine that the whole cost of the project to establish the lake level and to establish and confirm special assessment district boundaries for the lake level for Ranney Lake shall be defrayed by special assessments against privately owned parcels of land, State owned lands that are under the jurisdiction and control of the Michigan Department of Natural Resources, and political subdivisions of the State that are benefited by the project in accordance with procedures set forth in part 307.
3. After the establishment of the lake level and establishment of the special assessment district for Ranney Lake, the Drain Commissioner, as delegated authority, shall prepare a computation of cost of the project and prepare a special assessment roll consistent with the requirements of Part 307.
4. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

- B. Moved by Shattuck, supported by Tiejema, to approve a five- year New World Systems Software Maintenance Agreement and ratify the signature of former Chairperson Jack Shattuck. Motion carried by voice vote.

County Administrator’s Report

- 1) Presented a 2012 Year in Review to the Board showing the accomplishments that the Board made in 2012;
- 2) Received a dividend check for \$90,000 from the Michigan Counties Workers’ Compensation Fund.

Reports of Officers, Boards and Standing Committee

Commissioner Tiejema gave an update on the county pension/MERS issue that is being reviewed.

Public Comment

The Chair opened up the second Public Comment period. Chris Pelz addressed the Board regarding mentoring.

Moved by Mason, supported by Tiejema, to adjourn the meeting at 5:41 p.m. Motion carried by voice vote.

Julie Calley, Chair

Tonda Rich, Clerk

Minutes approved on:
